

FINANCE COMMITTEE AGENDA

Called by: John Butitta, Chairman
Members: Jean Crosby, Joe Hoffman, Keith McDonald, Jaime Salgado, John F. Sweeney, Michael Thompson

DATE: THURSDAY, NOVEMBER 21, 2024
TIME: IMMEDIATELY FOLLOWING THE OPERATIONS AND ADMINISTRATIVE COMMITTEE MEETING AT 5:30 PM
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of November 7, 2024 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name.
- E. Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Northern Illinois District Grant Award
- F. Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Central Illinois District Grant Award
- G. Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Southern Illinois District Grant Award
- H. Ordinance for Approval of Budget Amendment for FY2024 Year End Adjustments
- I. Ordinance for Approval of Budget Amendment for Enhancing Investigation and Prosecution (EIP) Grant Award
- J. Closed Session to Discuss Labor Negotiations and Pending Litigation
- K. Resolution Authorizing Settlement of a Claim Against the County of Winnebago entitled Cole Henert versus Winnebago County
- L. Other Matters
- M. Adjournment

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, November 7, 2024

Immediately following the Operations & Administrative Committee Meeting

Present:

John Butitta, Chairperson
Jaime Salgado, Vice Chairperson
Joe Hoffman
Keith McDonald
John F. Sweeney
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit
Tom Jakeway, 17th Circuit Court

Absent:

Jean Crosby

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of October 17, 2024 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item: Resource Intervention Center Position – Debbie Jarvis
- F. Resolution Approving Amendment to the Fiscal Year 2025 Budget Policy Regarding Grants
- G. Ordinance for a Budget Amendment WCCMHB Jail Navigator Vehicle
- H. Ordinance for a Budget Amendment for Justice for Families Grant Award
- I. Ordinance for a Budget Amendment for Order of Protection Service Grant Award
- J. Other Matters
- K. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 6:40 PM.

Roll Call

Chairperson Butitta yes, Vice Chairperson Salgado yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Sweeney yes, Mr. Thompson yes.

Approval of October 17, 2024 Minutes

Motion: Chairperson Butitta. Second: Mr. Hoffman.
Chairperson Butitta called for any discussion.
Motion passed by unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item: Resource Intervention Center Position – Debbie Jarvis

Ms. Jarvis addressed the difficulties the Resource Intervention Center faces in filling positions after their grant was not renewed. The conversation will continue at the next committee meeting.

Resolution Approving Amendment to the Fiscal Year 2025 Budget Policy Regarding Grants

Motion: Chairperson Butitta. Second: Mr. Thompson.

- Discussion followed.

Chairperson Butitta called for any other discussion.

The motion passed by a unanimous voice vote.

Ordinance for a Budget Amendment WCCMHB Jail Navigator Vehicle

Motion: Chairperson Butitta. Second: Mr. Hoffman.

- Discussion followed.

Chairperson Butitta called for any other discussion.

The motion passed by a unanimous voice vote.

Ordinance for a Budget Amendment for Justice for Families Grant Award

Motion: Chairperson Butitta. Second: Mr. Thompson.

- Discussion followed.

Chairperson Butitta called for any other discussion.

The motion passed by a unanimous voice vote.

Ordinance for a Budget Amendment for Order of Protection Service Grant Award

Motion: Chairperson Butitta. Motion seconded.

- Discussion followed.

Chairperson Butitta called for any other discussion.

The motion passed by a unanimous voice vote.

Other Matters

- A discussion took place regarding a request made at the Operations and Administrative Committee meeting by Mr. Arena to allocate unallocated ARPA funds of \$10,000 to the Harlem Community Center.

Adjournment

Chairperson Butitta called for a motion to adjourn the meeting.

Motion: Mr. Hoffman. Second: Mr. Sweeney.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant



Ordinance Executive Summary

Prepared By: Finance Department

Committee: Finance

Committee Date: November 21, 2024

Resolution Title: Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Northern Illinois District Grant Award

County Code: Winnebago County Annual Appropriation Ordinance

Board Meeting Date: November 26, 2024

Budget Information:

Was item budgeted? No	Appropriation Amount: \$0
If not, explain funding source: Department of Justice Grant	
ORG/OBJ/Project Code: 61400 COCJI Grants / various / PN24x FY24 PSN NI Grant	
FY2025 Budget Impact: \$239,355 for Year 1 of award	

Background Information: The Department of Justice Project Safe Neighborhoods initiative has awarded Winnebago County funding to serve as the fiscal agent for administration of programs in the Northern Illinois district selected by the Project Safe Neighborhoods Task Force with final approval by the Department of Justice.

Recommendation: Finance Department recommends approval

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: Adjust Munis line Items

2025 Fiscal Year

Finance: November 21, 2024

Lay Over: November 26, 2024

Sponsored by:

Final Vote: December 12, 2024

John Butitta, Finance Committee Chairman

2024 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2025 and recommends its adoption.

Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Northern IL District Grant Award

WHEREAS, Winnebago County will be assuming the role of Fiscal Agent for the Department of Justice, Northern District of Illinois Project Safe Neighborhoods initiative and has been awarded funding in the total of \$306,686 for a two-year period; and

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2025 at its September 26, 2024 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#25-004 FY24 PSN-Northern IL District**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2025
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/21/2024		AMENDMENT NO: 2025-004	
DEPARTMENT:		Chairman's Ofc of Crim Justice Initiatives		SUBMITTED BY: Marlana Dokken	
FUND#:		0314 - COCJI Grants Fund		DEPT. BUDGET NO. 61400-COCJI Grants	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
61400	41110	PN241	Regular Salary	\$0	\$0	\$0	\$7,400	\$7,400
61400	41221	PN241	Life Insurance	\$0	\$0	\$0	\$6	\$6
61400	41231	PN241	IMRF	\$0	\$0	\$0	\$142	\$142
61400	41241	PN241	FICA	\$0	\$0	\$0	\$575	\$575
61400	42110	PN241	Supplies	\$0	\$0	\$0	\$613	\$613
61400	43310	PN241	Travel	\$0	\$0	\$0	\$4,196	\$4,196
61400	48211	PN241	Health Insurance	\$0	\$0	\$0	\$2,694	\$2,694
61400	48220	PN241	Indirect Costs	\$0	\$0	\$0	\$6,560	\$6,560
61400	43190	PN242	Subaward-Cook Co State's Atty	\$0	\$0	\$0	\$162,516	\$162,516
61400	43190	PN243	Subaward-IL Dept of Corrections	\$0	\$0	\$0	\$54,653	\$54,653
Revenue								
61400	32110	PN241	Federal Operating Grant	\$0	\$0	\$0	(22,186)	(\$22,186)
61400	32110	PN242	Federal Operating Grant	\$0	\$0	\$0	(162,516)	(\$162,516)
61400	32110	PN243	Federal Operating Grant	\$0	\$0	\$0	(54,653)	(\$54,653)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
The County will be assuming the role as fiscal agent for the United States Department of Justice, Northern Illinois Project Safe Neighborhoods initiative. Final grant award was received after the FY25 budget process was completed. This amendment appropriates funds for the first year of the agreement.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2025 budget: \$239,355								
Revenue Source: Grant award								



Ordinance Executive Summary

Prepared By: Finance Department

Committee: Finance

Committee Date: November 21, 2024

Resolution Title: Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Central Illinois District Grant Award

County Code: Winnebago County Annual Appropriation Ordinance

Board Meeting Date: November 26, 2024

Budget Information:

Was item budgeted? No	Appropriation Amount: \$0
If not, explain funding source: Department of Justice Grant	
ORG/OBJ/Project Code: 61400 COCJI Grants / various / PC24x FY24 PSN CI Grant	
FY2025 Budget Impact: \$96,711 for Year 1 of award	

Background Information: The Department of Justice Project Safe Neighborhoods initiative has awarded Winnebago County funding to serve as the fiscal agent for administration of programs in the Central Illinois district selected by the Project Safe Neighborhoods Task Force with final approval by the Department of Justice.

Recommendation: Finance Department recommends approval

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: Adjust Munis line Items

2025 Fiscal Year

Finance: November 21, 2024

Lay Over: November 26, 2024

Sponsored by:

Final Vote: December 12, 2024

John Butitta, Finance Committee Chairman

2024 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2025 and recommends its adoption.

Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Central IL District Grant Award

WHEREAS, Winnebago County will be assuming the role of Fiscal Agent for the Department of Justice, Central District of Illinois Project Safe Neighborhoods initiative and has been awarded funding in the total of \$112,328 for a two-year period; and

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2025 at its September 26, 2024 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#25-005 FY24 PSN Central IL District Grant Award**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2025
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/21/2024		AMENDMENT NO: 2025-005	
DEPARTMENT:		Chairman's Ofc of Crim Justice Initiatives		SUBMITTED BY: Marlana Dokken	
FUND#:		0314 - COCJI Grants Fund		DEPT. BUDGET NO. 61400-COCJI Grants	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
61400	41110	PC241	Regular Salary	\$0	\$0	\$0	\$3,076	\$3,076
61400	41221	PC241	Life Insurance	\$0	\$0	\$0	\$2	\$2
61400	41231	PC241	IMRF	\$0	\$0	\$0	\$55	\$55
61400	41241	PC241	FICA	\$0	\$0	\$0	\$235	\$235
61400	42110	PC241	Supplies	\$0	\$0	\$0	\$522	\$522
61400	43310	PC241	Travel	\$0	\$0	\$0	\$4,196	\$4,196
61400	48211	PC241	Health Insurance	\$0	\$0	\$0	\$1,125	\$1,125
61400	48220	PC241	Indirect Costs	\$0	\$0	\$0	\$921	\$921
61400	43190	PC242	Subaward-Roberts Analytics	\$0	\$0	\$0	\$10,320	\$10,320
61400	43190	PC243	Subaward-IL State Police	\$0	\$0	\$0	\$76,259	\$76,259
Revenue								
61400	32110	PC241	Federal Operating Grant	\$0	\$0	\$0	(10,132)	(\$10,132)
61400	32110	PC242	Federal Operating Grant	\$0	\$0	\$0	(10,320)	(\$10,320)
61400	32110	PC243	Federal Operating Grant	\$0	\$0	\$0	(76,259)	(\$76,259)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
The County will be assuming the role as fiscal agent for the United States Department of Justice, Central Illinois Project Safe Neighborhoods initiative. Final grant award was received after the FY25 budget process was completed. This amendment appropriates funds for the first year of the agreement.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2025 budget: \$96,711								
Revenue Source: Grant award								



Ordinance Executive Summary

Prepared By: Finance Department

Committee: Finance

Committee Date: November 21, 2024

Resolution Title: Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Southern Illinois District Grant Award

County Code: Winnebago County Annual Appropriation Ordinance

Board Meeting Date: November 26, 2024

Budget Information:

Was item budgeted? No	Appropriation Amount: \$0
If not, explain funding source: Department of Justice Grant	
ORG/OBJ/Project Code: 61400 COCJI Grants / various / PS24x FY24 PSN SI Grant	
FY2025 Budget Impact: \$77,507	

Background Information: The Department of Justice Project Safe Neighborhoods initiative has awarded Winnebago County funding to serve as the fiscal agent for administration of programs in the Southern Illinois district selected by the Project Safe Neighborhoods Task Force with final approval by the Department of Justice.

Recommendation: Finance Department recommends approval

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: Adjust Munis line Items

2025 Fiscal Year

Finance: November 21, 2024

Lay Over: November 26, 2024

Sponsored by:

Final Vote: December 12, 2024

John Butitta, Finance Committee Chairman

2024 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2025 and recommends its adoption.

Ordinance for Approval of Budget Amendment for Project Safe Neighborhood Southern IL District Grant Award

WHEREAS, Winnebago County will be assuming the role of Fiscal Agent for the Department of Justice, Southern District of Illinois Project Safe Neighborhoods initiative and has been awarded funding in the total of \$77,507 for a one-year period; and

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2025 at its September 26, 2024 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#25-006 FY24 PSN Southern IL District Grant Award**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2025
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/21/2024		AMENDMENT NO: 2025-006	
DEPARTMENT:		Chairman's Ofc of Crim Justice Initiatives		SUBMITTED BY: Marlana Dokken	
FUND#:		0314 - COCJI Grants Fund		DEPT. BUDGET NO. 61400-COCJI Grants	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
61400	41110	PS241	Regular Salary	\$0	\$0	\$0	\$3,076	\$3,076
61400	41221	PS241	Life Insurance	\$0	\$0	\$0	\$2	\$2
61400	41231	PS241	IMRF	\$0	\$0	\$0	\$60	\$60
61400	41241	PS241	FICA	\$0	\$0	\$0	\$235	\$235
61400	42110	PS241	Supplies	\$0	\$0	\$0	\$300	\$300
61400	43310	PS241	Travel	\$0	\$0	\$0	\$4,196	\$4,196
61400	48211	PS241	Health Insurance	\$0	\$0	\$0	\$1,101	\$1,101
61400	48220	PS241	Indirect Costs	\$0	\$0	\$0	\$2,977	\$2,977
61400	43190	PS242	Subaward-E St. Louis Housing Authority	\$0	\$0	\$0	\$65,560	\$65,560
Revenue								
61400	32110	PS241	Federal Operating Grant	\$0	\$0	\$0	(11,947)	(\$11,947)
61400	32110	PS242	Federal Operating Grant	\$0	\$0	\$0	(65,560)	(\$65,560)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
The County will be assuming the role as fiscal agent for the United States Department of Justice, Southern Illinois Project Safe Neighborhoods initiative. Final grant award was received after the FY25 budget process was completed. This amendment appropriates funds for the first year of the agreement.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2025 budget: \$77,507								
Revenue Source: Grant award								



Ordinance Executive Summary

Prepared By: Steve Schultz
Committee: Finance Committee
Committee Date: November 21, 2024
Ordinance Title: Ordinance for Approval of Budget Amendment for FY2024 Year End Adjustments
Board Meeting Date: November 26, 2024

Budget Information:

Was item budgeted? No	Appropriation Amount: See Attached
If not, explain funding source: See Attached details	
ORG/OBJ/Project Code: Various	
FY2024 Budget Impact: Varies by Fund	

Background Information: The Winnebago County fiscal year ended as of September 30, 2024. Accounting entries are made through the end of December for revenues and expenses that relate to activity occurring in the prior fiscal year. Upon review of accounts at the beginning of November, certain revenues and expenditures have exceeded budgeted amounts. Details are included in the attached documentation and vary by fund.

Recommendation: Finance Department recommends approval

Contract/Agreement: Not applicable

Legal Review: Not applicable

Follow-Up: Not applicable

2024 Fiscal Year

Sponsored by:
John Butitta, Finance Committee Chairman

Finance: November 21, 2024
Lay Over: November 26, 2024
Final Vote: December 12, 2024

2024 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2024 and recommends its adoption.

Ordinance for Approval of Budget Amendment for FY2024 Year End Adjustments

WHEREAS, Winnebago County's fiscal year ended September 30, 2024 and activity related to this time period is required to be recorded in that appropriate period per generally accepted accounting principles (GAAP). Certain revenues and expenses have exceeded budgeted amounts. This amendment will update the budget to reflect actual activity; and,

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2024 at its September 28, 2023 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#24-010 FY2024 Year End Amendment**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2024
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010a	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
FUND#:		0001-General Fund		DEPT. BUDGET NO. Various	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
11000	41110		Auditor-Salary	\$189,610	\$0	\$189,610	\$11,640	\$201,250
11000	43942		Auditor-Instruction & Schooling	\$750	\$0	\$750	\$845	\$1,595
11500	41110		City Election-Salary	\$139,038	\$0	\$139,038	\$2,839	\$141,877
12000	41110		Facilities-Salary	\$1,518,815	\$0	\$1,518,815	(\$135,000)	\$1,383,815
12000	43620		Facilities-Electricity	\$1,600,000	\$0	\$1,600,000	\$200,296	\$1,800,296
12000	43630		Facilities-Water	\$133,871	\$0	\$133,871	\$16,500	\$150,371
12000	43730		Facilities-Equip Repairs & Maint	\$426,604	\$0	\$426,604	\$70,328	\$496,932
12503	41110		County Board-Salary	\$196,000	\$0	\$196,000	\$1,120	\$197,120
12503	42115		County Board-Non Cap Ofc Equip	\$0	\$0	\$0	\$595	\$595
12503	43310		County Board-Travel	\$0	\$0	\$0	\$1,500	\$1,500
12503	43941		County Board-Dues & Membership	\$0	\$0	\$0	\$400	\$400
13500	41211		General Fund-Health Insurance	\$7,912,831	\$0	\$7,912,831	(\$646,841)	\$7,265,990
13500	41999		General Fund-Contingency	\$610,000	\$0	\$610,000	(\$610,000)	\$0
13500	49110		General Fund-Txfr to Other Funds	\$12,380,780	\$0	\$12,380,780	\$1,256,841	\$13,637,621
17000	41110		Treasurer-Salary	\$346,377	\$0	\$346,377	\$14,490	\$360,867
27000	43130		PSB-Engineering	\$0	\$0	\$0	\$30,000	\$30,000
27000	43620		PSB-Electricity	\$0	\$0	\$0	\$89,752	\$89,752
31000	44130		State's Atty-Copier Chargeback	\$40,000	\$0	\$40,000	\$3,087	\$43,087
33500	43913		Jury Commission-Jurors	\$180,000	\$0	\$180,000	\$276	\$180,276
Revenue								
12503	39510		County Board-Vendor Reimbursements	\$0	\$0	\$0	(1,865)	(\$1,865)
TOTAL ADJUSTMENT:							\$306,803	
Reason budget amendment is required:								
Increase budget for various expenses based on year end actuals for the General Fund and transfer available budget health insurance and contingency funds to the Health Insurance Fund.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$306,803								
Revenue Source: Available fund balance								

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WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010b				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0101-PSST		DEPT. BUDGET NO. Various				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
40100	49110		PSST-Transfer to Other Funds	\$4,035,220	\$0	\$4,035,220	\$877,422	\$4,912,642
Revenue								
				\$0	\$0	\$0		\$0
TOTAL ADJUSTMENT:							\$877,422	
Reason budget amendment is required:								
Transfer available health insurance and contingency budget amounts to the Health Insurance Fund,								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: None								
Revenue Source: Available fund balance								

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WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010c				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0108-Court Security Fee Fund		DEPT. BUDGET NO. 40800-Court Security Fee				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
40800	49110		Court Sec Fee Fund-Txfr to Other Funds	\$675,000	\$0	\$675,000	\$77,486	\$752,486
Revenue								
40800	34120		Court Sec Fee Fund-Doc Filing Fee	(\$675,000)	\$0	(\$675,000)	(77,486)	(\$752,486)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Increase budget for expenses based on year end actuals for Court Security Fee Fund.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$0								
Revenue Source: Excess revenue received in 2024								

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WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010d				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0112-Rental Housing Fee Fund		DEPT. BUDGET NO. 41200-Rental Hsg Fee Fund				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
41200	43930		Rental Hsg Fee Fund-Intergovernmental	\$300,000	\$0	\$300,000	\$210,615	\$510,615
Revenue								
41200	32410		Rental Hsg Fee Fund-Fee	(\$300,000)	\$0	(\$300,000)	(210,615)	(\$510,615)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Increase budget for expenses based on year end actuals for Rental Housing Fee Fund.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$0								
Revenue Source: Excess revenue received in 2024								

REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010e				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0116-Host Fee Fund		DEPT. BUDGET NO. 41700-Host Fee Fund				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
41700	43190		Host Fee-Other Prof Services	\$0	\$0	\$0	\$82,000	\$82,000
41700	46334		Host Fee-Infrastructure	\$0	\$0	\$0	\$1,450,000	\$1,450,000
Revenue								
41700	34110		Host Fee-Services	(\$4,700,000)	\$0	(\$4,700,000)	(81,000)	(\$4,781,000)
41700	39210		Host Fee-Interest	(\$50,000)	\$0	(\$50,000)	(82,000)	(\$132,000)
TOTAL ADJUSTMENT:							\$1,369,000	
Reason budget amendment is required:								
Increase budget for board approved awards that were not budgeted and the Baxter Rd water extension project.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$1,369,000								
Revenue Source: Available fund balance								

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WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010f	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
FUND#:		0118-Neutral Site Custody Exch		DEPT. BUDGET NO. 41800-Neutral Site Custody Exch	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
41800	43190		Neutral Site-Other Prof Svcs	\$181,000	\$0	\$181,000	\$29,730	\$210,730
Revenue								
41800	34110		Neutral Site-Fees	(\$180,000)	\$0	(\$180,000)	(29,730)	(\$209,730)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Increase budget for funds collected and transferred.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget:								
Revenue Source: Excess revenue received in 2024								

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WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:			11/14/2024		AMENDMENT NO: 24-010g			
DEPARTMENT:			Various		SUBMITTED BY: Steve Schultz			
FUND#:			0146-Specialty Courts		DEPT. BUDGET NO. 45300-Specialty Court			
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
45300	43190		Specialty Court-Other Prof Svc	\$0	\$0	\$0	\$9,961	\$9,961
Revenue								
					\$0	\$0		\$0
TOTAL ADJUSTMENT:							\$9,961	
Reason budget amendment is required:								
Increase budget for expenses based on year end actuals for Specialty Courts Fund.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$9,961								
Revenue Source: Available fund balance								

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WINNEBAGO COUNTY
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REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010h	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
FUND#:		0155-Memorial Hall		DEPT. BUDGET NO. 45500-Memorial Hall	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
45500	46320		Memorial Hall-Bldg Improvements	\$100,000	\$0	\$100,000	\$21,702	\$121,702
45500	46320	04555	Memorial Hall-Bldg Improvements	\$0	\$0	\$0	\$40,000	\$40,000
					\$0	\$0		\$0
					\$0	\$0		\$0
Revenue								
45500	32120	04555	Memorial Hall-State DCEO Grant	\$0	\$0	\$0	(40,000)	(\$40,000)
TOTAL ADJUSTMENT:							\$21,702	
Reason budget amendment is required:								
Additional expenses not covered by insurance or grant for the HVAC project and new grant award for plaster repair.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$21,702								
Revenue Source: Available fund balance and additional grant funding								

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WINNEBAGO COUNTY
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REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010i	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
FUND#:		0158-Children's Advocacy		DEPT. BUDGET NO. 45800-Children's Advocacy	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
45800	41110		Children's Advocacy-Salary	\$480,775	\$0	\$480,775	\$30,155	\$510,930
45800	41120		Children's Advocacy-Temp Salary	\$40,000	\$0	\$40,000	\$4,494	\$44,494
45800	48211		Children's Advocacy-Health Ins	\$131,077	\$0	\$131,077	\$14,479	\$145,556
					\$0	\$0		\$0
Revenue								
45800	32120		Children's Advocacy-State Grant	(\$476,498)	\$0	(\$476,498)	(49,128)	(\$525,626)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Increase budget to reflect increased expenses incurred as a result of increased grant funding.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$0								
Revenue Source: Additional grant funding								

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WINNEBAGO COUNTY
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REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010j	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
FUND#:		0185-Health Insurance Fund		48500 Health Insurance DEPT. BUDGET NO. 48510 Wellness Center	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
48500	43150		Health Insurance-Medical & Dental	\$17,500,000	\$0	\$17,500,000	\$2,416,656	\$19,916,656
48510	43175		Health Insurance-Wellness Contract	\$395,000	\$0	\$395,000	\$116,291	\$511,291
Revenue								
48500	39110		Transfer from Other Funds (GF)	\$0	\$0	\$0	(1,256,841)	(\$1,256,841)
48500	39110		Transfer from Other Funds (PSST)	\$0	\$0	\$0	(877,422)	(\$877,422)
<div style="text-align: right;">TOTAL ADJUSTMENT:</div> <div style="text-align: right;">\$398,684</div>								
Reason budget amendment is required: Increased medical claims offset by transfers from the General and PSST funds.								
Potential alternatives to budget amendment: None								
Impact to fiscal year 2024 budget: \$398,684								
Revenue Source: Available fund balance								

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WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010k				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0194-Tort Fund		DEPT. BUDGET NO. 49400-Tort Fund				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
49400	43535		Tort-Worker's Comp Claims	\$0	\$0	\$0	\$81,782	\$81,782
49400	46320		Tort-Bldg Improvements	\$0	\$0	\$0	\$29,198	\$29,198
Revenue								
TOTAL ADJUSTMENT:							\$110,980	
Reason budget amendment is required:								
Increase budget to actual 2024 expenses incurred.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$110,980								
Revenue Source: Available fund balance								

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WINNEBAGO COUNTY
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REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: 11/14/2024 AMENDMENT NO: 24-010I								
DEPARTMENT: Various SUBMITTED BY: Steve Schultz								
FUND#: 0196-Mental Health Tax Fund DEPT. BUDGET NO. 49600-Mental Hlth Tax Fund								
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
49600	43190		Mental Hlth Tax - Other Prof Svc	\$11,525,250	\$0	\$11,525,250	\$6,012,881	\$17,538,131
Revenue								
TOTAL ADJUSTMENT:							\$6,012,881	
Reason budget amendment is required:								
Increase budget to actual 2024 expenses incurred.								
Potential alternatives to budget amendment:								
Impact to fiscal year 2024 budget: \$6,012,881								
Revenue Source: Available fund balance								

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010m				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0255-2020B Refunding Bonds		DEPT. BUDGET NO. 51500-2020B Refunding Bonds				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
51500	45311		2020B Bonds-Debt Admin Fees	\$0	\$0	\$0	\$825	\$825
Revenue								
51500	32225		2020B- One Quarter Cent Sales Tax	\$0	\$0	\$0	(\$825)	(\$825)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Increase for additional bond admin fee not budgeted.								
Potential alternatives to budget amendment:								
Impact to fiscal year 2024 budget: \$0								
Revenue Source: Transfer of quarter cent sales tax from General Fund								

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WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010n				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0302-Sheriff Dept Grants Fund		DEPT. BUDGET NO. 60200 Sheriff Dept Grants				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
60200	41130	02057	STEP Grant - Overtime	\$0	\$0	\$0	\$28,000	\$28,000
Revenue								
60200	32110	02057	STEP Grant - Federal	\$0	\$0	\$0	(28,000)	(\$28,000)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
STEP grant revenue and expenses are being track in the Sheriff Grant Fund rather than the General Fund.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$0								
Revenue Source: Grant funding								

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WINNEBAGO COUNTY
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DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010o	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
FUND#:		0303-State's Atty Grants Fund		DEPT. BUDGET NO. 60300 State's Atty Grants	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
60300	41110	02110	VCVA Grant - Salaries	\$80,409	\$0	\$80,409	\$4,630	\$85,039
60300	41110	02120	VOCA Grant - Salaries	\$22,742	\$94,562	\$117,304	\$18,000	\$135,304
60300	41241	02120	VOCA Grant - Payroll Taxes	\$1,633	\$0	\$1,633	\$6,000	\$7,633
60300	48211	02120	VOCA Grant - Health Insurance	\$5,305	\$14,000	\$19,305	\$14,300	\$33,605
60300	48220	02120	VOCA Grant - Indirect Costs	\$0	\$10,900	\$10,900	\$3,560	\$14,460
Revenue								
60300	32120	02110	VCVA Grant - State	(\$80,500)	\$0	(\$80,500)	(4,630)	(\$85,130)
60300	32110	02120	VOCA Grant - Federal	(\$149,634)	\$0	(\$149,634)	(41,860)	(\$191,494)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Increase grant expenses due to additional funding received from grantors during the fiscal year.								
Potential alternatives to budget amendment:								
Impact to fiscal year 2024 budget: \$0								
Revenue Source: Grant award								

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WINNEBAGO COUNTY
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DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010p				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0310-City Election Fund		DEPT. BUDGET NO. 61000 City Election Fund				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
61000	43932		City Election-Other Programs	\$1,090,940	\$0	\$1,090,940	\$26,700	\$1,117,640
Revenue								
61000	31110		City Election-Real Estate Taxes	(\$1,090,940)	\$0	(\$1,090,940)	(26,700)	(\$1,117,640)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Increase budget due to actual EAV based calculation exceeds budget								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$0								
Revenue Source: Available current year revenue								

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WINNEBAGO COUNTY
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REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010q	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
		0314-COCJI Grants Fund		61400-COCJI Grant Fund	
FUND#:		0315 Opioid Settlement Fund		DEPT. BUDGET NO. 61500-Opioid Settlement	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
61400	49110	02704	Transfer to Other Funds	\$0	\$0	\$0	\$1,506,063	\$1,506,063
Revenue								
61500	39110		Transfer from Other Funds	\$0	\$0	\$0	(1,506,063)	(\$1,506,063)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Transfer opioid settlement funds from the COCJI grant fund to a separate fund to simplify the process of interest allocation to these funds.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget:								
Revenue Source:								

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DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010r	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
FUND#:		0401-RBNH		725xx - Daily Services 73500 - Laundry DEPT. BUDGET NO. 74500 - Plant Oper & Maint	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
72500	41110		RBNH Daily Svcs Salary	\$3,312,262	\$0	\$3,312,262	\$583,000	\$3,895,262
72500	41120		RBNH Daily Svcs Temp Salary	\$180,005	\$0	\$180,005	\$317,870	\$497,875
72500	41130		RBNH Daily Svcs Overtime	\$900,000	\$0	\$900,000	\$513,116	\$1,413,116
72500	43190		RBNH Daily Svcs Other Prof Svcs	\$2,000,000	\$0	\$2,000,000	\$855,000	\$2,855,000
72500	43730		RBNH Daily Svcs Equip Repair & Maint	\$70,000	\$0	\$70,000	\$5,000	\$75,000
72500	48211		RBNH Daily Svcs Htlh Ins	\$403,118	\$0	\$403,118	\$179,400	\$582,518
72532	41110		RBNH Daily Svcs Unit Clerks Salary	\$154,307	\$0	\$154,307	\$42,100	\$196,407
72532	48211		RBNH Daily Svcs Unit Clerks Hlth Ins	\$49,100	\$0	\$49,100	\$18,100	\$67,200
72534	43120		RBNH Daily Svcs Occup Ther Consulting	\$150,000	\$0	\$150,000	\$117,000	\$267,000
73500	41110		RBNH Laundry Salary	\$29,118	\$0	\$29,118	\$30,000	\$59,118
73500	42290		RBNH Laundry Dept Supplies	\$400,000	\$0	\$400,000	\$218,910	\$618,910
73500	48211		RBNH Laundry	\$8,735	\$0	\$8,735	\$500	\$9,235
74500	46320		RBNH Bldg Improvement	\$0	\$0	\$0	\$29,992	\$29,992
Revenue								
70500	32248		RBNH CNA Incentive	\$0	\$0	\$0	(95,465)	(\$95,465)
70500	34552		RBNH Medicaid Revenue	(\$10,313,629)	\$0	(\$10,313,629)	(\$1,274,401)	(\$11,588,030)
70500	34554		RBNH Hospice Revenue	(\$1,831,885)	\$0	(\$1,831,885)	(\$795,154)	(\$2,627,039)
70500	39110		Txfr from CIP for Bldg Improvement		\$0	\$0	(29,992)	(\$29,992)
TOTAL ADJUSTMENT:							\$714,976	
Reason budget amendment is required:								
Adjust budgets to reflect actual FY24 activity								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$714,976								
Revenue Source: Available current year revenue and savings in certain other budgeted accounts								

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WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010s				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0501-Central Services		DEPT. BUDGET NO. 82100 Copiers				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
82100	42115		Copiers-Non Capital Ofc Equip	\$0	\$0	\$0	\$3,675	\$3,675
82100	42390		Copiers-Other Repair & Maint	\$110,000	\$0	\$110,000	\$18,600	\$128,600
Revenue								
82100	34116		Copiers-Outside Agency Fees	(\$5,500)	\$0	(\$5,500)	(\$336)	(\$5,836)
82100	34110		Copiers-Gen County Svcs	(\$264,000)	\$0	(\$264,000)	(\$13,150)	(\$277,150)
TOTAL ADJUSTMENT:							\$8,789	
Reason budget amendment is required:								
Adjust budget to reflect actual FY24 activity								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$8,789								
Revenue Source: Available current year revenue and fund balance								

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WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010t	
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz	
FUND#:		0727-2020A Project Fund		DEPT. BUDGET NO. 85600-2020A Project Fund	
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved
					Revised Approved Budget
					Increase (Decrease)
					Revised Budget after Approved Budget Amendment
Expenditures					
85600	46330		2020A Proj Fund-Roadway	\$0	\$0
					\$0
					\$1,099,573
					\$1,099,573
Revenue					
TOTAL ADJUSTMENT:					\$1,099,573
Reason budget amendment is required:					
IDOT required the County to change one of the projects these bond funds were used for. After accounting adjustments, this increase reflects the expenditures on the new project.					
Potential alternatives to budget amendment:					
None					
Impact to fiscal year 2024 budget: \$1,099,573					
Revenue Source: Available fund balance					

2024
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010u				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0743-CIP Fund		DEPT. BUDGET NO. 82200-CIP Fund				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
82200	49110	C2330	CIP-Txfr to Other Funds-RBNH Gazebo	\$0	\$0	\$0	\$20,124	\$20,124
82200	49110	C2331	CIP-Txfr to Other Funds-RBNH Ductwork	\$0	\$0	\$0	\$9,868	\$9,868
Revenue								
TOTAL ADJUSTMENT:							\$29,992	
Reason budget amendment is required:								
Transfer CIP funds to River Bluff Fund for work completed on approved CIP23 projects.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$0 (Transfer)								
Revenue Source:								

2024
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: 11/14/2024 AMENDMENT NO: 24-010v								
DEPARTMENT: Various SUBMITTED BY: Steve Schultz								
FUND#: 0748-2012F Project Funds DEPT. BUDGET NO. 81800-Baxter Water Project								
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
81800	46330		Baxter Water Proj Fund-Roadway	\$0	\$0	\$0	\$18,000	\$18,000
Revenue								
TOTAL ADJUSTMENT:							\$18,000	
Reason budget amendment is required:								
Increase budget to reflect actual FY24 activity.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$18,000								
Revenue Source: Available fund balance								

2024
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/14/2024		AMENDMENT NO: 24-010w				
DEPARTMENT:		Various		SUBMITTED BY: Steve Schultz				
FUND#:		0751-Police Trng Center		DEPT. BUDGET NO. 82300-Police Trng Ctr				
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
82300	43190		Police Trng Ctr-Other Prof Svcs	\$22,000	\$0	\$22,000	\$923	\$22,923
82300	43710		Police Trng Ctr-Bldg Rep & Maint	\$0	\$0	\$0	\$4,500	\$4,500
82300	43810		Police Trng Ctr-Bldg Rental	\$0	\$0	\$0	\$5,000	\$5,000
82300	46325		Police Trng Ctr-Leasehold Improv	\$0	\$0	\$0	\$27,289	\$27,289
Revenue								
82300	39210		Police Trng Ctr-Interest	\$0	\$0	\$0	(\$14,978)	(\$14,978)
TOTAL ADJUSTMENT:							\$22,734	
Reason budget amendment is required:								
Increase budget to reflect actual FY24 activity.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$22,734								
Revenue Source: Available fund balance								



Ordinance Executive Summary

Prepared By: Finance Department

Committee: Finance

Committee Date: November 21, 2024

Resolution Title: Ordinance for Approval of Budget Amendment for Enhancing Investigation and Prosecution (EIP) Grant Award

County Code: Winnebago County Annual Appropriation Ordinance

Board Meeting Date: November 26, 2024

Budget Information:

Was item budgeted? No	Appropriation Amount: \$0
If not, explain funding source: Department of Justice Grant	
ORG/OBJ/Project Code: 60300 State's Attorney Grants / various / 02121 EIP Grant	
FY2025 Budget Impact: \$186,422 for Year 1 of award	

Background Information: The County has received a \$500,000 three-year grant award expiring on 09/30/27. The award is granted through the Department of Justice, Violence Against Women Office. The Enhancing Investigations and Prosecution of Domestic Violence, Dating Violence, Sexual Assault, and Stalking (EIP) grant encourages law enforcement agencies and/or prosecutors' offices to expand and improve their capacity to effectively investigate and/or prosecute domestic violence, dating violence, sexual assault, and stalking, and in so doing, support victim safety and autonomy, hold offenders accountable, and promote agency trust with the surrounding community.

Recommendation: Finance Department recommends approval

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: Adjust Munis line Items

2025 Fiscal Year

Finance: November 21, 2024

Lay Over: November 26, 2024

Sponsored by:

Final Vote: December 12, 2024

John Butitta, Finance Committee Chairman

2024 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2025 and recommends its adoption.

Ordinance for Approval of Budget Amendment for Enhancing Investigation and Prosecution (EIP) Grant Award

WHEREAS, the Winnebago County State's Attorney office has been awarded funding in the total of \$500,000 for a three-year period to encourage the office to expand and improve their capacity to effectively investigate and/or prosecute domestic violence, dating violence, sexual assault, and stalking, and in so doing, support victim safety and autonomy, hold offenders accountable, and promote agency trust within the surrounding community; and

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2025 at its September 26, 2024 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#25-007 State's Attorney EIP Grant Award**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2025
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/21/2024		AMENDMENT NO: 2025-007	
DEPARTMENT:		State's Attorney		SUBMITTED BY: J. Hanley	
FUND#:		0303 - State's Atty Grants Fund		DEPT. BUDGET NO. 60300-State's Atty Grants	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
60300	41110	02121	Regular Salary	\$0	\$0	\$0	\$83,760	\$83,760
60300	41120	02121	Temporary Salary (PT)	\$0	\$0	\$0	\$26,000	\$26,000
60300	41221	02121	Life Insurance	\$0	\$0	\$0	\$137	\$137
60300	41231	02121	IMRF	\$0	\$0	\$0	\$2,107	\$2,107
60300	41241	02121	FICA	\$0	\$0	\$0	\$8,397	\$8,397
60300	42110	02121	Supplies	\$0	\$0	\$0	\$4,215	\$4,215
60300	43190	02121	Other Professional Services	\$0	\$0	\$0	\$2,750	\$2,750
60300	43310	02121	Travel	\$0	\$0	\$0	\$20,000	\$20,000
60300	48211	02121	Health Insurance	\$0	\$0	\$0	\$22,126	\$22,126
60300	48220	02121	Indirect Costs	\$0	\$0	\$0	\$16,950	\$16,950
Revenue								
60300	32110	02121	Federal Operating Grant	\$0	\$0	\$0	(186,442)	(\$186,442)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
The County has received a \$500,000 three-year grant award expiring on 09/30/27. The award is granted through the Department of Justice, Violence Against Women Office. The Enhancing Investigations and Prosecution of Domestic Violence, Dating Violence, Sexual Assault, and Stalking (EIP) grant encourages law enforcement agencies and/or prosecutors' offices to expand and improve their capacity to effectively investigate and/or prosecute domestic violence, dating violence, sexual assault, and stalking, and in so doing, support victim safety and autonomy, hold offenders accountable, and promote agency trust withing the surrounding community.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2025 budget: \$186,442								
Revenue Source: Grant award								



Department of Justice (DOJ)

Office on Violence Against Women (OVW)

Washington, D.C. 20531

Name and Address of Recipient:	COUNTY OF WINNEBAGO 404 ELM ST
City, State and Zip:	ROCKFORD, IL 61101
Recipient UEI:	SBEVXUKXKGK3
Project Title: OVW 2024 Enhancing Investigations and Prosecution	Award Number: 15JOVW-24-GG-01490-POLP
Solicitation Title: OVW Fiscal Year 2024 Enhancing Investigation and Prosecution of Domestic Violence, Dating Violence, Sexual Assault, and Stalking (EIP) Initiative	
Federal Award Amount: \$500,000.00	Federal Award Date: 9/13/24
Awarding Agency:	Office on Violence Against Women
Funding Instrument Type:	Grant
Assistance Listing: 16.590 - Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program	
Project Period Start Date: 10/1/24	Project Period End Date: 9/30/27
Budget Period Start Date: 10/1/24	Budget Period End Date: 9/30/27
Project Description: The Enhancing Investigations and Prosecution of Domestic Violence, Dating Violence, Sexual Assault, and Stalking (EIP) encourages law enforcement agencies and/or prosecutors' offices to expand and improve their capacity to effectively investigate and/or prosecute domestic violence, dating violence, sexual assault, and stalking, and in so doing, support victim safety and autonomy, hold offenders accountable, and promote agency trust within the surrounding community. The EIP project by the County of Winnebago, in partnership with Remedies Renewing Lives, Rockford Sexual Assault Counseling, Inc., and YWCA Northwestern Illinois, to implement in Winnebago County, IL addresses EIP purpose areas: 1, 2, 3, 4, 6, and 7. Additionally, this project addresses OVW Priority Area 1: Access to Justice. Specific activities include: 1) hire an Enhanced Criminal Response Liaison responsible for reviewing communication for inmates related to No Contact Orders and/or Orders of Protection and reviewing body camera footage for the Winnebago County State's Attorney's Domestic Violence Unit; 2) hire a prosecution-based investigator to coordinate and investigate criminal cases within the Domestic Violence Unit; and 3) hire a part-time Initial Appearance Court (IAC) Prosecutor to review criminal charges related to domestic violence, dating violence, sexual assault and stalking and filing petitions to detain or revoke pretrial release in Initial Appearance Court.	

Award Letter

September 13, 2024

Dear Patrick Thompson,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office on Violence Against Women (OVW) has approved the application submitted by COUNTY OF WINNEBAGO for an award under the funding opportunity entitled 2024 OVW Fiscal Year 2024 Enhancing Investigation and Prosecution of Domestic Violence, Dating Violence, Sexual Assault, and Stalking (EIP) Initiative. The approved award amount is \$500,000. Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OVW, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Rosemarie Hidalgo
Director

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OVW – Categorical Exclusion - No Renovations Allowed

NEPA Letter

Renovations and construction are unallowable under this grant, and therefore none of the following activities will be conducted under the OVW federal action (i.e., the OVW-funded grant project) or a related third-party action:

1. New construction.
2. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
3. A renovation which will change the basic prior use of a facility or significantly change its size.
4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
5. Implementation of a program involving the use of chemicals.

In addition, the OVW federal action is neither a phase nor a segment of a project that, when reviewed in its entirety, would not meet the criteria for a categorical exclusion.

Consequently, the subject federal action meets the Office on Violence Against Women’s criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations (adopted by OVW at 28 CFR § 0.122(b)). Also, no further analysis is required under the National Historic Preservation Act or other related statutes and regulations.

NEPA Coordinator

First Name

Debra

Middle Name

Last Name

Murphy

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name
COUNTY OF WINNEBAGO

UEI
SBEVXUKXKGK3

Street 1
404 ELM ST

Street 2

City
ROCKFORD

State/U.S. Territory
Illinois

Zip/Postal Code
61101

Country
United States

County/Parish

Province

Award Details

Federal Award Date
9/13/24

Award Type
Initial

Award Number
15JOVW-24-GG-01490-POLP

Supplement Number
00

Federal Award Amount
\$500,000.00

Funding Instrument Type
Grant

Assistance Listing Number	Assistance Listings Program Title
16.590	Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

Statutory Authority
Consolidated Appropriations Act, 2023, Pub. L. No. 117-328, 136 Stat. 4459, 4530-31 (2022)

[X]
I have read and understand the information presented in this section of the Federal Award Instrument.

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title
2024 OVW Fiscal Year 2024 Enhancing Investigation and Prosecution of Domestic Violence, Dating Violence,

Application Number

GRANT14104313

Grant Manager Name

AISHA BATTLE

Phone Number

[202-532-3444](tel:202-532-3444)

E-mail Address

Aisha.Battle@usdoj.gov

Project Title

OVW 2024 Enhancing Investigations and Prosecution

Performance Period Start

Date

10/01/2024

Performance Period End Date

09/30/2027

Budget Period Start Date

10/01/2024

Budget Period End Date

09/30/2027

Project Description

The Enhancing Investigations and Prosecution of Domestic Violence, Dating Violence, Sexual Assault, and Stalking (EIP) encourages law enforcement agencies and/or prosecutors' offices to expand and improve their capacity to effectively investigate and/or prosecute domestic violence, dating violence, sexual assault, and stalking, and in so doing, support victim safety and autonomy, hold offenders accountable, and promote agency trust within the surrounding community.

The EIP project by the County of Winnebago, in partnership with Remedies Renewing Lives, Rockford Sexual Assault Counseling, Inc., and YWCA Northwestern Illinois, to implement in Winnebago County, IL addresses EIP purpose areas: 1, 2, 3, 4, 6, and 7. Additionally, this project addresses OVW Priority Area 1: Access to Justice. Specific activities include: 1) hire an Enhanced Criminal Response Liaison responsible for reviewing communication for inmates related to No Contact Orders and/or Orders of Protection and reviewing body camera footage for the Winnebago County State's Attorney's Domestic Violence Unit; 2) hire a prosecution-based investigator to coordinate and investigate criminal cases within the Domestic Violence Unit; and 3) hire a part-time Initial Appearance Court (IAC) Prosecutor to review criminal charges related to domestic violence, dating violence, sexual assault and stalking and filing petitions to detain or revoke pretrial release in Initial Appearance Court.

[X]

I have read and understand the information presented in this section of the Federal Award Instrument.

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

The recipient budget is currently under review.

[X]

I have read and understand the information presented in this section of the Federal Award Instrument.

Other Award Documents

[]

I have read and understand the information presented in this section of the Federal Award Instrument.

No other award documents have been added.

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

1

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period - - may result in the Office on Violence Against Women (OVW) taking appropriate action with respect to the recipient and the award. Among other things, OVW may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice (DOJ), including OVW, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2

Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide

The recipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance. The recipient also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to agency review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.334, 200.337.

3

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify OVW in writing of the potential duplication, and, if so requested by OVW, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

4

Requirements related to System for Award Management and unique entity identifiers

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining current information in SAM.

The recipient also must comply with applicable restrictions on subawards (subgrants) to first-tier subrecipients (subgrantees), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier assigned by SAM.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers") and are incorporated by reference here.

5

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any subrecipient at any tier) must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.1) within the scope of an OVW grant-funded program or activity, or 2) uses or operates a Federal information system (as defined in OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OVW Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

6

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OVW authority to terminate award)

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients (subgrantees), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)") and are incorporated by reference here.

7

Determinations of suitability to interact with participating minors

This condition applies to this award if it is indicated in the application for the award (as approved by DOJ) (or in the application for any subaward at any tier), the DOJ funding announcement (solicitation), or an associated federal statute

that a purpose of some or all of the activities to be carried out under the award (whether by the recipient or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors") and are incorporated by reference here.

8

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

9

OVW Training Guiding Principles

The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Grantees and Subgrantees, available at <https://www.justice.gov/sites/default/files/ovw/legacy/2012/06/28/ovw-training-guiding-principles-grantees-subgrantees.pdf>.

10

Effect of failure to address audit issues

The recipient understands and agrees that OVW may withhold award funds, or may impose other related requirements, if (as determined by OVW) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

11

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by OVW during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

12

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

13

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (amended effective April 3, 2024).

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that relate to engaging in or conducting explicitly religious activities and requires that recipients and subrecipients that are social service providers provide written notice to beneficiaries or prospective beneficiaries of certain protections as described in 28 C.F.R. 38.6(b).

14

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

15

Restrictions on "lobbying" and policy development

In general, as a matter of federal law, federal funds may not be used by the recipient, or any subrecipient (subgrantee) at any tier, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, in order to avoid violation of 18 U.S.C. 1913. The recipient, or any subrecipient (subgrantee) may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

16

Compliance with general appropriations-law restrictions on the use of federal funds for this fiscal year

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: General appropriations-law restrictions on use of federal award funds") and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

17

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients (subgrantees) must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/grant-complaint> (select

"Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

18

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient (subgrantee) under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards (subgrants), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward (subgrant), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

19

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a

gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact OVW for guidance.

20

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients (subgrantees) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

21

Requirement to disclose whether recipient is designated high risk by a federal grant-making agency outside of DOJ

If the recipient is designated high risk by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OVW by email to OVW.GFMD@usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: (1) the federal awarding agency that currently designates the recipient high risk; (2) the date the recipient was designated high risk; (3) the high-risk point of contact at that federal awarding agency (name, phone number, and email address); and (4) the reasons for the high-risk status, as set out by the federal awarding agency.

22

Availability of general terms and conditions on OVW website

The recipient agrees to follow the applicable set of general terms and conditions that are available at <https://www.justice.gov/ovw/award-conditions>. These do not supersede any specific conditions in this award document.

23

Compliance with statutory and regulatory requirements

The recipient agrees to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Violence Against Women Act Reauthorization Act of 2022, P.L. 117-103, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

24

Compliance with solicitation requirements

The recipient agrees that it must be in compliance with requirements outlined in the solicitation under which the approved application was submitted, the applicable Solicitation Companion Guide, and any program-specific frequently asked questions (FAQs) on the OVW website (<https://www.justice.gov/ovw/resources-and-faqs-grantees>). The program solicitation, Companion Guide, and any program-specific FAQs are hereby incorporated by reference into this award.

25

VAWA 2013 nondiscrimination condition

The recipient acknowledges that 34 U.S.C. 12291(b)(13) prohibits recipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The recipient agrees that it will comply with this provision. The recipient also agrees to ensure that any subrecipients (subgrantees) at any tier will comply with this provision.

26

Misuse of award funds

The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

27

Limitation on use of funds to approved activities

The recipient agrees that grant funds will be used only for the purposes described in the recipient's application, unless OVW determines that any of these activities are out of scope or unallowable. The recipient must not undertake any work or activities that are not described in the recipient's application, award documents, or approved budget, and must not use staff, equipment, or other goods or services paid for with grant funds for such work or activities, without prior written approval, via Grant Award Modification (GAM), from OVW.

28

Non-supplantation

The recipient agrees that grant funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this grant.

29

Confidentiality and information sharing

The recipient agrees to comply with the provisions of 34 U.S.C. 12291(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. The recipient also agrees to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. 12291(b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>. The recipient also agrees to ensure that all subrecipients (subgrantees) at any tier meet these requirements.

30

Activities that compromise victim safety and recovery or undermine offender accountability

The recipient agrees that grant funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the solicitation or companion guide

under which the application was submitted.

31

Policy for response to workplace-related incidents of sexual misconduct, domestic violence, and dating violence

The recipient, and any subrecipient at any tier, must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence") and are incorporated by reference here.

32

Termination or suspension

The Director of OVW, upon a finding that there (1) has been substantial failure by the recipient to comply with applicable laws, regulations, and/or the terms and conditions of the award or relevant solicitation, (2) has been failure by the recipient to make satisfactory progress toward the goals, objectives, or strategies set forth in the application, or (3) have been project changes proposed or implemented by the recipient to the extent that, if originally submitted, the application would not have been selected for funding, will terminate or suspend until the Director is satisfied that there is no longer such failure or changes, all or part of the award, in accordance with the provisions of 28 C.F.R. Part 18, as applicable mutatis mutandis. The federal regulation providing uniform rules for termination of grants and cooperative agreements is 2 C.F.R. 200.340.

33

Semiannual and final performance progress report submission

The recipient agrees to submit semiannual performance progress reports that describe activities conducted during the reporting period, including program effectiveness measures. Reports must be submitted throughout the project period, even if no funds were spent and no activities were conducted in a given reporting period. Delinquent reports may affect future discretionary award decisions and may lead to suspension and/or termination of the award.

The information that must be collected and reported to OVW can be found in the reporting form associated with the grant program or initiative under which this award was made. Performance progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1 - June 30 and July 1 - December 31. Recipients are required to submit their reports through the Justice Grants System, unless and until OVW issues updated instructions for report submission. The final report is due 90 days after the end of the project period and should be marked "final" in the Report Type field.

34

Quarterly Federal Financial Reports

The recipient agrees that it will submit quarterly Federal Financial Reports (SF-425) to OVW in the Justice Grants System, not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 120 days following the end of the award period. Delinquent reports may affect future discretionary award decisions and may lead to suspension and/or termination of the award.

35

Program income

Program income, as defined by 2 C.F.R. 200.1, means gross income earned by the non-federal entity that is directly generated by a supported activity or earned as a result of the federal award during the period of performance. Without prior approval from OVW, program income must be deducted from total allowable costs to determine the net allowable costs. In order to add program income to the OVW award, the recipient must seek approval from its program manager via a budget modification Grant Award Modification (GAM) prior to generating any program income. Any program income added to the federal award must be used to support activities that were approved in the budget and follow the conditions of the OVW award. Any program income approved via budget modification GAM must be reported in the

recipient's quarterly Federal Financial Report SF-425 in accordance with the addition alternative. If the program income amount changes (increases or decreases) during the project period, it must be approved via a budget modification GAM by the end of the project period. If the budget modification is not submitted and approved, it could result in audit findings for the recipient.

36

FFATA reporting subawards and executive compensation

The recipient agrees to comply with applicable requirements to report first-tier subawards (subgrants) of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the Federal Funding Accountability and Transparency Act of 2006 (FFATA) Subaward Reporting System (FSRS). The details of recipient obligations, which derive from FFATA, are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Reporting Subawards and Executive Compensation") and are incorporated by reference here.

37

Changes to MOU and/or IMOA

The recipient agrees to submit for OVW review and approval any anticipated addition of, removal of, or change in collaborating partner agencies or individuals who are signatories of the Memorandum of Understanding and, if applicable, the Internal Memorandum of Agreement.

38

Submission of all materials and publications

The recipient agrees to submit to OVW one copy of all materials and publications (written, web-based, audio-visual, or any other format) that are funded under this award not less than twenty days prior to distribution or public release. If the materials are found to be outside the scope of the program, or in some way to compromise victim safety, the recipient will need to revise the materials to address these concerns or the recipient will not be allowed to use award funds to support the development or distribution of the materials.

39

Publication disclaimer

The recipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from award activities shall contain the following statement: "This project was supported by Grant No. _____ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Justice." The recipient also agrees to ensure that any subrecipient at any tier will comply with this condition.

40

Copyrighted works

Pursuant to 2 C.F.R. 200.315(b), the recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a subrecipient (subgrantee) of this award, for federal purposes, and to authorize others to do so.

In addition, the recipient (or subrecipient, contractor, or subcontractor of this award at any tier) must obtain advance written approval from the OVW program manager assigned to this award, and must comply with all conditions specified

by the program manager in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the recipient (and of each subrecipient, contractor, or subcontractor as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

41

Grantee orientation - mandatory attendance

First-time recipients, or continuation recipients if requested, must agree to have key staff members, as identified by OVW, attend the OVW grantee orientation seminar, which may be offered in-person, online, or a combination of both. Additionally, if there is a change in the project director/coordinator during the grant period, the recipient agrees, at the earliest opportunity, to send the new project director/coordinator, regardless of prior experience with this or any other federal award, to an in-person OVW grantee orientation seminar or require completion of the orientation online, whichever is available.

42

Prior approval for non-OVW sponsored technical assistance

The recipient agrees that funds allocated for OVW-sponsored technical assistance may not be used for any other purpose without prior approval by OVW. To request approval, the recipient must submit a copy of the event's brochure, a curriculum and/or agenda, a description of the hosts or trainers, and an estimated breakdown of costs. The request must be submitted to OVW at least 20 days prior to registering for the event. Requests to attend non-OVW sponsored events will be considered on a case-by-case basis. This prior approval process also applies to requests for the use of OVW-designated technical assistance funds to pay a consultant or contractor not designated as an OVW technical assistance provider to develop and/or provide training and/or technical assistance.

43

Participation in OVW-sponsored technical assistance

The recipient agrees to attend and participate in OVW-sponsored technical assistance. Technical assistance includes, but is not limited to, national and regional conferences, audio conferences, webinars, peer-to-peer consultations, and workshops conducted by OVW-designated technical assistance providers.

44

Consultant compensation rates

The recipient acknowledges that consultants paid with award funds generally may not be paid at a rate in excess of \$81.25 per hour, not to exceed \$650 per day. To exceed this specified maximum rate, recipients must submit to OVW a detailed justification and have such justification approved by OVW, prior to obligation or expenditure of such funds. Issuance of this award or approval of the award budget alone does not indicate approval of any consultant rate in excess of \$81.25 per hour, not to exceed \$650 per day. Although prior approval is not required for consultant rates below this specified maximum rate, recipients are required to maintain documentation to support all daily or hourly consultant rates.

45

Prohibition of use of funds for victim services

The recipient may not use funds to provide or support direct services to victims. This includes services provided by "victim service providers," as defined by 34 U.S.C. § 12991(b)(50) (nongovernmental/nonprofit organizations, coalitions, and rape crisis centers); "victim advocates," as defined by 34 U.S.C. § 12991(b)(48) (individuals working for a victim services program); and "victim assistants," as defined by 34 U.S.C. § 12991(b)(49) (individuals working for a law enforcement or prosecution agency, including the recipient).

46

Indirect costs

The recipient may not obligate, expend, or draw down any award funds for indirect costs, unless and until either (1) the recipient submits to OVW a current, federally-approved indirect cost rate agreement, or (2) the recipient determines that it is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and advises OVW in writing of both its eligibility and its election.

47

Conditional clearance with release of technical assistance funds

The recipient acknowledges that the budget for this award is pending review and approval. Until OVW approves the budget, any obligations or expenditures incurred by the recipient are made at the recipient's own risk. The recipient may obligate, expend, or draw down up to \$10,000 for participation in or travel-related expenses to attend OVW-sponsored technical assistance events, but these obligations and expenditures remain at the recipient's own risk until the budget is approved. Remaining funds will not be available for drawdown until OVW's Grants Financial Management Division has approved the budget and budget narrative via a Grant Award Modification (GAM). If applicable, the Indirect Cost Rate will be identified in the GAM when the budget is approved. If there is another condition on the award prohibiting any obligation, expenditure, and drawdown of any funds, that other condition will control.

[X]

I have read and understand the information presented in this section of the Federal Award Instrument.

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official

Director

Name of Approving Official

Rosemarie Hidalgo

Signed Date And Time

9/8/24 5:22 PM

Authorized Representative

Declaration and Certification

Entity Acceptance

Title of Authorized Entity Official

County Administrator

Name of Authorized Entity Official

Patrick Thompson

Signed Date And Time

9/19/2024 12:37 PM



GRANT SUMMARY WORKSHEET

Prepared By:	Brooke Mays
Committee:	Finance
Committee Date:	November 21, 2024
Ordinance Title:	Ordinance for Budget Amendment for EIP Grant Award
Board Meeting Date:	November 26, 2024

All new grant awards must be approved through their respective Committees prior to presenting for Board approval. Those requiring a budget modification must also be approved by the Finance Committee. To provide the County Board with the information needed for compliance requirements, please provide a complete Committee and Board packet that includes this form, the Executive Summary, Resolution, and Award.

Funding Information:

Grant Period of Performance: 10/1/2024 – 9/30/2027	
Is match required?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
- If yes, did you work with Accounting to determine match allocation?	<input type="checkbox"/> yes <input type="checkbox"/> no
Are Indirect Costs Allowable under the award?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
- If yes, what is the granting agency's allowable de minimis Indirect Cost rate?	
Is the indirect cost included in the budget?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
<i>Indirect Cost Base includes: salaries, fringe benefits, travel, supplies, training, and up to the first \$50,000 of each subaward.</i>	
- If no, please explain:	
Does funding agreement contain Special Conditions that may prohibit another department's ability to apply for funding?	
<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
- If yes, please explain:	
How many sub-awards are included in this award?	0
- Do subawards/contracts contain Indirect Costs?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
- If yes, please provide Indirect Cost rates and total Indirect applied to each subaward or contract:	

**CLOSED SESSION TO
DISCUSS LABOR
NEGOTIATIONS & PENDING
LITIGATION**



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: November 21, 2024

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled Cole Henert versus Winnebago County

Board Meeting Date: November 26, 2024

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$26,946.54
If not, explain funding source:	Budget Impact: \$26,946.54
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for Cole Henert in the amount of \$26,946.54

Recommendation: The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its November 26, 2024 meeting.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta
Submitted by: Finance Committee

2024 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
COLE HENERT VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Cole Henert for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$26,946.54 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Cole Henert versus County of Winnebago for injuries allegedly sustained by Cole Henert while in the employment of the Sheriff's Department by payment of the amount of \$26,946.54 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for Cole Henert in the amount of \$26,946.54 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS