



**LORI GUMMOW County Clerk**  
**Winnebago County Administration Bldg.**  
**404 Elm Street, Room 104, Rockford, IL 61101**  
**815 319-4250**

**MARRIAGE CERTIFICATE REQUEST**

**PLEASE PRINT**

Date of Marriage \_\_\_\_\_ Number of Copies \_\_\_\_\_

Groom/Spouse A: First \_\_\_\_\_ Middle \_\_\_\_\_ (Maiden) Last \_\_\_\_\_

Bride/Spouse B: First \_\_\_\_\_ Middle Initial \_\_\_\_\_ (Maiden) Last \_\_\_\_\_

Location of Marriage: \_\_\_\_\_

I do hereby state that, as the person requesting said record, I am Legally entitled to a Certified copy according to the Vital Records Act contained in Illinois Compiled Statutes (410 ILCS 535/25).

**INDIVIDUAL REQUESTING COPIES**

Print Your Name \_\_\_\_\_ Your Signature \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_ Phone \_\_\_\_\_

.....  
 THIS AREA IS FOR MAIL-IN REQUESTS ONLY

Mail to: Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Deputy: \_\_\_\_\_

**To obtain a copy of a Marriage Record:**

1. Complete this application;
2. Application **MUST** be signed by you;
3. Submit a copy of your identification (see below for acceptable ID);
4. Include your payment (see below for acceptable payment options).

**In Person:** Visit the office located at 404 Elm Street, Room 104, Rockford, IL

**By Mail:** Complete the form or written request, make a copy of acceptable ID (and any necessary documentation), make payment in the form of a personal check or money order payable to the "Winnebago County Clerk" and mail to the Elm Street address.

**Online:** Visit [www.officialrecordsonline.com](http://www.officialrecordsonline.com)

Online Records will charge a \$10 processing fee.

**Marriage Fees:** \$17 for one record search and one certified copy. All additional copies are \$5 each.

**Genealogy Fees:** \$7 for one record search and copy. All additional copies are \$4.

**Acceptable Identification:**

**One of the following:**

- State ID/Driver's License
- Passport
- Military ID
- Naturalization Certification
- Original Court Order Documentation

**Or two of the following:**

- Current Voter Registration Card
- Bank Statement (within 90 days)
- Vehicle Registration Card
- School / Employee ID Card
- Paycheck Stub
- Public Assistance Card