

# OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

**Called by:** Keith McDonald, Chairman

**Members:** Paul Arena, John Butitta,

Valerie Hanserd, Joe Hoffman,

Jaime Salgado, Michael Thompson

**DATE:** THURSDAY, MAY 18, 2023

**TIME:** 5:30 PM

**LOCATION:** ROOM 303

COUNTY ADMINISTRATION BLDG

404 ELM STREET

ROCKFORD, IL 61101

## AGENDA:

A. Call to Order

B. Roll Call

C. Approval of April 20, 2023 Minutes

D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Resolution to Approve Addition of HVAC Control to Air Handlers and Replacing Thermostats for River Bluff Nursing Home Using CIP 2023 Funds

F. Discussion Regarding OrthoIllinois

G. Future Agenda Items

H. Adjournment

**Winnebago County Board  
Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, April 20, 2023  
5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Valerie Hanserd, **Vice Chairperson**  
Paul Arena  
Joe Hoffman  
Michael Thompson

**Others Present:**

Joseph Chiarelli, County Board Chairman  
Patrick Thompson, County Administrator  
Dave Rickert, Chief Financial Officer  
Ann Johns, Purchasing Director  
Lafakeria Vaughn, State's Attorney's Office  
Ross Chapman, Finance Department  
John Sweeney, County Board Member  
Chris Petrus, IT Department  
Rick Ciganek, Sheriff's Office  
Angie Goral, County Board Member

**Absent:**

John Butitta  
Jaime Salgado

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of March 16, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Approving a Proposal for the Professional Services of Larson & Darby Group for Winnebago County Courthouse Code Compliance Repairs
- F. Resolution to Approve Purchase of Vehicles for Sheriff's Department with CIP PSST 2023 Funds
- G. Resolution Awarding Joint Pest Control Services
- H. Resolution Amending the Organizational Structure of the River Bluff Nursing Home Board of Directors
- I. An Ordinance Amending "Ordinance 2018 CO 092", Prohibiting the Use of Ground Water as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method
- J. Future Agenda Items
- K. Adjournment

Chairperson McDonald called the meeting to order at 5:31 PM.

### **Roll Call**

Chairperson Keith McDonald yes, Paul Arena yes, Joe Hoffman yes, Valerie Hanserd yes, Michael Thompson yes.

### **Approval of March 16, 2023 Minutes**

Motion: Chairperson McDonald made a motion to approve the March 16, 2023 minutes.

Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

### **Public Comment**

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

### **Resolution Approving a Proposal for the Professional Services of Larson & Darby Group for Winnebago County Courthouse Code Compliance Repairs**

Motion: Chairperson McDonald. Second: Ms. Hanserd.

The Resolution authorizes the County to engage Larson & Darby to prepare code compliance estimates for the Winnebago County Courthouse.

- Discussion followed.

Motion passed by unanimous voice vote.

### **Resolution to Approve Purchase of Vehicles for Sheriff's Department with CIP PSST 2023 Funds**

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolution authorizes the purchase of vehicles for the Sheriff's Department.

- Discussion followed.

Motion passed by unanimous voice vote.

### **Resolution Awarding Joint Pest Control Services**

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolution authorizes the County to enter into a joint purchasing agreement with the Rockford Park District for Pest Control Services.

- Chairperson McDonald called for discussion.

Motion passed by unanimous voice vote.

### **Resolution Amending the Organizational Structure of the River Bluff Nursing Home Board of Directors**

Motion: Chairperson McDonald. Second: Ms. Hanserd.

The Resolution amends the organizational structure of the River Bluff Nursing Home Board of Directors.

- Discussion followed.

Approved: Ms. Hanserd, Mr. Hoffman. Opposed: Chairperson McDonald, Mr. Arena, Mr. Thompson.

Motion to amend the Resolution failed.

**An Ordinance Amending “Ordinance 2018 CO 092”, Prohibiting the Use of Ground Water as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method**

Discussion took place on the effect of repealing the Ordinance amending “Ordinance 2018 CO 092” prohibiting the use of groundwater as a potable water supply as part of the EPA’s Superfund Site Cleanup.

- Mr. Thomas Hilbert, a representative of the Winnebago County Landfill addressed the committee regarding the Ordinance.
- Discussion followed.

Motion: Motion made by Chairperson McDonald to layover the Ordinance to the next meeting.

Second: Ms. Hanserd.

Motion passed by unanimous voice vote.

**Future Agenda Items**

None reported.

**Motion to Adjourn.**

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Administrative Assistant



# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department for Facilities  
**Committee Name:** Operations and Administrative Committee  
**Committee Date:** May 18, 2023  
**Board Date:** May 25, 2023  
**Resolution Title:** Resolution to Approve Addition of HVAC Control to Air Handlers and Replacing Thermostats for River Bluff Nursing Home Using CIP 2023 Funds

### Budget Information

<b>Budgeted? YES</b>	<b>Amount Budgeted?</b> \$160,000
<b>If not, originally budgeted, explain the funding source?</b>	CIP 2023 GENERAL FUND
<b>If ARPA or CIP funded, original Board approved amount?</b>	\$160,000
<b>Over or Under approved amount?</b> UNDER	<b>By:</b> \$60,959
<b>Reason for ARPA or CIP increase?</b>	
<b>If ARPA funded, was it approved by Baker Tilly?</b>	N/A
<b>ORG/OBJ/Project Codes:</b> 82200-46320-C2310	<b>Descriptor:</b> HVAC Control
82200-46320-C2311	Thermostats
<b>Budget Impact?</b> \$ 99,041	

**Background Information:** River Bluff Nursing Home's HVAC system is in need of air handler controllers and upgrading of the pneumatic room thermostats with electric thermostats. Alpha Controls and Services is the authorized dealer for our current Building Maintenance System. Facilities Engineer, Shawn Franks, recommends repair/upgrade versus full system replacement, per quote from Alpha Controls and Services (see Resolution Exhibit A), which requires a Sole Source Justification Form (see Resolution Exhibit B).

**Recommended By:** Shawn Franks, Facilities Engineer

**SAO Reviewed:** N/A

**Contract/Agreement Information:** N/A

**Follow-Up Steps:** The Purchasing Department will issue a County Purchase Order to Alpha Controls & Services.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

**2023 CR**

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**RESOLUTION TO APPROVE ADDITION OF HVAC CONTROL TO AIR HANDLERS AND REPLACING THERMOSTATS  
FOR RIVER BLUFF NURSING HOME USING CIP 2023 FUNDS**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, River Bluff Nursing Home needs to add HVAC control to air handlers and replace multiple pneumatic thermostats with electric; and,

**WHEREAS**, the Facilities Department received proposal from the County's current Building Maintenance System provider, Alpha Controls and Services; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Proposal received for the aforementioned project and recommends awarding this purchase to:

**ALPHA CONTROLS & SERVICES**  
**4104 CHARLES STREET**  
**ROCKFORD, ILLINOIS 61108**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a Purchase Order, on behalf of the County of Winnebago, to ALPHA CONTROLS & SERVICES, 4104 CHARLES ST, ROCKFORD, ILLINOIS 61108.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Finance Director, Facilities Engineer, River Bluff Nursing Home Administrator, County Board Office and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
JOHN BUTITTA

\_\_\_\_\_  
JOHN BUTITTA

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2023.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

# PROPOSAL



Proposed By  
Phil Voigt

Director, Engineering Solutions  
M: 815-520-4424  
E: philv@alphaacs.com

Proposal for Temperature Controls  
River Bluff Nursing Home AHU-E Controls Replacement

Proposal #: ACS23-4280  
Proposal Date: April 18, 2023

## Base Bid

This is an extension of the existing Schneider Electric control system by Alpha Controls & Services

### General Conditions

- Startup, checkout, Owner training, commissioning, and warranty as specified (1 year standard)
- Provide graphics, trends, and alarms for a browser-based control system that provides remote access to the building system including the following: Text alarms, historical trend data and click and drag scheduling of equipment for weekdays, holidays, and special events
- NOTE: Owner to maintain IT system to support browser-based graphics

### AHU-E & Reheats Lower-Level Controls

- Schneider Electric BACnet DDC controller in a pre-wired local control panel
- Furnish and install conduit and cable from local control panel to equipment
- Provide communications cable to local control panel
- Provide 120v power to local control panel
- Single point temperature sensor
- Averaging temperature sensor (Typical of 3)
- Duct mounted relative humidity transmitter (Typical of 2)
- Duct mounted CO2 sensor
- Manual reset low limit thermostat (Typical of 2)
- Relays for addressable smoke detectors (Typical of 2)
- Duct mounted relative humidity switch
- Air flow switch
- Humidifier control signal
- Duct mounted differential pressure transmitter
- Immersion temp sensor (Typical of 6)
- Start/stop relay and current switch (Typical of 7)
- Modulating spring return 24v damper actuator (Typical of 3)
- Modulating globe valve with 24v spring return actuator (Typical of 2)
- Reheat coil unitary control valve (Typical of 10)
- Reheat coil discharge air temperature sensor (Typical of 10)
- Combination room temp & CO2 BACnet MSTP thermostat
- Provide thermostat rough in
- Provide power & communication cable to thermostat
- **Mechanical Work**
  - Install immersion temperature sensor (Typical of 6)
  - Mechanical labor to replace 3-way AHU valve
  - Mechanical labor to replace angle valve

**Corporate HQ:**  
4104 Charles Street  
Rockford, IL 61108

**Springfield Office:**  
2867 Via Verde  
Springfield, IL 62703

**Champaign Office:**  
2110 Clearlake Boulevard Suite #101  
Champaign, IL 61822

**Wisconsin Office:**  
8845 S. Greenview Drive #2  
Middleton, WI 53562



# PROPOSAL



- Reinsulate control valves as required to match existing (Typical of 2)
- Mechanical labor to replace 3-way unitary valve (Typical of 10)
- Demo existing pneumatic panel & pneumatic tubing to 8' above finished floor

## AHU-E Reheats Upper-Level Controls

- Network controller installed in a field-wired local control panel
- Provide communications cable to local control panel
- Provide 120v power to local control panel
- Combination room temp & CO2 BACnet MSTP thermostat (Typical of 9)
- Provide thermostat rough in (Typical of 9)
- Provide power & communication cable to thermostat (Typical of 9)

## Exclusions

- Fire and/or fire/smoke dampers, life safety products and/or electrical or sheet metal installation labor
- Access doors, patching and/or painting
- Overtime and/or Shift/Premium Time
- Bonding and Permits
- Federal, State and Local Taxes
- Smoke detectors and/or modifications to fire alarm system
- VFD's, starters, and power wiring by others except as specified above
- Draining, cleaning, and/or flushing piping systems
- Emergency Power
- Any/all liquidated damages
- BIM Modeling
- Asbestos testing/mitigation not included. Owner to provide ACM testing & mitigation of existing system if required
- Control/replacement of any equipment not specified above not included in pricing
- This proposal is valid for 30 days and assumes completion in 2023

**Base Bid: \$99,041**

(Sales tax not included.)

The standard terms and conditions of sale are attached and are a part hereof:

### Proposed By

### Accepted By

Name Phil Voigt

Name \_\_\_\_\_

Title Director, Engineering Solutions

Title \_\_\_\_\_

Company Alpha Controls & Services, LLC.

Company \_\_\_\_\_

Date 4/18/2023

Date \_\_\_\_\_

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS

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## PROPOSAL



All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

1. **Firmware.** The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.
2. **Price/Delivery Terms.** Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.
3. **Payment/Credit/Security.** Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1½% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.

In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.

4. **Cancellation by Customer.**

(a). Except as provided in sub-paragraph (b) below, Customer's wrongful non-acceptance or repudiation of a contract to purchase Supplier's goods or services shall entitle Supplier to recover the price or, where an action for the price is not permitted by law, damages, as provided by law, including Supplier's lost profits. In this connection all goods purchased and all services furnished by Supplier in complete or partial fulfillment of a special order from Customer shall be deemed identified to the contract between Supplier and Customer.

(b). Customer's wrongful non-acceptance or repudiation of a contract to purchase from Supplier goods which Supplier generally carries in inventory as stock items (or which are otherwise readily resalable by Supplier at a reasonable price) shall entitle Supplier to recover damages, as provided by law, including Supplier's lost profits.

5. **Warranty.** Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier.

As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER.

In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts.

Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.

6. **Force Majeure.** Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.

7. **No Consequential Damages.** Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduct (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.

8. **Governing Law.** The law of the State of Illinois shall govern all transactions to which these standard terms and conditions apply.

9. **Prices** in this quotation remain in effect for 30 days from date of issue.

**Corporate HQ:**  
4104 Charles Street  
Rockford, IL 61108

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2867 Via Verde  
Springfield, IL 62703

**Champaign Office:**  
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Middleton, WI 53562



## SOLE SOURCE JUSTIFICATION FORM

(PLEASE COMPLETE AND ATTACH TO MUNIS REQUISITION)

<b>ORG-OBJ-PROJECT#</b>		<b>REQUESTING DEPARTMENT</b>	Maintenance
<b>MANUFACTURER</b>	Alpha	<b>PRODUCT</b>	<input checked="" type="checkbox"/> SERVICE <input checked="" type="checkbox"/>

**DESCRIBE ITEM OR SERVICE BEING JUSTIFIED AND ITS FUNCTION:**

Upgrading Controls that are obsolete and adding Electronic thermostats to RBNH

**THIS IS A SOLE SOURCE PURCHASE BECAUSE VENDOR IS:**

- Sole provider of a licensed or patented good or service
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- Sole provider of factory-authorized warranty service
- Sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts)
- The manufacturer (detail below or use attachment regarding why only this manufacturer's product can be used)
- The software manufacturer (and sole maintenance/update provider)
- Other – used equipment, distance for repair, trial test, over the counter resale (detail below or include an attachment)

<b>REQUESTED SOURCE</b>	Alpha Controls	<b>CONTACT</b>	Phil Voigt
<b>EMAIL or PHONE</b>	philv@alphaacs.com	<b>WEBSITE</b>	

**WHAT NECESSARY AND UNIQUE FEATURES DOES THIS PRODUCT OR SERVICE PROVIDE WHICH ARE NOT OFFERED FROM OTHER VENDORS? (Please be specific)**

Alpha Controls is the existing Company for our BMS (Building Management System). We currently have these controls in 13 buildings. We would need to gout for bid to replace entire BMS.

**WHAT STEPS WERE TAKEN TO VERIFY THESE U N I Q U E FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS and/or MANUFACTURERS EXAMINED or CONSIDERED? (Please list below)**

5/5/2023  
 DEPARTMENT APPROVAL DATE

5-5-23  
 PURCHASING REVIEWED DATE

5-5-2023  
 COU ADMR OR CFO REVIEWED DATE