

**FILING FEES WINNEBAGO COUNTY RECORDER'S OFFICE**

**EFFECTIVE January 1, 2025**

**LORI GUMMOW, RECORDER**

*\* Payment by cash, check, or credit card\**

*\*No bills larger than \$50 will be accepted\**

**NO COPIES ARE ACCEPTED FOR RECORDING**

**A 'return to' name and address is required for all documents being submitted for recording.**

**STANDARD DOCUMENTS \$54.00**

Must meet the following criteria:

- The document shall consist of one or more individual sheets measuring 8.5 inches by 11 inches, not permanently bound and not a continuous form. Graphic displays accompanying a document for recordation may measure up to 11 inches by 17 inches in size without causing the document to be non-standard.
- The document shall be legibly printed in black ink, by hand, type, or computer. Signatures and dates may be in contrasting colors as long as they will reproduce clearly.
- The document shall be on white paper of not less than 20-pound weight and shall have a clean margin of at least one-half inch on the top, the bottom, and each side. Margins may be used for non-essential notations which will not affect the validity of the document. Examples of non-essential items may be, but not limited to, form number, page number and customer notations.
- The first page of the document shall contain a blank space, measuring at least 3 inches by 5 inches, from the upper right corner.
- The document shall not have any attachment stapled or otherwise affixed to any page.

**NON-STANDARD DOCUMENTS \$66.00 (\$54.00 recording fee plus \$12.00 non-standard fee)**

These include:

- Documents that do not conform to the criteria described above for Standard Documents
- Documents with specific reference to 6 or more Property Identification Numbers
- Documents with specific reference to 6 or more document numbers

**FEDERAL & STATE LIENS \$12.25 (additional names \$1.00 each)**

**UNIFORM COMMERCIAL CODE FILINGS**

Financing Statement/Fixture Filing	<b>\$38.00</b>
Fixture Filing Amendment/Assignment/Continuation	<b>\$38.00</b>
Termination	<b>\$18.00</b>
UCC search (per debtor). Must provide form.	<b>\$10.00</b>

**PLATS**

**\$112.00 (\$92.00 recording fee plus \$20.00 County**

**Clerk Plat Certification Fee)**

Eff. 1/1/2025, Only 1 full plat copy required at time of recording. If not provided, there will be an additional \$4.00 per page due before recording. Additional copies may be purchased if desired. Click the link for a list of requirements.

[https://library.municode.com/il/winnebago\\_county/codes/code\\_of\\_ordinances?nodeId=COCO\\_CH90UNDEOR\\_ART5SUAP](https://library.municode.com/il/winnebago_county/codes/code_of_ordinances?nodeId=COCO_CH90UNDEOR_ART5SUAP)

**LOCAL & STATE GOVERNMENT AGENCIES, PUBLIC UTILITIES \$18.00**

**VETERAN DISCHARGES (DD-214) NO CHARGE for recording or Certified Copies**

**COPY FEES**

Certified Copies	\$35.00 per document
Copies of recorded documents	\$0.50 per page (Max: \$35.00 per document)
WinGIS 8.5" x 11"	\$2.50 per page
Plats, Maps, Aperture Cards - 11" x 17"	\$3.00 per page
Plat copies 24" x 36"	\$4.00 per page

**DOCUMENT SEARCH FEES**

**No searches done by phone.**

Documents less than 20 years old	\$10.00
Documents more than 20 years old	\$29.00
Plat Searches	\$10.00 per plat + \$4.00 per plat page
Limit of 5 searches per request. (Self-addressed stamped envelope or email address must be provided for return)	