

# FINANCE COMMITTEE AGENDA

**Called by:** John Butitta, Chairman  
**Members:** Paul Arena, Joe Hoffman,  
Keith McDonald, Jaime Salgado,  
John F. Sweeney, Christina Valdez

**DATE:** THURSDAY, FEBRUARY 20, 2025  
**TIME:** IMMEDIATELY FOLLOWING THE  
OPERATIONS AND ADMINISTRATIVE  
COMMITTEE MEETING AT 5:30 PM

**LOCATION:** ROOM 303  
COUNTY ADMINISTRATION BLDG  
404 ELM STREET  
ROCKFORD, IL 61101

## **AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of February 6, 2025 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name.
- E. Resolution Authorizing the Winnebago County Board Chairman to Execute a Contract for Transportation Services by and between the County of Winnebago, Illinois and Reagan Mass Transit District
- F. Resolution Authorizing the Winnebago County Board Chairman to Execute a Memorandum of Understanding for Rural Winnebago County Public Transportation (Program Compliance Oversight Monitor-PCOM) by and between the County of Winnebago, Illinois and Reagan Mass Transit District
- G. Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards
- H. Discussion Item: Next Labor Negotiations for the Judicial Employees
- I. Closed Session for Pending Litigation
- J. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michael Delgado versus Winnebago County
- K. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michael Weber versus Winnebago County

L. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michelle Lynch versus Winnebago County

M. Other Matters

N. Adjournment

**Winnebago County Board  
Finance Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, February 6, 2025

Immediately following the Operations & Administrative Committee Meeting

**Present:**

John Butitta, **Chairperson**  
Jaime Salgado, **Vice Chairperson**  
Paul Arena  
Joe Hoffman  
Keith McDonald  
John F. Sweeney  
Christina Valdez

**Others Present:**

Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office  
Chris Dornbush, Chief Operations Officer  
Carlos Molina, County Engineer, Highway Department  
Dave Tassoni, County Board Member  
Jim Webster, County Board Member  
Julie Walsh, Citizen for Rural Transit  
Tom Walsh, Citizen for Rural Transit  
Lydia Johnson, Citizen for Rural Transit  
John Fisk, Citizen for Rural Transit  
Greg Gates, Executive Director, RMTD

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of January 16, 2025 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Resolution Authorizing the Winnebago County Board Chairman to Execute a Contract for Transportation Services by and between the County of Winnebago, Illinois and Reagan Mass Transit District
- F. Resolution Authorizing the Winnebago County Board Chairman to Execute a Memorandum of Understanding for Rural Winnebago County Public Transportation (Program Compliance Oversight Monitor-PCOM) by and between the County of Winnebago, Illinois and Reagan Mass Transit District
- G. An Ordinance Establishing Civil Fees and Criminal and Traffic Assessments to be charged by the Clerk of the Circuit Court
- H. Road Project Discussion – Carlos Molina, County Engineer
- I. Other Matters
- J. Adjournment

## **Call to Order**

Chairperson Butitta called the meeting to order at 6:45 PM.

## **Roll Call**

Chairperson Butitta yes, Mr. Arena yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Salgado yes, Mr. Sweeney yes, Ms. Valdez yes.

## **Approval of January 16, 2025 Minutes**

Motion: Chairperson Butitta. Second: Mr. Hoffman.

Chairperson Butitta called for discussion.

The motion was passed by a unanimous voice vote.

## **Public Comment**

Chairperson Butitta read the Public Comment Section of the Agenda. Ms. Julie Walsh was invited to speak to the committee about mass transit in rural Winnebago County. Ms. Walsh introduced herself, thanked the committee for the opportunity, and discussed her efforts with the Society of St. Vincent de Paul to provide transportation for those in need in her area. She thanked the County Board for recognizing the need for mass transit and working to provide transportation in western Winnebago County. Ms. Walsh expressed gratitude to the County Board Members, Chris Dornbush and Karen Elyea, for their efforts in promoting and working on approval to implement rural mass transit options in the rural areas of Winnebago County. If approved, Ms. Walsh stated they would help promote RMTD transportation services in the county and surrounding area.

## **Resolution Authorizing the Winnebago County Board Chairman to Execute a Contract for Transportation Services by and between the County of Winnebago, Illinois and Reagan Mass Transit District**

Motion: Chairperson Butitta. Second: Mr. Salgado.

Chairperson Butitta called for discussion.

- Discussion followed.

Motion: Ms. Valdez made a motion to layover the Resolution. Second: Mr. Salgado.

The motion to layover the Resolution was passed by a unanimous voice vote.

## **Resolution Authorizing the Winnebago County Board Chairman to Execute a Memorandum of Understanding for Rural Winnebago County Public Transportation (Program Compliance Oversight Monitor-PCOM) by and between the County of Winnebago, Illinois and Reagan Mass Transit District**

Motion: Ms. Valdez made a motion to layover the Resolution. Second: Chairperson Butitta.

The motion to layover the Resolution was passed by a unanimous voice vote.

Mr. Webster thanked Mr. Dornbush, Ms. Elyea, and all who contributed to the RMTD Transportation Resolution, Mr. Gates, and Ms. Walsh for their interest in making the transportation project a reality.

## **An Ordinance Establishing Civil Fees and Criminal and Traffic Assessments to be charged by the Clerk of the Circuit Court**

Motion: Chairperson Butitta. Second: Mr. Hoffman

Chairperson Butitta called for discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

**Road Project Discussion – Carlos Molina, County Engineer**

Mr. Molina reviewed the information packet shared with committee members about the Highway Department and Road Projects. Mr. Molina called for any questions.

- Discussion followed.

**Other Matters**

- None reported.

**Adjournment**

Chairperson Butitta called for a motion to adjourn the meeting.

Motion: Mr. McDonald. Second: Mr. Salgado.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Executive Assistant



# Resolution Executive Summary

**Committee Date:** Thursday, February 6, 2025 ; February 20, 2025

**Committee:** Finance

**Prepared By:** Chris Dornbush

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**Document Title:** Resolution Authorizing The Winnebago County Board Chairman To Execute A Contract For Transportation Services By And Between The County Of Winnebago, Illinois And Reagan Mass Transit District

**County Code:**

**Board Meeting Date:** Thursday, February 27, 2025

**Budget Information:**

<b>Was item budgeted?</b> No	<b>Appropriation Amount:</b> \$
<b>If not, explain funding source:</b> Grant funded	
<b>ORG - OBJ - Project Code:</b>	<b>Budget Impact:</b> None - Budgeted

**Background Information:**

Winnebago County can participate in a Rural Winnebago County Public Transportation (RWCPT) Program to offer public transportation to citizens in the rural parts of Winnebago County. The Illinois Department of Transportation (IDOT) is involved with the program and assist with the financing of it through a grant that the County has been approved for. The grant would be inclusive of obtaining proper ADA compliant vehicles for public transportation. The County is seeking to partner with Reagan Mass Transit District (Reagan MTD) to be the operator of the program for the County, who would also carry the insurance. Residents would simply need to call and request a ride to Reagan MTD to facilitate the service.

**Recommendation:**

Winnebago County Administration supports offering public transportation services to the County citizens. The intent of offering this service is to make resources (appointments, shopping, etc.) more accessible to citizens that reside in rural parts of the County.

**Contract/Agreement:**

Yes, attached.

**Legal Review:**

Yes

**Follow-Up:**

Staff can follow-up with the Reagan Mass Transit District as requested by Committee or County Board.

**County Board Office**

404 Elm Street, Rm 533, Rockford, IL 61101 | [wincoil.gov](http://wincoil.gov)  
Phone: (815) 319- 4225 | E-mail: [boardoffice@admin.wincoil.gov](mailto:boardoffice@admin.wincoil.gov)

RESOLUTION  
of the  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: FINANCE COMMITTEE

2025 CR \_\_\_\_\_

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**RESOLUTION AUTHORIZING THE WINNEBAGO COUNTY BOARD CHAIRMAN  
TO EXECUTE A CONTRACT FOR TRANSPORTATION SERVICES BY AND  
BETWEEN THE COUNTY OF WINNEBAGO, ILLINOIS AND REAGAN MASS  
TRANSIT DISTRICT**

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**WHEREAS**, the County of Winnebago, Illinois (hereinafter, “County”) has an interest in providing transportation services for rural Winnebago County residents to enhance their access for resources within the County; and

**WHEREAS**, by the County providing a program, “Rural Winnebago County Public Transportation” (hereinafter, “RWCPT”) for rural transportation connectivity, it will have a direct effect upon the health, general welfare of residents and the regional economy; and

**WHEREAS**, the Illinois Department of Transportation (hereinafter, “IDOT”) offers grant program funding for rural transportation; inclusive of vehicles, and the County has been approved by IDOT as a recipient of these funds; and

**WHEREAS**, Reagan Mass Transit District (hereinafter, “Reagan MTD”) are insured, experienced, and continue to operate this program in Dixon, Illinois for Ogle and Lee Counties, and Reagan MTD is seeking to partner with Winnebago County to be the operator of the program, RWCPT; and

**NOW, THEREFORE BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that Joseph Chiarelli, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, Illinois sign the necessary documents to enter into a contract with Reagan Mass Transit District to operate the Rural Winnebago County Public Transportation Program for Winnebago County, Illinois, attached hereto as **Exhibit A**.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver a certified copy of this Resolution to the Winnebago County Chief Operating Officer, County Chief Financial Officer, County Chief Strategic Officer, County Administrator, the County Auditor, and the County Finance Director.

Respectfully submitted,  
**Finance Committee**

**AGREE**

**DISAGREE**

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JOHN BUTITTA, CHAIR

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JOHN BUTITTA, CHAIR

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JAIME SALGADO, VICE CHAIR

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JAIME SALGADO, VICE CHAIR

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PAUL ARENA

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PAUL ARENA

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN SWEENEY

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JOHN SWEENEY

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CHRISTINA VALDEZ

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CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2025.

ATTESTED BY:

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LORI GUMMOW  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

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JOSEPH V. CHIARELLI  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS





**Contract for Transportation Services**

This Contract for Transportation Services (Contract) is entered into this \_\_\_ day of \_\_\_\_\_, 2025, by and between **Reagan MTD (Reagan MTD)** and the **County of Winnebago, Illinois (County)** Administrator of the 5311 Grant for Rural Winnebago County Public Transportation services. Reagan MTD and County are collectively referred to herein as “Parties” or individually as a “Party”.

**WHEREAS**, Reagan MTD whose fiscal year is from July 1<sup>st</sup> through June 30<sup>th</sup>, has an interest in the provision of transportation services to the general public in rural Winnebago County, Illinois; and

**WHEREAS**, the County Board of Winnebago County, Illinois has approved and designated Reagan MTD as the rural transit system Administrator for Rural Winnebago County Public Transportation (RWCPT) program; and

**WHEREAS**, the Rural Winnebago County Transportation (RWCPT) is the name of the program specifically for Winnebago County, Illinois; and

**WHEREAS**, the Illinois Department of Transportation (IDOT) has agreed to allow current Executive Director of Reagan MTD (Greg Gates) to be the Program Compliance and Oversight Monitor (PCOM) for the County and who has six (6) years of PCOM experience; and

**NOW, THEREFORE, IT IS MUTUALLY AGREED by the County and Reagan MTD as follows:**

**A. PURPOSE**

1. The purpose of this contract is to arrange for public transit services under the support of the designated public transit system.
  - a. Funding for the RWCPT is received by the County from the Formula Grants for Rural Areas program through the Illinois Department of Transportation (IDOT), with the County serving as the grantee for the funding. RWCPT is a contracted service of the County.
  - b. IDOT is the pass-through-entity of funding from the U.S. Department of Transportation, CFDA #20.509. Funding for RWCPT is provided to the County via the following funding sources:
    - i. Federal Transit Administration (FTA) 5311 Program (\$207,864); and
    - ii. IDOT Downstate Operating Assistance Program (DOAP) (\$798,728).
  - c. IDOT reimburses the County based on actual services provided; it is expressly acknowledged hereunder that all payments to **Reagan MTD** are contingent upon funding being released to the County by IDOT. If payment from IDOT is delayed for purposes beyond the control of the County, payment will be distributed to **Reagan MTD** as soon as reasonably practicable, but in any event no later than thirty (30) days

after the time funds are made available by IDOT.

- d. As a recipient of State and Federal funds, **Reagan MTD** agrees to abide by the most current applicable Certifications and Assurances of the U.S. Department of Transportation. **Reagan MTD** agrees to provide the County with an authorized (signed original) of the most current applicable Certifications and Assurances within thirty (30) days of execution of this contract.
- e. The County has agreed to hire as PCOM for the RWCPT, the current Reagan MTD Executive Director. This hire is with concurrence by IDOT, and completion of a state sponsored PCOM training. The PCOM has sole responsibility for:
  - i. Monitoring the compliance practices of its operator;
  - ii. Monitoring compliance with applicable Federal and State requirements;
  - iii. Reviewing operator audit reports;
  - iv. Conducting periodic on-site inspections of **Reagan MTD's** operations and services, including programmatic, financial, and vehicle as it relates to public transportation provided pursuant to this contract; and
  - v. All oversight obligations on both parties in all FTA and IDOT contract agreements regarding 5311 and Downstate Operating Assistance Program.

2. Contractual Scope: Time Period being for Reagan MTD Fiscal Year 2025 (July 1, 2024 – June 30, 2026) the following scope outlines Reagan MTD's role in the RWCPT:

- Vehicles used in system: Three (3) 5311 Vehicles owned by the County.
  - Covered and insured by Reagan MTD
  - Proof of insurance coverage will be shared annually with the County
- Operational Role: Employment of all necessary Transit Drivers and Dispatch, as well as use of other vehicles owned directly by Reagan MTD as necessary to provide the services hereunder.
- Regular attendance at Human Services Transportation Program, Region 1 meetings, as well as statewide industry conferences (Rural Transit Assistance Conference, "RTAC", Illinois Public Transportation Association, "IPTA")
- Will report in-person to the appropriate Winnebago County Board Committee from time to time, but no less than once a year regarding operations and status of the program.

#### B. TIME FRAME

1. The contract period for this agreement shall begin on July 1, 2025, and continue through June 30, 2026. Any extension or renewal of this contract shall be in writing and mutually agreed upon by both parties.

#### C. DESCRIPTION OF SERVICES

1. All transit services will be provided in vehicles open to the public without discrimination and no denial of service will occur without approval by the County and/or its designee.
2. Service shall be daily weekday demand-response transportation within rural Winnebago County, Illinois. Special request designations may occur if they are

- considered an eligible transportation expense per IDOT and FTA requirements along with prior approval from the County and/or its designee.
3. Additional passenger transportation services may be provided on an incidental basis with mutual written approval of the County and/or its designee.
  4. Except on holidays, transit services shall be provided Monday through Friday between the hours of 6:00 AM – 6:00 PM within Winnebago County. Deviations from the days and hours of service or designated service area must be approved in writing by the County and/or their designee.
  5. The following RWCP recognized holidays:
    - Fourth of July (July 4, 2025)
    - Labor Day (September 1, 2025)
    - Thanksgiving Day (November 27, 2025)
    - Friday After Thanksgiving (November 28, 2025)
    - Christmas Eve (December 24, 2025)
    - Christmas Day (December 25, 2025)
    - New Year's Eve (December 31, 2025)
    - New Year's Day (January 1, 2026)
    - Good Friday (April 17, 2026)
    - Memorial Day (May 25, 2026)
    - Juneteenth (June 19, 2026)
  6. Vehicles utilized in public transit service, regardless of procurement funding source (i.e.: FTA 5311, etc.) and including all uses of vehicles provided by the County, shall be insured with the following coverage:
    - Commercial Auto Liability – combined single limit of \$1,000,000.
    - Uninsured and Underinsured motorist - \$1,000,000
    - The County must be added as an additional Insured Party to the Providers Policy.
    - Proof of this coverage (certificate) shall be provided to the County by July 1, 2025 or within thirty (30) days of the start of the contract.

**D. VEHICLE RESPONSIBILITIES**

1. Vehicles supplied by the County shall be subject to rotation with other vehicles in the transit fleet based on service need.
2. Maintaining vehicles (5311) supplied for provision of service under this contract shall be the responsibility of **Reagan MTD** including the purchase of parts for repairs. The County and **Reagan MTD** agree that vehicles are to be kept in safe and presentable condition and meet all manufacture and IDOT regulations for preventative maintenance.
3. It is the responsibility of **Reagan MTD** to maintain mileage records of all County owned vehicles to ensure preventive maintenance inspections are scheduled on a timely basis as required pursuant to this contract.
4. Vehicles used for provision of transit services under this contract shall be insured by **Reagan MTD** to the levels described in C6. A certificate of insurance documenting this coverage and acknowledging the County as an insured entity in the policy is required and will be provided to the County by July 1, 2025 or within thirty (30) days of the start of the contract. In addition, the County requests it is named on the agency umbrella policy, if procured. The insurance coverage must be primary and not non-contributory. Such insurance shall not be cancelled without at least thirty (30) days written notice to the County.

E. OPERATIONS RESPONSIBILITIES

1. Drivers and Dispatchers for all transit services provided under this contract shall be employed by **Reagan MTD**. Drivers of vehicles with a capacity of sixteen (16) or more passengers shall be required to have and maintain a State of Illinois Commercial Driver's License (CDL) with appropriate endorsements (i.e.: passenger, air brakes, etc.) including a DOT Medical Card, as required.
2. Dispatch and administration of **Reagan MTD** agree to utilize TripMaster (product of Foxstar/CTS) for the purpose of scheduling rides, developing routes, and compiling monthly data reports.
3. **Reagan MTD** shall establish a drug and alcohol testing program conforming to 49 CFR Part 655 per the FTA. **Reagan MTD** shall require any transit service Operators to also have a testing program conforming to such requirements. No person may perform any safety sensitive functions without first being subject to testing under this program. A copy of **Reagan MTD's** drug and alcohol testing policy shall be provided to the County within thirty (30) days of the start of this contract. If changes are made to the policy at any time during the term of this contract, a copy of the revised document will be promptly provided to the County. Notwithstanding the foregoing, the County reserves the right, to require **Reagan MTD** to utilize the County's Drug and Alcohol policy to ensure consistent compliance with IDOT and FTA standards.
4. **Reagan MTD** shall conform to training requirements set forth by the County from time to time and be responsible for performing all training requirements along with maintaining physical copies of documentation associated with training and retraining efforts. The County reserves the right to hold specialized training in which all Drivers must attend upon administrative request.
  - i. Regular trainings required of Dispatch, Drivers and Administrative staff include:
    1. Reasonable Suspicion, Drug and Alcohol / Midwest Truckers
    2. Defensive Driving / RTAC
    3. Emergency Procedures / RTAC
    4. Passenger Assistance /RTAC
    5. Winter Driving / FTA
5. Employee training documentation may be inspected by the County for compliance at any time upon reasonable request.
6. All vehicle operations will be aligned with IDOT regulations.

F. OTHER PROVIDER RESPONSIBILITIES

1. **Reagan MTD** shall serve as an independent contractor.
2. **Reagan MTD** shall maintain accounting and records for all services rendered and ensure all persons responsible for project funds, including passenger revenues, are bonded to levels appropriate for the amounts of funds handled. A copy of the bond insurance of **Reagan MTD** will be provided to the County within thirty (30) days of the start of this contract.
3. **Reagan MTD** shall provide the County with monthly expenses in addition to the comprehensive quarterly reports of services rendered during the appropriate time frame. These reports shall be provided to the County by the 10<sup>th</sup> business day of the end of the previous month or quarter, respectively, and include the following information:
  - i. Total Number of Rides Separated by:

- Passengers
  - Escorts
- ii. Total Number of Miles Operated Separated by:
    - Revenue
    - Non-Revenue
  - iii. Total Number of Hours Operated Separated by:
    - Revenue
    - Non-Revenue
  - iv. Total Number of Trip Denials Separated by Purpose, if any
  - v. Total Number of Complaints Received, if any
  - vi. Total Number of Accidents, if any
    - Preventable
    - Non-Preventable
  - vii. Revenues Received from Passengers and all other Sources relevant to Public Transportation.
  - viii. Local Match paid to the County.
4. An annual report of services rendered during the entire fiscal year will be provided by **Reagan MTD** to the County by the 10<sup>th</sup> business day of the end of FY-2026. Should additional time be required to complete the collection of this report information **Reagan MTD** will communicate with the County and/or its designee and request additional time.
  5. **Reagan MTD** shall provide a copy of its most recent fiscal year audit to the County within thirty (30) days of the start of this contract. Should **Reagan MTD** be unable to provide a fiscal year audit by the designated date, an extension approval from the County (and/or its designee) must be obtained.
  6. **Reagan MTD** shall permit inspection of its vehicles, services, books, and records to the County, IDOT, or the FTA upon the request.
  7. **Reagan MTD** agrees to save harmless and indemnify the County, and its officials, both elected and appointed, and employees, from any all losses, expenses, damages (including loss of use), suits, demands and claims, and shall defend any suit or action, whether at law or in equity, brought against it and/or the County based on any such alleged injury (including death), or damages and shall pay all damages, judgments, costs and expenses, including attorney's fees, in connection with said demands and claims resulting therefrom.
  8. **Reagan MTD** shall promptly notify the County and/or its designee in the event of any unavoidable interruption or delay in service.
  9. **Reagan MTD** shall notify the County and/or its designee of any incidents relating to passengers serviced under this contract. As necessary and as permitted by law, the County will share information regarding passengers with **Reagan MTD**.
  10. **Reagan MTD** shall comply with all applicable state and federal laws, including, but not limited to, FTA charter rule, equal employment opportunity laws, nondiscrimination laws, traffic laws, motor vehicles equipment laws, confidentiality laws and Freedom of Information Act (FOIA) laws.
  11. **Reagan MTD** shall comply with all Federal clauses stated in the master agreement with the County and IDOT.

G. WINNEBAGO COUNTY/RWCPT RESPONSIBILITIES

1. As the grantee with IDOT, the County, in collaboration with **Reagan MTD**, shall seek operational subsidies, as needed, for public transit services under the terms

identified in this contract.

2. The PCOM, on behalf of the County shall prepare and submit all required State and Federal reports in the appropriate time and fashion based on information supplied by **Reagan MTD**, other contractors, and its own records.
3. **Reagan MTD** will perform the routing and scheduling of transit services in compliance with State and Federal guidelines to sufficiently meet the needs of the Winnebago County service area.

#### H. COMPENSATION

1. Fully allocated operating costs for services under this contract will be total reimbursement of eligible expenditures based upon partial operational expenses reimbursed by 5311 funding and the remaining expenses reimbursed by Downstate Operating Assistance Program (DOAP), less project income (revenue), if any.
2. After the 5311-contractual amount for the County has been exhausted, additional expenses will be paid out of DOAP with additional gaps in funding covered by local match, when and if needed. In the event all grant money is expended, the RWCPT system will use local match funding to cover remaining expenses.
3. All passenger revenue shall be applied to the costs of transportation services prior to application of federal transit funding and be considered to have expanded the level of services compared to what would be available without such resources.

#### I. REPORTING

1. In addition to the reporting requirements identified in *F3*, at the end of each month, **Reagan MTD** shall furnish the County with the following information on the identified requisition forms. Similarly, at the completion of a fiscal quarter, **Reagan MTD** shall furnish the following information using the IDOT Quarterly Requisition forms concerning public transportation services provided during the most recently completed quarter. This information shall be submitted to the County by the 10<sup>th</sup> business day of the month following the close of the quarter.

The information requested is:

- Expenses
- Revenues
- Total number of rides
- Total number of public service miles
- Total number of service hours

\*This information is required by IDOT and the County for compliance with requisition filing and reporting and proper reimbursement for services.

2. The following items shall be reported to the County on an on-going basis:
  - Accidents involving a vehicle used in the RWCPT system. **Reagan MTD** shall notify the County and/or its designee of any preventable and/or non-preventable accident that occurs at any time regardless of vehicle ownership. Additionally, **Reagan MTD** will contact the identified Drug and Alcohol Consortium (Midwest Truckers Association) to determine if a drug and alcohol test will need to be performed. Should a test be required, it will need to be conducted within two (2) hours of the accident occurring.
  - A copy of all documentation associated with the accident shall be provided to the County. This should include a detailed accident report, police report, post-accident drug testing decision form, and any photo or video

media associated with the event.

- Incidents involving passengers carried under this contract.
- Cancellations or significant delays in services provided under this contract.
- When, and as warranted, the County and/or its designee will provide notification to **Reagan MTD** information on incidents impacting the system.

J. ENTIRE AGREEMENT

1. This contract contains the entire agreement between **Reagan MTD** and the County. There are no other agreements or understandings, written or verbal, which shall take precedence over the items contained herein unless made a part of this contract by amendment procedure.

K. AMENDMENTS

1. Any changes to this contract must be in writing and mutually agreed upon by **Reagan MTD** and the County. Changes may also require concurrence of the IDOT, Division of Public and Intermodal.

L. TERMINATION

1. Either party, may terminate this contract by providing written notice to the other party at least sixty (60) days prior to the intended termination date. Upon termination, Reagan MTD shall be entitled to payment for all services properly rendered through the effective date of termination. The parties shall cooperate in good faith to ensure an orderly transition of services.

M. SAVING CLAUSE

1. Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect. Any and all legal issues shall be addressed in the 17<sup>th</sup> Judicial Circuit Court.

N. FARES SCHEDULE

1. **Reagan MTD** and the County agrees to utilize the proposed fare schedule for the purpose of charging passengers/customers who utilize the services provided under this agreement. Should this fare schedule need to be changed in the future, both parties agree to follow established protocols of IDOT and FTA in making proposed changes to fares.

ADOPTED BY THE PARTIES AS WITNESSED AND DATED BELOW, SUBJECT TO THE CONCURRENCE OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION. (If concurrence from another funding agency is also needed, that information may be added.)

EXECUTED \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Greg Gates  
Executive Director  
Reagan Mass Transit District

\_\_\_\_\_  
Joseph V. Chiarelli  
Chairman of the County Board  
of the County of Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County of Board  
of the County of Winnebago, Illinois







# Resolution Executive Summary

**Committee Date:** Thursday, February 6, 2025 ; February 20, 2025

**Committee:** Finance

**Prepared By:** Chris Dornbush

**Document Title:** Resolution Authorizing The Winnebago County Board Chairman To Execute A Memorandum Of Understanding For Rural Winnebago County Public Transportation (Program Compliance Oversight Monitor-PCOM) By And Between The County Of Winnebago, Illinois And Reagan Mass Transit District

**County Code:**

**Board Meeting Date:** Thursday, February 27, 2025

**Budget Information:**

<b>Was item budgeted?</b> No	<b>Appropriation Amount:</b> \$720 per month
<b>If not, explain funding source:</b> Grant funded	
<b>ORG - OBJ - Project Code:</b>	<b>Budget Impact:</b> None - Budgeted

**Background Information:**

Winnebago County is looking to participate in a Rural Winnebago County Public Transportation (RWCPT) Program to offer public transportation to citizens in the rural parts of Winnebago County. As part of the program, the state agency affiliated with it, Illinois Department of Transportation (IDOT) have certain requirements regarding specific reporting at designated periods of time. The individual who is responsible to report to IDOT for the program is referred to as the, “Program Compliance Oversight Monitor” (PCOM). The Executive Director for Reagan Mass Transit District, the partnering agency, is sought to be hired as an independent contractor for the County’s PCOM position. This position is to be paid \$720 per month due to the workload, his experience and ability to comply with the requirements of the program.

**Recommendation:**

Winnebago County Administration supports offering public transportation services to the County citizens. By offering this service there is monthly reporting requirements and the Executive Director of Reagan MTD has the experience and ability to process it to IDOT as the PCOM on behalf of the County.

**Contract/Agreement:**

Yes, attached.

**Legal Review:**

Yes

**Follow-Up:**

Staff can follow-up with the PCOM as requested by Committee or County Board.

**County Board Office**

404 Elm Street, Rm 533, Rockford, IL 61101 | [wincoil.gov](http://wincoil.gov)  
Phone: (815) 319- 4225 | E-mail: [boardoffice@admin.wincoil.gov](mailto:boardoffice@admin.wincoil.gov)

RESOLUTION  
of the  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: FINANCE COMMITTEE

2025 CR \_\_\_\_\_

---

**RESOLUTION AUTHORIZING THE WINNEBAGO COUNTY BOARD CHAIRMAN TO EXECUTE A MEMORANDUM OF UNDERSTANDING FOR RURAL WINNEBAGO COUNTY PUBLIC TRANSPORTATION (PROGRAM COMPLIANCE OVERSIGHT MONITOR-PCOM) BY AND BETWEEN THE COUNTY OF WINNEBAGO, ILLINOIS AND REAGAN MASS TRANSIT DISTRICT**

---

**WHEREAS**, the County of Winnebago, Illinois (hereinafter, “County”) is seeking to provide transportation services for rural Winnebago County residents to enhance their access for resources within the County; and

**WHEREAS**, the County is partnering with Reagan Mass Transit District (hereinafter, “Reagan MTD”) to be the operator of the “Rural Winnebago County Public Transportation” (hereinafter, “RWCPT”) program; and

**WHEREAS**, the RWCPT is an Illinois Department of Transportation (hereinafter, “IDOT”) initiative for Illinois counties and by participating in the program certain requirements must be met; and

**WHEREAS**, the County and its designated Program Compliance Oversight Monitor (hereinafter, “PCOM”) will need to comply with reporting standards set forth in the program; and

**WHEREAS**, the current Reagan MTD Executive Director, Greg Gates, has the experience, knowledge, and ability to fill the role of the PCOM on behalf of the County as required by program; and

**NOW THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that the County of Winnebago, Illinois hereby authorizes the Executive Director of Reagan Mass Transit District (hereinafter, “Reagan MTD”), to be the Program Compliance Oversight Monitor (hereinafter, “PCOM”) for the Rural Winnebago County Public Transportation (hereinafter, “RWCPT”) program, as attached hereto as **Exhibit A**, “Memorandum of Understanding for Rural Winnebago County Public Transportation PCOM” (Reagan Mass Transit District).

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver a certified copy of this Resolution to the Winnebago County Chief Operating Officer, County Chief Financial Officer, County Chief Strategic Officer, County Administrator, the County Auditor, and the County Finance Director.

Respectfully submitted,  
**Finance Committee**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

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JAIME SALGADO, VICE CHAIR

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JAIME SALGADO, VICE CHAIR

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PAUL ARENA

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PAUL ARENA

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN SWEENEY

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JOHN SWEENEY

\_\_\_\_\_  
CHRISTINA VALDEZ

\_\_\_\_\_  
CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2025.

ATTESTED BY:

\_\_\_\_\_  
JOSEPH V. CHIARELLI  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
LORI GUMMOW  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**Memorandum of Understanding for  
Rural Winnebago County Public Transportation PCOM**

This Memorandum of Understanding (MOU) is being made between Reagan Mass Transit District (“Reagan MTD”), and the County of Winnebago, Illinois (“Grantee”), for Rural Winnebago County Public Transportation (“RWCPT”). Reagan MTD and Grantee are collectively referred to herein as “Parties” or individually as a “Party”.

- I. The Parties agree that Reagan MTD’s current Executive Director, Greg Gates, shall serve as the Program Compliance Oversight Monitor (“PCOM”) for this contracted service to be provided to the Grantee.
- II. The Parties agree their relationship is that of an independent contractor for the position of PCOM. The defined period of time for this MOU will be for the period of July 1, 2024 – June 30, 2026.
- III. Reagan MTD, through the PCOM agrees to provide the following services for the Grantee as required by the Illinois Department of Transportation (“IDOT”), Office of Intermodal Project Implementation:
  - a. General Program Knowledge – The PCOM shall possess proficiency in area including but not limited to:
    - i. Relevant federal and state program’s purpose and funding; and
    - ii. State and federal public transportation capital and operating grant requirements.
  - b. Service Coordination and Management Plan – The PCOM shall develop and update, as needed, a Service Coordination and Management Plan (“SCMP”) that is approved in writing by the IDOT. In the SCMP, the PCOM shall provide the following:
    - i. A list of all the public and specialized transportation service providers, Human Service Transportation Plan Coordinators, and Stakeholders with the Grantees territorial boundaries;
    - ii. The methodology in which the Grantee shall ensure public transportation service planning, design, and operation, is open, transparent, and coordinated to the maximum extent possible;
    - iii. An explanation of the Grantee’s and its operator(s) public transportation complaint process and procedures; and
    - iv. Any additional information requested by the IDOT.
  - c. Monitoring – The PCOM shall monitor and analyze the following:
    - i. The level of performance of the public transportation service being provided by the Grantee and/or operator(s) within the Grantees territorial boundaries. The PCOM should monitor the following measures: hours of service, days of service, number of vehicles, revenue vehicle hours, revenue vehicle miles, system expenses and revenues, ridership, trip denials, revenue hours, miles per vehicle, and cost per trip/mile/hour.
    - ii. The utilization condition, and maintenance of Project Facilities, as needed.
    - iii. All service contracts associated with the project, including any service territorial boundaries. For the service contracts, the PCOM shall monitor revenues received and the number of trips provided. The PCOM shall ensure all service contract collected by the Grantee and/or its operators is properly accounted for, and reimbursements are reconciled with the Public Transportation Account (“PTA”) and the end of each fiscal year.

**Memorandum of Understanding for  
Rural Winnebago County Public Transportation PCOM**

- d. Complaint Procedures – The PCOM shall document, investigate (if necessary), and resolve to the extent practicable all complaints regarding all public transportation provided by the Grantee and/or its operators.
- e. Program Reviews – The PCOM shall assist in any and all of the IDOT’s program reviews and audits of the Grantee and its operators and attend all meetings between Grantee and the IDOT, Office of Intermodal Project Implementation.
- f. Training – The PCOM shall, at minimum, attend any relevant local and regional public transportation coordination meeting such as Human Services Transportation Plan (“HSTP”) and any other additional training sessions identified by the IDOT.
- g. Public Transportation Account – On forms provided by the IDOT, the PCOM shall monitor the PTA by identifying tracking deposits and withdrawals, the interest earned, and the balance in the account.
- h. Reporting – The PCOM shall submit quarterly written reports to the Grantee and to the IDOT quarterly. The report shall contain the following information:
  - i. A summary of all public transportation service coordination meetings, initiates, and activities undertaken by the Grantee and its operators;
  - ii. A summary and analysis of the activities monitors pursuant to reporting with recommendations and time frames to correct any problems identified. For the service contracts in addition to the items being monitored, the PCOM shall also provide a list of all service contracts and the Grantee’s effort to obtain additional service contracts;
  - iii. A summary and analysis of Public Transportation complaints and if applicable, the satisfaction of any entity received service from the Grantee or its operators pursuant to a service contract, as well as recommendations and time frames to correct any problems;
  - iv. For the annual reporting to the IDOT, and accounting of all PTA transactions during the fiscal year and the amount of funds in the PTA to be carried over for future public transportation operating expenses; and
  - v. Any additional information requested by the IDOT.

IV. Termination

- a. At the end of the time period of this MOU, Reagan MTD can exit with no recourse for Grantee OR enter into a new MOU with Grantee.
- b. Grantee retains the right to terminate this MOU with Reagan MTD, provided a 30-day written notice is given.
- c. Reagan MTD retains the right to terminate this MOU with Grantee, provided a 30-day written notice is given.

V. Payment Terms

- a. Grantee agrees to pay Reagan MTD for the PCOM’s services provided in Section III, and any additional tasks required by the IDOT in the amount of seven hundred and twenty dollars (\$720.00) per month.
- a. Reagan MTD shall provide an invoice on a monthly basis to the Grantee and all payments shall be subject to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.

*(The signatures of the parties appear on the following page).*

**Memorandum of Understanding for  
Rural Winnebago County Public Transportation PCOM**

---

Greg Gates  
Executive Director of Reagan Mass Transit District (Reagan  
MTD) Date

---

Joseph V. Chiarelli,  
Chairman of the County Board of the  
of the County of Winnebago, Illinois Date

ATTEST:

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Lori Gummow  
Clerk of the County of Board  
of the County of Winnebago, Illinois Date



# Ordinance Executive Summary

**Prepared By:** Health Department Finance

**Committee:** Finance

**Committee Date:** February 20, 2025

**Resolution Title:** Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards

**County Code:** Winnebago County Annual Appropriation Ordinance

**Board Meeting Date:** February 27, 2025

## Budget Information:

Was item budgeted? No	Appropriation Amount: \$0
If not, explain funding source: Department of Justice Grant	
ORG/OBJ/Project Code: 60300 State's Attorney Grants / various / 02121 EIP Grant	
FY2025 Budget Impact: \$186,422 for Year 1 of award	

**Background Information:** The County Health Department has been awarded six grant awards that are aligned with their community health priorities. These awards help the financial sustainability of the agency and require an increase of the expenditure budget to perform the deliverables under these programs. Expenditures are offset by related revenues.

**Recommendation:** Finance Department recommends approval

**Contract/Agreement:** N/A

**Legal Review:** N/A

**Follow-Up:** Adjust Munis line Items



**2025 Fiscal Year**

Finance: February 20, 2025

Lay Over: February 27, 2025

Sponsored by:

**Final Vote: March 13, 2025**

John Butitta, Finance Committee Chairman

## **2025 CO**

**TO:** THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2025 and recommends its adoption.

### **Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards**

**WHEREAS**, the Winnebago County Health Department has been awarded six grant awards that are aligned with their community health priorities that help the financial sustainability of the agency; and

**WHEREAS**, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2025 at its September 26, 2024 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#25-009 Health Department Grant Awards**.

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

\_\_\_\_\_  
JOHN BUTITTA, CHAIR

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JAIME SALGADO, VICE CHAIR

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JAIME SALGADO, VICE CHAIR

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

\_\_\_\_\_  
JOHN F. SWEENEY

\_\_\_\_\_  
CHRISTINA VALDEZ

\_\_\_\_\_  
CHRISTINA VALDEZ

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Winnebago County

# Health Department

## Winnebago County Health Department budget Amendment Detail Fiscal Year 2025

Account	Account Description	Programs						Total
		FSSS-24	BASE	HRP	HEZ	HUD HH	TCPSSY-25	
32110	Federal Operating Grant		-\$273,861			-\$270,000	-\$134,400	-\$678,261
32120	State Operating Grant	-\$57,760			-\$99,252			-\$157,013
32130	Local Operation Grant			-\$100,000				-\$100,000
41110	Wages	\$30,358	\$159,312	\$55,856	\$38,910	\$91,800	\$62,762	\$438,999
41231	IMRF	\$638	\$3,346	\$1,173	\$817	\$1,900	\$1,318	\$9,191
41241	FICA	\$2,322	\$12,187	\$4,273	\$2,977	\$7,000	\$4,801	\$33,561
42110	Supplies	\$15,000		\$18,483	\$4,757	\$3,000	\$1,449	\$42,690
42260	Medical Supplies		\$32,717					\$32,717
43190	Contractual Services		\$1,283	\$11,000	\$30,000	\$133,300		\$175,583
43212	Telephone						\$259	\$259
43310	Travel	\$201	\$4,006	\$2,512	\$754	\$5,000	\$944	\$13,417
43943	Training & Education		\$1,088				\$36,488	\$37,575
48211	Health Insurance	\$4,009	\$29,871	\$6,703	\$7,272	\$20,000	\$10,230	\$78,086
49110	Occupancy(Transfer 555)		\$5,670		\$941			\$6,611
<b>Grand Total</b>	<b>(Profit)/Loss</b>	<b>-\$5,233</b>	<b>-\$24,381</b>	<b>\$0</b>	<b>-\$12,823</b>	<b>-\$8,000</b>	<b>-\$16,148</b>	<b>-\$66,585</b>

Total Awards \$ 57,760 \$ 365,148 \$ 200,000 \$ 118,000 \$ 1,547,750 \$ 168,000 \$ 2,456,658

### Legend

- FSSS-24 Firearm Safe Storage Strategies
- BASE Build Amplify Support Empower - Opioid Response Program
- HRP Enancement of the Harm Reduction Program - Opioid Settlement funds from Winnebago County 2 Year program
- HEZ Illinois Health Equitiy Zones Pilot - 2025
- HUD HH HUD Health Homes program additional 42 month grant
- TCPSSY-25 Teaching Coping Problem Solving Skills for Youth - 2025 - a suicide prevention program

2025  
**WINNEBAGO COUNTY**  
 FINANCE COMMITTEE  
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		1/21/2025		AMENDMENT NO: #1	
DEPARTMENT:		Health Department		SUBMITTED BY: James Keeler	
FUND#: 60100/0301		DEPT. BUDGET NO.		301	

  

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
60100/1100	41110	Wages	\$ 7,423,019.00		\$7,423,019	\$438,999	\$7,862,018
60100/1100	41241	FICA	\$ 335,595.00		\$335,595	\$33,561	\$369,156
60100/1100	41231	IMRF	\$ 80,500.00		\$80,500	\$9,191	\$89,691
60100/1100	48211	Health Insurance	\$ 1,241,632.00		\$1,241,632	\$78,086	\$1,319,718
60100/1100	42110	Supplies	\$ 18,000.00		\$18,000	\$42,690	\$60,690
60100/1100	43310	Travel	\$ 66,000.00		\$66,000	\$13,417	\$79,417
60100/1100	42260	Medical Supplies	\$ 160,000.00		\$160,000	\$32,717	\$192,717
60100/1100	43212	Telephone	\$ 34,000.00		\$34,000	\$259	\$34,259
60100/1100	43190	Contractual Services	\$ 1,249,924.00		\$1,249,924	\$175,583	\$1,425,507
60100/1100	43943	Training & Education	\$ 24,000.00		\$24,000	\$37,575	\$61,575
60100/1100	49110	Occupancy(Transfer 555)	\$ 320,000.00		\$320,000	\$6,611	\$326,611
60100/1100	32110	Federal Operating Grant	\$ (5,827,178.00)		(\$5,827,178)	(\$678,261)	(\$6,505,439)
60100/1100	32120	State Operating Grant	\$ (926,906.00)		(\$926,906)	(\$157,013)	(\$1,083,919)
60100/1100	32130	Local Operating Grant	\$ (373,568.00)		(\$373,568)	(\$100,000)	(\$473,568)
					\$0		\$0
						\$ (66,585)	\$ 3,758,433

	Original Budget	Budget Amendments to Date Including Above Proposed Amendment	Proposed Revised Budget

**Fund:**

Reason budget amendment is required:
The Winnebago County Health Department has applied and been awarded six different grant awards that are aligned with our community health priorities. These awards help the financial sustainability of the agency and require an increase of <u>expenditures to perform the deliverables under these grant programs.</u>
Potential alternatives to budget amendment:
None
Impact to fiscal year 2025 budget: Revenue Expense:
Increase of revenues of \$9535,273 and and increase of expenditures of \$868,689 resulting in a decrease of expenditures over revenues of \$66,584 reducing our budgeted loss from \$694,524 to a loss of \$627,940.00
Revenue Source: <u>IDPH Illinois Department of Public Health, HUD, Winnebago County Opioid Settlement funds</u>

Director of Finance: \_\_\_\_\_ Date: \_\_\_\_\_

Public Health Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Board of Health: \_\_\_\_\_ Date: \_\_\_\_\_

**DISCUSSION ITEM: NEXT LABOR  
NEGOTIATIONS FOR THE  
JUDICIAL EMPLOYEES**

**CLOSED SESSION FOR  
PENDING LITIGATION**



# Resolution Executive Summary

**Prepared By:** Tanya Harris

**Committee:** Finance Committee

**Committee Date:** February 20, 2025

**Resolution Title:** Resolution authorizing settlement of a claim against the County of Winnebago entitled Michael Delgado versus Winnebago County

**Board Meeting Date:** February 27, 2025

## Budget Information:

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount:</b> \$34,398.65
<b>If not, explain funding source:</b>	<b>Budget Impact:</b> \$34,398.65
<b>ORG/OBJ/Project Code:</b> 49400-43535	<b>Tort Judgement Fund/Worker's Comp Claims</b>

**Background Information:** Settlement for Michael Delgado in the amount of \$34,398.65.

**Recommendation:** The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its February 27, 2025 meeting.

## Contract/Agreement:

**Legal Review:** Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

**Follow-Up:** N/A

**RESOLUTION**  
**of the**

**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: John Butitta

Submitted by: Finance Committee

2025 CR

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**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM  
AGAINST THE COUNTY OF WINNEBAGO ENTITLED  
MICHAEL DELGADO VERSUS WINNEBAGO COUNTY**

---

**WHEREAS**, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Michael Delgado for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

**WHEREAS**, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$34,398.65 for the settlement funding for his Workers Compensation case; and,

**WHEREAS**, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Michael Delgado versus County of Winnebago for injuries allegedly sustained by Michael Delgado while in the employment of the Sheriff's Department by payment of the amount of \$34,398.65 for the settlement for permanent disability for a Workers Compensation case.

**BE IT FURTHER RESOLVED**, that this Resolution for Michael Delgado in the amount of \$34,398.65 shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.



Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

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JOHN BUTITTA, CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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PAUL ARENA

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

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JOHN F. SWEENEY

\_\_\_\_\_  
CHRISTINA VALDEZ

\_\_\_\_\_  
CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

ATTESTED BY:

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



# Resolution Executive Summary

**Prepared By:** Tanya Harris

**Committee:** Finance Committee

**Committee Date:** February 20, 2025

**Resolution Title:** Resolution authorizing settlement of a claim against the County of Winnebago entitled Michael Weber versus Winnebago County

**Board Meeting Date:** February 27, 2025

**Budget Information:**

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount: \$25,621.75</b>
<b>If not, explain funding source:</b>	<b>Budget Impact: \$25,621.75</b>
<b>ORG/OBJ/Project Code:</b> 49400-43535	<b>Tort Judgement Fund/Worker's Comp Claims</b>

**Background Information:** Settlement for Michael Weber in the amount of \$25,621.75.

**Recommendation:** The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its February 27, 2025 meeting.

**Contract/Agreement:**

**Legal Review:** Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

**Follow-Up:** N/A

**RESOLUTION**  
**of the**

**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: John Butitta

Submitted by: Finance Committee

2025 CR

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**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM  
AGAINST THE COUNTY OF WINNEBAGO ENTITLED  
MICHAEL WEBER VERSUS WINNEBAGO COUNTY**

---

**WHEREAS**, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Michael Weber for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

**WHEREAS**, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$25,621.75 for the settlement funding for his Workers Compensation case; and,

**WHEREAS**, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Michael Weber versus County of Winnebago for injuries allegedly sustained by Michael Weber while in the employment of the Sheriff's Department by payment of the amount of \$25,621.75 for the settlement for permanent disability for a Workers Compensation case.

**BE IT FURTHER RESOLVED**, that this Resolution for Michael Weber in the amount of \$25,621.75 shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

\_\_\_\_\_  
JOHN BUTITTA, CHAIRMAN

\_\_\_\_\_  
JAIME SALGADO, VICE CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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PAUL ARENA

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

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JOHN F. SWEENEY

\_\_\_\_\_  
CHRISTINA VALDEZ

\_\_\_\_\_  
CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

ATTESTED BY:

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



# Resolution Executive Summary

**Prepared By:** Tanya Harris

**Committee:** Finance Committee

**Committee Date:** February 20, 2025

**Resolution Title:** Resolution authorizing settlement of a claim against the County of Winnebago entitled Michelle Lynch versus Winnebago County

**Board Meeting Date:** N/A

## Budget Information:

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount:</b> \$25,000.00
<b>If not, explain funding source:</b>	<b>Budget Impact:</b> \$25,000.00
<b>ORG/OBJ/Project Code:</b> 49400-43535	<b>Tort Judgement Fund/Worker's Comp Claims</b>

**Background Information:** Settlement for Michelle Lynch in the amount of \$25,000.00.

**Recommendation:** The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board.

**Contract/Agreement:**

**Legal Review:** Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

**Follow-Up:** N/A

**RESOLUTION**  
**of the**

**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: John Butitta

Submitted by: Finance Committee

2025 CR

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**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM  
AGAINST THE COUNTY OF WINNEBAGO ENTITLED  
MICHELLE LYNCH VERSUS WINNEBAGO COUNTY**

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**WHEREAS**, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Michelle Lynch for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

**WHEREAS**, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$25,000 for the settlement funding for his Workers Compensation case; and,

**WHEREAS**, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Michelle Lynch versus County of Winnebago for injuries allegedly sustained by Michelle Lynch while in the employment of the Sheriff's Department by payment of the amount of \$25,000 for the settlement for permanent disability for a Workers Compensation case.

**BE IT FURTHER RESOLVED**, that this Resolution for Michelle Lynch in the amount of \$25,000 shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

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JOHN BUTITTA, CHAIRMAN

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JOHN BUTITTA, CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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JAIME SALGADO, VICE CHAIRMAN

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PAUL ARENA

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PAUL ARENA

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH McDONALD

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JOHN F. SWEENEY

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JOHN F. SWEENEY

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CHRISTINA VALDEZ

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CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

ATTESTED BY:

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS