**County of Winnebago**

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| **County Administration Building**  **404 Elm Street**  **Rockford, Illinois 61101** | **Ann Johns**  **Director of Purchasing**  **Phone: 815-319-4380**  **Fax: 815-319-4381** |

**July 26, 2018**

# ADDENDUM FIVE

**INMATE HEALTH CARE SERVICES PROPOSAL NUMBER 18P-2140**

*Proposers are required to indicate on their Proposal Form 18P-2140 (Page 99) that they have received and acknowledged this* ***RFP Addendum #5*.**

Any questions should be directed to the Purchasing Department, 404 Elm Street, Room 202, Rockford, IL 61101 or by telephone 815-319-4380, or email Ann Johns at [purchasing@wincoil.us](mailto:purchasing@wincoil.us).

**Included in this Addendum #5 are additional Questions that have been submitted:**

1. In Section 16 of the RFP, requirements for Proposal Content are outlined. At paragraph l. on page 17, the requirement to include a Work Plan is defined as follows:

Work Plan: The Proposer shall submit provide a proposed approach to satisfy the requirements as outlined in this RFP. As part of the work plan, the Proposer should address the following items:

i. An understanding and acceptance of the RFP Program Requirements and Specifications.

Proposers are also required to define our Scope of Services (as described in subparagraph iii. Below) which we expect to include narrative that addresses program requirements.

iii. Scope of services, including any optional (as Value Added) offerings.

Is it permitted that Proposers could simply affirm our understanding and acceptance in response to subparagraph i. in order to avoid duplicative and excessive narratives?

**County: Yes, that is acceptable.**

1. In Addendum 3, the County describes requirements for training including response to Question 45 (p.9) and Question 98 (p. 12). Please confirm the staff to be trained. Does the requirement include medical unit (contract) staff? Security staff? Please elaborate by describing the topics and training requirements more specifically by the staff to be trained.

**JDC: The training we anticipate would be for the Detention staff.  The topics listed, aside from the CPR/AED training, are suggested topics and are not expected to be trained every year. We are not dictating the training the proposer provides to their staff.**

**Jail: We would greatly appreciate any training that can provided to staff but are not expecting anything special or extra.**

1. Please provide your OTC items that are provided in your Commissary.

**Please see attached ADDENDUM FIVE - EXHIBIT A.**

1. The revised staffing plan for the Juvenile Detention Facility does not include the psychiatrist hours listed originally in the RFP staffing exhibit. Please state the psychiatry requirement for the JDC.

**JDC: The psychiatrist is being sought for two hours per month.**

1. Thank you for your response to question 11 in the Addendum Three. Understanding that the Proposer is not required to collect evidence via Blood Draws requested by a Court or Law Enforcement agency. We note that in Addendum Two, Exhibit A, the UOI is required to perform body cavity searches for collection of evidence. (Article 1, Paragraph 4). As this is also not permitted by NCCHC, please clarify that proposers will not be required to perform these searches at the JDC.

**County: Body cavity searches is NOT a requirement of this RFP or the awarded contract.**

**JDC: I have no idea what they are referring to.  We are not requiring them to do body cavity searches. I do not see that requirement in the RFP.**

**Jail: The Jail does not do cavity searches. We have never expected this to be done however if a situation arises were it needs to be done for inmates safety and welfare. With proper staff and inmates consent, we would not oppose it.**

1. In review of current contracts and agreements provided, we see that they all terminate prior to the estimated start date of December 15, 2018. Please confirm that the County will extend current agreements until the start date specified in the RFP.

**County: Current contract has been extended until December 15th but may end sooner, if the new Contractor is in place and ready to begin.**

1. Please provide an ADP breakdown in terms of county, non-county, etc.

**JDC: The number of non-county youth is less than 1 % of the ADP on any given day during the last two year.**

**Jail: If this is referring to inmates who do have local charges compared to who have no local charges**

1. Section C48 states that the County may terminate the contract by giving 30 days’ notice, and in the next paragraph it states that either party may terminate by giving 150 days’ notice. Please confirm which is the correct length of notice.

**County: The intent is 150 days without agreement and 30 days with agreement.**

# END OF ADDENDUM FIVE