



WINNEBAGO COUNTY

— ILLINOIS —

Non-Bargaining

Non-Exempt

**Revision Date:
03/02/2021**

Job Title: Veterinarian
Department: Animal Services

Position Summary:

Performs and oversee all veterinary services for shelter animals and maximizes clinical resources to ensure animals health. Provides humane medical care and treatment to all animals in accordance with policies and procedures established by Winnebago County Animal Services and the state of Illinois.

Reporting Relationship:

This position reports to the Winnebago County Administrator of Animal Services.

Essential Functions:

- Diagnoses and treats medical conditions of all shelter animals. Follow progress of animals placed on treatment and documents findings and outcomes in the animal's medical record.
- Direct, conduct and evaluate treatment plans, disease control measures, hands-on medical treatment and progress of animals housed at the shelter: Performs the following treatments:
 - Vaccination protocols
 - Nutrition and feeding protocols
 - Parasite control measures
 - Housing and sanitation
 - Treatment protocols for routine infectious diseases
 - Preventative medicine procedures
 - Emergency evaluation, treatment and procedures
 - Pre-adoption exams in accordance with regulations
- Creates, implements and measures compliance procedures and protocols, to ensure continued health.
- Assist in developing and maintaining a cost contained sterilization program, including performance of ovariohysterectomies and castrations of domestic animals. Supervise all aspects of the procedures including anesthesia and post-operative care of the animals.
- Perform non-sterilization surgical procedures as needed for the adoptability of shelter animals.
- Assist in scheduling of outside veterinary resources for procedures not available at Animal Services. This would include after-hours emergency care and orthopedic surgery.
- Assist with internal and public relations consultations and education services as they pertain to veterinary medical issues.

- Provide consultation for legal matters concerning the veterinary care of animals, relative to cruelty, neglect or other issues.
- Advise and assist with the Foster Program including assessment of foster candidates, development of training materials for foster parents and providing prompt medical services for animals in foster care.
- Assist with field recoveries of animals when on site medical expertise is requested.
- Provide emergency medical care during working hours for domestic and non-domestic animals.
- Provide after-hours telephone consultation with staff and relevant emergency clinics pertaining to issues of veterinary medical importance.
- Responsible for observing biting domestic animals impounded in the county shelter including examining and signing releases on any animal impounded for rabies observation.
- Performs other duties as required or assigned.

Education and Experience

- Graduation from an accredited veterinarian medical institution and currently licensed to practice veterinarian medicine in the State of Illinois
- Five years' experience as a licensed veterinarian; or any equivalent combination of education and experience.
- Experience in training of Shelter Medicine.
- Valid driver's license.
- Must possess or have ability to obtain DEA license.
- Must possess a thorough understanding and dedication to the philosophies of animal welfare and shelter medicine.

Skills and Abilities:

- Requires excellent verbal and written communication skills.
- Ability to remain calm and decisive under stressful situations.
- Requires the ability to establish priorities under critical timelines.
- Requires ability to recognize and analyze problem areas and recommend strategy for improvement.
- Requires the ability to prepare a complete and accurate/detailed records and reports.
- Requires ability to establish and maintain excellent professional working relationships with shelter employees and the public.

Physical Requirements:

- Refer to Physical Essential Functions Description Form.