

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Keith McDonald, Chairman
Members: John Butitta, Paul Arena,
Joe Hoffman, Jaime Salgado, Valerie
Hanser, Michael Thompson

DATE: THURSDAY, MARCH 16, 2023
TIME: 5:30 PM
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of January 5, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Bid for Joint Seal Coating Services
- F. Resolution Awarding Agreement for Office Supplies
- G. Resolution to Approve Purchase of Morgue Equipment Using CIP PSST 2023 Funds
- H. Resolution to Approve Purchase of Coroner Vehicles Using CIP PSST 2023 Funds
- I. Resolution to Include Compensation Paid Under Internal Revenue Code Section 125 Plan as IMRF Earnings
- J. Discussion Regarding County's 457(b) Plan and Selection of a New Plan Administrator
- K. Discussion Regarding County Administration Building Security
- L. Future Agenda Items
- M. Adjournment

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, January 5, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Joseph Chiarelli, County Board Chairman
Patrick Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Karen Elyea, Sr. Executive Assistant
Rick Ciganek, Sheriff's Office
Shawn Franks, Facilities
Brett Frazier, Animal Services
Tom Jakeway, Trial Court Administrator
Ann Johns, Purchasing
Chris Scrol, County Board Member
John Sweeney, County Board Member
Dave Tassoni, County Board Member
Jim Webster, County Board Member

Absent:

Valerie Hanserd, **Vice Chairperson**

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – Approval of September 22, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discuss Animal Services ARPA Building Project
- F. Discuss Family Court Center (PSB) ARPA Building Project
- G. Future Agenda Items/Other Business
- H. Adjournment

Chairperson McDonald called the meeting to order at 5:31 PM.

Roll Call

Chair Keith McDonald yes, John Butitta yes, Paul Arena yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

Approval of Minutes - Approval of September 22, 2022 Minutes

Chairperson McDonald called for a request to approve the September 22, 2022 minutes.

Motion: Mr. Hoffman, Second: Mr. Salgado

The committee unanimously approved the minutes of September 22, 2022.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discuss Animal Services ARPA Building Project

Mr. Thompson brought the committee up to date on the work that has been done with Huffman Consulting for the Animal Services building project. The project began in discussion as a board in July 2021 to the present and is now ready for discussion with the Operations and Administrative committee and ultimately the Finance and the County Board. It was cleared with the financial consultant as eligible through the federal government ARPA plan and Baker Tilly reviewed and indicated it needs federal compliance in terms of reimbursement through federal funds. In July 2021, the county engaged Richard L Johnson & Assoc, an architect familiar with the Animals Service facility who did preliminary work and also met with Brett Frazier. In March 2022, the project was brought before the Finance committee and determined the project was feasible to move forward. The architect was given approval to proceed with construction documents, put out to bid and seven competitive proposals were received. Of the seven bids, Scandoli was identified as the lowest responsible bidder to proceed with the project if the board determines it is feasible. In the interim, Huffman Consulting was asked to look at this project and Public Safety Building and a potential project with the Highway department. Huffman Consulting provided input on the project. Huffman Consulting was introduced to the committee and gave an update on the project.

- Discussion followed on management of the Animal Services project and other projects.

Discuss Family Court Center (PSB) ARPA Building Project

Mr. Jakeway reported touring the Public Safety Building, and gained a better understanding from Judge Lowry and his team for the needs of the department. The Family Court Center was working with an architect for space on the first floor and the second floor. Mr. Jakeway discussed the requirements for the Family Court Center related to ceiling heights and square footage requirements and in maximizing the available space. Based on the architect's findings and their estimates the cost is in the range but Mr. Jakeway advised a third party will be asked to put together the numbers for the building project.

- Discussion followed.

Future Agenda Items/Other Business

None reported.

Motion to Adjourn. Moved: Mr. Salgado, Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant



Resolution Executive Summary

Prepared By: Purchasing Department
Committee Name: Operations and Administrative Committee
Committee Date: March 16, 2023
Board Date: March 23, 2023
Resolution Title: Resolution Awarding Bid for Joint Seal Coating Services

Budget Information

Budgeted? YES	Amount Budgeted?
If not, originally budgeted, explain the funding source? N/A	
ORG/OBJ/Project Codes: Multiple by Location - 43730 Descriptor: Building Maintenance	

Background Information:

Many Winnebago County owned facilities lots require seal coating services, which consists of cleaning, crack filing, sealing and striping of pavement for parking lots, roadways, paths and other surfaces.

The Rockford Park District and the County of Winnebago requirements were jointly included in the annual RPD Bid #23-2297 for Joint Purchasing Seal Coating Services. See Resolution Exhibit A Bid Tab for specifics.

The lowest responsible Bidder offers the seal coat pricing of rubber crack fill at \$.56 per linear foot. Last year's Bid was \$.60 per linear foot.

Recommended By:

Shawn Franks, Facilities Engineer, recommends awarding the project to SKC Construction, Inc.

Contract/Agreement Information:

The agreement is for one year.

Follow-Up Steps:

Facilities Maintenance will work with the successful vendor on the annual service. Facilities Maintenance will inspect lots before, during and after seal coat has been applied prior to approving vendor invoices.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AWARDING BID FOR JOINT SEAL COATING SERVICES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, various County of Winnebago owned facilities need seal coating services; and,

WHEREAS, the County participated in joint solicitation with the Rockford Park District's Invitation for Bid # 23-2297 for Joint Purchasing of Seal Coating Services; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bids received for the aforementioned project and recommends awarding the contract as follows:

SKC CONSTRUCTION, INC.
PO BOX 503
DUNDEE, ILLINOIS 60118
(See Bid Tab for Pricing - Resolution Exhibit A)

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a contract award, on behalf of the County of Winnebago, with SKC CONSTRUCTION INC., PO BOX 503, DUNDEE, ILLINOIS, 60118.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Rockford Park District - Bid 23-2297

RESOLUTION EXHIBIT A

BID TAB

<div>Summary</div> <div>Bid No. 23-2297</div> <div>2023 Joint Purchase of Seal Coating Services</div> <div>at Various Rockford Park District and</div> <div>Winnebago County Locations</div> <div>Opening: Wed., 2/1/23, 2:00 p.m.</div>	<div>SKC Construction Inc.</div> <div>Jeffrey K. Bergquist</div> <div>PO Box 503</div> <div>Dundee, IL 60118</div> <div>(847) 214-9800</div> <div>jbergquist@skcconstruction.net</div>		<div>Ideal-Seal Asphalt Maintenance</div> <div>Kelly McConkey</div> <div>546 Colchester Dr.</div> <div>Oswego, IL 60543</div> <div>(331) 333-4056</div> <div>scheduling@ideal-seal.com</div>		<div>Hastings Asphalt Service</div> <div>Frankie Hastings</div> <div>PO Box 87</div> <div>Harvard, IL 60033</div> <div>(815) 648-9099</div> <div>frankie@hastingsasphaltservices.com</div>	
Winnebago County Asphalt Seal Coating Base Bid	Unit Price	Total	Unit Price	Total	Unit Price	Total
1. Hot Rubber Crack Fill, 2,500 LF	\$0.56	\$1,400.00	\$0.86	\$2,150.00	\$0.60	\$1,500.00
2. Hot Rubber Crack Fill, 5,000 LF	\$0.56	\$2,800.00	\$0.86	\$4,300.00	\$0.60	\$3,000.00
3. Seal Coat – First Coat Squeegee, 50,000 SF	\$0.13	\$6,500.00	\$0.19	\$9,500.00	\$0.15	\$7,500.00
4. Seal Coat – First Coat Squeegee, 150,000 SF	\$0.13	\$19,500.00	\$0.19	\$28,500.00	\$0.15	\$22,500.00
5. Seal Coat – Second Coat Spray, 50,000 SF	\$0.10	\$5,000.00	\$0.16	\$8,000.00	\$0.10	\$5,000.00
6. Seal Coat – Second Coat Spray 150,000 SF	\$0.10	\$15,000.00	\$0.16	\$24,000.00	\$0.10	\$15,000.00
7. Parking Stall Single Line Striping, 100 priced per stall	\$15.00	\$1,500.00	\$4.00	\$400.00	\$7.50	\$750.00
8. Parking Stall Single Line Striping, 250 priced per stall	\$15.00	\$3,750.00	\$4.00	\$1,000.00	\$7.50	\$1,875.00
9. Stripe Solid Single Center Line, 500 LF	\$0.98	\$490.00	\$0.25	\$125.00	\$0.60	\$300.00
10. Stripe ADA Stall and Access Isle, 1 priced per stall	\$48.00	\$48.00	\$25.00	\$25.00	\$50.00	\$50.00
11. ADA Sign and Post, 1 priced per sign	\$250.00	\$250.00	\$300.00	\$300.00	\$350.00	\$350.00
Total:	\$56,238.00		\$78,300.00		\$57,825.00	
Can meet completion date of October 9, 2023 for all locations?	Yes		Yes		Yes	
Statement of Warranty / Guarantee:	Material and workmanship		Sealcoating, crack sealing and line striping carries a 1 Year limited warranty. This warranty does not cover damage due to sprinkler systems left on during or after installation, tire marks, weather related damage (rain, wind, etc.) & people or animals walking across wet sealcoat or paint.		Hastings guarantees all materials and workmanship except that is applied to cracks for a period of 1 year from date of service.	
Addendum(s) acknowledged?	1 to 2		1 to 2		1 to 2	
References Provided?	Yes		Yes		Yes	



Resolution Executive Summary

Prepared By: Purchasing Department
Committee Name: Operations and Administrative Committee
Committee Date: March 16, 2023
Board Date: March 23, 2023
Resolution Title: Resolution Awarding Agreement for Office Supplies

Budget Information

Budgeted? YES	Amount Budgeted? By each department
If not, originally budgeted, explain the funding source?	
ORG/OBJ/Project Codes: Miscellaneous - 42110	Descriptor: Office Supplies

Background Information:

The County is currently using an end of term 5-year contract with OfficePro (previously known as Mid-City). OfficePro has maintained the last renewal price agreement. National statistics report that in 2022 consumers saw an average 8% price increase in general office supplies, as well as, a price increase of about 5% in the cost of paper. OfficePro offered the County an OMNIA Cooperative Agreement, which guarantees the lowest pricing on the top 200 items ordered by County departments. As a co-op participant, the County will have immediate access to the largest portfolio of competitively solicited and publicly-awarded cooperative purchasing contracts.

Recommended By:

The Purchasing Department recommends, as allowable per Sec. 2-327 of the County Purchasing Ordinance, the approval of OMNIA Cooperative Agreement with OfficePro.

Follow-Up Steps:

The Purchasing Department will continue to work with OfficePro. OfficePro will prepare and facilitate access to the OMNIA website, issue individual credentials for access and train County department staff members.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AWARDING AGREEMENT FOR OFFICE SUPPLIES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, various County of Winnebago owned facilities need office supplies; and,

WHEREAS, the pricing of supplies has been rapidly increasing in the market and suppliers in the marketplace cannot hold their pricing; and,

WHEREAS, the County's current supplier OfficePro is offering a Cooperative Purchasing Contract through OMNIA Partners with guaranteed best pricing on the top 200 items ordered by the County; and,

WHEREAS, the Operations and Administrative Committee recommends approval of the cooperative contract with OfficePro; and,

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a contract award, on behalf of the County of Winnebago, with OFFICEPRO, 1810 SUTLER AVENUE, BELOIT, WISCONSIN, 53511.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for Coroner's Office
Committee Name: Operations and Administrative Committee
Committee Date: March 16, 2023
Board Date: March 23, 2023
Resolution Title: Resolution to Approve Purchase of Morgue Equipment Using CIP PSST 2023 Funds

Budget Information

Budgeted? NO	Amount Budgeted? \$
If not, originally budgeted, explain the funding source? CIP PSST 2023 Funded	
If ARPA or CIP funded, original Board approved amount? \$100,000	
Over or Under approved amount? UNDER By: \$14,421	
Total of all items \$ Not to Exceed \$85,579	
If ARPA funded, was it approved by Baker Tilly? N/A	
ORG/OBJ/Project Codes: 82200 - 42117 Descriptor: Non-Capital Computer Equipment 82200 – 42112 Non-Capital Equipment	

Background Information:

The Winnebago County Coroner's Office is in desperate need of replacing outdated, inadequate and dangerous equipment. The department is looking to purchase 4 mortuary cots, a body board for the cooler, a 4-tier stainless steel storage rack with casters, a crematory heavy duty lift table, an oversized black cot pouch, and six Microsoft Surface Pros. Currently, there is not a powered body hoist in the morgue. An archaic wooden structure, that needs to be manually raised, is what is presently being utilized. Updated equipment would allow the department to properly function and provide an essential level of safety to all involved.

Recommended By:

Jen Muraski, Winnebago County Coroner, obtained multiple quotes and recommends the purchase of new morgue equipment. Shipping costs for all equipment is not to exceed \$3750.00.

Follow-Up Steps:

Purchasing Department will issue County Purchase Orders to the equipment vendors.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman

Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION TO APPROVE PURCHASE OF MORGUE EQUIPMENT USING CIP PSST 2023 FUNDS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the Coroner's Office is in need of purchasing several pieces of morgue equipment to replace outdated and inadequate items; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois, has reviewed all of the quotes for the items, Resolution Exhibit A; and,

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County will issue, on behalf of the County of Winnebago, Purchase Orders with multiple vendors in the total amount not to exceed EIGHTY-FIVE THOUSAND FIVE HUNDRED AND SEVENTY-NINE DOLLARS (\$85,579.00), or other providers.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Financial Officer, Coroner, County Administrator, Director of Purchasing, Finance Director, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



PO Box 17
 Wilton, CT 06897-0017
 Toll-Free: 1-844-MORT-MALL
 FAX: 1-844-MORT-MALL

PRICE QUOTATION

Quote Date: 2/10/2023
 Quote #: 20230210-4

Quote Prepared For Coroner Jennifer P. Muraski
 Winnebago County Coroner's Office
 403 Elm St. 2nd Floor
 Rockford, IL 61101
 815-319-4970

Qty	Item #	Description	Unit Price	Total (Qty x Price)
2.00	0032501	Ferno Model 24-miniMAXX Mortuary Cot	\$3,700.00	\$7,400.00
2.00	0032504	Ferno Model 24H-miniMAXX Mortuary Cot	\$3,800.00	\$7,600.00
PLEASE NOTE THE FOLLOWING: Because of supply chain issues, Ferno said the approx. shipping lead time for their Ferno Model 24-miniMAXX Mortuary Cots and Ferno Model 24H-miniMAXX Mortuary Cots is approx. May of 2024, which is over a year away, but it be longer.			Subtotal	\$15,000.00
			Sales Tax	NA
			Shipping	\$750.00
			Total	\$15,750.00

This price quotation is valid for 14 days after the quote date above.

**MobiMedical**

Mobimedical
1 Mauney Ct
Columbia, SC 29201-5147

Estimate

Order #	Date
INV043087	02/10/2023

**Bill To:**

Winnebago County Coroner's Office
403 Elm St., 2nd Floor
Rockford, IL 61104
Phone: 815-319-4970
Email: JMuraski@coroner.wincoil.gov

Ship To:

Coroner Jennifer P. Muraski
403 Elm St., 2nd Floor
Rockford, IL 61104

Contact: Coroner Jennifer P. Muraski

Customer: Winnebago County Coroner's Office

Sales Rep	Payment Terms	FOB Point	Carrier	Ship Service	Date Scheduled
Thomas	CIA	Origin	Will Call		02/10/2023

Item						Qty	
#	Type	Number	Description	Unit Price	Ordered	Total Price	
1	Sale	HDPE-BB-W	MOBI 1/2 INCH HDPE COOLER BODY BOARD	\$194.95	40 ea	\$ 7,798.00	
2	Shipping	Shipping	Shipping	\$511.94	1 ea	\$ 511.94	
3	Sale	Discount	Discount	\$15.00	40 ea	\$ 600.00	
Government Discount for Large Order							

Subtotal:	\$8,909.94
Sales Tax:	\$0.00
Total:	\$8,909.94
Paid:	\$0.00
Balance Due:	\$8,909.94

Approval: _____ Date: _____

February 10, 2023 3:45:32 PM EST

Page 1 of 1



"SERVICE IS EVERYTHING"

February 9, 2023

Proposal No. **TC-020923-C**

Winnebago County Coroner Office
403 Elm St 2nd Floor
Rockford, IL 61101
Jmuraski@coroner.wincoil.gov
815-319-4970

Att: **Jennifer Muraski**

Ancillary Equipment Purchase

- 1 Ten (10) Stainless Steel 4 tier storage racks with casters

Note : Sales Tax and Freight Cost to Ship Items are Additional Due at Completion

B. Pricing

1 Ten (10) Stainless Steel 4 tier storage racks with casters	Initial	\$ 21,990.00
	Initial	
2 Freight/Crating and Tax	Initial	TBD
	Subtotal:	\$ 21,990.00
	Total:	\$ 21,990.00

C. Terms

50% Due with Signed Contract to begin Manufacturing	Initial	\$ 10,995.00
50% Due + Sales Tax/ Freight Due at Completion	Initial	

Accepted by: _____

Date: _____

Tom Clayton

(Equipment as Indicated: \$ **21,990.00** + Sales Tax and Freight)

American Crematory Equip.

6601 DARRIN WAY CYPRESS, CA. 90630
OFFICE: (562) 926-2876 (800) 396-2254 FAX: (562) 926-2880
www.americancrematory.com



"SERVICE IS EVERYTHING"

February 9, 2023

Proposal No. TC-020923-B

Winnebago County Coroner Office
403 Elm St 2nd Floor
Rockford, IL 61101
Jmuraski@coroner.wincoil.gov
815-319-4970

Att: Jennifer Muraski

Ancillary Equipment Purchase

- 1 American Crematory Heavy Duty Lift Table (no scale)

Note : Sales Tax and Freight Cost to Ship Items are Additional Due at Completion

B. Pricing

1 American Crematory Heavy Duty Lift Table (no scale)	Initial	\$ 7,995.00
	Initial	
2 Freight/Crating and Tax	Initial	TBD
	Subtotal:	\$ 7,995.00
	Total:	\$ 7,995.00

C. Terms

50% Due with Signed Contract to begin Manufacturing	Initial	\$ 3,997.50
50% Due + Sales Tax/ Freight Due at Completion	Initial	

Accepted by: _____ Date: _____

Tom Clayton

(Equipment as Indicated: \$ 7,995.00 + Sales Tax and Freight)

American Crematory Equip.

6601 DARRIN WAY CYPRESS, CA. 90630
OFFICE: (562) 926-2876 (800) 396-2254 FAX: (562) 926-2880
www.americancrematory.com

**MobiMedical**

Mobimedical
1 Mauney Ct
Columbia, SC 29201-5147

Estimate

Order #	Date
INV043088	02/10/2023

**Bill To:**

Winnebago County Coroner's Office
403 Elm St., 2nd Floor
Rockford, IL 61104
Phone: 815-319-4970
Email: JMuraski@coroner.wincoil.gov

Ship To:

Coroner Jennifer P. Muraski
403 Elm St., 2nd Floor
Rockford, IL 61104

Contact: Coroner Jennifer P. Muraski

Customer: Winnebago County Coroner's Office

Sales Rep	Payment Terms	FOB Point	Carrier	Ship Service	Date Scheduled
Thomas	CIA	Origin	Will Call		02/10/2023

Item		Number	Description	Unit Price	Qty	Total Price
#	Type				Ordered	
1	Sale	MOBI-BLKCP-OS	Oversized Black Cot Pouch w/ Zipper	\$285.00	5 ea	\$ 1,425.00
2	Shipping	Shipping	Shipping	\$74.75	1 ea	\$ 74.75

Subtotal:	\$1,499.75
Sales Tax:	\$0.00
Total:	\$1,499.75
Paid:	\$0.00
Balance Due:	\$1,499.75

Approval: _____ Date: _____

February 10, 2023 3:45:21 PM EST

Page 1 of 1



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

Review and Complete Purchase

MICHAELA BRADLEY,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NFVL769	2/10/2023	NFVL769	5336053	\$12,683.94

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Surface Pro 8 - 13" - Core i7 1185G7 - Evo - 16 GB RAM - 512 GB S Mfg. Part#: 8PY-00031 Contract: National IPA Technology Solutions (2018011-01)	6	6715422	\$1,674.07	\$10,044.42
Microsoft QJX-00001 Surface Pro X Keyboard - Black Mfg. Part#: QJX-00001 Contract: National IPA Technology Solutions (2018011-01)	6	5788115	\$116.26	\$697.56
Microsoft Office LTSC Standard 2021 - license - 1 PC Mfg. Part#: 021-10695 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011-01)	6	6722865	\$323.66	\$1,941.96

SUBTOTAL \$12,683.94

SHIPPING \$0.00

SALES TAX \$0.00

GRAND TOTAL **\$12,683.94**

PURCHASER BILLING INFO

Billing Address:
COUNTY OF WINNEBAGO
404 ELM ST STE 506 RM 202
ROCKFORD, IL 61101-1225
Phone: (815) 319-4444
Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:
COUNTY OF WINNEBAGO
IT
404 ELM ST STE 506
ROCKFORD, IL 61101-1225
Shipping Method: UPS Ground (1- 2 day)

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Resolution Executive Summary For ARPA or CIP Projects

Prepared By: Purchasing Department
Committee Name: Operations and Administrative Committee
Committee Date: March 16, 2023
Board Date: March 23, 2023
Resolution Title: Resolution to Approve Purchase of Coroner Vehicles Using CIP PSST 2023 Funds

Budget Information

Budgeted? NO	Amount Budgeted? \$
If not, originally budgeted, explain the funding source? CIP PSST 2023 Funded	
If ARPA or CIP funded, original Board approved amount? \$200,000 – was the original request	
Over or Under approved amount? UNDER By: \$35,037.41	
Total of all items? \$164,962.59	
If ARPA funded, was it approved by Baker Tilly? N/A	
ORG/OBJ/Project Codes: 82200 - 46410 - 0743 Descriptor: Vehicles	

Background Information:

The Winnebago County Coroner's Office needs to replace two existing vehicles, move around others, and add one more vehicle to the fleet for deputies. The new vehicles will be two 2022 Ford Explorers and one 2023 Ford F150. The current vehicles will be sold, a 2017 Ford E-150 with 99,501 miles and a 2018 Ford Explorer with 137,923 miles. The new vehicles will also be outfitted with some special equipment such as sirens, visor lights, flashers and LED grille.

Recommended By:

Jen Muraski, Winnebago County Coroner, recommends the purchase of the three vehicles.

Follow-Up Steps:

Purchasing Department will issue County Purchase Orders for the vehicles using CIP PSST 2023 Funds.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman

Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION TO APPROVE PURCHASE OF CORONER VEHICLES USING CIP PSST 2023 FUNDS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the Coroner's Office is in need of purchasing three new vehicles with equipment to replace two current vehicles and adding one to the fleet for deputies; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois, has reviewed all of the quotes for the vehicles, Resolution Exhibit A, as well as, the quotes for equipment for the vehicles, Resolution Exhibit B; and,

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County will issue, on behalf of the County of Winnebago, Purchase Orders with HAMBLOCK FORD LINCOLN, 1800 NORTH STATE STREET, BELVIDERE, ILLINOIS, 61008 in the amount of ONE HUNDRED THOUSAND, TWO HUNDRED FIFTY-FOUR DOLLARS and THIRTY-THREE CENTS (\$100,254.33) and ROCK RIVER BLOCK, 224 NORTH ALPINE ROAD, ROCKFORD, ILLINOIS, 61107 in the amount of FORTY EIGHT THOUSAND, EIGHT HUNDRED SIXTY-TWO DOLLARS AND TWENTY-SIX CENTS (\$48,862.26) and ROCKFORD COMMUNICATIONS, 720 LORDEN COURT, ROCKFORD, ILLINOIS, 61104 in the amount of EIGHT THOUSAND SEVEN HUNDRED AND TWENTY-FIVE DOLLARS (\$8,725.00) and J & D CAR CARE, 1506 PLAINFIELD AVENUE, JANESVILLE, WISCONSIN, 53545, in the amount of SEVEN THOUSAND ONE HUNDRED AND TWENTY-ONE DOLLARS (\$7,121.00) or other providers.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Financial Officer, Coroner, County Administrator, Facilities Engineer, Director of Purchasing, Finance Director, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A

RETAIL BUYER'S ORDER


HAMBLOCK
FORD LINCOLN

1800 N. STATE STREET

BELVIDERE, IL 61008

TELEPHONE 815-544-2138

DATE 03/03/2023

<input type="checkbox"/>	PURCHASER LICENSE
<input type="checkbox"/>	TRANSFER LICENSE

RES. PHONE N/A	LICENSE NO N/A
BUS. PHONE N/A	DECAL NO

#1 PURCHASER'S NAME	WINNEBAGO COUNTY CORONER	DATE OF BIRTH	N/A	DRIVER'S LICENSE NO	N/A
#2 PURCHASER'S NAME		DATE OF BIRTH	N/A	DRIVER'S LICENSE NO	N/A
ADDRESS	403 ELM STREET	CITY	ROCKFORD	STATE	IL
				ZIP	61101

☒ NEW ☐ USED ☐ DEMO ☐ CAR ☐ TRUCK

YEAR 2022	MAKE FORD	MODEL EXPLORER	BODY TYPE XLT 4WD	COLOR AGATE BLACK METALLIC
SERIAL NO 1FMSK8DHXNGB69891	STOCK TL22387	MILEAGE 9	TO BE DELIVERED ON OR ABOUT 03/03/2023	
ADDITIONS OR CHANGES		EQUIPMENT <i>Government Pricing</i>		48,806.73
		N/A		N/A
		N/A		N/A
		N/A		N/A
AMOUNT OF LIEN		TOTAL		48,806.73
LIENHOLDER N/A		USED CAR ALLOWANCE		N/A
		SUB TOTAL		48,806.73
<u>USED VEHICLE TRADED IN AND/OR OTHER CREDITS</u>		DOCUMENTARY FEE		347.26
YEAR N/A	MAKE N/A	MODEL N/A	BALANCE	
			49,153.99	
BODY TYPE N/A	COLOR N/A	SALES TAX		
			N/A	
SERIAL NO N/A	LUXURY TAX			
BAL OWED N/A	GOOD TR. N/A	VERIFIED BY	REBATE	
			N/A	
BALANCE OWED TO N/A			ADDITIONAL REBATES	
ADDRESS			ACCOUNT NO. N/A	
			LICENSE PLATES OR TRANSFER	
			35.00	
			EXTENDED SERVICE PLAN	
			N/A	
<small>ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALERS, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE (A) ON ALL GOODS AND SERVICES SOLD BY DEALER (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS" — NOT EXPRESSLY WARRANTED OR GUARANTEED.</small> This contract is not assignable and not cancellable and all terms and conditions of this sale are contained on this and reverse side and the terms on the reverse side of this order are as much a part of the agreement as if written on this side and no other verbal understanding or promises whatsoever are a part of this agreement. The customer certifies that he is 18 years of age or over and warrants that he is the true and lawful owner of the car traded in and that it is free of all encumbrances whatsoever except as noted above. The undersigned purchaser acknowledges receipt of a copy of this order executed herewith. In addition, purchaser authorizes seller to secure all information from any source to determine credit worthiness of purchaser.			PAY OFF DUE ON TRADE	
			N/A	
			CASH BALANCE DUE	
			49,188.99	
			DEPOSIT	
			CASH ON DELIVERY	
			N/A	
			AMOUNT FINANCED	
			49,188.99	
PURCHASER X _____				
SALESMAN'S NAME N/A _____				
ACCEPTED BY _____ TITLE _____				

RETAIL BUYER'S ORDER


HAMBLOCK
FORD LINCOLN

1800 N. STATE STREET

BELVIDERE, IL 61008

TELEPHONE 815-544-2138

DATE 03/03/2023

<input type="checkbox"/>	PURCHASER LICENSE
<input type="checkbox"/>	TRANSFER LICENSE

RES. PHONE N/A	LICENSE NO N/A
BUS. PHONE N/A	DECAL NO

#1 PURCHASERS NAME WINNEBAGO COUNTY CORONER

DATE OF BIRTH N/A

DRIVER'S LICENSE NO N/A

#2 PURCHASERS NAME

DATE OF BIRTH N/A

DRIVER'S LICENSE NO N/A

ADDRESS 403 ELM STREET

CITY ROCKFORD

STATE IL

ZIP 61101

☒ NEW
 ☐ USED
 ☐ DEMO
 ☐ CAR
 ☐ TRUCK

YEAR 2022	MAKE FORD	MODEL EXPLORER	BODY TYPE XLT 4WD	COLOR AGATE BLACK METALLIC
SERIAL NO 1FMSK8DHXNGC11329	STOCK TL22549	MILEAGE 5	TO BE DELIVERED ON OR ABOUT 03/03/2023	
ADDITIONS OR CHANGES		EQUIPMENT <i>Government Pricing</i>		50,683.08
		N/A		N/A
		N/A		N/A
		N/A		N/A
AMOUNT OF LIEN		TOTAL		50,683.08
LIENHOLDER N/A		USED CAR ALLOWANCE		N/A
		SUB TOTAL		50,683.08
<u>USED VEHICLE TRADED IN AND/OR OTHER CREDITS</u>		DOCUMENTARY FEE		347.26
YEAR N/A	MAKE N/A	MODEL N/A	BALANCE	51,030.34
BODY TYPE N/A	COLOR N/A		SALES TAX	N/A
SERIAL NO N/A			LUXURY TAX	
BAL OWED N/A	GOOD TIL N/A	VERIFIED BY	REBATE	N/A
BALANCE OWED TO N/A			ADDITIONAL REBATES	
ADDRESS	ACCOUNT NO N/A		LICENSE PLATES OR TRANSFER	35.00
			EXTENDED SERVICE PLAN	N/A
<small>ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALERS, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE (A) ON ALL GOODS AND SERVICES SOLD BY DEALER (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS" — NOT EXPRESSLY WARRANTED OR GUARANTEED.</small> This contract is not assignable and not cancellable and all terms and conditions of this sale are contained on this and reverse side and the terms on the reverse side of this order are as much a part of the agreement as if written on this side and no other verbal understanding or promises whatsoever are a part of this agreement. The customer certifies that he is 18 years of age or over and warrants that he is the true and lawful owner of the car traded in and that it is free of all encumbrances whatsoever except as noted above. The undersigned purchaser acknowledges receipt of a copy of this order executed herewith. In addition, purchaser authorizes seller to secure all information from any source to determine credit worthiness of purchaser.			PAY OFF DUE ON TRADE	N/A
			CASH BALANCE DUE	51,065.34
			DEPOSIT	
			CASH ON DELIVERY	N/A
			AMOUNT FINANCED	51,065.34
PURCHASER X				
SALESMAN'S NAME N/A				
ACCEPTED BY			TITLE	

ROCK RIVER BLOCK



Date: 3/6/2023

Salesperson: _____

Manager: Mitch Edler

FOR INTERNAL USE ONLY

BUSINESS NAME WINNEBAGO COUNTY

Home Phone : _____

CONTACT MATTHEW LANE

Address : _____

Work Phone : _____

E-Mail : _____

Cell Phone : _____

VEHICLE

Stock # : _____ New / Used : **New**

VIN : _____

Mileage: _____

Vehicle : **2023 FORD F-150 XL SUPERCAB 4X4**

Color : **CARBONIZED GRAY**

Type : _____

Market Value Selling Price	48,350.00
Doc Fee	347.26
Non Tax Fees	165.00
Cash Deposit	.00
Balance	48,862.26

Customer Approval: _____

Management Approval: _____

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

RESOLUTION EXHIBIT 4

2/14/2023

To-WINNEBAGO COUNTY CORONER/
MATT LANE From-Charles Browne

Rockford Communications
720 Lorden Ct. Rockford. IL 815-742-2842

Hi MATT
Subject-Costs to outfit new EXPLORER WITH LIGHTS SIREN AND INSTALL RADIO (PROVIDED FROM OTHER SOURCE)
NOTE QUOTE INCLUDES ANTENNA AND COAX FOR Starcom radio
all stl products 5 year warranty all others 2

Quantity	Brand	Description	PaRT#	Cost	ext	
1	PCTEL	COAX KIT WITH NMO BASE		\$ 22.00	\$	22.00
1	ANDREW	UHF CRIMP CONNECTOR		\$ 4.00	\$	4.00
1	MAX RAD	800 MHZ NMO ANTENNA (black)		\$ 16.00	\$	16.00
1	STL	VISOR LIGHT	raptor tir	\$ 310.00	\$	310.00
1	STL	REAR TRAFFIC ADVISOR LIGHT BAR	VLMC8	\$ 420.00	\$	420.00
1	STL	DIRECT CONTOL BOX TRAFFIC ADVISOR		\$ 30.00	\$	30.00
1	STL	VIREO SIREN SWITCH BOX	VR 100	\$ 200.00	\$	200.00
1	STL	100 WATT SIREN SPEAKER	A 1B100	\$ 115.00	\$	115.00
1	FEDERAL SIGNAL	BRAKE LIGHT FLASHER	FA6	\$ 65.00	\$	65.00
1	FEDERAL SIGNAL	HEADLIGHT FLASHER	FHL2	\$ 85.00	\$	85.00
4	STL	Z12 TIR LED GRILLE	Z12	\$ 78.00	\$	312.00
		FREIGHT			\$	50.00
				parts	\$	1,629.00
				labor	\$	1,600.00
				Total	\$	3,229.00

2 IN FRONT GRILLE 2
IN REAR SIDE
WINDOWS

For One Ford Explorer

2/14/2023

To-WINNEBAGO COUNTY CORONER/ MATT LANE

From-Charles Browne

Rockford Communications

720 Lorden Ct. Rockford. IL 61 815-742-2842

Hi MATT

Subject-Costs to outfit new EXPLORER WITH LIGHTS AND INSTALL RADIO (PROVIDED FROM OTHER SOURCE)

NOTE QUOTE INCLUDES ANTENNA AND COAX FOR Starcom radio

all stl products 5 year warranty all others 2

Quantity	Brand	Description	PaRT#	Cost	ext
1	PCTEL	COAX KIT WITH NMO BASE		\$ 22.00	\$ 22.00
1	ANDREW	UHF CRIMP CONNECTOR		\$ 4.00	\$ 4.00
1	MAX RAD	800 MHZ NMO ANTENNA (black)		\$ 16.00	\$ 16.00
1	STL	VISOR LIGHT	raptor tir	\$ 310.00	\$ 310.00
1	STL	REAR TRAFFIC ADVISOR LIGHT BAR	VLMC8	\$ 420.00	\$ 420.00
1	STL	DIRECT CONTOL BOX TRAFFIC ADVISOR		\$ 30.00	\$ 30.00
1	STL	4 POS SWITCH BOX		\$ 34.00	\$ 34.00
1	FEDERAL SIGNAL	BRAKE LIGHT FLASHER	FA6	\$ 65.00	\$ 65.00
1	FEDERAL SIGNAL	HEADLIGHT FLASHER	FHL2	\$ 85.00	\$ 85.00
4	STL	Z12 TIR LED GRILLE	Z12	\$ 78.00	\$ 312.00
		FREIGHT			\$ 50.00
				parts	\$ 1,348.00
				labor	\$ 1,400.00
				Total	\$ 2,748.00
				Explorer 2	\$2,748.00
				Ford F150	\$2,748.00

2 IN FRONT GRILLE 2 IN REAR
SIDE WINDOWS

Grand Total	\$5,496.00
-------------	------------



1506 Plainfield Avenue
Janesville WI, 53545
608-752-7847

Jennifer Muraski
Winnebago County Coroner
1-815-319-4970
2023 Ford F150
Extended Cab 6ft 6in Bed

23" DCU Max .063 Metal.....	\$2850.00
Painted to Match.....	\$556.00
Double Full Rear Door.....	\$724.00
Driver Side Double Door.....	\$130.00
Tool Box Driver Side.....	\$400.00
Divider #1 Driver Side.....	\$124.00
Passenger Side Full Length Door.....	\$ N/C
Tool Box Passenger Side.....	\$400.00
Divider #1 Passenger Side.....	\$124.00
Driver Side Double Rope Light w/ Rival Light.....	\$490.00
Passenger side Rope light w/ Rival Light.....	\$252.00
4 E-Locks.....	\$646.00
Camera w/ Tailgate Harness.....	\$425.00

Total: \$7121.00

* Price Quote is subject to change after March 31, 2023 Due to A.R.E pricing Changes as of April 1, 2023. Thank you for your inquiry of purchasing an Aluminum DCU with us and have a great day.



Resolution Executive Summary

Prepared By: Dave Rickert

Committee: Operations and Administrative Committee

Committee Date: March 16, 2023

Ordinance Title: Resolution to Include Compensation Paid Under Internal Revenue Code Section 125 Plan as IMRF Earnings.

County Code: Not Applicable

Board Meeting Date: March 23, 2023

Budget Information:

Was item budgeted?	No	Appropriation Amount: \$0
If not, explain funding source: Funds exist within the current budget to meet this request		
ORG/OBJ/Project Code: 49300/41231 IMRF/IMRF Employer Contribution		
FY2023 Budget Impact: \$60,000		

Background Information: In order to provide competitive benefits to our employees and attract qualified and capable staff, Winnebago County chooses to include compensation paid under Internal Revenue Code Section 125 as IMRF earnings. Please see attachment for examples.

Recommendation: Staff Concurs

Contract/Agreement: Not Applicable

Legal Review: Not Applicable

Follow-Up: Not Applicable

**RESOLUTION OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2023 CR _____

SUBMITTED BY: OPERATIONS & ADMINISTRATIVE COMMITTEE

**Resolution to Include Compensation Paid Under Internal Revenue
Code Section 125 Plan as IMRF Earnings**

WHEREAS, the Administration for the County of Winnebago, Illinois (County), has determined that it is beneficial to enhance the retirement package offered to employees by including compensation paid under Internal Revenue Code Section 125 as IMRF Earnings; and

WHEREAS, the Operations and Administrative Committee of the County Board of Winnebago County, Illinois recommends the full County Board accept and approve said measure effective on April 3rd, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois does hereby approve a Resolution to Include Compensation Paid under an Internal Revenue Code Section 125 Plan as IMRF Earnings.

BE IT FURTHER RESOLVED, that the attached document shall be completed by the County Clerk and filed with the Illinois Municipal Retirement Fund.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Finance Department and Director of Human Resources.

Respectfully submitted,

OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Keith McDonald, Chair

Keith McDonald, Chair

Valerie Hanserd, Vice Chair

Valerie Hanserd, Vice Chair

Paul Arena

Paul Arena

John Butitta

John Butitta

Joe Hoffman

Joe Hoffman

Jaime Salgado

Jaime Salgado

Michael Thompson

Michael Thompson

The above and foregoing Resolution was adopted by the County Board of the County
of Winnebago, Illinois this _____ day of _____, 2023.

Joseph V. Chiarelli, Chairman
of the County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois



WINNEBAGO COUNTY

— ILLINOIS —

Memorandum

To: Pat Thompson
From: Dave Rickert
Date: January 12, 2023
Subject: IMRF Benefit

Pat,

Jill Leka (our labor attorney) mentioned that the Illinois Municipal Retirement Fund (IMRF) offers an option to participating employers to include compensation paid under Internal Revenue Code Section 125 Plan as IMRF earnings. I believe selecting this option would provide a significant benefit to Winnebago County Employees at a reasonable cost to the county.

For your consideration, I have attached, IMRF Form 6.72 along with three employee examples (source Bryan Cutler) to demonstrate the benefit. Please let me know if you would like to discuss further.

Sincerely,

David J. Rickert

David J. Rickert
Chief Financial Officer
Winnebago County
815-319-4238
DRickert@WinColl.us

Impact of inclusion of employee health insurance and flex spending into IMRF wages

Employee A

Retires with 25 years of service under Tier 1 IMRF
 Retires at age 60
 Single coverage insurance
 Contributes 1,000 annually to flex spending
 Average salary over last 4 years of career \$ 80,000.00

Pension Calculation (current scenario):

Average salary over last 4 years of career	\$ 80,000.00
Reduction for health insurance contribution	\$ (1,541.28)
Reduction for flex spending contribution	<u>\$ (1,000.00)</u>

IMRF wages (Final Rate of Earnings)	\$ 77,458.72
-------------------------------------	--------------

Pension percentage calculation - 25 years of service	45%
--	-----

Annual pension payment	\$ 34,856.42
Monthly pension payment	\$ 2,904.70

Pension Calculation assuming health insurance and flex are included in IMRF wages (proposed scenario):

Average salary over last 4 years of career	\$ 80,000.00
Reduction for health insurance contribution	\$ -
Reduction for flex spending contribution	<u>\$ -</u>

IMRF wages (Final Rate of Earnings)	\$ 80,000.00
-------------------------------------	--------------

Pension percentage calculation - 25 years of service	45%
--	-----

Annual pension payment	\$ 36,000.00
Monthly pension payment	\$ 3,000.00

Increase in annual pension payment	\$ 1,143.58
Increase in monthly pension payment	\$ 95.30

Impact on employee net pay (proposed scenario):

Health insurance contribution included in wages:	\$ 1,541.28
Flex spending contribution included in wages:	<u>\$ 1,000.00</u>
Total	\$ 2,541.28

IMRF rate	4.5%
-----------	------

Decrease in net pay annually	\$ 114.36
Decrease in net pay per pay period	\$ 4.40

Impact of inclusion of employee health insurance and flex spending into IMRF wages

Employee B

Retires with 20 years of service under Tier 1 IMRF

Retires at age 60

Family coverage insurance

Contributes 2,850 annually to flex spending

Average salary over last 4 years of career \$ 70,000.00

Pension Calculation (current scenario):

Average salary over last 4 years of career \$ 70,000.00

Reduction for health insurance contribution \$ (3,886.00)

Reduction for flex spending contribution \$ (2,850.00)

IMRF wages (Final Rate of Earnings) \$ 63,264.00

Pension percentage calculation - 20 years of service 35%

Annual pension payment \$ 22,142.40

Monthly pension payment \$ 1,845.20

Pension Calculation assuming health insurance and flex are included in IMRF wages (proposed scenario):

Average salary over last 4 years of career \$ 70,000.00

Reduction for health insurance contribution \$ -

Reduction for flex spending contribution \$ -

IMRF wages (Final Rate of Earnings) \$ 70,000.00

Pension percentage calculation - 20 years of service 35%

Annual pension payment \$ 24,500.00

Monthly pension payment \$ 2,041.67

Increase in annual pension payment \$ 2,357.60

Increase in monthly pension payment \$ 196.47

Impact on employee net pay (proposed scenario):

Health insurance contribution included in wages: \$ 3,886.00

Flex spending contribution included in wages: \$ 2,850.00

Total \$ 6,736.00

IMRF rate 4.5%

Decrease in net pay annually \$ 303.12

Decrease in net pay per pay period \$ 11.66

Impact of inclusion of employee health insurance and flex spending into IMRF wages

Employee C

Retires with 25 years of service under Tier 1 IMRF

Retires at age 60

Family coverage insurance

Contributes 1,000 annually to flex spending

Average salary over last 4 years of career	\$ 45,000.00
--	--------------

Pension Calculation (current scenario):

Average salary over last 4 years of career	\$ 45,000.00
Reduction for health insurance contribution	\$ (3,886.00)
Reduction for flex spending contribution	\$ (1,000.00)

IMRF wages (Final Rate of Earnings)	\$ 40,114.00
-------------------------------------	--------------

Pension percentage calculation - 25 years of service	45%
--	-----

Annual pension payment	\$ 18,051.30
------------------------	--------------

Monthly pension payment	\$ 1,504.28
-------------------------	-------------

Pension Calculation assuming health insurance and flex are included in IMRF wages (proposed scenario):

Average salary over last 4 years of career	\$ 45,000.00
Reduction for health insurance contribution	\$ -
Reduction for flex spending contribution	\$ -

IMRF wages (Final Rate of Earnings)	\$ 45,000.00
-------------------------------------	--------------

Pension percentage calculation - 25 years of service	45%
--	-----

Annual pension payment	\$ 20,250.00
------------------------	--------------

Monthly pension payment	\$ 1,687.50
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Increase in annual pension payment	\$ 2,198.70
Increase in monthly pension payment	\$ 183.23

Impact on employee net pay (proposed scenario):

Health insurance contribution included in wages:	\$ 3,886.00
Flex spending contribution included in wages:	\$ 1,000.00
Total	\$ 4,886.00

IMRF rate	4.5%
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Decrease in net pay annually	\$ 219.87
Decrease in net pay per pay period	\$ 8.46



Suggested resolution to include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings

IMRF Form 6.72 (Rev. 08/03)

PLEASE ENTER Employer IMRF I.D. Number

RESOLUTION

Number _____

WHEREAS, standard member earnings reportable to the Illinois Municipal Retirement Fund do not include compensation paid under an Internal Revenue Code section 125 plan or compensation directed into a premium conversion plan or flexible spending account; and

WHEREAS, an IMRF participating unit of government may elect to include in IMRF earnings compensation paid under an I.R.C. section 125 plan or compensation directed into a premium conversion plan or flexible spending account by action of the governing body; and

WHEREAS, the _____ of the
BOARD, COUNCIL, etc.

_____ is authorized to include
EMPLOYER NAME
section 125 plan and premium conversion and flexible spending account compensation as earnings reportable to IMRF and it is desirable that it do so.

NOW THEREFORE BE IT RESOLVED that the _____ of the
BOARD, COUNCIL, etc.

_____ does hereby elect to
EMPLOYER NAME
include as earnings reportable to IMRF compensation paid under an I.R.C. section 125 plan and/or compensation directed into a premium conversion plan or flexible spending account effective _____.
EFFECTIVE DATE

BE IT FURTHER RESOLVED that the _____ is authorized and directed
CLERK OR SECRETARY OF THE BOARD
to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

CERTIFICATION

I, _____, the _____
NAME CLERK OR SECRETARY
of the _____ of the County of _____,
EMPLOYER NAME COUNTY
State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its _____ at a meeting duly convened
GOVERNING BODY
and held on the _____ day of _____, 20 _____.

SEAL

CLERK OR SECRETARY OF THE BOARD

Illinois Municipal Retirement Fund

Suite 500, 2211 York Road, Oak Brook Illinois 60523-2337 www.imrf.org
Member Services Representatives 800/ASK-IMRF (1-800-275-4673)