

RIVER BLUFF BOARD OF DIRECTORS AGENDA

Called by: Frank Perrecone, Chairman

DATE: Tuesday, January 21, 2025

TIME: 3:00 PM

Members: Jim Knutson, John
Butitta, Jay Ferraro, Teresa Gobeli,
Bernice Marinelli, Bob Nieman,
Tim Delany

LOCATION: Finch Room
River Bluff Health & Rehabilitation
4401 North Main Street
Rockford, IL 61103

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of December 17, 2024 minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 - 1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
 - 1. Financial Statements (see attachment)
- G. Other Matters
- H. Adjournment

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, December 17, 2024
3:00 PM

Present:

Frank Perrecone, **Chairperson**
John Butitta
Jay Ferraro
Teresa Gobeli
Jim Knutson
Bernice Marinelli (arrived at 3:03 pm)
Bob Nieman

Others Present:

Patrick Thompson, Winnebago County Administrator
Steve Schultz, Winnebago County Chief Financial Officer
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation
Laura Doise, Assistant Administrator, River Bluff Health & Rehabilitation
Maggie Lewis, HR Representative, Human Resources

Absent:

Tim Delany

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of November 19, 2024 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
 2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz)
 1. Financial Statements (see attachment)
- G. Other Matters
- H. Adjournment

Call to Order

Chairperson Perrecone called the River Bluff Board of Directors meeting to order at 3:00 p.m.

Roll Call

Chairperson Perrecone yes, Mr. Knutson yes, Mr. Butitta yes, Mr. Ferraro yes, Ms. Gobeli yes, Mr. Nieman yes.

A quorum is present.

Approval of November 19, 2024 Minutes

Chairperson Perrecone called for a motion to approve the November 19, 2024, minutes.

Motion: Mr. Nieman. Second: Mr. Butitta.

Chairperson Perrecone called for any discussion, corrections, or additions.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to there being no one present to speak.

Roll Call

Ms. Marinelli arrived at 3:03 p.m.

Discussion Item – Administrators Report (Laura Schaffer)

IDPH/CMS

No new IDPH complaint surveys have been submitted since last month's meeting.

Staffing

Ms. Lewis reported that five new CNAs have been hired, one dietary position has been filled, and one dietary position remains open. The housekeeping and Activity departments are fully staffed, and additional CNA and RN positions remain open.

Census

The current census is 148 individuals. The coverage distribution is as follows: 82.4% are on Medicaid, 5% are on Medicare A, and 12.8% are privately paying, with an increase in hospice cases. Ms. Schaffer, Ms. Doise, and the management leadership team hosted a luncheon at Swedish American to share information about River Bluff with the Case Management Team.

- Discussion followed.
- In the future, Medicare Part C numbers will be included in the breakdown.

CMS Star Rating

A review of the components aimed at improving the CMS Star Rating is currently being conducted.

Quality Measures

Quality Measures are broken down into long-term and short-term stays. Areas for improvement have been identified, and teams and subcommittees have been designated to work on them.

Monthly Operations

Traci Kline, the newly hired Director of Nursing, started this month. Laura Doise has been promoted to Assistant Administrator. The job description for the open Director of Marketing position is under review and will soon be posted.

Census Growth Task Force

The Task Force is currently focusing on networking and marketing for referrals, establishing additional facilities, and receiving a significant number of referrals from the community rather than from hospitals.

- Discussion followed.

Room Renovations

Bids were received to renovate ten rooms in each of the Cardinal and Blue Jay units to make the rooms private for short stays in Medicare A. The board members were directed to Ms. Schaffer's handout.

- Discussion followed.

CMS Certification

CMS requires recertification for Medicaid and Medicare every five years. The recertification submissions have been completed. Policy reviews and revisions continue.

MDS Consultant Contract

The MDS Consultant contract options were shared with board members.

- Discussion followed.

Relias

The new Relias contract for cloud-based storage and compliance, which includes the implementation and subscription fees, was approved and goes live on January 8, 2025.

Winnebago County Board Presentation

The River Bluff Board reviewed the presentation set for the Winnebago County Board on January 23, 2025.

- Discussion followed.

Chairperson Perrecone called for any questions regarding the Administrator's report.

HMO Status

The HMO status has been put on hold temporarily.

Discussion Item – Financial Report (Steve Schultz)

1. Financial Statements (see attachment)

The Budget for the month ended October 31, 2024, was reviewed with the Board.

- Discussion followed.

Chairperson Perrecone called for any other questions or comments.

Other Matters

- The State's Attorney's Office issued a ruling concerning the Endowment Fund. It has been determined that the county government's operations are incompatible with those of a public charity. However, establishing an auxiliary group called Friends of River Bluff is allowed as a 501(c)(3) non-profit organization. Additionally, consultations will be held with Dekalb, DuPage, and Monroe counties.
- Board meetings will continue on the third Tuesday of the month.

Adjournment

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Nieman. Second: Mr. Butitta.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile
Executive Assistant

County of Winnebago, Illinois
Schedule of Revenues, Expenses and Changes in Net Position
Budget and Actual
River Bluff Nursing Home

For the Month Ended November 30, 2024 (Unaudited)

	FY 2024 Actual <i>(Unaudited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(2-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 16.67%)</i>
Operating Revenues					
Intergovernmental	522,448	479,000	75,075		
Charges for Services, net of bad debt exp	17,964,135	18,588,715	3,285,679		
Other	17,287	3,567	620		
Total Operating Revenues	18,503,870	19,071,282	3,361,374	(15,709,908)	17.63%
Operating Expenses					
Personnel	11,239,121	14,072,610	2,264,644	(11,807,966)	16.09%
Personnel Chgs in LT Debt	(1,817,733)				
Supplies and services	8,293,403	6,382,599	946,243	(5,436,356)	14.83%
Depreciation	315,641	340,000	-	(340,000)	0.00%
Capital Outlay	-	-	3,693	3,693	0.00%
Total Operating Expenses	18,030,432	20,795,209	3,214,580	(17,580,629)	15.46%
Operating income (loss)	473,438	(1,723,927)	146,794	1,870,721	
Non-Operating Revenues(Expenses)					
Property Taxes	2,840,071	2,891,000	424	(2,890,576)	0.01%
Transfer from Other Funds	29,992	-	-	-	NA
Total Non-Operating Rev (Exp)	2,870,063	2,891,000	424	(2,890,576)	0.01%
Net increase (decrease) in net position	3,343,501	1,167,073	147,218	(1,019,855)	
Total net position, beginning of period	(3,610,585)		(267,084)		
Prior period adjustment	-	-	-		
Total net position, end of period	(267,084)		(119,866)		
RBNH Expenses Paid by County:					
Employer Share Payroll Taxes	526,681		146,301		
Employer Share IMRF	170,546		37,662		
Worker's Comp & Settlements	110,312		NA		
Total other RBNH expenses	807,539	-	183,963	-	-

County of Winnebago, Illinois
 Operating Revenues Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended November 30, 2024 (Unaudited)

	FY 2024 Actual <i>(Unaudited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(2-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 16.67%)</i>
Operating Revenues					
Intergovernmental					
Federal Matching Aid	216,249	100,000	-		
State Quality Improvement	112,181	125,000	10,633		
State CNA Incentive	191,248	250,000	64,442		
Stimulus/Grant funds	-	-	-		
TIF revenue	2,770	4,000	-		
Total Intergovernmental	<u>522,448</u>	<u>479,000</u>	<u>75,075</u>	<u>(403,925)</u>	<u>15.67%</u>
Charges for Services					
Medicare	481,939	1,433,493	92,000		
Medicare-contractual allowance	853,148	-	177,264		
Medicaid	7,643,052	12,000,000	1,458,325		
Medicaid-contractual allowance	4,441,140	-	800,360		
Hospice	1,704,884	2,750,000	217,666		
Hospice-contractual allowance	922,155	-	201,663		
Insurance/Priv Pay	1,678,890	1,949,946	265,804		
Insurance-contractual allowance	(50,105)	-	-		
Ancillary revenue	473,924	695,276	71,577		
Other patient revenue	692	-	-		
Food charges	8,038	10,000	1,020		
Souvenir and other	-	-	-		
Total Charges for Services	<u>18,157,757</u>	<u>18,838,715</u>	<u>3,285,679</u>	<u>(15,553,036)</u>	<u>17.44%</u>
Less: Bad Debt Expense	<u>(193,622)</u>	<u>(250,000)</u>	<u>-</u>	<u>250,000</u>	<u>0.00%</u>
	<u>17,964,135</u>	<u>18,588,715</u>	<u>3,285,679</u>	<u>(15,303,036)</u>	<u>17.68%</u>
Other					
Uniform fees	28	-	-		
Donations	2,681	1,000	559		
Interest	5,136	-	-		
Other unclassified revenue	9,442	2,567	61		
Total Other	<u>17,287</u>	<u>3,567</u>	<u>620</u>	<u>(2,947)</u>	<u>17.38%</u>
Total Operating Revenues	<u>18,503,870</u>	<u>19,071,282</u>	<u>3,361,374</u>	<u>(15,709,908)</u>	<u>17.63%</u>

County of Winnebago, Illinois
Personnel Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended November 30, 2024 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(2-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 16.67%)</i>
Personnel					
Admin & Business Office (70500)					
Regular Salaries	617,281	1,087,616	111,718	(975,898)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	44,238	47,028	7,162	(39,866)	
Overtime	23,542	30,000	4,228	(25,772)	
Life Insurance	472	546	87	(459)	
Health Insurance	115,923	119,672	21,397	(98,275)	
Contingency	-	158,737			
Total Admin & Business Office	801,456	1,443,599	144,592	(1,140,270)	10.02%
Activities (71000)					
Regular Salaries	252,484	343,844	58,583	(285,261)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	13,513	-	-	-	
Overtime	29,670	15,000	6,309	(8,691)	
Life Insurance	275	455	73	(382)	
Health Insurance	32,083	36,369	4,720	(31,649)	
Total Activities	328,025	395,668	69,685	(325,983)	17.61%
Social Services (71500)					
Regular Salaries	173,740	202,511	38,138	(164,373)	
Vacation Payouts	-	-	-	-	
Overtime	7,627	5,500	1,981	(3,519)	
Life Insurance	189	228	44	(184)	
Health Insurance	58,178	62,644	10,952	(51,692)	
Total Social Services	239,734	270,883	51,115	(219,768)	18.87%
Dietary (72020/72021/72023)					
Regular Salaries	755,015	994,735	150,228	(844,507)	
Vacation Payouts	2,305	-	-	-	
Part-time Salaries	51,895	60,000	10,519	(49,481)	
Overtime	73,793	65,918	17,859	(48,059)	
Life Insurance	998	1,049	190	(859)	
Health Insurance	151,100	160,652	24,474	(136,178)	
Total Dietary	1,035,106	1,282,354	203,270	(1,079,084)	15.85%

	FY 2024 Actual (Audited)	FY 2025 Revised Annual Budget	FY 2025 Actual (2-Month)	Variance with Budget Over (Under)	% of Budget (Target 16.67%)
Daily Services (72500/72530/72532)					
Regular Salaries	4,407,506	6,534,969	980,077	(5,554,892)	
Vacation Payouts	2,800	-	-	-	
Part-time Salaries	497,875	661,490	59,252	(602,238)	
Overtime	1,467,978	978,500	274,746	(703,754)	
Life Insurance	3,175	2,138	760	(1,378)	
Health Insurance	728,144	907,883	163,917	(743,966)	
Total Daily Services	7,107,478	9,084,980	1,478,752	(7,606,228)	16.28%
Housekeeping (73000)					
Regular Salaries	372,510	424,357	78,565	(345,792)	
Vacation Payouts	1,011	-	-	-	
Part-time Salaries	17,890	-	712	712	
Overtime	57,804	45,000	10,724	(34,276)	
Life Insurance	500	455	103	(352)	
Health Insurance	55,721	72,467	14,475	(57,992)	
Total Housekeeping	505,436	542,279	104,579	(437,700)	19.29%
Laundry (73500)					
Regular Salaries	53,650	58,500	11,306	(47,194)	
Overtime	5,377	5,000	1,359	(3,641)	
Life Insurance	33	91	9	(82)	
Health Insurance	9,214	10,329	1,806	(8,523)	
Total Laundry	68,274	73,920	14,480	(59,440)	19.59%
Nursing Admin (74000)					
Regular Salaries	922,379	781,245	156,019	(625,226)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	47,049	-	9,267		
Overtime	7,955	10,000	2,574	(7,426)	
Life Insurance	380	455	66	(389)	
Health Insurance	175,849	187,227	30,245	(156,982)	
Total Nursing Admin	1,153,612	978,927	198,171	(790,023)	20.24%
Change in Pension Estimate	(1,808,295)				
Change in OPEB Estimate	(9,438)				
Total Personnel	9,421,388	14,072,610	2,264,644	(11,658,496)	16.09%

County of Winnebago, Illinois
Supplies & Services Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended November 30, 2024 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(2-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 16.67%)</i>
Supplies & Services					
Food & Beverage (42250)	877,482	937,700	134,038		
Medical & Dental Supplies (42260)	519,481	525,500	70,399		
Other Departmental Supplies (42290)	782,261	202,800	53,744		
Consulting (43120-see detail below)	670,690	658,758	60,140		
IDHS Bed Assessments (43952/43953)	336,188	550,000	91,203		
Other Professional Services (43190 see detail below)	2,907,191	549,200	245,198		
All Others	2,200,110	2,958,641	291,521		
	8,293,403	6,382,599	946,243	(5,436,356)	14.83%
 Consulting (43120)					
Administration (70500)	35,975	56,000	2,064		
Activity Consulting (71000)	3,378	3,456	316		
Social Svc Consulting (71500)	1,024	1,152	-		
Dietary Consulting (72000)	35,531	47,000	5,264		
Medical Records Consulting (72500)	-	-	-		
Therapy/Rehab (72533:72535)	574,382	530,000	49,096		
Medical Director (72539)	17,400	17,400	2,900		
Pastoral Care (72540)	3,000	3,750	500		
Nursing Admin (74000)	-	-	-		
	670,690	658,758	60,140	(598,618)	9.13%
 Other Professional Services (43190)					
Activities (71000)	5,600	9,600	1,550		
Background Checks (70500)	-	-	1,001		
Nursing Temps (72500)	2,892,466	503,500	242,554		
Other	9,125	36,100	93		
	2,907,191	549,200	245,198	(304,002)	44.65%

County of Winnebago, Illinois
Statement of Net Position
River Bluff Nursing Home

For the Month Ended November 30, 2024 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Actual	Variance with Prior Year <i>Over (Under)</i>
Current assets			
Cash and investments	-	-	-
Receivables, net property taxes	2,972,018	2,871,472	(100,546)
Receivables, net patient	3,730,905	3,667,371	(63,534)
Receivable from other governments	-	-	-
Inventory	118,730	118,730	-
Prepaid expenses	30,800	-	(30,800)
Total current assets	6,852,453	6,657,573	(194,880)
Noncurrent assets			
Restricted cash and investments	146,199	146,077	(122)
Restricted net pension asset	1,372,242	1,372,242	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	1,987,285	1,987,285	-
Construction in Progress	9,868	9,868	-
Total noncurrent assets	4,161,142	4,161,020	(122)
Total assets	11,013,595	10,818,593	(195,002)
Deferred outflows of resources			
Other post-employment benefit items	147,354	147,354	-
Pension items-IMRF	4,161,206	4,161,206	-
Total deferred outflows of resources	4,308,560	4,308,560	-
Total asset and deferred outflows of resources	15,322,155	15,127,153	(195,002)
Current liabilities			
Accounts payable	2,662,975	2,406,845	(256,130)
Accrued payroll	441,390	441,390	-
Payable to other governments	34,482	34,482	-
Other deferred revenue	-	-	-
Total current liabilities	3,138,847	2,882,717	(256,130)
Noncurrent liabilities			
Compensated absences	251,102	251,102	-
Advances from other funds	8,310,623	8,224,533	(86,090)
Net pension liability	-	-	-
Other post-employment benefit obligation	678,311	678,311	-
Total noncurrent liabilities	9,240,036	9,153,946	(86,090)
Total liabilities	12,378,883	12,036,663	(342,220)
Deferred inflows of resources			
Property taxes levied for next period	2,871,472	2,871,472	-
Other post-employment benefit items	157,487	157,487	-
Pension items - IMRF	181,397	181,397	-
Total deferred inflows of resources	3,210,356	3,210,356	-
Total liabilities and deferred inflows of resources	15,589,239	15,247,019	(342,220)
Net position			
Net investment in capital assets	2,642,701	2,642,701	-
Restricted for net pension asset	1,372,242	1,372,242	-
Restricted for patient funds-expendable	146,199	146,077	(122)
Unrestricted	(4,428,226)	(4,280,886)	147,340
Total net position	(267,084)	(119,866)	147,218
Total liabilities, deferred inflows and net position	15,322,155	15,127,153	(195,002)