



Winnebago County Government Freedom of Information Act (FOIA) Submittal Directory

The following information is provided to assist in ensuring accurate routing of FOIA requests. Requests for information from County elected officials' must be submitted to the respective official in control of the records in order to comply with requests. Requests for records outside the authority of the receiving office may be redirected to the correct department. For more information visit www.wincoil.gov.

	Animal Services	Auditor	County Board	County Administration	Circuit Clerk
Departments, Functions	<ul style="list-style-type: none"> Adoption services Animal Services office Kennel operations Response and enforcement Veterinary 	<ul style="list-style-type: none"> Contracts Financial condition analysis Internal financial, payable, receipts, inventory & operational audits Statistical and financial analysis Supply order approval 	<ul style="list-style-type: none"> Budget Governance Policy 	<ul style="list-style-type: none"> Building Maintenance Board Office Board Committee records Finance & Budget Information Technology 	<ul style="list-style-type: none"> Case and ticket payments Court records Court forms Filing Dockets
Frequently Requested Record Types	<ul style="list-style-type: none"> Incident reports 	<ul style="list-style-type: none"> Audits Quarterly Reports 	<ul style="list-style-type: none"> Meeting minutes and records Board-approved contracts Ordinances Resolutions 	<ul style="list-style-type: none"> Revenues and expenditures 	<ul style="list-style-type: none"> Court cases
Direct Requests To	4517 N. Main Street Rockford, IL 61103 wcas@wcas.wincoil.gov (815) 319-4100	404 Elm Street Rockford, IL 61101 auditor@auditor.wincoil.gov (815) 319-4200	404 Elm Street Rockford, IL 61101 boardoffice@admin.wincoil.gov (815) 319-4252	404 Elm Street Rockford, IL 61101 boardoffice@admin.wincoil.gov (815) 319-4225	400 W. State Street Rockford, IL 61101 circuitclerk@17thcircuit.illinoiscourts.gov (815) 319-4500

	Coroner's Office	County Clerk	Health Department	Highway Department	Human Resources
Departments, Functions	<ul style="list-style-type: none"> Death investigation Inquests 	<ul style="list-style-type: none"> County Board Records Taxes (Calculation & Delinquent Collection) Elections Vital Records 	<ul style="list-style-type: none"> Community health and wellness services and programs Disease control Emergency preparedness Environmental health 	<ul style="list-style-type: none"> Bridges Roads Highway Vehicles & Equipment 	<ul style="list-style-type: none"> Personnel Benefits & Compensation Insurance Job Postings/Recruitment Risk Management Wellness
Frequently Requested Record Types	<ul style="list-style-type: none"> Autopsies Toxicology Reports 	<ul style="list-style-type: none"> Ordinances Resolutions 	<ul style="list-style-type: none"> Health Code inspections Septic systems 	<ul style="list-style-type: none"> Design, Construction, Development & Weed Files Access, Utility & Vehicle Permits Traffic Studies Township Motor Fuel Tax accounts and warrants Invoices & Receipts General & Drainage Studies Bridge Files/Inspections 	<ul style="list-style-type: none"> Benefits Compensation Insurance Personnel
Direct Requests To	403 Elm Street Rockford, IL 61101 info@coroner.wincoil.gov (815) 319-4970	404 Elm Street Rockford, IL 61101 foia.countyclerk@clerk.wincoil.gov (815) 319-4252	555 N. Court Street Rockford, IL 61103 FOIA@publichealth.wincoil.gov (815) 720-4000	424 N. Springfield Avenue Rockford, IL 61101 highway@hwy.wincoil.gov (815) 319-4000	404 Elm Street Rockford, IL 61101 hr@hr.wincoil.gov (815) 319-4285

	Purchasing Department	Recorder's Office	Regional Office of Education	Regional Planning & Economic Development	River Bluff Nursing Home
Departments, Functions	<ul style="list-style-type: none"> Procurement Bids, RFPs, Awards Purchase cards Pool vehicles 	<ul style="list-style-type: none"> Land Records Liens Military discharge/release 	<ul style="list-style-type: none"> Education advocacy and regulation 	<ul style="list-style-type: none"> Building Economic Development Planning & Zoning 	<ul style="list-style-type: none"> Senior living center
Frequently Requested Record Types	<ul style="list-style-type: none"> Bids Contracts Procurements Requests for Proposals 	<ul style="list-style-type: none"> Records 		<ul style="list-style-type: none"> Building permits Building Code inspections <p>**Applies to properties not under the jurisdiction of city or village municipalities**</p>	<ul style="list-style-type: none"> Financial reports
Direct Requests To	404 Elm Street Rockford, IL 61101 purchasing@purchasing.wincoil.gov (815) 319-4380	404 Elm Street Rockford, IL 61101 recorder@recorder.wincoil.gov (815) 319-4325	300 Heart Boulevard Loves Park, IL 61111 contact@roe4.org (815) 636-3060	404 Elm Street Rockford, IL 61101 permits@rped.wincoil.gov (815) 319-4351	4401 N. Main Street Rockford, IL 61103 riverbluff@riverbluff.wincoil.gov (815) 921-9200

	Sheriff's Office	Supervisor of Assessments	State's Attorney	Treasurer	Veterans Memorial Hall
Departments, Functions	<ul style="list-style-type: none"> Court security Conserve peace Corrections Law enforcement Paper service 	<ul style="list-style-type: none"> Tax Assessments Exemptions Appeals Board of Review 	<ul style="list-style-type: none"> Civil Bureau Criminal Bureau 	<ul style="list-style-type: none"> Non-delinquent real estate tax payments Book of accounts Collection and distribution of funds 	<ul style="list-style-type: none"> Community education and events Hall rental Museum operations Veteran affairs
Frequently Requested Record Types	<ul style="list-style-type: none"> Police reports 	<ul style="list-style-type: none"> Parcel sales and occupancy 	<ul style="list-style-type: none"> Office administrative files Criminal or civil case files Check enforcement program files Press releases 	<ul style="list-style-type: none"> Budgets 	
Direct Requests To	650 W. State Street Rockford, IL 61101 records@wco-il.us (815) 319-6000	404 Elm Street Rockford, IL 61101 soa@soa.wincoil.gov (815) 319-4285	404 Elm Street Rockford, IL 61101 statesattorney@sao.wincoil.gov (815) 319-4700	404 Elm Street Rockford, IL 61101 treasurer@treasurer.wincoil.gov (815) 319-4400	211 N. Main Street Rockford, IL 61101 director@veteransmemorialhall.com (815) 969-1999