

**Winnebago County Board**  
**River Bluff Board of Directors Meeting**  
River Bluff Health & Rehabilitation  
4401 North Main Street, Finch Room  
Rockford, IL 61103

Tuesday, June 18, 2024  
3:00 PM

**Present:**

Frank Perrecone, **Chairperson**  
Trent Brass, **Vice Chairperson**  
John Butitta  
Tim Delany  
Jay Ferraro  
Teresa Gobeli  
Bernice Marinelli  
Bob Nieman

**Others Present:**

Patrick Thompson, Winnebago County Administrator  
Steve Schultz, Winnebago County Chief Financial Officer  
Mary Ann Wigton, Office Manager, River Bluff Health & Rehabilitation  
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation  
Maggie Lewis, Human Resources Representative, River Bluff Health & Rehabilitation

**Absent:**

Jim Knutson

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of May 21, 2024 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
  1. Census
  2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
  1. Financial Statements (see attachment)
- G. Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))
- H. Other Matters
- I. Adjournment

**Call to Order**

Chairperson Perrecone called the meeting of the River Bluff Board of Directors to order at 3:00 pm.

**Roll Call**

Chairperson Frank Perrecone yes, Trent Brass yes, John Butitta yes, Jay Ferraro yes, Teresa Gobeli yes, Bernice Marinelli yes, Bob Nieman yes, Tim Delany yes.

### **Approval of May 21, 2024 Minutes**

Chairperson Perrecone called for a motion to approve the minutes of May 21, 2024.

Motion: Mr. Nieman. Second: Mr. Butitta.

Chairperson Perrecone called for any discussion, corrections or additions.

Motion passed by unanimous voice vote.

### **Public Comment**

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to no one present to speak.

### **Discussion Item – Administrators Report (Laura Schaffer)**

#### 1. Census

The census was 142 in May and is currently at 142. Ms. Schaffer reviewed recent referrals and admissions. Ms. Schaffer reviewed other highlights of the Administrators report.

- Discussion followed.

Ms. Schaffer gave an update on transportation services for residents and discussed staffing needs, the past month's activities, upcoming events and other issues.

#### 2. HMO Status

An update was given.

- Discussion followed.

Chairperson Perrecone called for questions or comments.

### **Discussion item – Task Force**

Discussion took place on forming a Task Force to address the census.

Motion: Mr. Butitta made the motion to form a Task Force for the admission of developing a Policy, Programs and Procedures for increasing the census. Second: Mr. Ferraro.

- Discussion followed.

Chairperson Perrecone called for any further questions or comments.

Motion passed by unanimous voice vote.

Chairperson Perrecone appointed Ms. Marinelli and Ms. Gobeli as board member representatives on the Task Force subject to additional members as decided within the discretion of the Administrator.

### **Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)**

#### 1. Financial Statements (see attachment)

Mr. Schultz reviewed the April Financial Statement with board members.

Chairperson Perrecone called for questions or comments.

- Discussion followed.

### **Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))**

Chairperson Perrecone called for a motion to enter Closed Session.

Motion: Mr. Butitta. Second: Ms. Gobeli.

Roll Call: Trent Brass yes, John Butitta yes, Jay Ferraro yes, Teresa Gobeli yes, Bernice Marinelli yes, Bob Nieman yes, Tim Delany yes, Chairperson Frank Perrecone yes.

The Board reconvened in Open Session.

Chairperson Perrecone reported no action was taken in closed session.

**Other Matters**

- Business Office Personnel – Ms. Schaffer, Ms. Wigton and team were congratulated on their progress this past year.
- Community Foundation Update
- River Bluff Senior Living Expo – June 20, 2024 – 9 am-12 pm

**Adjournment**

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Delany. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Executive Assistant