



**Winnebago County Government**  
Freedom of Information Act (FOIA) Submittal Directory

The following information is provided to assist in ensuring accurate routing of FOIA requests. Requests for information from County elected officials' must be submitted to the respective official in control of the records in order to comply with requests. Requests for records outside the authority of the receiving office may be redirected to the correct department. For more information visit [wincoil.gov](http://wincoil.gov).

	Animal Services	Auditor	County Board	County Administration	Circuit Clerk
<b>Departments, Functions</b>	<ul style="list-style-type: none"> <li>Adoption services</li> <li>Animal Services office</li> <li>Kennel operations</li> <li>Response and enforcement</li> <li>Veterinary</li> </ul>	<ul style="list-style-type: none"> <li>Contracts</li> <li>Financial condition analysis</li> <li>Internal financial, payable, receipts, inventory &amp; operational audits</li> <li>Statistical and financial analysis</li> <li>Supply order approval</li> </ul>	<ul style="list-style-type: none"> <li>Budget</li> <li>Governance</li> <li>Policy</li> </ul>	<ul style="list-style-type: none"> <li>Building Maintenance</li> <li>Board Office</li> <li>Board Committee records</li> <li>Finance &amp; Budget</li> <li>Information Technology</li> </ul>	<ul style="list-style-type: none"> <li>Case and ticket payments</li> <li>Court records</li> <li>Court forms</li> <li>Filing</li> <li>Dockets</li> </ul>
<b>Frequently Requested Record Types</b>	<input type="checkbox"/> Incident reports	<input type="checkbox"/> Audits <input type="checkbox"/> Quarterly Reports	<input type="checkbox"/> Meeting minutes and records <input type="checkbox"/> Board-approved contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> Resolutions	<input type="checkbox"/> Revenues and expenditures	<input type="checkbox"/> Document requests can be made at <a href="http://circuitclerk.wincoil.gov/document-requests">circuitclerk.wincoil.gov/document-requests</a>
<b>Direct Requests To</b>	4517 N. Main Street Rockford, IL 61103 <a href="mailto:wcas@wcas.wincoil.gov">wcas@wcas.wincoil.gov</a> (815) 319-4100	404 Elm Street Rockford, IL 61101 <a href="mailto:auditor@auditor.wincoil.gov">auditor@auditor.wincoil.gov</a> (815) 319-4200	404 Elm Street Rockford, IL 61101 <a href="mailto:boardoffice@admin.wincoil.gov">boardoffice@admin.wincoil.gov</a> (815) 319-4252	404 Elm Street Rockford, IL 61101 <a href="mailto:boardoffice@admin.wincoil.gov">boardoffice@admin.wincoil.gov</a> (815) 319-4225	400 W. State Street Records Division, Room 101 Rockford, IL 61101 (815) 319-4500

	Coroner's Office	County Clerk	Health Department	Highway Department	Human Resources
<b>Departments, Functions</b>	<ul style="list-style-type: none"> <li>Death investigation</li> <li>Inquests</li> </ul>	<ul style="list-style-type: none"> <li>County Board Records</li> <li>Taxes (Calculation &amp; Delinquent Collection)</li> <li>Elections</li> <li>Vital Records</li> </ul>	<ul style="list-style-type: none"> <li>Community health and wellness services and programs</li> <li>Disease control</li> <li>Emergency preparedness</li> <li>Environmental health</li> </ul>	<ul style="list-style-type: none"> <li>Bridges</li> <li>Roads</li> <li>Highway Vehicles &amp; Equipment</li> </ul>	<ul style="list-style-type: none"> <li>Personnel</li> <li>Benefits &amp; Compensation</li> <li>Insurance</li> <li>Job Postings/Recruitment</li> <li>Risk Management</li> <li>Wellness</li> </ul>
<b>Frequently Requested Record Types</b>	<input type="checkbox"/> Autopsies <input type="checkbox"/> Toxicology Reports	<input type="checkbox"/> Ordinances <input type="checkbox"/> Resolutions <input type="checkbox"/> Election Records <input type="checkbox"/> Delinquent Tax Records <input type="checkbox"/> Tax Rates & Levies Records <input type="checkbox"/> Ethics Statements Records <input type="checkbox"/> Statement of Economic Interests	<input type="checkbox"/> Health Code inspections <input type="checkbox"/> Septic systems	<input type="checkbox"/> Design, Construction, Development & Weed Files <input type="checkbox"/> Access, Utility & Vehicle Permits <input type="checkbox"/> Traffic Studies <input type="checkbox"/> Township Motor Fuel Tax accounts and warrants <input type="checkbox"/> Invoices & Receipts <input type="checkbox"/> General & Drainage Studies <input type="checkbox"/> Bridge Files/Inspections	<input type="checkbox"/> Benefits <input type="checkbox"/> Compensation <input type="checkbox"/> Insurance <input type="checkbox"/> Personnel
<b>Direct Requests To</b>	403 Elm Street Rockford, IL 61101 <a href="mailto:info@coroner.wincoil.gov">info@coroner.wincoil.gov</a> (815) 319-4970	404 Elm Street Rockford, IL 61101 <a href="mailto:foia.countyclerk@clerk.wincoil.gov">foia.countyclerk@clerk.wincoil.gov</a> (815) 319-4252	555 N. Court Street Rockford, IL 61103 <a href="mailto:FOIA@publichealth.wincoil.gov">FOIA@publichealth.wincoil.gov</a> (815) 720-4000	424 N. Springfield Avenue Rockford, IL 61101 <a href="mailto:highway@hwy.wincoil.gov">highway@hwy.wincoil.gov</a> (815) 319-4000	404 Elm Street Rockford, IL 61101 <a href="mailto:hr@hr.wincoil.gov">hr@hr.wincoil.gov</a> (815) 319-4285

	Purchasing Department	Recorder's Office	Regional Office of Education	Community Development	River Bluff Nursing Home
<b>Departments, Functions</b>	<ul style="list-style-type: none"> <li>Procurement</li> <li>Bids, RFPs, Awards</li> <li>Purchase cards</li> <li>Pool vehicles</li> </ul>	<ul style="list-style-type: none"> <li>Land Records</li> <li>Liens</li> <li>Military discharge/release</li> </ul>	<input type="checkbox"/> Education advocacy and regulation	<ul style="list-style-type: none"> <li>Building</li> <li>Economic Development</li> <li>Planning &amp; Zoning</li> </ul>	<ul style="list-style-type: none"> <li>Senior Living Center</li> </ul>
<b>Frequently Requested Record Types</b>	<input type="checkbox"/> Bids <input type="checkbox"/> Contracts <input type="checkbox"/> Procurements <input type="checkbox"/> Requests for Proposals	<input type="checkbox"/> Records		<input type="checkbox"/> Building permits <input type="checkbox"/> Building Code inspections  **Applies to properties not under the jurisdiction of city or village municipalities**	<input type="checkbox"/> Financial reports
<b>Direct Requests To</b>	404 Elm Street Rockford, IL 61101 <a href="mailto:purchasing@purchasing.wincoil.gov">purchasing@purchasing.wincoil.gov</a> (815) 319-4380	404 Elm Street Rockford, IL 61101 <a href="mailto:recorder@recorder.wincoil.gov">recorder@recorder.wincoil.gov</a> (815) 319-4325	300 Heart Boulevard Loves Park, IL 61111 <a href="mailto:contact@roe4.org">contact@roe4.org</a> (815) 636-3060	404 Elm Street Rockford, IL 61101 <a href="mailto:permits@cd.wincoil.gov">permits@cd.wincoil.gov</a> (815) 319-4351	4401 N. Main Street Rockford, IL 61103 <a href="mailto:riverbluff@riverbluff.wincoil.gov">riverbluff@riverbluff.wincoil.gov</a> (815) 921-9200

	Sheriff's Office	Supervisor of Assessments	State's Attorney	Treasurer	Veterans Memorial Hall
<b>Departments, Functions</b>	<ul style="list-style-type: none"> <li>Court security</li> <li>Conserve peace</li> <li>Corrections</li> <li>Law enforcement</li> <li>Paper service</li> </ul>	<ul style="list-style-type: none"> <li>Tax Assessments</li> <li>Exemptions</li> <li>Appeals</li> <li>Board of Review</li> </ul>	<ul style="list-style-type: none"> <li>Civil Bureau</li> <li>Criminal Bureau</li> </ul>	<ul style="list-style-type: none"> <li>Non-delinquent real estate tax payments</li> <li>Book of accounts</li> <li>Collection and distribution of funds</li> </ul>	<ul style="list-style-type: none"> <li>Community education and events</li> <li>Hall rental</li> <li>Museum operations</li> <li>Veteran affairs</li> </ul>
<b>Frequently Requested Record Types</b>	<input type="checkbox"/> Police reports	<input type="checkbox"/> Parcel sales and occupancy	<input type="checkbox"/> Office administrative files <input type="checkbox"/> Criminal or civil case files <input type="checkbox"/> Check enforcement program files <input type="checkbox"/> Press releases	<input type="checkbox"/> Budgets	
<b>Direct Requests To</b>	650 W. State Street Rockford, IL 61101 <a href="mailto:records@wco-il.us">records@wco-il.us</a> (815) 319-6000	404 Elm Street Rockford, IL 61101 <a href="mailto:soa@soa.wincoil.gov">soa@soa.wincoil.gov</a> (815) 319-4285	400 W. State Street Rockford, IL 61101 <a href="mailto:statesattorney@sao.wincoil.gov">statesattorney@sao.wincoil.gov</a> (815) 319-4700	404 Elm Street Rockford, IL 61101 <a href="mailto:treasurer@treasurer.wincoil.gov">treasurer@treasurer.wincoil.gov</a> (815) 319-4400	211 N. Main Street Rockford, IL 61101 <a href="mailto:director@veteransmemorialhall.com">director@veteransmemorialhall.com</a> (815) 969-1999