

CALL FOR BIDS

**Asphalt Paving Projects for Blackhawk Springs,
Deer Run and Espenscheid**

The Board of Commissioners of the Forest Preserves of Winnebago County will receive sealed bids in the Winnebago County Forest Preserve District Headquarters, 5500 Northrock Drive, Rockford, Illinois 61103, until April 12, 2023 at 2:00 P.M. A public opening and reading will be held at this date and time.

A Mandatory Pre-bid Meeting will be held on April 3, 2023 at the following locations:

Blackhawk Springs at 9:00 A.M., 5360 Mulford Road, Cherry Valley, IL. 61016 (Playground Parking Lot)

Espenscheid at 10:00 A.M., 4816 S. Perryville Road, Cherry Valley, IL. 61016 (First Front Parking Lot)

Deer Run at 11:00 A.M., 5691 River Road, Cherry Valley, IL. 61016 (Front Parking Lot)

ALL BIDS MUST BE ENCLOSED IN SEALED ENVELOPES MARKED:

“ASPAHLT PAVING AT BLACKHAWK SPRINGS, DEER RUN AND ESPENSCHIED”
April 12, 2023 at 2:00 P.M.

The Board of Commissioners reserves the right to accept or reject any and all bids or to waive technicalities, or to accept any item of any bid. Information is available from the Purchasing Department, Winnebago County Administration Building, Telephone: (815) 319-4380, Email purchasing@purchasing.wincoil.gov

The documents constituting component parts of the Bid Form are the following:

- I Call for Bids**
- II Requirements for Bidding and Instructions to Bidders**
- III Bid Information**
- IV Detailed Specifications**
- V Bid Forms**

Legal Advertisement for Bids published in the Rockford Register Star on March 17, 2023 or visit our website <http://wincoil.gov> or the Forest Preserve website <http://winnebagoforest.org>

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS

PREPARATION OF PROPOSAL

The bidder must submit his proposal on forms furnished by the Forest Preserve. All blank spaces on the proposal form must be filled in. Authorized signature must be the individual owner of a proprietorship, a general partner of a partnership, or signed in the name of a corporation by an officer whose title shall be stated. Bids or proposals shall be sealed in an envelope and marked as required in the instructions. The bid or proposal is contained in these documents and must remain attached hereto when submitted.

TAXES NOT APPLICABLE

The Winnebago County Forest Preserve District as a Governmental Unit pays neither Federal Excise nor Illinois Retailers Occupational Tax, and therefore those taxes should be excluded from quotation. Illinois Exemption E9992-3483-06.

PROMPT PAYMENT ACT

The bid should provide that all payments are subject to the Local Governmental Prompt Payment Act.

FREEDOM OF INFORMATION

Any responses and supporting documents submitted in response to a bid or proposal will be subject to disclosure under the Illinois Freedom of Information Act.

WITHDRAWAL OF BIDS OR PROPOSALS

Any bidder may withdraw his proposal at any time prior to the time specified in the advertisement as the closing time for the receipt of bids by signing a request therefore. However, no bidder shall withdraw or cancel his proposal for a period of sixty (60) calendar days after said advertised closing time for the receipt of bids or proposals; the successful bidder shall not withdraw nor cancel his bid or proposal after having been notified the Director of Operations that said bid or proposal has been accepted by the Forest Preserve Board of Commissioners.

CANCELLATION

The Winnebago County Forest Preserve District reserves the right to cancel any contract in whole or in part without penalty due to failure of the contractor to comply with terms, conditions, and specifications of this contract.

COST OF BID OR PROPOSAL

Expenses incurred in the preparation of proposals in response to this bid or proposal is the Bidder's sole responsibility.

USE OF TRADE NAMES

In cases where a specified item is identified by a manufacturer's name, trade name, or other references, it is understood that the bidder proposes to furnish the item identified. If the bidder proposes to furnish an "equal," the proposed "equal" item must be so indicated in the written bid or proposal. The Forest Preserve shall be the sole determiner of the equality of the substitute offered.

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS (CONTINUED)

DELIVERIES

All materials shipped to the Winnebago County Forest Preserve District must be shipped F.O.B. designated location, County of Winnebago, Rockford, Illinois.

DEVIATIONS, EXCEPTIONS OR ALTERNATES

Deviations, exceptions or alternates from terms, conditions, or specifications shall be described fully, on bidder's letterhead, signed, and attached to the Request for Bid or Proposal. In the absence of such statement, the bid shall be accepted as in strict compliance with all terms, conditions, and specifications and the bidder shall be held liable. Bidders are cautioned to avoid making deviations and exceptions to the specifications, which may result in rejection of their bid or proposal. If deviations, exceptions or alternates are submitted, it is the Winnebago County Forest Preserve's sole and final decision whether specifications have been met and will be considered for award.

ORDERING

Purchase orders shall be placed directly to the contractor by an authorized agency. No other purchase orders are authorized.

COMPLIANCE WITH LAWS

All services, work and materials that in any manner affect the production, sale, or payment for the product or service contained herein must comply with all federal, state, county and municipal laws, statutes, regulations, codes, ordinances and executive orders in effect now or later and whether or not they appear in this document, including those specifically referenced herein. The successful bidder must be authorized to do business in the state of Illinois, and must be able to produce a certificate of good standing with the state of Illinois upon request.

Bidder/Contractor must obtain all licenses, certificates and other authorizations required in connection with the performance of its obligations hereunder, and Bidder/Contractor must require any and all subcontractors to do so. Failure to do so is an event of disqualification and/or default and may result in the denial of this bid and/or termination of this Agreement.

In the event federal or state funds are being used to fund this contract; additional certifications, attached as addenda, will be required. Lack of knowledge on the part of the vendor will in no way be cause for release of this obligation. If the Forest Preserve becomes aware of violation of any laws on the part of the vendor, it reserves the right to reject any bid, cancel any contract and pursue any other legal remedies deemed necessary

PREVAILING WAGE

All bidders must bid prevailing wages.

SUBSTANCE ABUSE PREVENTION

The Substance Abuse Prevention on Public Works Act, Public Act 95-0635, prohibits the use of drugs and alcohol, as defined in the Act, by employees of the Contractor and by employees of all approved Subcontractors while performing work on a public works project. The Contractor/Subcontractor herewith certifies that it has a superseding collective bargaining agreement or makes the public filing of its written substance abuse prevention program for the prevention of substance abuse among its employees who are not covered by a collective bargaining agreement dealing with the subject as mandated by the Act.

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS (CONTINUED)

Bidders and their Subcontractors (if applicable) certifies that the entity has signed collective bargaining agreements that are in effect for all of its employees, and that deal with the subject matter of Public Act 95-0635, or certifies that the contracting entity has in place for all of its employees not covered by a collective bargaining agreement that deals with subject of the Act, and will attach the substance abuse prevention program that meets or exceeds the requirements of Public Act 95-0635.

BID PROTEST

Firms wishing to protest bids or awards shall notify the Forest Preserve in writing within 30 days after the invitation to bid opening. The notification should include the bid number, the name of the firm protesting and the reason why the firm is protesting the bid. The Forest Preserve will respond to the protest within 30 calendar days.

DISPUTES

In case of disputes as to whether or not an item or service quoted or delivered meets specifications, the decision of the Forest Preserve, or authorized representative shall be final and binding to all parties.

ENTIRE AGREEMENT

These Standard Terms and Conditions of Bid or Proposal shall apply to any contract or order awarded as a result of this Request for Bid except where special requirements are stated elsewhere in the Request; in such cases the special requirements shall apply. Further, the written contract and/or order with referenced parts and attachments shall constitute the entire agreement and no other terms and conditions in any document, acceptance, or acknowledgment shall be effective or binding unless expressly agreed to in writing by the contracting authority.

PAY REQUEST

Forest Preserve makes payments once a month after the Board of Commissioners approval of invoices. The Board meets the third Wednesday of each month. The last day a pay request can be submitted for payment for the month is eight days before the Board meeting or the Tuesday a week before the Board Meeting.

When applicable Contractors are to submit a Waiver of Lien and Certified Payroll forms with requests for payment.

NON-DISCRIMINATION

In connection with the performance of work under this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation, or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment of compensation, and selection for training, including apprenticeship. Except with respect to sexual orientation, the contractor further agrees to take affirmative action to ensure Equal Employment Opportunities. The contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the Non-Discrimination

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS (CONTINUED)

NON-COLLUSION

The Bidder, by its officers, agents or representatives (hereafter referred to the Bidder) present at the time of filing this bid, say that neither they nor any of them, have in any way directly or indirectly, entered into any arrangement or agreement with any other Bidders, or with any public officer or the Winnebago County Forest Preserve District, Illinois, whereby, the Bidder has not paid or is to pay to such Bidder or public officer any sum of money, anything of value or has not directly or indirectly entered into any arrangement or agreement with any other Bidder of Bidders. Whereby, no inducement of any form or character other than that which appears upon the face of the bid will be suggested, offered, paid or delivered to any person whomsoever to influence the acceptance of the said bid or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds on the Contract sought by this bid.

NON-BARRED BIDDING

The bidder is not barred from bidding on this Contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

The bidder/offeror certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the bidder/offeror/contractor or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal. Additionally, for all new contractors and vendors to be paid, 1 the Purchasing Department will review the Excluded Parties List System prior to requesting the vendor be created in our accounting system.

END OF SECTION: REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS

BID INFORMATION

INTENT

It is the intent of these specifications to describe the general requirements for asphalt paving at, Blackhawk Springs, Deer Run and Espenscheid per bid specifications.

All parts not specifically mentioned in the scope of these specifications which are necessary to provide complete installation shall be furnished by the successful bidder. These specifications shall be construed as minimum.

MANDATORY PRE-BID CONFERENCE

A Mandatory Pre-bid Meeting will be held on April 3, 2023 at the following locations:

- ✓ **Blackhawk Springs at 9:00 A.M., 5360 Mulford Road, Cherry Valley, IL. 61016 (Playground Parking Lot)**
- ✓ **Espenscheid at 10:00 A.M., 4816 S. Perryville Road, Cherry Valley, IL. 61016 (First Front Parking Lot)**
- ✓ **Deer Run at 11:00 A.M., 5691 River Road, Cherry Valley, IL. 61016 (Front Parking Lot)**

INSURANCE

Contractor shall provide insurance to protect him and the District from claims, which may arise out of, or resulting from operations on this construction. Proof of insurance shall be submitted to the Forest Preserve District prior to construction. This insurance shall include the following types and limits:

- | | |
|---|----------------------------|
| A. Workmen's Compensation | Illinois Statutory Limits |
| Employers Liability | \$2,000,000 |
| B. Comprehensive General Liability form | |
| Limits - Bodily Damage | \$2,000,000 per occurrence |
| | \$2,000,000 aggregate |
| Property Damage | \$2,000,000 per occurrence |
| | \$2,000,000 aggregate |

C. Auto Insurance; Comprehensive form including, owned; non-owned and hired autos, uninsured motorists.

Limit - Same as General Liability

PAYMENT

Partial payment for work completed may be based on invoices, waiver of liens, and submittal of certified payroll forms received and authorized by an agent of the District. Partial payment shall be made for 90% of invoiced amount until final acceptance of work. Payment applications shall be submitted on a day of each month as required by the District (see pay for payment schedule). Contractor may submit payment for shelter prior to construction.

The Contractor shall pay to each of his sub-contractors (and materials suppliers) the amount indicated on the waiver of lien which shall represent the amount performed by his sub-contractors for which the Contractor is requesting payment and certified payroll submitted.

**BID INFORMATION
(CONTINUED)**

WAGES OF LABORERS, MECHANICS AND OTHER WORKMEN:

In accordance with the provisions of An Act of General Assembly of the State of Illinois, entitled "An Act regulating wages of laborers, mechanics, and other workmen employed in any public works by the State, County, City, or any public body or any public sub-division or by anyone under contract for public works," approved June 26, 1941, as amended, the Winnebago County Board had previously determined where possible the generally prevailing rates of hourly wages in the locality of Winnebago County, Illinois, and; the generally prevailing rates of legal holiday and overtime work in said County, for each craft, type of workman or mechanic required to perform this contract. The terms and provisions of said Act and the generally prevailing rates of wages determined hereunder are incorporated herein by reference and are made a part of this contract. It shall be mandatory upon the Contractor and any Sub-contractor under him to pay not less than the specified prevailing rates of wages to all laborers, workmen and mechanics employed by them in the execution of the contract.

Certified Payroll will be required with pay requests.

COMPLETION DATE

The bidder certifies by submitting this bid that he has forces available and that he will vigorously strive to complete this project by **October 31, 2023**. Any other completion date should be noted on the bid form.

Any questions may be directed to Vaughn Stamm, Director of Operations, 5500 Northrock Drive, Rockford, Illinois 61103, by telephone 815-877-6100; by fax 815-877-6124; or email vstamm@winnebagoforest.org

END OF SECTION: BID INFORMATION

DETAILED BID SPECIFICATIONS

ITEM# 1:

BLACKHAWK SPRINGS FOREST PRESERVE ENTRANCE LANE & PARKING LOT ASPHALT PAVING PROJECT SPECS

SCOPE OF WORK

TO MILL IN PLACE AND PAVE AREAS OF EXISTING ASPHALT ENTRANCE LANE AND PARKING LOT(S) AT BLACKHAWK SPRINGS FOREST PRESERVE, 5360 MULFORD RD., CHERRY VALLEY, WINNEBAGO COUNTY, ILLINOIS 61016, AS OUTLINED BELOW AND SHOWN ON MAP.

* PROJECT WORK COMPLETION PREFERRED/DESIRED TO BE BY OCTOBER 31, 2023.

BASE BID: / MILL IN PLACE EXISTING PORTIONS OF ASPHALT ROADWAY & PARKING LOT(S) AND RE- PAVE TO BLEND NEW ASPHALT LAYER INTO EXISITING, AND BUTT FLUSH AGAINST EXISITING CONCRETE SIDEWALK(S). (APPROX. 27.750 SQ. FT.)

- Mill in place the existing asphalt roadway lane and parking lot(s) as shown on the drawing in order to add to the existing base, creating a hybrid base to help stabilize the subgrade.
- Provide final grade of pulverized base work and stone to achieve maximum grade and drainage, ready for new asphalt.
- Compact loose material with vibratory roller.
- Furnish and pave new 2" HMA pavement, with vibratory rolling.
- Provide smooth/blended transition with existing asphalt on portion of roadway facing the preserve entrance/exit roadway and to the existing asphalt recreation pathway in three (3) locations.
- Provide flush/butt joints to existing concrete sidewalk near kiosk and outhouse sidewalk(s).
- Provide parking lot striping for standard stalls, dumpster space, and one handicap designated stall w/loading zone on three parking lot locations, as designated on the map.

TOTAL COST FOR BASE PROJECT \$

OPTION #1:/ PROVIDE ASPHALT OVER EXISTING GRAVEL PATHWAY CONNECTING PARKING LOT TO EXISTING ASPHALT RECREATION PATH. (APPROX. 1,200 SQ. FT.)

- Provide for final grade of existing gravel/ag-lime on pathway to achieve level transitions to asphalt parking lot and existing asphalt recreation path and existing concrete sidewalk to outhouse.
- Provide flared approaches (L&R to rec path and roadside flare at parking lot/roadway) –add base rock as needed.
- Compact loose material with vibratory roller.
- Furnish and pave new 3" HMA pavement in two lifts with vibratory rolling after each layer.
- Provide flush/butt joints to existing concrete sidewalk near outhouse

TOTAL COMBINED COST FOR BASE PROJECT AND OPTION #1\$

JOB SPECIFIC NOTES:

*If extra stone is required to obtain proper drainage or elevation adjustments it will be billed as additional cost to the contract at \$_____ per ton.

*If bad sub-soil issues are found they will be brought to the attention of the Forest Preserves and a cost to repair these areas will be provided before the work is completed.

ADDITIONAL JOB NOTES:

During project construction, the preserve entrance can be closed to the public.

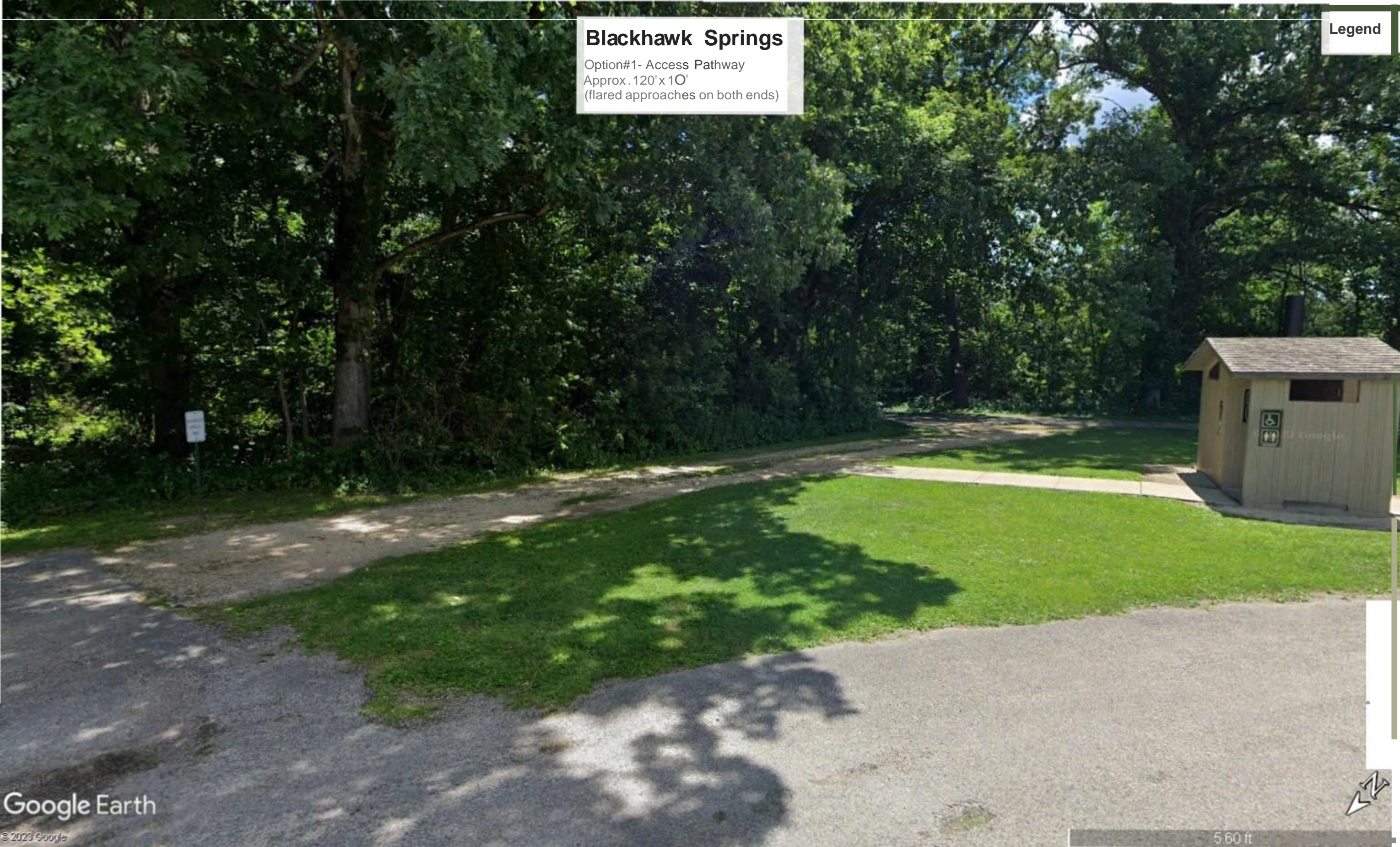
Project should be conducted during normal week day hours.



Blackhawk Springs

Option#1- Access Pathway
Approx. 120' x 10'
(flared approaches on both ends)

Legend



DEER RUN FOREST PRESERVE

ITEM#2:

ENTRANCE LANE & PARKING LOT ASPHALT PAVING PROJECT SPECS

SCOPE OF WORK

TO MILL IN PLACE AND PAVE AREAS OF EXISTING ASPHALT ENTRANCE LANE AND PARKING LOT AT DEER RUN FOREST PRESERVE, 5691 RIVER ROAD, CHERRY VALLEY, WINNEBAGO COUNTY, ILLINOIS 61016, AS OUTLINED BELOW AND SHOWN ON MAP.

*** PROJECT WORK COMPLETION PREFERRED/DESIRED TO BE BY OCTOBER 31, 2023.**

BASE BID: / MILL IN PLACE EXISTING PORTIONS OF ASPHALT ROADWAY & PARKING LOT. AND RE- PAVE TO BLEND NEW ASPHALT LAYER INTO EXISTING. (APPROXIMATELY 8,600 SQ. FT.)

Mill in place the existing asphalt roadway lane and parking lot as shown on the drawing in order to add to the existing base, creating a hybrid base to help stabilize the subgrade.

Provide final grade of pulverized base work and stone to achieve maximum grade and drainage, ready for new asphalt.

Compact loose material with vibratory roller.

Furnish and pave new 2" asphalt pavement.

Provide smooth/blended transitions with existing asphalt on both ends of roadway.

TOTAL COST FOR BASE PROJECT \$

JOB SPECIFIC NOTES:

*If extra stone is required to obtain proper drainage or elevation adjustments it will be billed as additional cost to the contract at \$_____ per ton.

*If bad sub-soil issues are found they will be brought to the attention of the Forest Preserves and a cost to repair these areas will be provided before the work is completed.

ADDITIONAL JOB NOTES:

During project construction, the preserve entrance can be closed to the public. Project should be conducted during normal week day hours.

Deer Run Forest Preserve

Asphalt Paving Project - 2023

Legend

 Polygon Measure



Google Earth

Image Landsat / Copernicus
Image NOAA

ESPENSCHIED MEMORIAL FOREST PRESERVE

ITEM#3:

ENTRANCE LANE & PARKING LOT ASPHALT PAVING PROJECT SPECS

SCOPE OF WORK

TO MILL IN PLACE AND PAVE AREAS OF EXISTING ASPHALT ENTRANCE LANE AND PARKING LOT AT ESPENSCHIED MEMORIAL FOREST PRESERVE, 4816 S. PERRYVILLE RD., CHERRY VALLEY, WINNEBAGO COUNTY, ILLINOIS 61016, AS OUTLINED BELOW AND SHOWN ON MAP.

*** PROJECT WORK COMPLETION PREFERRED/DESIRED TO BE BY OCTOBER 31, 2023.**

BASE BID: / MILL IN PLACE EXISTING PORTIONS OF ASPHALT ROADWAY & PARKING LOT. AND RE- PAVE TO BLEND NEW ASPHALT LAYER INTO EXISTING. AND BUTT FLUSH AGAINST EXISTING CONCRETE SIDEWALK AND ROADWAY AT CREEK CROSSING. (APPROXIMATELY 61.160 SQ. FT.)

Mill in place the existing asphalt roadway lane and parking lot as shown on the drawing in order to add to the existing base, creating a hybrid base to help stabilize the subgrade.

Provide final grade of pulverized base work and stone to achieve maximum grade and drainage, ready for new asphalt.

Compact loose material with vibratory roller.

Furnish and pave new 2" asphalt pavement.

Provide smooth/blended transition with existing asphalt on portion of roadway facing the preserve entrance.

Provide flush/butt joints to existing concrete sidewalk near kiosk and spillway portion of the driveway near creek.

Provide parking lot striping for standard stalls and one handicap designated stall.

TOTAL COST FOR BASE PROJECT\$

OPTION #1: / REMOVE EXISTING PORTION OF ASPHALT ROADWAY ADJOINING TO EXISTING CONCRETE SPILLWAY. REBUILD BASE AND PAVE WITH NEW ASPHALT BLENDING BACK INTO EXISTING ASPHALT PAVEMENT. (APPROXIMATELY 350 SQ. FT.)

Excavate and remove existing asphalt roadway portion connecting to existing concrete spillway back about 20' to existing asphalt roadway. Provide saw cut edge on existing asphalt.

Excavate current gravel or rock base as needed and replace with 8" CA-6 layer and compact loose material with vibratory roller.

Furnish and pave with new 3" asphalt pavement

Provide smooth/blended transition with existing asphalt portion of roadway. Provide

flush/butt joints to existing concrete spillway of the roadway near creek.

TOTAL COST FOR OPTION #1 \$

TOTAL COMBINED COST FOR BASE PROJECT AND OPTION #1\$

JOB SPECIFIC NOTES:

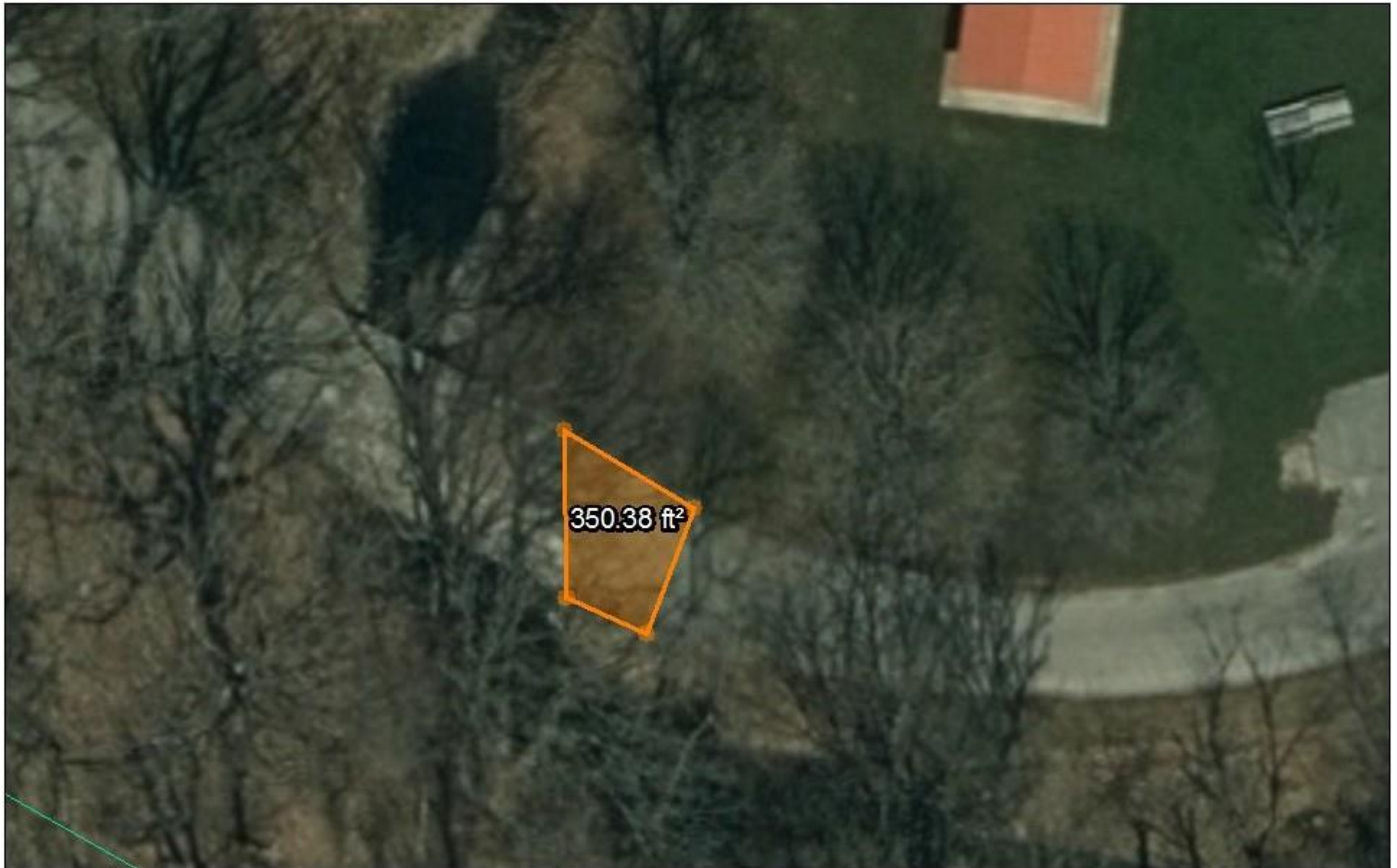
*If extra stone is required to obtain proper drainage or elevation adjustments it will be billed as additional cost to the contract at \$_____ per ton.

*If bad sub-soil issues are found they will be brought to the attention of the Forest Preserves and a cost to repair these areas will be provided before the work is completed.

ADDITIONAL JOB NOTES:

During project construction, the preserve entrance can be closed to the public. Project should be conducted during normal week day hours.

Espenscheid FP- Option 1



2/23/2023

D Parcel Owner

0 0.002 0.004 0.008 mi

0 0.003 0.006 0.012 km

Y:\h\enagocurt;y
WbGIS

ASPHALT REPAIR PROJECT- 2023

ESPENSCHIED MEMORIAL FOREST PRESERVE

4816 S. PERRYVILLE RD, CHERRY VALLEY, IL. 61016





BID FORM

BIDDER'S NAME: _____

TO: Winnebago County Forest Preserve District
5500 Northrock Drive
Rockford, Illinois 61103

Date: _____

The undersigned declares he/she has carefully examined the requirement, information sheet, detailed specifications and bid form, In addition, declares that his bid is made without any connection with any person making another bid, that the bid is in all respects fair and without collusion or fraud, that no member of the Winnebago County Forest Preserve District Board or other officer of the District, or any person in the employ of the County is directly or indirectly interested in this bid, or in any portion of the profits thereof.

Item#1: Blackhawk Springs Entrance Lane & Parking Lot

Total Cost for Base Project \$ _____

Total Cost for Option 1 \$ _____

Total Cost for Base Project & Option 1 \$ _____

Item# 2: Deer Run Entrance Lane & Parking Lot

Total Cost for Base Project \$ _____

Item# 3: Espenscheid Entrance Lane & Parking Lot

Total Cost for Base Project \$ _____

Total Cost for Option 1 \$ _____

Total Cost for Both Base Project & Option 1 \$ _____

JOB SPECIFIC NOTES FOR ALL 3 LOCATIONS

If extra stone is required to obtain proper drainage or elevation adjustments it will be billed as additional cost to the contract at \$ _____ per ton.

The undersigned declares that, if awarded the contract, he will deliver the complete work as specified on or before _____.

Received Addendum: _____ **of** _____

Company Information:

Female Business Enterprise (FBE) Yes _____ No _____

Small Business Enterprise (SBE) Yes _____ No _____

Minority Business Enterprise (MBE) Yes _____ No _____

If yes, check the following boxes that apply: Black/African

American _____ Hispanic _____

Native American or Alaskan Native _____ Asian American _____

Type of Organization:

Individual _____ Partnership _____ Corporation _____ Other _____

VENDOR SIGNATURE _____

DATE _____

PRINT/TYPE SIGNATURE _____

CONTACT PERSON _____

COMPANY _____

ADDRESS _____

CITY, STATE, ZIP _____

TELEPHONE _____

FAX _____

EMAIL _____

FEIN NO. _____

AFFIDAVIT OF COMPLIANCE

NOTE:

THIS AFFIDAVIT MUST BE EXECUTED AND SUBMITTED WITH THE SIGNED BID FORM. NO BIDS CAN BE ACCEPTED BY THE WINNEBAGO COUNTY FOREST PRESERVE DISTRICT BOARD UNLESS SAID AFFIDAVIT IS SUBMITTED CONCURRENTLY WITH THE BID.

_____, being first
(Name of person making affidavit)

duly sworn, deposes and says that he is the _____
(Title of Office)

of _____ and that he has authority to make the following affidavit; that he has knowledge of the Forest Preserve District Ordinance relating to Fair Employment Practices and knows and understands the contents thereof; that he certifies hereby that _____

_____ is an "Equal Opportunity Employer", as defined by Section 2000 (e) of Chapter 21, Title 42 of the United States Code annotated and Federal Execution Orders #11246 and #11375, which are incorporated herein by reference. The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract and that the bid is in all respects fair and without collusion or fraud.

(Signature)

SUBSCRIBED and sworn to before me

this ___ day of _____, 2023

(Notary Public)

END OF SECTION: BID FORM



WINNEBAGO COUNTY

ILLINOIS

VENDOR REGISTRATION FORM

Vendor (or Individual) Legal Name: _____

DBA/Alternative Vendor Name: _____

ADDRESS(ES)		
	Physical	Remittance, if different from physical
Street 1		
Street 2		
City		
State		
ZIP		
CONTACT(S)		
	Sales Representative	Accounts Receivable
Name		
Phone		
Email		
Web Address		
GENERAL INFORMATION		
Scope of work to be performed or provided: <input type="checkbox"/> Services and/or <input type="checkbox"/> Goods <input type="checkbox"/> Other _____		If Services: <input type="checkbox"/> Legal <input type="checkbox"/> Medical <input type="checkbox"/> Rent/Landlord <input type="checkbox"/> Other _____ Do you have a current contract <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Winnebago County Employee: <input type="checkbox"/> Yes or <input type="checkbox"/> No If yes: <input type="checkbox"/> Current or <input type="checkbox"/> Former Dept. _____		
COUNTY Department/Person requesting your service or goods:		
CLASSIFICATION(S)		
If applicable, check those boxes that apply: (All Certifications must be included with this completed form)		
<input type="checkbox"/> Minority-Owned Business:	<input type="checkbox"/> Certified	<input type="checkbox"/> Self-Certified
<input type="checkbox"/> Woman-Owned Business:	<input type="checkbox"/> Certified	<input type="checkbox"/> Self-Certified
<input type="checkbox"/> Veteran-Owned Business:	<input type="checkbox"/> Certified	<input type="checkbox"/> Self-Certified
SIGNATURE		
You affirm the above information is true and correct. Electronic signatures will not be accepted.		
Authorized Signature: _____		Date Signed: _____
OFFICE USE ONLY		
Approved by: _____		Assigned Vendor Number: _____
Verification Completed: <input type="checkbox"/> Sam.gov <input type="checkbox"/> OFAC <input type="checkbox"/> IRS TIN Match <input type="checkbox"/> W-9 Uploaded		Date Entered: _____

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
				-				
or								
Employer identification number								
				-				

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ►
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

Form 1099-DIV (dividends, including those from stocks or mutual funds)

- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



WINNEBAGO COUNTY

— ILLINOIS —

SUSPENSION/DEBARMENT CERTIFICATION FORM

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement for goods or services equal to or in excess of \$25,000.00. Contractors receiving individual awards for \$25,000.00 or more and all sub-recipients must certify that the organization and its principals are not suspended or debarred.

By submitting response to this solicitation and signing this form, the Bidder/Proposer certifies to the best of its knowledge and belief, that the company and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal, State or local governmental entity, department or agency;
2. Have not within a three-year period preceding this solicitation been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, or convicted of or had a civil judgment against them for a violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding the signing of this certificate had one or more public transactions (Federal, State or local) terminated for cause or default.

If the Bidder/Proposer is unable to certify to any of the statements in this certification, Bidder/Proposer shall attach an explanation to this certification.

Vendor Name: _____

Address: _____

City: _____ ZIP: _____

Telephone: _____ Email Address: _____

Authorized Signature: _____

(Print) Name: _____ Title of Official: _____

Signature Date: _____