



WINNEBAGO COUNTY

— ILLINOIS —

REVISED AGENDA

Winnebago County Courthouse
400 West State Street, Rockford, IL 61101
County Board Room, 8th Floor

Thursday, May 11, 2023
6:00 p.m.

1. **Call to Order** Chairman Joseph Chiarelli
2. **Invocation and Pledge of Allegiance**..... Board Member Jaime Salgado
3. **Agenda Announcements** Chairman Joseph Chiarelli
4. **Roll Call** Clerk Lori Gummow
5. **Awards, Presentations, Public Hearings, Public Participation and Proclamations**
 - A. Awards – None
 - B. Presentations – **Scott Bloomquist, Regional Superintendent at Boone-Winnebago County Regional Office of Education**
 - C. Public Hearings – None
 - D. Public Participation – **Rev. Earl Dotson, Sr., Indispensable Link between U.S. National Security and West Side Rockford Development**
 - E. Proclamations – National Correctional Officers Week
National Police Week
6. **Approval of Minutes** Chairman Joseph Chiarelli
 - A. Approval of April 13, 2023 minutes
 - B. Layover of April 27, 2023 minutes
7. **Consent Agenda**..... Chairman Joseph Chiarelli
 - A. Raffle Report
 - B. Auditor’s Report
8. **Appointments (Per County Board rules, Board Chairman appointments require a 30-day layover unless there is a suspension of the rule).**
 - A. County Administrator Appointment – Molly Terrinoni – Interim Winnebago County Chief Financial Officer

- B. Chicago Rockford International Airport Authority, Annual Compensation: \$1,800
 - 1. Mike Schablaske (Reappointment), Rockford, Illinois, 5-year term, May 2023 to May 2028
- C. Pecatonica Cemetery Association, Annual Compensation: None
 - 1. Larry HOLETON (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
 - 2. Gary Meyer (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
 - 3. Ron Larson (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
 - 4. Glen Wiegert (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
 - 5. Lori Finley (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
 - 6. Steve Van Vleet (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029

9. Reports of Standing Committees.....Chairman Joseph Chiarelli

- A. Finance Committee..... **John Butitta, Committee Chairman**
 - 1. Committee Report
 - 2. Ordinance for a Budget Amendment for a Contract Licensed MDS Coordinator, and Additional Business Office Employee to be Laid Over
 - 3. Ordinance for a Budget Amendment to Prepay Stillman Bank Debt Certificate to be Laid Over
- B. Zoning Committee **Jim Webster, Committee Chairman**
 Planning and/or Zoning Requests:
 - 1. Committee Report
- C. Economic Development Committee..... **John Sweeney, Committee Chairman**
 - 1. Committee Report
- D. Operations and Administrative Committee..... **Keith McDonald, Committee Chairman**
 - 1. Committee Report
 - 2. Resolution to Approve Purchase Tractor/Mower for River Bluff Nursing Home with CIP 2023 Funds
 - 3. Resolution to Approve Fire Panel Upgrades Using CIP PSST 2023 Funds
 - 4. Resolution Awarding Bid for HVAC Replacement at Veterans Memorial Hall
 - 5. Resolution to Provide Winnebago County Administration Building Security/Threat Assessment
- E. Public Works Committee **Dave Tassoni, Committee Chairman**
 - 1. Committee Report
- F. Public Safety and Judiciary Committee..... **Brad Lindmark, Committee Chairman**
 - 1. Committee Report

10. Unfinished BusinessChairman Joseph Chiarelli

**11. New Business.....Chairman Joseph Chiarelli
(Per County Board rules, passage will require a suspension of Board rules).**

12. Announcements & Communications Clerk Lori Gummow
A. Correspondence (see packet)

13. AdjournmentChairman Joseph Chiarelli

Next Meeting: Thursday, May 25, 2023

**Awards,
Presentations,
Public Hearings,
Public Participation &
Proclamations**



Proclamation

In Recognition of

“National Correctional Officers Week”

May 7, 2023 – May 13, 2023

WHEREAS, Correctional Officers are trained law enforcement professionals dedicated to maintaining safe and secure correctional facilities and ensuring public safety; and

WHEREAS, the duties of Correctional Officers include the supervision, care, and rehabilitation of offenders who have been convicted of a crime and are sentenced to serve time in a local jail, State correctional facility, halfway house, or through electronic monitoring; and

WHEREAS, Winnebago County Correctional Staff support the mission of the Sheriff’s Department by providing secure confinement, reformative programs, and a process of supervised community reintegration, thereby helping to reduce recidivism; and

WHEREAS, Correctional Officers meet the challenges of their profession with skill, diligence, and good humor. The environment in which Correctional Officers provide their knowledge and skills is one that poses a great potential risk to their personal safety, knowing this potential risk, they continue to meet the high standards set by their profession; and

WHEREAS, as essential personnel, Correctional Officers continue to serve selflessly and admirably in the face of the novel coronavirus pandemic; and

WHEREAS, on May 5, 1984, President Ronald Reagan signed Proclamation 5187 creating National Correctional Officers Week, declaring, “The professionalism, dedication and courage exhibited by these officers throughout the performance of these demanding and often conflicting roles deserve our utmost respect;’ and

WHEREAS, Corrections Staff work tirelessly to bring measures of hope to offenders through education, vocational training, counseling, and treatment.

THEREFORE, BE IT RESOLVED that the Winnebago County Board recognizes the week of May 7, 2023 through May 13, 2023 to be National Correctional Officers Week in Winnebago County, in honor of the men and women whose diligence and professionalism keep the County and our citizens safe.

Joseph Chiarelli, Winnebago
County Board Chairman

Date



Proclamation

In Recognition of

National Police Week

May 14 – 20, 2023

WHEREAS, The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week; and

WHEREAS, the members of the Winnebago County Sheriff's Department and all other law enforcement agencies located in Winnebago County play an essential role in safeguarding the rights and freedoms of the citizens of Winnebago County; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agencies, and men and women of the law enforcement agencies in Winnebago County recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and unceasingly providing a vital public service

NOW, THEREFORE, I, Joseph V. Chiarelli, Chairman of the Winnebago County Board, do hereby proclaim the week of May 14-20, 2023 as National Police Week and call upon all citizens to observe this week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of Winnebago County to observe May 15, 2023 as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

In witness thereof, I have hereunto set my hand and caused the Seal of the County of Winnebago to be affixed on this date of May 11, 2023.

Joseph Chiarelli, Winnebago
County Board Chairman

Date

Approval of Minutes

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
APRIL 13, 2023**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, April 13, 2023 at 6:00 p.m.
2. Imam Elghobashy gave the invocation and led the Pledge of Allegiance on behalf of Board Member Nabors.
3. Agenda Announcements: None.
4. Roll Call: 19 Present. 1 Absent. (Board Members Arena, Booker, Butitta, Crosby, Fellars, Goral, Guevara, Hanserd, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Penney, Salgado, Scrol, Sweeney, Thompson and Webster. (Board Member Tassoni was absent.)

AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS

5. Awards - None

Presentations - None

Public Hearings - None

Public Participation- Nancy Edwardson, Winnebago County Animal Services, Pro

Rev. Earl Dotson, Sr. Redevelopment of West Side Rockford and its benefits for the commonwealth, Pro

Board Member Butitta and Frank Manzullo spoke of the Great American Clean Up.

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Guevara made a motion to approve County Board Minutes of March 9, 2023 and layover County Board Minutes of March 23, 2023, seconded by Board Member Butitta. Motion was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.)

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for April 13, 2023. Board Member Hoffman made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Goral. Motion was approved by a voice vote. (Board Member Tassoni was absent.)

APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments require a 30 day layover unless there is a suspension of the rule).**

A. Board of Review, Annual Compensation: \$27,809.86

1. Pamela Cunningham (Reappointment). Winnebago, Illinois, 2-year term, May 2023 to May 2025
2. Jay Dowthard (Reappointment), Rockford, Illinois, 2-year term, May 2023 to May 2025

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Butitta read in a Resolution Adopting the Fiscal Year 2024 Budget Policy to be laid over.
10. Board Member Butitta read in for the first reading of an Ordinance for a Budget Amendment for a Buyer Position to be Laid Over. Board Member Butitta made a motion to suspend the rules, seconded by Board Member Thompson. Motion to suspend was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.) Board Member Butitta made a motion to approve the Ordinance, seconded by Board Member McCarthy. Motion was approved by a voice vote. (Board Member Guevara voted no.) (Board Member Tassoni was absent.)
11. Board Member Butitta made a motion to approve a Resolution Authorizing a Salary Adjustment for the Winnebago County Supervisor of Assessments, seconded by Board Member Thompson. Motion was approved by a voice vote. (Board Member Guevara voted no). (Board Member Tassoni was absent.)
12. Board Member Butitta made a motion to approve a Resolution to Approve Payment of Stipends to the Regional Superintendent of Schools (Boone and Winnebago Counties), seconded by Board Member Crosby. Discussion by County Administrator Thompson, Chief Financial Officer Rickert, and Board Members Arena, Webster, Butitta, Fellars, Nabors, and Goral. Board Member Webster made a motion to layover the Resolution, seconded by Board Member Arena. Discussion by Board Member Fellars. Motion to layover was approved by a voice vote. (Board Member Crosby voted no.) (Board Member Tassoni was absent.) Discussion by Regional Superintendent Scott Bloomquist.
13. Board Member Butitta read in for the first reading of an Ordinance for a Budget Amendment for Procurement of Karpel Solutions Case Management System for the State's Attorney's and Public

Defender's Offices to be Laid Over. Board Member Butitta made a motion to suspend the rules, seconded by Board Member Guevara. Motion to suspend the rules was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.) Board Member Butitta made a motion to approve the Ordinance, seconded by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.)

14. Board Member Butitta read in for the first reading of an Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures to be Laid Over.
15. Board Member Buitta made a motion to approve a Resolution Approving an Agreement between the County of Winnebago and Winnebago Homes Association for Emergency Rental Assistance Program 2 Funds, seconded by Board Member Arena. Motion was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.)
16. Board Member Butitta made a motion to approve a Resolution Authorizing the Execution of Contracts to Temporarily Extend the Current Cable Television Franchise Agreements, seconded by Board Member Thompson. Motion was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.)

ZONING COMMITTEE

17. No Report.

ECONOMIC DEVELOPMENT COMMITTEE

18. Board Member Sweeney made a motion to approve a Resolution Authorizing Execution of a First Amendment to the Economic Development Agreement by and Between the County of Winnebago, Illinois and Hamilton Sundstrand Corporation, Part of Collins Aerospace, seconded by Board Member Hanserd. Motion was approved by a voice vote. (Board Member Salgado abstained.) (Board Member Tassoni was absent.)

Board Member Sweeney announced an Economic Development Committee is scheduled for Monday, April 17th at 5:30 p.m.

OPERATIONS & ADMINISTRATIVE COMMITTEE

19. Board Member McDonald made a motion to approve a Resolution to Approve the Execution of a Renewal Agreement with Vision Service Plan (VSP) for Voluntary Vision Insurance, seconded by Board Member Hanserd. Motion was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.)
20. Board Member McDonald made a motion to approve a Resolution for Replacement of State's Attorney and Public Defender Case Management System, seconded by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.)

PUBLIC WORKS COMMITTEE

21. No Report.

PUBLIC SAFETY AND JUDICIARY COMMITTEE

22. No Report.

Board Member Lindmark announced a Public Safety and Judiciary Committee will meet next Wednesday.

UNFINISHED BUSINESS

23. **Appointments**

Board member McCarthy made a motion to approve Agenda Item A. (as listed below), seconded by Board Member Sweeney. Discussion by Board Member Fellars. Motion was approved by a unanimous vote of all members present. (Board Member Tassoni was absent.)

A. RAVE – Rockford Area Venues & Entertainment, Annual Compensation: None

1. Megan McCoy (New Appointment), Rockford, Illinois, to serve the remainder of a 5-year term which expires 2024

Board Member Guevara made a motion to approve Agenda Item B. (as listed below), seconded by Board Member Thompson. Motion was approved by a voice vote. (Board Members Booker, Scrol, and Webster abstained.) (Board Member Tassoni was absent.)

B. Extension Board

1. Aaron Booker (Reappointment), Pecatonica, Illinois, February 2023 to February 2025
2. Jim Webster (Reappointment). Rockton, Illinois, February 2023 to February 2025
3. Christopher Scrol (New Appointment), Rockford, Illinois, February 2023 to February 2025

NEW BUSINESS

24. **(Per County Board rules, passage will require a suspension of Board rules).**

Board Member Lindmark announced the Greg Lindmark Foundation will be helping at the Marshmallow Hope home this Saturday from 10 a.m. to 2 p.m.

Board Member Penney thanked the County staff for answering various questions for concerned residents.

Board Member Fellars thanked County staff, specifically the Sheriff's Department and the Public Works Department for their response to storm damage.

ANNOUNCEMENTS & COMMUNICATION

25. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:
- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
 - a. Federal Register/Vol. 88, No. 54/Tuesday, March 21, 2023/Notices
 - b. Byron Station – Security Baseline Inspection Report 05000454/2023401 and 05000455/2023401
 - c. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit No. 1; Dresden Nuclear Power Station, Units 2 and 3; James A. FitzPatrick Nuclear Power Plant; LaSalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 2; Nine Mile Point Nuclear Station, Units 1 and 2; Peach Bottom Atomic Power Station, Units 2 and 3; Quad Cities Nuclear Power Station, Units 1 and 2; and R.E. Ginna Nuclear Power Plant
 - d. Federal Register/Vol. 88, No. 65/Wednesday, April 5, 2023/Notices
 - B. County Clerk Gummow submitted from Charter Communications the Quarterly Franchise Fee Payment for the Village of Rockton.
 - C. County Clerk Gummow submitted from Theresa Grennan, Chief Deputy Winnebago County Treasurer the following:
 - a. Winnebago County Treasurer Bank Balances – February 2, 2022
 - b. Collateralization Report – February 28, 2023
 - c. Investment Report - as of March 1, 2023
 - D. County Clerk Gummow submitted from the State of Illinois Department of Natural Resources a Surety Bond Release.

The County Board recognized County Administrator Thompson's birthday.

ADJOURNMENT

26. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member Sweeney. Motion was approved by a voice vote. The meeting was adjourned at 6:39 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
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**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
APRIL 27, 2023**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, April 27, 2023 at 6:00 p.m.
2. Board Member Penney gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements:

County Administrator recommended the Public Safety & Judiciary Report precede the Finance Committee Report.

4. Roll Call: 18 Present. 2 Absent. (Board Members Arena, Booker, Crosby, Fellars, Goral, Hanserd, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Penney, Salgado, Scrol, Sweeney, Tassoni, Thompson and Webster. (Board Members Butitta and Guevara were absent.)

Chairman Chiarelli acknowledged Jan Klaas in the Board room, Jan announced four students who are required to attend a government meeting.

Board Member Guevara arrived at 6:05 p.m.

Chairman Chiarelli asked for a moment of silence for the late Alderman Linda McNeely.

AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS

5. Awards - None

Presentations - None

Public Hearings - None

Public Participation- Rev. Earl Dotson, Sr., West Side Rockford Redevelopment, Pro

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Thompson made a motion to approve County Board Minutes of March 23, 2023 and layover County Board Minutes of April 13, 2023, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for April 27, 2023. Board Member Hoffman made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Crosby. Motion was approved by a voice vote. (Board Member Butitta was absent.)

APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments require a 30 day layover unless there is a suspension of the rule).**
- A. Cherry Valley Cemetery Association, Annual Compensation: None
 - 1. David Ward (Reappointment), Cherry Valley, Illinois, 6-year term, March 2023 to March 2029
 - 2. James Claeysen (Reappointment), Cherry Valley, Illinois, 6-year term, March 2023 to March 2029
 - B. Seward Sanitary District, Annual Compensation: None
 - 1. Andrew Conover (Reappointment), Seward, Illinois, 3-year term, May 2023 to May 2026
 - C. Cherry Valley Fire Protection District, Annual Compensation: \$4500 with certification classes
 - 1. William LeFevre (Reappointment), Cherry Valley, Illinois, 3-year term, May 2023 to May 2026
 - D. Community Action Agency, Annual Compensation: None
 - 1. Dorothy Redd, (Reappointment), Rockford, Illinois, 1-year term, May 2023 to May 2024
 - E. Kids Place, Annual Compensation: None
 - 1. Taryn Marko (New Appointment), Rockton, Illinois
 - F. Durand Sanitary District, Annual Compensation: \$500
 - 1. David Waller (Reappointment), Durand, Illinois, 3-year term, May 2023 to May 2026
 - G. Zoning Board of Appeals, Compensation: \$100 per meeting
 - 1. Janet Klinger (Reappointment), Winnebago, Illinois, 5-year term, May 2023 to May 2028
 - H. Northwest Fire Protection District, Annual Compensation: \$1,000
 - 1. Charles Barnes (Reappointment), Rockford, Illinois, 3-year term, May 2023 to May 2026
 - I. Win-Bur-Sew Fire Protection District, Annual Compensation: \$1500
 - 1. Loren Gambrel (Reappointment), Winnebago, Illinois, 3-year term, May 2023 to May 2026

REPORTS FROM STANDING COMMITTEES

PUBLIC SAFETY AND JUDICIARY COMMITTEE

9. Board Member Lindmark made a motion to approve a Resolution Awarding Sheriff's Vehicles Automotive Maintenance Bid, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
10. Board Member Lindmark made a motion to approve a Resolution Awarding Shelter Program for Veterinary Supplies, seconded by Board Member Crosby. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
11. Board Member Lindmark made a motion to approve a Resolution to Approve Purchase of Animal Enclosure Equipment and Installation Services for Building Project, seconded by Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
12. Board Member Lindmark made a motion to approve a Resolution Authorizing Execution of a Contract with the Summerill Law Firm, PLLC to Submit an Application and Negotiate Per Diem for Housing Federal Detainees in the Winnebago County Jail, seconded by Board Member Sweeney. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

ZONING COMMITTEE

13. No Report.

ECONOMIC DEVELOPMENT COMMITTEE

14. Board Member Sweeney made a motion to approve a Resolution Granting Authority to the Winnebago County Board Chairman to Execute the Documents Necessary to Complete a Loan for \$100,000 from the Revolving Loan Fund to Vintage @501, Ltd, seconded by Board Member Thompson. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

OPERATIONS & ADMINISTRATIVE COMMITTEE

15. Board Member McDonald made a motion to approve a Resolution Approving a Proposal for the Professional Services of Larson & Darby Group for Winnebago County Courthouse Code Compliance Repairs, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
16. Board Member McDonald made a motion to Approve Purchase of Vehicles for Sheriff's Department with CIP PSST 2023 Funds, seconded by Board Member Sweeney. Discussion by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

17. Board Member McDonald made a motion to approve a Resolution Awarding Joint Pest Control Services, seconded by Board Member Hanserd. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

PUBLIC WORKS COMMITTEE

18. Board Member Tassoni made a motion to approve (23-009) Resolution Authorizing a Joint Funding Agreement with the State of Illinois for the Belvidere Road Safety and for Appropriating Local Funds, (Section: 21-00689-00-SP) seconded by Board Member Hoffman. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
19. Board Member Tassoni made a motion to approve (23-010) Resolution Authorizing a Joint Funding Agreement with the State of Illinois for the Perryville Path Extension and for Appropriating County Highway Funds. (Section: 21-00633-01-BT), seconded by Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
20. Board Member Tassoni made a motion to approve (23-011) Resolution Authorizing an Agreement with Axim Geospatial, LLC for professional Services (Section 22-00707-00-ES), seconded by Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
21. Board Member Tassoni made a motion to approve (23-012) Resolution Awarding Bid for Vegetarian Control, seconded by Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
22. Board Member Tassoni made a motion to approve (23-014) Resolution Authorizing the Award of Bid for the Latham Road Shoulder Paving Project (Section: 23-00000-03-GM), seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
23. Board Member Tassoni made a motion to approve Agenda Items 6.,8., and 9. (as listed below), seconded by Board Member Thompson. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)
 6. (23-013) Resolution Authorizing the Award of Bid for the Perryville Road and Blackhawk Road Resurfacing Project in Cherry Valley Township (Section: 23-02000-02-GM)
 8. (23-015) Resolution Authorizing the Award of Bid for the 2023 Township Seal Coating Program. (Section: 23-XX000-01-GM)
 9. (23-016) Resolution Authorizing the Award of Bid for the Guilford Road Box Culvert Rehabilitation in Rockford Township. (Section: 21-09119-00-BR)

FINANCE COMMITTEE

24. Board Member Salgado read in for the first reading of an Ordinance for a Budget Amendment Contract The Summerill Group, LLC, Intergovernmental Agreement (IGA) Solutions for Federal Detainees Consultants to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Sweeney. Motion to suspend was approved by a unanimous vote of all members present. (Board Member Butitta was absent.) Board Member Salgado made a motion to approve the Ordinance, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

UNFINISHED BUSINESS

25. **Finance Committee**

Board Member Salgado made a motion to send both Resolutions (A. and B. as listed below) back to committee, seconded by Board Member Hoffman. Discussion by Board Members Salgado, Tassoni, and Arena. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

- A. Resolution Adopting the Fiscal Year 2024 Budget Policy Laid Over from April 13, 2023 Meeting
- B. Resolution to Approve Payment of Stipends to the Regional Superintendent and Assistant Regional Superintendent of Schools (Boone and Winnebago Counties) Laid Over from April 13, 2023 Meeting
- C. Board Member Salgado made a motion to approve an Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures Laid Over from April 13, 2023 Meeting ,seconded by Board Member Thompson. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

Appointments read in on March 23, 2023

Chairman Chiarelli entertained a motion to approve the appointments listed below. Board Member Guevara made a motion to approve items A., B., and C. (as listed below), seconded by Board Member Sweeney. Discussion by Board Member Sweeney. Motion was approved by a unanimous vote of all members present. (Board Member Butitta was absent.)

- A. Four Rivers Sanitation Authority, Annual Compensation: \$6,000
 - 1. Benjamin Bernsten (Reappointment), Rockford, Illinois, to serve a 3-year term, April 2023 to April 2026
 - 2. Rick Pollack (Reappointment), Rockford, Illinois, to serve a 3-year term, April 2023 to April 2026
- B. Harlem Roscoe Fire, Annual Compensation: Not to exceed \$1,500, plus 50% if ambulance service
 - 1. John Donahue (Reappointment), Roscoe, Illinois, to serve a 3-year term, May 2023 to May 2026

C. North Park Public Water District, Annual Compensation: Not to exceed \$1,200

1. Deborah Nelson (Reappointment), Loves Park, Illinois, to serve a 5-year term, May 2023 to May 2028

NEW BUSINESS

26 **(Per County Board rules, passage will require a suspension of Board rules).**

Board Member Sweeney spoke of a Resolution regarding Administration security.

Board Member Lindmark thanked Sheriff Caruana for his hard work on a new contract with the Federal detainees and bring additional funds to the County.

ANNOUNCEMENTS & COMMUNICATION

27. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:

A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission a letter regarding Federal Register/Vol. 88, No. 74/Tuesday, April 18, 2023/Notices.

B. County Clerk Gummow submitted from Theresa Grennan, Chief Deputy Winnebago County Treasurer the following:

- a. Winnebago County Treasurer Bank Balances – March, 2023
- b. Collateralization Report – March 28, 2023
- c. Investment Report - as of April 1, 2023

C. County Clerk Gummow submitted from the City of Rockford a letter regarding Flooding and Flood Protection.

County Clerk Gummow announced the April 4th Election results are official and reminded Board Members the Statement of Economic Interest are due May 1, 2023.

ADJOURNMENT

28. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member Guevara. Motion was approved by a voice vote. The meeting was adjourned at 6:33 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
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CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by
1 different organization for 2 Raffles.

All applying organizations have complied with the requirements of the Winnebago
County Raffle Ordinance. All fees have been collected, bonds received and all
individuals involved with the raffles have received the necessary Sheriff's
Department clearance.

The Following Have Requested A Class A, General License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
30903	1	TRI COUNTY ALLIANCE	05/12/2023-10/08/2023	\$4,000.00
30904	1	TRI COUNTY ALLIANCE	05/12/2023-01/06/2024	\$18,425.00

The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class C, One Time Emergency License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class D, E, & F Limited Annual License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

This concludes my report,

Deputy Clerk Angela Reina

LORI GUMMOW
Winnebago County Clerk

Date 11-May-23

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:

Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

	<u>FUND NAME</u>		<u>RECOMMENDED FOR PAYMENT</u>
001	GENERAL FUND	\$	329,918
101	PUBLIC SAFETY TAX	\$	56,776
103	DOCUMENT STORAGE FUND	\$	7,391
105	VITAL RECORDS FEE FUND	\$	428
106	RECORDERS DOCUMENT FEE FUND	\$	9,548
107	COURT AUTOMATION FUND	\$	298
109	VICTIM IMPACT PANEL FEE	\$	800
114	911 OPERATIONS FUND	\$	93,941
115	PROBATION SERVICE FUND	\$	16,330
116	HOST FEE FUND	\$	2,500
123	STATE DRUG FORFEITURE ST ATTY	\$	675
126	LAW LIBRARY	\$	2,792
129	COUNTY AUTOMATION FUND	\$	4,613
131	DETENTION HOME	\$	9,212
155	MEMORIAL HALL	\$	771
161	COUNTY HIGHWAY	\$	32,646
162	COUNTY BRIDGE FUND	\$	19,991
163	FEDERAL AID MATCHING FUND	\$	2,472
164	MOTOR FUEL TAX FUND	\$	259,846
169	HIGHWAY REBUILD IL GRANT	\$	11,721
181	VETERANS ASSISTANCE FUND	\$	4,689
185	HEALTH INSURANCE	\$	217,635
194	TORT JUDGMENT & LIABILITY	\$	89,942
196	MENTAL HEALTH TAX FUND	\$	480,010
252	2017C DEBT SERVICE FUND	\$	750
301	HEALTH GRANTS	\$	92,943
302	SHERIFF'S DEPT GRANTS	\$	395
304	PROBATION GRANTS	\$	38,635
313	AMERICA RESCUE PLAN	\$	350,937
314	CJCC GRANTS FUND	\$	117,374
401	RIVER BLUFF NURSING HOME	\$	582,957
410	ANIMAL SERVICES	\$	19,546
420	555 N COURT OPERATIONS FUND	\$	6,598
430	WATER FUND	\$	7,025
743	CAPITAL PROJECTS FUND	\$	59,000
748	2012F ALTERNATE REVENUE BONDS	\$	6,205
	TOTAL THIS REPORT	\$	<u>2,937,310</u>

The adoption of this report is hereby recommended:



William Crowley, County Auditor

ADOPTED: This 11th day of May 2023 at the City of Rockford, Winnebago County, Illinois.

Joseph Chiarelli, Chairman of the
Winnebago County Board of
Rockford, Illinois

ATTEST:

Lori Gummow, Clerk of the Winnebago
County Board of Rockford, Illinois

Appointments

Reports of Standing Committees

FINANCE COMMITTEE



Ordinance Executive Summary

Prepared By: Mark Lofgren
Committee: Finance Committee
Committee Date: May 4, 2023
Ordinance Title: Ordinance for a Budget Amendment for a Contract Licensed MDS Coordinator, and Additional Business Office Employee
County Code: Not Applicable
Board Meeting Date: May 11, 2023

Budget Information:

Was item budgeted? No	Appropriation Amount: \$49,000
If not, explain funding source:	
ORG/OBJ/Project Code: 70500 /41110 Regular Salaries 74000/43190 Other Professional Services	
FY2023 Budget Impact: \$49,000	

Background Information: Based on an external review of operations by Baker Tilly's (nursing home consultants) and approval of the River Bluff Board of Directors, River Bluff Nursing Home would like to contract with a licensed MDS Nurse and hire an additional accounts receivable clerk. Both requests will maximize billable services and improve the efficiency and percentage of collections.

Recommendation: Approved by River Bluff Board of Directors

Contract/Agreement: Not Applicable

Legal Review: Not Applicable

Follow-Up: River Bluff Board of Directors will monitor revenue progress

2023 Fiscal Year

Finance: May 4, 2023

Lay Over: May 11, 2023

Sponsored by:

Final Vote: May 25, 2023

John Butitta, Finance Committee Chairman

2023 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

**Ordinance for a Budget Amendment for a Contract Licensed MDS
Coordinator, and Additional Business Office Employee**

WHEREAS, River Bluff Nursing Home would like to increase salary range for the open MDS Coordinator position, and add wages for an additional Reimbursement Specialist position,

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2023 at its September 29, 2022 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-022 River Bluff Nursing Home MDS Coordinator Salary and Business Office Salary**

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		4/25/2023			AMENDMENT NO: 23-022			
DEPARTMENT:		River Bluff			SUBMITTED BY: Mark Lofgren			
FUND#:		0401 River Bluff			70500 Admin and Business Office & 74000 Nursing			
					DEPT. BUDGET NO. Admin			
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
70500	41110		Regular Salaries	\$557,145	\$0	\$557,145	\$12,000	\$569,145
74000	43190		Regular Salaries	\$914,775		\$914,775	\$37,000	\$951,775
Revenue								
							TOTAL ADJUSTMENT:	\$49,000
Reason budget amendment is required:								
Based on an external review of operations by Baker Tilly's (nursing home consultants) and approval of the River Bluff Board of Directors, River Bluff Nursing Home would like to contract with a licensed MDS Nurse and hire an additional accounts receivable clerk. Both requests will maximize billable services and improve the efficiency and percentage of collections.								
Potential alternatives to budget amendment:								
None								
Impact to Fiscal Year 2023 budget:								
\$49,000								
Revenue Source:								
General Fund								



Ordinance Executive Summary

Prepared By: Dave Rickert
Committee: Finance Committee
Committee Date: May 4, 2023
Ordinance Title: Ordinance for a Budget Amendment to Prepay Stillman Bank Debt Certificate
County Code:
Board Meeting Date: May 11, 2023

Budget Information:

Was item budgeted? No	Appropriation Amount: \$157,843
If not, explain funding source: Fund balance in the County Automation Fund	
ORG/OBJ/Project Code: 44900/45110 Bond Redemption	
FY2023 Budget Impact: \$157,843	

Background Information: In 2020 The County Board approved a \$400,000 debt certificate to purchase a new firewall for the County. The County is set to make payments on this debt certificate into 2025. We would like to pay this Debt Certificate off early saving the County approximately \$2,144.19 in interest costs. There is no penalty for early payoff either.

Recommendation: Staff agrees with the prepayment request.

Contract/Agreement:

Legal Review:

Follow-Up: A/P will issue a check to Stillman Bank for the remainder owed on the debt certificate.

2023 Fiscal Year

Finance: May 4, 2023

Lay Over: May 11, 2023

Sponsored by:

Final Vote: May, 25 2023

John Butitta, Finance Committee Chairman

2023 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

Ordinance for a Budget Amendment to Prepay Stillman Bank Debt Certificate

WHEREAS, in 2020 Winnebago County took out a \$400,000 debt certificate with Stillman Bank to cover the cost of a new firewall for the County,

WHEREAS, there are sufficient funds in the County Automation Fund to pay the debt certificate off in full with no early payoff penalty, saving the County interest expense,

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2023 at its September 29, 2022 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-023 Stillman Bank Loan Prepayment**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		4/26/2023			AMENDMENT NO: 23-023			
DEPARTMENT:		Finance			SUBMITTED BY: Dave Rickert			
FUND#:		0129 County Automation Fund			DEPT. BUDGET NO. 44900 County Automation			
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
44900	45110		Bond Redemption	\$80,060	\$0	\$80,060	\$157,843	\$237,903
Revenue								
TOTAL ADJUSTMENT:								
							\$157,843	
Reason budget amendment is required:								
<p>In 2020 The County Board approved a \$400,000 debt certificate to purchase a new firewall for the County. The County is set to make payments on this debt certificate into 2025. We would like to pay this Debt Certificate off early saving the County approximately \$2,144.19 in interest costs. There is no penalty for early repayment either.</p>								
Potential alternatives to budget amendment:								
None								
Impact to Fiscal Year 2023 budget:								
\$157,843								
Revenue Source:								
County Automation Fund								

**OPERATIONS &
ADMINISTRATIVE
COMMITTEE**



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for RBNH Facilities Staff
Committee Name: Operations and Administrative Committee
Committee Date: May 4, 2023
Board Date: May 11, 2023
Resolution Title: Resolution to Approve Purchase Tractor/Mower for River Bluff Nursing Home with CIP 2023 Funds

Budget Information

Budgeted? YES	Amount Budgeted? \$52,000
If not, originally budgeted, explain the funding source?	
If ARPA or CIP funded, original Board approved amount? \$52,000	
Over or Under approved amount? UNDER By: \$25,640	
Reason for ARPA or CIP increase? N/A	
If ARPA funded, was it approved by Baker Tilly? N/A	
ORG/OBJ/Project Codes: 82200-46430-C2309 Descriptor: CIP – Machinery & Equipment	
Budget Impact? \$26,360	

Background Information: River Bluff Nursing Home’s Facilities Department is in need of a new Tractor/Mower for Spring 2023. The large 22 acre facility is currently using a 1998 John Deere Tractor/Mower, which had an average life expectancy of 500 hours, or 10 years; noting the potential extra 5 years with proper equipment maintenance. Options for the current, 25 year old, tractor/mower will be to keep it as a backup mower or it may be auctioned on GovDeals in the future.

RBNH Facilities staff prefer a local dealer to handle all equipment maintenance and warranty matters. The Purchasing Department contacted local suppliers seeking Government pricing. The lowest government price quote was an in stock a 2023 Kubota B2601HSD-1 tractor that meets the requested specifications, see Resolution Exhibit A. CIP 2023 funds is the funding source for this purchase.

Recommended By: Shawn Franks, Facilities Engineer, recommends purchasing the Kubota B2601HSD-1 Tractor/Mower from Bobcat of Rockford, 5925 Wheeler Rd, Cherry Valley, IL 61016, as quoted in Resolution Exhibit A.

Contract/Agreement Information: The purchase will be in the form of a County issued Purchase Order.

Follow-Up Steps: The Purchasing Department will issue a Purchase Order to Bobcat of Rockford and work with the Facilities RBNH staff on delivery of the new tractor/mower.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2023 CR

**RESOLUTION TO APPROVE PURCHASE OF TRACTOR/MOWER FOR RIVER BLUFF NURSING HOME
WITH CIP 2023 FUNDS**

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, River Bluff Nursing Home needs to replace their 25 year old tractor/mower; and,

WHEREAS, the Purchasing Department received quotes from local dealers who offer Government pricing and warranty repairs; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the quote received for the aforementioned purchase and recommends awarding this purchase to:

**BOBCAT OF ROCKFORD
5925 WHEELER ROAD
CHERRY VALLEY, ILLINOIS 61016**

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, to BOBCAT OF ROCKFORD, 5925 WHEELER ROAD, CHERRY VALLEY, ILLINOIS 61016.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Finance Director, Facilities Engineer, River Bluff Nursing Home Administrator, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



BOBCAT OF ROCKFORD

5925 Wheeler Road Cherry Valley, Illinois 61016
 Phone: (815) 332-8300 Fax: (815) 332-8310



Sales Quote # WinnCo-2301

To: **Winnebago County (RiverBluff)**
 Address: 404 Elm St Room 202
Rockford IL 61101
 Attn: Deanna Severson
 From: **Brett Larson**

Date: 11-Apr
 Cell: 8153194387
 Fax: _____

Email: dseverson@purchasing.wincoil.gov

Quantity	Description	Price Each	Total Price
	Pricing per the Kubota 2023 Governmental Pricing Program		
1	New Kubota B2601HSD-1 Tractor with R14 Hybrid Tires, LA435 Loader with B1673 2 Lever Quick Coupler and B2372 60" Quick Attach Light Material Bucket *In Stock and Immediately Available		\$22,820
1	New Kubota RCK60-32 Mid mount Mower 60" Width *Will be Ordered, Time to get TBD		\$3,010
1	New Kubota E1133 Plastic Canopy Kit *Will be Ordered, Time to get TBD		\$530
Trade in:		Set-up & Freight	Included
		Total Price	\$26,360
		Trade Allowance	\$0

All prices subject to change without prior notice or obligation. This price quote supercedes all preceeding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Terms: **TBD**

Cash Difference: **\$26,360.00**

Tax: **\$0.00**

Total: **\$26,360.00**

Salesman: **Brett Larson**



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for Facilities
Committee Name: Operations and Administrative Committee
Committee Date: May 4, 2023
Board Date: May 11, 2023
Resolution Title: Resolution To Approve Fire Panel Upgrades Using CIP PSST 2023 Funds

Budget Information

Budgeted? NO	Amount Budgeted? \$
If not, originally budgeted, explain the funding source?	CIP PSST 2023 Funds
If ARPA or CIP funded, original Board approved amount?	\$145,000 – was the original request
Over or Under approved amount? UNDER	By: \$49,950
Total of all items?	\$95,050
If ARPA funded, was it approved by Baker Tilly?	N/A
ORG/OBJ/Project Codes: 82200-46320-C2307	Descriptor: Building Impr/Courthouse Fire Panel
82200-46320-C2308	Building Impr/Adult Prob Fire Panel

Background Information:

The County of Winnebago owned Adult Probation Building and the County Courthouse need to upgrade their fire panels, in order to detect a fire and activate a quick emergency response to evacuate the Buildings safely. The fire panels in the Adult Probation Building currently have Simplex brand panels, that are over 25 years old, and do not match the rest of the County's fire panels (Notifier brand). Simplex does not support these fire panels any longer, as they are obsolete. The Courthouse currently uses Notifier panels that are over 20 years old and are in desperate need of upgrading, in order to work properly.

Pro Com Systems is a sole source for this specific equipment and has the current contract as a dealer for Notifier products. With the purchase and installation of new Notifier fire panels, in both the Adult Probation Building and the Courthouse, the upgrades will be able to provide the necessary services effectively.

Recommended By:

Shawn Franks, Facilities Engineer, recommends the purchase and installation of Notifier brand fire panels.

Follow-Up Steps:

Purchasing Department will issue County Purchase Orders for purchase and installation of fire panel upgrades using CIP PSST 2023 Funds.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION TO APPROVE FIRE PANEL UPGRADES USING CIP PSST 2023 FUNDS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the County of Winnebago owned facilities, Adult Probation Building and the County Courthouse, need fire panel upgrades; and,

WHEREAS, Pro Com Systems is a sole source for this specific equipment manufacturer, Notifier brand fire panels (See Resolution Exhibit A and Resolution Exhibit B); and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois recommends approval of the purchase and install of the fire panel upgrades for the Adult Probation Building and the County Courthouse:

PRO COM SYSTEMS
3555 ELECTRIC AVENUE
ROCKFORD, ILLINOIS 61109

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to execute County Purchase Orders, on behalf of the County of Winnebago, to PRO COM SYSTEMS, 3555 ELECTRIC AVENUE, ROCKFORD, ILLINOIS 61109.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



SOLE SOURCE JUSTIFICATION FORM

(PLEASE COMPLETE AND ATTACH TO MUNIS REQUISITION)

ORG-OBJ-PROJECT#		REQUESTING DEPARTMENT	Maintenance	
MANUFACTURER	ProCom	PRODUCT	X SERVICE	X

DESCRIBE ITEM OR SERVICE BEING JUSTIFIED AND ITS FUNCTION:

Fire Panel at Adult Probation. The panel is a Simplex panel that does not match the other panels in the county and it is obsolete. Simplex does not support this panel any longer. I

The Panel sets off the fire alarm in case of a fire in building.

THIS IS A SOLE SOURCE PURCHASE BECAUSE VENDOR IS:

- Sole provider of a licensed or patented good or service
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- Sole provider of factory-authorized warranty service
- Sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts)
- The manufacturer (detail below or use attachment regarding why only this manufacturer's product can be used)
- The software manufacturer (and sole maintenance/update provider)
- Other – used equipment, distance for repair, trial test, over the counter resale (detail below or include an attachment)

The County went to Notifier Fire panels to have consistency in all County Buildings. This way we are only stocking parts for one kind of Fire Alarm Panel. This system allows us to clean and replace smoke detectors without calling in a contractor. Pro Com is the closest Notifier Dealer in the Area. We currently have a labor contract with Pro Com

REQUESTED SOURCE	ProCom	CONTACT	Jeff McGregor
EMAIL or PHONE	Jmacgregor@procomrockford.com	WEBSITE	

WHAT NECESSARY AND UNIQUE FEATURES DOES THIS PRODUCT OR SERVICE PROVIDE WHICH ARE NOT OFFERED FROM OTHER VENDORS? (Please be specific)

ProCom has the contract for Fire Panels.
There are other vendors out there but, this allows consistency with one fire panel manufacturer

WHAT STEPS WERE TAKEN TO VERIFY THESE UNIQUE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS and/or MANUFACTURERS EXAMINED or CONSIDERED? (Please list below)

We have changed all of the fire panels to Notifier


DEPARTMENT APPROVAL

4/11/2023
DATE


PURCHASING REVIEWED

4-12-23
DATE


COU ADMR OR CFO REVIEWED

4/18/23
DATE



Proposal

Estimate Name: 23-LE-039 Winnebago County FA Replacement Adult Prob (526)
Estimate #: 23-LE-039
Date: 03/10/2023

Shawn Franks
Winnebago County Adult Probation (536)
526 West State st
Rockford , Illinois 61101
Via email: sfranks@wincoil.us

Scope of Work:

Pro Com Systems is pleased to submit the following proposal to replace the fire alarm at Adult Probation (526). We will replace the panel and all components to the panel, Smoke Detectors, Heat detectors, Duct smokes, Horn strobes and Strobes. We will also be connecting it into the Fire alarm network, it is assumed that there is Dark fiber that will allow us to patch back through to the network. Pro Com will supply fiber from the new fire alarm panel to an IDF in the Adult Probation building. WinCo IT will need to patch through to get the signal back to the Fire alarm network. We will also need Facilities to contract their elevator contractor to assist in work that will need to be performed in the shaft and elevator equipment room for tie in to the Fire alarm. We will also need the Elevator contractor present for testing elevator recall. At the completion of the project we will perform a complete system test and give certificate of completion to the county.

Selling Price:

\$82,850.00

Inclusions/Exclusions:

- Applicable sales taxes are (not) included in this proposal.
- Conduit, standard back boxes and 120 volt power are included in this proposal.
- No addenda are acknowledged with this proposal.
- Proposal is based on straight time hours only.

General Terms and Conditions:

1. Where specific inclusions/exclusions to this proposal have been included at the time of bid, the project specific inclusions and exclusions shall supersede these general terms.
 2. **Conditions of Performance:** The responsibility of Pro Com Systems with respect to the services to be performed hereunder shall be limited to either the customer's side of the interconnect devices connecting the equipment to the system operated by the local telephone or other relevant utility, or if no such interconnect devices exist, to the customer's side of the point of connect between the equipment and said local system. The customer shall allow employees of Pro Com Systems free access to premises and facilities where the equipment is to be maintained at all hours consistent with the requirements of this agreement. Any maintenance or service work performed on the equipment by others during or after the period of this agreement without written consent of Pro Com Systems, shall cause any warranty granted to customer by Pro Com Systems under this agreement to become null and void.
 3. **Force Majeure:** The timeliness of performance by Pro Com Systems of maintenance or services hereunder or the performance of any other obligations of Pro Com Systems under this agreement is in every case subject to delays caused by an act of God, war, riot, fire, explosion, accident, flood, sabotage, inability to obtain materials or power, civil commotion, governmental laws, regulations or orders, acts or inaction of customer, inability of Pro Com System's subcontractors to perform, or any other cause beyond the reasonable control of Pro Com Systems, or labor trouble, strike, lockout or injunction (whether or not such labor event is within the reasonable control of Pro Com Systems). In the event of any such delay, the period of time for performance of services affected by such delay will be extended to reflect the effective delay occasioned thereby.
 4. **Limitation of Liability:** The customer agrees that neither Pro Com Systems nor its subcontractor shall be liable for any loss or damage to the equipment or other property or injury or death to the customer's agent, employees or customers arising in connection with the maintenance or other services provided by Pro Com Systems or its subcontractor under this agreement unless such loss, injury, death or damage results solely from the gross negligence or willful misconduct of Pro Com Systems' officers, employees or agents or those of Pro Com Systems' subcontractor. In no event shall Pro Com Systems or its subcontractor be liable for any indirect, incidental, consequential or special damages (including, without limitation, any loss by customer of business, revenues or goodwill), arising in connection with this agreement or the equipment or any services performed for materials provided incidental thereto.
 5. **Installation Warranty:** Pro Com Systems will provide a one (1) year limited warranty on labor and workmanship only, beginning from date of completion on the installation, or the agreed upon warranty date as prescribed by the architect or engineer if applicable. **This warranty is void if the product has been damaged by accident, unreasonable use, acts of god, unauthorized programming or maintenance of software systems by parties not authorized to do so, or other causes not arising out of defects in workmanship.** All workmanship warranty claims are subject to evaluation and review by Pro Com Systems.
- Manufacturer's Warranties:** Pro Com Systems shall provide a copy of all manufacturer warranty policies to the end user. All such material warranties shall be honored by manufacturer, and Pro Com Systems holds no responsibility for the enforcement of warranty claims for materials found to be defective by the manufacturer. This policy shall apply to manufacturers and products that Pro Com Systems is the manufacturer's representative of and for items purchased under contract between Pro Com Systems and the end user.
- Firmware upgrades, product recalls, safety bulletins and other manufacturer driven warranty issues:** Firmware upgrades, product recalls, safety bulletins and other manufacturer driven warranty issues are not covered under the installation warranty provided by Pro Com Systems. In the event a product requires installation labor due to firmware or software upgrades, product recall bulletins, safety bulletins and the like, Pro Com Systems will assist the end user in the replacement or repair of such items, however, the labor required by Pro Com pertaining to removal, reinstallation, technical support via phone, email or other means, shipping costs and related documentation issues shall be borne by the end user.
6. **Terms and Payment:** 50% upon acceptance, 50% upon completion.
 - A. Unless otherwise specified in a signed Pro Com Systems proposal, payments due from the customer to Pro Com Systems hereunder shall be made within thirty days from the date of Pro Com Systems' invoice. All new customers are subject to payment in advance via certified check or money order.
 - B. Customer shall pay a late charge of 1.5% per month (18% annual percentage rate) or at the maximum rate permitted by applicable law, whichever is less, on any unpaid amount for each calendar month, or fraction thereof, that any payments to Pro Com Systems are in arrears, based upon the schedule of payments set forth above.
 - C. Pro Com Systems may terminate this agreement in the event that customer makes an assignment for the benefit of creditors, or a voluntary or involuntary petition is filed by or against customer under any law having for its purpose the adjudication of customer a bankrupt or the reorganization of the customer, or may be cancelled by Pro Com Systems without notice should customer default in any payments due Pro Com Systems as herein provided.
 7. **Legal Costs and Expenses:** In the event the Pro Com Systems shall incur any legal fees or costs or expenses in order to enforce or attempt to enforce this agreement caused by a breach hereof or default herein by the customer, the customer shall pay all such attorneys' fees and cost, provided that they are reasonably incurred by Pro Com Systems, said cost to be paid within 30 days following the date that they accrue to Pro Com Systems.
 8. **Assignment:** Pro Com Systems may assign, subcontract, transfer or otherwise dispose of, in whole or in part, any of its interests, rights or obligations under this agreement. Any subcontractor performing maintenance services or other services hereunder will be subject to the same terms and conditions as are set forth herein. Customer shall not assign or subcontract any part or all of its interests hereunder except upon the prior written consent of Pro Com Systems, which consent shall not be unreasonably withheld, and any attempted

assignment or subcontracting without Pro Com Systems' prior written consent shall be null and void.

9. **Contractor Status:** It is understood and agreed that Pro Com Systems is neither the agent nor employee of the manufacturer of the equipment or any lessor thereof, and unless expressly set forth herein Pro Com Systems does not assume responsibility for the obligations of said manufacturer or any lessor under any warranty or agreement of the manufacturer or lessor. It is, however, understood that all references herein to the equipment specifications shall be deemed to include the specifications, recommendations or requirement of any manufacturer of the equipment.

10. **Governing Law, Jurisdiction and Venue:** This contract shall be governed by, and construed and enforced in accordance with the laws of the State of Illinois. In the event of a dispute hereunder, the parties consent to the exclusive jurisdiction of the state courts of, and federal courts sitting in, the State of Illinois. Any state court action, or any alternative dispute resolution proceeding shall be filed and maintained in Winnebago County, Illinois and any federal court action shall be maintained in the federal court venue nearest to Winnebago County, Illinois.

11. **Entire Agreement:** This agreement shall constitute the entire agreement between the customer and Pro Com Systems irrespective of inconsistent or additional terms or conditions in customer's purchase orders or other documents submitted by the customer to Pro Com Systems. This agreement supersedes any other agreement whether written or verbal between the customer and Pro Com Systems and this Agreement may not be modified except by a written amendment specifically referencing this Agreement.

12. **Binding Effect:** This agreement shall be binding upon the parties hereto and their heirs, executors, personal representative, beneficiaries, successors and assigns, subject to the limitation of assignment set forth herein.

13. **Additional Terms and Conditions:** Acceptance of this proposal either by signature, purchase order, contract or other written authorization constitutes acceptance of the above written terms and conditions. Any deviations or changes to the terms listed above must be made before acceptance of this proposal via written authorization is granted.

I hereby accept this quotation and authorize the contractor to complete the above described work.

Name: _____

Date: _____



SOLE SOURCE JUSTIFICATION FORM

(PLEASE COMPLETE AND ATTACH TO MUNIS REQUISITION)

ORG-OBJ-PROJECT#		REQUESTING DEPARTMENT	Maintenance
MANUFACTURER	ProCom	PRODUCT	X SERVICE X

DESCRIBE ITEM OR SERVICE BEING JUSTIFIED AND ITS FUNCTION:

Fire Panel at Courthouse. The panel is 20 years old and obsolete. In order to keep it running correctly it needs to be replace. It is getting harder to find replacement parts and being able to update the software.

The Panel sets off the fire alarm in case of a fire in building.

THIS IS A SOLE SOURCE PURCHASE BECAUSE VENDOR IS:

- Sole provider of a licensed or patented good or service
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- Sole provider of factory-authorized warranty service
- Sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts)
- The manufacturer (detail below or use attachment regarding why only this manufacturer's product can be used)
- The software manufacturer (and sole maintenance/update provider)
- Other – used equipment, distance for repair, trial test, over the counter resale (detail below or include an attachment)

The County went to Notifier Fire panels to have consistency in all County Buildings. This way we are only stocking parts for one kind of Fire Alarm Panel. This system allows us to clean and replace smoke detectors without calling in a contractor. Pro Com is the closest Notifier Dealer in the Area. We currently have a labor contract with Pro Com

REQUESTED SOURCE	ProCom	CONTACT	Jeff McGregor
EMAIL or PHONE	Jmacgregor@procomrockford.com	WEBSITE	

WHAT NECESSARY AND UNIQUE FEATURES DOES THIS PRODUCT OR SERVICE PROVIDE WHICH ARE NOT OFFERED FROM OTHER VENDORS? (Please be specific)

ProCom has the contract for Fire Panels.

WHAT STEPS WERE TAKEN TO VERIFY THESE UNIQUE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS and/or MANUFACTURERS EXAMINED or CONSIDERED? (Please list below)


 DEPARTMENT APPROVAL 4/10/2023
 DATE


 COU ADMR OR CFO REVIEWED 4/18/23
 DATE

 4-12-23
 PURCHASING/REVIEWED DATE



Proposal

Estimate Name: 23-LE-038 Winnebago County FA Replacement Courthouse

Estimate #: 23-LE-038

Date: 03/10/2023

Shawn Franks
Winnebago County- Courthouse
400 W State St
Rockford , Illinois 61101
Via email: sfranks@wincoil.us

Scope of Work:

Pro Com Systems is pleased to submit the following proposal to replace the obsolete fire alarm panel at the Courthouse building.

Selling Price:

\$12,200.00

Inclusions/Exclusions:

- Applicable sales taxes are (not) included in this proposal.
- Conduit, standard back boxes and 120 volt power are (not) included in this proposal.
- No addenda are acknowledged with this proposal.
- Proposal is based on straight time hours only.

General Terms and Conditions:

1. Where specific inclusions/exclusions to this proposal have been included at the time of bid, the project specific inclusions and exclusions shall supersede these general terms.
2. **Conditions of Performance:** The responsibility of Pro Com Systems with respect to the services to be performed hereunder shall be limited to either the customer's side of the interconnect devices connecting the equipment to the system operated by the local telephone or other relevant utility, or if no such interconnect devices exist, to the customer's side of the point of connect between the equipment and said local system. The customer shall allow employees of Pro Com Systems free access to premises and facilities where the equipment is to be maintained at all hours consistent with the requirements of this agreement. Any maintenance or service work performed on the equipment by others during or after the period of this agreement without written consent of Pro Com Systems, shall cause any warranty granted to customer by Pro Com Systems under this agreement to become null and void.
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Manufacturer's Warranties: Pro Com Systems shall provide a copy of all manufacturer warranty policies to the end user. All such material warranties shall be honored by manufacturer, and Pro Com Systems holds no responsibility for the enforcement of warranty claims for materials found to be defective by the manufacturer. This policy shall apply to manufacturers and products that Pro Com Systems is the manufacturer's representative of and for items purchased under contract between Pro Com Systems and the end user.
Firmware upgrades, product recalls, safety bulletins and other manufacturer driven warranty issues: Firmware upgrades, product recalls, safety bulletins and other manufacturer driven warranty issues are not covered under the installation warranty provided by Pro Com Systems. In the event a product requires installation labor due to firmware or software upgrades, product recall bulletins, safety bulletins and the like, Pro Com Systems will assist the end user in the replacement or repair of such items, however, the labor required by Pro Com pertaining to removal, reinstallation, technical support via phone, email or other means, shipping costs and related documentation issues shall be borne by the end user.
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10. **Governing Law, Jurisdiction and Venue:** This contract shall be governed by, and construed and enforced in accordance with the laws of the State of Illinois. In the event of a dispute hereunder, the parties consent to the exclusive jurisdiction of the state courts of, and federal courts sitting in, the State of Illinois. Any state court action, or any alternative dispute resolution proceeding shall be filed and maintained in Winnebago County, Illinois and any federal court action shall be maintained in the federal court venue nearest to Winnebago County, Illinois.

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12. **Binding Effect:** This agreement shall be binding upon the parties hereto and their heirs, executors, personal representative, beneficiaries, successors and assigns, subject to the limitation of assignment set forth herein.

13. **Additional Terms and Conditions:** Acceptance of this proposal either by signature, purchase order, contract or other written authorization constitutes acceptance of the above written terms and conditions. Any deviations or changes to the terms listed above must be made before acceptance of this proposal via written authorization is granted.

I hereby accept this quotation and authorize the contractor to complete the above described work.

Name: _____

Date: _____



Resolution Executive Summary

Prepared By: Purchasing Department for Veterans Memorial Hall
Committee Name: Operations and Administrative Committee
Committee Date: May 4, 2023
Board Date: May 11, 2023
Resolution Title: Resolution Awarding Bid for HVAC Replacement at Veterans Memorial Hall

Budget Information

Budgeted? NO	Amount Budgeted?
If not, originally budgeted, explain the funding source? N/A	
ORG/OBJ/Project Codes: 49400-46320-04902 Descriptor: Tort Fund/Building Improv/Mem Hall HVAC	

Background Information:

The County of Winnebago owned Veterans Memorial Hall Building was vandalized sometime near the beginning of this year. During the month of February, staff observed that the rooftop HVAC unit of the adjacent building to the North, had been tampered with. This prompted staff to check the HVAC units of Memorial Hall, which are at ground level. Upon inspection, it was noted that all 4 units had been tampered with and copper pipes were removed and stolen, rendering the units inoperable for A/C services.

In March of 2023, the Purchasing Department went out for bid with 23B-2279 for Veterans Memorial Hall HVAC Replacement. There was a total of 5 submittals. The lowest responsive and responsible Bidder was LM Sheet Metal & Service, Inc. The expense for the replacement will be reimbursed by the County's insurance carrier and a State grant.

Recommended By:

Scott Lewandowski, Veterans Memorial Hall Director, recommends awarding Veterans Memorial Hall HVAC Replacement Bid to LM Sheet Metal & Service, Inc.

Follow-Up Steps:

The Purchasing Department will issue County Purchase Order to LM Sheet Metal & Service, Inc.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AWARDING BID FOR HVAC REPLACEMENT AT VETERANS MEMORIAL HALL

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the County of Winnebago owns Veterans Memorial Hall; and,

WHEREAS, the County went out for Bid with Invitation for Bid # 23B-2279 for Veterans Memorial Hall HVAC Replacement; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab received for the aforementioned project and recommends awarding the contract as follows:

LM Sheet Metal & Service, Inc.
6727 Elm Avenue
Loves Park, Illinois 61111
(See Bid Tab for Pricing - Resolution Exhibit A)

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to execute a contract award, on behalf of the County of Winnebago, with LM SHEET METAL & SERVICE, INC., 6727 ELM AVENUE, LOVES PARK, ILLINOIS, 61111.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Veterans Memorial Hall Museum Director, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

23B-2279 VETERANS MEMORIAL HALL HVAC REPLACEMENT

BID OPENING- APRIL 20, 2023- 2:00 P.M.

BID TAB - FINAL

VENDORS	Complete Mechanical Solutions	LM Sheet Metal & Service, Inc.	Hartwig Mechanical, Inc.	HELM	Miller Engineering
Base Bid Pricing \$	\$402,119	\$238,900	\$506,090	\$279,278	Non-Responsive
Lead Time (weeks)	14	13	14	16-23	
Install Time (days)	50	40-56	25	45	
Standard Warranty	1 year parts/5 year compressors	Manufacturer's warranty on equipment, 1 year warranty on workmanship	1 year parts and labor	1 year parts- 5 year compressor	
Alternate #1 Bid Price \$	N/A	N/A	\$500,250	\$291,855	
Lead Time (weeks)	N/A	N/A	12	24-30	
Install Time (days)	N/A	N/A	25	45	
Alternate Manufacturer Name	N/A	N/A	VTS	Trane	
Model(s)	N/A	N/A	AVS040	TTA Series Condenser Units TWE Series AHU units	
Standard Warranty	N/A	N/A	1 year parts and labor	1 year parts 5 year compressor	
Alternate #2 Bid Price \$	\$60,575	N/A	\$26,945 (50 ton A/C) or \$40,940 (individual indoor units)	\$890 per week per 10 ton system-Electric Heat-Electric Temp Wiring Extra, will need 4 systems. Total per week \$3,560 plus wiring	
Duration Assumed (weeks)	14	N/A	3 to 4	1	
Alternate #3 Bid Price \$	\$23,000	N/A	Add \$20,270	Deduct \$600	
Duration Assumed (weeks)	2	N/A	Add one (1)	1-2	

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald/John Sweeney

Submitted by: Operations and Administrative Committee

**RESOLUTION TO PROVIDE WINNEBAGO COUNTY ADMINISTRATION BUILDING
SECURITY/THREAT ASSESSMENT**

WHEREAS, Winnebago County government has a duty to protect and serve the citizens of Winnebago County, and;

WHEREAS, the government of Winnebago County is also the employer of many Winnebago County citizens, and;

WHEREAS, the Winnebago County Board has an obligation to it's employees to ensure, to our greatest ability, their safety and security while on the job.

THEREFORE, BE IT RESOLVED, that the Winnebago County Board does hereby direct the County Administrator to perform a thorough review of the vulnerabilities of the Winnebago County administration building, to seek input from departments within the administration building, and to incorporate recommendations from the Security Assessment at First Entry study provided to the Winnebago County Clerk on February 9th of 2022 by the Department of Homeland Security.

THEREFORE, BE IT FURTHER RESOLVED, that Winnebago County administration shall provide an assessment of its findings and recommendations by June 30th to the Winnebago County Board Operations Committee.

Respectfully submitted,

OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Keith McDonald, Chair

Keith McDonald, Chair

Valerie Hanserd, Vice Chair

Valerie Hanserd, Vice Chair

Paul Arena

Paul Arena

John Butitta

John Butitta

Joe Hoffman

Joe Hoffman

Jaime Salgado

Jaime Salgado

Michael Thompson

Michael Thompson

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____, 2023.

Joseph V. Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

UNFINISHED BUSINESS

NEW BUSINESS

ANNOUNCEMENTS & COMMUNICATIONS



WINNEBAGO COUNTY

— ILLINOIS —

Announcements & Communications

Date: May 11, 2023

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

Governing Statute(s): State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

County Code: [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

Background: The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
 - a. Byron Station – Byron Unit 1 License Renewal Phase 1 Report 05000454/2023010
 - b. Braidwood Station, Byron Station, Clinton Power Station, Dresden Nuclear Power Station, LaSalle County Station, and Quad Cities Nuclear Power Station- Information Request to Support the NRC Annual Baseline Emergency Action Level and Emergency Plan Changes Inspection.

Adjournment