

RIVER BLUFF BOARD OF DIRECTORS AGENDA

Called by: Frank Perrecone, Chairman

DATE: Tuesday, May 21, 2024

TIME: 3:00 PM

Members: Trent Brass, Jim Knutson,
John Butitta, Jay Ferraro, Teresa
Gobeli, Bernice Marinelli, Bob
Nieman, Tim Delany

LOCATION: Finch Room
River Bluff Health & Rehabilitation
4401 North Main Street
Rockford, IL 61103

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 16, 2024 Minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 - 1. Census
 - 2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 - 1. Financial Statements (see attachment)
- G. Other Matters
- H. Adjournment

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, April 16, 2024
3:00 PM

Present:

Frank Perrecone, **Chairperson**
Trent Brass, **Vice Chairperson**
John Butitta
Tim Delany
Jay Ferraro
Teresa Gobeli
Bob Nieman

Others Present:

Patrick Thompson, Winnebago County Administrator
Steve Schultz, Winnebago County Chief Financial Officer
Mary Ann Wigton, Office Manager, River Bluff Health & Rehabilitation
Laura Doise, Marketing Director, River Bluff Health & Rehabilitation
Dan Ortega, Nursing Director, River Bluff Health & Rehabilitation
Shelly Hutcheson, Nursing Director, River Bluff Health & Rehabilitation
Dan Ross, President, Community Foundation of Northern Illinois

Absent:

Jim Knutson
Bernice Marinelli

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 19, 2024 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Northern Illinois Community Foundation Report (Dan Ross, Executive Director)
- F. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
 2. HMO Status
- G. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 1. Financial Statements (see attachment)
- H. Other Matters
- I. Adjournment

Call to Order

Chairperson Perrecone called the meeting of the River Bluff Board of Directors to order at 3:00 pm.

Roll Call

Chairperson Frank Perrecone yes, Trent Brass yes, John Butitta yes, Jay Ferraro yes, Teresa Gobeli yes, Bob Nieman yes, Tim Delany yes.

Approval of March 19, 2024 Minutes

Chairperson Perrecone called for a motion to approve the minutes of March 19, 2024.

Motion: Mr. Butitta. Second: Mr. Ferraro.

Chairperson Perrecone called for any discussion, corrections or additions.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item – Northern Illinois Community Foundation Report (Dan Ross, Executive Director)

Chairperson Perrecone introduced Mr. Ross, Northern Illinois Community Foundation who was invited at the behest of Mr. Nieman.

Mr. Ross shared background history on the Winnebago County Nursing Home Foundation's Fund for River Bluff and reviewed the financials with the Board. Mr. Ross shared options available to River Bluff and called for questions.

- Discussion followed.
- Mr. Ross to provide information on Community Grants Program.

Discussion Item – Administrators Report (Laura Schaffer)

1. Census

The current census is 141. Working with local hospitals on Medicare A pays.

2. HMO Status

Working on BlueCross/BlueShield communications. Aetna is close to completion.

Ms. Wigtion shared updates on the past month's activities.

Chairperson Perrecone called for questions or comments.

- Discussion followed.

Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigtion)

1. Financial Statements (see attachment)

Mr. Schultz reviewed the Financial Report.

- Discussion followed.

Other Matters

- Community Foundation Donor Advised Fund vs. Endowment Fund and Options

Adjournment

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Ferraro. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant

County of Winnebago, Illinois
Schedule of Revenues, Expenses and Changes in Net Position
Budget and Actual
River Bluff Nursing Home

For the Month Ended March 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(6-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 50.0%)</i>
Operating Revenues					
Charges for Services, net of bad debt exp	12,447,650	16,264,812	9,240,463		
Intergovernmental charges for services	666,031	-	-		
Other	38,757	14,319	13,664		
Total Operating Revenues	13,152,438	16,279,131	9,254,127	(7,025,004)	56.85%
Operating Expenses					
Personnel	8,476,475	10,453,846	5,114,853	(5,338,993)	48.93%
Supplies and services	10,496,587	7,507,942	4,590,830	(2,917,112)	61.15%
Depreciation	331,690	355,000	-	(355,000)	0.00%
Capital Outlay	-	595,581	-	(595,581)	0.00%
Total Operating Expenses	19,304,752	18,912,369	9,705,683	(9,206,686)	51.32%
Operating income (loss)	(6,152,314)	(2,633,238)	(451,556)	2,181,682	
Non-Operating Revenues(Expenses)					
Property Taxes	1,877,661	2,819,000	1,434,318	(1,384,682)	50.88%
Transfer from Other Funds	1,337,000	-	-	-	NA
Total Non-Operating Rev (Exp)	3,214,661	2,819,000	1,434,318	(1,384,682)	50.88%
Net increase (decrease) in net position	(2,937,653)	185,762	982,762	797,000	
Total net position, beginning of period	(672,932)		(3,610,585)		
Prior period adjustment	-	-	-		
Total net position, end of period	(3,610,585)		(2,627,823)		
RBNH Expenses Paid by County:					
Employer Share Payroll Taxes	526,681		330,894		
Employer Share IMRF	170,546		80,434		
Worker's Comp & Settlements	NA		NA		
Total other RBNH expenses	697,227	-	411,328	-	-

County of Winnebago, Illinois
 Operating Revenues Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended March 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(6-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 50.0%)</i>
Operating Revenues					
Charges for Services					
Federal Matching Aid	-	379,642	-		
State Quality Improvement	113,678	44,571	60,929		
State CNA Incentive	24,752	-	48,835		
Medicare	372,563	1,332,703	246,089		
Medicare-contractual allowance	686,603		417,395		
Medicaid	6,420,308	10,313,629	3,754,218		
Medicaid-contractual allowance	3,543,640		2,263,607		
Hospice	1,344,895	1,831,885	911,759		
Hospice-contractual allowance	653,873		532,067		
Insurance/Priv Pay	1,978,446	2,000,000	846,476		
Insurance-contractual allowance	(40,565)		13,128		
Ancillary revenue	567,335	599,984	214,008		
Other patient revenue	-		692		
Food charges	12,028	10,000	5,016		
TIF revenue	-	2,398	-		
Souvenir and other	-		-		
Total Charges for Services	15,677,556	16,514,812	9,314,219	(7,200,593)	56.40%
Less: Bad Debt Expense	(3,229,906)	(250,000)	(73,756)	176,244	29.50%
	12,447,650	16,264,812	9,240,463	(7,024,349)	56.81%
Other					
Uniform fees	14	-	-		
Stimulus/Grant funds	666,017	-	-		
Donations	53	-	1,260		
Interest	312	-	4,383		
Other unclassified revenue	38,392	14,319	8,021		
Total Other	704,788	14,319	13,664	(655)	95.43%
Total Operating Revenues	13,152,438	16,279,131	9,327,883	(6,951,248)	57.30%

County of Winnebago, Illinois
 Personnel Expense Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended March 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(6-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 50.0%)</i>
Personnel					
Admin & Business Office (70500)					
Regular Salaries	1,058,250	1,015,522	297,307	(718,215)	
Vacation Payouts	1,978	-	-	-	
Part-time Salaries	40,163	62,118	23,211	(38,907)	
Overtime	29,119	30,000	12,292	(17,708)	
Life Insurance	407	546	235	(311)	
Health Insurance	89,293	106,674	57,945	(48,729)	
Total Admin & Business Office	1,219,210	1,214,860	390,990	(823,870)	32.18%
Activities (71000)					
Regular Salaries	195,202	279,933	114,932	(165,001)	
Vacation Payouts	365	-	-	-	
Part-time Salaries	13,106	-	12,843	12,843	
Overtime	25,485	15,000	17,505	2,505	
Life Insurance	224	318	135	(183)	
Health Insurance	50,350	99,167	19,098	(80,069)	
Total Activities	284,732	394,418	164,513	(229,905)	41.71%
Social Services (71500)					
Regular Salaries	173,809	191,126	81,540	(109,586)	
Vacation Payouts	-	-	-	-	
Overtime	5,237	4,522	3,733	(789)	
Life Insurance	220	228	91	(137)	
Health Insurance	61,512	61,512	29,703	(31,809)	
Total Social Services	240,778	257,388	115,067	(142,321)	44.71%
Dietary (72020/72021/72023)					
Regular Salaries	702,042	992,139	381,993	(610,146)	
Vacation Payouts	604	-	-	-	
Part-time Salaries	53,273	60,000	22,486	(37,514)	
Overtime	60,429	65,918	42,964	(22,954)	
Life Insurance	909	1,049	516	(533)	
Health Insurance	139,480	153,663	75,676	(77,987)	
Total Dietary	956,737	1,272,769	523,635	(749,134)	41.14%

	FY 2023 Actual (Audited)	FY 2024 Revised Annual Budget	FY 2024 Actual (6-Month)	Variance with Budget Over (Under)	% of Budget (Target 50.0%)
Daily Services (72500/72530/72532)					
Regular Salaries	2,389,479	3,776,083	1,788,596	(1,987,487)	
Vacation Payouts	8,440	-	-	-	
Part-time Salaries	192,788	180,005	238,669	58,664	
Overtime	944,678	978,500	745,818	(232,682)	
Life Insurance	2,124	2,460	1,233	(1,227)	
Health Insurance	583,058	563,125	310,388	(252,737)	
Total Daily Services	4,120,567	5,500,173	3,084,704	(2,415,469)	56.08%
Housekeeping (73000)					
Regular Salaries	297,196	398,049	176,700	(221,349)	
Vacation Payouts	2,743	-	-	-	
Part-time Salaries	2,747	-	9,178	9,178	
Overtime	51,687	45,000	31,365	(13,635)	
Life Insurance	390	455	249	(206)	
Health Insurance	81,074	145,046	28,222	(116,824)	
Total Housekeeping	435,837	588,550	245,714	(342,836)	41.75%
Laundry (73500)					
Regular Salaries	42,955	29,118	22,889	(6,229)	
Overtime	683	-	2,895	2,895	
Life Insurance	37	45	9	(36)	
Health Insurance	3,314	8,735	4,519	(4,216)	
Total Laundry	46,989	37,898	30,312	(10,481)	79.98%
Nursing Admin (74000)					
Regular Salaries	893,472	972,128	451,560	(520,568)	
Vacation Payouts	692	-	-	-	
Part-time Salaries	43,915	-	22,910	22,910	
Overtime	13,877	10,000	-	(10,000)	
Life Insurance	429	500	187	(313)	
Health Insurance	190,826	205,162	85,261	(119,901)	
Total Nursing Admin	1,143,211	1,187,790	559,918	(650,782)	47.14%
Change in Pension Estimate	(25,705)				
Change in OPEB Estimate	54,119				
Total Personnel	8,476,475	10,453,846	5,114,853	(5,364,798)	48.93%

County of Winnebago, Illinois
Supplies & Services Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended March 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(6-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 50.0%)</i>
Supplies & Services					
Food & Beverage (42250)	827,858	933,500	468,011		
Medical & Dental Supplies (42260)	554,489	525,500	244,074		
Other Departmental Supplies (42290)	545,919	598,800	175,107		
COVID-19 Related Supplies (42295)	130	-	-		
Consulting (43120-see detail below)	654,834	658,656	342,899		
IDHS Bed Assessments (43952/43953)	277,862	550,000	266,017		
Other Professional Services (43190 see detail below)	4,952,504	2,027,000	2,008,991		
All Others	2,682,991	2,214,486	1,085,731		
	<u>10,496,587</u>	<u>7,507,942</u>	<u>4,590,830</u>	<u>(2,917,112)</u>	<u>61.15%</u>
Consulting (43120)					
Administration (70500)	67,513	56,000	23,587		
Activity Consulting (71000)	2,860	3,456	1,497		
Social Svc Consulting (71500)	840	1,800	512		
Dietary Consulting (72000)	35,952	47,000	18,606		
Medical Records Consulting (72500)	4,129	-	-		
Therapy/Rehab (72533:72535)	522,515	530,000	286,672		
Medical Director (72539)	17,400	17,400	10,150		
Pastoral Care (72540)	3,625	3,750	1,875		
Nursing Admin (74000)		50,000	-		
	<u>654,834</u>	<u>709,406</u>	<u>342,899</u>	<u>(366,507)</u>	<u>48.34%</u>
Other Professional Services (43190)					
Activities (71000)	5,420	7,000	3,350		
Baker Tilly (70500)	37,630	-	-		
Nursing Temps (72500)	4,901,013	2,000,000	2,003,924		
Other	8,441	20,000	1,717		
	<u>4,952,504</u>	<u>2,027,000</u>	<u>2,008,991</u>	<u>(18,009)</u>	<u>99.11%</u>

County of Winnebago, Illinois
Statement of Net Position
River Bluff Nursing Home

For the Month Ended March 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Actual	Variance with Prior Year <i>Over (Under)</i>
Current assets			
Cash and investments	-	-	-
Receivables, net property taxes	2,863,739	2,793,555	(70,184)
Receivables, net patient	1,929,095	2,735,982	806,887
Receivable from other governments	2,770	-	(2,770)
Inventory	133,405	133,405	-
Total current assets	4,929,009	5,662,942	733,933
Noncurrent assets			
Restricted cash and investments	85,510	134,556	49,046
Restricted net pension asset	69,864	69,864	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	2,282,803	2,282,803	-
Total noncurrent assets	3,083,725	3,132,771	49,046
Total assets	8,012,734	8,795,713	782,979
Deferred outflows of resources			
Other post-employment benefit items	82,287	82,287	-
Pension items-IMRF	3,650,741	3,650,741	-
Total deferred outflows of resources	3,733,028	3,733,028	-
Total asset and deferred outflows of resources	11,745,762	12,528,741	782,979
Current liabilities			
Accounts payable	2,896,941	2,745,568	(151,373)
Accrued payroll	288,364	288,364	-
Payable to other governments	166,010	51,126	(114,884)
Other deferred revenue	-	-	-
Total current liabilities	3,351,315	3,085,058	(266,257)
Noncurrent liabilities			
Compensated absences	212,410	212,410	-
Advances from other funds	8,015,237	9,505,300	1,490,063
Net pension liability	-	-	-
Other post-employment benefit obligation	645,763	645,763	-
Total noncurrent liabilities	8,873,410	10,363,473	1,490,063
Total liabilities	12,224,725	13,448,531	1,223,806
Deferred inflows of resources			
Property taxes levied for next period	2,820,368	1,396,778	(1,423,590)
Other post-employment benefit items	134,406	134,406	-
Pension items - IMRF	176,849	176,849	-
Total deferred inflows of resources	3,131,623	1,708,033	(1,423,590)
Total liabilities and deferred inflows of resources	15,356,348	15,156,564	(199,784)
Net position			
Net investment in capital assets	2,928,351	2,928,351	-
Restricted for net pension asset	69,864	69,864	-
Restricted for patient funds-expendable	85,510	134,556	49,046
Unrestricted	(6,694,311)	(5,760,594)	933,717
Total net position	(3,610,586)	(2,627,823)	982,763
Total liabilities, deferred inflows and net position	11,745,762	12,528,741	782,979