

# **OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA**

**Called by:** Keith McDonald, Chairman

**Members:** Paul Arena, John Butitta,

Valerie Hanserd, Joe Hoffman,

Jaime Salgado, Michael Thompson

**DATE:** THURSDAY, NOVEMBER 7, 2024

**TIME:** 5:30 PM

**LOCATION:** ROOM 303

COUNTY ADMINISTRATION BLDG

404 ELM STREET

ROCKFORD, IL 61101

## **AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 17, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Public Hearing for Authorizing Acceptance of Credit Cards By The Winnebago County Coroner's Office
- F. Resolution Authorizing Acceptance of Credit Cards By The Winnebago County Coroner's Office for Fees
- G. Resolution Awarding Payment Processing Services to Autoagent Data Solutions, LLC (MuniciPAY) for the Winnebago County Coroner's Office
- H. Resolution Awarding Flooring Replacement for the Coroner's Office Using CIP 24 Funds  
Cost: \$53,628
- I. Resolution Awarding Space Study Analysis to the Juvenile Detention Center  
Cost: \$59,600 not to exceed \$89,600
- J. Resolution Approving Bond Amount for Winnebago County Auditor Pursuant to 55 ILCS 5/3-1001

- K. Resolution Awarding Email Archiver Hardware Refresh Using CIP 2025 Funds Cost:  
\$47,403
- L. Resolution Awarding Cybersecurity Antivirus Licensing Renewal Using County  
Automation Funds  
Cost: \$93,820
- M. Resolution Awarding Cybersecurity Backup Licensing Upgrade Using CIP 2025 Funds  
Cost: \$64,508
- N. Resolution Awarding Montel Technologies for Countywide Security Cameras and  
Integrator System Contract Using ARPA Funds  
Cost: \$8,198,692
- O. Resolution Awarding Montel Technologies for Countywide Security Camera and  
Integrator System Maintenance & Support Contract  
Cost: \$60,000 Annually
- P. Future Agenda Items
- Q. Adjournment

**Winnebago County Board  
Operations and Administrative Committee Meeting**

County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, October 17, 2024  
5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Valerie Hanserd, **Vice Chairperson**  
Paul Arena  
Joe Hoffman  
Jaime Salgado  
Michael Thompson

**Absent:**

John Butitta

**Others Present:**

Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Hope Edwards, Purchasing Director, (Staff Liaison)  
Lafakeria Vaughn, State's Attorney Office  
Chris Dornbush, Chief Operations Officer  
John Giliberti, State's Attorney's Office  
Trent Brass, Emergency Mgmt. Coordinator, Winnebago County  
Jean Crosby, County Board Member  
John Sweeney, County Board Member  
Carol Hartline, Attorney, Williams McCarthy LLP  
Jeff Bockhop, Stenstrom Companies LTD  
Christie Stenstrom Jarrett, Stenstrom Companies LTD  
Joe Scandrolì, Scandrolì Construction Co.  
Scott Mutton, Ringland-Johnson Construction Co.  
Greg Klader, Ringland-Johnson Construction Co.  
Leonard Humpal, Public, Dumpsters  
Brian Small, Public, Dumpsters  
John Small, Public, Dumpsters

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 3, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Funded PPO/POS Insurance Plan
- F. Resolution Authorizing the Execution of a Renewal Agreement with Northern Illinois Health Plans (NIHP) for Third-Party Administrative Services
- G. Resolution Authorizing the Execution of a Renewal Agreement with AMWINS Group Benefits for the Administration of a Retiree Medical and RX Plan

- H. Resolution Awarding Replacement of Outdoor Warning Sirens County-Wide Using 2025 Operating Budget Funds
- I. Discussion Item - Public Safety Building/Family Court Center Design Build Project Partner Recommendation
- J. Future Agenda Items
- K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

### **Roll Call**

Chairperson Keith McDonald yes, Paul Arena yes, Valerie Hanserd yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

### **Approval of Minutes – October 3, 2024**

Motion: Chairperson McDonald. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

### **Public Comment**

Chairperson McDonald read the Public Comment Section of the Agenda.

### **Dumpsters**

Mr. Leonard Humpal, Mr. John Small, and Mr. Brian Small expressed concerns regarding the removal of garbage dumpsters on Toms Road. They believed the County would provide an exemption letter. The gentlemen seek clarification on whether the road is designated as residential or rural agricultural, and would like to continue using dumpsters.

Chairperson McDonald asked if any committee members or staff wished to address the public speakers on the dumpster issue.

- Discussion followed.
- A report will be provided at the next committee meeting with clarification.

### **Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Funded PPO/POS Insurance Plan**

Motion: Chairman McDonald. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

### **Resolution Authorizing the Execution of a Renewal Agreement with Northern Illinois Health Plans (NIHP) for Third-Party Administrative Services**

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

### **Resolution Authorizing the Execution of a Renewal Agreement with AMWINS Group Benefits for the Administration of a Retiree Medical and RX Plan**

Motion: Chairperson McDonald. Second: Mr. Arena.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

### **Resolution Awarding Replacement of Outdoor Warning Sirens County-Wide Using 2025 Operating Budget Funds**

Motion: Chairperson McDonald. Second: Mr. Arena and Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

### **Discussion Item - Public Safety Building/Family Court Center Design Build Project Partner Recommendation**

An update was provided on the Public Safety Building/Family Court Design Build Project Partner recommendation.

- Discussion followed.

### **Future Agenda Items**

- None reported.

### **Motion to Adjourn**

Chairperson McDonald called for a motion to adjourn.

Motion: Ms. Hanserd. Second: Mr. Hoffman.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Executive Assistant

## **PUBLIC HEARING NOTICE**

Before the Winnebago County Operations & Administrative Committee

Notice is hereby given that a Public Hearing will be held on Thursday, November 7, 2024 at 5:30 p.m. by the Operations & Administrative Committee at the County Administration Building, 404 Elm Street, Room 303, Rockford, IL 61101 for the purposes of accepting credit card payments for fees and other funds owed to the Winnebago County Coroner's Office pursuant to 50 ILCS 345/1 et seq.

All interested parties are invited to attend the Public Hearing and will be given an opportunity to be heard. Written comments will also be accepted in person in the office of the Winnebago County Purchasing Department or by email at [purchasing@purchasing.wincoil.gov](mailto:purchasing@purchasing.wincoil.gov) through 4:00 p.m., Thursday, November 7, 2024.

By: Winnebago County Purchasing Department



# Resolution Executive Summary

**Prepared By:** Purchasing Department  
**Committee:** Operations and Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Meeting Date:** November 14, 2024  
**Resolution Title:** Resolution Authorizing Acceptance Of Credit Cards By The Winnebago County Coroner's Office For Fees

<b>Was item budgeted?</b> N/A	<b>Appropriation Amount:</b> N/A
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b>	<b>Descriptor:</b>

**Background Information:**

The Winnebago County Coroner's Office processes fees relating to FOIA reports, cremation permits, cremains and AOA (Out of County Coroner) invoice fees. As a convenience to customers, the accepted credit cards can allow for improved customer service in-person or through the online portal. Autoagent Data Solutions, LLC. (MuniciPAY) offers a cloud-based platform that requires no software to run. To be able to accept credit card payments, the County Board must authorize it. There are no ongoing fees associated with the licensing or implementation for the County. The company does add on a processing fee in addition to permit cost that is covered by the user/applicant, not the County. Payment reconciliation will take place within 48 hours.

**Recommendation:**

Administration supports this credit card vendor for more convenience to citizens needing permits, reports, cremains, FOIA's and fees through the Coroner's Office.

**Contract/Agreement:**

Yes

**Legal Review:**

Yes

**Follow-Up:**

Staff can follow-up with any questions that the Committee or entire Board may have.

**R E S O L U T I O N**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2024 CR

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**RESOLUTION AUTHORIZING ACCEPTANCE OF CREDIT CARDS BY THE**  
**WINNEBAGO COUNTY CORONER'S OFFICE FOR FEES**

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**WHEREAS**, the County of Winnebago, Illinois (County) and its' Coroner's Office are authorized under the Local Governmental Acceptance of Credit Cards Act (Act) (50 ILCS 345/1 *et seq.*), to accept the payment of funds for any purpose authorized by credit card; and

**WHEREAS**, for such purpose the Act requires that the local governmental entity first hold a public hearing, following proper legal notice, of its intent to allow payment by credit cards and the types of authorized obligations for which credit card payment will be allowed; and

**WHEREAS**, the County Coroner's Office would like to continue providing customers with convenient options for making payments for permitting services; and

**WHEREAS**, in compliance with the Act, the Operations and Administrative Committee has conducted the required public hearing to solicit public comment regarding the request to accept credit card payments; and

**WHEREAS**, the County Coroner's Office requests the Winnebago County Board approve the acceptance of credit cards for the payment of all funds owed to the County Coroner's Office for permitting services; and

**WHEREAS**, the Operations and Administrative Committee concurs with this request for acceptance of credit cards and recommends approval by the Winnebago County Board.

**THEREFORE, BE IT RESOLVED**, that the County Board of the County of Winnebago, Illinois, pursuant to 50 ILCS 345/1 *et seq.*, hereby authorizes the acceptance of credit cards for the payment of funds owed to the Winnebago County Coroner's Office for permitting services and for any purpose authorized by credit card.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the County Coroner, Director of Purchasing, Board Office, Finance Director and County Auditor.



Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



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## LOCAL GOVERNMENT

### (50 ILCS 345/) Local Governmental Acceptance of Credit Cards Act.

(50 ILCS 345/1)

Sec. 1. Short title. This Act may be cited as the Local Governmental Acceptance of Credit Cards Act.

(Source: P.A. 90-518, eff. 8-22-97.)

(50 ILCS 345/10)

Sec. 10. Definitions.

"Authorized obligation" means, in connection with a county, city, town, or other similar form of local municipal government, any fine, fee, charge, tax, or cost imposed by, owing to, or collected by or on behalf of a unit of local government. In connection with a community college district, "authorized obligation" means tuition costs, books, charges for meals, and other education or college-related fines, fees, charges, or costs imposed upon or incurred by students or pupils.

"Credit card" means an instrument or device, whether known as a credit card, bank card, charge card, debit card, automated teller machine card, secured credit card, smart card, electronic purse, prepaid card, affinity card, or by any other name, issued with or without fee by an issuer for the use of the holder to obtain credit, money, goods, services, or anything else of value.

(Source: P.A. 90-518, eff. 8-22-97.)

(50 ILCS 345/15)

Sec. 15. Local government credit card acceptance program.

(a) Any unit of local government and any community college district that has the authority to accept the payment of funds for any purpose is authorized, but not required, to accept payment by credit card.

(b) This Act shall be broadly construed to authorize, but not require, acceptance of credit card payments by all units of local government and community college districts.

(c) This Act authorizes the acceptance of credit card payments for all types of authorized obligations.

(d) This Act does not limit the authority of clerks of court to accept payment by credit card pursuant to the Clerks of Courts Act or the Unified Code of Corrections.

(e) A local governmental entity may not receive and retain, directly or indirectly, any convenience fee, surcharge, or other fee in excess of the amount paid in connection with the credit card transaction. In addition, a financial institution or service provider may not pay, refund, rebate, or return, directly or indirectly, to a local governmental entity for final retention any portion of a surcharge, convenience fee, or other fee paid in connection with a credit card transaction.  
(Source: P.A. 102-558, eff. 8-20-21.)

(50 ILCS 345/20)

Sec. 20. Election by local governmental entities to accept credit cards.

(a) The decision whether to accept credit card payments for any particular type of obligation shall be made by the governing body of the local governmental entity that has general discretionary authority over the manner of acceptance of payments. The governing body may adopt reasonable rules governing the manner of acceptance of payments by credit card. Except as provided in subsection (b) of Section 20-25 of the Property Tax Code, no decision to accept credit card payments under this Act shall be made until the governing body has determined, following a public hearing held not sooner than 10 nor later than 30 days following public notice of the hearing, that the acceptance of credit card payments for the types of authorized obligations specified in the public notice is in the best interests of the citizens and governmental administration of the local governmental entity or community college and of the students and taxpayers thereof.

(b) The governing body of the entity accepting payment by credit card may enter into agreements with one or more financial institutions or other service providers to facilitate the acceptance and processing of credit card payments. Such agreements shall identify the specific services to be provided, an itemized list of the fees charged, and the means by which each such fee shall be paid. Such agreements may include a discount fee to cover the costs of interchange, assessments and authorizations, a per item processing fee for the service provider, and any other fee, including a payment of a surcharge or convenience fee, that may be applicable to specific circumstances. Any agreement for acceptance of payments by credit cards may be canceled by the governmental entity upon giving reasonable notice of intent to cancel.

(c) An entity accepting payments by credit card may pay amounts due a financial institution or other service provider by (i) paying the financial institution or other service provider upon presentation of an invoice or (ii) allowing the financial institution or other service provider to withhold the amount of the fees from the credit card payment. A discount or processing fee may be authorized whenever the governing body of the entity determines that any reduction of revenue resulting from the discount or processing fee will be in the best interest of the entity. Items that may be considered in making a determination to authorize the payment of fees or the acceptance of a discount include, but are not limited to, improved governmental cash flows, reduction of governmental overhead, improved governmental financial security, a combination of these items, and the benefit of increased public convenience. No payment to or withheld by a financial institution or other service provider may exceed the amounts authorized under subsection (b) of Section 25.

(d) Unless specifically prohibited by an ordinance or rule adopted by the governing body of the local governmental entity,

a person may pay multiple tax bills in a single transaction.  
(Source: P.A. 96-1248, eff. 7-23-10.)

(50 ILCS 345/25)

Sec. 25. Payment of fees by cardholders.

(a) The governing body of a local governmental entity authorizing acceptance of payment by credit card may, but is not required to, impose a convenience fee or surcharge upon a cardholder making payment by credit card in an amount to wholly or partially offset, but in no event exceed, the amount of any discount or processing fee incurred by the local governmental entity. This convenience fee or surcharge may be applied only when allowed under the operating rules and regulations of the credit card involved. When a cardholder elects to make a payment by credit card to a local governmental entity and a convenience fee or surcharge is imposed, the payment of the convenience fee or surcharge shall be deemed voluntary by the person and shall not be refundable.

(b) No fee, or accumulation of fees, that exceeds the lesser of \$20 or 5% of the principal amount charged may be imposed in connection with the issuance of any license, sticker, or permit, or with respect to any other similar transaction. No fee, or accumulation of fees, that exceeds the lesser of \$5 or 5% of the transaction involved may be imposed in connection with the payment of any fine. No fee, or accumulation of fees, in excess of the lesser of \$40 or 3% of the principal amount charged may be imposed in connection with the payment of any real estate or other tax.

(c) Notwithstanding the provisions of subsection (b), a minimum fee of \$1 may be imposed with respect to any transaction.

Notwithstanding the provisions of subsection (b), a fee in excess of the limits in subsection (b) may be imposed by a local governmental entity on a transaction if (i) the fee imposed by the local governmental entity is no greater than a fee charged by the financial institution or service provider accepting and processing credit card payments on behalf of the local governmental entity; (ii) the financial institution or service provider accepting and processing the credit card payments was selected by competitive bid and, when applicable, in accordance with the provisions of the Illinois Procurement Code; and (iii) the local governmental entity fully discloses the amount of the fee to the cardholder.

(Source: P.A. 92-114, eff. 1-1-02.)

(50 ILCS 345/30)

Sec. 30. Relief from underlying obligation. A person who makes a payment by credit card to a local governmental entity shall not be relieved from liability for the underlying obligation except to the extent that the local governmental entity realizes final payment of the underlying obligation in cash or the equivalent. If final payment is not made by the credit card issuer or other guarantor of payment in the credit card transaction, then the underlying obligation shall survive and the local governmental entity shall retain all remedies for enforcement that would have applied if the credit card transaction had not occurred. A person making payment by credit card is not liable for any discount or fee paid to a credit card issuer or other party by a local governmental entity.

(Source: P.A. 90-518, eff. 8-22-97.)

(50 ILCS 345/35)

Sec. 35. Liability of local governmental employees. A local governmental employee who accepts payment by credit card in

accordance with this Act and any applicable rules shall not incur personal liability for the final collection of the payment.

(Source: P.A. 90-518, eff. 8-22-97.)

(50 ILCS 345/95)

Sec. 95. (Amendatory provisions; text omitted).

(Source: P.A. 90-518, eff. 8-22-97; text omitted.)

(50 ILCS 345/99)

Sec. 99. Effective date. This Act takes effect upon becoming law.

(Source: P.A. 90-518, eff. 8-22-97.)

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# Resolution Executive Summary

**Prepared By:** Purchasing Department  
**Committee:** Operations and Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Meeting Date:** November 14 ,2024  
**Resolution Title:** Resolution Awarding Payment Processing Services to Autoagent Data Solutions, LLC (MuniciPay) for the Winnebago County Coroner's Office

<b>Was item budgeted?</b> N/A	<b>Appropriation Amount:</b> N/A
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b>	<b>Descriptor:</b>

## **Background Information:**

The Winnebago County Coroner's Office processes permits related to their area of specialty. AutoAgent Data Solutions, LLC (MuniciPAY) has established themselves as an electronic payment processing company that focuses on the government sector by providing services to 3,500 counties in the United States and 25 within Illinois and is currently in use by the County Highway and Community Development Departments. Both departments are very pleased with their services. Implementation is expected to take 2-3 weeks with a rate of 2.29% with a \$2.00 minimum per transaction, the same rates that were offered to the other departments, which will get charged to the customer, not the County. Payment types currently include; credit, debit cards and eChecks/ACH Payments. Payment reconciliation is within 48 hours

## **Recommendation:**

Administration supports this credit card vendor for more convenience to citizens needing permits, reports, cremains, FOIA's and fees through the Coroner's Office.

## **Contract/Agreement:**

Yes

## **Legal Review:**

Yes

## **Follow-Up:**

Purchasing Department will route Agreement for Signatures.

**R E S O L U T I O N**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2024 CR

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**RESOLUTION AWARDING PAYMENT PROCESSING SERVICES TO AUTOAGENT DATA SOLUTIONS,  
LLC (MUNICIPAY) FOR THE WINNEBAGO COUNTY CORONER'S OFFICE**

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**WHEREAS**, the County of Winnebago, Illinois (County) and its' Coroner's Office issue permits relating to their areas of specialty in the County; and

**WHEREAS**, the County Coroner's Office is seeking to make permitting more convenient to users by providing an online portal in addition to being able to have a payment terminal(s) within the office to process payments for permitting; and

**WHEREAS**, the County Coroner's Office would like to continue providing customers with convenient options for making payments for permitting services and will need to have a merchant vendor; and

**WHEREAS**, AutoAgent Data Solutions, LLC (MuniciPAY) has established themselves as an electronic payment processing company that focuses on the government sector by providing services to 3,500 counties in the United States and 25 within Illinois and is currently in use by the County Highway and Community Development Departments; and

**WHEREAS**, the Operations and Administrative Committee concurs with this request for awarding payment processing services to Autoagent Data Solutions, LLC (MuniciPAY) and recommends approval by the Winnebago County Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that Joseph V. Chiarelli, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, to enter and sign the documents necessary for payment processing services with Autoagent Data Solutions, LLC (MuniciPAY), which shall be in substantially the same form as attached hereto as, **RESOLUTION EXHIBIT A**.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the County Coroner, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



**AGREEMENT:**

The Implementation, Hosting and Maintenance of the  
Online Payment Portal Solution known as "MuniciPay"

**Prepared for:**

County of Winnebago, Illinois  
on behalf of the Winnebago County Coroner's Office, Illinois.

## AGREEMENT

This AGREEMENT (the "Agreement") is made and entered into as of \_\_\_\_\_ (the "Effective Date"), by and between Autoagent Data Solutions, LLC and its affiliates (hereinafter, "Company"), a Delaware corporation, maintaining its principal place of business at 433 Plaza Real, Suite 275, Boca Raton, FL 33432, and the County of Winnebago, Illinois on behalf of the Winnebago County Coroner's Office, Illinois (hereinafter, "Merchant"), a government agency maintaining its principal place of business at 403 Elm St. 2<sup>nd</sup> Floor, Rockford, IL 61101.

1. **SERVICE:** Company shall make the online payment portal solution known as "MuniciPay" ("MuniciPay") available to Merchant at no cost to Merchant subject to the terms and conditions set out in this Agreement. Merchant may utilize MuniciPay as an online and in-person payment processing solution for the Department and Payment Types as listed in Section 4 below.
2. **TERM:** This Agreement shall be in effect for a period of two (2) years from the Effective Date and shall be renewed automatically for successive one (1) year terms thereafter unless either party provides not less than sixty(60) days' written notice of its intent not to renew. Notwithstanding the foregoing, either party may terminate this Agreement for convenience at any time upon sixty (60) days' written notice to the other party.
3. **TERMINATION:** Either party may terminate this Agreement at any time during the term or any renewal term upon the occurrence or any one or more of the following:
  - a. A breach of any material provision of this Agreement by the other party that remains uncured more than ten (10) business days after the party's receipt of written notice thereof; and
  - b. The other party's failure to pay any amount owed under this Agreement for more than ten (10) business days after the date such amount is due to be paid.
  - c. Upon termination of this Agreement, the Parties will abide by industry security standards as to the security of cardholder data. The effective date of termination will be the date the notice is received by the Company or the date stated in the notice, whichever is later. No costs incurred after the effective date of the termination are allowed. No amount of compensation is permitted for anticipated profits on unperformed services.
4. **DEPARTMENT AND PAYMENT TYPES:** Merchant may use Municipay for the following payment transactions ("Payment Transactions"):
  - Coroner's Office
    - Reports
    - Cremations Permits
    - Cremains
    - AOA (Out of County Coroner) Invoices
5. **SERVICE FEES:** There are no service fees (hereinafter, "Fees") to be paid to Company by Merchant associated with its use of the MuniciPay solution. Rather, Company shall collect Fees from end users of the MuniciPay solution ("Payers"). Payers are individuals or entities who make Payment Transactions to Merchant using MuniciPay.

The Fees that Company may collect from Payers are as follows:

- Coroner's Office
    - Electronic Checks / ACH: \$0.00
    - Debit Cards / Credit Cards: 2.29% with a \$2.00 minimum
6. **MUNICIPAY PLATFORM AVAILABILITY:** Company shall make the MuniciPay solution available to Merchant seven (7) days a week, twenty-four (24) hours a day with availability equal to or in excess of 99% per month, excluding

scheduled maintenance windows. Company shall notify the County by e-mail of the upcoming scheduled maintenance, especially if outages are a possibility.

7. **PROGRAMMING:** Company shall not have access to any computer hardware of the Merchant. Company shall perform all programming and customization for Merchant within the MuniPay solution.
8. **BILLING DATA DELIVERY:** If Merchant's use of the MuniPay solution requires the provision of updated billing information, Merchant agrees to supply updated billing data to Company a minimum once per business day during the billing cycles, either directly or through Merchant's Integrated Software Vendor. Merchant will post its transactions either by daily batch or, if available, by real-time API.
9. **IN-PERSON DEVICES:** Company shall provide the following devices to Merchant on the terms specified below:
  - Merchant shall purchase one (1) IDTech Chip Reader EMV device(s) -- \$229/each
  - Merchant may purchase additional devices at Company's then-current pricing at the time of purchase
  - All devices will have a one-year warranty
10. **MAINTENANCE AND HOSTING; USE:** Company will host and maintain the MuniPay solution as part of its service. The Merchant shall not be responsible for any expenditures that Company may incur in relation to the hosting and maintaining the MuniPay solution.
11. **CUSTOMER SERVICE:** Merchant will be responsible for customer service regarding the primary transaction, including general questions, voids, returns, and refunds. Company will support Merchant and communicate directly with Payers regarding escalated issues that cannot be handled by Merchant's staff. Company will be responsible for customer service regarding the service Fee transaction.
12. **MERCHANT'S PAYMENT OBLIGATIONS:** Merchant understands and agrees that it shall be responsible for any chargebacks or returns of transactions processed through the MuniPay solution (excluding service Fee transactions). Merchant agrees to pay to Company, promptly upon notice from Company but in no event more than ten (10) business days after Merchant's receipt of written notice thereof, any such chargeback or return amounts, as well as any fines, fees, penalties or other amounts incurred by Company and caused by or resulting from Merchant's violation of applicable law or regulations, or rules of the payment card networks (e.g., Visa, Mastercard, American Express, Discover, etc.).
13. **PCI COMPLIANCE:** Each of the parties hereto agrees to comply with applicable requirements of PCI DSS throughout the term of this Agreement.
14. **OWNERSHIP AND LICENSE:** Merchant shall have no ownership of the MuniPay solution, including any modifications made thereto. Any and all intellectual property developed and compiled by Company pursuant to this Agreement shall be the sole property of Company. Merchant agrees to use the MuniPay solution only for processing payments as contemplated by this Agreement. Merchant shall not copy, reproduce, decompile/recompile, or reconstruct the MuniPay solution, and shall not use the MuniPay solution for any unlawful or improper purpose or otherwise misuse the MuniPay solution. Merchant shall not allow any person or entity other than Merchant and its authorized personnel to use the MuniPay solution to accept payments.
15. **NOTICES.** Notices provided in association with this Agreement shall be provided in writing to the address of the parties first set forth above. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Refusal to accept delivery has the same effect as receipt.
16. **GOVERNING LAW AND JURISDICTION:** This Agreement shall be governed by and construed under by the laws of the State of Illinois. The Company irrevocably agrees that, subject to the Merchant's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of this Agreement, or arising from any dispute or controversy arising in connection with or related to the Agreement, shall be litigated only in courts within the Circuit Court of Winnebago County, State of Illinois, and the Company consents and submits to the jurisdiction thereof.

In accordance with these provisions, the Company waives any right it may have to transfer or change the venue of any litigation brought against it by the Merchant pursuant to this Agreement.

17. **NON-APPROPRIATION:** Notwithstanding any other provision of this Agreement, all obligations of the Merchant under this Agreement which require the expenditure of funds are conditioned on the availability of funds appropriated for that purpose. Merchant shall have the right to terminate this Agreement for non-appropriation with thirty (30) days written notice without penalty or other cost.
18. **INDEMNITY:** Company agrees to indemnify and hold harmless the Merchant for and against any loss or expense incurred by the Merchant that is caused by the Company's gross negligence or willful misconduct. Merchant agrees to indemnify and hold harmless the Company for and against any loss or expense incurred by the Company that is caused by the Merchant's gross negligence or willful misconduct.

**ACCEPTANCE**

The undersigned execute the foregoing agreement by placing their signatures below as of the Effective Date.

**FOR THE MERCHANT:**

Company: County of Winnebago, Illinois  
Government

Name: Joseph V. Chiarelli

Signature: \_\_\_\_\_

Title: Chairman of the Board of  
Winnebago County, Illinois

Address: 404 Elm Street, Room 533

Rockford, IL 61101

Company: Winnebago County Coroner's  
Office- Government

Name: Jennifer Muraski

Signature: \_\_\_\_\_

Title: Winnebago County Coroner

Address: 403 Elm Street, 2nd Floor

Rockford, IL 61101

**FOR AUTOAGENT:**

Company: Autoagent Data Solutions, LLC

Name: Stacy Hunt

Signature: 

Title: VP of Business Development

Address: 433 Plaza Real, Suite 275

Boca Raton, FL 33432



# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department for The Coroner's Office  
**Committee Name:** Operations & Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Date:** November 14, 2024  
**Resolution Title:** Resolution Awarding Flooring Replacement for the Coroner's Office Using CIP 24 Funds

### Budget Information

<b>Budgeted? YES</b>	<b>Amount Budgeted?</b> \$45,000
<b>If not, originally budgeted, explain the funding source?</b>	
<b>If ARPA or CIP funded, original Board approved amount?</b> \$45,000	
<b>Over or Under approved amount? OVER</b> By: \$8,628	
<b>Reason for ARPA or CIP increase?</b> N/A	
<b>If ARPA funded, was it approved by Baker Tilly?</b> N/A	
<b>ORG/OBJ/Project Codes:</b> 82200-43710 <b>Descriptor:</b> CIP 24 Funds	
<b>Budget Impact?</b> \$53,628	

**Background Information:** The flooring in the Coroner's Office is in need of replacement. It is in disrepair with rips, tears, stains and major wear and tear. For this renovation, tile carpet was specified which will allow for better long-term repair and replacement of the carpet itself. A high-performance luxury vinyl tile (LVT) hard surface product will be used for the entryway, hallways and staff common areas to allow for easy cleaning and minimum wear and tear on high traffic surface areas. The flooring was submitted to be replaced using CIP 24 Funds.

This project 24B-2365 yielded (5) bids with the lowest bid received from Commercial Flooring Contractors (See Resolution Exhibit A).

The Invitation to Bid was emailed to 12 potential bidders and local suppliers. It was also publicly advertised in the RRStar and on the County website. The Pre-Bid Meeting was optional and we had 6 attendees representing 6 companies.

**Recommended By:** The Coroner's Office and Facilities Department

**Follow-Up Steps:** Purchasing will prepare the Purchase Order to Commercial Flooring Contractors in the amount of \$53,628.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

**2024 CR**

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**RESOLUTION AWARDING FLOORING REPLACEMENT FOR THE CORONER'S OFFICE USING CIP 24 FUNDS**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, The Coroner's Office is in need of flooring replacement; and,

**WHEREAS**, the County went out for BID #24B-2365 Flooring Replacement at Coroner's Office; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab (Resolution Exhibit A) for the aforementioned purchase and recommends awarding to:

**COMMERCIAL FLOORING CONTRACTORS**  
**5364 MAINSAIL DRIVE**  
**ROSCOE, IL 61073**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$53,628 to Commercial Flooring Contractors, 5364 Mainsail Dr, Roscoe, Illinois 61073.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Coroner, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

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KEITH McDONALD, CHAIR

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VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS





# WINNEBAGO COUNTY

— ILLINOIS —

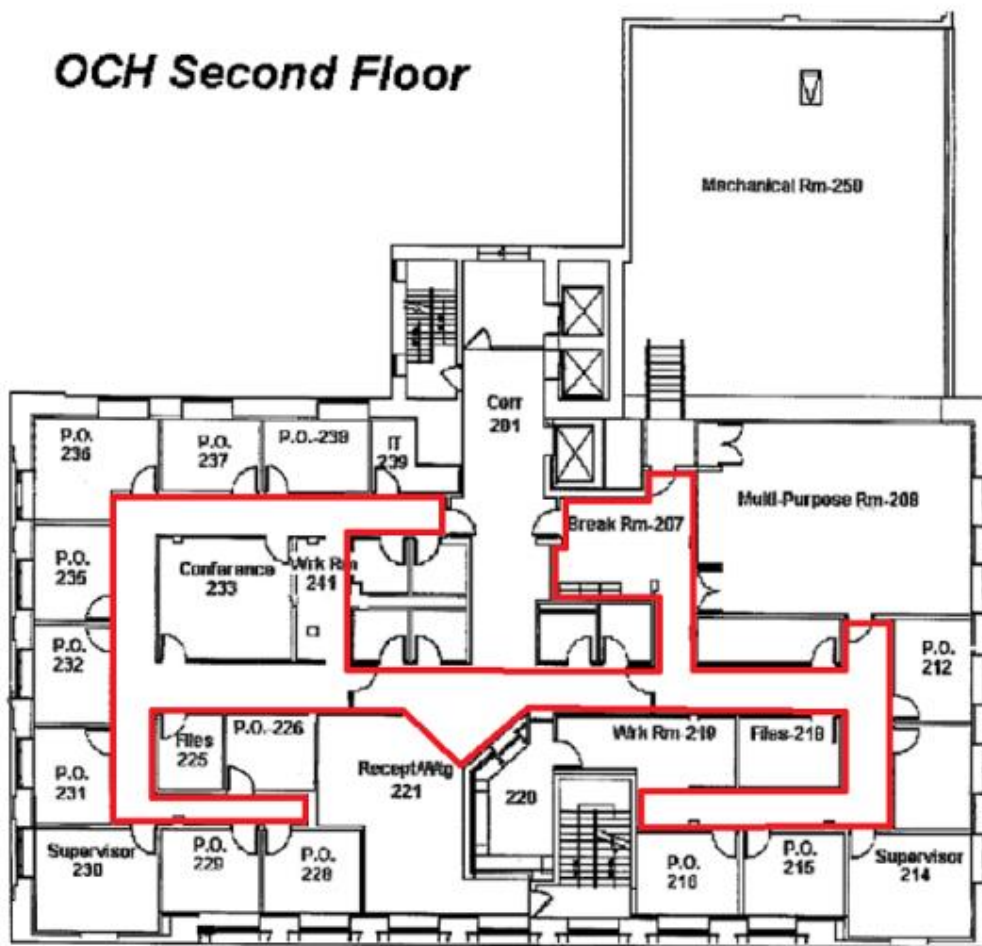
## BID TAB

**24B-2365 FLOORING REPLACEMENT AT WINNEBAGO CORONER'S OFFICE**

**BID OPENING - OCTOBER 9, 2024@ 10:00 AM**

VENDOR NAME	Benchmark Flooring Loves Park, IL	Boss Carpet One Dixon, IL	Commercial Flooring Contractors Rockford, IL	Carpet Mill Outlet USA Roscoe, IL	Tiles In Style DBA Taza Construction South Holland, IL
CARPET MATERIALS COST	\$16,000	\$16,460	<b>\$19,854</b>	\$29,862	\$14,835
LVT MATERIAL COST	\$8,750	\$16,255	<b>\$4,736</b>	\$12,250	\$6,441
LABOR COST	\$37,625	\$28,620	<b>\$29,038</b>	\$28,500	\$47,235
TOTAL PROJECT PRICE	\$62,375	\$61,335	<b>\$53,628</b>	\$70,612	\$68,511

Winnebago County Purchasing Department  
 404 Elm St, Rm 202, Rockford, IL 61101 | [www.wincoil.gov](http://www.wincoil.gov)  
 Phone: (815) 319- 4380 | Email: [purchasing@purchasing.wincoil.gov](mailto:purchasing@purchasing.wincoil.gov)





## Resolution Executive Summary

**Prepared By:** Purchasing Department  
**Committee:** Operations & Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Meeting Date:** November 14, 2024  
**Resolution Title:** Resolution Awarding Space Study Analysis to the Juvenile Detention Center

<b>Was item budgeted? Yes</b>	<b>Amount Budgeted:</b> \$89,600 <b>Amount Base:</b> \$59,600 <b>Potential Additional Expense:</b> \$30,000
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b>	<b>Descriptor:</b> Detention Home Fund

**Background Information:** The Juvenile Detention Center is in need of a Space Study Analysis to determine future needs for programming and renovation opportunities at its current location.

Purchasing worked with Court Services and the Juvenile Detention Center to issued #24P-2344. 7 companies were represented at the pre-proposal meeting and site walk-thru. 4 responses were received for the Space Study Analysis. The Court Services sub-committee team worked hard to evaluate and check references from the responses received.

The sub-committee ultimately determined that Venture Architects was the most experienced vendor to handle this project. The expenditures are broken up into two sections, the first being a fixed fee of \$59,600 which includes space needs, program verification, facility assessments, concept and budget development. The second section is anticipated up to \$30,000 for surveying or geotechnical fees that may be necessary with analyzing the space, however based on additional research we do not anticipate this being a full expense.

Farnsworth Group (Chicago, IL)	\$43,566*
HDR Architecture, Inc. (Chicago, IL)	\$45,000-\$90,000
<b>Venture Architects Planners &amp; Designers (Milwaukee, WI)</b>	<b>\$59,600-\$89,600</b>
Larson & Darby + TreanorHL (Rockford, IL & Lawrence, KS)	\$65,923

This Space Study Analysis request will be funded by the Detention Home Fund.

**Recommended By:** Debbie Jarvis, Court Services

**Follow-Up Steps:** Purchasing will prepare the Purchase Order for Venture Architects and route the official contract for signatures.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

**2024 CR**

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**RESOLUTION AWARDING SPACE STUDY ANALYSIS TO THE JUVENILE DETENTION CENTER**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the Juvenile Detention Center is in need of a space study; and,

**WHEREAS**, the County went out for Proposal #24P-2344 Space Study Analysis; and,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Proposal Tab (Resolution Exhibit A) for the aforementioned purchase and recommends awarding to:

**VENTURE ARCHITECTS**  
**212 N. 25<sup>TH</sup> STREET**  
**MILWAUKEE, WI 53233**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$89,600 to Venture Architects, 212 N. 25<sup>th</sup> Street, Milwaukee, WI 53233.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Court Services, Juvenile Detention Center Administrator, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

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VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

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JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

<b>BID TAB</b>	
<b>24P-2344 Space Study Analysis at Juvenile Detention Center</b>	
<b>Wednesday, May 29, 2024 - 2:00 PM</b>	
Farnsworth Group Chicago, IL	<b>Venture Architects Justice Planners &amp; Designers</b> <b>Milwaukee, WI</b>
HDR Architecture, Inc. Chicago, IL	Larson & Darby + TreanorHL Rockford, IL + Kansas City, Kansas



## Resolution Executive Summary

**Prepared By:** Lafakeria Vaughn  
**Committee:** Operations and Administrative Committee  
**Committee Date:** November 7, 2024  
**Ordinance Title:** Resolution Approving Bond Amount for Winnebago County Auditor pursuant to 55 ILCS 5/3-1001  
**County Code:** N/A  
**Board Meeting Date:** November 14, 2024

### Budget Information:

<b>Was item budgeted?</b> N/A	<b>Appropriation Amount:</b> N/A
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b> N/A	<b>Budget Impact:</b> N/A

**Background Information:** Section 3-1001 of the Illinois Counties Code, 55 ILCS 5/3-1001, requires that each county auditor in counties of 70,000 to 3,000,000, before taking office, give bond in such penalty and with such security as the county board shall deem sufficient. The current bond is in the penal sum of \$5,000.00.

**Recommendation:** Approval of Resolution.

**Contract/Agreement:** N/A

**Legal Review:** Reviewed by States Attorney's Office.

**Follow-Up:** N/A

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CR \_\_\_\_\_

SUBMITTED BY: OPERATIONS & ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

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**RESOLUTION APPROVING BOND AMOUNT FOR WINNEBAGO COUNTY  
AUDITOR PURSUANT TO 55 ILCS 5/3-1001**

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**WHEREAS**, Section 3-1001 of the Illinois Counties Code, 55 ILCS 5/3-1001, requires that each county auditor, before taking office, give bond in such penalty and with such security as the county board shall deem sufficient; and

**WHEREAS**, the Winnebago County Auditor currently has a bond in the penal sum of five thousand dollars (\$5,000.00); and

**WHEREAS**, the Operations Committee of the County Board for the County of Winnebago, Illinois, has reviewed the penal sum of the aforementioned bond and believes it is sufficient for the office of County Auditor.

**NOW, THEREFORE BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the penal sum of five thousand dollars (\$5,000.00) for the bond of the Winnebago County Auditor is hereby deemed sufficient.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby directed to prepare and deliver copies of this Resolution to the Winnebago County Administrator, the Winnebago County Human Resources Director, and the Winnebago County Auditor.



Respectfully submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
Valerie Hanserd, Vice Chair

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jaime Salgado

\_\_\_\_\_  
Michael Thompson

**DISAGREE**

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
Valerie Hanserd, Vice Chair

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jaime Salgado

\_\_\_\_\_  
Michael Thompson

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Joseph V. Chiarelli, Chairman of the  
County Board of the County of  
Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois

(55 ILCS 5/3-1001) (from Ch. 34, par. 3-1001)

Sec. 3-1001. Auditors in counties of 70,000 to 3,000,000. In all counties containing less than 3,000,000 and over 70,000 inhabitants by the last federal census, there is created the office of county auditor, whose term of office shall be 4 years and until his or her successor is elected and qualified. The nomination and election shall be subject to the general election laws of the State. Each county auditor shall take office the first day of the month following the month of his or her election on which the office of the county auditor is required, by statute or by action of the county board, to be open. The qualifications and oath of office shall be the same as apply to other county officers. Each county auditor shall, before entering upon the duties of the office, give bond (or, if the county is self-insured, the county through its self-insurance program may provide bonding) in such penalty and with such security as the county board deems sufficient, which bond shall be substantially in the form required by law to be given by the county clerk. Such bond shall be filed with the county clerk on or before the day the county auditor takes office. In case of a vacancy in the office of county auditor caused by death, resignation, or removal from office, the vacancy shall be filled as provided for filling vacancies of other county offices. If the auditor is temporarily unable to perform his or her duties for any reason, the deputy auditor, if there is one, shall assume the duties of the auditor until the auditor is able to resume his or her duties or until a replacement for the auditor is chosen.

(Source: P.A. 103-117, eff. 1-1-24.)



# Resolution Executive Summary

## CIP Projects

**Prepared By:** Purchasing on behalf of DoIT  
**Committee Name:** Operations and Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Date:** November 14, 2024  
**Resolution Title:** Resolution Awarding Email Archiver Hardware Refresh Using CIP 2025 Funds

### Budget Information

<b>Budgeted? YES</b>	<b>Amount Budgeted?</b> \$47,403
<b>If not, originally budgeted, explain the funding source?</b>	
<b>If CIP funded, original Board approved amount?</b> \$47,403	
<b>Over or Under approved amount?</b>	<b>By:</b> \$0
<b>Reason for ARPA or CIP increase?</b> N/A	
<b>If ARPA funded, was it approved by Baker Tilly?</b> N/A	
<b>ORG/OBJ/Project Codes:</b> 82200-46586-C2503 <b>Descriptor:</b> Capital Project Fund/IT Equipment/ Email Archiver	
<b>Budget Impact?</b> \$ 47,403	

**Background Information:** The Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for public safety, public health, a nursing home, the circuit courts, elections and all other Elected and Appointed officials. For over 15 years, WinCo DoIT has operated Email Archive hardware and software from Intradyn to achieve the retention of emails as required for the County's needs. The current County Archiver devices are past end support from the vendor and require replacement.

Intradyn is the sole source provider of Intradyn Archiving Operating System and Intradyn Archiving Solution, see Resolution Exhibit A.

**Recommended By:** Chief Information Officer, Dan Magers

**Follow-Up Steps:** Purchasing Department will issue Purchase Orders to Intradyn in the amount of \$47,403.

**R E S O L U T I O N**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2024 CR

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**RESOLUTION AWARDING EMAIL ARCHIVER HARDWARE REFRESH USING CIP 2025 FUNDS**

---

**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for all departments; and

**WHEREAS**, for over 15 years, WinCo DoIT has operated Email Archive hardware and software from Intradyn to achieve the retention of emails as required for the County's needs; and

**WHEREAS**, the current County Archiver devices are past end support from the vendor and require replacement; and

**WHEREAS**, WinCo DoIT recommends the purchase of new County Archiver devices; and

**WHEREAS**, the Operations and Administrative Committee concurs with this request and recommends approval by the Winnebago County Board; and

**THEREFORE, BE IT RESOLVED**, that the County Board of the County of Winnebago, Illinois., hereby authorizes the Purchasing Department to execute a purchase order to Intradyn.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

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VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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PAUL ARENA

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JOE HOFFMAN

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JOE HOFFMAN

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JAIME SALGADO

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JAIME SALGADO

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MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**AUAES Inc.**

1355 Mendota Heights Road,  
Suite 300  
Mendota Heights, MN 55120  
651-203-4600



**INTRADYN™**  
Archiving and eDiscovery Innovation

Sole Source Letter

07 MAY 2019

RE: Winnebago County IL

This letter is to provide notification that Intradyn (An AUAES Inc. Company) is the sole source provider of Intradyn Archiving Operating System (AOS) and Intradyn Archiving Solution.

Sincerely,



Michael Kieffer  
Vice President of Sales  
Tel: 651-556-4306  
Email: [mkieffer@intradyn.com](mailto:mkieffer@intradyn.com)



# INTRADYN™

Archiving and eDiscovery Innovation

Created Date 12/8/2023  
Expiration Date 10/31/2024  
Quote Number 00007794

Prepared By Mike Kieffer  
Phone 651-556-4306  
Email mkieffer@intradyn.com

Contact Name Dan Magers  
Phone (815) 319-4311  
Email dmagers@doit.wincoil.gov

Bill To Name Winnebago County IL  
Bill To 211 N Main St  
Rockford, Illinois 61101-1010  
United States

Ship To Name Winnebago County IL  
Ship To Illinois 61101-1010  
United States  
Shipping Method FedEx

Opportunity Name Winnebago County- Trade Up 2024- 8TB  
HW/HA-25943/23HH5

Quantity	Part Number	Product	List Price	Discount (%)	Sales Price	Total Price
1.00	IA10-HW8000	Intradyn IA10 8TB Physical Archiving Appliance	\$28,550.00	25	\$21,412.50	\$21,412.50
1.00	IA10-HW8000-S1	IA10 Standard Support, 1 year - HW8000	\$5,710.00	0	\$5,710.00	\$5,710.00
1.00	IA10-HW8000-HA	Warm Standby Counterpart for IA10-HW8000	\$16,900.00	0	\$16,900.00	\$16,900.00
1.00	IA10-HW8000-HA-S1	IA10 Standard Support, 1 year - HW8000-HA	\$3,380.00	0	\$3,380.00	\$3,380.00

Subtotal \$47,402.50  
Total Price \$47,402.50  
Grand Total \$47,402.50

#### PLUS SHIPPING AND SALES TAX (IF APPLICABLE)

This quote is valid for 30 days (unless otherwise stated) and is subject to Intradyn's Purchase and License Agreement. Terms are Net 30 upon credit approval. Service charge at a rate of 1.5% per month will be charged on balance over the Net terms. Prices shown are net, FOB Fremont, CA and are based on U.S. Domestic Delivery & Installation. Shipping is prepaid and billed. Hard copy purchase order required. Lead times are 30 days ARO.



# Resolution Executive Summary

## CIP Projects

**Prepared By:** Purchasing on behalf of DoIT  
**Committee Name:** Operations and Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Date:** November 14, 2024  
**Resolution Title:** Resolution Awarding Cybersecurity Antivirus Licensing Renewal Using County Automation Funds

### Budget Information

<b>Budgeted? YES</b>	<b>Amount Budgeted?</b> \$93,820
<b>If not, originally budgeted, explain the funding source?</b>	
<b>If CIP funded, original Board approved amount?</b> \$93,820	
<b>Over or Under approved amount?</b> By: \$0	
<b>Reason for ARPA or CIP increase?</b> N/A	
<b>If ARPA funded, was it approved by Baker Tilly?</b> N/A	
<b>ORG/OBJ/Project Codes:</b> 82200-44900-43167 <b>Descriptor:</b> County Automation Fund/ Software Subscription	
<b>Budget Impact?</b> \$ 93,820	

**Background Information:** The Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for public safety, public health, a nursing home, the circuit courts, elections and all other Elected and Appointed officials. WinCo DoIT has used Trellix (formerly FireEye) Endpoint protection since a 3-year license was purchased in 2021. As this solution continues to be an effective way for DoIT to manage, monitor, and protect the County's endpoints, we recommend another 3-year term of the Trellix Endpoint protection.

Trellix (formerly FireEye) is the County's antivirus and endpoint protection solution and licensing is only provided through a reseller. CDWG has been the County's reseller since we purchased the original licenses. The price quoted comes directly from Trellix through CDWG, and is on the National IPA Technology Solutions collective agreement (2010811), see Resolution Exhibit A.

This item was submitted as a CIP 2025 item but will be funded through the County Automation Fund.

**Recommended By:** Chief Information Officer, Dan Magers

**Follow-Up Steps:** Purchasing Department will issue Purchase Orders to the CDWG in the amount of \$93,820.



**R E S O L U T I O N**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2024 CR

---

**RESOLUTION AWARDING CYBERSECURITY ANTIVIRUS LICENSING RENEWAL USING  
COUNTY AUTOMATION FUNDS**

---

**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for all departments; and

**WHEREAS**, WinCo DoIT has used Trellix (formerly FireEye) Endpoint protection since a 3-year license was purchased in 2021; and

**WHEREAS**, the County Coroner's Office would like to continue providing customers with convenient options for making payments for permitting services; and

**WHEREAS**, the current solution continues to be an effective way for DoIT to manage, monitor, and protect the County's endpoints; and

**WHEREAS**, WinCo DoIT recommends another 3-year term of the Trellix Endpoint protection; and

**WHEREAS**, the Operations and Administrative Committee concurs with this request and recommends approval by the Winnebago County Board.

**THEREFORE, BE IT RESOLVED**, that the County Board of the County of Winnebago, Illinois., hereby authorizes the Purchasing Department to execute a purchase order to CDWG for the renewal of a 3-year term of the Trellix Endpoint protection license.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



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QUOTE CONFIRMATION

DAN MAGERS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PCZX889	10/8/2024	UPDATED 3 YEAR	5336053	\$93,820.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">TRELLIX EP SEC ES 1W 1 1PTM</a>	2000	7942997	\$46.91	\$93,820.00
Mfg. Part#: EPES1WE1E-AT-CI				
Electronic distribution - NO MEDIA				
Contract: National IPA Technology Solutions (2018011)				

SUBTOTAL		\$93,820.00
SHIPPING		\$0.00
SALES TAX		\$0.00
GRAND TOTAL		\$93,820.00

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> COUNTY OF WINNEBAGO 404 ELM ST STE 506 RM 202 ROCKFORD, IL 61101-1225 <b>Phone:</b> (815) 319-4444 <b>Payment Terms:</b> Net 30 Days-Govt State/Local	<b>Shipping Address:</b> COUNTY OF WINNEBAGO IT 404 ELM ST STE 506 ROCKFORD, IL 61101-1225 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION
<b>Please remit payments to:</b>	
CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



Sales Contact Info

Philippe Stapp | (866) 551-9995 | [philsta@cdwg.com](mailto:philsta@cdwg.com)

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$93,820.00	\$2,688.88/Month	\$93,820.00	\$3,074.48/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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# Resolution Executive Summary

## CIP Projects

**Prepared By:** Purchasing on behalf of DoIT  
**Committee Name:** Operations and Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Date:** November 14, 2024  
**Resolution Title:** Resolution Awarding Cybersecurity Backup Licensing Upgrade Using CIP 2025 Funds

### Budget Information

<b>Budgeted?</b> YES	<b>Amount Budgeted?</b> \$64,508
<b>If not, originally budgeted, explain the funding source?</b>	
<b>If CIP funded, original Board approved amount?</b> \$68,165	
<b>Over or Under approved amount?</b> UNDER	<b>By:</b> \$3,657
<b>Reason for ARPA or CIP increase?</b> N/A	
<b>If ARPA funded, was it approved by Baker Tilly?</b> N/A	
<b>ORG/OBJ/Project Codes:</b> 82200-43167-C2502 <b>Descriptor:</b> Capital Project Fund/Software Subscription/Rubrik Licensing	
<b>Budget Impact?</b> \$ 64,508	

**Background Information:** The Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for public safety, public health, a nursing home, the circuit courts, elections and all other Elected and Appointed officials. WinCo DoIT uses multiple Rubrik backup devices to ensure reliable, ransomware resilient backups to protect the County in order to restore from accidental and intentional data loss scenarios. Keeping in line with current best practices and updated licensing options from Rubrik, this upgrade to the Enterprise licensing for our devices allows DoIT to more effectively monitor sensitive data, dynamically contain threats, and orchestrate recovery scenarios. These abilities protect the County from the ever-increasing threats that emerge on a daily basis.

Rubrik is the County's backup solution and licensing is provided only through a Rubrik reseller. CDWG has been the County's reseller since we purchased the original devices. The price quoted comes directly from Rubrik through CDWG, and is on the National IPA Technology Solutions collective agreement (2010811), see Resolution Exhibit A.

**Recommended By:** Chief Information Officer, Dan Magers

**Follow-Up Steps:** Purchasing Department will issue Purchase Orders to the CDWG in the amount of \$64,508.

**R E S O L U T I O N**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman  
Submitted by: Operations and Administrative Committee

2024 CR

---

**RESOLUTION AWARDING CYBERSECURITY BACKUP LICENSING UPGRADE USING CIP 2025 FUNDS**

---

**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for all departments; and

**WHEREAS**, WinCo DoIT uses multiple Rubrik backup devices to ensure reliable, ransomware resilient backups to protect the County in order to restore from accidental and intentional data loss scenarios; and

**WHEREAS**, with current best practices and updated licensing options from Rubrik, an upgrade to the Enterprise licensing for our devices allows DoIT to more effectively monitor sensitive data, dynamically contain threats, and orchestrate recovery scenarios; and

**WHEREAS**, WinCo DoIT recommends a cybersecurity backup licensing upgrade to protect the County from the ever-increasing security threats that emerge on a daily basis; and

**WHEREAS**, the Operations and Administrative Committee concurs with this request and recommends approval by the Winnebago County Board.

**THEREFORE, BE IT RESOLVED**, that the County Board of the County of Winnebago, Illinois., hereby authorizes the Purchasing Department to execute a purchase order to CDWG for a cybersecurity Backup licensing upgrade.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

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KEITH McDONALD, CHAIR

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VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

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JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS





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## QUOTE CONFIRMATION

**DAN MAGERS,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PCZJ467	10/7/2024	PCZJ467	5336053	<b>\$64,507.20</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">RUBRIK FOUNDATION TO ENT LIC UPG</a> Mfg. Part#: RS-BT-FUE-PE-PP Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011)	60	7173745	\$462.12	\$27,727.20
<a href="#">RUBRIK ENT UPG LIC PP</a> Mfg. Part#: RS-BT-BUE-PE-PP Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011)	120	7169537	\$306.50	\$36,780.00

<b>SUBTOTAL</b>	\$64,507.20
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$64,507.20</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> COUNTY OF WINNEBAGO 404 ELM ST STE 506 RM 202 ROCKFORD, IL 61101-1225 <b>Phone:</b> (815) 319-4444 <b>Payment Terms:</b> Net 30 Days-Govt State/Local	<b>Shipping Address:</b> COUNTY OF WINNEBAGO IT 404 ELM ST STE 506 ROCKFORD, IL 61101-1225 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



## Sales Contact Info

**Philippe Stapp** | (866) 551-9995 | [philsta@cdwg.com](mailto:philsta@cdwg.com)

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$64,507.20	\$1,848.78/Month	\$64,507.20	\$2,113.90/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

### Why finance?

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- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

### General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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# Resolution Executive Summary

## For ARPA or CIP Projects

**Prepared By:** Purchasing Department  
**Committee Name:** Operations & Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Date:** November 14, 2024  
**Resolution Title:** Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds

### Budget Information

<b>Budgeted? YES</b>	<b>Amount Budgeted?</b> \$7,490,782
<b>If not, originally budgeted, explain the funding source?</b>	
<b>If ARPA or CIP funded, original Board approved amount?</b> 7,490,782	
<b>Over or Under approved amount?</b> OVER <b>By:</b> \$551,308	
<b>Reason for ARPA or CIP increase?</b> N/A	
<b>If ARPA funded, was it approved by Baker Tilly?</b> N/A	
<b>ORG/OBJ/Project Codes:</b> 61300-46586-RP023 <b>Descriptor:</b>	
<b>Budget Impact?</b> \$8,198,692	

**Background Information:** The Countywide Security Cameras and Integrator System project involved several key committee members across multiple departments who worked closely with Heartland Consultants to develop the strategies for this project.

Upon its completion, the county will have a robust security camera system across all of its facilities. The second aspect of this project entails implementation of a new integrator system for the Winnebago County Jail and Detention Center. The upgrades to the integrator system will allow for enhanced technology to boost surveillance, internal access, movement control and allow for upgraded intercom communications throughout the Jail and Detention Center.

In November of 2023, Purchasing issued RFP #24P-2307. Seven (7) submissions were received (See Resolution Exhibit A and B). It was an extensive process with multiple site visits, issuing clarifications and committee evaluation meetings. The evaluations pointed to awarding the project to Montel Technologies.

Upon receiving Operations & Administrative recommendations, staff proceeded through contract negotiations with Montel Technologies (See Resolution Exhibit C).

**Recommended By:** Evaluators and Project Sub-Committee

**Follow-Up Steps:** Purchasing will prepare the Purchase Order to Montel Technologies for \$8,198,692.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

**2024 CR**

---

**RESOLUTION AWARDING MONTEL TECHNOLOGIES FOR COUNTYWIDE SECURITY CAMERA AND  
INTEGRATOR SYSTEM CONTRACT USING ARPA FUNDS**

---

**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the County is in need of an updated security camera system as well as integrator system for the Winnebago County Jail and Detention Center; and,

**WHEREAS**, the County will enter into an agreement with Montel Technologies for the necessary camera and integrator system upgrades;

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Proposal Tab (Resolution Exhibit A) and contract (Resolution Exhibit C) for the aforementioned purchase and recommends awarding to:

**MONTEL TECHNOLOGIES**  
**5701 INDUSTRIAL AVENUE**  
**LOVES PARK, IL 61111**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$8,198,692 to Montel Technologies 5701 Industrial Avenue Rockford, IL 61111.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Sherriff's Office, Chief Information Officer, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

---

KEITH McDONALD, CHAIR

---

KEITH McDONALD, CHAIR

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VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

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PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

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JAIME SALGADO

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JAIME SALGADO

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MICHAEL THOMPSON

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MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

---

**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

---

**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

<b>PROPOSAL TAB</b>		
<b>23P-2307 Countywide Security Camera &amp; Integrator System</b>		
<b>Monday, January 29, 2024 - 2:00 PM</b>		
Imperial Surveillance	Securitas Technology	<b>Montel Technologies</b>
Pro Com Systems	Black Creek Integrated Systems	SMG Security Holdings, LLC.
ADT Commerical		

Countywide Security Camera & Integrator Comparison					
Resolution Total Based on Proposal Submissions	SMG	Securitas	Montel	Pro Com	
<i>Includes all hardware, installation, licensing and 5 year warranty</i>	\$ 7,348,210.00	\$ 8,700,000.00	\$ 8,198,692.00	\$ 8,060,825.00	
<i>Warranty examples: Cameras would be included. Facilities would install but replace with proposed company.</i> <i>outside of warranty might include: Programing new equipment that WinCo Employees installed;</i>					
<b>Optional</b> Add-On Service Contract Estimates	CCTV Service Contract	\$ 35,136.00	\$ 35,136.00		\$ 17,320.00
Annual Agreements may be finalized separately	PLC Service Contract	\$ 21,600.00	\$ 21,600.00	\$ 60,000.00	\$ 21,600.00



## **AGREEMENT FOR THE COUNTYWIDE SECURITY CAMERAS AND INTEGRATOR SYSTEM**

**This Agreement** ("Agreement") is made and entered into as of November 14, 2024, by and between **Montel Technologies, LLC** ("Montel"), and the **County of Winnebago, Illinois** ("County"). The County and Montel are each a "Party" and collectively "Parties."

**WHEREAS**, on November 2, 2023, the County issued RFP 23P-2307 for the Countywide Security Cameras and Integrator System ("Project"); and

**WHEREAS**, Montel, in response to RFP 23P-2307, submitted a proposal detailing the products and services to be provided for the Project ("Proposal Submission"); and

**WHEREAS**, the County has selected Montel and appropriate sub-contractor(s) to provide the products and services described in their Proposal Submission and subject to the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises and agreements contained herein, the parties agree as follows:

### **1. Scope of Work**

1.1. Montel shall provide hardware and technology integration services, including the installation and configuration of security cameras, network setup, and software integration, as outlined in the Proposal Submission and this Agreement.

1.2. Sub-contractor, Hartmann Electric shall provide all necessary electrical services, including installation, wiring, and electrical integration, as outlined in the Proposal Submission and this Agreement.

1.3. Montel and sub-contractor(s) will work collaboratively to ensure seamless delivery and installation of the Countywide Security Cameras and Integrator System.

1.4. All work performed by Montel and sub-contractor(s) will comply with the specifications and timelines detailed in the Proposal Submission and this Agreement. Further, all work under this Agreement shall be performed by members of the International Brotherhood of Electrical Workers (IBEW) Local 364 and be subject to the terms and conditions of the Collective Bargaining Agreement of IBEW) Local 364.

A. Montel and sub-contractor(s) shall require background checks on all of their employees that will be at any of the County buildings performing work under this Agreement.

B. Montel and sub-contractor(s) employees working at the Juvenile Detention Center shall be required to take Prison Rape Elimination Act (PREA) training and have Illinois Department of Children & Family Services (DCFS) - Cants checks.





## **2. Project Timeline**

2.1. Montel shall commence work on the Project upon receiving an Award Letter and/or Purchase Order, from the County.

2.2. Montel and sub-contractor(s) shall complete the Project in accordance with the timeline specified in the Proposal Submission and this Agreement, with allowances for delays caused by circumstances beyond Montel's reasonable control.

## **3. Compensation**

3.1. The County agrees to compensate Montel for the delivery of products and services as outlined in the Proposal Submission and this Agreement. No payments will be made to Montel beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

- Hardware & Installation Cost: \$8,198,691.30
- 5 Years Maintenance and Support: \$300,000.00
- Total Cost Project: \$8,494,691.30

3.2. Payments will be made according to the payment schedule agreed upon by the County and Montel, subject to approval by the County of completed milestones.

3.3. Reimbursable expenses, if any, shall be submitted to the County for approval prior to reimbursement.

3.4. All payments are subject to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.*

3.5 The funding source for this Project will be federal American Rescue Plan Act Funds, specifically, the Coronavirus State and Local Fiscal Recovery Funds (SLFRF). Therefore, Montel shall comply with all applicable local, state, and federal procurement laws and regulations, including the Purchasing Ordinance of Winnebago County and 2 CFR Part 200.317-327 (including Appendix II). The federal provisions are outlined on Exhibit A attached hereto and incorporated herein by reference.

## **4. Change Orders**

4.1. Montel acknowledges and agrees that the quoted price is firm for the duration of the contract and absent a change in the scope of work by the County, changes orders are prohibited. In the event there are any changes to the scope of work by the County, it must be documented through a Change Order and agreed upon by all parties before the changes are implemented and any costs incurred.

4.2. The Parties acknowledge that any change Orders may impact the overall cost and timeline of the Project.

## **5. Warranties and Support**

5.1. Montel warrant that all products and services provided under this Agreement will be free from defects in materials and workmanship for a period of [as specified by each manufacturer] from the date of installation.



5.2. Montel agree to provide ongoing support and maintenance as specified in the Proposal Submission.

5.3. The Parties represent and warrant that they have full power and authority to enter into this Agreement and to consummate the transactions contemplated herein and that they shall act in accordance with all applicable laws in performing their obligations and exercising their rights under this Agreement.

## 6. Liability and Insurance

6.1. Montel shall maintain appropriate insurance coverage as required by the County for the duration of the Project and as set forth herein.

<b>Workers Compensation</b>	Statutory
<b>Employers Liability</b>	
A. Each Accident	\$2,000,000
B. Each Employee-disease	\$2,000,000
C. Policy Aggregate-disease	\$2,000,000
<b>Commercial General Liability</b>	
A. Per Occurrence	\$5,000,000
B. General Aggregate	\$5,000,000
1. General Aggregate- Per project	\$5,000,000
2. General Aggregate - Products/ Completed Operations	\$5,000,000
	\$2,000,000
<b>Business Auto Liability</b>	
<b>General Umbrella Excess Liability</b>	\$5,000,000

6.2. Montel shall defend, indemnify, keep and hold harmless the County's elected and appointed officials, its officers, representatives, agents and employees ("County Indemnitees") from and against any and all claims, demands, losses, suits, judgments, fines, settlements, attorney's fees, and reasonable expenses, any of all of which in any way arise out of negligent acts, errors or omissions, or willful misconduct of Montel, its employees, agents and subcontractors, and/or materials supplied under this Agreement, except to the extent of the County's negligence or willful misconduct, or claims under workers compensation. Montel expressly understand and agree that any insurance protection required of the Montel, or otherwise provided by Montel, shall in no way limit the responsibility to indemnify, keep and hold harmless and defend the County as herein above provided.

## 7. Termination

7.1. **For Breach.** The County may terminate this Agreement for cause if it provides thirty (30) days written notice of the breach to Montel, and the breach remains uncured at the end of thirty (30) days. If the County terminates this Agreement due to Montel uncured breach, Montel shall refund prepaid amounts on a prorated basis based on the effective date of termination.



**7.2. Early Termination by County.** In addition to termination under Sections 7.1 of this Agreement, the County may terminate this Agreement at any time with thirty (30) days written notice from the County to Montel. The effective date of termination will be the date the notice is received by Montel or the date stated in the notice, whichever is later. After the termination notice is received, Montel must restrict their activities, and those of any subcontractors, to activities pursuant to the direction of the County. Montel shall issue a refund to the County of any prepaid amounts on a prorated basis from the effective date of termination. Montel is not entitled to any anticipated profits on Montel's products and services and/or Montel's equipment that has not been provided to the County. County's licenses and rights granted hereunder shall immediately terminate and Montel shall no longer be obligated to provide any Maintenance Services. The County remains responsible for all fees incurred before the effective date of termination.

## **8. Notices**

All notices, approvals, demands, requests or other documents required or permitted under this Agreement, other than routine communications necessary for the day-to-day operation of these services, shall be deemed properly given if hand delivered or sent by nationally recognized overnight carrier or mailed by certified mail, postage prepaid, return receipt requested, to the following addresses:

### **IF TO THE COUNTY:**

County of Winnebago, Illinois  
Attn: Chairman Joseph Chiarelli  
404 Elm Street, Room 533  
Rockford, Illinois 61101

### **IF TO MONTEL:**

Montel Technologies  
Attn: Ray Montelongo, President

### **With a copy to:**

Winnebago County Sheriff's Office  
Attn: Sheriff Gary Caruana  
650 W. State Street  
Rockford, Illinois 61102

Such addresses may be changed by notice to the other Parties given in the same manner provided above. Any notice, demand, or request sent pursuant to this Section shall be effective upon receipt or refusal of delivery.

## **9. No Joint Venture or Partnership Relationship**

This Agreement is not intended to and does not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Montel and the County. The rights and the obligations of the Parties are only those set forth in this Agreement. Montel must perform under this Agreement as independent contractors and not as representatives, employees, agents, or partners of the County. This Agreement is between the County



and independent contractors and, if Montel are individuals, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that: The County will not be liable under or by reason of this Agreement for the payment of any workers' compensation award or damages in connection with Montel performing the services required under this Agreement.

#### **10. Third-Party Beneficiaries**

The Parties agree that this Agreement is solely for the benefit of the County and Montel Technologies and nothing herein intended to create any third-party beneficiary rights for subcontractors or other third parties.

#### **11. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to choice of law principles. Montel hereby irrevocably submit, and will cause any subcontractors to submit, to the original jurisdiction of those State or Federal courts located within the County of Winnebago, State of Illinois, with regard to any controversy arising out of, relating to, or in any way concerning the execution or performance of this Agreement. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.

#### **12. Entire Agreement; Amendments**

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, understandings, or representations. This Agreement cannot be altered, amended, or modified except in writing executed by an authorized representative of each Party.

#### **13. Severability**

If any provision of this Agreement is held by a court or other tribunal of competent jurisdiction, in whole or in part, to be invalid, illegal, or unenforceable in any respect, for any reason, the validity, legality, and enforceability of the remainder of that provision, any other remaining provisions, and of the entire Agreement shall not in any way be affected or impaired thereby and shall be interpreted, to the extent possible, to achieve the purposes as originally expressed with the provision found to be invalid, illegal or unenforceable. Each provision hereof is intended to be severable, and the validity, legality, or enforceability of any provision of this Agreement shall not affect the validity, legality, or enforceability of the remainder of the Agreement.

#### **14. Waiver**

Neither the acceptance by the County, or any representative of the County, nor any payment for or acceptance of the whole or any part of the Services, nor any extension of time, nor any possession taken by the County shall operate as a waiver by the County of any portion of the Agreement, or of any power herein reserved or any right of the County to damages herein provided. A waiver of any breach of the Agreement shall not be held to be a waiver of any other or subsequent breach. Whenever under this Agreement, the County by a proper authorized representative waives Montel's performance in any respect or waives a requirement or condition to either the County's or Montel's performance, the waiver



so granted, whether express or implied, shall only apply to the particular instance and will not be deemed a waiver forever or for subsequent instance of the performance, requirement, or condition. No such waiver shall be construed as a modification of this Agreement regardless of the number of times the County may have waived the performance requirement.

#### **15. Assignment**

This Agreement inures to the benefit of and is binding upon the parties and their successors and assigns. Neither Party may assign this Agreement without the prior written consent of the other Parties. In no case will such consent relieve the other Parties from its obligations, or change the terms of this Agreement. Written notice must be provided to the other Parties, with the name of any proposed assignee and the reason for the assignment; consent to which shall not be unreasonably withheld.

#### **16. Counterparts**

This Agreement may be executed by any one or more of the Parties to this Agreement in any number of counterparts, including by facsimile transmissions, each of which shall be deemed to be an original, including those sent by facsimile transmission, but all such counterparts shall together constitute the same instrument.

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto have executed this Agreement as of the date first above written.

<Signature page follows>



**MONTEL TECHNOLOGIES, LLC**

By: \_\_\_\_\_  
Name: Ray Montelongo  
Title: President

**COUNTY OF WINNEBAGO, ILLINOIS**

By: \_\_\_\_\_  
Name: Joseph V. Chiarelli  
Title: Chairman of the County Board  
of the County of Winnebago, Illinois

**ATTEST:**

By: \_\_\_\_\_  
Name: Lori Gummow  
Title: Clerk of the County Board  
of the County of Winnebago, Illinois



## Scope of Service

### Project Scope Overview: Surveillance System Upgrade for Winnebago County Buildings

#### 1. Project Overview

The project aims to replace the existing analog and legacy IP surveillance system across all County buildings with a modern, centrally managed **Genetec** IP-based video management system (VMS). The scope covers the installation and testing of new servers, video walls, IP cameras, and the creation of an integration path for future jail control system upgrades. Scope also includes demolition of all existing wiring and PCs, including proper disposal of e-waste. Finalize necessary items to be wiped or returned to owner during project update meetings.

#### 2. Key Deliverables

- **Surveillance System Upgrade:**
  - Replace all existing analog cameras and infrastructure with a centralized IP-based surveillance solution.
  - Deploy either **Genetec** as the VMS platform for unified control and monitoring across all County buildings.
  - Integrator System Deliverables tied to Tridium/Niagara 4 installation
  - New Intercom Wiring
- **Servers and Core Infrastructure:**
  - **Management Servers:** Provide, install, and configure management servers to handle all core functions of the video management system.
  - **Mobile Servers:** Install and configure mobile servers to enable remote access and management of the system from mobile devices.
  - **Recording Servers:** Provide and configure recording servers to store video footage, ensuring compliance with retention policies.
  - **Video Walls:** Supply and install video wall systems in command/control centers for enhanced situational awareness.
  - **Client Workstations:** Provide, install, and program workstations for end users to access live and archived video footage.

#### 3. AXIS IP Camera Deployment

- **Camera Installation:** Install **AXIS IP cameras** to replace existing analog and legacy IP cameras across all County buildings, ensuring improved video quality and advanced functionality.
- **Programming and Testing:** Fully program and test the cameras to ensure proper integration with the selected VMS platform. Cameras will be configured to align with the County's specific security policies and procedures.



#### **4. System Integration & Future Expansion**

- **Future Jail Control System Integration:**
  - Design and implement an integration path to support future upgrades to the jail's existing programmable logic controller (PLC) control system.
  - Provide any necessary licenses and programming to enable seamless integration between the upgraded VMS and the future controls system.
  - New Intercom Wiring will be provided throughout the system upgrade for the Jail and Detention Center Integrator System

#### **5. Testing and Training**

- Comprehensive system testing will be conducted to ensure full functionality of the installed components and software.
- **Training:** Provide training sessions for County personnel on the operation and management of the new surveillance system, including both the VMS and camera controls.

#### **6. Project Timeline and Milestones**

- The project will follow a phased implementation approach, with key milestones for server setup, camera installation, system testing, and final handover.

This project scope outlines a comprehensive upgrade that will provide enhanced security, improved video management capabilities, and future-proofing for upcoming jail system upgrades across County buildings.





## **Cameras Scope**

### **Scope of Work: Camera Installation for 15 Locations**

#### **Camera Installation**

- **Total Cameras:** 1,261 Axis Communication cameras will be installed across 15 different locations.
- **Camera Types:** Specific Axis camera models as defined in the project scope.
- **Locations:** Cameras will be distributed across the identified sites, with the exact number and placement determined per site requirements.

#### **Storage and Software Configuration**

- **SD Card Installation:**
  - Each camera will be equipped with a 128 GB SD card for edge recording, providing local storage for video data to ensure redundancy in case of network disruptions.
- **License Plate Recognition (LPR) Software:**
  - LPR cameras will be equipped with specialized software to capture and recognize license plates, enhancing security and monitoring at each location.

#### **Mounting Hardware**

- **Mounting Brackets:**
  - Cameras will be installed with appropriate mounting brackets as specified in the site-specific scope of work. The installation will ensure secure and optimal positioning for full coverage and functionality at each site.

#### **Site-Specific Customization**

- Installation will follow the detailed specifications and requirements outlined for each of the 15 locations, ensuring that the cameras, storage, software, and mounting hardware are tailored to the unique needs of each site.

This scope ensures that Montel Technologies will deliver a comprehensive, high-quality surveillance solution that meets the operational needs across all 15 locations.

## Buildings

### Administration Building

QTY.	PART NUMBER	DESCRIPTION
1	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
1	02329-001	IP Camera - AXIS - P3267-LV - 5MP Dome - Indoor - MLPU - H.265
31	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
3	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
1	02332-001	IP Camera - AXIS - P3268-LVE - 4k Dome - Outdoor - MLPU - H.265
1	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
2	01620-001	IP Camera - AXIS - P39106-V White - 3MP Dome - Indoor - Elevator - H.264
2	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
2	01574-001	IP Camera Accessory - License - License Plate Verifier
42	01491-001	IP Camera Accessory - SD Card - 128GB
1	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
1	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE

### Adult Probation

QTY.	PART NUMBER	DESCRIPTION
5	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
57	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
1	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
2	01620-001	IP Camera - AXIS - P9106-V - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
1	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
1	01574-001	IP Camera Accessory - License - License Plate Verifier
66	01491-001	IP Camera Accessory - SD Card - 128GB
2	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount



1	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit
1	5505-081	IP Camera Accessory - AXIS - T94K01D - Pendant Kit - M4308-PLE

#### Animal Services

QTY.	PART NUMBER	DESCRIPTION
2	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
12	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
3	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
2	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
1	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
1	01574-001	IP Camera Accessory - License - License Plate Verifier
20	01491-001	IP Camera Accessory - SD Card - 128GB
2	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
2	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE

#### Carrie Lynn Children's Center

QTY.	PART NUMBER	DESCRIPTION
2	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
2	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Indoor - MLPU - H.265
3	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
2	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
2	01574-001	IP Camera Accessory - License - License Plate Verifier
9	01491-001	IP Camera Accessory - SD Card - 128GB
2	5505-081	IP Camera Accessory - AXIS - T94K01D - Pendant Kit - M4308-PLE
2	5504-821	IP Camera Accessory - AXIS - T91D61 - Wall Mount Arm



## Courthouse

QTY.	PART NUMBER	DESCRIPTION
3	01605-001	IP Camera - AXIS - M3116-LVE - 4MP Flat-Dome - Indoor/Outdoor - H.265
11	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
17	02329-001	IP Camera - AXIS - P3267-LV - 5MP Dome - Indoor - MLPU - H.265
98	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
1	02332-001	IP Camera - AXIS - P3268-LVE - 4k Dome - Outdoor - MLPU - H.265
2	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
2	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
4	02218-001	IP Camera - AXIS - P3727-PLE - x4 2MP Dome - Outdoor - H.265
3	01620-001	IP Camera - AXIS - P9106-V - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
2	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
5	01767-001	IP Camera - AXIS - P9106-V White - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
2	01574-001	IP Camera Accessory - License - License Plate Verifier
148	01491-001	IP Camera Accessory - SD Card - 128GB
1	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
2	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE
1	5017-641	IP Camera Accessory - AXIS - T91A64 - Corner Bracket
1	5504-821	IP Camera Accessory - AXIS - T91D61 - Wall Mount Arm

## E911

QTY.	PART NUMBER	DESCRIPTION
2	02329-001	IP Camera - AXIS - P3267-LV - 5MP Dome - Indoor - MLPU - H.265
9	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
2	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
1	01620-001	IP Camera - AXIS - P9106-V - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
1	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
1	01574-001	IP Camera Accessory - License - License Plate Verifier



15	01491-001	IP Camera Accessory - SD Card - 128GB
2	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
2	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE

## Health Department

QTY.	PART NUMBER	DESCRIPTION
4	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
30	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
2	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
5	02218-001	IP Camera - AXIS - P3719-PLE - x4 2MP Dome - Outdoor - H.265
1	01620-001	IP Camera - AXIS - P9106-V - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
4	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
1	01819-001	IP Camera - AXIS - Q3819-PVE - x4 5MP Dome - Outdoor - DLPU - H.265
4	01574-001	IP Camera Accessory - License - License Plate Verifier
47	01491-001	IP Camera Accessory - SD Card - 128GB
1	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
3	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE
2	5504-821	IP Camera Accessory - AXIS - T91D61 - Wall Mount Arm

## Highway Department

QTY.	PART NUMBER	DESCRIPTION
3	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
2	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
2	02332-001	IP Camera - AXIS - P3268-LVE - 4k Dome - Outdoor - MLPU - H.265
5	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
12	01491-001	IP Camera Accessory - SD Card - 128GB
4	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
5	5502-431	IP Camera Accessory - AXIS - T94A01D - Pendant Kit
5	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE



## Justice Center

QTY.	PART NUMBER	DESCRIPTION
52	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
188	02329-001	IP Camera - AXIS - P3267-LV - 5MP Dome - Indoor - MLPU - H.265
39	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
127	02327-001	IP Camera - AXIS - P3265-LV - 2MP Dome - Indoor - MLPU - H.265
2	02331-001	IP Camera - AXIS - P3268-LV - 4k Dome - Indoor - MLPU - H.265
4	02328-001	IP Camera - AXIS - P3265-LVE - 2MP Dome - Outdoor - MLPU - H.265
4	02332-001	IP Camera - AXIS - P3268-LVE - 4k Dome - Outdoor - MLPU - H.265
51	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
14	02218-001	IP Camera - AXIS - P3727-PLE - x4 2MP Dome - Outdoor - H.265
80	01766-001	IP Camera - AXIS - Q9216-SLV - 4MP Dome - Indoor - Anti Ligature - H.264
13	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
5	01702-001	IP Camera - AXIS - Q1798-LE - 4k Bullet - Outdoor - H.264
3	01819-001	IP Camera - AXIS - Q3819-PVE - x3 5MP Dome - Outdoor - DLPU - H.265
10	01620-001	IP Camera - AXIS - P9106-V - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
3	01048-004	IP Camera - AXIS - P3807-PVE - 8MP Panoramic - Outdoor
8	01925-004	IP Camera - AXIS - Q6315-LE - 2MP PTZ - Outdoor - MLPU - H.265
13	01574-001	IP Camera Accessory - License - License Plate Verifier
603	01491-001	IP Camera Accessory - SD Card - 128GB
25	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
8	5502-431	IP Camera Accessory - AXIS - T94A01D - Pendant Kit
17	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE

## Juvenile Detention

QTY.	PART NUMBER	DESCRIPTION
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4	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
12	02329-001	IP Camera - AXIS - P3267-LV - 5MP Dome - Indoor - MLPU - H.265
2	02327-001	IP Camera - AXIS - P3265-LV - 2MP Dome - Indoor - MLPU - H.265
5	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
4	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
2	02060-001	IP Camera - AXIS - P3818-PVE - x3 5MP Dome - Outdoor - DPLU - H.265
3	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
2	01048-004	IP Camera - AXIS - P3807-PVE - x3 5MP Dome - Outdoor - DLPU - H.265
28	01767-001	IP Camera - AXIS - P9106-V White - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
3	01574-001	IP Camera Accessory - License - License Plate Verifier
65	01491-001	IP Camera Accessory - SD Card - 128GB
4	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
4	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit
1	01190-001	IP Camera Accessory - AXIS - T94S01P - Conduit Back Box

## Juvenile Justice

QTY.	PART NUMBER	DESCRIPTION
3	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
46	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
1	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
5	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
4	02218-001	IP Camera - AXIS - P3719-PLE - x4 2MP Dome - Outdoor - H.265
2	01620-001	IP Camera - AXIS - P9106-V - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
5	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
12	01767-001	IP Camera - AXIS - P9106-V White - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
5	01574-001	IP Camera Accessory - License - License Plate Verifier
78	01491-001	IP Camera Accessory - SD Card - 128GB
5	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
5	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE



## Old Courthouse

QTY.	PART NUMBER	DESCRIPTION
3	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
24	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
2	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
2	02218-001	IP Camera - AXIS - P3727-PLE - x4 2MP Dome - Outdoor - H.265
3	01767-001	IP Camera - AXIS - P9106-V White - 4MP Anti-Ligature - Indoor - H.265 - Built-in Mic
34	01491-001	IP Camera Accessory - SD Card - 128GB
2	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
2	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE

## Public Safety

QTY.	PART NUMBER	DESCRIPTION
2	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
10	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
6	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
4	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
4	01574-001	IP Camera Accessory - License - License Plate Verifier
26	01491-001	IP Camera Accessory - SD Card - 128GB
4	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
4	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE

## River Bluff





QTY.	PART NUMBER	DESCRIPTION
2	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
42	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
2	02331-001	IP Camera - AXIS - P3268-LV - 4k Dome - Indoor - MLPU - H.265
7	02332-001	IP Camera - AXIS - P3268-LVE - 4k Dome - Outdoor - MLPU - H.265
8	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
3	01162-001	IP Camera - AXIS - Q1786-LE - 4MP Bullet - Outdoor - License Plate - H.264
3	01574-001	IP Camera Accessory - License - License Plate Verifier
64	01491-001	IP Camera Accessory - SD Card - 128GB
8	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit - P3719-PLE
8	5017-641	IP Camera Accessory - AXIS - T91A64 - Corner Bracket
8	5504-821	IP Camera Accessory - AXIS - T91D61 - Wall Mount Arm

#### Veterans Memorial Hall

QTY.	PART NUMBER	DESCRIPTION
6	01605-001	IP Camera - AXIS - M3116-LVE - 4MP Flat-Dome - Indoor/Outdoor - H.265
3	02100-001	IP Camera - AXIS - M4308-PLE - 8MP 360-Dome - Indoor/Outdoor - DLPU - H.265
11	02113-001	IP Camera - AXIS - M4216-LV - 4MP Dome - Indoor - DLPU - H.265
2	02330-001	IP Camera - AXIS - P3267-LVE - 5MP Dome - Outdoor - MLPU - H.265
3	01500-001	IP Camera - AXIS - P3719-PLE - x4 4MP Dome - Outdoor - H.265
1	01620-001	IP Camera - AXIS - P39106-V White - 3MP Dome - Indoor - Elevator - H.264
1	01048-004	IP Camera - AXIS - P3807-PVE - x3 5MP Dome - Outdoor - DLPU - H.265
27	01491-001	IP Camera Accessory - SD Card - 128GB
4	5507-271	IP Camera Accessory - AXIS - T91D62 - Parapet Mount
4	01513-001	IP Camera Accessory - AXIS - T94N01D - Pendant Kit
2	01514-001	IP Camera Accessory - AXIS - T94N01L - Soffit Mount
2	02452-001	IP Camera Accessory - AXIS - TP3201-E - Soffit Mount

#### Public Safety Building to Justice Center Tunnel

12	02329-001	IP Camera - AXIS - P3267-LV - 5MP Dome - Indoor - MLPU - H.265
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### Video Management System Scope

The scope of work involves configuring a robust video management software (VMS) system to support 1,261 cameras and 1,725 intercoms across multiple facilities. The project includes integrating all cameras and intercoms into a centralized VMS, ensuring secure and efficient video monitoring and communication capabilities. This configuration will include setting up user roles and permissions, integrating intercoms for seamless video and audio communication, configuring camera and intercom views, and enabling remote and mobile access. The system will be optimized for performance, reliability, and scalability to meet the security and operational needs of the facilities.

#### **1. Offsite and Mobile Viewing Configuration**

- **Secure Remote Access:**
  - Configure **offsite and mobile viewing** for the Video Management System (VMS) using **SSL certificates** to ensure secure remote access without the need for a VPN or unsecure public IP addresses.
- **SSL Certificate Installation:**
  - Provide, install, and configure a **public SSL certificate** for the system.
  - Include the **annual cost** of the SSL certificate as part of the implementation.

#### **2. AXIS IP Camera Configuration**

- **Camera Integration:**
  - Integrate and configure all **new AXIS IP cameras** into the VMS, ensuring full compatibility and functionality within the system.
- **PTZ (Pan-Tilt-Zoom) Control:**
  - Set up software-based **PTZ control** for applicable cameras, including configuration of tours and home positions.
  - Implement **permission-based access** for PTZ features, ensuring only authorized users have control.

#### **3. Analytics and License Plate Recognition**

- **AXIS Object Analytics:**
  - Configure **AXIS Object Analytics** for all compatible camera models to enable intelligent monitoring features such as object detection and classification.
- **License Plate Verifier:**
  - Set up **AXIS License Plate Verifier** on select cameras to enable automatic license plate recognition and verification for enhanced security and monitoring.

#### **4. User Interface and Role-Based Configuration**

- **Graphical Mapping:**
  - Configure **graphical maps** for each user group role to enable intuitive navigation and control of the VMS based on role-specific requirements.
- **Client Configuration:**
  - Set up and configure **Desktop Client**, **Web Browser**, and **Mobile Access** clients to allow authorized personnel to access live and recorded video streams from various devices.
- **Active Directory Integration:**
  - Configure **Active Directory user permissions** based on groups and organizational units (OUs) provided by the County, ensuring role-based access control to the VMS.



## **5. Camera Views and User Roles**

- **Camera View Setup:**
  - Configure camera views for each user role, providing customized views and access based on their responsibilities and permissions within the VMS.

## **6. Search and Monitoring Tools**

- Provide and configure advanced **search tools** within the VMS to allow users to quickly search, filter, and retrieve video footage based on specific criteria such as time, motion, or event type.

## **7. Testing and Training**

- **System Testing:**
  - Thoroughly test all components of the VMS, including remote access, camera configurations, PTZ control, analytics, and video walls, to ensure full functionality and performance.
- **Training:**
  - Provide comprehensive training for County personnel on the use of the VMS, including client access, camera control, search tools, and user role management.

## **8. Ongoing Support and Maintenance**

- Offer post-implementation support for troubleshooting, system updates, and maintenance to ensure ongoing reliability and security of the VMS.

This scope of work outlines a comprehensive approach to implementing a secure, scalable, and feature-rich video management system for Winnebago County, ensuring centralized control, role-based access, and seamless remote and mobile viewing capabilities.



### Network Video Recorders Scope

The scope of work involves providing and configuring **BCD servers or equivalent** to meet the video streaming and recording requirements specified in the project's server configuration scope. This includes the installation of high-performance servers with redundant power supplies, RAID configurations for storage reliability, and video graphics cards for hardware acceleration. The servers will be optimized to support continuous and motion-based video recording for 1,261 cameras, using H.265 and H.264 protocols with ZIP Stream enabled for efficient storage utilization. The system will ensure 90-day video retention with optional cloud storage for extended retention, supporting offsite and mobile viewing, and providing seamless integration with AXIS IP Camera edge recording for redundancy. All necessary network racks, cabling, and UPS systems will be included to ensure high availability and performance.

#### **1. Infrastructure Setup**

- **Network Racks and Power Supply:**
  - Provide and install **network racks** for optimal organization of recording servers and associated equipment.
  - Install **cable management devices** to ensure a clean and efficient setup for all cabling needs.
  - Provide and install **uninterruptible power supplies (UPS)** to ensure continuous operation of the recording equipment in case of power failures.
  - **115VAC power** for the servers and equipment will be provided by the County of Winnebago.

#### **2. Server and Storage Installation**

- **Network Video Recorders (NVRs):**
  - Supply, install, and commission **BCD Video or equivalent network video recorders** at designated locations or locations specified by integrator.
- **Server Configuration:**
  - Operating System: **Windows Server 2022** will be installed on all recording servers.
  - Configure **IDRAC Enterprise Licensing** for remote management and monitoring of the servers.
  - Equip all servers with **redundant power supplies** to ensure high availability and prevent downtime.
  - Configure **RAID 1** for operating system drives to ensure data integrity and fault tolerance.



- Set up **RAID 5/6/10** for recording drives to provide redundancy and performance for continuous video recording.
- Install **video graphics cards** to enable **hardware acceleration** for video processing.

### 3. Patch Cabling and Connectivity

- **Patch Cables:**
  - Provide and install all necessary **patch cables** to connect servers, storage, and network switches, ensuring proper connectivity for the video recording system.

### 4. Recording Locations

- **NVR Installation 14 Locations:**

Network video recorders will be installed and configured at the following locations or where deemed necessary:

1. Administration Building
2. Adult Probation
3. Animal Services
4. Carrie Lynn Children's Center
5. Courthouse
6. E911
7. Health Department
8. Highway Department
9. Justice Center & Juvenile Detention
10. Juvenile Justice
11. Old Courthouse
12. Public Safety
13. River Bluff
14. Veterans Memorial Hall

### 5. Video Retention and Storage

- **90-Day Retention:**
  - The system will be designed to store and retain video footage for a minimum of **90 days**. Montel Technologies must maintain video footage and any other data as required by the Illinois Local Records Act, 50 ILCS 205/3 and any applicable policy of the County or its' Winnebago County Sheriff's Office. Montel Technologies must not dispose of such records, services and data following the expiration of the relevant period without written notification to the County (and written approval if requested by the County).



- **Optional Cloud Storage:**
  - Provide an optional solution for **cloud archive storage** for a retention period of up to **2 ½ years**, with additional costs outlined separately.

## 6. Video Recording Parameters

- **Recording Groups and Retention Method:**
  - **Recording Group 1:** Ramp-up recording with **1 frame per second** continuous recording, increasing to **15 frames per second** during motion events (with estimated 40% motion).
  - **Recording Group 2:** Continuous recording at **15 frames per second**.
  - **Recording Group 3:** Continuous recording at **15 frames per second**.
- **Recording Protocols:**
  - **H.265 recording** for all cameras that support this format to maximize storage efficiency.
  - **H.264 recording** for select camera models that do not support H.265.
  - Enable **ZIP Stream** technology at medium compression across all cameras to further optimize video storage.

## 7. Redundant Video Recording

- **AXIS IP Camera Edge Recording:**
  - Configure **AXIS IP Camera Edge Recording** for redundancy, allowing cameras to record locally on **128 GB SD cards** in the event of server outages.
  - Set up **recorder backfill** functionality so that once the server is restored, video footage from the edge storage is automatically transferred back to the central recorder.

## 8. Warranty and Support

- **5-Year Manufacturer Warranty:**
  - All servers and recording equipment will come with a **5-year next business-day onsite manufacturer warranty**, ensuring prompt support and maintenance when needed.
  - A help desk support and ticketing platform will be provided to the County for troubleshooting and support.

## 9. System Testing and Commissioning

- After installation, all servers, storage, and recording systems will be tested to ensure they meet the project requirements and function as intended.



- Conduct full commissioning of the video recording system to verify that all servers, cameras, and software components are working correctly.

This scope of work provides a comprehensive solution for the server infrastructure required to support video surveillance recording, ensuring redundancy, high availability, and compliance with retention policies.



## **Video Wall Scope**

### **Video Wall Configuration**

The scope of work includes the installation of new video walls in the Justice Central Command, Juvenile Central Command, and the Detective Room Central Command to provide comprehensive real-time monitoring and situational awareness. These video walls will be configured to display live camera feeds from the integrated video management system (VMS), enabling operators to view, control, and manage cameras efficiently across the facilities. Additionally, the camera system will be connected to the existing video walls in the Emergency Response Room, Security Office at the Courthouse, and Security Office at the Criminal Justice Center (CJC), ensuring seamless integration across all command centers. The configuration will support role-based access, allowing designated users to monitor specific cameras and areas based on security needs, while also enabling real-time video and analytics monitoring for faster decision-making and response.

### **Video Wall Installation:**

- Install and configure video walls in key monitoring and control areas to provide centralized real-time surveillance capabilities.

Locations include:

1. **Justice Center Central Control Room**
2. **Juvenile Detention Control Room**
3. **Emergency Response Room**
4. **Security Office Courthouse**
5. **Security Office CJC (Criminal Justice Center)**





## Camera Installation and Cat 6 Data Cabling Scope of Work

This scope of work includes the installation and configuration of **AXIS IP cameras** and the deployment of **CAT6 cabling** throughout the specified locations. All cameras will be installed per the layout provided in the **AXIS Site Designer**, with mounts and locations confirmed by the proposer. **CAT6 data cables** will be installed, terminated, and tested, with patch panels and surface jacks set up in network rooms. **Yellow CAT6 patch cables** will be used for easy identification, and all exposed cabling will be protected in **conduit or metal raceways**, with **rigid conduit** used in secure areas such as the **Justice Center, Juvenile Detention**, and **interview/detention areas**. A final test report will be provided to ensure all installations meet performance standards.

### 1. AXIS IP Camera Installation and Configuration

- **Camera and Mount Installation:**
  - Provide, install, and program **AXIS IP cameras** and necessary mounting hardware at all specified locations. **No alternates** to the specified camera models will be accepted.
  - Utilize the **AXIS Site Designer** tool for camera layout. The proposer is responsible for confirming all camera mounts and locations based on site-specific requirements.
- **AXIS License Plate Verifier:**
  - Provide licenses for the **AXIS License Plate Verifier** software for designated cameras, enabling automatic license plate recognition and verification.

### 2. Cabling and Termination

- **CAT6 Data Cable Installation:**
  - Provide, install, terminate, and test all **CAT6 data cables** required to connect the cameras to the network.
  - Terminate and label all cables and provide a **final test report** to ensure compliance with performance standards.
- **Patch Panels in Network Data Rooms:**
  - Provide and install **patch panels** in network data rooms, ensuring proper organization and labeling of all camera connections.
- **Field Cabling to Cameras:**
  - Install and terminate all field cabling, running **CAT6 data cables** to surface jacks. Use patch cables to connect the surface jacks to the IP cameras.
- **Yellow CAT6 Patch Cables:**



- Provide and install **yellow CAT6 patch cables** for all connections to ensure clear identification of camera network connections.
- **Elevator Data Cables:**
  - The County will provide the **CAT6 data cables** for IP cameras installed in elevators, and the proposer will handle installation and termination.

### 3. Protection and Conduit Requirements

- **Exposed Cabling:**
  - All exposed cabling will be protected by installing it in **conduit or metal raceway** for enhanced durability and safety.
  - In the **Justice Center, Juvenile Detention**, and all **interview/detention areas**, exposed cabling will be enclosed in **rigid conduit** to ensure compliance with security standards and prevent tampering.

This scope of work ensures that the installation of AXIS IP cameras and cabling will be executed with precision, protection, and compliance with the County's standards, resulting in a fully functional and secure surveillance system.

### IP Intercom System

This scope of services involves upgrading 1,725 intercoms to a new **IP-based intercom system** within the **Winnebago County Justice Center** and **Juvenile Detention Center**. The project includes the removal of existing intercom units, installation of new IP intercom devices, and integration with the facility's network infrastructure. The new system will provide enhanced communication capabilities, centralized control, and improved monitoring, ensuring seamless operation across both centers. All devices will be configured, tested, and commissioned to meet the security and operational requirements of the facilities, with necessary training provided to staff for optimal system use. Winnebago County DoIT and Winnebago County Facilities and Sheriff's Department will participate in appropriate training.

### Building Management System

This scope of services involves upgrading the existing **PLC system** for controlling jail cell doors to **Tridium's Niagara Framework** within the facility. The Niagara Framework is an open building management platform that integrates mechanical and electrical systems from various manufacturers into a single, unified control portal. The upgrade will allow for enhanced management and control of the jail cell doors, providing comprehensive insight into the entire facility's operations. By transitioning to the Niagara Framework, the facility will benefit from streamlined control, improved operational efficiency, and the ability to monitor and manage systems from a centralized platform, ensuring greater security and ease of use.



## I. Unit Description and Improvements

### A. Criminal Justice Center

#### 1. PLC System Replacement and Control Upgrades:

- Replace all existing **PLC processors** and **PLC input/output cards** to ensure efficient and updated control of jail cell doors and other systems.
- **Un-terminate and re-terminate** existing PLC input/output cards onto new headend equipment, ensuring proper integration and functionality.

#### 2. Touchscreen Control Stations:

- Upgrade **forty-five (45) existing touchscreen control stations** with new **PCs and touchscreen monitors** to modernize control operations.

#### 3. Software and Licensing:

- Provide the **most up-to-date control software** for all systems.
- Supply new software **licenses for control computers** to ensure compliance and security, encompasses over 1200 licenses

#### 4. Network and Communication Upgrades:

- Replace all existing **Ethernet switches** with new **10/100/1000 Ethernet switches** for faster and more reliable network performance.
- Replace existing **security network fiber modules** to enhance the communication backbone of the facility.
- Replace existing **data logging servers** with new systems for improved data retention and analysis.
- Upgrade the existing **intercom system** and provide **new Ethernet-based master stations** at all **forty-five (45) control locations**.

#### 5. Spare Control Station and Additional Equipment:

- Provide one (1) spare **control station PC** as a backup for operational redundancy.
- Remove all obsolete equipment and install new systems.
- Ensure all penetrations for new equipment are properly sealed with **fire caulking**, including addressing abandoned penetrations.

#### 6. Installation of all new Cat 6 cabling for Intercoms



**Additional Considerations:**

- Address any deficiencies or other requirements necessary for the **safe operation** of the system.
- Note: The facility includes approximately **616 IP cameras** that will need to remain operational throughout the upgrade process.

**B. Juvenile Detention Center**

**1. Touchscreen Control Station and SMS PC Upgrades:**

- Upgrade existing **touchscreen control stations** with new **PCs and touchscreen monitors**.
- Provide one (1) spare **control station PC** as a backup.
- Upgrade the existing **SMS PC** for improved security management.

**2. Network and Intercom Upgrades:**

- Replace existing **Ethernet switches** with new **10/100/1000 Ethernet switches** for better network performance.
- Replace the existing **intercom headend equipment** with new **digital equipment** for clearer and more reliable communication.
- Installation of all new Cat 6 cabling for 1725 Intercoms

**3. Video Viewing and Network Integration:**

- Integrate the control system with the video surveillance network to **call-up video images** from the door control system.
- Provide two (2) new **video viewing client PCs** and four (4) **video monitors** in the central control room for real-time surveillance and monitoring.
- Provide one (1) remote viewing **PC** and one (1) **video monitor** in the Superintendent's Office for off-site monitoring.

**4. Equipment Removal and Safety Measures:**

- Remove all old equipment and install new systems as specified.
- Ensure all penetrations are properly sealed with **fire caulking** and address any abandoned penetrations.

**5. Additional Considerations:**

- Address any other project deficiencies or safety requirements necessary for the **safe operation** of the system.



- Note: The facility includes approximately **86 IP cameras** that will need to remain functional during the upgrade.

This scope of work ensures a complete modernization of control and communication systems, improving operational efficiency, safety, and network reliability at both the Criminal Justice Center and Juvenile Detention Center.

## Maintenance/Monitoring Service Level Agreement



**MAINTENANCE SERVICE:** During the warranty period, in addition to manufacturer warranty services, Montel Technologies will provide maintenance services for the equipment and support for the Hardware & Software software pursuant to the statement of work.

### Phone Support

Access to live support by the Montel Tech Customer Support team through a toll free number. Calls are answered by professionals that have been certified by leading product manufacturers to support their products and are experienced in troubleshooting and deploying both security and IT systems.

### On-line Ticket System

An online ticket system allows customers to log issues, track progress, and communicate with support teams 24/7, ensuring efficient and organized resolution of queries.

### On-Site Service Repair

Montel's field team will be dispatched to repair, remove, and install any device that is deemed bad in the field. If attic stock exists, the device will be replaced at the time of service and an RMA process on the failed device will be properly handled and returned to attic stock. If Attic stock does not exist, the device will be removed and RMA'd and reinstalled upon receipt.

### Remote Desktop Support

Remote Desktop Support allows Montel's support staff to connect to the user's server and clients via either a VPN or web based support session. This capability provides skilled Desktop Support without the need to wait for a local technician to arrive on-site to begin troubleshooting issues.

### Remote System Analyst Upgrades

Montel's support team can help plan for and apply available upgrades and patches to application server(s) using Remote Desktop Support. This allows for upgrades to be managed by the same support team that provides regular support to integrated systems.



**SERVICE/WARRANTY EXCLUSIONS:** Time and material will be charged to any hardware/software which have been defected or damaged resulting from operations other than its normal, customary, and authorized manner including vandalism, accidents, liquids, neglect, or acts of God.



## Service Levels Response Times

Severity Level	Definition	Example (Surveillance)	Response Time
<b>Critical (System Down)</b> <b>1</b>	Complete IoT network collapse, causing operational shutdown, immediate action required to restore functionality and prevent significant losses.	Video surveillance system completely offline, no live feed or recording, compromising security. Immediate action required to restore full functionality and security.	60 minutes
<b>High (System Impaired)</b> <b>2</b>	Major IoT components malfunctioning, significantly reducing system efficiency and performance, urgent repair needed to avoid escalation.	Key cameras or recording equipment malfunction, significantly reducing coverage. Urgent repair needed to regain essential surveillance capabilities and coverage.	120 minutes during customer's business day
<b>Medium (Minor Impact)</b> <b>3</b>	Partial IoT disruptions, slightly affecting performance with minimal operational impact, timely intervention recommended for optimization.	Intermittent camera outages or quality issues affecting some but not all areas. Timely maintenance recommended to restore full clarity and coverage.	Next business day
<b>Low (Informational)</b> <b>4</b>	Minor IoT inconsistencies observed, not affecting overall performance, monitoring advised to gather data for future improvements.	Minor issues, such as timestamp inaccuracies or non-critical camera blurring, not impacting overall surveillance. Monitoring advised for eventual adjustment.	Next business day

## Assumptions

- The camera selection, recording parameters, server infrastructure, and device counts for this project were designed and provided by Winnebago County ("County") to meet their specific surveillance and security needs. If any changes are necessary due to inadequate design specifications or requested modifications to the equipment or device counts, a formal change order will be submitted for approval. Any adjustments to the scope, equipment, or design will require a written agreement between both agencies before implementation.
- All device counts for Proposal Submission are based off RFP and addendums issued.
- A dedicated fiber network (Layer 2) will be provided so cameras and Integrator system will be on its own network and not affected by bandwidth on the County network.
- Winnebago County DoIT will be the point of contact for all network related configuration and troubleshooting. The camera access will be limited to DoIT due to security measures. Further determinations will be finalized at the kick-off meeting.
- It is assumed that all necessary power for servers, building controls, and switches will be provided at each building location by the County.
- It is assumed that all facilities will have backup power in place for all servers, uninterruptible power supplies (UPSs), and switches to ensure continuous connectivity.
- No redundant Directory SQL database or servers included in pricing.
- Servers have 5-year warranty.
- Cameras have 5-year warranty.
- Intercom 5 Year Warranty.
- Pricing assumes that electronic Auto CAD files are available from County for our use in creating submittal drawings. CAD files are not available however, Heartland developed mapping and deliverables for this project. We are not agreeing to additional expenses for Auto CAD files.
- Emergency Response Room has computers to load video management software.
- PoE network switches provided, installed, and configured by the County.
- Dedicated Project Manager for the County.
- Dedicated office provided for dedicated Montel Tech configuration and setup.
- County to provide existing wiring diagrams of existing PLC systems.
- Card Access is not part of this project.
- No additional Servers for any custom software development.
- No backup cloud storage provided.
- Montel Technologies will obtain all required permits or associated fees.
- Provision or installation of conduit, wire, boxes, fittings, or other electrical installation. materials are not included unless specifically listed under Inclusions or Bill of Materials.
- Staging area will be provided where we can store ladder tools and parts.
- All user credentials for Active Directory will be managed by IT.
- No Warranty on County-Owned Equipment or cabling if any utilized.
- Montel will be responsible for all painting and ceiling tile replacements throughout





the project areas. This includes ensuring that all necessary materials and labor are arranged and completed in accordance with the project's timeline.

- Montel Technologies reserves the right to negotiate mutually acceptable contract terms and conditions with the County by making agreed-upon modifications to the formal contract included in the Bid Documents, as needed or in response to additional requests or missed identification of device replacements.
- All networking switches provided by the county are exclusively dedicated to security, with no intermingling of other networks on the physical switches.
- Proposal does not include sales tax unless otherwise noted (or if tax exempt).



## Purchase Terms

1. **Payment Terms:**
  - **Down Payment:** A down payment of 30% of the total hardware cost is required at the time of contract execution to initiate the order of equipment.
  - **Hardware Payment:** The remaining 70% of the hardware cost is due upon submittal of the bill of lading.
  - **Service Payments:** Service payments shall be made progressively, with invoices submitted biweekly. All payments are subject to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.*
2. **Installation:** Montel Technologies will install the equipment as per the agreed-upon schedule. Any delays caused by the buyer or third parties will be subject to rescheduling at Montel Technologies' convenience, with written notice provided to the County.
3. **Warranty:** Any equipment or products installed by Montel Technologies as part of providing the Services under this Agreement will carry only the warranty provided by the manufacturer, which Montel Technologies assigns to the County without any obligation on Montel Technologies' part. Upon the County's request, Montel Technologies will make reasonable efforts to assist the County in enforcing any third-party warranties. This warranty does not cover damage or defects caused by abuse, unauthorized modifications, improper or insufficient maintenance, improper operation, or normal wear and tear from regular use. NO OTHER WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, ARE MADE REGARDING ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY EXPRESSLY DISCLAIMED.
4. **Software Ownership:** All software developed by Montel Technologies remains the exclusive property of Montel Technologies unless an exclusive licensing agreement is signed by both parties. Without such an agreement, the buyer is granted a non-exclusive, non-transferable license to use the software.
5. **Confidentiality:** As otherwise required to be disclosed by law, all deliverables and reports, findings or information in any form prepared, assembled, encountered by, or provided by Montel Technologies under this Agreement are property of Montel Technologies. To the extent that Montel Technologies develops a work for County's sole and exclusive use, Montel Technologies will grant the County a royalty-free, worldwide, non-transferable, non-exclusive, perpetual right to use such work. Montel Technologies will retain all intellectual property rights and ownership in such work. Further, all Confidential Information provided to any Party must not be made available to any other individual or organization without the prior written consent to the other Party. Montel Technologies and Hartmann Electric must implement such measures as may be necessary to ensure that its staff and its subcontractors are bound by the confidentiality provisions contained in this Agreement. If Montel Technologies or Hartmann Electric are presented with a request for documents by any administrative agency or subpoena duces tecum regarding any records, data or documents which may be in their possession by reason of this Agreement, Montel Technologies and Hartmann Electric must immediately give notice to the County with the understanding the County will have the opportunity to contest such process by any means available to it before the records or documents are submitted to a court or other third party. Montel Technologies and Hartmann Electric, however, are not obligated to withhold the delivery beyond the time ordered by the court or administrative



agency, unless the subpoena or request is quashed or the time to produce is otherwise extended. In the event the County receives confidential information from Montel Technologies or Hartmann Electric, the County may make any disclosure that is in the reasonable opinion of the County is legally required under the FOIA, see Section 6 below, or other legal requirement. The confidentiality provisions contained in this Agreement shall survive expiration or termination of this Agreement.

**A. "Confidential Information" means non-public information designated as confidential or, given the nature of the information or circumstances surrounding disclosure, should reasonably be understood to be confidential. Each Party will take reasonable measures to avoid disclosure, dissemination, or unauthorized use of the other Party's Confidential Information. Unless required by law, neither Party will disclose the other Party's Confidential Information during the Term and for 5-years thereafter. Montel Technologies pricing is Confidential Information and competition sensitive. However, if the County is required by law to disclose Montel Technologies pricing, to the extent allowed by law, the County will provide notice to Montel Technologies before disclosure.**

6. **Freedom of Information Act.** All records/data that are possessed or provided by Montel Technologies or Hartmann Electric (or any subcontractors) in its service to the County are public records of the County pursuant to the Illinois Freedom of Information Act ("FOIA"), unless the records are exempt under FOIA. FOIA requires that the County produce records in a certain period of time. If Montel Technologies or Hartmann Electric receives a request from the County to produce records/data, Montel Technologies or Hartmann Electric shall do so within seventy-two hours (72) of the notice.
7. **Liability:** Montel Technologies is not liable for any indirect, incidental, or consequential damages arising out of the use of the equipment or software. The total liability of Montel Technologies shall not exceed the purchase price of the equipment.
8. **Cancellation:** Orders may be canceled within 7 days of placement without penalty. Cancellations after this period will incur a restocking fee of 20% of the total order value.
9. **Force Majeure:** Montel Technologies shall not be held liable for any delay or failure to perform any part of the contract due to circumstances beyond its reasonable control, including but not limited to acts of God, war, labor disputes, or governmental restrictions.
10. **Schedule Changes:** If the buyer makes any changes to the agreed-upon schedule after the start of the project, a change order may be issued to cover any inconvenience, delays, or additional fees incurred as a result of the changes, as provided by Section 11 below.
11. **Change Orders:** Montel acknowledges and agrees that the quoted price is firm for the duration of the contract and absent a change in the scope of work by the County, changes orders are prohibited. In the event there are any changes to the scope of work by the County, it must be documented through a Change Order and agreed upon by all parties before the changes are implemented and any costs incurred.
12. **Sales Tax:** Sales tax is the responsibility of the County. As a tax-exempt entity, the County will submit the appropriate exemption form to Montel Technologies.
13. **Governing Law, Compliance, and Indemnification Obligations:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to



choice of law principles. Montel Technologies hereby irrevocably submits, and will cause any subcontractors to submit, to the original jurisdiction of those State or Federal courts located within the County of Winnebago, State of Illinois, with regard to any controversy arising out of, relating to, or in any way concerning the execution or performance of this Agreement. The United Nations Convention for the International Sale of Goods does not apply to this Agreement. Montel Technologies shall defend, indemnify, keep and hold harmless the County's elected and appointed officials, its officers, representatives, agents and employees ("County Indemnitees") from and against any and all claims, demands, losses, suits, judgments, fines, settlements, attorney's fees, and reasonable expenses, any of all of which in any way arise out of negligent acts, errors or omissions, or willful misconduct of the Montel Technologies, its employees, agents and subcontractors, and/or materials supplied under this Agreement, except to the extent of the County's negligence or willful misconduct, or claims under workers compensation. Montel Technologies expressly understand and agree that any insurance protection required of Montel Technologies, or otherwise provided by Montel Technologies, shall in no way limit the responsibility to indemnify, keep and hold harmless and defend the County as herein above provided.

**14. Monitoring and/Intrusion:** The parties acknowledge that Montel Technologies may provide monitoring and/or intrusion products designed to notify of certain events. However, these products are not intended to act as guarantees or insurance against any events they are designed to monitor or report. In line with industry standards and manufacturer requirements, Montel Technologies' indemnification obligations do not extend to losses caused by monitoring or intrusion products, or software provided. Montel Technologies shall not be liable for any losses to the County that arise from such products or software. The County agrees to indemnify, defend, and hold harmless Montel Technologies from any claims, lawsuits, damages, losses, or expenses made by third parties, but only to the extent that these claims arise from monitoring or intrusion products, or software provided under this contract.

**15. Security & Title to Goods:** Title to the goods and products sold hereunder shall be retained by Montel Technologies and shall not pass to the County until payment in full is received by Montel Technologies of the entire purchase price plus any extra or additional charges agreed upon. By acceptance of the proposal of Montel Technologies, the County agrees to execute any and all legally required financing statements and any and all other documents requested by Montel Technologies to protect the interest of Montel Technologies against the claims of any third parties in and to said goods and products. The County agrees that there shall be no claim, right, title, lien, or interest of any third party in and to the goods and products sold by Montel Technologies to the County until payment in full is made to Montel Technologies of the purchase price plus any extras or additional charges agreed upon.

**16. Shipment:** Shipment is F.O.B. shipping point. All goods are at the risk of the County from the time of delivery to the carrier. The equipment will be skidded or crated for domestic truck transfer, unless otherwise specified. Claims for loss or damage in transit are the responsibility of Montel Technologies. Montel Technologies understands and agrees that the initial acceptance of any delivery will not be considered as a waiver of any provision of this Agreement and will not relieve the Montel Technologies of its obligation to supply satisfactory services, hardware and equipment which conform to this Agreement. Shipping dates are not a guarantee of a particular day of shipment and are approximate, based upon present production information, and subject

to change per the production schedules existing at the time of receipt of the purchase order. Montel Technologies shall not be responsible for any delay in shipment due to causes beyond its reasonable control, including but not limited to war, riots, strikes, labor troubles causing interruption of work, fires, serious accidents, transportation delays, modification of order, any act of government priorities, or acts of God. All shipping costs shall be included in the original quote.

17. **Amendments:** Any amendments or modifications to these terms must be made in writing and signed by authorized representatives of both parties.
18. **Dispute Resolution Process:** In the event of any dispute between Montel Technologies and the County, Montel Technologies and the County shall first attempt to resolve the dispute in the field. If that attempt is unsuccessful, the parties shall then seek resolution through a meeting between authorized officers of each party. If settlement attempts remain unsuccessful, Montel Technologies hereby irrevocably submits, and will cause any subcontractors to submit, to the original jurisdiction of those State or Federal courts located within the County of Winnebago, State of Illinois, with regard to any controversy arising out of, relating to, or in any way concerning the execution or performance of this Agreement. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.
19. **Hazardous Materials:** For all projects except those involving new construction, County represents and warrants that to the best of County knowledge the work site is free of any hazardous materials. The term "hazardous materials" includes but is not be limited to asbestos, asbestos-containing material, polychlorinated biphenyl ("PCB"), formaldehyde or other potentially toxic or otherwise hazardous material. If any such substance is discovered on the work site, Montel Technologies will not be required to install or service the Equipment at such site unless and until Customer certifies the removal or safe containment of such hazardous materials. The County shall be responsible for any necessary abatement work at the work site. County shall indemnify, defend, and hold Montel Technologies, its officers, directors, agents, and vendors harmless from any damages, claims, injuries, liabilities resulting from the exposure of Montel Technologies' employees, contractors, or subcontractors to hazardous materials at the work site; provided, however, that the foregoing provision will not apply when it has been determined that such hazardous materials were brought to the work site by Montel Technologies.



## **EXHIBIT A**

### **Federal Regulations**

[2 CFR Part 200.317-327 \(including Appendix II\)](#)

#### Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under [41 CFR Part 60](#), all contracts that meet the definition of “federally assisted construction contract” in [41 CFR Part 60-1.3](#) must include the equal opportunity clause provided under [41 CFR 60-1.4\(b\)](#), in accordance with [Executive Order 11246](#), “Equal Employment Opportunity” ([30 FR 12319](#), [12935](#), [3 CFR Part, 1964-1965 Comp.](#), p. 339), as amended by [Executive Order 11375](#), “Amending [Executive Order 11246](#) Relating to Equal Employment Opportunity,” and implementing regulations at [41 CFR part 60](#), “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended ([40 U.S.C. 3141-3148](#)). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act ([40 U.S.C. 3141-3144](#), and [3146-3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5](#), “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for



compliance with the Copeland “Anti-Kickback” Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act ([40 U.S.C. 3701-3708](#)). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)). Under [40 U.S.C. 3702](#) of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under [37 CFR § 401.2 \(a\)](#) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of [37 CFR Part 401](#), “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act ([42 U.S.C. 7401-7671q.](#)) and the Federal Water Pollution Control Act ([33 U.S.C. 1251-1387](#)), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act ([42 U.S.C. 7401-7671q](#)) and the Federal Water Pollution Control Act as amended ([33 U.S.C. 1251-1387](#)). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or





otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than [Executive Order 12549](#).

(I) Byrd Anti-Lobbying Amendment ([31 U.S.C. 1352](#))—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by [31 U.S.C. 1352](#). Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See [§ 200.323](#).

(K) See [§ 200.216](#).

(L) See [§ 200.322](#).





## Resolution Executive Summary

**Prepared By:** Purchasing Department for Facilities  
**Committee Name:** Operations & Administrative Committee  
**Committee Date:** November 7, 2024  
**Board Date:** November 14, 2024  
**Resolution Title:** Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract

### Budget Information

<b>Budgeted:</b> Yes	<b>Amount Budgeted:</b> \$300,000	<b>Appropriation Amount:</b> \$300,000
<b>If not, originally budgeted, explain the funding source?</b>		
<b>ORG/OBJ/Project Codes:</b> 61300-46586-RP023		<b>Descriptor:</b>

**Background Information:** This resolution follows up the Countywide Security Camera & Integrator System project for a maintenance and support agreement with Montel Technologies.

This agreement will allow for regular support and maintenance of the entire camera system countywide. As well as the integrator system within the Winnebago County Jail and Detention Center. This will be crucial to ensure we are able to properly maintain this technology investment for years to come. As well as maintain security and safety within our Winnebago Facilities.

A full-service break-fix contract for a physical security system typically includes round-the-clock support for diagnosing and repairing system malfunctions, covering all necessary parts and labor. It ensures timely responses to service requests, preventive maintenance checks, and system updates to minimize potential downtime. Additionally, the contract guarantees that certified technicians are available to maintain the system's functionality, enhancing overall reliability and security (See Resolution Exhibit A).

The value of this maintenance and support agreement is \$60,000 annually. This agreement would go into effect upon installation of the entire project.

This agreement will allow Winnebago County to enter a 3-year agreement with two 1-year renewal options that renew automatically, if preferred. Please reference the initial Montel Technologies contract for additional clarification.

**Recommended By:** Countywide Security Camera & Integrator Project Committee

**Follow-Up Steps:** Purchasing will prepare the Purchase Order to Montel Technologies for annual maintenance and support in the amount of \$60,000.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

**2024 CR**

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**RESOLUTION AWARDING MONTEL TECHNOLOGIES FOR COUNTYWIDE SECURITY CAMERA AND  
INTEGRATOR SYSTEM MAINTENANCE & SUPPORT**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

**WHEREAS**, the County is in need of maintenance and support regarding the countywide security camera and integrator system project; and,

**WHEREAS**, the County will enter into an agreement with Montel Technologies for maintenance and support for up to 3 years with annual renewal options up to a maximum of 5 years in total,

**WHEREAS**, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the contract for services for the aforementioned purchase and recommends awarding to:

**MONTEL TECHNOLOGIES  
5701 INDUSTRIAL AVENUE  
LOVES PARK, IL 61111**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$60,000 to Montel Technologies 5701 Industrial Avenue Rockford, IL 61111.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Sherriff's Office, Chief Information Officer, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
KEITH McDONALD, CHAIR

\_\_\_\_\_  
VALERIE HANSERD, VICE CHAIR

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VALERIE HANSERD, VICE CHAIR

\_\_\_\_\_  
PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JOE HOFFMAN

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JOE HOFFMAN

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JAIME SALGADO

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JAIME SALGADO

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MICHAEL THOMPSON

\_\_\_\_\_  
MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2024.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIR OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

## Maintenance/Monitoring Service Level Agreement



**MAINTENANCE SERVICE:** During the warranty period, in addition to manufacturer warranty services, Montel Technologies will provide maintenance services for the equipment and support for the Hardware & Software software pursuant to the statement of work.

### Phone Support

Access to live support by the Montel Tech Customer Support team through a toll free number. Calls are answered by professionals that have been certified by leading product manufacturers to support their products and are experienced in troubleshooting and deploying both security and IT systems.

### On-line Ticket System

An online ticket system allows customers to log issues, track progress, and communicate with support teams 24/7, ensuring efficient and organized resolution of queries.

### On-Site Service Repair

Montel's field team will be dispatched to repair, remove, and install any device that is deemed bad in the field. If attic stock exists, the device will be replaced at the time of service and an RMA process on the failed device will be properly handled and returned to attic stock. If Attic stock does not exist, the device will be removed and RMA'd and reinstalled upon receipt.

### Remote Desktop Support

Remote Desktop Support allows Montel's support staff to connect to the user's server and clients via either a VPN or web based support session. This capability provides skilled Desktop Support without the need to wait for a local technician to arrive on-site to begin troubleshooting issues.

### Remote System Analyst Upgrades

Montel's support team can help plan for and apply available upgrades and patches to application server(s) using Remote Desktop Support. This allows for upgrades to be managed by the same support team that provides regular support to integrated systems.



**SERVICE/WARRANTY EXCLUSIONS:** Time and material will be charged to any hardware/software which have been defected or damaged resulting from operations other than its normal, customary, and authorized manner including vandalism, accidents, liquids, neglect, or acts of God.