

FINANCE COMMITTEE

AGENDA

Called by: Jaime Salgado, Chairman
Members: Steve Schultz, John Butitta, Paul Arena, Joe Hoffman, Jean Crosby, Keith McDonald

DATE: THURSDAY, NOVEMBER 3, 2022
TIME: IMMEDIATELY FOLLOWING OPERATIONS & ADMINISTRATIVE COMMITTEE

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 21, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Approving Sidewalk Patching for Courthouse and Public Safety Building
- F. Resolution to Fund Water Resources Strategic Plan with ARPA Funds
- G. Closed Session to Discuss Pending Litigation
- H. Resolution Authorizing Settlement of Pending Litigation (Rosemary Hunter v. Officer Maureen Ashby et al.)
- I. Other Matters
- J. Adjournment

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, July 21, 2022
Immediately Following Operations and Administrative Committee

Present:

Jaime Salgado, **Chairman**
Steve Schultz
John Butitta
Paul Arena
Joe Hoffman
Jean Crosby
Keith McDonald

Others Present:

Joe Chiarelli, County Board Chairman
Pat Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Marlana Dokken, Director, Chairman's Office of Criminal Justice Initiatives
Lafakeria Vaughn, State's Attorney's Office
Ann Johns, Purchasing Director
Shawn Franks, Facilities
Dan Magers, IT Department
Tami Goral, Sheriff's Office
Rick Ciganek, Sheriff's Office
Ross Chapman, Finance Department
Molly Terrinoni, Finance Director
Angie Goral, County Board Member
Dorothy Redd, County Board Member
Pat McDiarmid, River Bluff Nursing Home
Mark Lofgren, River Bluff Nursing Home
Sydney Turner, Region 1 Planning Council

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of May 5 and 19, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item ARP Phase 4 (David Rickert)
- F. Discussion Item County Budget Presentation (David Rickert)
- G. Discussion Item Bond Refinance (David Rickert)
- H. Ordinance for the Approval of Budget Amendment for the Health Department IDPH COVID-19 Grant
- I. Ordinance for the Approval of Budget Amendment for the ARP Phase 3 Public Safety Initiative

- J. Discussion Item Rural Transit Feasibility Study
- K. Future Agenda Items
- L. Adjournment

Chairman Salgado called the meeting to order at 6:01 PM.

Motion to approve the minutes of May 5 and 19, 2022

Moved: Mr. Schultz, Seconded: Mr. McDonald.

Motion passed by unanimous voice vote.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Discussion Item Rural Transit Feasibility Study

- A discussion followed.

Discussion Item ARP Phase 4 (David Rickert)

- A discussion followed.

Discussion Item County Budget Presentation (David Rickert)

- A discussion followed.

Discussion Item Bond Refinance (David Rickert)

- A discussion followed.

Ordinance for the Approval of Budget Amendment for the Health Department IDPH COVID-19 Grant

Motion by Mr. Schultz and Seconded by Mr. Hoffman.

- A discussion followed.

Motion passed by unanimous voice vote.

Ordinance for the Approval of Budget Amendment for the ARP Phase 3 Public Safety Initiative

Motion by Ms. Crosby and Seconded by Mr. Schultz.

- A discussion followed.

Motion passed by unanimous voice vote.

Future Agenda Items

None

Motion to adjourn. Moved: Mr. Schultz, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Executive Assistant



Resolution Executive Summary

Prepared By: Facilities Department
Committee: Finance Committee
Committee Date: November 3, 2022
Resolution Title: Resolution Approving Sidewalk Patching for Courthouse and Public Safety Building
County Code: Winnebago County Purchasing Ordinance
Board Meeting Date: November 10, 2022
Budget Information:

Was item budgeted?	Yes – CIP Funded	Appropriation Amount:	\$30,795 (PSB) \$28,913.00 (Courthouse)
ORG/OBJ/Project Code: 82200-46310-C2103- Public Safety Building 82200-46310-C2111- County Courthouse			

Background Information:

Inspection of the sidewalks surrounding the Winnebago County Courthouse and the Public Safety Building revealed numerous trip hazards in need of repair.

This was on the Capitol Improvement Projects (CIP) list for 2022 and has been carried forward into Fiscal Year 2023. The Facilities Department obtained five (5) quotes for each individual project. N-Trak Group was deemed to be the lowest responsive and responsible bidder for each project. A \$14,000 contingency was added for possible unforeseeable expenses.

Recommendation:

The County Facilities Engineer, Shawn Franks, has reviewed the quote responses received for the projects and recommends awarding the sidewalk repairs for both the Courthouse and Public Safety Building to N-Trak Group.

Contract/Agreement:

Purchase Orders will be issued to N-Trak Group for sidewalk repairs to both the County Courthouse and Public Safety Building. Work is expected to be completed in November.

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Jaime Salgado, Committee Chairman
Submitted by: Finance Committee

2022 CR

RESOLUTION APPROVING SIDEWALK PATCHING FOR COURTHOUSE AND PUBLIC SAFETY BUILDING

WHEREAS, the Winnebago County Facilities Department is responsible for the upkeep of all County buildings and their surrounding properties; and,

WHEREAS, the sidewalks surrounding the County Courthouse and the Public Safety Building are in dire need of repair; and,

WHEREAS, the Finance Committee has reviewed the quotes (Resolution Exhibit A) for the aforementioned service and recommends awarding the projects as follows:

**N-TRAK GROUP
1523 WINDSOR ROAD
LOVES PARK, ILLINOIS 61111**

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute, on behalf of the County of Winnebago, Purchase Orders with N-TRAK GROUP, 1523 WINDSOR ROAD, LOVES PARK, ILLINOIS 61111, in the amount of FIFTY NINE THOUSAND, SEVEN HUNDRED AND EIGHT DOLLARS (\$59,708.00).

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2022.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

QUOTE SUMMARY
SIDEWALK PATCHING FOR COURTHOUSE AND PUBLIC SAFETY BUILDING

VENDORS	N-Trak Group (Loves Park)	Cream City Concrete Contractors (Rockford)	Creative Concrete & Landscaping (Rockford)	Olmecca Concrete, Inc. (Belvidere)	Campos Construction, Inc. (Rockford)
PROJECT 1 PUBLIC SAFETY BLDG	\$30,795.00	\$36,586.00	\$36,954.00	\$61,590.00	\$39,275.00
PROJECT 2 COURTHOUSE FRONT	\$11,088.00	\$11,766.00	\$23,562.00	\$22,176.00 +\$1,500.00	\$15,525.00
PROJECT 3 COURTHOUSE SIDE	\$3,825.00	\$6,000.00	\$6,300.00	\$7,200	\$7,350.00
GRAND TOTAL	\$45,708.00	\$54,352.00	\$66,816.00	\$92,466.00	\$62,150.00
TIMELINE:	Oct. 20 – Nov. 4	TBD – Nov. 26	Sept. 23 – Oct. 26	Sept. 12 – Sept. 28	Sept. 15 – Oct. 28



Resolution Executive Summary

Prepared By: David J. Rickert
Committee: Finance Committee
Committee Date: 11-03-2022
Resolution Title: Resolution to Fund Water Resources Strategic Plan with ARPA Funds
County Code: N/A
Board Meeting Date: 11-10-2022

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$160,829
If not, explain funding source: American Rescue Plan Act	
ORG/OBJ/Project Code: 61300	Budget Impact: N/A

Background Information: This cost will allow Winnebago County to develop a regional water management plan that will ensure all communities in Winnebago County to have access to safe, clean, affordable drinking water and wastewater services, as well as to set forth a framework for the management of water supplies and resiliency to floods, drought, and other risks. This plan will inform Winnebago County for the next 20 years.

Recommendation: Administration Supports

Contract/Agreement: See attachment

Legal Review: N/A

Baker Tilly Review: Approved

Follow-Up: Funds are subject to compliance with ARPA requirements with any agreement subject to review by the States Attorney's office.