

# OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

**Called by:** Keith McDonald, Chairman

**DATE:** THURSDAY, OCTOBER 3, 2024

**Members:** Paul Arena, John Butitta,

**TIME:** 5:30 PM

Valerie Hanserd, Joe Hoffman,

Jaime Salgado, Michael Thompson

**LOCATION:** ROOM 303

COUNTY ADMINISTRATION BLDG

404 ELM STREET

ROCKFORD, IL 61101

## AGENDA:

A. Call to Order

B. Roll Call

C. Approval of Minutes – September 19, 2024

D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Resolution Awarding Public Safety Building Concrete Ramp Snow & Ice Melt Replacement Using CIP 2025 Funds  
Cost: \$299,475

F. Resolution Awarding Public Safety Building Asbestos Abatement Contractor Using ARPA Funds  
Cost: \$451,400

G. Resolution Awarding Facilities Janitorial Services

H. Discussion – Public Safety Building Project Update

I. Future Agenda Items

J. Adjournment

**Winnebago County Board**  
**Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, September 19, 2024  
5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Valerie Hanserd, **Vice Chair (arrived at 5:32 pm)**  
Paul Arena  
John Butitta  
Joe Hoffman  
Jaime Salgado

**Others Present:**

Patrick Thompson, County Administrator  
Steve Schultz, County Chief Financial Officer  
Hope Edwards, Purchasing Director, (Staff Liaison)  
Lafakeria Vaughn, State's Attorney Office  
Chris Dornbush, Chief Operations Officer  
Taryn Marko, Deputy Director, Juvenile Division  
Julie McCray-Grotto, Juvenile Detention Center  
Jeff Bockhop, Stenstrom Companies Ltd

**Absent:**

Michael Thompson

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – August 15, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Establishing the Date, Time, and Location of Each Meeting of The Winnebago County Board
- F. Resolution Awarding Purchase of Winnebago County Animal Services Transit Van Using CIP 2024 Funds  
Cost: \$60,265
- G. Discussion – Dumpster – Waste Collections Services
- H. Discussion – Juvenile Detention Center – Space Study Analysis Update
- I. Discussion – Public Safety Building Project Update
- J. Future Agenda Items
- K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

### **Roll Call**

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Jaime Salgado yes, Ms. Valerie Hanserd yes, (arrived at 5:32 pm).

### **Approval of Minutes – August 15, 2024**

Chairperson McDonald called for a motion to approve the August 15, 2024 minutes.

Motion: Mr. Hoffman. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

### **Public Comment**

Chairperson McDonald omitted reading the Public Comment Section of the Agenda because no one was present to speak.

### **Ms. Hanserd arrived at 5:32 p.m.**

### **Resolution Establishing the Date, Time, and Location of Each Meeting of The Winnebago County Board**

Motion: Chairman McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

### **Resolution Awarding Purchase of Winnebago County Animal Services Transit Van Using CIP 2024 Funds**

**Cost: \$60,265**

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

### **Discussion – Dumpster – Waste Collections Services**

An update was provided on the Dumpster Waste Collections Services for the unincorporated Rockford township.

- Discussion followed.

### **Discussion – Juvenile Detention Center – Space Study Analysis Update**

An update was provided on the Space Needs Analysis for the Juvenile Detention Center.

- Discussion followed.

### **Discussion – Public Safety Building Project Update**

An update was provided on the proposals and abatement for the Public Safety Building Project.

- Discussion followed.

### **Future Agenda Items**

- Upcoming Resolutions and Abatement Project.

### **Motion to Adjourn**

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Hoffman. Second: Mr. Butitta.  
The motion was passed by a unanimous vote.

Respectfully submitted,

Nancy Bleile  
Executive Assistant



# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department for Facilities  
**Committee Name:** Operations & Administrative Committee  
**Committee Date:** October 3, 2024  
**Board Date:** October 10, 2024  
**Resolution Title:** Resolution Awarding Public Safety Building Concrete Ramp Snow & Ice Melt Replacement Using CIP 2025 Funds

### Budget Information

<b>Budgeted? YES</b>	<b>Amount Budgeted? \$350,000</b>
<b>If not, originally budgeted, explain the funding source?</b>	
<b>If ARPA or CIP funded, original Board approved amount? \$350,000</b>	
<b>Over or Under approved amount? UNDER By: \$50,525</b>	
<b>Reason for ARPA or CIP increase? N/A</b>	
<b>If ARPA funded, was it approved by Baker Tilly? N/A</b>	
<b>ORG/OBJ/Project Codes: 82200-46320 Descriptor: CIP 2025</b>	
<b>Budget Impact? \$299,475</b>	

**Background Information:** The Public Safety Building Concrete Ramp and Ice Melt system is in need of replacement. This ramp allows access into our underground parking that provides public safety access for several emergency operations including the Coroner's Office.

Richard L. Johnson has provided the engineering support on this project to develop the scope of work materials prior to bid. In August of 2024, the Purchasing Department went out for Bid #24B-2357 to replace the concrete ramp snow and ice melt system. This project yielded (4) bids with the lowest bid received from Sjostrom & Sons. (See Resolution Exhibit A).

The Invitation to Bid was emailed to 90 potential bidders and local suppliers. It was also publicly advertised in the RRStar and on the County website. The pre-bid meeting was mandatory. We had 13 attendees representing 10 companies.

**Recommended By:** Facilities Department

**Follow-Up Steps:** Purchasing will prepare the Purchase Order to Sjostrom & Sons for \$299,475.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

**2024 CR**

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**RESOLUTION AWARDING PUBLIC SAFETY BUILDING CONCRETE RAMP SNOW & ICE MELT REPLACEMENT  
USING CIP 2025 FUNDS**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the Public Safety Building Concrete Ramp Snow & Ice Replacement system is in need of repair; and,

**WHEREAS**, the County went out for Bid #24B-2357 PSB Concrete Ramp Snow & Ice Melt Replacement Project; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab (Resolution Exhibit A) for the aforementioned purchase and recommends awarding to:

**SJOSTROM & SONS, INC.**  
**1129 HARRISON AVENUE**  
**ROCKFORD, IL 61104**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$299,475 to Sjostrom & Sons, Inc. 1129 Harrison Avenue Rockford, IL 61104.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Court Services, Juvenile Detention Center Administrator, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

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VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**BID TAB Concrete Ramp Snow and Ice Melt Repl.  
@ Public Safety Building**

Bid Date: September 20, 2024

**Bid #24B-2357 RLJA #24-027**

BIDDERS	BID QUAR	ADDM. RCPT.	SITE INSP.	PRE-BID MTG	CERTIFICATIONS	BASE BID	UNIT PRICES	CALENDAR DAYS
							Rem. Unsuitable soil prov.gran. backfill-CU	
<b>Larson &amp; Larson Bldrs</b> 5612 Industrial Ave. Loves Park, IL 85-633-1773	5%	2	9/16	YES	YES	\$345,000	\$85.00	35
<b>Scandroli Construction</b> 1321 Capital Drive Rockford, IL 815-962-4037	5%	2	YES	YES	YES	\$323,323	\$85.00	45
<b>Sjostrom &amp; Sons</b> 1129 Harrison Ave. Rockford, IL 815-226-0330	5%	2	YES	YES	YES	\$299,475	\$56.00	36
<b>Stenstrom GC</b> 2020 20th Street Rockford, IL 815-398-3478	5%	2	YES	YES	YES	\$344,800	\$75.00	35





# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department  
**Committee Name:** Operations & Administrative Committee  
**Committee Date:** October 3, 2024  
**Board Date:** October 10, 2024  
**Resolution Title:** Resolution Awarding Public Safety Building Asbestos Abatement Contractor Using ARPA Funds

### Budget Information

<b>Budgeted? YES</b>	<b>Amount Budgeted?</b> \$579,600
<b>If not, originally budgeted, explain the funding source?</b>	
<b>If ARPA or CIP funded, original Board approved amount?</b> \$579,600	
<b>Over or Under approved amount? UNDER</b> By: 128,200	
<b>Reason for ARPA or CIP increase?</b> N/A	
<b>If ARPA funded, was it approved by Baker Tilly?</b> N/A	
<b>ORG/OBJ/Project Codes:</b> 61300-46320-RP028 <b>Descriptor:</b>	
<b>Budget Impact?</b> \$451,400	

**Background Information:** As a part of the Public Safety Building Design-Build Project, it was determined a better strategy to begin abatement while selecting a design-build contractor. The abatement scope of work covers the first and second mobilization in-between construction demolition.

Brownfield Environmental provided additional testing and consulting support prior to bid. In August of 2024, the Purchasing Department went out for Bid #24B-2356 on the PSB Asbestos Abatement Project. This project yielded (9) bids with the lowest bid received from Husar Abatement. (See Resolution Exhibit A). Husar Abatement is out of Franklin Park, IL but currently has completed several jobs for The City of Rockford and RPS 205.

The bid tab will allow you to see the full budget breakdown including one alternate, unit pricing scenarios and contingency.

The Invitation to Bid was emailed to 15 potential bidders and local suppliers. It was also publicly advertised in the RRStar and on the County website. The pre-bid meeting was mandatory. We had 14 attendees representing 13 companies.

**Recommended By:** County Administration & PSB Sub-Committee

**Follow-Up Steps:** Purchasing will prepare the Purchase Order to Husar Abatement for \$451,400.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

**2024 CR**

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**RESOLUTION AWARDING PUBLIC SAFETY BUILDING ASBESTOS ABATEMENT CONTRACTOR**  
**USING ARPA FUNDS**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the Public Safety Building Asbestos Abatement project is in-process; and,

**WHEREAS**, the County went out for Bid #24B-2356 PSB Asbestos Abatement Project; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab (Resolution Exhibit A) for the aforementioned purchase and recommends awarding to:

**HUSAR ABATEMENT LTD.**  
**10215 FRANKLIN AVENUE**  
**FRANKLIN PARK, IL 60131**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$451,400 to Husar Abatement LTD, 10215 Franklin Avenue, Franklin Park, IL 60131.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Court Services, Juvenile Detention Center Administrator, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

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JAIME SALGADO

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JAIME SALGADO

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MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**BID TAB**

**24B-2356 PUBLIC SAFETY BUILDING – ASBESTOS ABATEMENT PROJECT**

Thursday, September 5, 2024 - 11:00 AM

Vendor	MRD Group Inc.	Blue Stone Environmental	Robinson Brothers Environmental	Spectrum Environmental	Husar Abatement	Kinsale Contracting Group	Abel Plus Services Inc.	Colfax Corporation	M&O Environmental
4th Floor First Mobilization	\$59,700	\$30,450	\$67,000	\$53,250	<b>\$16,700</b>	\$36,435	\$125,000	\$34,500	\$21,000
4th Floor Second Mobilization	\$22,500	\$12,000	\$19,000	\$21,250	<b>\$4,000</b>	\$22,085	\$99,000	\$11,600	\$17,500
<b>Fourth Floor Total</b>	\$82,200	\$42,450	\$86,000	\$74,500	<b>\$20,700</b>	\$58,520	\$224,000	\$46,100	\$38,500
3rd Floor First Mobilization	\$299,000	\$147,900	\$106,500	\$107,725	<b>\$123,000</b>	\$75,555	\$328,000	\$95,000	\$111,000
3rd Floor Second Mobilization	\$22,500	\$78,000	\$24,650	\$92,225	<b>\$3,000</b>	\$49,960	\$190,000	\$57,500	\$120,000
<b>Third Floor Total</b>	\$321,500	\$225,900	\$131,150	\$199,950	<b>\$126,000</b>	\$125,515	\$518,000	\$152,500	\$231,000
2nd Floor First Mobilization	\$150,180	\$213,150	\$102,000	\$169,950	<b>\$125,000</b>	\$185,310	\$290,000	\$170,000	\$150,000
2nd Floor Second Mobilization	\$22,500	\$21,600	\$22,000	\$60,000	<b>\$3,000</b>	\$44,065	\$124,000	\$23,000	\$87,000
<b>Second Floor Total</b>	\$172,680	\$234,750	\$124,000	\$229,950	<b>\$128,000</b>	\$229,375	\$414,000	\$193,000	\$237,000
1st Floor First Mobilization	\$90,000	\$43,500	\$89,000	\$67,950	<b>\$51,000</b>	\$62,030	\$190,000	\$66,500	\$58,000
1st Floor Second Mobilization	\$22,500	\$8,400	\$15,000	\$37,000	<b>\$3,000</b>	\$18,880	\$95,000	\$27,700	\$53,000
<b>First Floor Total</b>	\$112,500	\$51,900	\$104,000	\$104,950	<b>\$54,000</b>	\$80,910	\$285,000	\$94,200	\$111,000
<b>Total Bid Amount Floors 1, 2, 3 &amp; 4</b>	\$688,880	\$555,000	\$445,150	\$609,350	<b>\$328,700</b>	\$494,380	\$1,441,000	\$485,800	\$617,500

Vendor	MRD Group Inc.	Blue Stone Environmental	Robinson Brothers Environmental	Spectrum Environmental	Husar Abatement	Kinsale Contracting Group	Abel Plus Services Inc.	Colfax Corporation	M&O Environmental
Alternate 1: Basement	\$139,900	\$95,000	\$104,000	\$124,950	<b>\$72,700</b>	\$96,470	\$176,000	\$165,000	\$130,000
<b>Supplemental Unit Pricing</b>									
Sink with ACM Coating Removal (intact)	\$250/each	\$250/each	\$100/each	\$162.50/each	<b>\$100/each</b>	\$150/each	\$200/each	\$115/each	\$500/each
Vibration Dampener Removal	\$550/each	\$2,200/each	\$400/each	\$325/each	<b>\$500/each</b>	\$500/each	\$3,000/each	\$140/each	\$500/each
Asbestos Containing Floor Tile & Associated Mastic Removal	\$5/SF	\$5/SF	\$4/SF	\$6.50/SF	<b>\$4/SF</b>	\$6/SF	\$12/SF	\$9/SF	\$8/SF
Non-Asbestos Containing Associated Mastic Removal (Chemical)	\$4.50/SF	\$5/SF	\$3/SF	\$3.50/SF	<b>\$3/SF</b>	\$3/SF	\$10/SF	\$7/SF	\$10/SF
Non-Asbestos Containing Associated Mastic Removal (Grinding)	\$4.50/SF	\$4/SF	\$4/SF	\$3.25/SF	<b>\$3/SF</b>	\$5/SF	\$12/SF	\$5/SF	\$12/SF
Fire Door Removal (intact)	\$250/each	\$3,000/each	\$100/each	\$325/each	<b>\$150/each</b>	\$400/each	\$600/each	\$140/each	\$200/each
Asbestos Laborer with incidental hand tools & equipment	\$180/per hour	\$105/per hour	\$90/per hour	\$168.50/per hour	<b>\$125/per hour</b>	\$128.90/per hour	\$200/per hour	\$138/per hour	\$188/per hour

**Budget Scenario**

<b>Budget</b>	<b>\$579,600</b>
Base Bid	\$ 328,700
Basement Alternate	\$ 72,700
Supplemental Unit Pricing/ Contingency	\$ 50,000
	\$ 451,400
<b>Variance</b>	<b>\$128,200</b>



# Resolution Executive Summary

**Prepared By:** Purchasing Department  
**Committee:** Operations and Administrative Committee  
**Committee Date:** October 3, 2024  
**Board Meeting Date:** October 10, 2024  
**Resolution Title:** Resolution Awarding Facilities Janitorial Services

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount:</b> N/A
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b>	<b>Descriptor:</b>
Each department use their own funds	

**Background Information:** Through the Purchasing and Facilities Department it was determined to go out for RFP on county-wide Facilities Janitorial Services. This service is budgeted by department. We have been under contract with our current vendor since 2016 and continued month to month due to COVID and strict cleaning requirements.

In July 2024, an RFP was issued #24P-2358 Facilities Janitorial Services. There was a total of (5) five proposal submissions received with the lowest responsible bidder being Eco Clean Maintenance, Inc., based on a three (3) day and five (5) day cleaning schedule, see Resolution Exhibit A. Our goal was to determine pricing through the RFP process in hopes to increase janitorial services frequency. Currently, we are paying for a two (2) day per week cleaning scenario, due to previous budget restraints. Ideally, we would like to increase to a five (5) day cleaning scenario, as it was in years past. This will also allow us to increase the frequency of cleaning as well as better manage carpet cleaning county-wide.

In comparison, the county is currently paying \$35,946 a month for a two-day a week cleaning scenario. The below comparison breaks down the existing vendor and proposed vendor pricing.

	Existing Vendor	Proposed Vendor	
	Advanced Cleaning Systems	Eco Clean Maintenance, Inc.	
	2 Day Per Week + Misc. Cleaning	3 Day Per Week + Misc. Cleaning	5 Day Per Week + Misc. Cleaning
<b>Monthly Expense Total</b>	\$ 35,946	\$ 34,712	<b>\$ 52,688</b>
<b>Annually Expense Total</b>	\$ 431,352	\$ 416,544	<b>\$ 632,256</b>

**Recommendation:** It is recommended by Shawn Franks, Director of Facilities, that the County awards Request for Proposal #24P-2358 Facilities Janitorial Services to Eco Clean Maintenance, Inc., for a two-year contract with three one-year renewal options on a 5-day a week cleaning schedule.

**Follow-Up:** The Facilities Department will work with the successful vendor on the annual service.

**R E S O L U T I O N**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2024 CR

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**RESOLUTION AWARDING FACILITIES JANITORIAL SERVICES**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, several County of Winnebago facilities buildings need janitorial services; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Proposals received for the aforementioned project and recommends awarding the contract as follows:

**ECO CLEAN MAINTENANCE, INC.**  
**515 WEST WRIGHTWOOD AVENUE**  
**ELMHURST, ILLINOIS 60126**

**(See Proposal Tab, Resolution Exhibit A)**

**NOW, THEREFORE, BE IT RESOLVED**, that the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a contract award, on behalf of the County of Winnebago, with ECO CLEAN MAINTENANCE, INC., 515 WEST WRIGHTWOOD AVENUE, ELMHURST, ILLINOIS 61026.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Facilities, Purchasing Department, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

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VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

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JAIME SALGADO

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JAIME SALGADO

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MICHAEL THOMPSON

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MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



**24B-2358 FACILITIES JANITORIAL SERVICES PROPOSAL TAB**

		Morgan Building Maintenance, Inc. Belvidere, IL	A Better Choice Rockford, IL	GSF USA Loves Park, IL	Eco Clean Maintenance, Inc. Elmhurst, IL	Advanced Cleaning Systems Rockford, IL
<b>Cleaning Per Month Expense Total</b>						
A	<b>Total 3 Day</b>	\$98,200.00	\$73,012.24	\$112,488.72	<b>\$26,632.00</b>	\$51,170.00
B	<b>Total 5 Day</b>	\$149,319.00	\$80,542.68	\$170,381.16	<b>\$44,608.00</b>	\$72,491.00
C	<b>Misc. Cleaning Day(s)</b>	\$23,730.00	\$17,964.90	\$22,766.04	<b>\$8,080.00</b>	\$15,615.00
<b>Cleaning Scenario + Monthly Expense</b>						
A+C	<b>Total 3 Day</b>	\$121,930.00	\$90,977.14	\$135,254.76	<b>\$34,712.00</b>	\$66,785.00
B+C	<b>Total 5 Day</b>	\$173,049.00	\$98,507.58	\$193,147.20	<b>\$52,688.00</b>	\$88,106.00
<b>Cleaning Scenario + Annual Expense</b>						
	<b>Total 3 Day</b>	\$1,463,160.00	\$1,091,725.68	\$1,623,057.12	<b>\$416,544.00</b>	\$801,420.00
	<b>Total 5 Day</b>	\$2,076,588.00	\$1,182,090.96	\$2,317,766.40	<b>\$632,256.00</b>	\$1,057,272.00
<b>Regular Cleaning 3 or 5 Day Pricing Scenario</b>						
<b>Regular Cleaning 3 or 5 Day Pricing Scenario</b>	Admin					
	3 Day	\$8,074.00	\$4,766.49	\$5,577.59	<b>\$1,944.00</b>	\$4,402.00
	5 Day	\$12,883.00	\$5,622.14	\$8,447.26	<b>\$3,298.00</b>	\$7,199.00
	CJC					
	3 Day	\$31,255.00	\$13,397.99	\$55,940.57	<b>\$7,887.00</b>	\$10,948.00
	5 Day	\$50,000.00	\$16,651.35	\$84,705.26	<b>\$13,456.00</b>	\$13,633.00
	JJC					
	3 Day	\$6,865.00	\$4,596.73	\$4,560.62	<b>\$1,496.00</b>	\$3,563.00
	5 Day	\$10,964.00	\$6,119.88	\$6,890.83	<b>\$2,493.00</b>	\$5,802.00
	Adult Probation					
	3 Day	\$4,083.00	\$3,990.90	\$2,779.43	<b>\$1,125.00</b>	\$3,593.00
	5 Day	\$6,487.00	N/A	\$4,214.72	<b>\$1,875.00</b>	\$5,897.00
	Wellness					
	3 Day	\$852.00	N/A	\$336.50	<b>\$395.00</b>	\$1,885.00
	5 Day	\$1,333.00	\$1,896.81	\$516.44	<b>\$595.00</b>	\$2,994.00
	OCH					
	3 Day	\$7,708.00	\$3,271.00	\$7,509.25	<b>\$3,595.00</b>	\$1,257.00
	5 Day	\$10,980.00	\$4,172.39	\$11,538.76	<b>\$5,995.00</b>	\$1,952.00
	CH					
	3 Day	\$20,879.00	\$26,589.00	\$16,129.02	<b>\$5,095.00</b>	\$15,983.00
5 Day	\$27,126.00	\$26,700.00	\$24,374.80	<b>\$8,448.00</b>	\$22,585.00	
PSB						
3 Day	\$18,484.00	\$16,400.13	\$19,655.74	<b>\$5,095.00</b>	\$9,539.00	
5 Day	\$29,546.00	\$19,380.11	\$29,693.09	<b>\$8,448.00</b>	\$12,429.00	
<b>Miscellaneous Cleaning Schedule</b>						
<b>Miscellaneous Cleaning Schedule</b>	Memorial Hall					
	1 day per week (bi weekly)	\$784.00	\$382.22	\$708.04	<b>\$250.00</b>	\$397.00
	WCHD					
	Per Month	\$11,592.00	\$10,512.48	\$8,872.14	<b>\$4,774.00</b>	\$8,905.00
	Animal Services					
	Per month 6 days per week	\$4,032.00	\$2,807.58	\$3,341.01	<b>\$695.00</b>	\$2,151.00
	JDC					
	Per month 6 days per week	\$3,239.00	\$1,575.00	\$1,960.53	<b>\$850.00</b>	\$1,691.00
Highway						
per month 6 days per week	\$4,083.00	\$2,687.62	\$7,884.32	<b>\$1,511.00</b>	\$2,471.00	

## **H. Discussion – Public Safety Building Project Update**