

# RIVER BLUFF BOARD OF DIRECTORS

## AGENDA

**Called by:** Frank Perrecone, Chairman

**DATE:** Tuesday, November 19, 2024

**TIME:** 3:00 PM

**Members:** Trent Brass, Jim Knutson,  
John Butitta, Jay Ferraro, Teresa  
Gobeli, Bernice Marinelli, Bob  
Nieman, Tim Delany

**LOCATION:** Finch Room  
River Bluff Health & Rehabilitation  
4401 North Main Street  
Rockford, IL 61103

### AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of October 15, 2024 minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
  1. Census
  2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz)
  1. Financial Statements (see attachment)
- G. Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))
- H. Other Matters
- I. Adjournment

**Winnebago County Board**  
**River Bluff Board of Directors Meeting**  
River Bluff Health & Rehabilitation  
4401 North Main Street, Finch Room  
Rockford, IL 61103

Tuesday, October 15, 2024  
3:00 PM

**Present:**

Frank Perrecone, **Chairperson**  
Trent Brass, Vice Chairperson  
Tim Delany  
Jay Ferraro  
Teresa Gobeli  
Jim Knutson  
Bernice Marinelli  
Bob Nieman

**Others Present:**

Patrick Thompson, Winnebago County Administrator  
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation

**Absent:**

John Butitta

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of September 17, 2024 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
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- H. Other Matters
- I. Adjournment

**Call to Order**

Chairperson Perrecone called the River Bluff Board of Directors meeting to order at 3:00 p.m.

## **Roll Call**

Chairperson Perrecone yes, Mr. Brass yes, Mr. Delany yes, Mr. Ferraro yes, Ms. Gobeli yes, Mr. Knutson yes, Ms. Marinelli yes, Mr. Nieman yes.

A quorum is present.

## **Approval of September 17, 2024 Minutes**

Chairperson Perrecone called for a motion to approve the September 17, 2024 minutes.

Motion: Mr. Delany. Second: Mr. Ferraro.

Chairperson Perrecone called for any discussion, corrections, or additions.

The motion passed by a unanimous voice vote.

## **Public Comment**

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to there being no one present to speak.

## **Discussion Item – Administrators Report (Laura Schaffer)**

Ms. Schaffer reviewed the Administrator's Report.

### Census

The average daily census for September was 153. There were 25 referrals. Admissions accepted 19 of the 25 referrals, and 6 were denied. There were 9 admissions for September. Lost referrals were reviewed.

- Discussion followed.

### Staffing

Staffing and open positions were reviewed.

### Monthly Operations

Ms. Schaffer gave an update on monthly operations. Clinical and Administrative policy reviews, revisions, contract reviews, and renewals continue. Job description reviews continue. Upcoming resident activities and events for October were shared.

### River Bluff Design Presentation

Ms. Schaffer presented a design proposal for renovations and design changes to the lounge, dining room, and resident rooms.

Ms. Schaffer led a discussion regarding the private pay rate compared to the Medicaid and Medicare reimbursement rates and changing the differential between the semi-private and private rates. The Board will discuss this at a future meeting.

Chairperson Perrecone called for any questions regarding the administrator's report.

## **Discussion Item – Financial Report (Steve Schultz)**

### 1. Financial Statements (see attachment)

The Budget for the month ended August 31, 2024 was reviewed.

- Discussion followed.

Chairperson Perrecone called for any other questions or comments.

## **Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))**

A closed session will be held at the November 2024 meeting.

**Other Matters**

- Renovation Proposals
- Private Pay Rates
- Annual Report to County Board
- Baker Tilly Audit November 12, 2024

**Adjournment**

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Ms. Gobeli. Second: Ms. Marinelli.

The motion passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Executive Assistant

County of Winnebago, Illinois  
Schedule of Revenues, Expenses and Changes in Net Position  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended September 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(12-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 100.0%)</i>
<b>Operating Revenues</b>					
Intergovernmental	804,447	426,611	522,448		
Charges for Services, net of bad debt exp	12,309,220	15,838,201	17,930,022		
Other	38,771	14,319	19,552		
<b>Total Operating Revenues</b>	<b>13,152,438</b>	<b>16,279,131</b>	<b>18,472,022</b>	<b>2,192,891</b>	<b>113.47%</b>
<b>Operating Expenses</b>					
Personnel	8,476,475	10,453,846	11,200,430	746,584	107.14%
Supplies and services	10,496,587	7,507,942	8,291,488	783,546	110.44%
Depreciation	331,690	355,000	-	(355,000)	0.00%
Capital Outlay	-	595,581	29,992	(565,589)	0.00%
<b>Total Operating Expenses</b>	<b>19,304,752</b>	<b>18,912,369</b>	<b>19,521,910</b>	<b>609,541</b>	<b>103.22%</b>
<b>Operating income (loss)</b>	<b>(6,152,314)</b>	<b>(2,633,238)</b>	<b>(1,049,888)</b>	<b>1,583,350</b>	
<b>Non-Operating Revenues(Expenses)</b>					
Property Taxes	1,877,661	2,819,000	2,830,449	11,449	100.41%
Transfer from Other Funds	1,337,000	-	-	-	NA
<b>Total Non-Operating Rev (Exp)</b>	<b>3,214,661</b>	<b>2,819,000</b>	<b>2,830,449</b>	<b>11,449</b>	<b>100.41%</b>
<b>Net increase (decrease) in net position</b>	<b>(2,937,653)</b>	<b>185,762</b>	<b>1,780,561</b>	<b>1,594,799</b>	
Total net position, beginning of period	(672,932)		(3,610,585)		
Prior period adjustment	-	-	-		
<b>Total net position, end of period</b>	<b>(3,610,585)</b>		<b>(1,830,024)</b>		
<b>RBNH Expenses Paid by County:</b>					
Employer Share Payroll Taxes	526,681		717,757		
Employer Share IMRF	170,546		179,516		
Worker's Comp & Settlements	NA		NA		
<b>Total other RBNH expenses</b>	<b>697,227</b>	<b>-</b>	<b>897,273</b>	<b>-</b>	<b>-</b>

County of Winnebago, Illinois  
Operating Revenues Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended September 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(12-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 100.0%)</i>
<b>Operating Revenues</b>					
Intergovernmental					
Federal Matching Aid	-	379,642	216,249		
State Quality Improvement	113,678	44,571	112,181		
State CNA Incentive	24,752	-	191,248		
Stimulus/Grant funds	666,017	-	-		
TIF revenue	-	2,398	2,770		
Total Intergovernmental	804,447	426,611	522,448	95,837	122.46%
Charges for Services					
Medicare	372,563	1,332,703	481,939		
Medicare-contractual allowance	686,603	-	853,148		
Medicaid	6,420,308	10,313,629	7,643,052		
Medicaid-contractual allowance	3,543,640	-	4,441,140		
Hospice	1,344,895	1,831,885	1,704,884		
Hospice-contractual allowance	653,873	-	922,155		
Insurance/Priv Pay	1,978,446	2,000,000	1,678,890		
Insurance-contractual allowance	(40,565)	-	(50,105)		
Ancillary revenue	567,335	599,984	473,924		
Other patient revenue	-	-	692		
Food charges	12,028	10,000	8,038		
Souvenir and other	-	-	-		
Total Charges for Services	15,539,126	16,088,201	18,157,757	2,069,556	112.86%
Less: Bad Debt Expense	(3,229,906)	(250,000)	(227,735)	22,265	91.09%
	12,309,220	15,838,201	17,930,022	2,091,821	113.21%
Other					
Uniform fees	14	-	28		
Donations	53	-	2,681		
Interest	312	-	5,136		
Other unclassified revenue	38,392	14,319	11,707		
Total Other	38,771	14,319	19,552	5,233	136.55%
Total Operating Revenues	13,152,438	16,279,131	18,472,022	2,192,891	113.47%

County of Winnebago, Illinois  
Personnel Expense Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended September 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(12-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 100.0%)</i>
<b>Personnel</b>					
Admin & Business Office (70500)					
Regular Salaries	1,058,250	1,015,522	616,513	(399,009)	
Vacation Payouts	1,978	-	-	-	
Part-time Salaries	40,163	62,118	44,238	(17,880)	
Overtime	29,119	30,000	23,542	(6,458)	
Life Insurance	407	546	472	(74)	
Health Insurance	89,293	106,674	115,923	9,249	
<b>Total Admin &amp; Business Office</b>	<b>1,219,210</b>	<b>1,214,860</b>	<b>800,688</b>	<b>(414,172)</b>	<b>65.91%</b>
Activities (71000)					
Regular Salaries	195,202	279,933	251,377	(28,556)	
Vacation Payouts	365	-	-	-	
Part-time Salaries	13,106	-	13,513	13,513	
Overtime	25,485	15,000	29,670	14,670	
Life Insurance	224	318	275	(43)	
Health Insurance	50,350	99,167	32,083	(67,084)	
<b>Total Activities</b>	<b>284,732</b>	<b>394,418</b>	<b>326,918</b>	<b>(67,500)</b>	<b>82.89%</b>
Social Services (71500)					
Regular Salaries	173,809	191,126	172,530	(18,596)	
Vacation Payouts	-	-	-	-	
Overtime	5,237	4,522	7,627	3,105	
Life Insurance	220	228	189	(39)	
Health Insurance	61,512	61,512	58,178	(3,334)	
<b>Total Social Services</b>	<b>240,778</b>	<b>257,388</b>	<b>238,524</b>	<b>(18,864)</b>	<b>92.67%</b>
Dietary (72020/72021/72023)					
Regular Salaries	702,042	992,139	759,629	(232,510)	
Vacation Payouts	604	-	2,305	2,305	
Part-time Salaries	53,273	60,000	51,895	(8,105)	
Overtime	60,429	65,918	73,793	7,875	
Life Insurance	909	1,049	998	(51)	
Health Insurance	139,480	153,663	151,100	(2,563)	
<b>Total Dietary</b>	<b>956,737</b>	<b>1,272,769</b>	<b>1,039,720</b>	<b>(233,049)</b>	<b>81.69%</b>

	FY 2023 Actual (Audited)	FY 2024 Revised Annual Budget	FY 2024 Actual (12-Month)	Variance with Budget Over (Under)	% of Budget (Target 100.0%)
Daily Services (72500/72530/72532)					
Regular Salaries	2,389,479	3,776,083	4,372,772	596,689	
Vacation Payouts	8,440	-	2,800	2,800	
Part-time Salaries	192,788	180,005	497,875	317,870	
Overtime	944,678	978,500	1,467,978	489,478	
Life Insurance	2,124	2,460	3,175	715	
Health Insurance	583,058	563,125	728,144	165,019	
<b>Total Daily Services</b>	<b>4,120,567</b>	<b>5,500,173</b>	<b>7,072,744</b>	<b>1,572,571</b>	<b>128.59%</b>
Housekeeping (73000)					
Regular Salaries	297,196	398,049	370,542	(27,507)	
Vacation Payouts	2,743	-	1,011	1,011	
Part-time Salaries	2,747	-	17,890	17,890	
Overtime	51,687	45,000	57,804	12,804	
Life Insurance	390	455	500	45	
Health Insurance	81,074	145,046	55,721	(89,325)	
<b>Total Housekeeping</b>	<b>435,837</b>	<b>588,550</b>	<b>503,468</b>	<b>(85,082)</b>	<b>85.54%</b>
Laundry (73500)					
Regular Salaries	42,955	29,118	53,639	24,521	
Overtime	683	-	5,377	5,377	
Life Insurance	37	45	33	(12)	
Health Insurance	3,314	8,735	9,214	479	
<b>Total Laundry</b>	<b>46,989</b>	<b>37,898</b>	<b>68,263</b>	<b>30,365</b>	<b>180.12%</b>
Nursing Admin (74000)					
Regular Salaries	893,472	972,128	918,872	(53,256)	
Vacation Payouts	692	-	-	-	
Part-time Salaries	43,915	-	47,049		
Overtime	13,877	10,000	7,955	(2,045)	
Life Insurance	429	500	380	(120)	
Health Insurance	190,826	205,162	175,849	(29,313)	
<b>Total Nursing Admin</b>	<b>1,143,211</b>	<b>1,187,790</b>	<b>1,150,105</b>	<b>(84,734)</b>	<b>96.83%</b>
Change in Pension Estimate	(25,705)				
Change in OPEB Estimate	54,119				
<b>Total Personnel</b>	<b>8,476,475</b>	<b>10,453,846</b>	<b>11,200,430</b>	<b>699,535</b>	<b>107.14%</b>



County of Winnebago, Illinois  
Supplies & Services Expense Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended September 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(12-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 100.0%)</i>
<b>Supplies &amp; Services</b>					
Food & Beverage (42250)	827,858	933,500	888,093		
Medical & Dental Supplies (42260)	554,489	525,500	493,492		
Other Departmental Supplies (42290)	545,919	598,800	777,944		
COVID-19 Related Supplies (42295)	130	-	-		
Consulting (43120-see detail below)	654,834	709,406	668,625		
IDHS Bed Assessments (43952/43953)	277,862	550,000	352,628		
Other Professional Services (43190 see detail below)	4,952,504	2,027,000	2,906,105		
All Others	2,682,991	2,163,736	2,204,601		
	<u>10,496,587</u>	<u>7,507,942</u>	<u>8,291,488</u>	783,546	110.44%
 <b>Consulting (43120)</b>					
Administration (70500)	67,513	56,000	33,910		
Activity Consulting (71000)	2,860	3,456	3,378		
Social Svc Consulting (71500)	840	1,800	1,024		
Dietary Consulting (72000)	35,952	47,000	35,531		
Medical Records Consulting (72500)	4,129	-	-		
Therapy/Rehab (72533:72535)	522,515	530,000	574,382		
Medical Director (72539)	17,400	17,400	17,400		
Pastoral Care (72540)	3,625	3,750	3,000		
Nursing Admin (74000)	-	50,000	-		
	<u>654,834</u>	<u>709,406</u>	<u>668,625</u>	(40,781)	94.25%
 <b>Other Professional Services (43190)</b>					
Activities (71000)	5,420	7,000	5,600		
Baker Tilly (70500)	37,630	-	-		
Nursing Temps (72500)	4,901,013	2,000,000	2,892,466		
Other	8,441	20,000	8,039		
	<u>4,952,504</u>	<u>2,027,000</u>	<u>2,906,105</u>	879,105	143.37%

County of Winnebago, Illinois  
Statement of Net Position  
River Bluff Nursing Home

For the Month Ended September 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Actual	Variance with Prior Year Over (Under)
<b>Current assets</b>			
Cash and investments	-	-	-
Receivables, net property taxes	2,863,739	90,924	(2,772,815)
Receivables, net patient	1,929,095	3,696,792	1,767,697
Receivable from other governments	2,770	-	(2,770)
Inventory	133,405	133,405	-
Prepaid expenses	-	30,800	30,800
<b>Total current assets</b>	<b>4,929,009</b>	<b>3,951,921</b>	<b>(977,088)</b>
<b>Noncurrent assets</b>			
Restricted cash and investments	85,510	146,199	60,689
Restricted net pension asset	69,864	69,864	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	2,282,803	2,282,803	-
<b>Total noncurrent assets</b>	<b>3,083,725</b>	<b>3,144,414</b>	<b>60,689</b>
<b>Total assets</b>	<b>8,012,734</b>	<b>7,096,335</b>	<b>(916,399)</b>
<b>Deferred outflows of resources</b>			
Other post-employment benefit items	82,287	82,287	-
Pension items-IMRF	3,650,741	3,650,741	-
Total deferred outflows of resources	3,733,028	3,733,028	-
<b>Total asset and deferred outflows of resources</b>	<b>11,745,762</b>	<b>10,829,363</b>	<b>(916,399)</b>
<b>Current liabilities</b>			
Accounts payable	2,896,941	2,659,091	(237,850)
Accrued payroll	288,364	441,390	153,026
Payable to other governments	166,010	51,126	(114,884)
Other deferred revenue	-	-	-
<b>Total current liabilities</b>	<b>3,351,315</b>	<b>3,151,607</b>	<b>(199,708)</b>
<b>Noncurrent liabilities</b>			
Compensated absences	212,410	212,410	-
Advances from other funds	8,015,237	8,338,349	323,112
Net pension liability	-	-	-
Other post-employment benefit obligation	645,763	645,763	-
<b>Total noncurrent liabilities</b>	<b>8,873,410</b>	<b>9,196,522</b>	<b>323,112</b>
<b>Total liabilities</b>	<b>12,224,725</b>	<b>12,348,129</b>	<b>123,404</b>
<b>Deferred inflows of resources</b>			
Property taxes levied for next period	2,820,368	-	(2,820,368)
Other post-employment benefit items	134,406	134,406	-
Pension items - IMRF	176,849	176,849	-
<b>Total deferred inflows of resources</b>	<b>3,131,623</b>	<b>311,255</b>	<b>(2,820,368)</b>
<b>Total liabilities and deferred inflows of resources</b>	<b>15,356,348</b>	<b>12,659,384</b>	<b>(2,696,964)</b>
<b>Net position</b>			
Net investment in capital assets	2,928,351	2,928,351	-
Restricted for net pension asset	69,864	69,864	-
Restricted for patient funds-expendable	85,510	146,199	60,689
Unrestricted	(6,694,311)	(1,314,390)	5,379,921
<b>Total net position</b>	<b>(3,610,586)</b>	<b>1,830,024</b>	<b>5,440,610</b>
<b>Total liabilities, deferred inflows and net position</b>	<b>11,745,762</b>	<b>14,489,408</b>	<b>2,743,646</b>