

RIVER BLUFF BOARD OF DIRECTORS AGENDA

Called by: Frank Perrecone, Chairman

DATE: Tuesday, July 16, 2024

TIME: 3:00 PM

Members: Trent Brass, Jim Knutson,
John Butitta, Jay Ferraro, Teresa
Gobeli, Bernice Marinelli, Bob
Nieman, Tim Delany

LOCATION: Finch Room
River Bluff Health & Rehabilitation
4401 North Main Street
Rockford, IL 61103

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of June 18, 2024 minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 - 1. Census
 - 2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 - 1. Financial Statements (see attachment)
- G. Other Matters
- H. Adjournment

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, June 18, 2024
3:00 PM

Present:

Frank Perrecone, **Chairperson**
Trent Brass, **Vice Chairperson**
John Butitta
Tim Delany
Jay Ferraro
Teresa Gobeli
Bernice Marinelli
Bob Nieman

Others Present:

Patrick Thompson, Winnebago County Administrator
Steve Schultz, Winnebago County Chief Financial Officer
Mary Ann Wigton, Office Manager, River Bluff Health & Rehabilitation
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation
Maggie Lewis, Human Resources Representative, River Bluff Health & Rehabilitation

Absent:

Jim Knutson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of May 21, 2024 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
 2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 1. Financial Statements (see attachment)
- G. Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))
- H. Other Matters
- I. Adjournment

Call to Order

Chairperson Perrecone called the meeting of the River Bluff Board of Directors to order at 3:00 pm.

Roll Call

Chairperson Frank Perrecone yes, Trent Brass yes, John Butitta yes, Jay Ferraro yes, Teresa Gobeli yes, Bernice Marinelli yes, Bob Nieman yes, Tim Delany yes.

Approval of May 21, 2024 Minutes

Chairperson Perrecone called for a motion to approve the minutes of May 21, 2024.

Motion: Mr. Nieman. Second: Mr. Butitta.

Chairperson Perrecone called for any discussion, corrections or additions.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item – Administrators Report (Laura Schaffer)

1. Census

The census was 142 in May and is currently at 142. Ms. Schaffer reviewed recent referrals and admissions. Ms. Schaffer reviewed other highlights of the Administrators report.

- Discussion followed.

Ms. Schaffer gave an update on transportation services for residents and discussed staffing needs, the past month's activities, upcoming events and other issues.

2. HMO Status

An update was given.

- Discussion followed.

Chairperson Perrecone called for questions or comments.

Discussion item – Task Force

Discussion took place on forming a Task Force to address the census.

Motion: Mr. Butitta made the motion to form a Task Force for the admission of developing a Policy, Programs and Procedures for increasing the census. Second: Mr. Ferraro.

- Discussion followed.

Chairperson Perrecone called for any further questions or comments.

Motion passed by unanimous voice vote.

Chairperson Perrecone appointed Ms. Marinelli and Ms. Gobeli as board member representatives on the Task Force subject to additional members as decided within the discretion of the Administrator.

Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)

1. Financial Statements (see attachment)

Mr. Schultz reviewed the April Financial Statement with board members.

Chairperson Perrecone called for questions or comments.

- Discussion followed.

Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))

Chairperson Perrecone called for a motion to enter Closed Session.

Motion: Mr. Butitta. Second: Ms. Gobeli.

Roll Call: Trent Brass yes, John Butitta yes, Jay Ferraro yes, Teresa Gobeli yes, Bernice Marinelli yes, Bob Nieman yes, Tim Delany yes, Chairperson Frank Perrecone yes.

The Board reconvened in Open Session.

Chairperson Perrecone reported no action was taken in closed session.

Other Matters

- Business Office Personnel – Ms. Schaffer, Ms. Wigton and team were congratulated on their progress this past year.
- Community Foundation Update
- River Bluff Senior Living Expo – June 20, 2024 – 9 am-12 pm

Adjournment

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Delany. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant

County of Winnebago, Illinois
Schedule of Revenues, Expenses and Changes in Net Position
Budget and Actual
River Bluff Nursing Home

For the Month Ended May 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(8-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 66.67%)</i>
Operating Revenues					
Charges for Services, net of bad debt exp	12,447,650	16,264,812	12,296,949		
Intergovernmental charges for services	666,031	-	28		
Other	38,757	14,319	16,359		
Total Operating Revenues	13,152,438	16,279,131	12,313,336	(3,965,795)	75.64%
Operating Expenses					
Personnel	8,476,475	10,453,846	7,295,840	(3,158,006)	69.79%
Supplies and services	10,496,587	7,507,942	5,900,645	(1,607,297)	78.59%
Depreciation	331,690	355,000	-	(355,000)	0.00%
Capital Outlay	-	595,581	-	(595,581)	0.00%
Total Operating Expenses	19,304,752	18,912,369	13,196,485	(5,715,884)	69.78%
Operating income (loss)	(6,152,314)	(2,633,238)	(883,149)	1,750,089	
Non-Operating Revenues(Expenses)					
Property Taxes	1,877,661	2,819,000	1,436,869	(1,382,131)	50.97%
Transfer from Other Funds	1,337,000	-	-	-	NA
Total Non-Operating Rev (Exp)	3,214,661	2,819,000	1,436,869	(1,382,131)	50.97%
Net increase (decrease) in net position	(2,937,653)	185,762	553,720	367,958	
Total net position, beginning of period	(672,932)		(3,610,585)		
Prior period adjustment	-	-	-		
Total net position, end of period	(3,610,585)		(3,056,865)		
RBNH Expenses Paid by County:					
Employer Share Payroll Taxes	526,681		472,464		
Employer Share IMRF	170,546		21,846		
Worker's Comp & Settlements	NA		NA		
Total other RBNH expenses	697,227	-	494,310	-	-

County of Winnebago, Illinois
 Operating Revenues Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended May 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(8-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 66.67%)</i>
Operating Revenues					
Charges for Services					
Federal Matching Aid	-	379,642	48,033		
State Quality Improvement	113,678	44,571	95,370		
State CNA Incentive	24,752	-	124,023		
Medicare	372,563	1,332,703	310,064		
Medicare-contractual allowance	686,603	-	541,529		
Medicaid	6,420,308	10,313,629	5,007,918		
Medicaid-contractual allowance	3,543,640	-	2,951,927		
Hospice	1,344,895	1,831,885	1,179,784		
Hospice-contractual allowance	653,873	-	644,380		
Insurance/Priv Pay	1,978,446	2,000,000	1,155,000		
Insurance-contractual allowance	(40,565)	-	(18,831)		
Ancillary revenue	567,335	599,984	324,782		
Other patient revenue	-	-	692		
Food charges	12,028	10,000	6,034		
TIF revenue	-	2,398	-		
Souvenir and other	-	-	-		
Total Charges for Services	15,677,556	16,514,812	12,370,705	(4,144,107)	74.91%
Less: Bad Debt Expense	(3,229,906)	(250,000)	(73,756)	176,244	29.50%
	12,447,650	16,264,812	12,296,949	(3,967,863)	75.60%
Other					
Uniform fees	14	-	28		
Stimulus/Grant funds	666,017	-	-		
Donations	53	-	2,445		
Interest	312	-	4,383		
Other unclassified revenue	38,392	14,319	9,531		
Total Other	704,788	14,319	16,387	2,068	114.44%
Total Operating Revenues	13,152,438	16,279,131	12,313,336	(3,965,795)	75.64%

County of Winnebago, Illinois
 Personnel Expense Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended May 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(8-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 66.67%)</i>
Personnel					
Admin & Business Office (70500)					
Regular Salaries	1,058,250	1,015,522	416,827	(598,695)	
Vacation Payouts	1,978	-	-	-	
Part-time Salaries	40,163	62,118	30,251	(31,867)	
Overtime	29,119	30,000	16,758	(13,242)	
Life Insurance	407	546	324	(222)	
Health Insurance	89,293	106,674	79,762	(26,912)	
Total Admin & Business Office	1,219,210	1,214,860	543,922	(670,938)	44.77%
Activities (71000)					
Regular Salaries	195,202	279,933	163,583	(116,350)	
Vacation Payouts	365	-	-	-	
Part-time Salaries	13,106	-	14,252	14,252	
Overtime	25,485	15,000	19,377	4,377	
Life Insurance	224	318	177	(141)	
Health Insurance	50,350	99,167	24,530	(74,637)	
Total Activities	284,732	394,418	221,919	(172,499)	56.26%
Social Services (71500)					
Regular Salaries	173,809	191,126	113,835	(77,291)	
Vacation Payouts	-	-	-	-	
Overtime	5,237	4,522	4,787	265	
Life Insurance	220	228	126	(102)	
Health Insurance	61,512	61,512	40,655	(20,857)	
Total Social Services	240,778	257,388	159,403	(97,985)	61.93%
Dietary (72020/72021/72023)					
Regular Salaries	702,042	992,139	528,523	(463,616)	
Vacation Payouts	604	-	1,828	1,828	
Part-time Salaries	53,273	60,000	32,929	(27,071)	
Overtime	60,429	65,918	53,593	(12,325)	
Life Insurance	909	1,049	710	(339)	
Health Insurance	139,480	153,663	106,509	(47,154)	
Total Dietary	956,737	1,272,769	724,092	(548,677)	56.89%

	FY 2023 Actual (Audited)	FY 2024 Revised Annual Budget	FY 2024 Actual (8-Month)	Variance with Budget Over (Under)	% of Budget (Target 66.67%)
Daily Services (72500/72530/72532)					
Regular Salaries	2,389,479	3,776,083	2,690,419	(1,085,664)	
Vacation Payouts	8,440	-	-	-	
Part-time Salaries	192,788	180,005	345,392	165,387	
Overtime	944,678	978,500	972,143	(6,357)	
Life Insurance	2,124	2,460	1,930	(530)	
Health Insurance	583,058	563,125	463,441	(99,684)	
Total Daily Services	4,120,567	5,500,173	4,473,325	(1,026,848)	81.33%
Housekeeping (73000)					
Regular Salaries	297,196	398,049	250,772	(147,277)	
Vacation Payouts	2,743	-	1,011	1,011	
Part-time Salaries	2,747	-	12,495	12,495	
Overtime	51,687	45,000	38,586	(6,414)	
Life Insurance	390	455	347	(108)	
Health Insurance	81,074	145,046	37,292	(107,754)	
Total Housekeeping	435,837	588,550	340,503	(248,047)	57.85%
Laundry (73500)					
Regular Salaries	42,955	29,118	34,199	5,081	
Overtime	683	-	3,294	3,294	
Life Insurance	37	45	18	(27)	
Health Insurance	3,314	8,735	6,324	(2,411)	
Total Laundry	46,989	37,898	43,835	2,643	115.67%
Nursing Admin (74000)					
Regular Salaries	893,472	972,128	632,103	(340,025)	
Vacation Payouts	692	-	-	-	
Part-time Salaries	43,915	-	31,935	31,935	
Overtime	13,877	10,000	1,786	(8,214)	
Life Insurance	429	500	266	(234)	
Health Insurance	190,826	205,162	122,751	(82,411)	
Total Nursing Admin	1,143,211	1,187,790	788,841	(430,884)	66.41%
Change in Pension Estimate	(25,705)				
Change in OPEB Estimate	54,119				
Total Personnel	8,476,475	10,453,846	7,295,840	(3,193,235)	69.79%

County of Winnebago, Illinois
Supplies & Services Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended May 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(8-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 66.67%)</i>
Supplies & Services					
Food & Beverage (42250)	827,858	933,500	615,535		
Medical & Dental Supplies (42260)	554,489	525,500	320,727		
Other Departmental Supplies (42290)	545,919	598,800	512,117		
COVID-19 Related Supplies (42295)	130	-	-		
Consulting (43120-see detail below)	654,834	658,656	451,692		
IDHS Bed Assessments (43952/43953)	277,862	550,000	294,542		
Other Professional Services (43190 see detail below)	4,952,504	2,027,000	2,350,663		
All Others	2,682,991	2,214,486	1,355,369		
	10,496,587	7,507,942	5,900,645	(1,607,297)	78.59%
 Consulting (43120)					
Administration (70500)	67,513	56,000	27,716		
Activity Consulting (71000)	2,860	3,456	2,129		
Social Svc Consulting (71500)	840	1,800	768		
Dietary Consulting (72000)	35,952	47,000	24,916		
Medical Records Consulting (72500)	4,129	-	-		
Therapy/Rehab (72533:72535)	522,515	530,000	380,863		
Medical Director (72539)	17,400	17,400	13,050		
Pastoral Care (72540)	3,625	3,750	2,250		
Nursing Admin (74000)		50,000	-		
	654,834	709,406	451,692	(257,714)	63.67%
 Other Professional Services (43190)					
Activities (71000)	5,420	7,000	4,150		
Baker Tilly (70500)	37,630	-	-		
Nursing Temps (72500)	4,901,013	2,000,000	2,343,156		
Other	8,441	20,000	3,357		
	4,952,504	2,027,000	2,350,663	323,663	115.97%

County of Winnebago, Illinois
Statement of Net Position
River Bluff Nursing Home

For the Month Ended May 31, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Actual	Variance with Prior Year <i>Over (Under)</i>
Current assets			
Cash and investments	-	-	-
Receivables, net property taxes	2,863,739	2,546,187	(317,552)
Receivables, net patient	1,929,095	3,318,263	1,389,168
Receivable from other governments	2,770	-	(2,770)
Inventory	133,405	133,405	-
Total current assets	4,929,009	5,997,855	1,068,846
Noncurrent assets			
Restricted cash and investments	85,510	139,826	54,316
Restricted net pension asset	69,864	69,864	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	2,282,803	2,282,803	-
Total noncurrent assets	3,083,725	3,138,041	54,316
Total assets	8,012,734	9,135,896	1,123,162
Deferred outflows of resources			
Other post-employment benefit items	82,287	82,287	-
Pension items-IMRF	3,650,741	3,650,741	-
Total deferred outflows of resources	3,733,028	3,733,028	-
Total asset and deferred outflows of resources	11,745,762	12,868,924	1,123,162
Current liabilities			
Accounts payable	2,896,941	3,007,824	110,883
Accrued payroll	288,364	288,364	-
Payable to other governments	166,010	51,126	(114,884)
Other deferred revenue	-	-	-
Total current liabilities	3,351,315	3,347,314	(4,001)
Noncurrent liabilities			
Compensated absences	212,410	212,410	-
Advances from other funds	8,015,237	10,012,269	1,997,032
Net pension liability	-	-	-
Other post-employment benefit obligation	645,763	645,763	-
Total noncurrent liabilities	8,873,410	10,870,442	1,997,032
Total liabilities	12,224,725	14,217,756	1,993,031
Deferred inflows of resources			
Property taxes levied for next period	2,820,368	1,396,778	(1,423,590)
Other post-employment benefit items	134,406	134,406	-
Pension items - IMRF	176,849	176,849	-
Total deferred inflows of resources	3,131,623	1,708,033	(1,423,590)
Total liabilities and deferred inflows of resources	15,356,348	15,925,789	569,441
Net position			
Net investment in capital assets	2,928,351	2,928,351	-
Restricted for net pension asset	69,864	69,864	-
Restricted for patient funds-expendable	85,510	139,826	54,316
Unrestricted	(6,694,311)	(6,194,906)	499,405
Total net position	(3,610,586)	(3,056,865)	553,721
Total liabilities, deferred inflows and net position	11,745,762	12,868,924	1,123,162