

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by:
Members:

DATE: THURSDAY, DECEMBER 5, 2024
TIME: IMMEDIATELY FOLLOWING
COUNTY BOARD MEETING AT
5:30 PM

LOCATION: COUNTY BOARD ROOM 8TH FLOOR
WINNEBAGO COUNTY COURTHOUSE
400 WEST STATE STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – November 21, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds
Cost: \$8,198,692
- F. Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract
Cost: \$60,000 Annually
- G. Future Agenda Items
- H. Adjournment

Winnebago County Board
Operations and Administrative Committee Meeting

County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, November 21, 2024
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena (late arrival)
John Butitta
Jaime Salgado (late arrival)
Michael Thompson

Absent:

Joe Hoffman

Others Present:

Joseph Chiarelli, Chairman, Winnebago County Board
Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Purchasing Director, (Staff Liaison)
Lafakeria Vaughn, State's Attorney Office
Chris Dornbush, Chief Operations Officer
Shawn Franks, Director, Facilities
Dan Magers, Chief Information Officer, IT Department
Rick Ciganek, Sheriff's Office
John Sweeney, County Board Member
Eric Schwab, Ringland Johnson
Joe Clinton, Arthur J. Gallagher
Dominic Barcellona, Retired WCSO
Carol Hartline, Attorney, Williams McCarthy
John Small, Dumpsters

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – November 7, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution for Approval for Stop-Loss Insurance
- F. Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for The Property and Casualty Coverage
Cost: \$2,647,972
- G. Resolution Awarding Purchase of Phone Call Distribution System Using CIP 25 Funds
Cost: \$62,015
- H. Resolution Awarding Cybersecurity Backup Annual Licensing Using Department Funding

- Cost: \$128,442
- I. Resolution Awarding Purchase of Two Vehicle Pool Replacements Using CIP 2024 Funds
Cost: \$69,705
- J. Resolution Awarding LED Upgrades for Courthouse Garage Tunnel Using CIP 2024 Funds
Cost: \$34,542
- K. Resolution Awarding Flooring Replacement for the States Attorney Office Using CIP 23 PSST Funds
Cost: \$145,000
- L. Resolution Awarding Public Safety Building Design-Build Contract to Ringland-Johnson Construction Using ARPA Funds
Cost: \$32,000,000
- M. Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds
Cost: \$8,198,692
- N. Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract
Cost: \$60,000 Annually
- O. Future Agenda Items
- P. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, John Butitta yes, Valerie Hanserd yes, Michael Thompson yes.

Approval of Minutes – November 7, 2024

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution for Approval for Stop-Loss Insurance

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

Roll Call

Mr. Arena and Mr. Salgado joined the meeting at 5:33 p.m.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for The Property and Casualty Coverage

Cost: \$2,647,972

Motion: Chairman McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any questions or comments.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Purchase of Phone Call Distribution System Using CIP 25 Funds

Cost: \$62,015

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Cybersecurity Backup Annual Licensing Using Department Funding

Cost: \$128,442

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Purchase of Two Vehicle Pool Replacements Using CIP 2024 Funds

Cost: \$69,705

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding LED Upgrades for Courthouse Garage Tunnel Using CIP 2024 Funds

Cost: \$34,542

Motion: Chairman McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Flooring Replacement for the States Attorney Office Using CIP 23 PSST Funds

Cost: \$145,000

Motion: Chairman McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Public Safety Building Design-Build Contract to Ringland-Johnson Construction Using ARPA Funds

Cost: \$32,000,000

Motion: Chairman McDonald. Second: Mr. Arena.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion: Chairperson McDonald moved to amend the Resolution according to the Memorandum in reference to 5.6.4 Allowances addition, page 14, and Article 17, Scope of Agreement, page 36, Exhibit 1, AIA Document, A141-2014, Exhibit A., Design Build Amendment and AIA Document A141-2014, Exhibit B., Insurance and Bonds. Second: Mr. Arena.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

Motion: Chairperson McDonald moved to accept the Amended Resolution Awarding Public Safety Building Design-Build Contract to Ringland-Johnson Construction Using ARPA Funds. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

The amended motion was passed by a unanimous voice vote.

Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds

Cost: \$8,198,692

Chairperson McDonald reported that Resolution M. will be laid over.

Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract

Cost: \$60,000 Annually

Chairperson McDonald reported that Resolution N. will be laid over.

Future Agenda Items

- None reported.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn.

Motion: Ms. Hanserd. Second: Mr. Thompson.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department
Committee Name: Operations & Administrative Committee
Committee Date: December 5, 2024
Board Date: December 12, 2024
Resolution Title: Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds

Budget Information

Budgeted? YES	Amount Budgeted? \$7,490,782
If not, originally budgeted, explain the funding source?	
If ARPA or CIP funded, original Board approved amount? 7,490,782	
Over or Under approved amount? OVER By: \$551,308	
Reason for ARPA or CIP increase? N/A	
If ARPA funded, was it approved by Baker Tilly? N/A	
ORG/OBJ/Project Codes: 61300-46586-RP023	Descriptor: ARPA Funds
Budget Impact? \$8,198,692	

Background Information: The Countywide Security Cameras and Integrator System project involved several key committee members across multiple departments who worked closely with Heartland Consultants to develop the strategies for this project.

Upon its completion, the county will have a robust security camera system across all of its facilities. The second aspect of this project entails implementation of a new integrator system for the Winnebago County Jail and Detention Center. The upgrades to the integrator system will allow for enhanced technology to boost surveillance, internal access, movement control and allow for upgraded intercom communications throughout the Jail and Detention Center.

In November of 2023, Purchasing issued RFP #24P-2307. Seven (7) submissions were received (See Resolution Exhibit A and B). It was an extensive process with multiple site visits, issuing clarifications and committee evaluation meetings. The evaluations pointed to awarding the project to Montel Technologies.

Upon receiving Operations & Administrative recommendations, staff proceeded through contract negotiations with Montel Technologies (See Resolution Exhibit C).

Recommended By: Evaluators and Project Sub-Committee

Follow-Up Steps: Purchasing will prepare the Purchase Order to Montel Technologies for \$8,198,692.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2024 CR

RESOLUTION AWARDING MONTEL TECHNOLOGIES FOR COUNTYWIDE SECURITY CAMERA AND INTEGRATOR SYSTEM CONTRACT USING ARPA FUNDS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the County is in need of an updated security camera system as well as integrator system for the Winnebago County Jail and Detention Center; and,

WHEREAS, the County will enter into an agreement with Montel Technologies for the necessary camera and integrator system upgrades;

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Proposal Tab (Resolution Exhibit A) and contract (Resolution Exhibit C) for the aforementioned purchase and recommends awarding to:

MONTEL TECHNOLOGIES
5701 INDUSTRIAL AVENUE
LOVES PARK, IL 61111

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$8,198,692 to Montel Technologies 5701 Industrial Avenue Rockford, IL 61111.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Sheriff's Office, Chief Information Officer, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

CHAIR

CHAIR

VICE CHAIR

VICE CHAIR

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

PROPOSAL TAB

23P-2307 Countywide Security Camera & Integrator System

Monday, January 29, 2024 - 2:00 PM

Imperial Surveillance	Securitas Technology	Montel Technologies
Pro Com Systems	Black Creek Integrated Systems	SMG Security Holdings, LLC.
ADT Commerical		

Countywide Security Camera & Integrator Comparison					
Resolution Total Based on Proposal Submissions	SMG	Securitas	Montel	Pro Com	
<i>Includes all hardware, installation, licensing and 5 year warranty</i>	\$ 7,348,210.00	\$ 8,700,000.00	\$ 8,198,692.00	\$ 8,060,825.00	
<i>Warranty examples: Cameras would be included. Facilities would install but replace with proposed company.</i>				<i>Examples</i>	
<i>outside of warranty might include: Programing new equipment that WinCo Employees installed;</i>					
Optional Add-On Service Contract Estimates	CCTV Service Contract	\$ 35,136.00	\$ 35,136.00	\$ 60,000.00	\$ 17,320.00
Annual Agreements may be finalized separately	PLC Service Contract	\$ 21,600.00	\$ 21,600.00		\$ 21,600.00



Resolution Executive Summary

Prepared By: Purchasing Department for Facilities
Committee Name: Operations & Administrative Committee
Committee Date: December 5, 2024
Board Date: December 12, 2024
Resolution Title: Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract

Budget Information

Budgeted: Yes	Amount Budgeted: \$300,000	Appropriation Amount: \$300,000
If not, originally budgeted, explain the funding source?		
ORG/OBJ/Project Codes: 61300-46586-RP023		Descriptor: ARPA Funds

Background Information: This resolution follows up the Countywide Security Camera & Integrator System project for a maintenance and support agreement with Montel Technologies.

This agreement will allow for regular support and maintenance of the entire camera system countywide. As well as the integrator system within the Winnebago County Jail and Detention Center. This will be crucial to ensure we are able to properly maintain this technology investment for years to come. As well as maintain security and safety within our Winnebago Facilities.

A full-service break-fix contract for a physical security system typically includes round-the-clock support for diagnosing and repairing system malfunctions, covering all necessary parts and labor. It ensures timely responses to service requests, preventive maintenance checks, and system updates to minimize potential downtime. Additionally, the contract guarantees that certified technicians are available to maintain the system's functionality, enhancing overall reliability and security (See Resolution Exhibit A).

The value of this maintenance and support agreement is \$60,000 annually. This agreement would go into effect upon installation of the entire project.

This agreement will allow Winnebago County to enter a 3-year agreement with two 1-year renewal options that renew automatically, if preferred. Please reference the initial Montel Technologies contract for additional clarification.

Recommended By: Countywide Security Camera & Integrator Project Committee

Follow-Up Steps: Purchasing will prepare the Purchase Order to Montel Technologies for annual maintenance and support in the amount of \$60,000.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2024 CR

RESOLUTION AWARDING MONTEL TECHNOLOGIES FOR COUNTYWIDE SECURITY CAMERA AND INTEGRATOR SYSTEM MAINTENANCE & SUPPORT

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the County is in need of maintenance and support regarding the countywide security camera and integrator system project; and,

WHEREAS, the County will enter into an agreement with Montel Technologies for maintenance and support for up to 3 years with annual renewal options up to 5 years,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the contract for services for the aforementioned purchase and recommends awarding to:

MONTEL TECHNOLOGIES
5701 INDUSTRIAL AVENUE
LOVES PARK, IL 61111

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$60,000 to Montel Technologies 5701 Industrial Avenue Rockford, IL 61111.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Sheriff's Office, Chief Information Officer, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

CHAIR

CHAIR

VICE CHAIR

VICE CHAIR

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Maintenance/Monitoring Service Level Agreement



MAINTENANCE SERVICE: During the warranty period, in addition to manufacturer warranty services, Montel Technologies will provide maintenance services for the equipment and support for the Hardware & Software software pursuant to the statement of work.

Phone Support

Access to live support by the Montel Tech Customer Support team through a toll free number. Calls are answered by professionals that have been certified by leading product manufacturers to support their products and are experienced in troubleshooting and deploying both security and IT systems.

On-line Ticket System

An online ticket system allows customers to log issues, track progress, and communicate with support teams 24/7, ensuring efficient and organized resolution of queries.

On-Site Service Repair

Montel's field team will be dispatched to repair, remove, and install any device that is deemed bad in the field. If attic stock exists, the device will be replaced at the time of service and an RMA process on the failed device will be properly handled and returned to attic stock. If Attic stock does not exist, the device will be removed and RMA'd and reinstalled upon receipt.

Remote Desktop Support

Remote Desktop Support allows Montel's support staff to connect to the user's server and clients via either a VPN or web based support session. This capability provides skilled Desktop Support without the need to wait for a local technician to arrive on-site to begin troubleshooting issues.

Remote System Analyst Upgrades

Montel's support team can help plan for and apply available upgrades and patches to application server(s) using Remote Desktop Support. This allows for upgrades to be managed by the same support team that provides regular support to integrated systems.



SERVICE/WARRANTY EXCLUSIONS: Time and material will be charged to any hardware/software which have been defected or damaged resulting from operations other than its normal, customary, and authorized manner including vandalism, accidents, liquids, neglect, or acts of God.