



# WINNEBAGO COUNTY

— ILLINOIS —

## AGENDA

Winnebago County Courthouse  
400 West State Street, Rockford, IL 61101  
County Board Room, 8<sup>th</sup> Floor

**Thursday, August 22, 2024**  
**6:00 p.m.**

1. **Call to Order** ..... Chairman Joseph Chiarelli
2. **Invocation and Pledge of Allegiance**.....Angie Goral
3. **Agenda Announcements**..... Chairman Joseph Chiarelli
4. **Roll Call**.....Clerk Lori Gummow
5. **Awards, Presentations, Public Hearings and Public Participation**
  - A. Awards – None
  - B. Presentations – None
  - C. Public Hearings – None
  - D. Public Participation – None
6. **Approval of Minutes**..... Chairman Joseph Chiarelli
  - A. Approval of July 25, 2024 minutes
  - B. Layover of August 8, 2024 minutes
7. **Consent Agenda**..... Chairman Joseph Chiarelli
  - A. Raffle Report
  - B. Auditor’s Report
8. **Appointments (Per County Board rules, Board Chairman appointments shall lay over until the second board meeting after they are first introduced)**
9. **Reports of Standing Committees**.....Chairman Joseph Chiarelli
  - A. Finance Committee.....John Butitta, Committee Chairman
    1. Committee Report
    2. Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Coroner’s Office

3. Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Health Department
  4. Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Sheriff's Office
  5. Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the 17th Judicial Circuit Court
  6. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Thomas Truitt Versus Winnebago County
- B. Zoning Committee..... **Jim Webster, Committee Chairman**  
 Planning and/or Zoning Requests:
1. Ordinance Granting Site Approval of a 5 MW Commercial Solar Energy Facility (aka a Solar Farm) on a 32.33 +- Acre Site Commonly Known as 85XX Rote Road (PIN: 12-13-201-001) and 88XX Rote Road (PIN: 12-13-101-004), Rockford, Illinois 61107, in Rockford Township, District 8, to be laid over
  2. Committee Report
- C. Economic Development Committee ..... **John Sweeney, Committee Chairman**
1. Committee Report
- D. Operations and Administrative Committee ..... **Keith McDonald, Committee Chairman**
1. Committee Report
  2. Ordinance Amending Sections of Chapter 2 of the Winnebago Code of Ordinances Related to the Regional Planning and Development Department to be Laid Over
  3. Resolution Establishing the County Holiday Schedule for 2025
- E. Public Works Committee..... **Dave Tassoni, Committee Chairman**
1. Committee Report
  2. (24-034) Resolution Authorizing the Approval of an Intergovernmental Cooperation Agreement with the Greater Rockford Airport Authority for Kishwaukee Road Improvements (Section 24-00731-00-WR)  
 Cost: County \$600,000 / Airport \$190,000 C.B. District: 9
  3. (24-035) Resolution Authorizing the Award of Bid for Moate Road Shoulder Widening and Paving (Section 24-00000-05-GM)  
 Cost: \$478,319.46 C.B. District: 1, 2
  4. (24-036) Resolution Authorizing an Application to the Illinois Transportation Enhancement Program (ITEP) for Funds to Develop a Multi-use Path Along or Near Riverside Boulevard to Connect the Perryville Path to the Paladin Parkway Path (Section 24-00733-00-BT)  
 Cost: N/A C.B. District: 8
- F. Public Safety and Judiciary Committee.....**Brad Lindmark, Committee Chairman**
1. Committee Report
- G. Legislative and Lobbying Committee.....**Jaime Salgado, Committee Chairman**
1. Committee Report

- 10. Unfinished Business .....Chairman Joseph Chiarelli
- 11. New Business.....Chairman Joseph Chiarelli  
(Per County Board rules, passage will require a suspension of Board rules).
- 12. Announcements & Communications .....Clerk Lori Gummow  
A. Correspondence (see packet)
- 13. Adjournment .....Chairman Joseph Chiarelli

**Next Meeting: Thursday, September 5, 2024**

**Awards,  
Presentations,  
Public Hearings  
and Public Participation**



# **Approval of Minutes**

**REGULAR ADJOURNED MEETING  
WINNEBAGO COUNTY BOARD  
JULY 25, 2024**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, July 25, 2024 at 6:00 p.m.
2. Board Member Crosby gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 17 Present. 3 Absent. (Board Members Butitta, Booker, Crosby, Fellars, Goral, Guevara, Hanserd, Lindmark, McCarthy, McDonald, Nabors, Salgado, Scrol, Sweeney, Tassoni, Thompson and Webster. (Board Members Arena, Hoffman, and Penney were absent.)

Chairman Chiarelli entertained a motion to allow remote access. Board Member Guevara made a motion to allow remote access for Board Member Arena, seconded by Board Member Thompson. Motion was approved by a unanimous vote of all members present. (Board Members Arena, Hoffman, and Penney were absent.)

Board Member Arena joined remotely at 6:03 p.m.

**AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS**

5. Awards - None

Presentations- Julia Scott-Valdez from the Four Rivers Sanitation District, gave a presentation on information regarding their change to monthly billing. Discussion by Board Members McDonald and Butitta.

Public Hearings - None

Public Participation – John Tac Brantley, Community concern, Pro

**APPROVAL OF MINUTES**

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Guevara made a motion to approve County Board Minutes of June 13, 2024 and layover County Board Minutes of June 27, 2024, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

**CONSENT AGENDA**

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for July 25, 2024. Board Member Webster made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Guevara. Motion was approved by a voice vote. (Board Members Hoffman and Penney were absent.)

### APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments shall lay over until the second board meeting after they are first introduced)**

**A. Washington Park Street Light District, Annual Compensation: \$300**

1. Holden Webb (New Appointment), Machesney Park, Illinois, to serve the remainder of a 3-year term expiring April 2027

**B. Pecatonica Cemetery Association, Annual Compensation: None**

1. Paul Seaton (Reappointment), Pecatonica, Illinois, to serve a 6-year term expiring June 2030

**C. Winnebago County Community Mental Health Board, Annual Compensation: None**

1. Jason Andrews (New Appointment), Rockford, Illinois, to serve a 4-year term expiring January 2028

### REPORTS FROM STANDING COMMITTEES

#### FINANCE COMMITTEE

9. Board Member Butitta made a motion to approve a Resolution Authorizing an Increase in the Salary of the Winnebago County Public Defender, seconded by Board Member Crosby. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
10. Board Member Butitta read in for the first reading of an Ordinance for a Budget Amendment for Winnebago County Health Department to be Laid Over.
11. Board Member Butitta made a motion to approve a Resolution Authorizing the County Board Chairman to Execute a Release of Lien, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
12. Board Member Butitta made a motion to approve a Resolution Authorizing the County of Winnebago, Illinois's Participation in the Kroger Opioid Settlement, seconded by Board Member Guevara. Discussion by Chief of the Civil Bureau Vaughn. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

### ZONING COMMITTEE

13. None

### ECONOMIC DEVELOPMENT COMMITTEE

14. Board Member Sweeney made a motion to approve a Resolution Authorizing Execution of an Acknowledgement and Confirmation of Assignment and Assumption of Redevelopment Agreement by and Between the County of Winnebago, Illinois and Federal Express Corporation (FedEx), seconded by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
15. Board Member Sweeney made a motion to approve a Resolution Granting Authority to the Winnebago County Board Chairman to Execute Documents Necessary to Complete Loan for \$100,000 from the Revolving Loan Fund to PMI Aerospace Inc., seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.) Board Member Sweeney announced the next Economic Development Committee will meet this upcoming Monday at 5:30.

### OPERATIONS & ADMINISTRATIVE COMMITTEE

16. Board Member McDonald made a motion to approve a Resolution to Appoint Precinct Election Judges, seconded by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
17. Board Member McDonald made a motion approve a Resolution Authorizing the Execution of an Industrial Building Lease by and between the County of Winnebago, Illinois and JMD Real Estate Holdings, LLC for the Property located at 516 Green Street, Rockford Illinois Lindmark. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
18. Board Member McDonald made a motion to approve a Resolution Awarding Roof Replacement at Adult Probation Using CIP 23 PSST Funds, seconded Booker. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

Administrator Thompson gave an update on Animal Services after receiving their certificate of occupancy.

### PUBLIC WORKS COMMITTEE

19. Board Member Tassoni made a motion to approve (24-025) Resolution Authorizing the Obligation Retirement of Bond Payments from MFT Funds, seconded by Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

20. Board Member Tassoni made a motion to approve (24-028) Resolution for Award of Bid of the Second 2024 County General Letting, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
21. Board Member Tassoni made a motion to approve (24-030) Resolution for Award of Bid for Perryville Road Joints Sealing and Repair from Guilford Road to Riverside Boulevard, seconded by Board Member Thompson. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
22. Board Member Tassoni made a motion to approve (24-031) Resolution to Reject Bids for the Latham Road Box Culvert Replacement, seconded by Board Member Guevara. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
23. Board Member Tassoni made a motion to approve (24-032) Resolution Authorizing the Purchase of a Salt Brine Maker for Winter Operations, seconded by Board Member McDonald. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
24. Board Member Tassoni made a motion to approve (24-033) Resolution Authorizing the Execution of a Joint Funding Agreement for State Participation for Materials Letting and for Appropriation of MFT Funds for the E. Riverside Boulevard Project (Section 23-00624-02-TL), seconded by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

#### **PUBLIC SAFETY AND JUDICIARY COMMITTEE**

25. Board Member Lindmark made a motion to approve a Resolution Authorizing the Winnebago County Board Chairman to Execute the First Amendment to Tower Site License Agreement, seconded by Board Member McDonald. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)
26. Board Member Lindmark made a motion to approve a Resolution Accepting Award and Authorizing the Winnebago County Board Chairman to Execute FY24 Law Enforcement Camera Grant – Fall Agreement, seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

#### **LEGISLATIVE AND LOBBYING COMMITTEE**

27. No Report.

#### **UNFINISHED BUSINESS**

28. **Appointments read in on June 27, 2024 – to be voted on July 25, 2024**

**A. Hulse Cemetery of Pecatonica Association, Annual Compensation: None**

Board Member Guevara made a motion to approve the Appointment (as listed below), seconded by Board Member Crosby. Discussion by Board Member Thompson. Motion was approved by a voice vote. (Board Member Thompson voted no.) (Board Members Hoffman and Penney were absent.)

1. Maggie Lannon (New Appointment), Chicago, Illinois, to serve 6-year term expiring May 2030

**Appointments read in on June 13, 2024 – to be voted on July 25, 2024**

**A. Rockford Corridor Improvement, Inc. Annual Compensation: None**

Board Member Hanserd made a motion to approve the Reappointments (as listed below), seconded by Board Member Guevara. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

1. Pastor Maurice A. West (Reappointment), Rockford, Illinois, to serve 3-year term expiring November 2026
2. LoRayne Logan (Reappointment), Rockford, Illinois, to serve 3-year term expiring November 2026

Board Member Guevara made a motion approve the Appointments (as listed below), seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

**B. Howard Union Cemetery Association, Annual Compensation: None**

1. George Fagerstrom (Reappointment), Pecatonica, Illinois, to serve 6-year term expiring June 2030
2. Kris Smith (New Appointment), Davis, Illinois, to serve 6-year term expiring June 2030

**ZONING COMMITTEE**

- A. Board Member Webster made a motion to approve of TA-01-24 An Ordinance Amending Unified Development Ordinance (UDO) Regarding Commercial Wind Power Generating Facilities/Wind Farms (aka Commercial Wind Energy Facilities) and Solar Farms (aka Commercial Solar Energy Facilities), County-wide (with amendments), seconded by Board Member Guevara. Discussion by Chief of the Civil Bureau Vaughn and Board Members Webster, Scrol, Arena, and Goral. Motion was approved by a roll call vote of 13 yes and 5 no votes. (Board Members Crosby, Fellars, Goral, Hanserd, and Scrol voted no.) (Board Members Hoffman and Penney were absent.)
- B. Board Member Webster made a motion to approve SU-04-24 A Special Use Permit (an Amendment to Enable Sales of Pre-Packaged Alcohol) for an Agri-Business that Allows U-Pick Operations (i.e. an Apple Orchard and Raspberry/Pumpkin Patches), a Cider Mill and Petting Zoo, Inclusive of Traditional Accessory Uses (i.e. Gift/Snack Shop, Parking,

Etc.) in the AG, Agricultural Priority District for the property that is commonly known as 8218 Cemetery Road, Winnebago, IL 61088 in Burritt Township, District 1 (with conditions), seconded by Board Member Goral. Discussion by Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Members Hoffman and Penney were absent.)

### NEW BUSINESS

29. **(Per County Board rules, passage will require a suspension of Board rules).**

Board Member Webster spoke of a code that passed pertaining to solar and wind.

### ANNOUNCEMENTS & COMMUNICATION

30. County Clerk Gummow submitted the Items Listed Below as Correspondence which were “Placed on File” by Chairman Chiarelli:

- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
  - a. Byron Station, Units 1 and 2 – Confirmation of Initial License Examination
  - b. Byron Station, unit No. 2 – Authorization and Safety Evaluation for Alternative Request No. I4R-24 (EPID L-2023-LLR-0050)
  - c. Federal Register/Vol. 89, No. 127/Tuesday, July 2, 2024/Notices
  - d. Federal Register/Vol. 89, No. 131/Tuesday, July 9, 2024/Notices
- B. County Clerk Gummow submitted from Charter Communications a Quarterly Franchise Fee Payment for the Village of Rockton.
- C. County Clerk Gummow submitted from Theresa Grennan, Chief Deputy Winnebago County Treasurer the following:
  - a. Collateralization Report – May 31, 2024
  - b. Investment Report - as of June 1, 2024
  - c. Winnebago County Treasurer Bank Balances –May, 2024
- D. County Clerk Gummow submitted a Monthly Report from the Winnebago County Clerk’s Office for June, 2024.

Board Member McDonald spoke of the Rhythm of the Heart Festival this Saturday in Loves Park.

Board Member Sweeney appreciates Board Member Lindmark, Mayor McNamara, and Rockford Police Chief Carla Redd regarding ATV issues.

ADJOURNMENT

31. Chairman Chiarelli entertained a motion to adjourn. County Board Member Guevara moved to adjourn the meeting, seconded by Board Member Webster. Motion was approved by a voice vote. (Board Members Hoffman and Penney were absent.) The meeting was adjourned at 6:47 p.m.

Respectfully submitted,



Lori Gummow

County Clerk

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**REGULAR ADJOURNED MEETING  
WINNEBAGO COUNTY BOARD  
AUGUST 8, 2024**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, August 8, 2024 at 6:00 p.m.

Chairman Chiarelli requested a moment of silence for the passing of a former County Board Chairman Larry Ralston.

2. Board Member McCarthy gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 17 Present. 3 Absent. (Board Members Arena, Butitta, Booker, Crosby, Goral, Hanserd, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Penney, Salgado, Scrol, Sweeney, Thompson and Webster. (Board Members Fellars, Guevara, and Tassoni were absent.)

**AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS**

5. Awards - None

Presentations- None

Public Hearings - None

Public Participation – Janice Mathis, Faith and Blue National Event on October 12, 2024  
Honoring Clergy and Police, Pro

Lori Flemming, Faith and Blue National Event, Pro

Stephanie Hicks, Upcoming clinic (Pet) in coordination with Animal Services, Pro

**APPROVAL OF MINUTES**

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Webster made a motion to approve County Board Minutes of June 27, 2024 and layover County Board Minutes of July 25, 2024, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Members Fellars, Guevara, and Tassoni were absent.)

**CONSENT AGENDA**

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for August 8, 2024. Board Member Goral made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Hoffman. Motion was approved by a unanimous vote of all members present. (Board Members Fellars, Guevara, and Tassoni were absent.)

### APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments shall lay over until the second board meeting after they are first introduced)**

### REPORTS FROM STANDING COMMITTEES

#### FINANCE COMMITTEE

9. No Report.

#### ZONING COMMITTEE

10. No Report.

#### ECONOMIC DEVELOPMENT COMMITTEE

11. Board Member Sweeney made a motion to approve a Resolution Granting Authority to the Winnebago County Board Chairman to Execute the Documents Necessary to Complete a Loan for \$75,000 from the Revolving Loan Fund to PrintJet Corporation, seconded by Board Member Hanserd. Motion was approved by a unanimous vote of all members present. Board Member Sweeney reminded the Board of their \$1000 allotments.

#### OPERATIONS & ADMINISTRATIVE COMMITTEE

12. Board Member McDonald made a motion to approve a Resolution Submitting to the Electors by Referendum the Question of Imposing a One-Half (1/2) Percent Special County Retailers' Occupation Tax (Sales Tax) for Mental Health Purposes for a Period not to Exceed Five (5) Years, Effective July 1, 2026, for the County of Winnebago, Illinois, seconded by Board Member Hanserd. Discussion by Chief of the Civil Bureau Vaughn and Board Members Butitta, Webster, and McDonald. Board Member Butitta made a motion to send back to Committee, seconded by Board Member Webster. Further Discussion by Chief of the Civil Bureau Vaughn and Board Members Goral, Crosby, Webster, Sweeney, Butitta, Nabors, Arena, Thompson, and Lindmark. Board Member Crosby made a motion to call the question, second by Board Member Hanserd. Motion to call the question failed by a roll call vote of 9 no and 8 yes votes. (Board Members Arena, Butitta, Lindmark, McDonald, Nabors, Penney, Sweeney, Thompson, and Webster voted no.) (Board Members Fellars, Guevara, and Tassoni were absent.) Discussion by

Board Member Penney, Webster, Nabors, Goral, and Salgado. Motion to send back to committee failed by a roll call vote of 15 no and 2 yes votes. (Board Members Arena, Booker, Crosby, Goral, Hanserd, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Penney, Salgado, Scrol, Sweeney, and Thompson voted no.) (Board Members Fellars, Guevara, and Tassoni were absent.) Discussion by Board Member Butitta, Arena, Lindmark, McCarthy, Nabors, and Salgado. The original motion was approved by a roll call vote of 15 yes votes and 2 no votes. (Board Members Butitta and Webster voted no.) (Board Members Fellars, Guevara, and Tassoni were absent.)

### **PUBLIC WORKS COMMITTEE**

13. No Report.

### **PUBLIC SAFETY AND JUDICIARY COMMITTEE**

14. No Report.

### **LEGISLATIVE AND LOBBYING COMMITTEE**

15. Board Member Salgado made a motion to approve a Resolution Authorizing the Winnebago County Board Chairman to Execute a Professional Service Agreement by and Between the Ferguson Group (“TFG”) and the County of Winnebago for Grant Writing Services, seconded by Board Member Sweeney. Discussion by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Members Fellars, Guevara, and Tassoni were absent.) Board Member Salgado announced there may be a Strategic Meeting in September.

### **UNFINISHED BUSINESS**

16. **Finance Committee**

- A. Board Member Butitta made a motion to approve an Ordinance for a Budget Amendment for Winnebago County Health Department Laid Over from July 25, 2024 Meeting, seconded by Board Member McDonald. Discussion by Board Member Butitta. Motion was approved by unanimous vote of all members present. (Board Members Fellars, Guevara, and Tassoni were absent.)

### **NEW BUSINESS**

17. **(Per County Board rules, passage will require a suspension of Board rules).**

### **ANNOUNCEMENTS & COMMUNICATION**

18. County Clerk Gummow submitted the Items Listed Below as Correspondence which were “Placed on File” by Chairman Chiarelli:

- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
- a. Braidwood Station, Units 1 and 2; and Byron Station, Unit Nos. 1 and 2-Issuance of Relief RE: Proposed Alternative Request Associated with Pressurizer Examinations (EPID L-2023-LLR-0062)
  - b. Byron Station-Integrated Inspection Report 05000454/2024002 and 05000455/2024002 and Exercise of Enforcement Discretion.
  - c. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; and R.E. Ginna Nuclear Power Plant-Issuance of Relief RE: Proposed Alternative Request Associated with Steam Generator Examinations (EPIDS L-20233-LLR-0053, L-2023-LLR-0054. L-2023-LLR-005, L-2023-LLR-0056).
- B. County Clerk Gummow submitted from Theresa Grennan, Chief Deputy Winnebago County Treasurer the following:
- a. Collateralization Report – June 31, 2024
  - b. Investment Report - as of July 1, 2024
  - c. Winnebago County Treasurer Bank Balances –June, 2024
- C. County Clerk Gummow submitted a Monthly Report from the Winnebago County Recorder’s Office for June, 2024.

Board Member Booker announced the upcoming Winnebago County Fair.

### ADJOURNMENT

19. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member Thompson. Motion was approved by a voice vote. (Board Members Fellars, Guevara, and Tassoni were absent.) The meeting was adjourned at 7:16 p.m.

Respectfully submitted,



Lori Gummow  
County Clerk

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# **CONSENT AGENDA**

## RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by  
**8 different organization for 8 Raffles.**

All applying organizations have complied with the requirements of the Winnebago County Raffle Ordinance. All fees have been collected, bonds received and all individuals involved with the raffles have received the necessary Sheriff's Department clearance.

The Following Have Requested A Class A, General License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
31147	1	Boys & Girls Club of Rockford	9/12/2024	\$4,000.00
31148	1	Youth Services Network	10/12/2024	\$4,999.00
31149	1	Tri County Alliance	08/12/24-01/04/25	\$18,425.00
31150	1	Winnebago-Boone Farm Bureau Foundation	9/14/2024	\$2,500.00
31151	1	Harlem-Roscoe Firemen's Association	9/8/2024	\$1,100.00
31153	1	Patriots Gateway Community Center	9/26/2024	\$1,000.00
31154	1	Lifescape Community Services	9/21/2024	\$1,000.00

The Following Have Requested a Class B, MULTIPLE (2, 3 OR 4) LICENSE				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested a Class C, One Time Emergency License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested a Class D,E,& F Limited Annual License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
31152	1	Hononegah Booster Club	08/12/24-08/12/25	\$5,000.00

This concludes my report,

Deputy Clerk Daisy Carrillo

LORI GUMMOW  
Winnebago County Clerk

Date 22-Aug-24

# Appointments



# **Reports of Standing Committees**

# **FINANCE COMMITTEE**



# Resolution Executive Summary

Prepared By: Marlana Dokken  
Committee: Finance Committee  
Committee Date: August 15, 2024  
Resolution Title: RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS TO THE WINNEBAGO COUNTY CORONER'S OFFICE  
County Code: n/a  
Board Meeting Date: August 22, 2024

## Budget Information:

Was item budgeted? Yes	Appropriation Amount: n/a
If not, explain funding source: Opioid Lawsuit Settlement	
ORG/OBJ/Project Code:	Budget Impact: None

Background Information: Nationwide settlements have been reached to resolve Opioid litigation brought by states and local political subdivisions against distributors. The ensuing lawsuit resulted in settlements for Winnebago County, of which a portion shall be distributed to the Coroner's Office pursuant to its submitted proposal.

Recommendation: Approve the attached proposal.

Contract/Agreement: The funding award is available for review.

Legal Review: n/a

Follow-Up: n/a

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CR \_\_\_\_\_

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JOHN BUTITTA

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**RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS  
TO THE WINNEBAGO COUNTY CORONER'S OFFICE**

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**WHEREAS**, on December 1, 2023, the County Board for the County of Winnebago, Illinois adopted a Resolution establishing the Winnebago County Opioid Settlement Funding Allocation Policy; and

**WHEREAS**, as settlements are reached to resolve opioid litigation and funding is allocated to the State of Illinois and local governments, including Winnebago County, Illinois, the County desires to allocate Opioid settlement funding to approved Winnebago County departments per the Winnebago County Opioid Settlement Funding Allocation Policy; and

**WHEREAS**, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the attached proposal and after having conferred with County Administration, recommends its approval by the County Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that the Winnebago County Coroner's Office Opioid Settlement proposal is hereby approved, a copy of which is attached to this Resolution as Exhibit A.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman, the Finance Department, Winnebago County Coroner, and the Chairman's Office of Criminal Justice Initiatives.

Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

\_\_\_\_\_  
JAIME SALGADO, VICE CHAIRMAN

\_\_\_\_\_  
JAIME SALGADO, VICE CHAIRMAN

\_\_\_\_\_  
JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

\_\_\_\_\_  
JOHN F. SWEENEY

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH V. CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



**WINNEBAGO COUNTY CORONER**  
**WINNEBAGO COUNTY OPIOID SETTLEMENT**  
**REQUEST FOR INTERNAL DISTRIBUTION**

**PROPOSAL**

Please submit your proposal using this template. Identify the **Core Strategy** and **Use** you determine to be the most appropriate use of funds. Please describe your proposed project to include evidence of need, as well as a description of proposed use for each Core Strategy. If you propose to address more than one Use in a Core Strategy, please clearly identify each Use within the narrative:

CORE STRATEGY:	TO RETAIN THE CURRENT GRANT FUNDED COMMUNITY CARE COORDINATOR POSITION
Uses(s):	To continue to support those in our community that are navigating the loss of a loved one due to opioid overdose.

The need to retain the Community Care Coordinator position within the Coroner's Office is multi-faceted. The most important of which is to continue to help reshape family's lives after loss due to an opioid overdose. The Community Care Coordinator has been tasked with community outreach, education and overdose prevention efforts. Partnering with local non-profit organizations, the Winnebago County Health Department, substance use disorder treatment providers, hospitals and others in an effort to rebuild a community that is being plagued with an unprecedented number of overdose deaths.

This fast-moving epidemic does not distinguish between age, sex, socioeconomic status or race and has quickly become the number one cause of unnatural deaths handled within our office. This crisis has manifested itself into multiple public health consequences which include but are not limited to; neonatal abstinence syndrome, increased spread of infectious diseases, homelessness and crime. The extent of these problems provides evidence of the seriousness of the crisis within our county. Perhaps none of these problems has heightened the awareness of the community to the same degree as the recent dramatic increase in opioid overdose deaths.

With the retention of our current grant funded Community Care Coordinator, we are confident that the efforts brought forth, along with community partners, will continue to help break through the cycle through outreach, education and prevention strategies.

Have you applied to other funding sources to implement all, or parts, of this project?

No

Please describe. Include funding source, year, amount, whether the application was successful, and relevant information:

Typically, there are very few grants that apply to the work or needs of a Coroner Department, though we are always searching.

# WINNEBAGO COUNTY OPIOID SETTLEMENT

## Budget Detail Worksheet and Narrative

A. **Personnel / Salary**— List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Ciceli McLin/Community Care Coordinator	Year 1 – Up to	\$52,000.00
Ciceli McLin/Community Care Coordinator	Year 2 – Up to	54,080.00
<b>TOTAL SALARY</b>		<b>\$106,080.00</b>

**SALARY NARRATIVE:**

Salary to retain the current position of Community Care Coordinator for two more years, including cost of living increases.

B. **Fringe Benefits**—Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and for 100% time devoted to the project.

Name/Position	Computation	Cost
Ciceli McLin/Community Care Coordinator	FICA/Medicare – 2 Years	\$8,115.00
	Retirement – 2 Years	\$1,803.00
	Life Insurance – 2 Years	\$91.00
	Health Insurance – 2 Years	\$22,094.00
<b>TOTAL FRINGE</b>		<b>\$32,103.00</b>



**FRINGE NARRATIVE:**

FICA and Medicare based on 7.65% of wages.  
 Retirement based on 1.70% of wages.  
 Life Insurance based \$45.50 per year.  
 Health insurance based on "Employee" at \$920.59 per month per year.

C. **Travel** -- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Training	TBD	Education and Lodging	2 Years	\$4,000.00
County Car Pool Expense and Per Diem Fees		County Vehicle	2 Years	\$1,000.00
<b>TOTAL TRAVEL</b>				<b>\$5,000.00</b>

**TRAVEL NARRATIVE:**

To provide access and accommodations for specialized opioid crisis/grief training.  
 Per Diem calculated at location rate.

**D. Supplies**

Supply Item	Computation	Cost
<b>TOTAL SUPPLIES</b>		<b>\$0.00</b>

**SUPPLY NARRATIVE:**

N/A

**E. Other Costs**

Item	Computation	Cost
Outreach Event Costs	2 Years	\$10,000.00
Wireless Service	2 Years	\$1,440.00
<b>TOTAL OTHER</b>		<b>\$11,440.00</b>

**OTHER COSTS NARRATIVE:**

Outreach event costs will address the need to communicate, educate, and provide prevention events, including but not limited to rental fees, handouts, tablecloths, signage, educational displays and interactive props.  
Continued wireless service for provided cell phone.

### BUDGET SUMMARY

Budget Category	Amount
A. Personnel	<b>\$106,080.00</b>
B. Fringe Benefits	<b>\$32,103.00</b>
C. Travel	<b>\$5,000.00</b>
D. Supplies	<b>\$0.00</b>
E. Other Costs	<b>\$11,440.00</b>
<b>TOTAL PROJECT COSTS</b>	<b>\$154,623.00</b>



# Resolution Executive Summary

Prepared By: Marlana Dokken  
Committee: Finance Committee  
Committee Date: August 15, 2024  
Resolution Title: RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS TO THE WINNEBAGO COUNTY HEALTH DEPARTMENT  
County Code: n/a  
Board Meeting Date: August 22, 2024

## Budget Information:

Was item budgeted? Yes	Appropriation Amount: n/a
If not, explain funding source: Opioid Lawsuit Settlement	
ORG/OBJ/Project Code:	Budget Impact: None

Background Information: Nationwide settlements have been reached to resolve Opioid litigation brought by states and local political subdivisions against distributors. The ensuing lawsuit resulted in settlements for Winnebago County, of which a portion shall be distributed to the Winnebago County Health Department pursuant to its submitted proposal.

Recommendation: Approve the attached proposal.

Contract/Agreement: The funding award is available for review.

Legal Review: n/a

Follow-Up: n/a

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CR \_\_\_\_\_

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JOHN BUTITTA

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**RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS  
TO THE WINNEBAGO COUNTY HEALTH DEPARTMENT**

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**WHEREAS**, on December 1, 2023, the County Board for the County of Winnebago, Illinois adopted a Resolution establishing the Winnebago County Opioid Settlement Funding Allocation Policy; and

**WHEREAS**, as settlements are reached to resolve opioid litigation and funding is allocated to the State of Illinois and local governments, including Winnebago County, Illinois, the County desires to allocate Opioid settlement funding to approved Winnebago County departments per the Winnebago County Opioid Settlement Funding Allocation Policy; and

**WHEREAS**, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the attached proposal and after having conferred with County Administration, recommends its approval by the County Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that the Winnebago County Health Department Opioid Settlement proposal is hereby approved, a copy of which is attached to this Resolution as Exhibit A.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman, the Finance Department, Winnebago County Health Department, and the Chairman's Office of Criminal Justice Initiatives.

Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

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JOHN BUTITTA, CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

\_\_\_\_\_  
JOHN F. SWEENEY

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH V. CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



**WINNEBAGO COUNTY HEALTH DEPARTMENT  
WINNEBAGO COUNTY OPIOID SETTLEMENT  
REQUEST FOR INTERNAL DISTRIBUTION**

**PROPOSAL**

Please submit your proposal using this template. Identify the **Core Strategy** and **Use** you determine to be the most appropriate use of funds. Please describe your proposed project to include evidence of need, as well as a description of proposed use for each Core Strategy. If you propose to address more than one Use in a Core Strategy, please clearly identify each Use within the narrative:

CORE STRATEGY:	MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT
Uses(s):	Increase distribution of MAT (MAR) to individuals who are uninsured or whose insurance does not cover the needed service focused in rural and access challenged communities in Winnebago, County;
<p>Opioid Use Disorder (OUD) affects millions of Americans with estimates placing 6.7 – 7.6 million adults afflicted by this disorder. <a href="#">IDPH data</a> for 2022 shows Illinois opioid overdose (OD) deaths at 3,261 with an additional 15,286 non-fatal ODs. Emergency Medical Services (EMS) is strained with 20,000 responses to opioid ODs in 2022. In 2022, Winnebago County saw 340 Emergency Department visits and 167 opioid deaths.</p> <p>Historically, psychiatrists were trained to care for patients’ recovery with OUD. It is estimated that by 2025, the general demand for psychiatrists will surpass the supply by up to 15,000 clinicians. OUD cannot be managed by psychiatrist care alone.</p> <p>Medication Assisted Recovery (MAR) is first line treatment for OUD and includes methadone, buprenorphine, buprenorphine/naloxone, and naltrexone. These medications, in combination with behavioral therapies, aid in successfully ending opioid use by addressing physical difficulties such as withdrawal symptoms. There is abundant evidence that treatment with MAR reduces opioid use, increases quality of life and the likelihood people remain in treatment, and reduces relapse and overdose mortality.</p> <p>Despite the evidence of the efficacy of MAR, there is a significant gap in care for providing MAR for patients with OUD, with less than 13% receiving these life-saving medications. Many barriers prevent patients from accessing treatment. Patients often have difficulty locating prescribing clinicians and frequently face transportation barriers. Within Winnebago County, the overwhelming majority of physicians providing MAR are in and around the City of Rockford; according to the State of Illinois Opioid Dashboard there are no MAR providers in rural Winnebago County. The current providers in the Rockford area are not able to provide</p>	

coverage for all those affected with OUD. Additionally, uninsured patients may be unable to afford prescriptions or locate treatment programs that will accept patients without insurance. For patients experiencing homelessness, these barriers are exacerbated. The COVID-19 pandemic heightened these access challenges while also leading to increased isolation and disruption in behavioral health supports. Until recently, federal law required training for providers before they were allowed to prescribe MAR, creating another barrier to care. This federal requirement was recently eliminated thus allowing prescribers to incorporate MAR therapy into their practice. Unfortunately, many physicians are still unaware of this lifted restriction or are resistant to offering MAR therapy in their practice which is concerning, especially in the rural areas of the county.

To reduce access barriers, especially in rural areas of the county and underrepresented groups, the Winnebago County Health Department will partner with the UIC College of Pharmacy to implement an interprofessional telehealth MAR program for rural Winnebago County residents. Individuals can solicit care directly or via provider referral. Physician-led protocols will be developed allowing clinical pharmacists to drive the medication integration. Harm Reduction staff will coordinate necessary social services including behavioral health, housing, and employment resources, rounding out the care team.

Patients will schedule telehealth visits to determine a comprehensive OUD treatment plan. When patients meet protocol criteria, the pharmacist will initiate MAR therapy following the approved physician protocol. Harm Reduction Staff will identify and implement additional social services including behavioral health, housing, and other needs. Clinical pharmacists will conduct patient visits weekly to monitor and adjust MAR while Harm Reduction staff schedule appropriate follow up based on patient needs. Those who do not meet protocol criteria will be contacted by the physician team member for assessment and treatment. The telehealth team will communicate medication and social service plan to the patient's primary care physician quarterly.

According to [SAMHSA](#), evidence for MAR in combination with counseling and behavioral therapy improved patient survival, retention in treatment, and the ability to gain and maintain employment while decreasing illicit opioid use and criminal activity. The Utah Opioid Community Collaborative is a specific example of success in an interprofessional model working with a population similar to Winnebago County.

Results from use of telehealth in delivering MAR is also positive. Brown University reported an overall satisfaction rate of 92.3% with telephone counseling in a MAR therapy program from patients and counselors. The majority of individuals (70.9%) reported that telehealth helped the same with OUD as in-person visits while 16.4% said it helped more.

Health equity is an important goal for the community. Black and African American individuals have the highest rate of drug overdose and death in our community, so services will be provided with an equity lens. Impact will be monitored to assess the projects effect in marginalized communities.



CORE STRATEGY:	EXPANDED SYRINGE SERVICE PROGRAMS
Use(s):	Provide comprehensive Syringe Services Programs with wrap-around services, including linkage to OUD treatment (MAT/MAR), access to and disposal of sterile syringes and injection equipment, vaccination, testing, and linkage to care and treatment of infectious diseases.
<p>WCHD is committed to reducing the incidence of overdose deaths, infectious disease, and other harms associated with substance use disorders through the WINNIE Harm Reduction Program. Harm Reduction Services are part of the continuum of care to address substance use disorders including OUD. Services currently provided by WCHD include:</p> <ul style="list-style-type: none"> <li>• Providing education, counseling, and referral to treatment for substance use disorders.</li> <li>• Training and distribution of naloxone and testing kits for drug adulterants such as fentanyl, xylazine, and benzodiazepines.</li> <li>• Reducing the transmission of infectious diseases including sexually transmitted infections (STI's), HIV, viral hepatitis through screening/testing, treatment, education regarding safer sex practices, and the distribution of condoms.</li> <li>• Providing pre-exposure prophylaxis against HIV (PrEP).</li> <li>• Vaccinating against vaccine preventable diseases including Hepatitis.</li> <li>• Access and education regarding the use of gun locks.</li> </ul> <p>The WINNIE Harm Reduction Program will be expanded to include Syringe Service Programming (SSP) for Persons Who Inject Drugs (PWID) with access to and disposal of sterile syringes and injection equipment.</p> <p>According to the CDC:</p> <ul style="list-style-type: none"> <li>• <i>Nearly 30 years of research shows that comprehensive SSPs are safe, effective, and cost-saving, do not increase illegal drug use or crime, and play an important role in reducing the transmission of viral hepatitis, HIV and other infections.</i></li> <li>• <i>SSPs protect the public and first responders by facilitating the safe disposal of used needles and syringes. Providing testing, counseling, and sterile injection supplies also helps prevent outbreaks of other infectious diseases.</i></li> </ul> <p>SSPs save lives and help those experiencing a substance use disorder get the support needed to regain a healthy life, while reducing the impact of drug use on the community. Through SSPs, both overdoses and transmission of infectious disease including HIV can be prevented through engagement of community Persons Who Inject Drugs (PWID). (<a href="https://www.cdc.gov/ssp/index.html">https://www.cdc.gov/ssp/index.html</a>)</p> <p>The Communities of Concern Workgroup (COC) convened by WCHD will continue to build and maintain a network of influencers within the COC populations to assist in the implementation of harm reduction strategies. This will ensure marginalized and/or highly</p>	

stigmatized populations (COC i.e. people of color, women, transgender persons) in rural communities have access to these services.

Qualitative and quantitative data will be useful to identify gaps in service provision, improving program services and developing goals and objectives. WCHD will continue to work with the WC Coroner's office the Opioid Response Team to access current and accurate data. Additional data will also be gathered from IDPH's Opioid Surveillance Grant.

CORE STRATEGY:	NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES
Use(s):	Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.
The WINNIE Program provides education and training to participants on the use of naloxone to prevent overdose deaths as part of its Harm Reduction strategies. This will expand into the rural and underserved communities in Winnebago County. This effort will align with the WCHD Drug Overdose Prevention Program to provide rescue effort training throughout Winnebago County.	

Have you applied to other funding sources to implement all, or parts, of this project?

Please describe. Include funding source, year, amount, whether the application was successful, and relevant information:

The Drug Overdose Prevention Program (DOPP) is currently funded by an Illinois State Opioid Response Grant funded by Illinois Department of Human Services – Division of Substance use Prevention and Recovery.

WCHD and UIC College of Pharmacy submitted a grant proposal to the Winnebago County Mental Health Board for 2024-2027 in the amount of \$6,747,320.14 that was not funded.

WCHD applied for “Implementing Overdose Prevention Strategies at the Local Level” IPPSLL funding from NACCHO in the amount of \$244,013.70 in 2022 to provide a syringe program but it was not funded.

Currently, WCHD is applying for funds from the US Department of Justice, Office of Justice Programs, Bureau of Justice Assistance to provide a Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program.

# WINNEBAGO COUNTY OPIOID SETTLEMENT

## Budget Detail Worksheet and Narrative

A. **Personnel / Salary**— List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
TBD/Harm Reduction Specialist	(2080 hr. X \$25.27) x 2 years	\$105,123
Corey Lersch/ Sup Health Protection	(\$31.68 X 104 hours) + (\$31.68 x 104 hours)	\$6,590
<b>TOTAL SALARY</b>		<b>\$111,714</b>

**SALARY NARRATIVE:**

Corey Lersch, Health Protection Supervisor, will support a qualified candidate, Harm Reduction Specialist, in the delivery of harm reduction services which include: providing education, counseling, and referral to treatment for substance use disorders; training and distribution of naloxone and testing kits for drug adulterants such as fentanyl, xylazine, and benzodiazepines; reducing the transmission of infectious diseases including sexually transmitted infections (STI's), HIV, viral hepatitis through screening/testing, treatment, education regarding safer sex practices, and the distribution of condoms; providing pre-exposure prophylaxis against HIV (PrEP); vaccinating against vaccine preventable diseases including Hepatitis; and accessing and education regarding the use of gun locks. Additionally, Harm Reduction Staff will identify and implement linkages to additional social services including behavioral health, housing, and other needs.

B. **Fringe Benefits**—Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and for 100% time devoted to the project.

Name/Position	Computation	Cost
TBD/Harm Reduction Specialist	\$105,123 x %21.75	\$22,864
Corey Lersch/Health Protection Supv	\$6,590 x %21.75	\$1,433
<b>TOTAL FRINGE</b>		<b>\$24,297</b>

**FRINGE NARRATIVE:**

The health department provides a comprehensive benefit plan that includes mandatory FICA match, life insurance, health insurance and Illinois Municipal Retirement Fund match. Health insurance premiums vary widely and make up over 2/3 of the total fringe rate of %21.75. This formula was based upon an analysis of historical health plan elections made by these individuals in this practice are. This is the best estimate of the fringe benefit rate at this time.

C. **Travel** -- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Local Travel	Winnebago County	\$.67 per mile	(7,498 miles x \$.67)	\$5,024
<b>TOTAL TRAVEL</b>				<b>\$5,024</b>

**TRAVEL NARRATIVE:**

Travel expense will be paid to the harm reduction specialists to reimburse for personal car mileage of approximately 312 miles per month for 24 months to attend meetings, disperse kits and engage with appropriate community partners.

**D. Supplies**

Supply Item	Computation	Cost
Suboxone MAR	\$100 per month x 15 patients x 24 months	\$36,000
Office Supplies	\$40.27 per month x 24 months	\$966
<b>TOTAL SUPPLIES</b>		<b>\$36,966</b>

**SUPPLY NARRATIVE:**

Suboxone or comparable drug treatment will be utilized for the Medication Assisted Recovery of patients with opioid addiction. The estimated cost is \$100 per month for the duration of treatment with 15 patients on average under the treatment plan or \$1,500 per month for 24 months of the grant period. Office supplies and materials consumption is estimated at 40.27 per month for a total of \$966.48.

**E. Other Costs**

Item	Computation	Cost
Contractual Services UIC	\$11,000 x 2 years	\$22,000.00
<b>TOTAL OTHER</b>		<b>\$22,000.00</b>

**OTHER COSTS NARRATIVE:**

Medication Assisted Recovery is performed by appropriate medically credentialed personnel provided by University of Chicago @ Rockford with drug therapy dispersed by licensed pharmacists.

**BUDGET SUMMARY**

Budget Category	Amount
A. Personnel	<b>\$111,714</b>
B. Fringe Benefits	<b>\$24,296</b>
C. Travel	<b>\$5,024</b>
D. Supplies	<b>\$36,966</b>
E. Other Costs	<b>\$22,000</b>
<b>TOTAL PROJECT COSTS</b>	<b>\$200,000</b>



# Resolution Executive Summary

Prepared By: Marlana Dokken  
Committee: Finance Committee  
Committee Date: August 15, 2024  
Resolution Title: RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS TO THE WINNEBAGO COUNTY SHERIFF'S OFFICE  
County Code: n/a  
Board Meeting Date: August 22, 2024

## Budget Information:

Was item budgeted? Yes	Appropriation Amount: n/a
If not, explain funding source: Opioid Lawsuit Settlement	
ORG/OBJ/Project Code:	Budget Impact: None

Background Information: Nationwide settlements have been reached to resolve Opioid litigation brought by states and local political subdivisions against distributors. The ensuing lawsuit resulted in settlements for Winnebago County, of which a portion shall be distributed to the Winnebago County Sheriff's Office pursuant to its submitted proposal.

Recommendation: Approve the attached proposal.

Contract/Agreement: The funding award is available for review.

Legal Review: n/a

Follow-Up: n/a

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CR \_\_\_\_\_

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JOHN BUTITTA

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**RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS  
TO THE WINNEBAGO COUNTY SHERIFF'S OFFICE**

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**WHEREAS**, on December 1, 2023, the County Board for the County of Winnebago, Illinois adopted a Resolution establishing the Winnebago County Opioid Settlement Funding Allocation Policy; and

**WHEREAS**, as settlements are reached to resolve opioid litigation and funding is allocated to the State of Illinois and local governments, including Winnebago County, Illinois, the County desires to allocate Opioid settlement funding to approved Winnebago County departments per the Winnebago County Opioid Settlement Funding Allocation Policy; and

**WHEREAS**, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the attached proposal and after having conferred with County Administration, recommends its approval by the County Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that the Winnebago County Sheriff's Office Opioid Settlement proposal is hereby approved, a copy of which is attached to this Resolution as Exhibit A.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman, the Finance Department, Winnebago County Sheriff's Office, and the Chairman's Office of Criminal Justice Initiatives.

Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

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JOHN BUTITTA, CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

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JOHN F. SWEENEY

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MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH V. CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS





**WINNEBAGO COUNTY SHERIFF’S OFFICE (JAIL)**  
**WINNEBAGO COUNTY OPIOID SETTLEMENT**  
**REQUEST FOR INTERNAL DISTRIBUTION**

**PROPOSAL**

Please submit your proposal using this template. Identify the **Core Strategy** and **Use** you determine to be the most appropriate use of funds. Please describe your proposed project to include evidence of need, as well as a description of proposed use for each Core Strategy. If you propose to address more than one Use in a Core Strategy, please clearly identify each Use within the narrative:

<b>CORE STRATEGY:</b>	<b>EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES / TREATMENT FOR INCARCERATED POPULATION</b>
Uses(s):	<b>SUPPORT PEOPLE IN TREATMENT AND RECOVERY / CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE) / ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS / PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)</b>
<p>The Winnebago County Jail has been working with technical assistance providers for over a year to implement medicated assistance treatment (MAT), an evidence-based therapy for the treatment of opioid use disorder. This expansion is part of a much larger program being funded by the Winnebago County Mental Health Tax (\$1.7 m).</p> <p>The final phase of the MAT project is assistance in transitioning to the community. <i>This request is for one (1) Peer Navigator to support individuals transitioning out of the Winnebago County Jail.</i> The Navigator will participate in online training to become a Certified Peer Recovery Specialist (CPRS). The Navigator will maintain all records in a secure case management system.</p> <p>Because this is a mobile position that involves assisting individuals from jail or court to their treatment provider or meetings, a request was submitted to the Winnebago County Mental Health Board for one SUV to support the project. The SUV will only be used by the Navigator requested through this proposal.</p> <p>The Peer Navigator will play a crucial role in supporting individuals within the jail population who are receiving MAT for substance use disorders. Dependent on capacity, they may also provide these same services to other county criminal justice MAT clients provided they were</p>	

previously incarcerated in the Winnebago County Jail. The Peer Navigator will support individuals in treatment and recovery in the following ways:

1. **Continuity of Care:** When individuals transition out of jail, continuity of care is crucial. Peer navigators, individuals who have lived experience with addiction and recovery, help facilitate this transition by connecting them with community resources, treatment facilities, support groups, and medical professionals to ensure they continue their MAT and receive ongoing support.
2. **Addressing Barriers to Treatment:** Peer navigators are adept at identifying and addressing barriers to treatment adherence. They assist with issues such as transportation to appointments, access to resources, understanding medication regimens, and addressing misconceptions or concerns about treatment.
3. **Empowerment and Support for Reintegration:** Peer navigators empower individuals by providing guidance on building a sober support network, finding employment opportunities, accessing educational resources, and navigating the challenges of reintegration into society after incarceration.
4. **Enhanced Engagement and Support:** Peer navigators can establish trust and rapport with incarcerated individuals undergoing MAT in ways other cannot. Their shared experiences increases engagement, and provides a relatable support system.
5. **Improved Treatment Adherence:** Peer navigators help individuals understand the importance of adhering to their MAT regimen, ensuring they take their medications as prescribed. This guidance and support can contribute to better treatment outcomes and reduced relapse rates.
6. **Cultural Competence and Understanding:** Peers often have cultural competence and understanding of the unique challenges faced by individuals in the criminal justice system, especially those related to addiction and recovery. This bridges communication gaps and fosters a more effective support system.
7. **Reduced Recidivism:** By providing support and resources that aid in successful reentry into the community, MAT peer navigators contribute to reducing recidivism rates among individuals with substance use disorders.

Integrating a MAT peer navigator within the jail population's treatment framework will significantly improve the quality of care, increase treatment adherence, and facilitate successful reentry into the community, ultimately contributing to better overall outcomes for individuals struggling with substance use disorders. This final phase of implementation is crucial to the success of the MAT program.

Have you applied to other funding sources to implement all, or parts, of this project?

Yes  No

Please describe. Include funding source, year, amount, whether the application was successful, and relevant information:

The Winnebago County Mental Health Board funds the 1.7 million dollar mental health program in the jail. The WCCMHB increased our funding in 2023 to include MAT. In 2024, we applied to the WCCMHB for 1 vehicle to support the Navigator program.

This request is for the staff, one Navigator. In 2023 we applied for a Navigator through a one-year BJA grant but were not successful. In following up with BJA it was simply due to having too many applicants.

# WINNEBAGO COUNTY OPIOID SETTLEMENT

## Budget Detail Worksheet and Narrative

**Personnel / Salary**– List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
TBD / Peer Navigator	50000 (annual salary) x 2 (years)	100,000
<b>TOTAL SALARY</b>		<b>\$100,000</b>

**SALARY NARRATIVE:**

The Peer Navigator will assist individuals participating in MAT programming, primarily in the Winnebago County Jail but may include other county criminal justice department MAT clients. Navigator will provide coordinated case management including transportation to MAT related treatment, meetings, court appointments, and other services relevant to their recovery and well-being.

**50,000 (annual salary) x 2 (years) = \$100,000.00**

**A. Fringe Benefits**—Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and for 100% time devoted to the project.

Name/Position	Computation	Cost
TBD / Peer Navigator	7,650 (FICA @ 7.65%) + 1,700 (Retirement @ 1.7%) + 27,851 (Health Year 1) + 27,851 (Health Year 2) + 45.50 (Life Year 1) + 45.50 (Life Year 2)	65,143
<b>TOTAL FRINGE</b>		<b>\$65,143</b>

**FRINGE NARRATIVE:**

**Navigator Fringe:** 7,650 (FICA @ 7.65%) + 1,700 (Retirement @ 1.7%) + 27,851 (Health Year 1) + 27,851 (Health Year 2) + 45.50 (Life Year 1) + 45.50 (Life Year 2) = \$65,143 Fringe, years 1 & 2

**B. Travel** -- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Client Transportation to opioid-related appts.	Local	Mileage	75 (miles) x 0.67 (rate) x 104 (weeks)	5,226
<b>TOTAL TRAVEL</b>				<b>\$5,226</b>

**TRAVEL NARRATIVE:**

Funding for transportation is crucial as the navigator is responsible for transporting clients to treatment appointments, local service providers, court appointments (related to opioid use disorder), and to support group meetings.

**75 (miles) x 0.67 (rate) x 104 (weeks) = \$5,226 (2 years)**

**C. Supplies**

Supply Item	Computation	Cost
General Office: paper, pens, waste basket, stapler, business cards, printing.	24 (mos) x 10 (cost/mo)	240
Laptop	1800 (one-time purchase) x 1 (units)	1800
Mouse, laptop accessories	75 (one-time purchase) x 1 (units)	75
Adobe	250 (annual) x 2 (years) x 1 (units)	500
Microsoft	325 (one-time cost) x 1 (units)	325
Case Management Licenses	\$60 (mo) x 2 (Staff) x 24 (mo)	2880
Custom Reports / Set up	1000 (one time cost)	1000
Training	2500 (one-time cost) x 1 (staff)	2500
Cell Phone Service	\$75 (mo) x 1 (Staff) x 24 (mo)	1800
Cell Phone	\$600 (one-time cost) x 1 (units)	600
<b>TOTAL SUPPLIES</b>		<b>\$11,720</b>

**SUPPLY NARRATIVE:**

- **General Office:** paper, pens, waste basket, stapler, business cards, printing, etc. 24 (mos) x 10 (cost/mo) = \$240.00
- **Laptop:** to manage program on and off-site. 1800 (one time purchase x 1 (unit) = \$1800.00
- **Mouse, keyboard:** for Compliance Specialists to manage program on and off-site. 75 (one time hase) x 1 (unit) = \$75.00
- **Software:** Equal to or greater than Adobe. 250 (annual cost) x 2 (years) x 1 (staff) = \$500.00
- **Software:** Equal to or greater than Microsoft. 325 (one time cost) x 1 (unit) = \$325.00
- **Case Management License:** 2 staff will utilize case management software to track all clients static information as well as develop goal plans and create reports to ensure compliance with program. \$60 (mo cost) x 2 (Staff) x 24 (mo) = 2,880 (One staff is supervision)
- **Custom Reports:** needed for new case mgmt system set up 1000 (one time cost) x 1 (unit) = 1000.00
- **Training:** for staff to become Certified Peer Recovery Specialists 2500 (one-time cost) x 1 (staff) = \$2500.00
- **Cell Phone Service:** for Navigator mobil operations 75 (cost) x 24 (mo) = \$1,800.00
- **Cell Phones:** for Navigator mobil operations 600 (cost) x 1 (unit) = \$600.00

**240 + 1800 + 75 + 500 + 325 + 2880 + 1000 + 2500 + 1800 + 600 = \$11,720.00**

**BUDGET SUMMARY**

Budget Category	Amount
A. Personnel	<b>100,000</b>
B. Fringe Benefits	<b>65,143</b>
C. Travel	<b>5,226.00</b>
D. Supplies	<b>11,720</b>
E. Other Costs	
<b>TOTAL PROJECT COSTS</b>	<b>\$182,089.00</b>



# Resolution Executive Summary

Prepared By: Marlana Dokken  
Committee: Finance Committee  
Committee Date: August 15, 2024  
Resolution Title: RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS TO THE 17<sup>th</sup> JUDICIAL CIRCUIT COURT  
County Code: n/a  
Board Meeting Date: August 22, 2024

## Budget Information:

Was item budgeted? Yes	Appropriation Amount: n/a
If not, explain funding source: Opioid Lawsuit Settlement	
ORG/OBJ/Project Code:	Budget Impact: None

Background Information: Nationwide settlements have been reached to resolve Opioid litigation brought by states and local political subdivisions against distributors. The ensuing lawsuit resulted in settlements for Winnebago County, of which a portion shall be distributed to the 17<sup>th</sup> Judicial Circuit Court pursuant to its submitted proposal.

Recommendation: Approve the attached proposal.

Contract/Agreement: The funding award is available for review.

Legal Review: n/a

Follow-Up: n/a

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CR \_\_\_\_\_

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JOHN BUTITTA

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**RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS  
TO THE 17TH JUDICIAL CIRCUIT COURT**

---

**WHEREAS**, on December 1, 2023, the County Board for the County of Winnebago, Illinois adopted a Resolution establishing the Winnebago County Opioid Settlement Funding Allocation Policy; and

**WHEREAS**, as settlements are reached to resolve opioid litigation and funding is allocated to the State of Illinois and local governments, including Winnebago County, Illinois, the County desires to allocate Opioid settlement funding to approved Winnebago County departments per the Winnebago County Opioid Settlement Funding Allocation Policy; and

**WHEREAS**, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the attached proposal and after having conferred with County Administration, recommends its approval by the County Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that the 17<sup>th</sup> Judicial Circuit Court Opioid Settlement proposal is hereby approved, a copy of which is attached to this Resolution as Exhibit A.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman, the Finance Department, 17<sup>th</sup> Judicial Circuit Court, and the Chairman's Office of Criminal Justice Initiatives.



Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

\_\_\_\_\_  
JAIME SALGADO, VICE CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
JOHN F. SWEENEY

\_\_\_\_\_  
JOHN F. SWEENEY

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH V. CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



**17<sup>th</sup> JUDICIAL CIRCUIT COURT**  
**WINNEBAGO COUNTY OPIOID SETTLEMENT**  
**REQUEST FOR INTERNAL DISTRIBUTION**

**PROPOSAL**

Please submit your proposal using this template. Identify the **Core Strategy** and **Use** you determine to be the most appropriate use of funds. Please describe your proposed project to include evidence of need, as well as a description of proposed use for each Core Strategy. If you propose to address more than one Use in a Core Strategy, please clearly identify each Use within the narrative:

CORE STRATEGY:	Expansion of Warm Hand-Off Programs and Recovery Services: Provide comprehensive wrap-around services to individuals in recovery through transportation assistance.
Uses(s):	(B.) Support People in Treatment and Recovery: Provide Comprehensive wrap around services to individuals with OUD and any co-occurring SUD/MH Conditions including transportation. Provide or support Transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.  (D.) Address the Needs of Criminal Justice-Involved Persons: Support Treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/ MH conditions.

The Problem-Solving Courts (PSC) are treatment courts that provide wrap around treatment and intensive court supervision to participants to high risk and high need clients. These Court programs consist of Drug Court, TIP (mental health) Court, Veterans Court, Family Recovery Court, and Youth Recovery Court. These programs serve clients with severe substance use disorders and provide wrap around treatment services through residential treatment, intensive outpatient treatment, medication assisted treatment, recovery coaching, and therapy services. Of these participants, many have a diagnosis of Opioid Use Disorder (OUD) and those that do not have either a diagnosis of Substance Use Disorder or meet the criteria for Opioid Remediation Uses by have a Substance Use Disorder and/or Mental Health condition that puts them at risk of developing an OUD.

During the course of the participants' time in a Problem-Solving Court, the participant will be required to come to the Probation Department or Criminal Justice Center to provide a drug test a minimum of two to three times weekly as well as attend multiple treatment groups and individual therapy appointments per week. Many of the participants in the Problem-Solving Courts are indigent and have very little resources and therefore have significant limitations to transportation.

PSC participants that qualify for Medicaid may be able to set up Insurance funded transportation to some of their treatment services however this service is not available to all Medicaid clients and it is not allowable for transportation to court required drug testing or probation officer visits. When clients first enter the treatment courts, they often do not have insurance established and Lyft cards would assist in ensuring the clients are able to attend all of their treatment services and drug testing as required.

The PSC programs have been able to secure funding through grants to support bus passes for participants through Rockford Mass Transit (RMT), however there is a gap in transportation support as not all participants reside near a RMT bus route. Transportation support is being requested through Lyft gift cards in the amount of \$25 each to provide to clients for single use transportation arrangements to attend treatment, court, probation appointments, and drug tests while they are enrolled in the PSC. These Lyft cards would be tracked and inventoried and provided to clients that are either experiencing financial difficulty or to those that are just getting established in the program. The team will assist them on achieving transportation security through their program goals of obtaining valid driver's licenses, employment, and/ or benefits so they will not need the additional support of Lyft cards long term.

By removing barriers to accessing treatment, such as transportation issues, clients are more likely to follow through with treatment services to achieve recovery. The monitoring of random and frequent drug testing ensures that those with substance use disorders are maintaining sobriety while working towards long term recovery. The ability to provide Lyft cards to those struggling with transportation would greatly improve compliance with attending the much needed treatment services.

Have you applied to other funding sources to implement all, or parts, of this project?

# WINNEBAGO COUNTY OPIOID SETTLEMENT

## Budget Detail Worksheet and Narrative

- A. **Personnel / Salary**— List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
N/A		
<b>TOTAL SALARY</b>		

### SALARY NARRATIVE:

N/A
-----

- B. **Fringe Benefits**—Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and for 100% time devoted to the project.

Name/Position	Computation	Cost
N/A		
<b>TOTAL FRINGE</b>		

### FRINGE NARRATIVE:

N/A
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C. **Travel** -- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
N/A				
<b>TOTAL TRAVEL</b>				

**TRAVEL NARRATIVE:**

N/A

**D. Supplies**

Supply Item	Computation	Cost
Lyft Gift Cards (\$25 each)- Year 1	\$25 x 200 cards	\$5,000
Lyft Gift Cards (\$25 each)- Year 2	\$25 x 200 cards	\$5,000
<b>TOTAL SUPPLIES</b>		<b>\$10,000</b>

**SUPPLY NARRATIVE:**

The Problem-Solving Courts have approximately 245 participants at any given time enrolled in the treatment court programs. The approximate cost of a Lyft ride from towns within Winnebago County that are outside of the RMT bus route to the Courthouse area is approximately \$20-\$25 per ride. As RMT bus passes will still be utilized for all clients that reside near a bus route it is estimated that the PSC clients would utilize approximately 200 cards in the amount of \$25 per year would serve a total of 100 rides roundtrip for a total cost of \$5,000. The 17<sup>th</sup> Judicial Circuit is requesting funding for a two year period to support Lyft rides for treatment court participants for a total request of \$10,000 over the course of 2 years.

### BUDGET SUMMARY

Budget Category	Amount
A. Personnel	\$0
B. Fringe Benefits	\$0
C. Travel	\$0
D. Supplies	\$10,000
E. Other Costs	\$0
<b>TOTAL PROJECT COSTS</b>	<b>\$10,000</b>



# Resolution Executive Summary

**Prepared By:** Tanya Harris

**Committee:** Finance Committee

**Committee Date:** August 15, 2024

**Resolution Title:** Resolution authorizing settlement of a claim against the County of Winnebago entitled Thomas Truitt versus Winnebago County

**Board Meeting Date:** August 22, 2024

## Budget Information:

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount: \$37,741.25</b>
<b>If not, explain funding source:</b>	<b>Budget Impact: \$37,741.25</b>
<b>ORG/OBJ/Project Code:</b> 49400-43535	<b>Tort Judgement Fund/Worker's Comp Claims</b>

**Background Information:** Settlement for Thomas Truitt in the amount of \$37,741.25.

**Recommendation:** The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its July 25, 2024 meeting.

## Contract/Agreement:

**Legal Review:** Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

**Follow-Up:** N/A

**RESOLUTION**  
**of the**

**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: John Butitta

Submitted by: Finance Committee

2024 CR

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**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM  
AGAINST THE COUNTY OF WINNEBAGO ENTITLED  
THOMAS TRUITT VERSUS WINNEBAGO COUNTY**

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**WHEREAS**, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Thomas Truitt for injuries allegedly sustained while in the employment of the Highway Department, and,

**WHEREAS**, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$37,741.25 for the settlement funding for his Workers Compensation case; and,

**WHEREAS**, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Thomas Truitt versus County of Winnebago for injuries allegedly sustained by Thomas Truitt while in the employment of the Highway Department by payment of the amount of \$37,741.25 for the settlement for permanent disability for a Workers Compensation case.

**BE IT FURTHER RESOLVED**, that this Resolution for Thomas Truitt in the amount of \$37,741.25 shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.



Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

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JOHN F. SWEENEY

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

# **ZONING COMMITTEE**

**Attachment**  
**ZONING COMMITTEE**  
**OF THE COUNTY BOARD AGENDA**  
August 22, 2024

**Zoning Committee.....Jim Webster, Committee Chairman**

**PLANNING AND/OR ZONING REQUESTS:**

**TO BE LAID-OVER:**

1. ORDINANCE GRANTING SITE APPROVAL OF A 5 MW COMMERCIAL SOLAR ENERGY FACILITY (AKA A SOLAR FARM) ON A 32.33 +- ACRE SITE COMMONLY KNOWN AS 85XX ROTE ROAD (PIN: 12-13-201-001) AND 88XX ROTE ROAD (PIN: 12-13-101-004), ROCKFORD, ILLINOIS 61107, IN ROCKFORD TOWNSHIP, District 8, requested by Indigo Solar Project, LLC (a subsidiary of Cultivate Power, LLC), Lessee, represented by Angela Feria, Project Manager.  
**ZBA Recommendation: MOTION TO APPROVE w/ZBA AMENDMENTS FAILED (3-3)**  
**ZC Recommendation: TBD**
- 

2. **COMMITTEE REPORT (ANNOUNCEMENTS)** - *for informational purposes only; not intended as an official public notice*:
  - Chairman, Brian Erickson, hereby announces that a *Zoning Board of Appeals (ZBA)* meeting is *tentatively* scheduled for **Wednesday, October 9, 2024**, at 5:30 p.m. in Room 303 of the County Administration Building.
  - Chairman, Jim Webster, hereby announces that the next *Zoning Committee (ZC)* meeting is *tentatively* scheduled for **Wednesday, October 23, 2024**, at 5:30 p.m. in Room 303 of the County Administration Building.

**OPERATIONS &  
ADMINISTRATIVE  
COMMITTEE**



# Ordinance Executive Summary

**Committee Date:** Thursday, August 15, 2024  
**Committee:** Operations & Administrative  
**Prepared By:** Chris Dornbush & Ashley Spohr

**Document Title:** Ordinance Amending Sections Of Chapter 2 Of The Winnebago Code Of Ordinances Related To The Regional Planning And Development Department

**Board Meeting Date:** Thursday, August 22, 2024

**Budget Information:**

<b>Budgeted?</b> N/A	<b>Amount Budgeted?</b> N/A
<b>If not, originally budgeted, explain the funding source?</b> N/A	
<b>If ARPA or CIP funded, original Board approved amount?</b> N/A	
<b>Over or Under approved amount?</b> N/A <b>By:</b> \$	
<b>If ARPA funded, was it approved by Baker Tilly?</b> N/A	
<b>ORG/OBJ/Project Codes:</b> N/A	
<b>Descriptor:</b> N/A	
<b>Budget Impact?</b> \$0	

**Background Information:**

This is to change the name for Regional Planning & Economic Development Department to Community Development. Regional Planning & Economic Development Department (RPED) has recently had duties and responsibilities change. Planning, Zoning, and Building Divisions will remain together under the proposed department title of, “Community Development”. Economic Development Division will shift to the Board Office. These responsibility shifts are the reasoning for the name change, which will also lessen confusion for customers.

**Legal Review:**

Yes

**Follow-Up:**

Staff can provide updates to the Committee or entire Board as requested.

**ORDINANCE  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CO \_\_\_\_\_

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

**ORDINANCE AMENDING SECTIONS OF CHAPTER 2 OF THE WINNEBAGO CODE  
OF ORDINANCES RELATED TO THE REGIONAL PLANNING AND  
DEVELOPMENT DEPARTMENT**

**WHEREAS**, Chapter 2, Article IV, Division 3 of the Winnebago County Code of Ordinances (Code) established the Regional Planning and Development Department; and

**WHEREAS**, the County Board of the County of Winnebago, Illinois desires to amend Sections of Chapter 2 of the Code to effectuate the department name change from Regional Planning and Development Department to Community Development.

**NOW, THEREFORE, BE IT ORDAINED**, by the County Board of the County of Winnebago, Illinois, that Chapter 2 of the Winnebago County Code of Ordinances, is hereby amended to read as follows:

**Sec. 2-124. - Duties.**

The county administrator shall serve as a member of the county's leadership team and advise on a wide range of issues, including but not limited to strategy, policy, planning and provide communications.

(a) The county administrator shall be subject to the direction and control of the county board and shall supervise the administration of the following:

- (1) Purchasing;
- (2) Buildings and maintenance;
- (3) Functions of the supervisor of assessments;
- (4) Animal services;
- (5) Information technology;
- (6) Community development;
- (7) River Bluff Nursing Home;
- (8) County board office;
- (9) Veterans Memorial Hall;
- (10) Risk management program;
- (11) Chief financial officer. Budget and finance, under the direct supervision of the administrator; and
- (12) Human resources.

- (b) The county administrator shall have the authority to appoint an appropriate designee to assist in the supervision of the above departments.
- (c) The county administrator, or his or her designee, shall evaluate the performance of the directors and/or coordinators of the departments listed in subsection (a)(9) above.
- (d) The county administrator shall be responsible for managing operational budgets to achieve organizational strategic goals for the departments listed in subsection (a) above.
- (e) The county administrator shall:
  - (1) Maintain regular communication with all elected county officials as designated by the county board chairman.
  - (2) Notify the county board chairman of staff meetings convened for the purpose to discuss issues that may require legislative action by the county board.
  - (3) Assist the county board chairman and committee chairs in preparation of committee agendas, ordinances, resolutions and other business.
  - (4) Establish standard operational procedures or administrative policies.
  - (5) Serve as liaison to county board committees as assigned by the county board chairman.
- (f) Negotiate and enforce any collective bargaining agreements between the county and any employees governed by the state public employees labor relations act.
- (g) Assist the county board chairman in negotiating leases, contracts, and other agreements for goods or services, subject to the approval of the board;
- (h) Assist the county board to develop, install and maintain a centralized system for purchasing goods and services on behalf of county departments and functions; and
- (i) Perform other duties assigned by the county board.

(Ord. No. 92-CO-79, § 8(2-187), 11-24-92; Ord. No. 2007-CO-94, § II, 12-20-07; Ord. No. 2017-CO-067, 6-22-17; Ord. No. 2017-CO-110, 11-21-17; Ord. No. 2018-CO-075, 7-26-18; Ord. No. 2019-CO-005, 1-24-19; Ord. No. 2022-CO-059, 8-11-22)

### **DIVISION 3. - COMMUNITY DEVELOPMENT DEPARTMENT**

#### **Sec. 2-181. - Establishment.**

There is hereby established the department of community development which shall consist of the following divisions:

- (1) Planning and development.
- (2) Building.
- (3) Zoning.

(Ord. No. 92-CO-79, § 6(2-51), 11-24-92; Ord. No. 2007-CO-94, § V, 12-20-07; Ord. No. 2018-CO-075, 7-26-18)

#### **Sec. 2-182. - Director.**

The person in charge of the department of community development shall be known as the director of community development. The director of community development shall be

recommended, and appointed or dismissed, by the county administrator with the approval of the county board chairman.

(Ord. No. 92-CO-79, § 6(2-51), 11-24-92; Ord. No. 2007-CO-94, § V, 12-20-07; Ord. No. 2017-CO-110, 11-21-17; Ord. No. 2018-CO-075, 7-26-18)

Secs. 2-183—2-195. - Reserved.

**BE IT FURTHER ORDAINED**, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**BE IT FURTHER ORDAINED**, that this Ordinance shall be in full force and effect immediately upon signing.

**BE IT FURTHER ORDAINED**, that the Clerk of the County Board is hereby directed to prepare and deliver a certified copy of this Ordinance to the County Administrator, the Chief Operations Officer, the Director of Community Development, and the County Board Office.



Respectfully submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
Keith McDonald, Chair

\_\_\_\_\_  
Keith McDonald, Chair

\_\_\_\_\_  
Valerie Hanserd, Vice-Chair

\_\_\_\_\_  
Valerie Hanserd, Vice-Chair

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jaime Salgado

\_\_\_\_\_  
Jaime Salgado

\_\_\_\_\_  
Michael Thompson

\_\_\_\_\_  
Michael Thompson

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Joseph V. Chiarelli  
Chairman of the County Board  
of the County of Winnebago, Illinois

Attested by:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois

**ORDINANCE  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CO \_\_\_\_\_

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

**ORDINANCE AMENDING SECTIONS OF CHAPTER 2 OF THE WINNEBAGO CODE  
OF ORDINANCES RELATED TO THE REGIONAL PLANNING AND  
DEVELOPMENT DEPARTMENT**

**WHEREAS**, Chapter 2, Article IV, Division 3 of the Winnebago County Code of Ordinances (Code) established the Regional Planning and Development Department; and

**WHEREAS**, the County Board of the County of Winnebago, Illinois desires to amend Sections of Chapter 2 of the Code to effectuate the department name change from Regional Planning and Development Department to Community Development.

**NOW, THEREFORE, BE IT ORDAINED**, by the County Board of the County of Winnebago, Illinois, that Chapter 2 of the Winnebago County Code of Ordinances, is hereby amended to read as follows:

**Sec. 2-124. - Duties.**

The county administrator shall serve as a member of the county's leadership team and advise on a wide range of issues, including but not limited to strategy, policy, planning and provide communications.

(a) The county administrator shall be subject to the direction and control of the county board and shall supervise the administration of the following:

- (1) Purchasing;
- (2) Buildings and maintenance;
- (3) Functions of the supervisor of assessments;
- (4) Animal services;
- (5) Information technology;
- (6) ~~Community Regional planning or economic~~ development;
- (7) River Bluff Nursing Home;
- (8) County board office;
- (9) Veterans Memorial Hall;
- (10) Risk management program;
- (11) Chief financial officer. Budget and finance, under the direct supervision of the administrator; and
- (12) Human resources.

- (b) The county administrator shall have the authority to appoint an appropriate designee to assist in the supervision of the above departments.
- (c) The county administrator, or his or her designee, shall evaluate the performance of the directors and/or coordinators of the departments listed in subsection (a)(9) above.
- (d) The county administrator shall be responsible for managing operational budgets to achieve organizational strategic goals for the departments listed in subsection (a) above.
- (e) The county administrator shall:
  - (1) Maintain regular communication with all elected county officials as designated by the county board chairman.
  - (2) Notify the county board chairman of staff meetings convened for the purpose to discuss issues that may require legislative action by the county board.
  - (3) Assist the county board chairman and committee chairs in preparation of committee agendas, ordinances, resolutions and other business.
  - (4) Establish standard operational procedures or administrative policies.
  - (5) Serve as liaison to county board committees as assigned by the county board chairman.
- (f) Negotiate and enforce any collective bargaining agreements between the county and any employees governed by the state public employees labor relations act.
- (g) Assist the county board chairman in negotiating leases, contracts, and other agreements for goods or services, subject to the approval of the board;
- (h) Assist the county board to develop, install and maintain a centralized system for purchasing goods and services on behalf of county departments and functions; and
- (i) Perform other duties assigned by the county board.

(Ord. No. 92-CO-79, § 8(2-187), 11-24-92; Ord. No. 2007-CO-94, § II, 12-20-07; Ord. No. 2017-CO-067, 6-22-17; Ord. No. 2017-CO-110, 11-21-17; Ord. No. 2018-CO-075, 7-26-18; Ord. No. 2019-CO-005, 1-24-19; Ord. No. 2022-CO-059, 8-11-22)

**DIVISION 3. - ~~REGIONAL PLANNING AND~~ COMMUNITY DEVELOPMENT DEPARTMENT**

**Sec. 2-181. - Establishment.**

There is hereby established the department of ~~regional planning and~~ community development which shall consist of the following divisions:

- (1) Planning and development.
- (2) Building.
- (3) Zoning.

(Ord. No. 92-CO-79, § 6(2-51), 11-24-92; Ord. No. 2007-CO-94, § V, 12-20-07; Ord. No. 2018-CO-075, 7-26-18)

**Sec. 2-182. - Director.**

The person in charge of the department of ~~regional planning and~~ community development shall be known as the director of ~~planning and~~ community development. The director of

| ~~planning and community~~ development shall be recommended, and appointed or dismissed, by the county administrator with the approval of the county board chairman.

(Ord. No. 92-CO-79, § 6(2-51), 11-24-92; Ord. No. 2007-CO-94, § V, 12-20-07; Ord. No. 2017-CO-110, 11-21-17; Ord. No. 2018-CO-075, 7-26-18)

Secs. 2-183—2-195. - Reserved.

**BE IT FURTHER ORDAINED**, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**BE IT FURTHER ORDAINED**, that this Ordinance shall be in full force and effect immediately upon signing.

**BE IT FURTHER ORDAINED**, that the Clerk of the County Board is hereby directed to prepare and deliver a certified copy of this Ordinance to the County Administrator, the Chief Operations Officer, the Director of Community Development, and the County Board Office.

**RESOLUTION  
of the  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald  
Submitted by: Operations and Administrative Committee

2024 CR

**RESOLUTION ESTABLISHING THE COUNTY HOLIDAY SCHEDULE FOR 2025**

**WHEREAS**, the County Board of the County of Winnebago, Illinois, pursuant to the Illinois Revised Statutes, Chapter 34, Paragraph 303, (12<sup>th</sup>), is authorized to fix the days and hours of opening and closing of the County offices and departments; and,

**WHEREAS**, the County Board, AFSCME Local 473 and FOP Lodge 50 have agreed that the County Board shall designate the date upon which certain holidays shall be observed for purposes of their collective bargaining agreements.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that, for the calendar year 2025, all county offices and departments subject hereto shall be closed for all Saturdays, Sundays, and the following holidays subject to adjustment, if necessary, based on collective bargaining negotiations:

DATE	DAY	HOLIDAY
January 1, 2025	New Year's Day	Wednesday
January 20, 2025	Martin Luther King, Jr. Day	Monday
February 17, 2025	Presidents' Day ( <i>Observed</i> )	Monday
May 26, 2025	Memorial Day	Monday
June 19, 2025	Juneteenth Independence Day	Thursday
July 4, 2025	Independence Day	Friday
September 1, 2025	Labor Day	Monday
October 13, 2025	Columbus Day ( <i>Observed</i> )	Monday
November 11, 2025	Veterans' Day	Tuesday
November 27, 2025	Thanksgiving Day	Thursday
November 28, 2025	Day Following Thanksgiving Day	Friday
December 24, 2025	Christmas Holiday	Wednesday
December 25, 2025	Christmas Day	Thursday

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver copies of this resolution to the Chairman of the County Board, all elected and appointed County Officers, the Chief Judge of the 17<sup>th</sup> Judicial Circuit, the Staff Representatives of AFSCME Local 473, and the President of FOP Lodge 50.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

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KEITH McDONALD, CHAIRMAN

---

KEITH McDONALD, CHAIRMAN

---

VALERIE HANSERD, VICE CHAIRPERSON

---

VALERIE HANSERD, VICE CHAIRPERSON

---

PAUL ARENA

---

PAUL ARENA

---

JOHN BUTITTA

---

JOHN BUTITTA

---

JOE HOFFMAN

---

JOE HOFFMAN

---

JAIME SALGADO

---

JAIME SALGADO

---

MICHAEL THOMPSON

---

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago,  
Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

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**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

---

**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



## Winnebago County Holiday Schedule for 2025

<u>DATE</u>	<u>DAY</u>	<u>HOLIDAY</u>
January 1	Wednesday	New Year's Day
January 20	Monday	Martin Luther King Jr. Day
February 17 (Observed)	Monday	President's Day
May 26	Monday	Memorial Day
June 19	Thursday	Juneteenth Independence Day
July 4	Friday	Independence Day
September 1	Monday	Labor Day
October 13 (Observed)	Monday	Columbus Day/Indigenous Peoples Day
November 11	Tuesday	Veterans' Day
November 27	Thursday	Thanksgiving Day
November 28	Friday	Day Following Thanksgiving Day
December 24	Wednesday	Christmas Holiday
December 25	Thursday	Christmas Day

Have a fantastic year!

**PUBLIC WORKS  
COMMITTEE**





# Resolution Executive Summary

**Prepared By:** Winnebago County Highway Department

**Committee:** Public Works Committee

**Committee Date:** Tuesday, August 13, 2024

**Resolution Title: (24-034)** Resolution Authorizing the Approval of an Intergovernmental Cooperation Agreement with the Greater Rockford Airport Authority for Kishwaukee Road Improvements (Section 24-00731-00-WR)

**Board Meeting Date:** Thursday, August 22, 2024

**Budget Information:**

<b>Was item budgeted?</b> Yes in FY 2025	<b>Appropriation Amount:</b> \$ 600,000
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b> 461-46330	<b>Budget Impact:</b> \$ 600,000

**Background Information:**

This agreement is to widen an approximate 1,000 foot section of Kishwaukee Road to 3 lanes adjacent to property owned by the airport. Kishwaukee Rd carries a considerable amount of truck traffic on a daily basis and this project will increase safety to all road users. The Airport Authority is funding the engineering at an estimated cost of \$90,000 and will reimburse the County \$100,000 for construction.

**Recommendation:**

Staff recommends approval

**Contract/Agreement:**

After approval by County Board. The Airport Authority has already approved the agreement.

**Legal Review:**

By the State Attorney's office.

**Follow-Up:**

Construction is planned for the summer of 2025.

**RESOLUTION OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

**24-CR-XXX**

**SUBMITTED BY: PUBLIC WORKS COMMITTEE  
SPONSORED BY: DAVE TASSONI**

**RESOLUTION AUTHORIZING THE APPROVAL OF AN  
INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE  
GREATER ROCKFORD AIRPORT AUTHORITY FOR  
KISWAUKEE ROAD IMPROVEMENTS  
(SECTION 24-00731-00-WR)**

**WHEREAS**, Article VII, Section 10(a) of the Constitution of the State of Illinois (1970) provides that units of local government may jointly contract or otherwise associate to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

**WHEREAS**, Article VII, Section 10(a) of the Constitution of the State of Illinois further provides that units of local government may use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities; and

**WHEREAS**, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any powers, functions or authority exercised, or which may be exercised by a public agency of the State of Illinois may be exercised, combined, transferred, and enjoyed jointly with any other public agency of the State and jointly with any public agency of any state or of the United States to the extent that laws or such other state or of the United States do not prohibit joint exercise or enjoyment and except where specifically and expressly prohibited by law; and

**WHEREAS**, the Parties are entering into this Agreement pursuant to and in accordance with the aforementioned Constitution and statutory authorities; and

**WHEREAS**, the County owns and is responsible for the maintenance of Kishwaukee Road including the section that is adjacent to property owned by the Authority; and

**WHEREAS**, due to recent expansions at the Airport, it is necessary to rebuild and widen certain sections of Kishwaukee Road as identified on Exhibit A attached here to and incorporated herein by reference; and

**WHEREAS**, that portion of Kishwaukee Road identified on Exhibit A is used by multiple tenants and freight carrier servicing cargo flights at the Authority as well as the general public; and

**WHEREAS**, in order to ensure safe passage of that section of Kishwaukee Road identified on Exhibit A hereto and for the public safety of all of those using that road, the County and the Authority agree that it is in the best interest of the public for that section of the road to be widened (Project).



**WHEREAS** it would be in the public interest to enter into the attached Intergovernmental Agreement (AGREEMENT) with the Greater Rockford Airport Authority to improve Kishwaukee Road between Airport Road and Belt Line Road.

**NOW THEREFORE BE IT RESOLVED** by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute on behalf of the County of Winnebago the attached Intergovernmental Agreement with the Greater Rockford Airport Authority to improve Kishwaukee Road, Local in substantially the form attached hereto; and

**BE IT FURTHER RESOLVED** that the AGREEMENT entered into shall not become effective and binding unless and until the respective parties have executed them; and

**BE IT FURTHER RESOLVED** that this Resolution shall be in full force and effect immediately upon its adoption; and

**BE IT FURTHER RESOLVED** that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Auditor, Treasurer and County Engineer

Respectfully submitted  
PUBLIC WORKS COMMITTEE

AGREE

DISAGREE



\_\_\_\_\_  
Dave Tassoni, Chairman

\_\_\_\_\_  
Dave Tassoni, Chairman

\_\_\_\_\_  
Angela Fellars

\_\_\_\_\_  
Angela Fellars

  
\_\_\_\_\_  
Chris Scrol

\_\_\_\_\_  
Chris Scrol

  
\_\_\_\_\_  
Jim Webster

\_\_\_\_\_  
Jim Webster

\_\_\_\_\_  
John Penney

\_\_\_\_\_  
John Penney

\_\_\_\_\_  
John Guevara

\_\_\_\_\_  
John Guevara

  
\_\_\_\_\_  
Kevin McCarthy

\_\_\_\_\_  
Kevin McCarthy

The County Board of the County of Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2024,  
adopted the above and foregoing Resolution.

\_\_\_\_\_  
Joseph Chiarelli, Chairman of the  
County Board of the  
County of Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois



**INTERGOVERNMENTAL AGREEMENT**  
**BY AND BETWEEN THE COUNTY OF WINNEBAGO**  
**AND THE GREATER ROCKFORD AIRPORT AUTHORITY**  
**FOR KISHWAUKEE ROAD IMPROVEMENTS**

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as "Agreement") made this 25<sup>th</sup> day of July, 2024 by and between the County of Winnebago, an Illinois body politic and corporate, (hereinafter referred to as the "County"), and, the Greater Rockford Airport Authority, an Illinois municipal corporation formed under the Illinois Airport Authorities Act (hereinafter referred to as the "Authority"). The County and Authority are collectively referred to herein as "Parties" or individually as a "Party".

**RECITALS**

**WHEREAS**, Article VII, Section 10(a) of the Constitution of the State of Illinois (1970) provides that units of local government may jointly contract or otherwise associate to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

**WHEREAS**, Article VII, Section 10(a) of the Constitution of the State of Illinois further provides that units of local government may use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities; and

**WHEREAS**, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that any powers, functions or authority exercised, or which may be exercised by a public agency of the State of Illinois may be exercised, combined, transferred, and enjoyed jointly with any other public agency of the State and jointly with any public agency of any state or of the United States to the extent that laws or such other state or of the United States do not prohibit joint exercise or enjoyment and except where specifically and expressly prohibited by law; and

**WHEREAS**, the Parties are entering into this Agreement pursuant to and in accordance with the aforementioned Constitution and statutory authorities; and

**WHEREAS**, the County owns and is responsible for the maintenance of Kishwaukee Road including the section that is adjacent to property owned by the Authority; and

**WHEREAS**, due to recent expansions at the Airport, it is necessary to rebuild and widen certain sections of Kishwaukee Road as identified on Exhibit A attached here to and incorporated herein by reference; and



**WHEREAS**, that portion of Kishwaukee Road identified on Exhibit A is used by multiple tenants and freight carrier servicing cargo flights at the Authority as well as the general public; and

**WHEREAS**, in order to ensure safe passage of that section of Kishwaukee Road identified on Exhibit A hereto and for the public safety of all of those using that road, the County and the Authority agree that it is in the best interest of the public for that section of the road to be rebuilt and widened (the "Project").

**NOW, THEREFORE**, for good and valuable consideration, the County and the Authority agree as follows:

### **THE PROJECT**

1. **Incorporation of Recitals.** The recitals set forth above are true and accurate and are incorporated herein by reference.

2. **Total Estimated Costs.** The estimated cost of the rebuild and the expansion of Kishwaukee Road for the road improvements set forth on Exhibit A is Seven Hundred Thousand Dollars (\$700,000.00).

3. **Authority Contribution.**  
a. The Authority agrees to pay all of the design and engineering costs associated with the Project. In addition, the Authority agrees to pay the County one hundred thousand dollars (\$100,000.00) as its contribution to the construction costs of the Project within 45 days after the County has awarded a construction contract.

b. As part of the Authority's role in the design work for the Project, the Authority will work with the County's Highway Department to ensure all requirements pursuant to county ordinances, policies and state law are met.

4. **County Contribution.** The County agrees to move forward with the reconstruction of Kishwaukee Road as identified on Exhibit A hereto in accordance with County ordinances, policies and state law. The County shall be responsible to pay all costs associated with the Project other than design and engineering fees and the one hundred thousand dollars (\$100,000.00) to be paid by the Authority towards the cost of construction.

### **MISCELLANEOUS PROVISIONS**

5. **Remedies.** Upon violation of any of the terms of this Agreement that is not cured within thirty (30) days, or any extension thereof, of written notice thereof from one Party to another, the aggrieved Party or Parties shall have all rights and remedies afforded to it under the

law. If such breach of this Agreement cannot be cured within such thirty (30) day period, said thirty (30) day period shall be extended for such time as is reasonably necessary for the curing of the same, as long as the one Party is diligently proceeding to cure such breach.

6. Attorneys' Fees. In the event of a default and/or litigation arising out of enforcement of this Agreement, the Parties acknowledge and agree that each Party will be responsible for their own costs, charges, expenses (including, without limitation, and their own attorney's fees and costs) arising as a result thereof.

7. Notices. All notices, approvals, demands and other documents required or permitted under this Agreement, other than routine communications necessary for the day-to-day operation of the Project, shall be deemed properly given if hand delivered or sent by United States mail, postage prepaid, to the following addresses:

As to the County: Winnebago County Board Chairman  
County of Winnebago, Illinois  
404 Elm Street, Room 533  
Rockford, IL 61101

With a copy to: Winnebago County State's Attorney  
400 West State St., Suite 619  
Rockford, IL 61101

As to the Airport: Executive Director  
Greater Rockford Airport Authority  
60 Airport Drive  
Rockford, IL 61109

With a copy to: Thomas J. Lester  
Allen Galluzzo Hevrin Leake, LLC  
839 N. Perryville Road, Suite 200  
Rockford, IL 61107

8. Amendments. This Agreement may be amended by written instruction executed by the Parties hereto, acting therein by their duly authorized representatives.

9. Severability. If any term or provision of this Agreement or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each



remaining term and provision hereof shall be deemed valid and enforced to the fullest extent permitted by law.

10. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of Illinois. Any action brought in connection with this Agreement will be brought exclusively in the courts of competent jurisdiction located in Winnebago County, Illinois, and the parties submit to jurisdiction and venue in Winnebago County, Illinois, and waive any defenses or objections to same.

11. Assignment. Neither Party shall assign or transfer any of its interests in or obligations under this Agreement without the prior written consent of the other Party.

12. Waiver. No terms or provisions hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the Party claimed to have waived or consented. Any consent by any Party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

13. Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original and all of which shall constitute one and the same agreement.

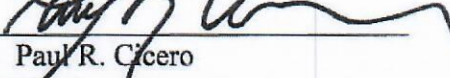
14. Entire Agreement. This Agreement (including each Exhibit attached hereto, which is hereby incorporated herein by reference) constitutes the entire Agreement between the Parties hereto and it supersedes all prior agreements, negotiations and discussions between the Parties relative to the subject matter hereof. This Agreement shall be binding upon the Parties and inure to the benefit of and be enforceable by and against their respective successors, personal representatives, heirs, legatees, and assigns.

<Signature Page Follows>




IN WITNESS WHEREOF, the Parties have executed this Intergovernmental Agreement as of the date set forth above.

**GREATER ROCKFORD AIRPORT AUTHORITY,**  
an Illinois municipal corporation

By:   
Name: Paul R. Cicero  
Its: Chairman

ATTEST:

By:   
Its: Treasurer

**COUNTY OF WINNEBAGO,**  
an Illinois body politic and corporate

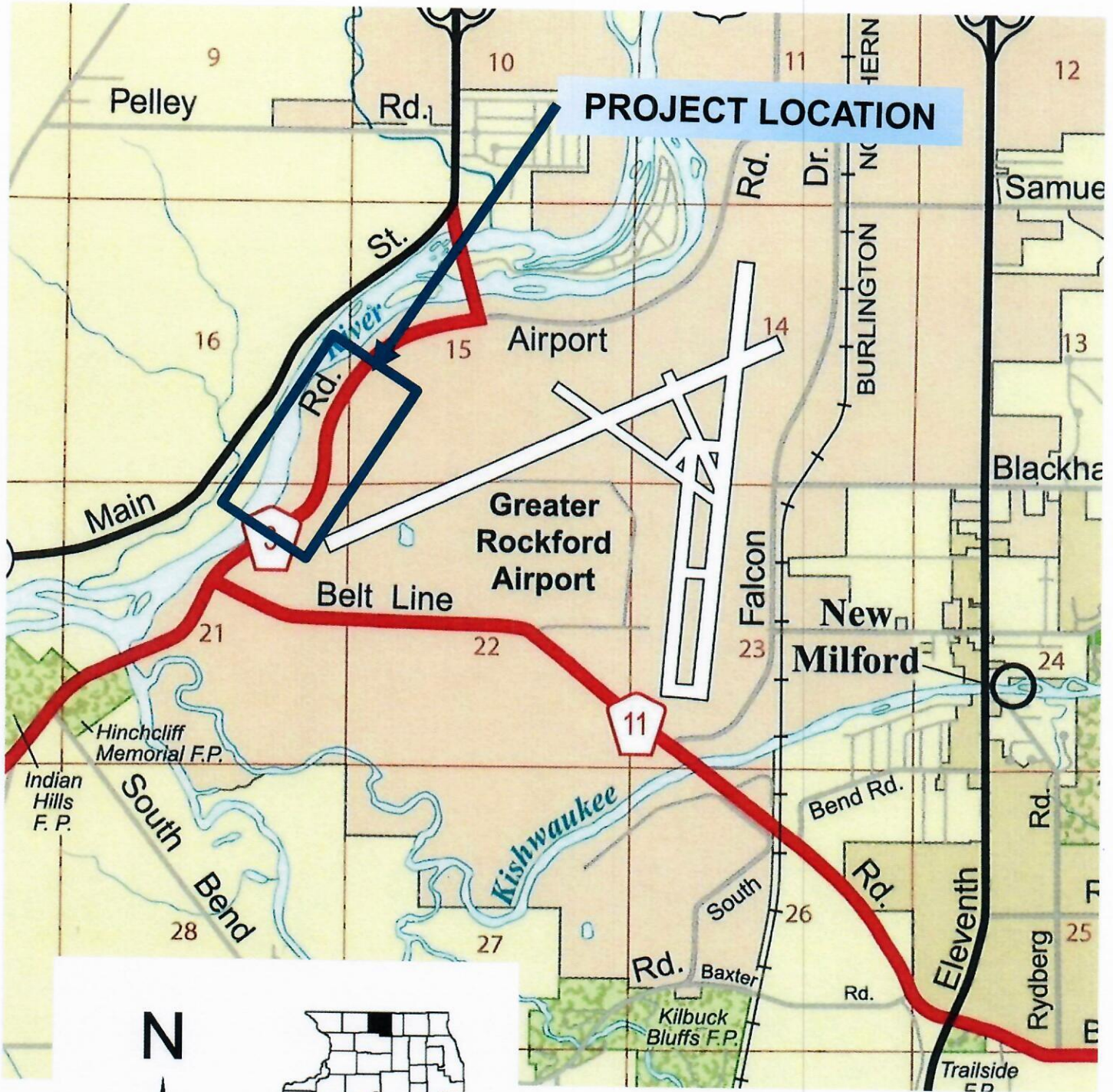
By: \_\_\_\_\_  
Name: Joseph V. Chiarelli  
Its: Chairman of the County Board  
of the County of Winnebago, Illinois

ATTEST:

By: \_\_\_\_\_  
Name: Lori Gummow  
Its: Clerk of the County Board  
of the County of Winnebago, Illinois







**Location Map**





# Resolution Executive Summary

**Prepared By:** Winnebago County Highway Department

**Committee:** Public Works Committee

**Committee Date:** Tuesday, August 13, 2024

**Resolution Title: (24-035)** Resolution Authorizing the Award of Bid for Moate Road Shoulder Widening and Paving (Section 24-00000-05-GM)

**Board Meeting Date:** Thursday, August 22, 2024

**Budget Information:**

<b>Was item budgeted?</b> yes	<b>Appropriation Amount:</b> \$500,000
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b> 464-46330	<b>Budget Impact:</b> \$ 478,319.46

**Background Information:**

This 3 mile section of Moate Road connects IL 75 with IL 70 and carries a substantial amount of truck traffic. The road is in poor shape and the pavement edges are failing. This project will widen the pavement and will pave the shoulders. The road will be resurfaced in a future year under a separate contract.

**Recommendation:**

Staff recommends approval.

**Contract/Agreement:**

After approval by County Board

**Legal Review:**

By the State Attorney's office.

**Follow-Up:**

Construction is planned to take place in 2024.

**RESOLUTION OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

**24-CR-XXX**

**SUBMITTED BY: PUBLIC WORKS COMMITTEE  
SPONSORED BY: DAVE TASSONI**

**RESOLUTION AUTHORIZING THE AWARD OF BID FOR  
MOATE ROAD SHOULDER WIDENING AND PAVING  
(SECTION: 24-00000-05-GM)**

**WHEREAS**, the County of Winnebago has planned to widen and pave the shoulder on Moate Road from IL-70 to IL-75.

**WHEREAS**, in connection with said project, two bids were received, as shown on the attached bid tab, at the Winnebago County Highway Department on August 12, 2024 with the low bid being from Rock Road Companies, Inc in the amount of \$478,319.46; and

**WHEREAS**, it would be in the public interest to award this project to the low bidder Rock Road Companies, Inc in the amount of \$478,319.46.

**NOW THEREFORE BE IT RESOLVED** by the County Board of the County of Winnebago, Illinois that the low bid received on August 12, 2024 for Section 24-00000-05-GM from Rock Road Companies, Inc in the amount of \$478,319.46 is hereby awarded, and that the County Board Chairman is authorized to execute on behalf of the County of Winnebago a contract with Rock Road Companies, Inc for the above noted work; and

**BE IT FURTHER RESOLVED** that the Resolution shall be in full force and effect immediately upon its adoption; and

**BE IT FURTHER RESOLVED** that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Auditor, Treasurer and County Engineer.



Respectfully submitted  
**PUBLIC WORKS COMMITTEE**

AGREE

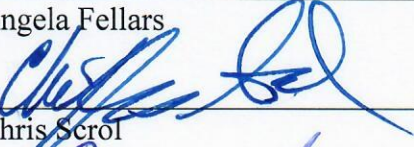
DISAGREE



\_\_\_\_\_  
Dave Tassoni, Chairman

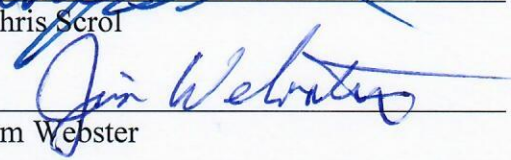
\_\_\_\_\_  
Dave Tassoni, Chairman

\_\_\_\_\_  
Angela Fellars



\_\_\_\_\_  
Angela Fellars

\_\_\_\_\_  
Chris Scrol



\_\_\_\_\_  
Chris Scrol

\_\_\_\_\_  
Jim Webster

\_\_\_\_\_  
Jim Webster

\_\_\_\_\_  
John Penney

\_\_\_\_\_  
John Penney

\_\_\_\_\_  
John Guevara



\_\_\_\_\_  
John Guevara

\_\_\_\_\_  
Kevin McCarthy

The County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_,  
2024, adopted the above and foregoing Resolution.

\_\_\_\_\_  
Joseph Chiarelli, Chairman of the  
County Board of the  
County of Winnebago, Illinois

ATTEST:

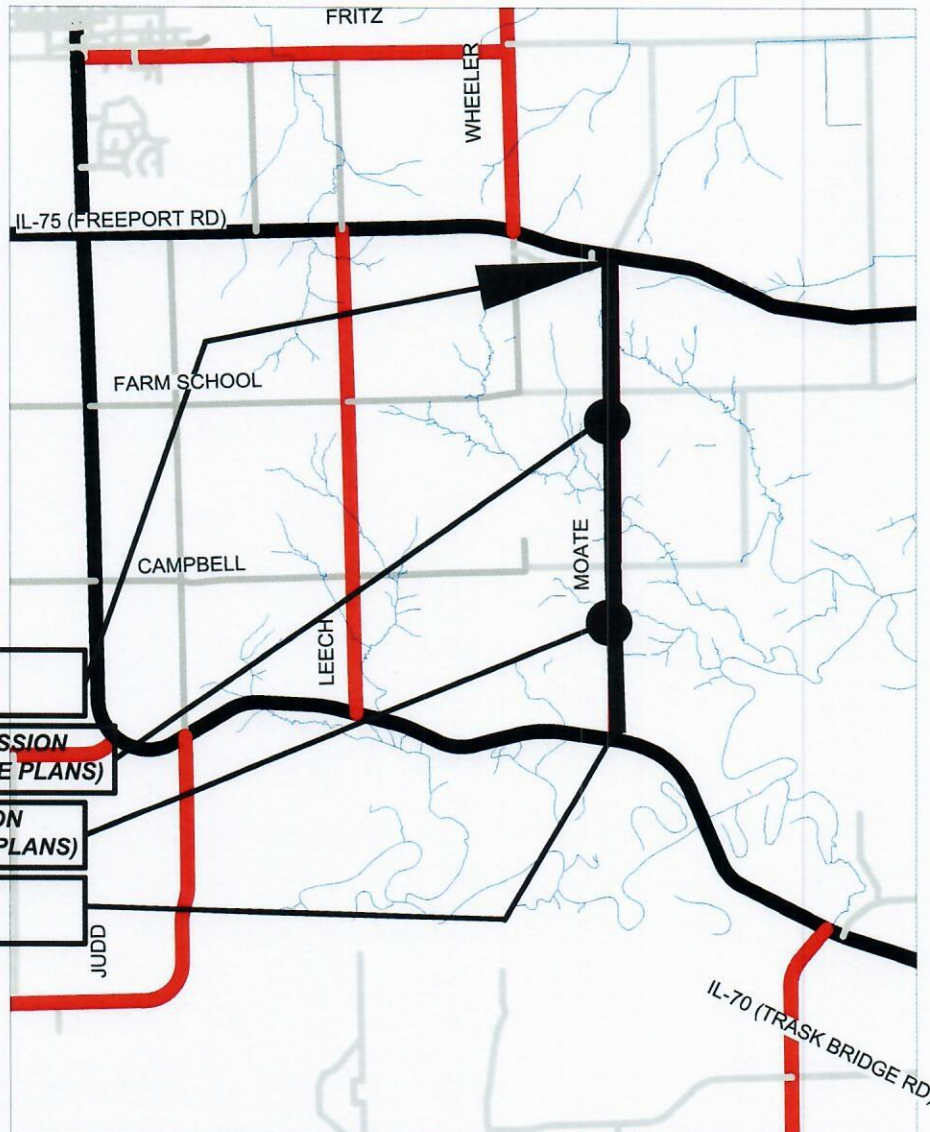
\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois





STATE OF ILLINOIS  
**WINNEBAGO COUNTY HIGHWAY DEPARTMENT**  
 PLANS FOR MOATE ROAD SHOULDER PAVING  
 SECTION NO.: 24-00000-05-GM

## MOATE ROAD SHOULDER PAVING



**24-00000-05-GM PROJECT  
 ENDS STA 147+03.66**

**FARM SCHOOL ROAD OMISSION  
 STA 105+29 TO 106+26 (SEE PLANS)**

**CAMPBELL ROAD OMISSION  
 STA 52+60 TO 53+30 (SEE PLANS)**

**24-00000-05-GM PROJECT  
 BEGINS STA 0-05.08**

MOATE ROAD: 14,708.74 (2.79 MILES)  
MOATE ROAD OMISSION: 70 FT + 97 FT (0.03 MILES)  
 NET PROJECT LENGTH: 14,541.74 FT (2.76 MILES)

**ADT: 600 (2022)**  
**FUNCTIONAL CLASSIFICATION: MINOR COLLECTOR**  
**DESIGN SPEED: 55 MPH**  
**DESIGN POLICY: GENERAL MAINTENANCE**





# Resolution Executive Summary

**Prepared By:** Winnebago County Highway Department

**Committee:** Public Works Committee

**Committee Date:** Tuesday, August 13, 2024

**Resolution Title: (24-036)** Resolution Authorizing an Application to the Illinois Transportation Enhancement Program (ITEP) for Funds to Develop a Multi-use Path Along or Near Riverside Boulevard to Connect the Perryville Path to the Paladin Parkway Path (Section 24-00733-00-BT)

**Board Meeting Date:** Thursday, August 22, 2024

## Budget Information:

<b>Was item budgeted?</b>	<b>N/A</b>	<b>Appropriation Amount:</b> \$ N/A
<b>If not, explain funding source:</b>		
<b>ORG/OBJ/Project Code:</b>	<b>N/A</b>	<b>Budget Impact:</b> \$ N/A

## Background Information:

This resolution is required by the State to be able to submit an application for ITEP funds. The application will include engineering for a future multi-use path along Riverside Boulevard, or near it, that ultimately will connect the Perryville path to the path on Paladin Parkway by Sportscore II, and across I-90/I-39. A construction section will also be included in the application.

For the last 25 years, ITEP funds have been used for construction of the Perryville Path and the Pecatonica Prairie Trail.

## Recommendation:

Staff recommends approval to be able to submit application.

## Contract/Agreement:

N/A. If the grant is awarded, an agreement will be brought in for County Board approval at a later date.

## Legal Review:

By the State Attorney's office.

## Follow-Up:

The Highway Department will submit application before the Sep 30, 2024 deadline.

**RESOLUTION OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS  
24-CR-XXX**

**SUBMITTED BY: PUBLIC WORKS COMMITTEE  
SPONSORED BY: DAVE TASSONI**

**RESOLUTION AUTHORIZING AN APPLICATION TO THE ILLINOIS  
TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) FOR FUNDS TO  
DEVELOP A MULTI-USE PATH ALONG OR NEAR RIVERSIDE BOULEVARD TO  
CONNECT THE PERRYVILLE PATH TO THE PALADIN PARKWAY PATH**

**WHEREAS**, the Illinois Department of Transportation (IDOT) has announced that Illinois Transportation Enhancement Program (ITEP) applications will be received through Monday, September 30, 2024; and

**WHEREAS**, it is anticipated that the award of ITEP funds will be announced by IDOT in the spring of 2025; and

**WHEREAS**, the Boone, Ogle, and Winnebago Counties Regional Greenways Plan provides for an east-west path along or near the Riverside Boulevard Corridor; and

**WHEREAS**, the City of Loves Park and the City of Rockford are in support of developing an east-west path to connect the Perryville Path to the Paladin Parkway Path;

**WHEREAS**, the successful award of ITEP funds will provide federal funds for 80% of the cost of the proposed path;

**NOW THEREFORE BE IT RESOLVED** that the County supports the development of this proposed path; and

**BE IT FURTHER RESOLVED** that the County supports the application to IDOT for ITEP funds and upon the award it will allocate, or cause to be allocated in coordination with other local agencies, the 20% local match.

**BE IT FURTHER RESOLVED** that this Resolution shall be in full force and effective immediately upon its adoption.

**BE IT FURTHER RESOLVED** that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Auditor, Treasurer, and Engineer.



Respectfully submitted  
PUBLIC WORKS COMMITTEE

AGREE

DISAGREE

  
\_\_\_\_\_  
Dave Tassoni, Chairman

\_\_\_\_\_  
Dave Tassoni, Chairman

\_\_\_\_\_  
Angela Fellars

\_\_\_\_\_  
Angela Fellars

  
\_\_\_\_\_  
Chris Scrol

\_\_\_\_\_  
Chris Scrol

  
\_\_\_\_\_  
Jim Webster

\_\_\_\_\_  
Jim Webster

\_\_\_\_\_  
John Penney

\_\_\_\_\_  
John Penney

\_\_\_\_\_  
John Guevara

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John Guevara

  
\_\_\_\_\_  
Kevin McCarthy

\_\_\_\_\_  
Kevin McCarthy

The County Board of the County of Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_,  
2024, adopted the above and foregoing Resolution.

\_\_\_\_\_  
Joseph Chiarelli, Chairman of the  
County Board of the  
County of Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois

# Location Map



# **UNFINISHED BUSINESS**

**NEW BUSINESS**

# **ANNOUNCEMENTS & COMMUNICATIONS**



# WINNEBAGO COUNTY

— ILLINOIS —

## Announcements & Communications

Date: August 22, 2024

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

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**Governing Statute(s):** State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

**County Code:** [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

**Background:** The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission a Letter regarding the Federal Register/Vo. 89, No. 151/Tuesday, August 6, 2024/Notices.
2. County Clerk Gummow received a Monthly Report from the Winnebago County Clerk's Office for July, 2024.
3. County Clerk Gummow received from the Illinois Environmental Protection Agency a Notice of Application for Permit to Manage Waste (LPC-PA16) Description of Project: The city of Rockford and Four Rivers Sanitation Authority will be relocated and improving the Current Household Hazardous Waste Collection site from 3333 to 3315 Kishwaukee Street, All Illinois residents may drop off a variety of typical household chemicals and wastes at the facility at no cost to ensure safe and proper disposal occurs.
4. County Clerk Gummow received from Charter Communications the Quarterly Franchise Fee Payment for the following:
  - a. Town of Rockton, IL
  - b. Town of Roscoe, IL
  - c. Harlem, IL (Township of Winnebago County )



**Adjournment**