



# WINNEBAGO COUNTY

— ILLINOIS —

## REVISED AGENDA

Winnebago County Courthouse  
400 West State Street, Rockford, IL 61101  
County Board Room, 8<sup>th</sup> Floor

Thursday, June 8, 2023  
6:00 p.m.

1. **Call to Order** ..... Chairman Joseph Chiarelli
2. **Invocation and Pledge of Allegiance**..... Board Member John Sweeney
3. **Agenda Announcements** ..... Chairman Joseph Chiarelli
4. **Roll Call** ..... Clerk Lori Gummow
5. **Awards, Presentations, Public Hearings and Public Participation**
  - A. Awards – None
  - B. Presentation – None
  - C. Public Hearings – None
  - D. Public Participation – John Guth, Challenging Raffle License and Ordinance, Con
6. **Approval of Minutes** ..... Chairman Joseph Chiarelli
  - A. Approval of May 11, 2023 minutes
  - B. Layover of May 25, 2023 minutes
7. **Consent Agenda**..... Chairman Joseph Chiarelli
  - A. Raffle Report
  - B. Auditor’s Report
8. **Appointments (Per County Board rules, Board Chairman appointments require a 30-day layover unless there is a suspension of the rule).**
  - A. County Administrator Appointment: Winnebago County Chief Financial Officer
  - B. **Zoning Board of Appeals, Annual Compensation: \$1,200**
    1. **David Daly (New Appointment), Pecatonica, Illinois, 5-year term, May 2023 to May 2028**
  - C. **Cherry Valley Cemetery Association, Annual Compensation: None**

1. Pat Stegemann (New Appointment), Cherry Valley, Illinois, 6-year term, May 2023 to May 2029

**9. Reports of Standing Committees.....Chairman Joseph Chiarelli**

- A. Finance Committee..... **John Butitta, Committee Chairman**
  1. Committee Report
  2. Ordinance for a Budget Amendment for Animal Services Donation Fund to be Laid Over
  3. Ordinance for a Budget Amendment for State’s Attorney Office Automation Fund and State Forfeiture Fund to be Laid Over
  4. Ordinance for a Budget Amendment for Transfer from PSST Fund to 2022 Series Debt Service Fund to be Laid Over
  
- B. Zoning Committee .....**Jim Webster, Committee Chairman**

Planning and/or Zoning Requests:

  1. Committee Report
  
- C. Economic Development Committee.....**John Sweeney, Committee Chairman**
  1. Committee Report
  
- D. Operations and Administrative Committee.....**Keith McDonald, Committee Chairman**
  1. Committee Report
  2. Resolution to Approve Administration Building Security Project
  3. Resolution Awarding Bid for WCAS Flat Roof Replacement Project
  4. Resolution Awarding Bid for HVAC Replacement at the Juvenile Detention Center Building
  5. Resolution to Approve Purchase of a Truck for Facilities with CIP 23 General Funds
  
- E. Public Works Committee .....**Dave Tassoni, Committee Chairman**
  1. Committee Report
  
- F. Public Safety and Judiciary Committee.....**Brad Lindmark, Committee Chairman**
  1. Committee Report

**10. Unfinished Business .....Chairman Joseph Chiarelli**

**Appointments read in on April 27, 2023**

- A. Cherry Valley Cemetery Association, Annual Compensation: None
  1. David Ward (Reappointment), Cherry Valley, Illinois, 6-year term, March 2023 to March 2029
  2. James Claeysen (Reappointment), Cherry Valley, Illinois, 6-year term, March 2023 to March 2029
  
- B. Seward Sanitary District, Annual Compensation: None
  1. Andrew Conover (Reappointment), Seward, Illinois, 3-year term, May 2023 to May 2026

- C. Cherry Valley Fire Protection District, Annual Compensation: \$4,500 with certification classes
  - 1. William LeFevre (Reappointment), Cherry Valley, Illinois, 3-year term, May 2023 to May 2026
- D. Community Action Agency, Annual Compensation: None
  - 1. Dorothy Redd, (Reappointment), Rockford, Illinois, 1-year term, May 2023 to May 2024
- E. Kids Place, Annual Compensation: None
  - 1. Taryn Marko (New Appointment), Rockton, Illinois
- F. Durand Sanitary District, Annual Compensation: \$500
  - 1. David Waller (Reappointment), Durand, Illinois, 3-year term, May 2023 to May 2026
- G. Zoning Board of Appeals, Compensation: \$100 per meeting
  - 1. Janet Klinger (Reappointment), Winnebago, Illinois, 5-year term, May 2023 to May 2028
- H. Northwest Fire Protection District, Annual Compensation: \$1,000
  - 1. Charles Barnes (Reappointment), Rockford, Illinois, 3-year term, May 2023 to May 2026
- I. Win-Bur-Sew Fire Protection District, Annual Compensation: \$1,500
  - 1. Loren Gambrel (Reappointment), Winnebago, Illinois, 3-year term, May 2023 to May 2026

**Zoning Committee**

- A. Z-03-23 A Map Amendment to Rezone 5.0+- Acres from the AG, Agricultural Priority District to the RA, Rural Agricultural Residential District (a Sub-District of the RA District) for the property that is commonly known as 6875 Forest Preserve Road, Rockton, IL 61072 in Shirland Township, District 2 Laid Over from May 25, 2023 meeting

**11. New Business.....Chairman Joseph Chiarelli  
(Per County Board rules, passage will require a suspension of Board rules).**

**12. Announcements & Communications ..... Clerk Lori Gummow**  
A. Correspondence (see packet)

**13. Adjournment .....Chairman Joseph Chiarelli**

**Next Meeting: Thursday, June 22, 2023**

**Awards,  
Presentations,  
Public Hearings  
and Public Participation**

# **Approval of Minutes**

**REGULAR ADJOURNED MEETING  
WINNEBAGO COUNTY BOARD  
MAY 11, 2023**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, May 11, 2023 at 6:00 p.m.
2. Board Member Salgado gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 18 Present. 2 Absent. (Board Members Arena, Booker, Butitta, Fellars, Goral, Guevara, Hanserd, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Salgado, Scrol, Sweeney, Tassoni, Thompson and Webster. (Board Members Crosby and Penney were absent.)

**AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS**

5. Awards - None
- Presentations - Scott Bloomquist, Regional Superintendent at Boone-Winnebago County Regional Office of Education. Discussion by Board Members Sweeney, McCarthy, Arena, Salgado, Nabors, and Goral.
- Public Hearings - None
- Public Participation- Rev. Earl Dotson, Sr., Indispensable Link between U.S. National Security and West Side Rockford Development.
- Proclamations - Sergeant Milner accepted a proclamation in honor of National Correctional Officers Week.  
  
Chief Deputy Ciganek accepted a proclamation in honor of National Police Week.

**APPROVAL OF MINUTES**

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Thompson made a motion to approve County Board Minutes of April 13, 2023 and layover County Board Minutes of April 27, 2023, seconded by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.)

**CONSENT AGENDA**

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for May 11 2023. Board Member Hanserd made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member McCarthy. Motion was approved by a voice vote. (Board Members Crosby and Penney were absent.)

### APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments require a 30 day layover unless there is a suspension of the rule).**
- A. Chairman Chiarelli entertained a motion to appoint Molly Terrinoni as Interim Winnebago County Chief Financial Officer. Board Member Salgado made a motion to approve the appointment, seconded by Board Member Butitta. Discussion by County Administrator Thompson and Board Member Arena. Motion was approved by unanimous vote of all members present. (Board Members Crosby and Penney were absent.)
- B. Chicago Rockford International Airport Authority, Annual Compensation: \$1,800
1. Mike Schablaske (Reappointment), Rockford, Illinois, 5-year term, May 2023 to May 2028
- C. Pecatonica Cemetery Association, Annual Compensation: None
1. Larry HOLETON (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
  2. Gary Meyer (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
  3. Ron Larson (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
  4. Glen Wiegert (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
  5. Lori Finley (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029
  6. Steve Van Vleet (Reappointment), Pecatonica, Illinois, 6-year term, June 2023 to June 2029

### REPORTS FROM STANDING COMMITTEES

#### FINANCE COMMITTEE

9. Board Member Butitta read in for the first reading of an Ordinance for a Budget Amendment for a Contract Licensed MDS Coordinator, and Additional Business Office Employee to be Laid Over. Board Member Butitta made a motion to suspend the rules, seconded by Sweeney. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.) Board Member Butitta made a motion to approve the Ordinance, seconded by Board Member Thompson. Discussion by Board Member Butitta. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.)

10. Board Member Butitta read in for the first reading of an Ordinance for a Budget Amendment to Prepay Stillman Bank Debt Certificate to be Laid Over. Board Member Butitta made a motion to suspend the rules, seconded by Board Member Thompson. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.) Board Member Butitta made a motion to approve the Ordinance, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.)

#### **ZONING COMMITTEE**

11. No Report.

#### **ECONOMIC DEVELOPMENT COMMITTEE**

12. Board Member Sweeney announced an Economic Development Committee is scheduled for Monday, May 15, 2023 at 5:30 p.m.

#### **OPERATIONS & ADMINISTRATIVE COMMITTEE**

13. Board Member McDonald made a motion to approve a Resolution to Approve Purchase Tractor/Mower for River Bluff Nursing Home with CIP 2023 Funds, seconded by Board Member Butitta. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.)
14. Board Member McDonald made a motion to approve a Resolution to Approve Fire Panel Upgrades Using CIP PSST 2023 Funds, seconded by Board Member Thompson. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.)
15. Board Member McDonald made a motion to approve a Resolution Awarding Bid for HVAC Replacement at Veterans Memorial Hall, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.)
16. Board Member McDonald made a motion to approve a Resolution to Provide Winnebago County Administration Building Security/Threat Assessment, seconded by Board Member Sweeney. Motion was approved by a unanimous vote of all members present. (Board Members Crosby and Penney were absent.)

#### **PUBLIC WORKS COMMITTEE**

17. No Report.

#### **PUBLIC SAFETY AND JUDICIARY COMMITTEE**

18. No Report.



## UNFINISHED BUSINESS

19. Board Member Webster thanked Chief Financial Officer Rickert for the service he has provide to the County and recognized Molly Terrinoni. Board Members Butitta, Salgado, and Hoffman agreed.

County Administrator Thompson spoke of Chief Financial Officer Ricker's accomplishments.

## NEW BUSINESS

20. **(Per County Board rules, passage will require a suspension of Board rules).**

Board Member Sweeney spoke of a Resolution regarding Administration security.

Board Member Lindmark thanked Sheriff Caruana for his hard work on a new contract with the Federal detainees and bring additional funds to the County.

Board Member Salgado spoke of Chief Financial Officer Rickert and wished him the best. Discussion by Board Member Hoffman.

## ANNOUNCEMENTS & COMMUNICATION

21. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:

- A County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
- a. Byron Station – Byron Unit 1 License Renewal Phase 1 Report 05000454/2023010
  - b. Braidwood Station, Byron Station, Clinton Power Station, Dresden Nuclear Power Station, LaSalle County Station, and Quad Cities Nuclear Power Station-Information Request to Support the NRC Annual Baseline Emergency Action Level and

## ADJOURNMENT

22. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member Thompson. Motion was approved by a voice vote. (Board Members Crosby and Penney were absent.) The meeting was adjourned at 7:00 p.m.

Respectfully submitted,



Lori Gummow  
County Clerk  
ar

**REGULAR ADJOURNED MEETING  
WINNEBAGO COUNTY BOARD  
MAY 25, 2023**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, May 25, 2023 at 6:00 p.m.
2. Pastor Calvin Culpepper from Court Street United Methodist Church gave the invocation and led the Pledge of Allegiance.
3. County Administrator Thompson announced the following Agenda Announcements:

Under Zoning Committee

Please Remove:

2. Resolution Authorizing the DC Estate Winery (8877 State Line Rd, South Beloit, IL) be Subject to the Jurisdiction of the City of South Beloit pursuant to be Pre-Annexation Agreement.
3. Resolution Directing the Zoning Board of Appeals to Conduct a Public Hearing on Certain Unified Development Ordinance Amendments regarding Commercial Wind Power Generating Facilities/Wind Farms (aka Commercial Wind Energy Facilities) and Solar Farms (aka Commercial Solar Energy Facilities).
4. Roll Call: 18 Present. 2 Absent. (Board Members Booker, Crosby, Fellars, Goral, Guevara, Hanserd, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Penney, Salgado, Scrol, Sweeney, Tassoni, Thompson and Webster. (Board Members Arena and Butitta were absent.)

Chairman Chiarelli took a moment of silence in recognition on Memorial Day.

**AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS**

5. Awards - None
- Presentations - Annual Overview of Revolving Loan Program – Presented by John Phelps and Chris Dornbush. Discussion by Board Members Sweeney, Booker, and Goral.
- Public Hearings - None
- Public Participation- None
- Proclamations - None.

## APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Penney made a motion to approve County Board Minutes of April 27, 2023 and layover County Board Minutes of May 11, 2023, seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

## CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for May 25 2023. Board Member Thompson made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Penney. Motion was approved by a voice vote. (Board Members Arena and Butitta were absent.)

## APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments require a 30 day layover unless there is a suspension of the rule).**

Chairman Chiarelli read in for the first reading of the Reappointments 1, 2. & 3. (as listed below). Board Member Crosby made a motion to suspend the rules, seconded by Board Member Sweeney. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.) Board Member Crosby made a motion to approve the Reappointments (as listed below), seconded by Board Member Sweeny. Discussion by Chairman Chiarelli. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

A. Washington Park Light District, Annual Compensation: \$300

1. Bernice E. Russell (Reappointment), Rockford, Illinois, 3-year term, April 2021 to April 2024
2. Flora Williams (Reappointment), Rockford, Illinois, 3-year term, April 2022 to April 2025
3. Holly Nash (Reappointment), Rockford, Illinois, 3-year term, April 2023 to April 2026

## REPORTS FROM STANDING COMMITTEES

### FINANCE COMMITTEE

9. Board Member Salado made a motion to approve a Resolution Authorizing Settlement of a Claim against the County of Winnebago entitled David Seitz versus Winnebago County, seconded by Board Member Hoffman. Discussion by Board Member Salgado. Motion was

approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

10. Board Member Salgado read in for the first reading of an Ordinance for a Budget Amendment to Establish Sheriff E-Citation Fund to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.) Board Member Salgado moved to approve the Ordinance, seconded by Board Member Crosby. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)
11. Board Member Butitta made a motion to approve a Resolution to Expedite the Payment of Claims for Winnebago County, seconded by Board Member Thompson. Motion was approved by a voice vote. (Board Member McDonald voted no.) (Board Members Arena and Butitta were absent.)

### **ZONING COMMITTEE**

12. Board Member Webster read in for the first reading of Z-03-23 A Map Amendment to Rezone 5.0+- Acres from the AG, Agricultural Priority District to the RA, Rural Agricultural Residential District ( a Sub-District of the RA District) for the property that is commonly known as 6875 Forest Preserve Road, Rockton, IL 61072 in Shirland Township, District 2 to be laid over.
13. Board Member Webster made a motion to approve a Resolution Supporting Agriculture within the County of Winnebago, Illinois, seconded by Board Member Guevara. Discussion by Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)
14. Board Member Webster made a motion to approve a Resolution Authorizing the Chairman of the County Board to Execute an Intergovernmental Cooperation Agreement for Building Inspection by and Between the County of Winnebago, Illinois and the Village of Cherry Valley, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

Board Member Webster announced that a Zoning Board of Appeals meeting is tentatively scheduled for Wednesday, August 9, 2023 and the next Zoning Committee meeting is tentatively scheduled for Wednesday, August 23, 2023.

### **ECONOMIC DEVELOPMENT COMMITTEE**

15. Board Member Sweeney made a motion to approve a Resolution Granting Authority to the Winnebago County Board Chairman to Execute the Documents Necessary to Extend an Existing Loan for \$419,387 from the Revolving Loan Fund to Experity, seconded by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

### **OPERATIONS & ADMINISTRATIVE COMMITTEE**

16. Board Member McDonald made a motion to send back to Committee a Resolution to Approve Addition of HVAC Control to Air Handlers and Replacing Thermostats for River Bluff Nursing Home Using CIP 2023 Funds, seconded by Board Member Guevara. Discussion by County Administrator Thompson and Board Members Goral and Salgado. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

### **PUBLIC WORKS COMMITTEE**

17. Board Member Tassoni made a motion to approve (23-017) Resolution Amending a Local Agency Resolution of Intent to Retire General Obligation Bonds with Motor Fuel Tax for Improvements to County Highways, seconded by Board Member Hoffman. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)
18. Board Member Tassoni made a motion to approve (23-018) Resolution Authorizing the Award of Bid for the Annual Concrete Pavement Patching (Section: 23-0000-01-GM), seconded by Board Member Sweeny. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)
19. Board Member Tassoni made a motion to approve (23-019) Resolution Authorizing an Agreement with Willett Hofmann & Associates, Inc. to Provide Construction Engineering Services for Guilford Road Culvert in Rockford Township. (Section 21-09119-00-BR), seconded by Board Member Thompson. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)
20. Board Member Tassoni made a motion to approve (23-020) Resolution Authorizing the Award of Bid for the Second 2023 County General Letting (Section 23-00000-00-GM), seconded by Board Member Thompson. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)
21. Board Member Tassoni made a motion to approve (23-021) Resolution Authorizing Placing Orders for the Purchase of Plow/Dump Truck Chassis, seconded by Board Member Webster. Discussion by Board Members Tassoni and Webster. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)
22. Board Member Tassoni made a motion to approve (23-022) Resolution Authorizing the Award of Bid for the Spring Creek Road Resurfacing Project (Section: 23-09000-02-RS), seconded by Board Member Lindmark. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

### **PUBLIC SAFETY AND JUDICIARY COMMITTEE**

23. Board Member Lindmark made a motion to approve a Resolution Authorizing the County Board Chairman to Amend Contract for Telecommunication Services for Inmates of the Winnebago County Jail, seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

24. Board Member Lindmark made a motion to approve a Resolution Authorizing Execution of a First Amendment to the ARP Subrecipient Agreement by and Between the County of Winnebago, Illinois and Marshmallow's Hope, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)
25. Board Member Lindmark made a motion to approve a Resolution to Extend Project Safe Neighborhoods Agreement, seconded by Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Members Arena and Butitta were absent.)

### UNFINISHED BUSINESS

26. None.

### NEW BUSINESS

27. **(Per County Board rules, passage will require a suspension of Board rules).**

Board Member Tassoni spoke of Budget Policy recommendations.

### ANNOUNCEMENTS & COMMUNICATION

28. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:
  - A. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
    - a. Byron Station – Integrated Inspection Report 05000454/2023001 and 05000455/2023001
    - b. Federal Register/Vol. 88, No. 94/Tuesday, May 16, 2023/Notices

### ADJOURNMENT

29. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member Thompson. Motion was approved by a voice vote. (Board Members Arena and Butitta were absent.) The meeting was adjourned at 6:46 p.m.

Respectfully submitted,



Lori Gummow  
County Clerk  
ar

# **CONSENT AGENDA**

## RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by  
7 different organizations for 8 Raffles.

All applying organizations have complied with the requirements of the Winnebago  
County Raffle Ordinance. All fees have been collected, bonds received and all  
individuals involved with the raffles have received the necessary Sheriff's  
Department clearance.

### The Following Have Requested A Class A, General License

| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION          | LICENSE DATES           | AMOUNT      |
|-----------|--------------|-------------------------------|-------------------------|-------------|
| 30912     | 1            | AMERICAN LEGION AUX POST #332 | 06/09/2023 - 08/06/2023 | \$ 3,500.00 |
| 30913     | 1            | BOYS & GIRLS CLUB OF ROCKFORD | 06/16/2023 - 06/16/2023 | \$ 1,500.00 |
| 30914     | 1            | CATHOLIC WOMEN'S LEAGUE       | 06/21/2023 - 06/21/2023 | \$ 1,000.00 |
| 30915     | 1            | CENTER FOR SIGHT & HEARING    | 06/26/2023 - 06/26/2023 | \$ 9,999.00 |
| 30916     | 1            | GIGI'S PLAYHOUSE ROCKFORD     | 06/12/2023 - 08/07/2023 | \$ 1,800.00 |
| 30917     | 1            | KNIGHTS OF COLUMBUS #470      | 07/01/2023 - 09/03/2023 | \$ 3,000.00 |
| 30918     | 1            | KNIGHTS OF COLUMBUS #470      | 07/19/2023 - 07/19/2023 | \$ 4,999.00 |
| 30919     | 1            | NAMI NORTHERN ILLINOIS        | 06/17/2023 - 06/17/2023 | \$ 4,999.00 |

### The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE

| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
|-----------|--------------|----------------------|---------------|--------|
|-----------|--------------|----------------------|---------------|--------|

### The Following Have Requested A Class C, One Time Emergency License

| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
|-----------|--------------|----------------------|---------------|--------|
|-----------|--------------|----------------------|---------------|--------|

### The Following Have Requested A Class D, E, & F Limited Annual License

| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
|-----------|--------------|----------------------|---------------|--------|
|-----------|--------------|----------------------|---------------|--------|

This concludes my report,

Deputy Clerk *Kathleen M. Clause*

LORI GUMMOW  
Winnebago County Clerk

Date 8-Jun-23



County Board Meeting: 6/8/23

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:

Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

|     | <u>FUND NAME</u>                  |    | <u>RECOMMENDED FOR PAYMENT</u> |
|-----|-----------------------------------|----|--------------------------------|
| 001 | GENERAL FUND                      | \$ | 342,902                        |
| 101 | PUBLIC SAFETY TAX                 | \$ | 57,290                         |
| 103 | DOCUMENT STORAGE FUND             | \$ | 6,508                          |
| 105 | VITAL RECORDS FEE FUND            | \$ | 582                            |
| 106 | RECORDERS DOCUMENT FEE FUND       | \$ | 335                            |
| 107 | COURT AUTOMATION FUND             | \$ | 13,176                         |
| 109 | VICTIM IMPACT PANEL FEE           | \$ | 800                            |
| 114 | 911 OPERATIONS FUND               | \$ | 7,597                          |
| 115 | PROBATION SERVICE FUND            | \$ | 14,671                         |
| 116 | HOST FEE FUND                     | \$ | 274,602                        |
| 120 | DEFERRED PROSECUTION PROGRAM      | \$ | 8,282                          |
| 123 | STATE DRUG FORFEITURE ST ATTY     | \$ | 483                            |
| 126 | LAW LIBRARY                       | \$ | 9,259                          |
| 131 | DETENTION HOME                    | \$ | 20,495                         |
| 155 | MEMORIAL HALL                     | \$ | 666                            |
| 156 | CIRCUIT CLERK ELECTRONIC CITATION | \$ | 16,722                         |
| 157 | CIRCUIT CLERK ADMIN FUND          | \$ | 8,438                          |
| 161 | COUNTY HIGHWAY                    | \$ | 57,515                         |
| 163 | FEDERAL AID MATCHING FUND         | \$ | 3,999                          |
| 164 | MOTOR FUEL TAX FUND               | \$ | 32,311                         |
| 165 | TOWNSHIP HIGHWAY FUND             | \$ | 1,279                          |
| 169 | HIGHWAY REBUILD IL GRANT          | \$ | 4,820                          |
| 181 | VETERANS ASSISTANCE FUND          | \$ | 612                            |
| 185 | HEALTH INSURANCE                  | \$ | 38,960                         |
| 194 | TORT JUDGMENT & LIABILITY         | \$ | 2,846,799                      |
| 196 | MENTAL HEALTH TAX FUND            | \$ | 547,727                        |
| 227 | 2015A DEBT CERTIFICATES           | \$ | 750                            |
| 254 | 2020G GO BONDS                    | \$ | 750                            |
| 255 | 2020B REFUNDING BONDS             | \$ | 750                            |
| 301 | HEALTH GRANTS                     | \$ | 30,648                         |
| 309 | CIRCUIT COURT GRANT FUND          | \$ | 9,521                          |
| 313 | AMERICA RESCUE PLAN               | \$ | 124,279                        |
| 314 | CJCC GRANTS FUND                  | \$ | 4,786                          |
| 401 | RIVER BLUFF NURSING HOME          | \$ | 271,020                        |
| 410 | ANIMAL SERVICES                   | \$ | 24,886                         |
| 420 | 555 N COURT OPERATIONS FUND       | \$ | 6,247                          |
| 430 | WATER FUND                        | \$ | 57                             |
| 501 | INTERNAL SERVICES                 | \$ | 22,500                         |
| 710 | ANIMAL SERVICES DONATION FUND     | \$ | 13,935                         |
| 743 | CAPITAL PROJECTS FUND             | \$ | 93,632                         |
|     | TOTAL THIS REPORT                 | \$ | <u>4,920,591</u>               |

The adoption of this report is hereby recommended:



William Crowley, County Auditor

ADOPTED: This 8th day of June 2023 at the City of Rockford, Winnebago County, Illinois.

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Joseph Chiarelli, Chairman of the  
Winnebago County Board of  
Rockford, Illinois

ATTEST:

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Lori Gummow, Clerk of the Winnebago  
County Board of Rockford, Illinois

# Appointments



# Executive Summary

Date: June 8, 2023

From: County Board Chairman Joseph V. Chiarelli

Topic: **Board Appointment**

**State of Illinois Public Act 099-0634** requires disclosure of appointments to local public entities.

**County Code Chapter 2, Article II, Division 4, Section 2-88** states, “The Chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.”

**Recommendation:** County Board Chairman Joseph V. Chiarelli recommends the following person to serve as County appointee.

**David Daly** of Pecatonica, Illinois, new 5-year appointment on the Zoning Board of Appeals May 2023 to May 2028

| <b>Zoning Board of Appeals</b> |   |
|--------------------------------|---|
| <i>Location:</i>               | 404 Elm St., Rockford, IL 61101   |
| <i>Service Description:</i>    | Hears public testimony on zoning petitions filed by petitioners and makes recommendations to the County Board on the petitions  |
| <i>Board Composition:</i>      | Seven (7) members from different townships appointed by the Winnebago County Board Chairman with the advice and consent of the County Board:<br><div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>Burritt Township - Daly</b></p> <p><b>Cherry Valley Township-Tilly</b></p> <p><b>Durand Township-Walsh</b></p> <p><b>Harlem Township-Verstraete</b></p> <p>Harrison Township</p> <p>Laona Township</p> <p>Owen Township</p> </div> <div style="width: 45%;"> <p>Pecatonica Township</p> <p>Rockford Township</p> <p>Rockton Township</p> <p><b>Roscoe Township-Erickson</b></p> <p><b>Seward Township-Klinger</b></p> <p>Shirland Township</p> <p><b>Winnebago Township-Fuhr</b></p> </div> </div> |
| <i>Compensation:</i>           | \$100 per meeting   |
| <i>Bond:</i>                   | None  |
| <i>Attorney:</i>               | State's Attorney's Office   |
| <i>Meetings:</i>               | 2 <sup>nd</sup> Wednesday of the month  |
| <i>Origin of Entity:</i>       | <a href="#">Article 2, Section 2.3</a> of the Winnebago County Codes  |
| <i>Property Tax/Funding:</i>   | Funded from County's General Fund   |
| <i>Consolidation/Plans:</i>    | <i>If applicable</i>  |

---

David K. Daly  
10939 Fish Hatchery Road  
Pecatonica, IL 61063  
(815) 979 6223  
dcdalyfarms@yahoo.com

May 10th, 2023

Chairman Joseph Chiarelli  
Winnebago County Board  
404 Elm Street  
Rockford, IL 61101

Dear Chairman Chiarelli,

I am writing to express interest in being appointed to the Winnebago County Zoning Board of Appeals. I live in rural Winnebago County where I raise beef cattle and farm corn and soybeans. For over 10 years, I have been a member of the Pearl City Elevator board of directors. I have previously served on the Winnebago-Boone County Farm Bureau board, as well. I have a firm understanding of how meetings are to be run and the importance of following appropriate chains of command.

As a farmer, I feel strongly about protecting the environment and its resources. Through my connections in the local farming community, I understand the need to preserve and protect our local resources while being aware of the ever-changing needs of our county regarding technology and energy consumption. I feel that I would be a valuable member of the Winnebago County Zoning Board of Appeals; please consider me for appointment.

Sincerely,

*David K Daly*

David K. Daly



# Executive Summary

Date: 6/8/23

From: County Board Chairman Joseph V. Chiarelli

Topic: **Cherry Valley Cemetery Board Appointment**

**State of Illinois Public Act 099-0634** requires disclosure of appointments to local public entities.

**County Code Chapter 2, Article II, Division 4, Section 2-88** states, “The Chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.”

**Recommendation:** County Board Chairman Joseph V. Chiarelli recommends **Pat Stegemann** of Cherry Valley, Illinois to serve a 6-year term from May 2023 – May 2029 on the Cherry Valley Cemetery Association Board.

| <b>Cherry Valley Cemetery Association</b> |  |
|---|--|
| <i>Location:</i>                          | 2494 Mill Road, Cherry Valley, IL  |
| <i>Service Description:</i>               | Administrative, care and maintaining of a cemetery formed by the association   |
| <i>Board Composition:</i>                 | Six (6) to ten (10) members appointed to six (6) year terms by the Winnebago County Board Chairman with the advice and consent of the County Board. 2/3 must reside within 15 miles of the Cemetery. Other members must be residents of Illinois |
| <i>Compensation:</i>                      | None   |
| <i>Bond:</i>                              | None   |
| <i>Attorney:</i>                          | None   |
| <i>Meetings:</i>                          | Annual meeting and as needed   |
| <i>Origin of Entity:</i>                  | <a href="#">805 ILCS 320/1</a> Section 1 that any six (6) or more persons may organize a Cemetery Association to be owned, managed, and controlled in the manner hereinafter provided  |
| <i>Property Tax/Funding:</i>              | Interment fees and sale of grave plots   |
| <i>Consolidation/Dissolution Plans:</i>   | <i>If applicable</i>   |

Winnebago County Board Office

Nancy K. Bleile Administrative Assistant/Notary Public

nbleile@admin.wincoil.gov

404 Elm Street, Room 533 Rockford, IL 61101

**Letter of interest – appointment to the board of the Cherry Valley Cemetery Association:**

My name is Pat Stegemann and I have lived in Cherry Valley since I was a child. I am also a member of the CV Historical Society. I feel the two are integral, especially to the history of the village. I know many people who express an interest in keeping family members close (after passing). I am hoping the board will be able to work towards helping to accomplish needed changes.

Pat Stegemann

113 East Street Cherry Valley, IL 61016 [Stgmap3@yahoo.com](mailto:Stgmap3@yahoo.com)

**Biography:**

I am a Registered Nurse and have worked many years, working in emergency medicine, occupational health and now school nursing.

Was a member and chair of the CV Recreation Board from 1980 – 1990.

Currently am a member of the Zoning and Planning (for the past twenty years).

Our daughter and family also still live in the village proper. We all hope to keep the cemetery an important part of the village as it is now.

Pat Stegemann



Letter of Recommendation / attached.

May 25, 2023

Dear Ms. Gummow,

Please consider the request to join the Cherry Valley Cemetery Association from Patricia Stegemann.

Pat is a longtime resident of Cherry Valley. She has been a member of the Planning and Zoning Committee for many years, as well as the Recreation Committee also for numerous years. She is a member of the Cherry Valley Historical Society and is past secretary.

She has helped with cemetery maintenance, trimming bushes, cleaning leaves and debris, painting the sign, planting flowers and donating our flag for several years.

As explained in the previous paragraphs, Pat is a quiet force that sees things that need to be done and steps in to do them.

We would very much appreciate having Pat on our Cemetery association.

Thank you,

A handwritten signature in cursive script that reads "Donna M. Riha". The signature is written in dark ink and is positioned above the printed name.

Donna M. Riha



# **Reports of Standing Committees**

# **FINANCE COMMITTEE**



# Ordinance Executive Summary

**Prepared By:** Brett Frazier  
**Committee:** Finance Committee  
**Committee Date:** June 1, 2023  
**Ordinance Title:** Ordinance for a Budget Amendment for Animal Services Donation Fund  
**County Code:**  
**Board Meeting Date:** June 8, 2023

**Budget Information:**

|   |                                 |
|---|---------------------------------|
| Was item budgeted? No   | Appropriation Amount: \$400,000 |
| If not, explain funding source: 83000 Animal Services Donation Fund   |                                 |
| ORG/OBJ/Project Code: 83000 / 42290 Other Departmental Supplies<br>83000 / 42491 Software Licensing Fees<br>83000 / 46320 Building Improvements |                                 |
| FY2023 Budget Impact: \$400,000   |                                 |

**Background Information:** As part of its remodel, which has been approved by the Public Safety and Judiciary Committee, Animal Services would like to use some of the money in its donation fund toward the remodel and other equipment that is needed. This includes two-way radio equipment for kennel staff, NeoGeo software, and animal enclosure equipment. There are sufficient funds in the Animal Service Donation Fund to cover these costs.

**Recommendation:**

**Contract/Agreement:** Not applicable

**Legal Review:** Not applicable

**Follow-Up:**

**2023 Fiscal Year**

Finance: June 1, 2023

Lay Over: June 8, 2023

Sponsored by:  
John Butitta, Finance Committee Chairman

**Final Vote: June 22, 2023**

## **2023 CO**

**TO:** THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

### **Ordinance for a Budget Amendment for Animal Services Donation Fund**

**WHEREAS**, as part of their remodel, which has been approved by the Public Safety and Judiciary Committee, Animal Services would like to use some of the money in its donation fund toward the remodel, as well as other equipment that is needed. This includes two-way radio equipment for kennel staff, NeoGeo software, and animal enclosure equipment. There are sufficient funds in the Animal Service Donation Fund to cover these costs.

**WHEREAS**, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2023 at its September 29, 2022 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-026 Animal Services Donation Fund**.

Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

\_\_\_\_\_  
JAIME SALGADO, VICE CHAIR

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JAIME SALGADO, VICE CHAIR

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JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

\_\_\_\_\_  
JOHN F. SWEENEY

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023  
**WINNEBAGO COUNTY**  
 FINANCE COMMITTEE  
 REQUEST FOR BUDGET AMENDMENT

| DATE SUBMITTED:  |                         | <b>5/12/2023</b>                   |                              |                | AMENDMENT NO: 23-026                                    |                         |                     |  |
|--|-------------------------|------------------------------------|------------------------------|----------------|---|-------------------------|---------------------|--|
| DEPARTMENT:  |                         | Animal Service Donation Fund       |                              |                | SUBMITTED BY: Brett Frazier                             |                         |                     |  |
| FUND#:   |                         | 0710 Animal Services Donation Fund |                              |                | 83000 Animal Services<br>DEPT. BUDGET NO. Donation Fund |                         |                     |  |
| Department Org Number  | Object (Account) Number | Project Number                     | Object (Account) Description | Adopted Budget | Amendments Previously Approved                          | Revised Approved Budget | Increase (Decrease) | Revised Budget after Approved Budget Amendment |
| <b>Expenditures</b>  |                         |                                    |                              |                |   |                         |                     |  |
| 83000  | 42290                   |                                    | Other Departmental Supplies  | \$0            | \$0   | \$0                     | \$5,530             | \$5,530  |
| 83000  | 42491                   |                                    | Software Licensing Fee       | \$0            | \$0   | \$0                     | \$10,183            | \$10,183                                       |
| 83000  | 46320                   |                                    | Building Improvements        | \$0            | \$0   | \$0                     | \$384,287           | \$384,287                                      |
| <b>Revenue</b>   |                         |                                    |                              |                |   |                         |                     |  |
|  |                         |                                    |                              |                |   |                         | TOTAL ADJUSTMENT:   | \$400,000                                      |
| <b>Reason budget amendment is required:</b>  |                         |                                    |                              |                |   |                         |                     |  |
| As part of their remodel, which has been approved by the Public Safety and Judiciary Committee, Animal Services would like to use some of the money in its donation fund toward the remodel, and other equipment that is needed. This includes two-way radio equipment for kennel staff, NeoGeo software, and animal enclosure equipment. There are sufficient funds in the Animal Service Donation Fund to cover these costs. |                         |                                    |                              |                |   |                         |                     |  |
| <b>Potential alternatives to budget amendment:</b>   |                         |                                    |                              |                |   |                         |                     |  |
| None   |                         |                                    |                              |                |   |                         |                     |  |
| <b>Impact to Fiscal Year 2023 budget:</b>  |                         |                                    |                              |                |   |                         |                     |  |
| \$400,000  |                         |                                    |                              |                |   |                         |                     |  |
| <b>Revenue Source:</b>   |                         |                                    |                              |                |   |                         |                     |  |
| Animal Services Donation Fund  |                         |                                    |                              |                |   |                         |                     |  |



# Ordinance Executive Summary

**Prepared By:** State's Attorney, J. Hanley  
**Committee:** Finance Committee  
**Committee Date:** June 1, 2023  
**Ordinance Title:** Ordinance for a Budget Amendment for State's Attorney Office Automation Fund and State Forfeiture Fund

**County Code:**

**Board Meeting Date:** June 8, 2023

**Budget Information:**

|   |                                |
|---|--------------------------------|
| Was item budgeted? No   | Appropriation Amount: \$72,000 |
| If not, explain funding source: Available Fund Balances in 0123 & 0128  |                                |
| ORG/OBJ/Project Code: 31100 / 42110 Supplies<br>42310 / 42115 Non-Capital Office Equipment<br>42310 / 43190 Other Professional Services |                                |
| FY2023 Budget Impact: \$72,000  |                                |

**Background Information:** The State's Attorney Office did not budget for expenditure in the Automation Fund or State Forfeiture Fund. They would like to use the available funds in the Automation account (31100) for computer software to facilitate recordkeeping. They would like to use the available funds in the State Forfeiture account (42310) for the purchase of non-capital office equipment, training, education, and other professional services.

**Recommendation:**

**Contract/Agreement:** Not applicable

**Legal Review:** Not applicable

**Follow-Up:**

**2023 Fiscal Year**

Finance: June 1, 2023

Lay Over: June 8, 2023

Sponsored by:  
John Butitta, Finance Committee Chairman

**Final Vote: June 22, 2023**

**2023 CO**

**TO:** THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

**Ordinance for a Budget Amendment for  
State's Attorney Office Automation Fund and State Forfeiture Fund**

**WHEREAS**, The State's Attorney Office did not budget for expenditure in the Automation Fund or State Forfeiture Fund. They would like to use the available funds in the Automation account (31100) for computer software to facilitate recordkeeping. They would like to use the available funds in the State Drug Forfeiture account (42310) for the purchase of non-capital office equipment, training, education, and other professional services.

**WHEREAS**, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2023 at its September 29, 2022 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-027 State's Atty Automation and State Forfeiture Funds**



Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

\_\_\_\_\_  
JAIME SALGADO, VICE CHAIR

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JAIME SALGADO, VICE CHAIR

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JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

\_\_\_\_\_  
JOHN F. SWEENEY

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023  
**WINNEBAGO COUNTY**  
 FINANCE COMMITTEE  
 REQUEST FOR BUDGET AMENDMENT

| DATE SUBMITTED:   |                         | <b>5/16/2023</b> |                              |                | AMENDMENT NO: 23-027           |                         |                     |  |
|---|-------------------------|------------------|------------------------------|----------------|--------------------------------|-------------------------|---------------------|--|
| DEPARTMENT:   |                         | State's Attorney |                              |                | SUBMITTED BY:                  |                         | SA J. Hanley        |  |
| FUND#:  |                         | 0123 & 0128      |                              |                | DEPT. BUDGET NO.               |                         | 310                 |  |
|   |                         |                  |                              |                |                                |                         |                     |  |
| Department Org Number   | Object (Account) Number | Project Number   | Object (Account) Description | Adopted Budget | Amendments Previously Approved | Revised Approved Budget | Increase (Decrease) | Revised Budget after Approved Budget Amendment |
| <b>Expenditures</b>   |                         |                  |                              |                |                                |                         |                     |  |
| 31100   | 42110                   |                  | Supplies                     | \$0            | \$0                            | \$0                     | \$15,000            | \$15,000                                       |
|   | 42310                   | 42115            | Non Capital Office Equipment | \$40,000       | \$0                            | \$40,000                | \$22,000            | \$62,000                                       |
|   | 42310                   | 43190            | Other Professional Services  | \$5,000        | \$0                            | \$5,000                 | \$35,000            | \$40,000                                       |
| <b>Revenue</b>  |                         |                  |                              |                |                                |                         |                     |  |
|   |                         |                  |                              |                |                                |                         |                     |  |
|   |                         |                  |                              |                |                                |                         |                     |  |
|   |                         |                  |                              |                |                                |                         |                     |  |
| <b>TOTAL ADJUSTMENT:</b>  |                         |                  |                              |                |                                |                         | <b>\$72,000</b>     |  |
| <b>Reason budget amendment is required:</b>   |                         |                  |                              |                |                                |                         |                     |  |
| <p>The State's Attorney Office did not budget for expenditure in the Automation Fund or State Forfeiture Fund. They would like to use the available funds in the Automation account (31100) for computer software to facilitate recordkeeping. They would like to use the available funds in the State Forfeiture account (42310) for the purchase of non capital office equipment, training, education, and other professional services.</p> |                         |                  |                              |                |                                |                         |                     |  |
| <b>Potential alternatives to budget amendment:</b>  |                         |                  |                              |                |                                |                         |                     |  |
| N/A   |                         |                  |                              |                |                                |                         |                     |  |
| <b>Impact to Fiscal Year 2023 budget:</b>   |                         |                  |                              |                |                                |                         |                     |  |
|   |                         |                  |                              |                |                                |                         |                     |  |
| <b>Revenue Source:</b>  |                         |                  |                              |                |                                |                         |                     |  |
| Funds available in 0123 & 0128  |                         |                  |                              |                |                                |                         |                     |  |



# Ordinance Executive Summary

**Prepared By:** Molly Terrinoni  
**Committee:** Finance Committee  
**Committee Date:** June 1, 2023  
**Ordinance Title:** Ordinance for a Budget Amendment for Transfer from PSST Fund to 2022 Series Debt Service Fund  
**County Code:**  
**Board Meeting Date:** June 8, 2023

**Budget Information:**

|  |                           |
|--|---------------------------|
| Was item budgeted? No  | Appropriation Amount: \$0 |
| If not, explain funding source: Available Fund Balance-PSST Fund and 2013A Bond Fund   |                           |
| ORG/OBJ/Project Code: 40100 / 49110 Transfers to Other Funds<br>50100 / 49110 Transfers to Other Funds<br>58800 / 39110 Transfers from Other Funds |                           |
| FY2023 Budget Impact: \$0  |                           |

**Background Information:** In October, 2022, the County Board approved refunding the 2013A General Obligation bonds and defeasing \$4,000,000 of the bonds using fund balance available in the Public Safety Sales Tax Fund. This budget amendment formalizes the transfer of the funds for defeasement from the Public Safety Sales Tax fund and the residual balance remaining in the 2013A bond fund to the 2022 Series fund.

**Recommendation:**

**Contract/Agreement:** Not applicable

**Legal Review:** Not applicable

**Follow-Up:**

**2023 Fiscal Year**

Finance: June 1, 2023

Lay Over: June 8, 2023

Sponsored by:  
John Butitta, Finance Committee Chairman

**Final Vote: June 22, 2023**

**2023 CO**

**TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS**

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

**Ordinance for a Budget Amendment for Transfer from PSST Fund  
to 2022 Series Debt Service Fund**

**WHEREAS**, In October, 2022, the County Board approved refunding the 2013A General Obligation bonds and defeasing \$4,000,000 of the bonds using fund balance available in the Public Safety Sales Tax Fund. This budget amendment formalizes the transfer of the funds for defeasement from the Public Safety Sales Tax fund and the residual balance remaining in the 2013A bond fund to the 2022 Series fund.

**WHEREAS**, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2023 at its September 29, 2022 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-029 PSST Debt Service Transfer Ordinance**

Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

\_\_\_\_\_  
JAIME SALGADO, VICE CHAIR

\_\_\_\_\_  
JAIME SALGADO, VICE CHAIR

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JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

\_\_\_\_\_  
JOHN F. SWEENEY

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023  
**WINNEBAGO COUNTY**  
 FINANCE COMMITTEE  
 REQUEST FOR BUDGET AMENDMENT

|                 |                                 |                                     |
|-----------------|---------------------------------|-------------------------------------|
| DATE SUBMITTED: | <b>5/23/2023</b>                | AMENDMENT NO: 23-029                |
| DEPARTMENT:     | PSST / 2013A Bonds / 2022 Bonds | SUBMITTED BY: Molly Terrinoni       |
|                 | 0101 Public Safety Sales Tax    | 40100 - Public Safety Sales Tax     |
|                 | 0200 2013A Bonds                | 50100 - 2013A Bonds                 |
| FUND#:          | 0258 2022 Series Bonds          | DEPT. BUDGET NO. 58800 - 2022 Bonds |

| Department Org Number | Object (Account) Number | Project Number | Object (Account) Description | Adopted Budget | Amendments Previously Approved | Revised Approved Budget | Increase (Decrease) | Revised Budget after Approved Budget Amendment |
|-----------------------|-------------------------|----------------|------------------------------|----------------|--------------------------------|-------------------------|---------------------|--|
| <b>Expenditures</b>   |                         |                |                              |                |                                |                         |                     |  |
| 40100                 | 49110                   |                | Transfer to Other Funds      | \$5,566,748    | \$2,952,244                    | \$8,518,992             | \$3,607,019         | \$12,126,011                                   |
| 50100                 | 49110                   |                | Transfer to Other Funds      | \$0            | \$0                            | \$0                     | \$387,500           | \$387,500                                      |
| <b>Revenue</b>        |                         |                |                              |                |                                |                         |                     |  |
| 58800                 | 39110                   |                | Transfer from Other Funds    | \$0            | \$0                            | \$0                     | (\$3,994,519)       | (\$3,994,519)                                  |
| TOTAL ADJUSTMENT:     |                         |                |                              |                |                                |                         | \$0                 |  |

**Reason budget amendment is required:**  
 In October, 2022, the County Board approved refunding the 2013A General Obligation bonds and defeasing \$4,000,000 of the bonds using fund balance available in the Public Safety Sales Tax Fund. This budget amendment formalizes the transfer of the funds for defeasement from the Public Safety Sales Tax fund and the residual balance remaining in the 2013A bond fund to the 2022 Series fund.

**Potential alternatives to budget amendment:**  
 N/A

**Impact to Fiscal Year 2023 budget:**  
 \$0

**Revenue Source:**  
 Funds available in 0101 and 0200

**OPERATIONS &  
ADMINISTRATIVE  
COMMITTEE**



# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department for Administrator Thompson  
**Committee Name:** Operations and Administrative Committee  
**Committee Date:** June 1, 2023  
**Board Date:** June 8, 2023  
**Resolution Title:** Resolution to Approve Administration Building Security Project

### Budget Information

|   |   |
|---|---|
| <b>Budgeted? No</b>   | <b>Amount Budgeted? \$</b>  |
| <b>If not, originally budgeted, explain the funding source?</b> | ARPA Funds Phase 3  |
| <b>If ARPA or CIP funded, original Board approved amount?</b>   | \$ No specific amount was funded  |
| <b>Over or Under approved amount? By:</b>                       | \$ N/A  |
| <b>Total of all items?</b>                                      | Depends on options  |
| <b>If ARPA funded, was it approved by Baker Tilly?</b>          |   |
| <b>ORG/OBJ/Project Codes:</b>                                   | 61300-46320-RP091   |
| <b>Descriptor:</b>  | ARPA – Building Improvement   |
| <b>Budget Impact?</b>   | Entrance Equipment \$3,665 - Window glass security \$33,419 – Staffing varies |

**Background Information:** The County owned Administration Building has been dealing with ongoing concerns, regarding security. The staff, in several departments, have had encounters with disgruntled individuals, been intimidated by the homeless among other concerns. Discussions held with Sheriff Caruana and Chief Deputy Ciganek, has resulted in the plan to establish a secure building entrance using a walk-through metal detector staffed with WCSO deputies.

A quote, from Garrett, the manufacturer of equipment used by the WCSO, for a new metal detector, includes government pricing (GSA contract GS-07F-025DA). The metal detector comes with casters, 2 battery units, as well as, 2 hand-held scanners for \$3,665, see Exhibit A for details.

The salaries for two on-site WCSO deputies to monitor the entrance and operate the equipment, ranges from \$116,240 to \$311,252 depending on employment status of the deputies, see Exhibit B-1 for details. For an alternative to deputies, we obtained rates from a local security firm for both armed and unarmed guards' services. Their rates are \$206,000 per year for armed guard and \$168,500 for unarmed guard service. See Exhibit B-2 for details.

Clerk Gummow requests frosted window film and security window film for the first-floor windows. Security window film for the front entrance and the second-floor garage entrance are priced as alternatives. Clerk Gummow obtained multiple film quotes in March. Shawn Franks and Ann Johns met May 24 with the Glass Enhancement rep to review the project. Their superior product includes a 10-year replacement warranty and is installed in Boone, DuPage, and Cook County buildings. Both the security and frosted film, with the option of both entrances, is a total of \$33,419, see Exhibit C for details.



**R E S O L U T I O N**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2023 CR

---

**RESOLUTION TO APPROVE ADMINISTRATION BUILDING SECURITY PROJECT**

---

**WHEREAS**, the Winnebago County Administration Building is owned and operated by the County of Winnebago who is responsible for the maintenance and security of the building; and,

**WHEREAS**, the Administration Building has had multiple security concerns and a building security project was proposed; and,

**WHEREAS**, the County will use ARPA Phase 3 funds to pay for the security equipment and window film and for the initial staffing requirement; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the quotes and rates for the security project of scanning equipment, security window film and staffing and recommends award.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to issue County Purchase Orders and for the WCSO to staff the Administration Building as proposed.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Sheriff, Facilities Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2023.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



# Winnebago County - GSA PD6500i

**Ann Johns**

ajohns@purchasing.wincoil.gov

+18153194386

Reference: 20230418-154036207

Quote created: April 18, 2023

Quote expires: June 17, 2023

Quote created by: Fiona Irvine

Direct Sales Representative

fiona.irvine@garrett.com

+19724946155

**Comments from Fiona Irvine**

Contract Number: GS-07F-025DA

Minimum Order: \$50.00

Point of Production: Garland, TX 75042

Prompt Payment Terms: 2%-10 days, Net 31 days

Data Universal Number System (DUNS): 004996112

**Products & Services**

| Item & Description  | SKU              | Quantity | Unit Price | Total      |
|---|------------------|----------|------------|------------|
| PD 6500i WALK THROUGH METAL DETECTOR<br>GRAY<br>Standard 30" Clearance. Precise target location identification on right, left or center of body from head to toe. TSA certified to meet Enhanced Metal Detector requirements for U.S. Airports. | 1168414-GSA      | 1        | \$2,657.53 | \$2,657.53 |
| Item Number:<br>1168414-GSA   |                  |          |            |            |
| CASTER SET Gray - GSA   | 1169101<br>- GSA | 1        | \$145.07   | \$145.07   |

| Item & Description  | SKU              | Quantity | Unit Price | Total    |
|---|------------------|----------|------------|----------|
| Battery Module for PD 6500i<br>14 AH Lithium Ion - Use when battery is primary power source   | 2225420<br>- GSA | 2        | \$241.79   | \$483.58 |
| SUPERSCANNER V - GSA<br>SuperScanner V- Garrett's Super Scanner, the most recognized hand-held metal detectors in the world, is now available with both audible and vibrating alarm modes. The industry leader for more than 25 years, the Super Scanner is backed by ongoing state-of-the-art Garrett engineering. | 1165190<br>- GSA | 2        | \$96.70    | \$193.40 |
| Pocket Item Container   | 1601200          | 2        | \$4.95     | \$9.90   |
| FLOOR MAT 2'x3'<br>Screening mat indicates the proper foot location/stance for each patron while screening procedures are performed.  | 1619500          | 1        | \$174.95   | \$174.95 |

### Subtotals

|                   |  |              |  |                   |
|-------------------|--|--------------|--|-------------------|
| One-time subtotal |  |              |  | \$3,664.43        |
|                   |  | <b>Total</b> |  | <b>\$3,664.43</b> |

### Purchase terms

We typically have a 14-21 days lead time unless stated differently on the quote.

### Questions? Contact me



Fiona Irvine  
 Direct Sales Representative  
 fiona.irvine@garrett.com  
 +19724946155

Garrett Metal Detectors  
 1881 W. State Street  
 Garland, TX 75042  
 US

**Rates prepared by Tami Goral, WCSO**

**EXHIBIT B-1**

4/14/2023

|  | <b>Deputy<br/>Sheriff</b> |  | <b>Reserve<br/>Deputy</b> |
|--|---------------------------|--|---------------------------|
| Average Hourly Rate                              | \$37.0740                 | Hourly Rate                                      | \$21.7350                 |
| Average OT Rage                                  | \$55.6110                 | FICA / Medicare 7.65%                            | \$1.66                    |
| FICA / Medicare 7.65%                            | \$4.25                    | I.M.R.F./SLEP (7.14%)                            | \$0.00                    |
| SLEP (5.01%)                                     | \$2.79                    |  |                           |
| <b>TOTAL OT RATE W/BENEFITS</b>                  | <b>\$62.6514</b>          | <b>TOTAL HRLY RATE W/BENEFITS</b>                | <b>\$23.3977</b>          |
|  |                           |  |                           |
| Number of Days per Year (M-F)                    | 260                       | Number of Days per Year                          | 260                       |
| Number of Hours per Day                          | 9                         | Number of Hours per Day                          | 9                         |
| Approximate Hrs for Committee Meetings per month | 12                        | Approximate Hrs for Committee Meetings per month | 12                        |
| Total number of Hours per Year                   | 2484                      | Total number of Hours per Year                   | 2484                      |
| Number of Deputies hired back on OT per day      | 2                         | Number of Reserves per day                       | 2                         |
| <b>TOTAL ANNUAL COST</b>                         | <b>\$311,251.92</b>       | <b>TOTAL ANNUAL COST</b>                         | <b>\$116,239.91</b>       |

**EXHIBIT B-2****SECURITY PRO INTEL, INC.**  
PROSPECTIVE CLIENT PRICE PROPOSAL7120 Windsor Lake Parkway  
Suite 102 | Loves Park, IL | 61111  
Office: (815) 637-6950 | Fax: (815) 637-6955  
Toll Free: (888) 206-3307  
[www.securityprointel.com](http://www.securityprointel.com)

|               |   |           |                |
|---------------|---|-----------|----------------|
| Proposal Date | May. 25, 2023                                 |           |                |
| Company Name  | Winnebago County                              |           |                |
| Client Name   | Melinda Macias                                |           |                |
| Job Title     | Purchasing Specialist - Purchasing Department |           |                |
| Email         | mmacias@purchasing.wincoil.gov                |           |                |
| Address 1     | 404 Elm Street                                | Address 2 | Room 202       |
| City          | Rockford                                      | State     | IL             |
| Zip Code      | 61101   | Phone     | (815) 319-4389 |

| EVENT   ASSIGNMENT INFORMATION |   |                            |               |
|--------------------------------|---|----------------------------|---------------|
| Event Name                     | Monitor Metal Detectors - entrance to Winnebago County Administrative |                            |               |
| Start Date                     | TBD   | End Date                   | Jan. 00, 1900 |
| Start Time                     | 8:00 AM   | End Time                   | 5:00 PM       |
| Security Start Time            | 8:00 AM   | Security End Time          | 5:00 PM       |
| Point of Contact Name          | Melinda Macias  |                            |               |
| Cell Phone                     | (815) 319-4389  |                            |               |
| Service Location Name          | Winnebago County Administrative Building                              |                            |               |
| Service Location Address 1     | 404 Elm St.   | Service Location Address 2 | 0             |
| Service Location City          | Rockford  | Service Location State     | IL            |
| Service Location Zip Code      | 61101   |                            |               |

Please see the following information for security services as requested.

| SERVICE TYPE REQUESTED |   |                            |                  |                    |
|------------------------|---|----------------------------|------------------|--------------------|
| Selection(s)           | Officer Type  | Uniform Type               | Services         | Services Type      |
| 1                      | Armed   | Class A - Company Standard | Officer Services | Monitoring Service |
| 2                      | Unarmed   | Class A - Company Standard | Officer Services | Monitoring Service |
| 3                      |   |                            |                  |                    |
| Service Description    | Monitor the metal detector, utilize (2) security wands - shift is 8A-5P with (1) hour lunch (8 hr shift) for total of 40 hrs/week; possible 1-2 meetings per week in the evening could possibly run til 8P - only (1) officer would remain. |                            |                  |                    |

| Date  | Start Time | End Time | Officer Type | Hourly Rate | Total Nbr. of Hours | Total Nbr. of Officers | Total Amount |
|-------|------------|----------|--------------|-------------|---------------------|------------------------|--------------|
| TBD   | 8:00 AM    | 5:00 PM  | armed        | \$49.50     | 8.00                | 2                      | \$ 792.00    |
| TBD   | 8:00 AM    | 5:00 PM  | unarmed      | \$40.50     | 8.00                | 2                      | \$ 648.00    |
| TBD** | 5:00 PM    | 8:00 PM  | armed        | \$74.25     | 3.00                | 1                      | \$ 222.75    |
| TBD** | 5:00 PM    | 8:00 PM  | unarmed      | \$60.75     | 3.00                | 1                      | \$ 182.25    |

\*\* these would be the overtime rate for the evening meetings.

|  |             |
|--|-------------|
| TOTAL WEEKLY SECURITY COST - 40 HOURS ARMED only   | \$ 3,960.00 |
| TOTAL WEEKLY SECURITY COST - 40 HOURS UNARMED only | \$ 3,240.00 |

Thank you for the opportunity to quote your security needs. We look forward to doing business with you.

Allena J. Fortson, Procurement Assistant

# EXHIBIT C Quote



"Providing *Solutions* for Glass with Today's Technology"

4020 McFarland Road, Loves Park, IL 61111  
 ap@glassenenhancements.com  
 815-877-0400

|           |            |
|-----------|------------|
| Date      | Estimate # |
| 3/20/2023 | 5943       |

Proposal Submitted to:  
 Winnebago County Admin Building  
 404 Elm St.  
 Rockford, IL 61102

| Description   | Total              |
|---|--------------------|
| Project: Security Film (County Clerk's offices) REVISED   |                    |
| Lumar 13mil Security Film furnished and applied to (124) bottom row and 2nd row of panes on the 1st Floor exterior facing office window panes (including glass door in Lori Gummow's office). Pricing includes wet glaze attachment system.   | 27,258.00          |
| NRM PS2 Frost Film furnished and applied to (124) bottom row of panes plus (approx. 28.5") of the second row of exterior panes. (Frost film height will equal top of door height - 55.5")   | 4,720.00           |
| Alternate 1 (Front Entrance)--ADD \$2125 to total<br>Lumar 13mil Security Film furnished and applied to (10) exterior front entrance window and door panes (up to door height). Pricing includes wet glaze attachment system.   |                    |
| Alternate 2 (2nd Floor Garage Entrance)--ADD \$1,075 to total<br>Lumar 13mil Security Film furnished and applied to (6) exterior 2nd floor garage entrance window and door panes (up to door height). Pricing includes wet glaze attachment system.   |                    |
| ***PLEASE NOTE: A 5% DISCOUNT WILL BE GIVEN IF WE FURNISH AND APPLY SCL-PS13 SECURITY FILM TO ALL (140) EXTERIOR FACING AND ALTERNATE ENTRANCE PANES PLUS THE NRM-PS2 FROST FILM TO (124) WINDOW AND DOOR PANES.<br>***The discounted price for all windows including alternate 1 and alternate 2 is--\$33,419.00.***<br>***This estimate includes governmental prevailing wage labor rates.*** |                    |
| <b>Total</b>  | <b>\$31,978.00</b> |

Standard Terms: 50% on order, balance due upon completion  
 All window film installations include an edge gap of upto 1/8"(these can be covered w/silicone at an extra charge), any dispute regarding installation shall be resolved using IWFA standards, available for review at [http://www.iwfa.com/iwfa/member\\_services/visual\\_quality.html](http://www.iwfa.com/iwfa/member_services/visual_quality.html)



# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department for Animal Services  
**Committee Name:** Operations and Administrative Committee  
**Committee Date:** June 1, 2023  
**Board Date:** June 8, 2023  
**Resolution Title:** Resolution Awarding Bid for WCAS Flat Roof Replacement Project

### Budget Information

|   |   |
|---|---|
| <b>Budgeted?</b> NO   | <b>Amount Budgeted?</b> \$                      |
| <b>If not, originally budgeted, explain the funding source?</b> | ARPA Funds                                      |
| <b>If ARPA or CIP funded, original Board approved amount?</b>   | \$  |
| <b>Over or Under approved amount? By:</b>                       | \$  |
| <b>Total of all items?</b>                                      | Not to exceed \$24,000                          |
| <b>If ARPA funded, was it approved by Baker Tilly?</b>          | N/A   |
| <b>ORG/OBJ/Project Codes:</b> 61300-46320-RP011                 | <b>Descriptor:</b> ARPA - Building Improvements |

### Background Information:

It was determined after the Animal Services Building remodeling project had already been bid and award that the ongoing leaks from the building's flat roof section should be addressed. The flat roof section has reached the end of its life and is in need of restoration or replacement, as repairs are not holding any longer due to the release of the carbon black in the membrane. It has become very brittle and does not drain well, as it is very low pitch and obstructed by various penetrations.

The Purchasing Department went out for Bid #23B-2283 - WCAS Flat Roof Replacement Project last month. There was a total of three bid submissions with HC Anderson Roofing Co., Inc. being the lowest responsive and responsible bidder. See **Resolution Exhibit A - Bid Tab** for pricing details. HC Anderson is a certified minority business that has done work for the County in the past. They are a local, union roofing contractor.

### Recommended By:

Brett Frazier, Animal Services Administrator, recommends awarding Bid 23B-2283 WCAS Flat Roof Replacement Project to HC Anderson Roofing Co., Inc.

### Follow-Up Steps:

Purchasing Department will issue County Purchase Order to HC Anderson Roofing Co., Inc.



**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2023 CR

---

**RESOLUTION AWARDING BID FOR WCAS FLAT ROOF REPLACEMENT PROJECT**

---

**WHEREAS**, the Winnebago County Animal Services Facilities is owned and operated by the County of Winnebago who is responsible for the maintenance of the building; and,

**WHEREAS**, the Winnebago County Board passed an American Rescue Plan Act funded remodeling and addition project at the facility; and,

**WHEREAS**, the County went out for Bid # 23B-2283 for WCAS Flat Roof Replacement Project; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab received for the aforementioned project and recommends awarding the contract as follows:

**HC Anderson Roofing Co., Inc.**  
**12388 Old River Road**  
**Rockton, Illinois 61072**  
**(See Bid Tab for Pricing - Resolution Exhibit A)**

**NOW, THEREFORE, BE IT RESOLVED**, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to execute a contract award, on behalf of the County of Winnebago, with HC ANDERSON ROOFING CO., INC., 12388 OLD RIVER ROAD, ROCKTON, ILLINOIS 61072 or other vendor.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Animal Services Administrator, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
JOHN BUTITTA

\_\_\_\_\_  
JOHN BUTITTA

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2023.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

# RESOLUTION EXHIBIT A

## 23B-2283 WCAS FLAT ROOF REPLACEMENT PROJECT BID OPENING - APRIL 27, 2023 - 11:00 A.M.

### BID TAB

| VENDORS  | HC Anderson Roofing Co.,<br>Inc. | McDermaid Roofing and<br>Insulating Co. | Roofing Systems, Inc. |
|--|----------------------------------|---|-----------------------|
| <b>Option #1A Single Ply</b>   |                                  |   |                       |
| Pricing \$   | <b>\$21,400.00</b>               | \$25,675.00                             | \$25,900.00           |
| Manufacturer   | Versico 115 TPO Fleeceback       | Versico                                 | Firestone             |
| Install Duration   | <b>3 days</b>                    | One (1) Work Week                       | 2 days                |
| <b>Option #1B Single Ply w/Insulation</b>  |                                  |   |                       |
| Pricing \$   | \$27,952.00                      | 35,985.00                               | \$30,900.00           |
| Manufacturer   | Versico 60mil TPO                | Versico                                 | Firestone             |
| Install Duration   | 3 days                           | One (1) Work Week                       | 2 days                |
| <b>Option #1C Fluid Applied Overlay System</b>   |                                  |   |                       |
| Pricing \$   | N/A                              | \$32,770.00                             | N/A                   |
| Manufacturer   | N/A                              | Sika Sarnafil                           | N/A                   |
| Install Duration   | N/A                              | One (1) Work Week                       | N/A                   |
| <b>Option #2A Replace Existing EPDM System with New Single Ply System</b>                |                                  |   |                       |
| Pricing \$   | N/A                              | \$31,510.00                             | \$26,500.00           |
| Manufacturer   | N/A                              | Versico                                 | Firestone             |
| Install Duration   | N/A                              | One (1) Work Week                       | 2 days                |
| <b>Option #2B Replace Existing EPDM System with New Single Ply System w/Installation</b> |                                  |   |                       |
| Pricing \$   | N/A                              | \$40,770.00                             | \$31,500.00           |
| Manufacturer   | N/A                              | Versico                                 | Firestone             |
| Install Duration   | N/A                              | One (1) Work Week                       | 2 days                |
| <b>Unit Pricing (Required to include for All Options)</b>                                |                                  |   |                       |
| Provide/Install<br>Additional Walk Pads<br>\$ _____ Sq. Ft.                              | <b>\$16.50</b>                   | \$10.75                                 | \$15.00               |



# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department for Facilities  
**Committee Name:** Operations and Administrative Committee  
**Committee Date:** June 1, 2023  
**Board Date:** June 8, 2023  
**Resolution Title:** Resolution Awarding Bid for HVAC Replacement at the Juvenile Detention Center Building

### Budget Information

|   |                            |
|---|----------------------------|
| <b>Budgeted?</b> NO   | <b>Amount Budgeted?</b> \$ |
| <b>If not, originally budgeted, explain the funding source?</b> ARPA FUNDS                              |                            |
| <b>If ARPA or CIP funded, original Board approved amount?</b> \$600,000 – was the original request      |                            |
| <b>Over or Under approved amount?</b> OVER  | <b>By:</b> \$378,000       |
| <b>Total of all items?</b> \$978,000  |                            |
| <b>If ARPA funded, was it approved by Baker Tilly?</b> YES  |                            |
| <b>ORG/OBJ/Project Codes:</b> 61300-43710-RP035 <b>Descriptor:</b> ARPA – Building Repair & Maintenance |                            |

**Background Information:** The Winnebago owned Juvenile Detention Center Building needs to replace their original HVAC system from 1992. The units are well past their lifetime expectancy of twenty years. Per Section 403.6 of the 2018 National Energy Code adopted by the State of Illinois, systems that mix cooled and heated (multi-zone) air are no longer allowed. The system needs to be upgraded to a variable air volume (VAV) system. The work has to be completed in stages, due to the fact that the building must remain occupied during all installation phases.

The Purchasing Department originally went out for Bid #23B-2279 for HVAC Replacement in February with only one submission, due to local HVAC contractors being too busy to attend the Pre-Bid meeting or bid the project.

In April of 2023, Purchasing went out for bid again with Bid 23B-2285 Re-bid for HVAC Replacement, in hopes of obtaining additional competition from prospective bidders. There was a total of 3 submittals. The lowest responsive and responsible Bidder was Ceroni Piping Company, see Bid Tab, Exhibit A for further details. The total of both the Base Bid and Alternate Bid No. 1 (installation to be done while the building remains occupied) is \$978,000 and will take 154 days to complete, this bid includes the addition of 3 new units and duct work for each, which will supply the building with 4 units in total.

**Recommended By:** Shawn Franks, Facilities Engineer, recommends awarding the Bid for HVAC Replacement to Ceroni Piping Company.

**Follow-Up Steps:** Purchasing Department will issue an award and a Purchase Order to Ceroni Piping Company using ARPA Funds.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2023 CR

---

**RESOLUTION AWARDING BID FOR HVAC REPLACEMENT AT THE JUVENILE DETENTION CENTER BUILDING**

---

**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the County of Winnebago owns the Juvenile Detention Center Building; and,

**WHEREAS**, the County went out for Bid # 23B-2285 Re-bid for HVAC Replacement at the Juvenile Detention Center Building; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab received for the aforementioned project and recommends awarding the contract as follows:

**Ceroni Piping Company**  
**7770 Ceroni Road**  
**Cherry Valley, Illinois 61016**  
**(See Bid Tab for Pricing - Resolution Exhibit A)**

**NOW, THEREFORE, BE IT RESOLVED**, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to execute a contract award, on behalf of the County of Winnebago, with CERONI PIPING COMPANY, 7770 CERONI ROAD, CHERRY VALLEY, ILLINOIS 61016.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Superintendent of Juvenile Detention, Director of Court Services, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
JOHN BUTITTA

\_\_\_\_\_  
JOHN BUTITTA

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2023.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

# RESOLUTION EXHIBIT A

## BID TAB: HVAC Replacement @ JDC for Winnebago County REBID

County Bid: 23B-2285 Bid Due Date: May 11, 2023

| BIDDERS  | BID GUAR. | ADDM RCPT. | SITE INSPCT | PRE-BID MTG | CERTIFICATIONS | BASE BID           | BB # DAYS  | ALT. BID NO. 1                                  | ALT 1 # DAYS |
|--|-----------|------------|-------------|-------------|----------------|--------------------|------------|---|--------------|
|  |           |            |             |             |                |                    |            | Install RTU-1A, RTU-1B, RTU-1C in lieu of RTU-1 |              |
| <b>Ceroni Piping</b><br>7770 Ceroni Road<br>Cherry Valley, IL 815-332-7777         | <b>X</b>  | <b>X</b>   | <b>X</b>    | <b>X</b>    | <b>X</b>       | <b>\$830,000</b>   | <b>140</b> | <b>\$148,000</b>                                | <b>14</b>    |
| <b>Complete Mechanical</b><br>11047 Raleigh Ct.<br>Machesney Park, IL 815-217-2657 | <b>X</b>  | <b>X</b>   | <b>X</b>    | <b>X</b>    | <b>X</b>       | <b>\$963,216</b>   | <b>120</b> | <b>\$998,474</b>                                | <b>120</b>   |
| <b>Helm Mechanical</b><br>2279 Yellow Creek Road<br>Freeport, IL 815-235-0990      | <b>X</b>  | <b>X</b>   | <b>X</b>    | <b>X</b>    | <b>X</b>       | <b>\$1,037,000</b> | <b>210</b> | <b>\$1,251,000</b>                              | <b>240</b>   |



# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department for the Facilities Department  
**Committee Name:** Operations and Administrative Committee  
**Committee Date:** June 1, 2023  
**Board Date:** June 8, 2023  
**Resolution Title:** Resolution to Approve Purchase of a Truck for Facilities with CIP 23 General Funds

### Budget Information

|  |                         |
|--|-------------------------|
| <b>Budgeted?</b> NO  | <b>Amount Budgeted?</b> |
| <b>If not, originally budgeted, explain the funding source?</b> CIP 2023 General Funds   |                         |
| <b>If ARPA or CIP funded, original amount requested?</b> \$55,000  |                         |
| <b>Actual Amount?</b> \$59,000   |                         |
| <b>Over or Under approved amount?</b> OVER <b>By:</b> \$ 4,000   |                         |
| <b>If ARPA funded, was it approved by Baker Tilly?</b> N/A   |                         |
| <b>ORG/OBJ/Project Codes:</b><br>82200-46410-C2317 \$55,000 <b>Descriptor:</b> CIP 23 General Fund – Automobiles<br>74500-43731                    \$4000 <b>Descriptor:</b> RBNH Facilities - Automobile Repair and Maintenance |                         |

### Background Information:

The Facilities Department has been in need of replacing maintenance plow truck for plowing at River Bluff Nursing Home. Due to lack of inventory, government funded orders for trucks were not being filled in FY 2021 and FY 2022. Vehicle supply has been extremely limited, including new production orders, with dealerships unable to provide a lead time on production orders. Dealership stock has been very low and not suitable for a municipal maintenance plow truck. The County now has an unforeseen opportunity to purchase a 2023 Ford F-250, built to our maintenance vehicle specifications.

**Recommended By:** Shawn Franks, Facilities Engineer, recommends the approval of a new 2023 Ford F-250 truck.

**Follow-Up Steps:** Purchasing Department will issue a County Purchase Order to Rock River Block.



**RESOLUTION  
of the  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

**2023 CR**

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**RESOLUTION TO APPROVE PURCHASE OF A TRUCK FOR FACILITIES WITH CIP 23 GENERAL FUNDS**

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**WHEREAS**, the County of Winnebago's Facilities Department is in need of replacing an older truck with high mileage for River Bluff Nursing Home; and,

**WHEREAS**, the County of Winnebago's Finance Committee approved funding for a truck on March 23, 2023; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that the County is authorized to execute, on behalf of the County of Winnebago, a County Purchase Order using Capital Improvement Plan 2023 General funds and from River Bluff Nursing Home Facilities Budget to ROCK RIVER BLOCK, 224 NORTH ALPINE ROAD, ROCKFORD, ILLINOIS 61107, in the dollar amount of FIFTY-NINE THOUSAND DOLLARS (\$59,000.00) or other vendor.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

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JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2023.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**

CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

# **UNFINISHED BUSINESS**

# Appointments

# **ZONING COMMITTEE**

**Attachment**  
ZONING COMMITTEE  
OF THE COUNTY BOARD AGENDA  
June 8, 2023

**Zoning Committee.....Jim Webster, Committee Chairman**

**PLANNING AND/OR ZONING REQUESTS:**

**TO BE VOTED ON:**

1. Z-03-23 A MAP AMENDMENT TO REZONE 5.0+- ACRES FROM THE AG, AGRICULTURAL PRIORITY DISTRICT TO THE RA, RURAL AGRICULTURAL RESIDENTIAL DISTRICT (A SUB-DISTRICT OF THE RA DISTRICT) requested by John Mansfield, Project Manager (Applicant), represented by James Hursh, Attorney, for the property that is commonly known as 6875 Forest Preserve Road, Rockton, IL 61072 in Shirland Township.  
PIN: Part of 03-18-100-004 C.B. District 2  
Lesa Rating: Very High Consistent W/2030 LRMP-Future Map: NO  
**ZBA Recommendation: *MOTION TO APPROVE FAILED (2-3)***  
**ZC Recommendation: *DENIAL (0-4)***
- 

2. **COMMITTEE REPORT (ANNOUNCEMENTS)** - *for informational purposes only; not intended as an official public notice):*
  - Chairman, Brian Erickson, hereby announces that a *Zoning Board of Appeals (ZBA)* meeting is *tentatively* scheduled for **Wednesday, August 9, 2023**, at 5:30 p.m. in Room 303 of the County Administration Building.
  - Chairman, Jim Webster, hereby announces that the next *Zoning Committee (ZC)* meeting is *tentatively* scheduled for **Wednesday, August 23, 2023**, at 5:30 p.m. in Room 303 of the County Administration Building.

**NEW BUSINESS**

# **ANNOUNCEMENTS & COMMUNICATIONS**





# WINNEBAGO COUNTY

— ILLINOIS —

## Announcements & Communications

Date: June 8, 2023

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

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**Governing Statute(s):** State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

**County Code:** [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

**Background:** The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
  - a. Information Meeting with a Question and Answer Session to Discuss NRC 2022 End-Of-Cycle Plant Performance Assessment of Braidwood Station and Byron Station.
  - b. Byron Station, Unit No. 2 – Report for December 12-16, 2022, Regulatory Audit Regarding Reinsertion of a High Burnup Accident Tolerant Fuel Lead Test Assembly (EPID L-2022-LLA-0131)
2. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the following:
  - a. Winnebago County Treasurer Bank Balances – May 1, 2023
  - b. Collateralization Report – April 28, 2023
  - c. Investment Report - as of April 1, 2023
3. County Clerk Gummow received from Mediacom the Annual Customer Service Report.

**Adjournment**