

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Nursing Home
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, June 20, 2023
3:00 PM

Present:

Jim Knutson, **Chairperson**
Frank Perrecone, **Vice Chairperson**
Trent Brass
John Butitta
Jay Ferraro
Teresa Gobeli
Bernice Marinelli
Bob Nieman

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Ann Johns, Purchasing Director
Danielle Grindle, Communications Director
Pat McDiarmid, Administrator, River Bluff Nursing Home
Laura Shaffer, Asst. Administrator, River Bluff Nursing Home
Mary Ann Wigton, Office Manager, River Bluff Nursing Home

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of May 16, 2023 Minutes
- D. Public Comment– This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrator’s Report (Pat McDiarmid)
 1. Census
 2. Status of Association Memberships
 3. Summary of 5-Star Rating
 4. Admission Policy
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 1. April 2023 Financials (see attachment)
 2. HMO Status
 3. Budget (see attachment)
- G. New Laundry and Linen Services at River Bluff Nursing Home (Informational only, no action required)
- H. Therapy Services Agreement at River Bluff Nursing Home (Informational only, no action required)
- I. Staff Report on SB1779 – 103rd Illinois General Assembly
- J. Establish Time, Date and Location of Next Meeting
- K. Other Matters
- L. Adjournment

Call to Order

Chairperson Knutson called the meeting of the River Bluff Board of Directors to order at 2:59 PM.

Roll Call

Chairperson Jim Knutson yes, John Butitta yes, Trent Brass yes, Jay Ferraro yes, Teresa Gobeli yes, Bernice Marinelli yes, Bob Nieman yes, Vice Chairperson Frank Perrecone yes.

Chairperson Knutson reported the resignation of Mr. Schultz from the River Bluff Board of Directors and acknowledged Mr. Schultz as the new Winnebago County Chief Financial Officer.

Approval of May 16, 2023 Minutes

Motion: Mr. Butitta. Second: Mr. Nieman.

- Discussion followed. A request was made to provide an Organizational Chart.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Knutson omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item – Administrator’s Report (Pat McDiarmid)

River Bluff Administrator, Ms. McDiarmid presented the Administrator’s report.

1. Census – Census is at 150, 49.34% filled, 7 Med-A, 25 Hospice, 23 Private.
2. Status of Association Memberships – Payment was sent last week for IHCA membership. A consultant was chosen and the contract is the State’s Attorney.
3. Summary of 5-Star Rating – Ms. McDiarmid gave a presentation on the 5-Star Quality Rating Program. Discussion followed.
4. Admission Policy – The Board reviewed the current Admission Policy. Discussion followed on strengthening financial guarantees for payment from insurance companies and increasing the number of healthcare provider contracts.

Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigtion)

Chief Financial Officer, Mr. Schultz reviewed the financial report through April 2023. Ms. Wigtion reported on the Draft Budget for the year beginning October 2023. Discussion followed.

New Laundry and Linen Services at River Bluff Nursing Home (Informational only, no action required)

Ms. Johns gave background information on the laundry and linen services contracts and discussed the search for a new vendor. The new vendor contracts were reviewed by the State’s Attorney’s office. Approval is required by the River Bluff Board before the contracts are presented to the Operations & Administrative Committee for final approval. Discussion followed.

Motion: Mr. Butitta made the motion to approve the vendor contracts for Laundry and Linen Services at River Bluff Nursing Home, as written now, with the contract providing flexibility to make changes at a later date. Second: Bernice Marinelli.

Chairperson Knutson called for any questions or comments. Discussion followed.

Motion passed with unanimous voice vote.

Therapy Services Agreement at River Bluff Nursing Home (Informational only, no action required)

Ms. Johns discussed the selection process in choosing Select Physical Therapy as the provider of therapy services at River Bluff Nursing Home. Ms. Johns noted the State’s Attorney’s office has reviewed the agreement. Approval is required by the River Bluff Board before the Agreement is presented to the Operations & Administrative Committee for final approval. Discussion followed.

Motion: Mr. Butitta made the motion to recommend to the Operations & Administrative Committee the approval of the Therapy Services Agreement for River Bluff Nursing Home. Motion was seconded by River Bluff Board Members.
Motion passed with unanimous voice vote.

Staff Report on SB1779 – 103rd Illinois General Assembly

Mr. Butitta advised at the May 16 meeting the Board agreed to support SB1779 which has subsequently failed.

Establish Time, Date and Location of Next Meeting

The next meeting of the River Bluff Board of Directors is scheduled Tuesday, July 18, 2023, 3:00 pm in the Finch Room at River Bluff Nursing Home.

Other Matters

1. Marketing Proposal/Presentation - Mr. Butitta introduced Danielle Grindle, Winnebago County Communications Director. Ms. Grindle advised she has been working with River Bluff staff on rebranding and marketing and will provide a Marketing Proposal and Presentation at the July meeting.
2. Replacement Board Member - Mr. Butitta advised Chairman Chiarelli is charged with selecting a candidate to be nominated for appointment to the River Bluff Board of Directors due to the resignation of Mr. Schultz.
3. Position Organizational Chart.
4. Open Meetings Act Training – Discussion took place on complying with the OMA on-line training within the 90 day timeframe for public officials.

Adjournment

Motion: Chairperson Knutson made the motion to adjourn the meeting. Second: River Bluff Board.

Motion passed with unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant