



# WINNEBAGO COUNTY

— ILLINOIS —

August 23, 2023

## ADDENDUM TWO

### 23P-2295 OFF-SITE SCANNING SERVICES FOR DOCUMENT IMAGING

This addendum is issued to modify, clarify, or correct the original Bid Solicitation and is hereby made part of the contract documents. **Acknowledgement of this addendum is required on the Proposal Signature Form, Page 25 of the solicitation.**

**NOTE:** Part of this ADDENDUM includes a new separate updated Pricing Page which **MUST** be used instead of the original page. The following questions were submitted, followed by their answers.

#### **We have some questions on the Revised Pricing Page.**

1. The NEW PRICING PAGE does not appear to have a Microfilm (Original and Archive Copy) price point to submit?  
**The pricing points have been added back in. Use the newest Pricing Page for Addendum Two.**
2. There is a Price Per Blueprint Preparation
  - a. Is the County identifying all Large Format Drawings as a “blueprint” for Pricing purposes?  
**Yes**

#### **Questions from Addendum One, Q&A**

1. There is clarification language in the Q&A about Microfilm (browning, length), however there is not a clear answer on which Departments are requesting Microfilm.
  - a. Can you confirm by Department / Group?
    - i. Group A Circuit Clerk            Microfilm is requested?            **YES**
    - ii. Human Resources                Microfilm is Requested?            **NO**
    - iii. Regional Planning & Zoning    Microfilm is Requested?            **NO**
    - iv. States Attorney                    Microfilm is Requested?            **NO**

**END OF ADDENDUM TWO**