BIDDER

CALL FOR BIDS

Asphalt Paving Projects for Macktown, Trask Bridge and Klehm Arboretum

The Board of Commissioners of the Forest Preserves of Winnebago County will receive sealed bids in the Winnebago County Forest Preserve District Headquarters, 5500 Northrock Drive, Rockford, Illinois 61103, until March 21, 2023 at 3:30PM. A public opening and reading will be held at this date and time.

A Mandatory Pre-bid Meeting will be held on March 7, 2023 at the following locations and must each be attended:

- ✓ Macktown Golf Maintenance at 9:30AM, 2221 Freeport Road, Rockton, IL 61072
- ✓ Trash Bridge Forest Preserve at 11:00AM, 11532 Trask Bridge Road, Rockford, IL 61101 (Preserve Boat Launch Parking Lot)
- ✓ Klehm Arboretum at 1:30PM, 2715 South Main Street, Rockford, IL 61102 (Visitor Center Parking Lot nearest the Clarcor Building)

ALL BIDS MUST BE ENCLOSED IN SEALED ENVELOPES MARKED:

"ASPAHLT PAVING AT MACKTOWN, TRASK BRIDGE AND KLEHM ARBORETUM"

March 21, 2023 at 3:30PM

The Board of Commissioners reserves the right to accept or reject any and all bids or to waive technicalities, or to accept any item of any bid. Information is available from the Purchasing Department, Winnebago County Administration Building, Telephone: (815) 319-4380, Email purchasing@purchasing.wincoil.gov

The documents constituting component parts of the Bid Form are the following Sections:

- I Call for Bids
- II Requirements for Bidding and Instructions to Bidders
- **III** Bid Information
- IV Detailed Bid Specifications
- V Bid Form

Legal Advertisement for Bids published in the Rockford Register Star on March 1, 2023 or visit our website http://wincoil.gov or the Forest Preserve website http://winnebagoforest.org

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS

PREPARATION OF PROPOSAL

The bidder must submit his proposal on forms furnished by the Forest Preserve. All blank spaces on the proposal form must be filled in. Authorized signature must be the individual owner of a proprietorship, a general partner of a partnership, or signed in the name of a corporation by an officer whose title shall be stated. Bids or proposals shall be sealed in an envelope and marked as required in the instructions. The bid or proposal is contained in these documents and must remain attached hereto when submitted.

TAXES NOT APPLICABLE

The Winnebago County Forest Preserve District as a Governmental Unit pays neither Federal Excise nor Illinois Retailers Occupational Tax, and therefore those taxes should be excluded from quotation. Illinois Exemption E9992-3483-06.

PROMPT PAYMENT ACT

The bid should provide that all payments are subject to the Local Governmental Prompt Payment Act.

FREEDOM OF INFORMATION

Any responses and supporting documents submitted in response to a bid or proposal will be subject to disclosure under the Illinois Freedom of Information Act.

WITHDRAWAL OF BIDS OR PROPOSALS

Any bidder may withdraw his proposal at any time prior to the time specified in the advertisement as the closing time for the receipt of bids by signing a request therefore. However, no bidder shall withdraw or cancel his proposal for a period of sixty (60) calendar days after said advertised closing time for the receipt of bids or proposals; the successful bidder shall not withdraw nor cancel his bid or proposal after having been notified the Director of Operations that said bid or proposal has been accepted by the Forest Preserve Board of Commissioners.

CANCELLATION

The Winnebago County Forest Preserve District reserves the right to cancel any contract in whole or in part without penalty due to failure of the contractor to comply with terms, conditions, and specifications of this contract.

COST OF BID OR PROPOSAL

Expenses incurred in the preparation of proposals in response to this bid or proposal is the Bidder's sole responsibility

USE OF TRADE NAMES

In cases where a specified item is identified by a manufacturer's name, trade name, or other references, it is understood that the bidder proposes to furnish the item identified. If the bidder proposes to furnish an "equal," the proposed "equal" item must be so indicated in the written bid or proposal. The Forest Preserve shall be the sole determiner of the equality of the substitute offered.

DELIVERIES

All materials shipped to the Winnebago County Forest Preserve District must be shipped F.O.B. designated location in Winnebago County.

DEVIATIONS, EXCEPTIONS OR ALTERNATES

Deviations, exceptions or alternates from terms, conditions, or specifications shall be described fully, on bidder's letterhead, signed, and attached to the Request for Bid or Proposal. In the absence of such statement, the bid shall be accepted as in strict compliance with all terms, conditions, and specifications and the bidder shall be held liable. Bidders are cautioned to avoid making deviations and exceptions to the specifications, which may result in rejection of their bid or proposal. If deviations, exceptions or alternates are submitted, it is the Winnebago County Forest Preserve's sole and final decision whether specifications have been met and will be considered for award.

ORDERING

Purchase orders shall be placed directly to the contractor by the Forest Preserve. No other purchase orders are authorized.

COMPLIANCE WITH LAWS

All services, work and materials that in any manner affect the production, sale, or payment for the product or service contained herein must comply with all federal, state, county and municipal laws, statutes, regulations, codes, ordinances and executive orders in effect now or later and whether or not they appear in this document, including those specifically referenced herein. The successful bidder must be authorized to do business in the State of Illinois, and must be able to produce a certificate of good standing with the state of Illinois upon request.

Bidder/Contractor must obtain all licenses, certificates and other authorizations required in connection with the performance of its obligations hereunder, and Bidder/Contractor must require any and all subcontractors to do so. Failure to do so is an event of disqualification and/or default and may result in the denial of this bid and/or termination of this Agreement.

In the event federal or state funds are being used to fund this contract; additional certifications, attached as addenda, will be required. Lack of knowledge on the part of the vendor will in no way be cause for release of this obligation. If the Forest Preserve becomes aware of violation of any laws on the part of the vendor, it reserves the right to reject any bid, cancel any contract and pursue any other legal remedies deemed necessary

PREVAILING WAGE

All bidders must bid prevailing wages.

SUBSTANCE ABUSE PREVENTION

The Substance Abuse Prevention on Public Works Act, Public Act 95-0635, prohibits the use of drugs and alcohol, as defined in the Act, by employees of the Contractor and by employees of all approved Subcontractors while performing work on a public works project. The Contractor/Subcontractor herewith certifies that it has a superseding collective bargaining agreement or makes the public filing of its written substance abuse prevention program for the prevention of substance abuse among its employees who are not covered by a collective bargaining agreement dealing with the subject as mandated by the Act.

Bidders and their Subcontractors (if applicable) certifies that the entity has signed collective bargaining agreements that are in effect for all of its employees, and that deal with the subject matter of Public Act 95-0635, or certifies that the contracting entity has in place for all of its employees not covered by a collective bargaining agreement that deals with subject of the Act, and will attach the substance abuse prevention program that meets or exceeds the requirements of Public Act 95-0635.

BID PROTEST

Firms wishing to protest bids or awards shall notify the Forest Preserve in writing within 10 days after the invitation to bid opening. The notification should include the bid number, the name of

the firm protesting and the reason why the firm is protesting the bid. The Forest Preserve will respond to the protest within 20 calendar days.

DISPUTES

In case of disputes as to whether or not an item or service quoted or delivered meets specifications, the decision of the Forest Preserve, or authorized representative shall be final and binding to all parties.

ENTIRE AGREEMENT

These Standard Terms and Conditions of Bid or Proposal shall apply to any contract or order awarded as a result of this Request for Bid except where special requirements are stated elsewhere in the Request; in such cases the special requirements shall apply. Further, the written contract and/or order with referenced parts and attachments shall constitute the entire agreement and no other terms and conditions in any document, acceptance, or acknowledgment shall be effective or binding unless expressly agreed to in writing by the contracting authority.

PAY REQUEST

Forest Preserve makes payments once a month after the Board of Commissioners approval of invoices. The Board meets the third Wednesday of each month. The last day a pay request can be submitted for payment for the month is eight days before the Board meeting or the Tuesday a week before the Board Meeting.

When applicable Contractors are to submit a Waiver of Lien and Certified Payroll forms with requests for payment.

NON-DISCRIMINATION

In connection with the performance of work under this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation, or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment of compensation, and selection for training, including apprenticeship. Except with respect to sexual orientation, the contractor further agrees to take affirmative action to ensure Equal Employment Opportunities. The contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the Non-Discrimination Clause.

NON-COLLUSION

The Bidder, by its officers, agents or representatives (hereafter referred to the Bidder) present at the time of filing this bid, say that neither they nor any of them, have in any way directly or indirectly, entered into any arrangement or agreement with any other Bidders, or with any public officer or the Winnebago County Forest Preserve District, Illinois, whereby, the Bidder has not paid or is to pay to such Bidder or public officer any sum of money, anything of value or has not directly or indirectly entered into any arrangement or agreement with any other Bidder of Bidders. Whereby, no inducement of any form or character other than that which appears upon the face of the bid will be suggested, offered, paid or delivered to any person whomsoever to influence the acceptance of the said bid or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds on the Contract sought by this bid.

NON-BARRED BIDDING

The bidder is not barred from bidding on this Contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

The bidder/offeror certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the bidder/offeror/contractor or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal. Additionally, for all new contractors and vendors to be paid, 1 the Purchasing Department will review the Excluded Parties List System prior to requesting the vendor be created in our accounting system.

END OF SECTION: REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS

BID INFORMATION

INTENT

It is the intent of these specifications to describe the general requirements for asphalt paving at Macktown, Trask Bridge and Klehm Arboretum per bid specifications.

All parts not specifically mentioned in the scope of these specifications which are necessary to provide complete installation shall be furnished by the successful bidder. These specifications shall be construed as minimum.

MANDATORY PRE-BID CONFERENCE

A MANDATORY Pre-Bid meeting will be held on Tuesday, March 7, 2023 at the following locations:

- ✓ Macktown Golf Maintenance at 9:30AM, 2221 Freeport Road, Rockton, IL 61072
- ✓ Trash Bridge Forest Preserve at 11:00AM, 11532 Trask Bridge Road (Preserve Boat Launch Parking Lot)
- ✓ Klehm Arboretum at 1:30PM, 2715 S. Main Street, Rockford, IL (Visitor Center Parking Lot nearest the Clarcor Building)

INSURANCE

Contractor shall provide insurance to protect him and the District from claims, which may arise out of, or resulting from operations on this construction. Proof of insurance shall be submitted to the Forest Preserve District prior to construction. This insurance shall include the following types and limits:

A. Workmen's Compensation Illinois Statutory Limits

Employers Liability \$2,000,000

B. Comprehensive General Liability form

Limits - Bodily Damage \$2,000,000 per occurrence

\$2,000,000 aggregate

Property Damage \$2,000,000 per occurrence

\$2,000,000 aggregate

C. Auto Insurance; Comprehensive form including, owned; non-owned and hired autos,

uninsured motorists. Limit - Same as General Liability

PAYMENT

Partial payment for work completed may be based on invoices, waiver of liens, and submittal of certified payroll forms received and authorized by an agent of the District. Partial payment shall be made for 90% of invoiced amount until final acceptance of work. Payment applications shall be submitted on a day of each month as required by the District (see pay request for payment schedule). Contractor may submit payment for shelter prior to construction.

The Contractor shall pay to each of his sub-contractors (and materials suppliers) the amount indicated on the waiver of lien which shall represent the amount performed by his sub-contractors for which the Contractor is requesting payment and certified payroll submitted.

COMPLETION DATE

The bidder certifies by submitting this bid that he has forces available and that he will vigorously strive to complete this project by **October 31, 2023.** Any other completion date should be noted on the bid form.

Any questions may be directed to Vaughn Stamm, Director of Operations, 5500 Northrock Drive, Rockford, Illinois 61103, by telephone 815-877-6100; by fax 815-877-6124; or email vstamm@winnebagoforest.org

END OF SECTION: BID INFORMATION

DETAILED BID SPECIFICATIONS

ITEM # 1:

MACKTOWN FOREST PRESERVE – GOLF MAINTENANCE ASPHALT PARKING LOT PAVING PROJECT SPECS

SCOPE OF WORK

- To remove some areas of existing asphalt & re-pave; provide additional areas with base & asphalt pavement; repave remaining portions of the existing parking lot areas around the golf maintenance shop as outlined below.
- Location at Macktown Forest Preserve, 2221 Freeport Road, Rockton, IL
- * project work completion preferred/desired to be by October 31, 2023.

MAINTENANCE SHOP PARKING AREA

BASE BID: REMOVE SOME EXISTING ASPHALT IN PORTIONS OF PARKING LOT AREAS, REBUILD BASE, AND RE-PAVE TO BLEND WITH NEW ASPHALT LAYER INSTALLED OVER EXISITING TO PROVIDE FOR PROPER DRAINAGE

- Remove existing asphalt & concrete from selected areas indicated on the map. (Next to and in front of buildings)
- Provide saw cuts in zones where existing asphalt or concrete to be removed
- Excavate selected areas where indicated to place 8" of CA-6 Stone & compact with vibratory roller.
- Haul debris off site.
- Clean existing HMA surface of dirt and debris and tack coat.
- Pave with 3" HMA in newly stoned areas, where indicated, & 2.5" HMA in main areas of existing pavement.
- Provide all HMA in two lifts with vibratory rolling after each layer.
- Provide smooth transitions and/or butt joints with existing concrete aprons and thresholds.

ADDITIONAL PROJECT OPTION 1: REMOVE EXISITING ASPHALT ON APPROACH LANE TO COLD STORAGE BUILDING, REBUILD BASE TO INCLUDE WIDENING EXISTING AND REPAVE

- Remove existing asphalt as indicated on the map
- Excavate as indicated on the map, in order to provide for additional width, equivalent to the door width of the building.
- Place 8" of CA-6 Stone & compact entire with vibratory roller.
- Haul debris off site.
- Pave with 3" HMA in two lifts.

JOB SPECIFIC NOTES:

*If extra stone is required to obtain proper drainage or elevation adjustments it will be billed as additional cost to the contract at \$_____ per ton.

*If bad sub-soil issues are found they will be brought to the attention of the Forest Preserves and a cost to repair these areas will be provided before the work is completed.

ADDITIONAL JOB NOTES:

During the project, the golf maintenance shop buildings will need to remain accessible for personnel.

Project should be conducted during normal week day hours.

ITEM# 2:

TRASK BRIDGE FOREST PRESERVE ASPHALT PARKING LOT PAVING PROJECT SPECS

SCOPE OF WORK

- To mill and pave portions of the existing entrance drive and boat launch parking lot at Trask Bridge Forest Preserve, located at 11532 Trask bridge Road, as outlined below.
- * project work completion preferred/desired to be by October 31, 2023.

ENTRANCE DRIVE AND BOAT LAUNCH PARKING AREA

BASE BID: MILL IN PLACE EXISTING ASPHALT ROAD & PARKING AREA PAVEMENT

- Mill in place the existing asphalt entrance drive lane and as shown on the map.
- Mill in place in order to add to the existing base stone in order to create a hybrid base to help stabilize the subgrade.
- Install 50 tons of new CA-6 stone in the parking lot in order to achieve proper drainage. If extra stone is required above the 50 tons it will be billed extra as outlined below in agreed upon price per ton.
- Core out and stone approximately 1,120 sq. ft. of new 8" stone base and prep for new 2" asphalt pavement for additional parallel parking on the south side by the boat ramp.
- Final grade pulverized base work and stone to achieve maximum grade and drainage ready for new asphalt.
- Compact loose material with vibratory roller.
- Furnish and pave new 2" asphalt pavement on entrance drive and boat launch parking areas as shown on map.

JOB SPECIFIC NOTES:

*If extra	a stone is	s required	to obtain	proper	drainage	or elevation	n adjustmen	ıts it
will be	billed as	s additional	cost to t	he cont	ract at \$	1	per ton.	

*If bad sub-soil issues are found they will be brought to the attention of the Forest Preserves and a cost to repair these areas will be provided before the work is completed.

ADDITIONAL JOB NOTES:

Approach off of IL 70 is to be resurfaced and included in the work; permit to be obtained by the Forest Preserve District.

During the project the Preserve can remain closed to the public. Signs can be posted but must be provided by the contractor.

Project should be conducted during normal week day hours.

ITEM# 3:

KLEHM ARBORETUM WALKING PATH ASPHALT PAVING PROJECT SPECS

SCOPE OF WORK

- To mill and pave the existing walking trail paths at Klehm Arboretum, located at 2715 South Main Street, Rockford. IL as outlined below.
- The project is broken up into two locations within the Arboretum property.
- Project work to begin after September 11, 2023 & with completion preferred /desired by October 31, 2023.

AREA #1 - WALKING TRAILS

BASE BID: MILL IN PLACE EXISTING ASPHALT WALKING TRAIL PAVEMENT / MAIN AREA

- The Main Walking trail should be milled in place and prepared for new asphalt.
- Bid based on milling in place the existing main walking trails approximately 9,500 lineal feet.
- Milling in place to add to the existing base stone creating a hybrid base to help stabilize the subgrade.
- Final grade pulverized base work to achieve maximum grade and drainage ready for new asphalt.
- Compact loose material with vibratory roller.
- Furnish and pave new 2" asphalt pavement walking trail paths.
- Back fill pavement edges with top soil, providing finish grading and seeding.
- There will be extra millings generated during this process; the millings will be disposed of at an approved dump site.

AREA #2 - DEMONSTRATION GARDEN WALKING PATHS

BASE BID: ROTO-MILL 2" ASPHALT PAVEMENT / ENTIRE AREA

- The Demonstration Garden Walking Path will be removed and made ready for new asphalt.
- Bid based on removing and replacing new asphalt walking path approximately 1,525 lineal feet.
- Final grade existing base stone to achieve maximum grade and drainage ready for new asphalt.
- Compact loose material with vibratory roller.
- Furnish and pave new 2" asphalt pavement walking path.
- Back fill pavement edges with top soil, providing finish grading and seeding.
- There will be millings generated during this process; the millings will be disposed of at an approved dump site.

ADDITIONAL OPTION #1 - WIDEN SELECT PATH AREAS

OPTION #1 BID: WIDEN SELECT AREAS OF PATHWAY NEAR CLARCOR PAVILION FROM 9' TO 12' WIDTH (approx. 3'X 90' & 3'X 195')

- Excavate areas as indicated on the map, in order to provide for additional width, from approximately 9' to 12' wide.
- Place 8" of CA-6 Stone & compact entire with vibratory roller.
- Back fill pavement edges with top soil, providing finish grading and seeding.
- Haul debris off site.
- Pave with new asphalt, blending with existing pathway.

ADDITIONAL OPTION #2 - NEW ADDITIONAL SERVICE PATH

OPTION #2 BID: PROVIDE NEW ADDITIONAL ASPHALT PATHWAY AROUND BACKSIDE OF VISITOR'S CENTER TO EMPLOYEE PARKING LOT (approx. 150')

- Excavate areas as indicated on the map, in order to provide for new 9' wide pathway.
- Place 8" of CA-6 Stone & compact entire with vibratory roller.
- Back fill pavement edges with top soil, providing finish grading and seeding.
- Haul debris off site.
- Pave with new asphalt, joining to existing asphalt pathway and parking lot.

ADDITIONAL OPTION #3 - REPLACE CONCRETE WALKWAY

OPTION #3: REMOVE EXISTING CONCRETE SECTION OF SIDEWALK AND REPLACE WITH ASPHALT (approx. 6' x 77')

- Excavate areas, as indicated on the map, removing existing concrete walkway.
- Place 8" of CA-6 Stone & compact entire with vibratory roller.

- Back fill pavement edges with top soil, providing finish grading and seeding.
- Haul debris off site.
- Pave with new asphalt, butting to existing concrete walkway and asphalt roadway.

JOB SPECIFIC NOTES:

*If extra stone is required to obtain proper drainage or elevation adjustments it will be billed as additional cost to the contract at \$ per ton.

*If bad sub-soil issues are found they will be brought to the attention of the Forest Preserves and a cost to repair these areas will be provided before the work is completed.

ADDITIONAL JOB NOTES:

*Project should be conducted during normal week day hours.

** Additional considerations and provisions may be needed in order to accommodate special events held at select locations in the arboretum, on particular dates in September & October

*PERMITS FOR THIS PROJECTS WILL BE THE RESPONSIBILITY OF THE CONTRACTOR.

*After the milling is complete but before the installation of the new asphalt, truck and car traffic in these areas can resume back to normal as needed for normal business operations.

*Project should be conducted during normal week day hours.

END OF SECTION: DETAILED BID SPECIFICATIONS

BID FORM

	BIDDER'S	NAN	lE:		
5500	Winnebago County Forest Preserve District 5500 Northrock Drive Rockford, Illinois 61103				
Date:					
sheet, deta without an respects fa Forest Pre	signed declares he/she has carefully exa illed specifications and bid form, In add y connection with any person making il and without collusion or fraud, that no serve District Board or other officer of he County is directly or indirectly interest eof.	lition, anot men the	declares that his bid is ma her bid, that the bid is in hber of the Winnebago Cour District, or any person in t	ide all nty the	
ltem#1: M	acktown Golf Maintenance Parking Lo	<u>t</u>			
Total Cost	for Base Project	\$_			
Total Cost	for Additional Option 1	\$_			
Total Cost	for Base Project & Additional Option 1	\$_			
Item# 2: T	rask Bridge Parking Lot				
Total Cost	for Base Project	\$.			
Item# 3: K	lehm Arboretum Walking Path				
Total Cost	for Project Area #1	\$.			
Total Cost	for Project Area #2	\$.			
Total Cost	for Both Base Projects Area #1 & #2	\$_			
	Additional Option:				
Tota	I Cost for Option #1		\$		
Total Cost for Option #2			\$		
Tota	I Cost for Option #3		\$		

JOB SPECIFIC NOTES FOR ALL 3 LOCATIONS

	ne is required to obtain p ditional cost to the contrac			nents it will be
The unders	igned declares that, if a	warded the contract	, he will deliver	the complete
work as spe	ecified on or before			
Received A	Addendum:	of		
Company I	nformation:			
Female Bus	siness Enterprise (FBE)	Yes	No	_
Small Busin	ess Enterprise (SBE)	Yes	No	_
Minority Bus	siness Enterprise (MBE)	Yes	No	_
If yes, chec	k the following boxes that	apply:		
Black/	African American	Hispanic		
Native	American or Alaskan Nat	ive Asia	n American	
Type of Org	ganization:			
Individual	Partnership	Corporation	Other	
VENDOR S	SIGNATURE			_
	DATE			_
	PRINT/TYPE SIGNATURE			
	CONTACT PERSON			
	COMPANY			
	ADDRESS			
	CITY, STATE, ZIP			_
	TELEPHONE			_
	FAX			_
	EMAIL			_
	FEIN NO			

AFFIDAVIT OF COMPLIANCE

FORM. NO BIDS CAN BE ACCEPTE	D AND SUBMITTED WITH THE SIGNED BID D BY THE WINNEBAGO COUNTY FOREST ILESS SAID AFFIDAVIT IS SUBMITTED
	, being first
(Name of person ma	king affidavit)
duly sworn, deposes and says that he is	the(Title of Office)
Ordinance relating to Fair Employment contents thereof; that he certifies hereby is an "Equal Opportunity Chapter 21, Title 42 of the United States #11246 and #11375, which are incorportured further declares that this bid is made w	and that he has authority to as knowledge of the Forest Preserve District Practices and knows and understands the that Employer", as defined by Section 2000 (e) of Code annotated and Federal Execution Orders orated herein by reference. The undersigned ithout any connection with any person making that the bid is in all respects fair and without
	(Signature)
SUBSCRIBED and sworn to before me	
this day of	, 2023
(Notary Public)	

END OF SECTION: BID FORM