



WINNEBAGO COUNTY

— ILLINOIS —

REVISED AGENDA

Winnebago County Courthouse
400 West State Street, Rockford, IL 61101
County Board Room, 8th Floor

Thursday, February 27, 2025
6:00 p.m.

1. Call to Order Chairman Joseph Chiarelli
2. Invocation and Pledge of Allegiance.....Board Member Dave Tassoni
3. Agenda Announcements..... Chairman Joseph Chiarelli
4. Roll Call.....Clerk Lori Gummow
5. Awards, Presentations, Public Hearings and Public Participation
 - A. Awards – None
 - B. Presentations – None
 - C. Public Hearings – None
 - D. Public Participation – Beth Osmund, Introducing Youth Services Bureau and services to the community, Pro
Stephanie Hicks, Beginning Organization/start-up relation to the County, Pro
John Mitchell, Agriculture, Pro
6. Approval of Minutes..... Chairman Joseph Chiarelli
 - A. Approval of January 23, 2025 minutes
 - B. Layover of February 13, 2025 minutes
7. Consent Agenda..... Chairman Joseph Chiarelli
 - A. Raffle Report
 - B. Auditor’s Report
8. Appointments (Per County Board rules, Board Chairman appointments shall lay over until the second board meeting after they are first introduced)
 - A. Harlem-Roscoe Fire Protection District, Annual Compensation: Not to exceed \$1,500 per year, plus 50% if ambulance service

1. Glenn Trommels (New Reappointment), Roscoe, Illinois, to fill the remainder of a 3 - year term (Al Bach resignation effective 4/30/25) expiring May 2027
2. Barton Munger (Reappointment), Machesney Park, Illinois, to serve a 3-year term expiring May 2028
- B. North Park Public Water District, Annual Compensation: Not to exceed \$1,200 per year
 1. Don Shoefflin (New Appointment), Roscoe, Illinois, to serve a 5-year term (James Hall retiring 4/23/25) expiring May 2030
- C. Veteran's Assistance Commission, Annual Compensation: None
 1. Keith McDonald (New Appointment), Machesney Park, Illinois

9. Reports of Standing Committees.....Chairman Joseph Chiarelli

- A. Finance Committee.....**John Butitta, Committee Chairman**
 1. Committee Report
 2. Resolution Authorizing the Winnebago County Board Chairman to Execute a Contract for Transportation Services by and between the County of Winnebago, Illinois and Reagan Mass Transit District
 3. Resolution Authorizing the Winnebago County Board Chairman to Execute a Memorandum of Understanding for Rural Winnebago County Public Transportation (Program Compliance Oversight Monitor-PCOM) by and between the County of Winnebago, Illinois and Reagan Mass Transit District
 4. Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards to be Laid Over
 5. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michael Delgado versus Winnebago County
 6. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michael Weber versus Winnebago County
- B. Zoning Committee..... **Jim Webster, Committee Chairman**
 Planning and/or Zoning Requests:
 1. Z-05-24 A Map Amendment to rezone 10+- Acres from the AG, Agricultural Priority District to the A2, Agriculture-Related Business District for the property that is commonly known as 16562 W. Campbell Road, Pecatonica, IL 61063 in Durand Township, District 1.
 2. A Resolution Supporting Agriculture within the County of Winnebago, IL
 3. Z-01-25 A Map Amendment to rezone 4.97+- Acres from the AG, Agricultural Priority District to the RA, Rural Agricultural Residential District (a Sub-District of the RA District) for the property that is commonly known as 9843 Jesters Row, Roscoe, IL 61073 in Harlem Township, District 7, to be laid-over.
 4. Committee Report
- C. Economic Development Committee **John Sweeney, Committee Chairman**
 1. Committee Report
- D. Operations and Administrative Committee **Keith McDonald, Committee Chairman**
 1. Committee Report

- 2. Resolution Awarding a Contract for Fiber Optic Connectivity and Internet Bandwidth
- 3. Resolution to Approve Intergovernmental Agreement for Information Technology Services Between the County of Winnebago and the City of Loves Park
- E. Public Works Committee..... **Dave Tassoni, Committee Chairman**
 - 1. Committee Report
- F. Public Safety and Judiciary Committee.....**Brad Lindmark, Committee Chairman**
 - 1. Committee Report
 - 2. Resolution Authorizing the Chairman of the County Board to Execute an Accreditation Contract with the American Correctional Association (ACA)
 - 3. Resolution Authorizing the Chairman of the County Board to Execute an Intergovernmental Agreement with the City of South Beloit Fire Department for Fire and EMS Dispatch Services
 - 4. Resolution Authorizing the Chairman of the County Board to Execute an Intergovernmental Agreement with Win-Bur-Sew Fire Protection District for Fire and EMS Dispatch Services
 - 5. Resolution to Award Annual Maintenance Agreement for X-Ray Scanners
 - 6. Resolution Awarding a Veterinarian Services Agreement Between Winnebago County Animal Services and Shelter Vet-On-The-Go, PLLC
- G. Legislative and Lobbying Committee.....**Jaime Salgado, Committee Chairman**
 - 1. Committee Report
- 10. Unfinished BusinessChairman Joseph Chiarelli**
- 11. New Business.....Chairman Joseph Chiarelli
(Per County Board rules, passage will require a suspension of Board rules).**
- 12. Announcements & CommunicationsClerk Lori Gummow**
 - A. Correspondence (see packet)
- 13. AdjournmentChairman Joseph Chiarelli**

Next Meeting: Thursday, March 13, 2025

**Awards,
Presentations,
Public Hearings
and Public Participation**

Approval of Minutes

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
JANUARY 23, 2025**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, January 9, 2025 at 6:00 p.m.
2. Board Member Tassoni gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 20 Present. 0 Absent. (Board Members Arena, Booker, Butitta, Fellars, Goral, Hanserd, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Penney, Salgado, Scrol, Sweeney, Tassoni, M. Thompson, R. Thompson, Valdez, and Webster were present.)

Chairman Chiarelli recognized the passing of former Representative and Board Member Chuck Jefferson with a moment of silence.

Chairman Chiarelli acknowledged Alderman Jeff Bailey in the audience.

AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS

5. Awards - None

Presentations- River Bluff Chairman Frank Perrecone introduced Laura Schaffer, River Bluff Administrator. Laura Shaffer presented the River Bluff Annual Report. Discussion by Administrator Thompson and Board Members Goral, Butitta, and Booker.

Public Hearings - None

Public Participation – Fernando B. Tyus, WCSO Communications, Pro

Terrell D. Lewis, VAC Budget, Pro

Scott Windler, Solar, Pro

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Arena made a motion to approve County Board Minutes of December 5 and 12, 2024, 2024 and layover County Board Minutes of January 9, 2025, seconded by Board Member Fellars. Motion was approved by a unanimous vote of all members present.

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for January 23, 2025. Board Member Hanserd made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present.

APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments shall lay over until the second board meeting after they are first introduced)**

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Butitta read in for the first reading of Agenda Items 2. Thru 9. (as listed below) Board Member Butitta made a motion to suspend the rules on Agenda Items 2. Thru 9., seconded by Board Member Salgado. Motion to suspend was approved by a unanimous vote of all members present. Board Member Butitta made a motion to approve Agenda Items 2. Thru 9. (as listed below), seconded by Board Member Salgado. Discussion by Board Member Butitta. Motion was approved by a unanimous vote of all members present.
 2. An Ordinance to Abate the 2016E Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2024 Payable 2025 to be Laid Over
 3. An Ordinance to Abate the 2017C Tort Property Tax and Quarter Cent Sales Tax Alternate Bond Property Tax Levy for the Year 2024 Payable 2025 to be Laid Over
 4. An Ordinance Abating the Tax hereto Levied for the Year 2024 Payable 2025 to pay the Principal of and Interest on Taxable General Obligation Bonds (Alternate Revenue Source) Series 2018 of Winnebago County, Illinois to be Laid Over
 5. An Ordinance to Abate the 2020A Alternate Bond Property Tax Levy for the Year 2024 Payable 2025 to be Laid Over
 6. An Ordinance to Abate the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021A Bond Property Tax Levy for the Year 2024 Payable 2025 to be Laid Over
 7. An Ordinance to Abate the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021B Bon Property Tax Levy for the Year 2024 Payable 2025 to be Laid Over
 8. An Ordinance to Abate the General Obligation Alternate Refunding Binds (Public Safety Sales Tax Alternate Revenue Source), Series 2022 Bonds Property Tax Levy for the Year 2024 Payable 2025 to be Laid Over

9. An Ordinance Abating Special Tax Roll for 2024 Levy Year for Properties within the Special Service Area for the I-39/Baxter Road County Water District project to be Laid Over
10. Board Member Butitta read in for the first reading of an Ordinance Amending the Winnebago County Code to Provide for an Amendment to Eviction Fees and Process by the Sheriff's Office to be Laid Over. Board Member Butitta made a motion to suspend the rules, seconded by Board Member Arena. Motion to suspend was approved by a unanimous vote of all members present. Board Member Butitta made a motion to approve the Ordinance seconded by Board Member Arena. Discussion by Board Member Arena. Board Member Arena moved to amend the Ordinance, seconded by Board Member Penney. Motion to amend was approved by a unanimous vote of all members present. Board Member Butitta made a motion to approve the amended Ordinance, seconded by Board Member Arena. Motion was approved by a unanimous vote of all members present.

ZONING COMMITTEE

11. No Report.

ECONOMIC DEVELOPMENT COMMITTEE

12. No Report.

OPERATIONS & ADMINISTRATIVE COMMITTEE

13. Board Member McDonald made a motion to approve a Resolution Awarding Air Duct Cleaning for County Administration Building Using CIP 2024 Funds, seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present.
14. Board Member McDonald made a motion to approve a Resolution Awarding Purchase of Two Detective Squad Vehicles for Sheriff's Office Using CIP-PSST 2025 Funds, seconded by Board Member Hoffman. Motion was approved by a unanimous vote of all members present.
15. Board Member McDonald made a motion to approve a Resolution Awarding Purchase of Two Civil Process Squad Vehicles for Sheriff's Office Using CIP-PSST 2025 Funds, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present.
16. Board Member McDonald made a motion to approve a Resolution Awarding Purchase of Six Patrol Vehicles for Sheriff's Office Using CIP-PSST 2025 Funds, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present.
17. Board Member McDonald made a motion to approve a Resolution Awarding VMWare Annual Licensing, seconded by Board Member Arena. Motion was approved by a unanimous vote of all members present.

PUBLIC WORKS COMMITTEE

18. Board Member Tassoni made a motion to approve (25-001) a Resolution Authorizing a Structural Engineering Services Agreement with IMEG Consultants Corp. for Rehabilitation of the Roscoe Road Bridge Over the Rock River and for the Appropriation of MFT Funds, seconded by Board Member Webster. Motion was approved by a unanimous vote of all members present.
19. Board Member Tassoni made a motion to approve (25-002) a Resolution for the Award of Bid for Maintenance of Traffic Signals on the County Highway System and for the Appropriation of MFT Funds, seconded by Board Member Hoffman. Motion was approved by a unanimous vote of all members present.
20. Board Member Tassoni made a motion to approve Agenda Items 4. & 5. (as listed below), seconded by Board Member Booker. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present.
 4. (25-003) a Resolution Authorizing a Structural Engineering Services Agreement with Hutchison Engineering Inc. for Township Bridge Replacement on Kelly Road over Sumner Creek in Seward Township
 5. (25-004) Resolution Authorizing a Structural Engineering Services Agreement with Hutchison Engineering Inc. for Township Bridge Rehabilitation on Goeke Road over Pink Creek in Pecatonica Township
21. Board Member Tassoni made a motion to approve (25-005) Resolution Authorizing a Joint Funding Agreement with the State of Illinois for Elmwood Road Resurfacing from Owen Center Road to IL-2 and for Appropriating RBI Funds, seconded by Board Member Scrol. Motion was approved by a unanimous vote of all members present.
22. Board Member Tassoni read in for the first reading of (25-006) an Ordinance Amending Chapter 82 of the Winnebago County Code Designating Elmwood Road (CH-66) from Owen Center Road (CH-13) to IL Route 2 as a Class II Truck Route to be Laid Over. Board Member Tassoni made a motion to suspend the rules, seconded by Board Member Penney. Motion to suspend was approved by a unanimous vote of all members present. Board Member Tassoni made a motion to approve the Ordinance, seconded by Board Member Webster. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present.
23. Board Member Tassoni made a motion to approve (25-007) a Resolution Authorizing an Engineering Agreement with Fehr Graham to Provide Phase II Engineering and Right-Of-Way Services for Owen Center Road from Riverside Boulevard to Latham Road, seconded by Board Member Scrol. Motion was approved by a unanimous vote of all members present.
24. Board Member Tassoni made a motion to approve (25-008) a Resolution Authorizing the Purchase of Three Plow/Dump Truck Bodies, seconded by Board Member Hoffman. Discussion by Board Members Tassoni and Webster. Motion was approved by a unanimous vote of all members present.
25. Board Member Tassoni made a motion to approve (25-009) a Resolution Authorizing an Engineering Services Agreement with ARC Design Resources Inc. to provide Phase I

Engineering for South Perryville Road from Harrison Avenue to E. State Street and for the Appropriation of MFT Funds, seconded by Board Member McCarthy. Discussion by County Engineer Molina and Chairman Chiarelli. Motion was approved by a unanimous vote of all members present.

26. Board Member Tassoni made a motion to approve Agenda Items 11. & 12. (as listed below), seconded by Board Member M. Thompson. Discussion by Board Member Tassoni. Motion was approved by a unanimous vote of all members present.
 11. (25-011) Resolution Authorizing an Agreement with Realty Services & Consultants, LLC (dba Valu Pros) for Land Appraisal Services for Owen Center Road Improvements from Riverside Boulevard to Latham Road
 12. (25-012) Resolution Authorizing an Agreement with Frank P. Petta Appraisals for Land Appraisal Services for Owen Center Road Improvements from Riverside Boulevard to Latham Road

PUBLIC SAFETY AND JUDICIARY COMMITTEE

27. Board Member announced the Public Safety and Judiciary Committee will meet Wednesday, February 12, 2025.

LEGISLATIVE AND LOBBYING COMMITTEE

28. Board Member Salgado spoke of an email from Chief Strategy Officer Elyea regarding monitoring of bills and an Ordinance/Resolution.

UNFINISHED BUSINESS

29. Zoning Committee

1. Board Member Webster made a motion to lay over Z-05-24 A Map Amendment to rezone 10+- Acres from the AG, Agricultural Priority District to the A2, Agriculture-Related Business District for the property that is commonly known as 16562 W. Campbell Road, Pecatonica, IL 61063 in Durand Township, District 1. until the County Board meeting on Wednesday, February 26, 2025 [sic: meant to say Thursday, February 27, 2025], seconded by Board Member Penney. Motion to lay over was approved by a unanimous vote of all members present.
2. Board Member Webster made a motion to approve an Ordinance Granting Site Approval for a 2MW Commercial Solar Energy Facility (aka a Solar Farm) on a 33.39 +- Acre Site commonly known as 5626 Tipple Road / 5303 Dailette Road (PIN: 15-17-100-008), Rockford, IL 61102, in Rockford Township, District 9., seconded by Board Member Penney. Discussion by Board Member Penney. Motion was approved by a voice vote. (Board Members Tassoni and Webster voted no.)

Board Member Webster announced the next Zoning Board of Appeals meeting is scheduled for Wednesday, February 12, 2025 and the Zoning Committee will meet Wednesday, February 26, 2025.

NEW BUSINESS

30. **(Per County Board rules, passage will require a suspension of Board rules).**

Board Member Penney thanked Engineer Molina and Chief of the Civil Bureau Vaughn for all of their hard work.

Board Member McDonald requested a Mental Health Board update.

Board Member Arena announced he toured the newly constructed Harlem Community Center and an open house is scheduled for January 31, 2025.

Sheriff Caruana spoke of his experience in Washington for the presidential inauguration.

ANNOUNCEMENTS & COMMUNICATION

31. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:

A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:

- a. Summary of November 7, 2024, Meeting with Constellation Energy Generation, LLC on Planned Alternative Requests Regarding Reactor Vessel Closure Studs (EPID L-2024-LRM-0114)
- b. Braidwood Station, Units 1 and 2; Byron Station Units, 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit 1; James A. Fitzpatrick Nuclear Power Plan; Lasalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 2; Nine Mile Point Nuclear Station, Units 1 and 2; Peach Bottom Atomic Power Station, Units 2 and 3; and R.E. Ginna Nuclear Power Plant-Issuance of Amendments to Adopt Technical Specifications Task Force Traveler TSTF-591 (EPID L-2024-LLA-0046)
- c. Public Meeting to Discuss ADVANCE Act Section 505-Nuclear Licensing Efficiency
- d. Federal Register/Vol. 90, No. 8/Tuesday, January 14, 2025/Notices

B. County Clerk Gummow submitted from the Illinois Environmental Protection Agency a Notice of Application for Permit to Manage Waste (LPC-PA16) Description of Project: The City and Rockford and Four Rivers Sanitation Authority recently relocated and improved the Household Hazardous Waste Collection site from 3333 to 3315 Kishwaukee Street. This submittal is to request two minor permit modifications.

ADJOURNMENT

32. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member M. Thompson. Motion was approved by a voice vote. The meeting was adjourned at 6:59 p.m.

Respectfully submitted,



Lori Gummow
County Clerk

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**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
FEBRUARY 13, 2025**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, February 13, 2025 at 6:01 p.m.
2. Board Member Sweeney gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements:

Under Public Safety and Judiciary

All Agenda Items will be removed until the next Committee Meeting and County Board.

4. Roll Call: 16 Present. 4 Absent. (Board Members Arena, Booker, Butitta, Goral, Hanserd, Hoffman, Lindmark, McCarthy, Nabors, Salgado, Sweeney, Tassoni, M. Thompson, R. Thompson, Valdez, and Webster were present.) (Board Members Fellars, McDonald, Penney, and Scrol were absent.)

AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS

5. Awards - None
- Presentations- None
- Public Hearings - None
- Public Participation – None

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Webster made a motion to approve County Board Minutes of January 9, 2025 and layover County Board Minutes of January 23, 2025, seconded by Board Member M. Thompson. Motion was approved by a unanimous vote of all members present. (Board Members Fellars, McDonald, Penney, and Scrol were absent.)

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for February 13, 2025. Board Member Valdez made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Hanserd. Motion was approved by a

unanimous vote of all members present. (Board Members Fellars, McDonald, Penney, and Scrol were absent.)

APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments shall lay over until the second board meeting after they are first introduced)**

A. River Bluff Board of Directors, Annual Compensation: None

1. Lowell Ingram (New Reappointment), Machesney Park, Illinois, to fill the remainder of a 4-year term (Trent Bass) expiring January 2027

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Butitta read in for the first reading of an Ordinance Establishing Civil Fees and Criminal and Traffic Assessments to be charged by the Clerk of the Circuit Court to be Laid Over. Board Member Butitta made a motion to suspend the rules, seconded by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Members Fellars, McDonald, Penney, and Scrol were absent.) Board Member Butitta made a motion to approve the Ordinance, seconded by Board Member Salgado. Discussion by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Members Fellars, McDonald, Penney, and Scrol were absent.)

ZONING COMMITTEE

10. No Report.

ECONOMIC DEVELOPMENT COMMITTEE

11. Board Member Sweeney made a motion to approve a Resolution Authorizing a Modification to the Intergovernmental Cooperation Agreement Between the County of Winnebago and the Village of New Milford for the Extension of Watermain on Baxter Between I-39 and Harrisville Road, seconded by Board Member McCarthy. Discussion by Board Member Sweeney. Motion was approved by a unanimous vote of all members present. (Board Members Fellars, McDonald, Penney, and Scrol were absent.)

OPERATIONS & ADMINISTRATIVE COMMITTEE

12. Board Member Hanserd made a motion to approve a Resolution to Award Mail-In Ballot Services, seconded by Board Member Salgado. Discussion by Clerk Gummow and Board

Members Goral, Booker, and Webster. Motion was approved by a unanimous vote of all members present. (Board Members Fellars, McDonald, Penney, and Scrol were absent.)

PUBLIC WORKS COMMITTEE

13. Board Member Tassoni announced there will be no meeting this month.

PUBLIC SAFETY AND JUDICIARY COMMITTEE

14. Board Member Lindmark announced the next Public Safety and Judiciary Committee will meet next Wednesday.

LEGISLATIVE AND LOBBYING COMMITTEE

15. No Report.

UNFINISHED BUSINESS

16. Chairman Chiarelli announced the passing of Tom Currier, former Chairman of the Winnebago County Board.

NEW BUSINESS

17. **(Per County Board rules, passage will require a suspension of Board rules).**

ANNOUNCEMENTS & COMMUNICATION

18. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:
- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
- a. Federal Register/Vol. 90, No. 12/Tuesday, January 21, 2025/Notices
 - b. Braidwood Station, Units 1 and 2; Byron Station, Units 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit 1; Dresden Nuclear Power Station; Units 2 and 3; James A. Fitzpatrick Nuclear Power Plant; LaSalle County Station, Units 1 and 2; Nine Mile Point Nuclear Station, Units 1 and 2; Peach Bottom Atomic Power Station, units 2 and 3; Quad Cities Power Plant-Request for Withholding Information from Public Disclosure
 - c. Byron Station-Integrated Inspection Report 05000454/2024004 and 05000455/2024004

B. County Clerk Gummow submitted from Theresa Grennan, Winnebago County Treasurer the following:

- a. Collateralization Report – as of December 31, 2024
- b. Investment Report - as of January 1, 2025
- c. Winnebago County Treasurer Bank Balances –December, 2024

ADJOURNMENT

19. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member M. Thompson. Motion was approved by a voice vote. The meeting was adjourned at 6:17 p.m.

Respectfully submitted,



Lori Gummow

County Clerk

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CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by
8 different organization for 9 Raffles.

All applying organizations have complied with the requirements of the Winnebago
 County Raffle Ordinance. All fees have been collected, bonds received and all
 individuals involved with the raffles have received the necessary Sheriff's
 Department clearance.

The Following Have Requested a Class A, General License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
31255	1	CIRCLE OF CHANGE	3/9/25-3/9/25	\$2,500.00
31257	1	NIKOLAS RITSCHEL FOUNDATION	3/15/25-3/15/25	\$500.00
315258	1	WINNEBAGO PTO	3/1/25-3/15/25	\$2,600.00
31261	1	ROCKY MOUNTAIN ELK FOUNDATION	3/22/25-3/22/25	\$21,553.10
31262	1	WOMANSPACE INC.	3/8/25-3/8/25	\$500.00
31263	1	ROCKTON TOWNSHIP HISTORICAL	4/26/25-6/23/25	\$500.00

The Following Have Requested a Class B, MULTIPLE (2, 3 OR 4) LICENSE

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested a Class C, One Time Emergency License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested a Class D,E,& F Limited Annual License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
31256	1	ST. AMBROGIO SOCIETY	2/28/25-2/28/26	\$4,995.00
31259	1	ROSS PEARSON VFW POST 5149	3/16/25-3/16/26	\$4,999.00
31260	1	ST. AMBROGIO SOCIETY	3/1/25-3/1/26	\$4,995.00

This concludes my report,

Deputy Clerk KRYSTAL SOTO

LORI GUMMOW
Winnebago County Clerk

Date 27-Feb-25

County Board Meeting: 2/27/25

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:

Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

<u>FUND NAME</u>	<u>RECOMMENDED FOR PAYMENT</u>
001 GENERAL FUND	\$ 674,046
101 PUBLIC SAFETY TAX	\$ 409,112
103 DOCUMENT STORAGE FUND	\$ 55,229
105 VITAL RECORDS FEE FUND	\$ 1,080
106 RECORDERS DOCUMENT FEE FUND	\$ 8,552
107 COURT AUTOMATION FUND	\$ 288,360
111 CHILDREN'S WAITING ROOM FUND	\$ 8,606
114 911 OPERATIONS FUND	\$ 57,496
115 PROBATION SERVICE FUND	\$ 19,255
116 HOST FEE FUND	\$ 237,220
120 DEFERRED PROSECUTION PROGRAM	\$ 8,363
126 LAW LIBRARY	\$ 1,577
131 DETENTION HOME	\$ 66,183
155 MEMORIAL HALL	\$ 16,768
156 CIRCUIT CLERK ELECTRONIC CITATION	\$ 13,146
157 CIRCUIT CLERK OPERATION AND ADMIN FUND	\$ 32,810
158 CHILD ADVOCACY PROJECT	\$ 1,986
161 COUNTY HIGHWAY	\$ 29,846
164 MOTOR FUEL TAX FUND	\$ 113,933
181 VETERANS ASSISTANCE FUND	\$ 28,672
185 HEALTH INSURANCE	\$ 640
194 TORT JUDGMENT & LIABILITY	\$ 9,612
301 HEALTH GRANTS	\$ 125,978
302 SHERIFF'S DEPT GRANTS	\$ 11,842
304 PROBATION GRANTS	\$ 85,365
309 CIRCUIT COURT GRANT FUND	\$ 191,240
401 RIVER BLUFF NURSING HOME	\$ 281,043
410 ANIMAL SERVICES	\$ 36,555
420 555 N COURT OPERATIONS FUND	\$ 14,853
430 WATER FUND	\$ 60
501 INTERNAL SERVICES	\$ 81,431
743 CAPITAL PROJECTS FUND	\$ 580,122
TOTAL THIS REPORT	<u>\$ 3,490,981</u>

The adoption of this report is hereby recommended:



William Crowley, County Auditor

ADOPTED: This 27th day of February 2025 at the City of Rockford, Winnebago County, Illinois.

Joseph Chiarelli, Chairman of the
Winnebago County Board of
Rockford, Illinois

ATTEST:

Lori Gummow, Clerk of the Winnebago
County Board of Rockford, Illinois

Appointments



Executive Summary

Date: February 27, 2025

From: County Board Chairman Joseph V. Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, “The Chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.”

Recommendation: County Board Chairman Joseph Chiarelli recommends the following person(s) to serve as County appointee.

Glenn Trommels (New Appointment) of Roscoe, Illinois, to serve the remainder of a 3-year term (Al Bach) expiring May 2027

Barton Munger (Reappointment) of Machesney Park, Illinois to serve a 3-year appointment expiring May 2028 on the Harlem-Roscoe Fire Protection District Board.

Harlem-Roscoe Fire Protection District	
<i>Location:</i>	10544 Main Street, Roscoe, IL 61073 Patrick Trollop, Fire Chief 815-623-7867
<i>Service Description:</i>	Provide fire emergency, medical, and other life safety services to residents of Roscoe, Machesney Park and unincorporated area.
<i>Board Composition:</i>	Three (3) trustees appointed by the Winnebago County Board Chairman with the advice and consent of the County Board. Must reside in District.
<i>Bond:</i>	\$2,000
<i>Attorney:</i>	Don Larson
<i>Compensation:</i>	Not to exceed \$1,500 per year, plus 50% if ambulance service.
<i>Meetings:</i>	4 th Monday of the month, 4 pm
<i>Origin of Entity:</i>	Fire Protection District Act (70 ILCS 705/1)
<i>Property Tax/Funding:</i>	District levies on annual property tax, changes for services and replacement tax
<i>Consolidation/Dissolution Plans:</i>	<i>If applicable</i>

Glenn Trommels

9153 Forest Ridge Dr. ▪ Roscoe, IL 61073 ▪ m: (815) 315-2765 ▪ email: gtrommels@gmail.com

January 14, 2025

Mr. Bart Munger
President, Board of Trustees
Harlem-Roscoe Fire Protection District
10544 Main Street
Roscoe, IL 61073

Dear Mr. Munger,

I am respectfully submitting my resume for your review for the upcoming Board of Trustees vacancy. With an extensive history as an Information Technology (IT) Executive with the City of Rockford and Board member on several Boards, I believe my professional experience can be of value to the Harlem-Roscoe Fire Protection District.

In my role at the City of Rockford, I provided technical leadership, project management, and support in a 24x7 operating environment. I was responsible for IT leadership and operational support for all City departments including Fire, Police, and 911 Centers in Winnebago County.

I held membership on several regional boards, serving as Board Member, Vice-Chairman, and Chairman. I retired as Chairman of the Board of iFiber Resource Group. iFiber Resource Group (recently acquired by Stratus Networks) was a non-profit organization established to manage a \$69 million regional fiber broadband project as part of the National Telecommunications and Information Agency's Broadband Technology Opportunity Program.

I served on the WinGIS Policy Board, whose mission is to support the Geographic Information System (GIS) needs of a number of local municipalities, in addition to 911 centers. I also served as Acting Director for WinGIS for approximately twelve months. Because of my involvement with WinGIS, I have a keen understanding how important GIS is to public safety organizations.

Finally, as Project Manager for a county-wide police records management system implementation and 911 Computer Aided Dispatch system upgrade, in addition to supporting Rockford Fire and Police, I developed a deep understanding of Public Safety operations.

I can bring a wealth of technical, financial, project management, and leadership experience to the Board of Trustees at Harlem-Roscoe Fire Protection District. I look forward to meeting with you to discuss how my skills and background can be of benefit to your goals and mission.

Sincerely,

Glenn Trommels

Glenn Trommels

9153 Forest Ridge Dr. ▪ Roscoe, IL 61073 ▪ m: (815) 315-2765 ▪ email: gtrommels@gmail.com

PROFESSIONAL SUMMARY

Retired Information Technology Executive with experience in implementing and maintaining a wide range of technology infrastructure including: wired and wireless networks, enterprise business systems, line-of-business applications, VoIP systems, security systems, GIS, servers, desktops, and laptops. Proven strength in project management, multi-jurisdiction project management, and leadership. Adept at building business and customer relationships. Extensive experience as Board Member and as Chairman on several Boards of Directors.

PROFESSIONAL EXPERIENCE

City of Rockford, Rockford, IL
Information Technology Director

Jan. 2002 – Jan. 2021

- Responsible for directing and managing all aspects of the Information Technology Department to support an organization which operated in a non-stop, 24x7 environment.
- Provided technical leadership for all City of Rockford Departments, including Fire, Police, Public Works, Water Department, Planning & Zoning, Finance, Legal, and Human Resources.
- Managed a staff of fourteen professionals. Responsible for all hiring decisions and professional staff development.
- Implemented, supported, and maintained all wired and wireless networks, enterprise business systems, line-of-business applications, database servers, email servers, VoIP systems, security systems, GIS, server hardware, desktops, and laptops.
- Responsible for a \$5.3 million annual operating budget. Responsible for all IT capital budget planning.
- Chief Project Manager for implementing a county-wide police records management system and upgrading the Computer Aided Dispatch (CAD) system at both 911 centers in Winnebago County. Responsible for managing all aspects of the \$4.6 M project, including initialization, project scope, planning, scheduling, cost, quality, and budgeting. This project represented the first time in Winnebago County's history that all law enforcement agencies shared a common, integrated CAD and Police Records management system.
- Implemented Geographic Information System (GIS) standards, common GIS data sets and processes, providing common data sets and frameworks for all City departments.
- Acting WinGIS Director for approximately twelve months. Responsible for budgeting, project prioritization, and personnel oversight. WinGIS is a regional municipal consortium charged with the purpose of coordinating, creating, staffing, funding, and maintaining a comprehensive Geographic Information System.

BOARD MEMBERSHIPS

iFiber Resource Group, DeKalb, IL
Chairman, Board of Directors
Vice-Chairman, Board of Directors

Jun. 2016 – Jan. 2021
Jan. 2011 – May 2016

Responsible for setting policy, budget, and strategy to build and maintain a \$69 million, nine-county fiber optic network. Construction of the network was primarily funded through federal and state grants.

<http://www.ifiber.org>

WinGIS, Rockford, IL
Policy Board Vice-Chairman
Policy Board Chairman
Policy Board Member

Jun. 2019 – Jan. 2021
Nov. 2016 – Jun. 2019
Sep. 2009 – Oct. 2016

Responsible for policy and budget oversight of the Winnebago County GIS consortium.

<http://wingis.org>

Illinois Century Network Advanced Engineering Task Force, Springfield, IL
Advisory Council Member

Oct. 2006 – Jan. 2021

Provided advice and recommendations to Illinois Century Network staff and Policy Committee.

<http://www.illinois.net/aet>

CERTIFICATIONS

Project Management Professional Certification
Project Management Institute

2017

Certified Government Chief Information Officer
University of North Carolina, Chapel Hill, NC

2015

EDUCATION

Northern Illinois University, DeKalb, IL
Master of Science, Technology

1988

Northern Illinois University, DeKalb, IL
Bachelor of Science, General Technology

1983

College of DuPage, Glen Ellyn, IL
Associates of Science, General Studies

1981

PUBLICATIONS

Contributor "Repairing the Broken Information Technology Department"
Case Studies on Digital Government
Edited by Professor Bruce Rocheleau, Northern Illinois University
Published February, 2007, IGI Global
doi:10.4018/978-1-59904-177-3

March 25, 2022

My name is Bart Munger. I am currently finishing a 3-year term as a Trustee for the Harlem Roscoe fire district. I am writing this letter to you for consideration of re-appointment for trustee of the Harlem Roscoe Fire District. I have served as trustee for Harlem Roscoe Fire for a little over 20 years. During this time the fire district has seen tremendous growth in both residential and business occupants. Also, during this time our fire department has seen call volume increase as well. As a trustee, I enjoy being part of this growth, and the challenges this brings. I am always supportive of our fire/rescue members, as well as maintaining buildings and equipment, and meeting our fiscal responsibilities doing this.

Here is a little background about me:

I am a lifelong resident of the Harlem Roscoe fire district. I graduated from Harlem High School, and attended Rock Valley college. I retired 5 years ago from Woodward, where I enjoyed a 35-year career with the company. Being a trustee for the past 20+ years has been challenging, but also gives me a real sense of being a part of the community that I live in and the communities that the district serves. I enjoy keeping up with all the changes that the fire service sees, by keeping up with the new laws, statutes and regulations that change annually. Trustees must go thru several hours of continuing education annually, to make sure we keep up with all of these changes. I have done continuing education every year, and will do this as long as I am a trustee.

Thanks for your consideration,

Bart Munger



Executive Summary

Date: February 27, 2025

From: County Board Chairman Joseph V. Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, “The Chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.”

Recommendation: County Board Chairman Joseph Chiarelli recommends the following person(s) to serve as County appointee.

.....

Don Shovelin (New Appointment) of Roscoe, Illinois, to serve a 5-year term (James Hall) expiring May 2030 on the North Park Public Water District Board

North Park Public Water District	
<i>Location:</i>	1350 Turret Drive, Machesney Park, IL
<i>Service Description:</i>	Provide water to a population of 33,000 and serves over 12,000 households and businesses in the Machesney Park, Roscoe, and Loves Park area
<i>Board Composition:</i>	Seven members that must reside in the District are appointed by the Winnebago County Board Chairman with the advice and consent of the County Board
<i>Compensation:</i>	\$1200 per year
<i>Bond:</i>	\$3,000
<i>Attorney:</i>	Robert Fredrickson, Reno & Zahm LLP
<i>Meetings:</i>	4 th Wednesday of the month
<i>Origin of Entity:</i>	Public Corporation chartered on May 9, 1955 organized under 70 ILCS 3705/ Public Water District Act.
<i>Property Tax/Funding:</i>	Revenue from charges for service for water
<i>Consolidation/ Dissolution Plans:</i>	<i>If applicable</i>

February 18, 2025

Mr. Joseph Chiarelli, Chairman
Winnebago County Board
404 Elm Street Room 504
Rockford, IL 61101

Re: North Park Water District Board of Trustees

Dear Chairman Chiarelli,

I have recently become aware of an opening on the Board of Trustees at North Park Water District, and after having discussions with representatives of the District, I am very interested in the opportunity to contribute to the team. I would therefore like to respectfully request your consideration for my appointment to the Board of Trustees.

I recently retired from my position as the Fire Chief for the Harlem Roscoe Fire Protection District, where I served the public for over 15 years. Throughout my tenure, I had the privilege of working closely with the staff of North Park Water on various occasions. I have consistently found them to be highly professional, dedicated to their mission, and focused on continuous improvement. Given these positive interactions, I believe my experience and perspective would be valuable to the organization.

I am fully aware of the responsibilities of this position and am confident that I possess the qualifications and the time necessary to contribute effectively. Should I be appointed, I remain committed to serving the Machesney Park and Roscoe communities in a manner that aligns with the District's goals.

I look forward to the opportunity to take the oath of office and to supporting North Park Water District's mission of delivering high-quality service.

Thank you for considering my request. I am hopeful for the opportunity to serve and collaborate with such a distinguished team.

Sincerely,



Donald Shoevlin (Feb 18, 2025 16:08 CST)

Don Shoevlin



**NORTH PARK
WATER**

(815) 633-5461

nppwd@northparkwater.org

1350 Turret Drive, Machesney Park, IL 61115



January 21, 2025

Mr. Joseph V. Chiarelli, Chairman
Attn: Karen Elyea
Winnebago County Board
404 Elm Street Room 533
Rockford, IL 61101

Dear Chairman Chiarelli:

After 35 years on our Board, Chairman James Hall has indicated that he will be completing his final term in May 2025. Chairman Hall has been an invaluable member of the Board, serving with unwavering dedication, insight, and commitment through times of growth, challenge, and transformation. Over the decades, he has helped guide us through critical budget decisions, strategic planning initiatives, and numerous organizational milestones. His counsel has been instrumental in shaping the forward momentum of our work, ensuring both stability and innovation.

As we acknowledge the profound void left by Chairman Hall's retirement, it is crucial that we consider not only his immense contribution but also the need to maintain the strength and diversity of our leadership. The responsibility before us to identify a successor who will bring fresh perspectives while building upon the solid foundation already in place.

The North Park Public Water District has identified Mr. Don Shoevlin as an exceptional candidate for the vacancy and Mr. Shoevlin has expressed interest in joining the North Park Public Water District Board. Mr. Shoevlin has been a very active member of the community for over 25 years and previously worked as the Chief of Harlem-Roscoe Fire District. He not only possesses the necessary skills and experience but also has the vision and dedication to serve our organization's evolving needs. He will play a pivotal role in helping to navigate the challenges and opportunities ahead, ensuring the continued success of our mission and goals.

Thank you for your consideration on this matter.

Sincerely,

Deborah Nelson, Vice-Chairman
North Park Public Water District, Board of Trustees

Cc:
Robert A. Fredrickson, Esq. – District Attorney
Kelly Saunders, Chief Executive Officer



Executive Summary

Date: February 27, 2025

From: County Board Chairman Joseph V. Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, “The Chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.”

Recommendation: County Board Chairman Joseph Chiarelli recommends the following person(s) to serve as County appointee.

Keith McDonald (New Appointment) of Roscoe, Illinois, to serve on the Veterans Assistance Commission Board

Veterans Assistance Commission (VAC)	
<i>Location:</i>	555 N Court Street, Rockford, IL
<i>Service Description:</i>	The Veterans Assistance Commission of Winnebago County assists honorably discharged veterans, their families and their surviving spouses, residing in Winnebago County, with financial assistance, veterans’ affairs services and referrals.
<i>Board Composition:</i>	Seven members that must reside in the District are appointed by the Winnebago County Board Chairman with the advice and consent of the County Board
<i>Compensation:</i>	None
<i>Bond:</i>	
<i>Attorney:</i>	
<i>Meetings:</i>	2 nd Wednesday of the month at 5:30 pm
<i>Origin of Entity:</i>	Military Veterans Assistance Act https://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1480
<i>Property Tax/Funding:</i>	Property tax levy
<i>Consolidation/Dissolution Plans:</i>	<i>If applicable</i>

Reports of Standing Committees

FINANCE COMMITTEE



Resolution Executive Summary

Committee Date: Thursday, February 6, 2025 ; February 20, 2025

Committee: Finance

Prepared By: Chris Dornbush

Document Title: Resolution Authorizing The Winnebago County Board Chairman To Execute A Contract For Transportation Services By And Between The County Of Winnebago, Illinois And Reagan Mass Transit District

County Code:

Board Meeting Date: Thursday, February 27, 2025

Budget Information:

Was item budgeted? No	Appropriation Amount: \$
If not, explain funding source: Grant funded	
ORG - OBJ - Project Code:	Budget Impact: None - Budgeted

Background Information:

Winnebago County can participate in a Rural Winnebago County Public Transportation (RWCPT) Program to offer public transportation to citizens in the rural parts of Winnebago County. The Illinois Department of Transportation (IDOT) is involved with the program and assist with the financing of it through a grant that the County has been approved for. The grant would be inclusive of obtaining proper ADA compliant vehicles for public transportation. The County is seeking to partner with Reagan Mass Transit District (Reagan MTD) to be the operator of the program for the County, who would also carry the insurance. Residents would simply need to call and request a ride to Reagan MTD to facilitate the service.

Recommendation:

Winnebago County Administration supports offering public transportation services to the County citizens. The intent of offering this service is to make resources (appointments, shopping, etc.) more accessible to citizens that reside in rural parts of the County.

Contract/Agreement:

Yes, attached.

Legal Review:

Yes

Follow-Up:

Staff can follow-up with the Reagan Mass Transit District as requested by Committee or County Board.

County Board Office

404 Elm Street, Rm 533, Rockford, IL 61101 | wincoil.gov
Phone: (815) 319- 4225 | E-mail: boardoffice@admin.wincoil.gov

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: FINANCE COMMITTEE

2025 CR _____

**RESOLUTION AUTHORIZING THE WINNEBAGO COUNTY BOARD CHAIRMAN
TO EXECUTE A CONTRACT FOR TRANSPORTATION SERVICES BY AND
BETWEEN THE COUNTY OF WINNEBAGO, ILLINOIS AND REAGAN MASS
TRANSIT DISTRICT**

WHEREAS, the County of Winnebago, Illinois (hereinafter, “County”) has an interest in providing transportation services for rural Winnebago County residents to enhance their access for resources within the County; and

WHEREAS, by the County providing a program, “Rural Winnebago County Public Transportation” (hereinafter, “RWCPT”) for rural transportation connectivity, it will have a direct effect upon the health, general welfare of residents and the regional economy; and

WHEREAS, the Illinois Department of Transportation (hereinafter, “IDOT”) offers grant program funding for rural transportation; inclusive of vehicles, and the County has been approved by IDOT as a recipient of these funds; and

WHEREAS, Reagan Mass Transit District (hereinafter, “Reagan MTD”) are insured, experienced, and continue to operate this program in Dixon, Illinois for Ogle and Lee Counties, and Reagan MTD is seeking to partner with Winnebago County to be the operator of the program, RWCPT; and

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that Joseph Chiarelli, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, Illinois sign the necessary documents to enter into a contract with Reagan Mass Transit District to operate the Rural Winnebago County Public Transportation Program for Winnebago County, Illinois, attached hereto as **Exhibit A**.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver a certified copy of this Resolution to the Winnebago County Chief Operating Officer, County Chief Financial Officer, County Chief Strategic Officer, County Administrator, the County Auditor, and the County Finance Director.

Respectfully submitted,
Finance Committee

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN SWEENEY

JOHN SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2025.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Contract for Transportation Services

This Contract for Transportation Services (Contract) is entered into this ___ day of _____, 2025, by and between **Reagan MTD (Reagan MTD)** and the **County of Winnebago, Illinois (County)** Administrator of the 5311 Grant for Rural Winnebago County Public Transportation services. Reagan MTD and County are collectively referred to herein as “Parties” or individually as a “Party”.

WHEREAS, Reagan MTD whose fiscal year is from July 1st through June 30th, has an interest in the provision of transportation services to the general public in rural Winnebago County, Illinois; and

WHEREAS, the County Board of Winnebago County, Illinois has approved and designated Reagan MTD as the rural transit system Administrator for Rural Winnebago County Public Transportation (RWCPT) program; and

WHEREAS, the Rural Winnebago County Public Transportation (RWCPT) is the name of the program specifically for Winnebago County, Illinois; and

WHEREAS, the Illinois Department of Transportation (IDOT) has agreed to allow current Executive Director of Reagan MTD (Greg Gates) to be the Program Compliance and Oversight Monitor (PCOM) for the County and who has six (6) years of PCOM experience; and

NOW, THEREFORE, IT IS MUTUALLY AGREED by the County and Reagan MTD as follows:

A. PURPOSE

1. The purpose of this contract is to arrange for public transit services under the support of the designated public transit system.
 - a. Funding for the RWCPT is received by the County from the Formula Grants for Rural Areas program through the Illinois Department of Transportation (IDOT), with the County serving as the grantee for the funding. RWCPT is a contracted service of the County.
 - b. IDOT is the pass-through-entity of funding from the U.S. Department of Transportation, CFDA #20.509. Funding for RWCPT is provided to the County via the following funding sources:
 - i. Federal Transit Administration (FTA) 5311 Program (\$207,864); and
 - ii. IDOT Downstate Operating Assistance Program (DOAP) (\$798,728).
 - c. IDOT reimburses the County based on actual services provided; it is expressly acknowledged hereunder that all payments to **Reagan MTD** are contingent upon funding being released to the County by IDOT. If payment from IDOT is delayed for purposes beyond the control of the County, payment will be distributed to **Reagan MTD** as soon as reasonably practicable, but in any event no later than thirty (30) days

after the time funds are made available by IDOT.

- d. As a recipient of State and Federal funds, **Reagan MTD** agrees to abide by the most current applicable Certifications and Assurances of the U.S. Department of Transportation. **Reagan MTD** agrees to provide the County with an authorized (signed original) of the most current applicable Certifications and Assurances within thirty (30) days of execution of this contract.
- e. The County has agreed to hire as PCOM for the RWCPT, the current Reagan MTD Executive Director. This hire is with concurrence by IDOT, and completion of a state sponsored PCOM training. The PCOM has sole responsibility for:
 - i. Monitoring the compliance practices of its operator;
 - ii. Monitoring compliance with applicable Federal and State requirements;
 - iii. Reviewing operator audit reports;
 - iv. Conducting periodic on-site inspections of **Reagan MTD's** operations and services, including programmatic, financial, and vehicle as it relates to public transportation provided pursuant to this contract; and
 - v. All oversight obligations on both parties in all FTA and IDOT contract agreements regarding 5311 and Downstate Operating Assistance Program.

2. Contractual Scope: Time Period being for Reagan MTD Fiscal Year 2025 (July 1, 2024 – June 30, 2026) the following scope outlines Reagan MTD's role in the RWCPT:

- Vehicles used in system: Three (3) 5311 Vehicles owned by the County.
 - Covered and insured by Reagan MTD
 - Proof of insurance coverage will be shared annually with the County
- Operational Role: Employment of all necessary Transit Drivers and Dispatch, as well as use of other vehicles owned directly by Reagan MTD as necessary to provide the services hereunder.
- Regular attendance at Human Services Transportation Program, Region 1 meetings, as well as statewide industry conferences (Rural Transit Assistance Conference, "RTAC", Illinois Public Transportation Association, "IPTA")
- Will report in-person to the appropriate Winnebago County Board Committee from time to time, but no less than once a year regarding operations and status of the program.

B. TIME FRAME

1. The contract period for this agreement shall begin on July 1, 2025, and continue through June 30, 2026. Any extension or renewal of this contract shall be in writing and mutually agreed upon by both parties.

C. DESCRIPTION OF SERVICES

1. All transit services will be provided in vehicles open to the public without discrimination and no denial of service will occur without approval by the County and/or its designee.
2. Service shall be daily weekday demand-response transportation within rural Winnebago County, Illinois. Special request designations may occur if they are

- considered an eligible transportation expense per IDOT and FTA requirements along with prior approval from the County and/or its designee.
3. Additional passenger transportation services may be provided on an incidental basis with mutual written approval of the County and/or its designee.
 4. Except on holidays, transit services shall be provided Monday through Friday between the hours of 6:00 AM – 6:00 PM within Winnebago County. Deviations from the days and hours of service or designated service area must be approved in writing by the County and/or their designee.
 5. The following RWCP recognized holidays:
 - Fourth of July (July 4, 2025)
 - Labor Day (September 1, 2025)
 - Thanksgiving Day (November 27, 2025)
 - Friday After Thanksgiving (November 28, 2025)
 - Christmas Eve (December 24, 2025)
 - Christmas Day (December 25, 2025)
 - New Year's Eve (December 31, 2025)
 - New Year's Day (January 1, 2026)
 - Good Friday (April 17, 2026)
 - Memorial Day (May 25, 2026)
 - Juneteenth (June 19, 2026)
 6. Vehicles utilized in public transit service, regardless of procurement funding source (i.e.: FTA 5311, etc.) and including all uses of vehicles provided by the County, shall be insured with the following coverage:
 - Commercial Auto Liability – combined single limit of \$1,000,000.
 - Uninsured and Underinsured motorist - \$1,000,000
 - The County must be added as an additional Insured Party to the Providers Policy.
 - Proof of this coverage (certificate) shall be provided to the County by July 1, 2025 or within thirty (30) days of the start of the contract.

D. VEHICLE RESPONSIBILITIES

1. Vehicles supplied by the County shall be subject to rotation with other vehicles in the transit fleet based on service need.
2. Maintaining vehicles (5311) supplied for provision of service under this contract shall be the responsibility of **Reagan MTD** including the purchase of parts for repairs. The County and **Reagan MTD** agree that vehicles are to be kept in safe and presentable condition and meet all manufacture and IDOT regulations for preventative maintenance.
3. It is the responsibility of **Reagan MTD** to maintain mileage records of all County owned vehicles to ensure preventive maintenance inspections are scheduled on a timely basis as required pursuant to this contract.
4. Vehicles used for provision of transit services under this contract shall be insured by **Reagan MTD** to the levels described in C6. A certificate of insurance documenting this coverage and acknowledging the County as an insured entity in the policy is required and will be provided to the County by July 1, 2025 or within thirty (30) days of the start of the contract. In addition, the County requests it is named on the agency umbrella policy, if procured. The insurance coverage must be primary and not non-contributory. Such insurance shall not be cancelled without at least thirty (30) days written notice to the County.

E. OPERATIONS RESPONSIBILITIES

1. Drivers and Dispatchers for all transit services provided under this contract shall be employed by **Reagan MTD**. Drivers of vehicles with a capacity of sixteen (16) or more passengers shall be required to have and maintain a State of Illinois Commercial Driver's License (CDL) with appropriate endorsements (i.e.: passenger, air brakes, etc.) including a DOT Medical Card, as required.
2. Dispatch and administration of **Reagan MTD** agree to utilize TripMaster (product of Foxstar/CTS) for the purpose of scheduling rides, developing routes, and compiling monthly data reports.
3. **Reagan MTD** shall establish a drug and alcohol testing program conforming to 49 CFR Part 655 per the FTA. **Reagan MTD** shall require any transit service Operators to also have a testing program conforming to such requirements. No person may perform any safety sensitive functions without first being subject to testing under this program. A copy of **Reagan MTD's** drug and alcohol testing policy shall be provided to the County within thirty (30) days of the start of this contract. If changes are made to the policy at any time during the term of this contract, a copy of the revised document will be promptly provided to the County. Notwithstanding the foregoing, the County reserves the right, to require **Reagan MTD** to utilize the County's Drug and Alcohol policy to ensure consistent compliance with IDOT and FTA standards.
4. **Reagan MTD** shall conform to training requirements set forth by the County from time to time and be responsible for performing all training requirements along with maintaining physical copies of documentation associated with training and retraining efforts. The County reserves the right to hold specialized training in which all Drivers must attend upon administrative request.
 - i. Regular trainings required of Dispatch, Drivers and Administrative staff include:
 1. Reasonable Suspicion, Drug and Alcohol / Midwest Truckers
 2. Defensive Driving / RTAC
 3. Emergency Procedures / RTAC
 4. Passenger Assistance /RTAC
 5. Winter Driving / FTA
5. Employee training documentation may be inspected by the County for compliance at any time upon reasonable request.
6. All vehicle operations will be aligned with IDOT regulations.

F. OTHER PROVIDER RESPONSIBILITIES

1. **Reagan MTD** shall serve as an independent contractor.
2. **Reagan MTD** shall maintain accounting and records for all services rendered and ensure all persons responsible for project funds, including passenger revenues, are bonded to levels appropriate for the amounts of funds handled. A copy of the bond insurance of **Reagan MTD** will be provided to the County within thirty (30) days of the start of this contract.
3. **Reagan MTD** shall provide the County with monthly expenses in addition to the comprehensive quarterly reports of services rendered during the appropriate time frame. These reports shall be provided to the County by the 10th business day of the end of the previous month or quarter, respectively, and include the following information:
 - i. Total Number of Rides Separated by:

- Passengers
 - Escorts
- ii. Total Number of Miles Operated Separated by:
 - Revenue
 - Non-Revenue
 - iii. Total Number of Hours Operated Separated by:
 - Revenue
 - Non-Revenue
 - iv. Total Number of Trip Denials Separated by Purpose, if any
 - v. Total Number of Complaints Received, if any
 - vi. Total Number of Accidents, if any
 - Preventable
 - Non-Preventable
 - vii. Revenues Received from Passengers and all other Sources relevant to Public Transportation.
 - viii. Local Match paid to the County.
4. An annual report of services rendered during the entire fiscal year will be provided by **Reagan MTD** to the County by the 10th business day of the end of FY-2026. Should additional time be required to complete the collection of this report information **Reagan MTD** will communicate with the County and/or its designee and request additional time.
 5. **Reagan MTD** shall provide a copy of its most recent fiscal year audit to the County within thirty (30) days of the start of this contract. Should **Reagan MTD** be unable to provide a fiscal year audit by the designated date, an extension approval from the County (and/or its designee) must be obtained.
 6. **Reagan MTD** shall permit inspection of its vehicles, services, books, and records to the County, IDOT, or the FTA upon the request.
 7. **Reagan MTD** agrees to save harmless and indemnify the County, and its officials, both elected and appointed, and employees, from any all losses, expenses, damages (including loss of use), suits, demands and claims, and shall defend any suit or action, whether at law or in equity, brought against it and/or the County based on any such alleged injury (including death), or damages and shall pay all damages, judgments, costs and expenses, including attorney's fees, in connection with said demands and claims resulting therefrom.
 8. **Reagan MTD** shall promptly notify the County and/or its designee in the event of any unavoidable interruption or delay in service.
 9. **Reagan MTD** shall notify the County and/or its designee of any incidents relating to passengers serviced under this contract. As necessary and as permitted by law, the County will share information regarding passengers with **Reagan MTD**.
 10. **Reagan MTD** shall comply with all applicable state and federal laws, including, but not limited to, FTA charter rule, equal employment opportunity laws, nondiscrimination laws, traffic laws, motor vehicles equipment laws, confidentiality laws and Freedom of Information Act (FOIA) laws.
 11. **Reagan MTD** shall comply with all Federal clauses stated in the master agreement with the County and IDOT.

G. WINNEBAGO COUNTY/RWCPT RESPONSIBILITIES

1. As the grantee with IDOT, the County, in collaboration with **Reagan MTD**, shall seek operational subsidies, as needed, for public transit services under the terms

identified in this contract.

2. The PCOM, on behalf of the County shall prepare and submit all required State and Federal reports in the appropriate time and fashion based on information supplied by **Reagan MTD**, other contractors, and its own records.
3. **Reagan MTD** will perform the routing and scheduling of transit services in compliance with State and Federal guidelines to sufficiently meet the needs of the Winnebago County service area.

H. COMPENSATION

1. Fully allocated operating costs for services under this contract will be total reimbursement of eligible expenditures based upon partial operational expenses reimbursed by 5311 funding and the remaining expenses reimbursed by Downstate Operating Assistance Program (DOAP), less project income (revenue), if any.
2. After the 5311-contractual amount for the County has been exhausted, additional expenses will be paid out of DOAP with additional gaps in funding covered by local match, when and if needed. In the event all grant money is expended, the RWCPT system will use local match funding to cover remaining expenses.
3. All passenger revenue shall be applied to the costs of transportation services prior to application of federal transit funding and be considered to have expanded the level of services compared to what would be available without such resources.

I. REPORTING

1. In addition to the reporting requirements identified in *F3*, at the end of each month, **Reagan MTD** shall furnish the County with the following information on the identified requisition forms. Similarly, at the completion of a fiscal quarter, **Reagan MTD** shall furnish the following information using the IDOT Quarterly Requisition forms concerning public transportation services provided during the most recently completed quarter. This information shall be submitted to the County by the 10th business day of the month following the close of the quarter.

The information requested is:

- Expenses
- Revenues
- Total number of rides
- Total number of public service miles
- Total number of service hours

*This information is required by IDOT and the County for compliance with requisition filing and reporting and proper reimbursement for services.

2. The following items shall be reported to the County on an on-going basis:
 - Accidents involving a vehicle used in the RWCPT system. **Reagan MTD** shall notify the County and/or its designee of any preventable and/or non-preventable accident that occurs at any time regardless of vehicle ownership. Additionally, **Reagan MTD** will contact the identified Drug and Alcohol Consortium (Midwest Truckers Association) to determine if a drug and alcohol test will need to be performed. Should a test be required, it will need to be conducted within two (2) hours of the accident occurring.
 - A copy of all documentation associated with the accident shall be provided to the County. This should include a detailed accident report, police report, post-accident drug testing decision form, and any photo or video

media associated with the event.

- Incidents involving passengers carried under this contract.
- Cancellations or significant delays in services provided under this contract.
- When, and as warranted, the County and/or its designee will provide notification to **Reagan MTD** information on incidents impacting the system.

J. ENTIRE AGREEMENT

1. This contract contains the entire agreement between **Reagan MTD** and the County. There are no other agreements or understandings, written or verbal, which shall take precedence over the items contained herein unless made a part of this contract by amendment procedure.

K. AMENDMENTS

1. Any changes to this contract must be in writing and mutually agreed upon by **Reagan MTD** and the County. Changes may also require concurrence of the IDOT, Division of Public and Intermodal.

L. TERMINATION

1. Either party, may terminate this contract by providing written notice to the other party at least sixty (60) days prior to the intended termination date. Upon termination, Reagan MTD shall be entitled to payment for all services properly rendered through the effective date of termination. The parties shall cooperate in good faith to ensure an orderly transition of services.

M. SAVING CLAUSE

1. Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect. Any and all legal issues shall be addressed in the 17th Judicial Circuit Court.

N. FARES SCHEDULE

1. **Reagan MTD** and the County agrees to utilize the proposed fare schedule for the purpose of charging passengers/customers who utilize the services provided under this agreement. Should this fare schedule need to be changed in the future, both parties agree to follow established protocols of IDOT and FTA in making proposed changes to fares.

ADOPTED BY THE PARTIES AS WITNESSED AND DATED BELOW, SUBJECT TO THE CONCURRENCE OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION. (If concurrence from another funding agency is also needed, that information may be added.)

EXECUTED ____ DAY OF _____, 2025.

Greg Gates
Executive Director
Reagan Mass Transit District

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

ATTEST:

Lori Gummow
Clerk of the County of Board
of the County of Winnebago, Illinois



Resolution Executive Summary

Committee Date: Thursday, February 6, 2025 ; February 20, 2025

Committee: Finance

Prepared By: Chris Dornbush

Document Title: Resolution Authorizing The Winnebago County Board Chairman To Execute A Memorandum Of Understanding For Rural Winnebago County Public Transportation (Program Compliance Oversight Monitor-PCOM) By And Between The County Of Winnebago, Illinois And Reagan Mass Transit District

County Code:

Board Meeting Date: Thursday, February 27, 2025

Budget Information:

Was item budgeted? No	Appropriation Amount: \$720 per month
If not, explain funding source: Grant funded	
ORG - OBJ - Project Code:	Budget Impact: None - Budgeted

Background Information:

Winnebago County is looking to participate in a Rural Winnebago County Public Transportation (RWCPT) Program to offer public transportation to citizens in the rural parts of Winnebago County. As part of the program, the state agency affiliated with it, Illinois Department of Transportation (IDOT) have certain requirements regarding specific reporting at designated periods of time. The individual who is responsible to report to IDOT for the program is referred to as the, "Program Compliance Oversight Monitor" (PCOM). The Executive Director for Reagan Mass Transit District, the partnering agency, is sought to be hired as an independent contractor for the County's PCOM position. This position is to be paid \$720 per month due to the workload, his experience and ability to comply with the requirements of the program.

Recommendation:

Winnebago County Administration supports offering public transportation services to the County citizens. By offering this service there is monthly reporting requirements and the Executive Director of Reagan MTD has the experience and ability to process it to IDOT as the PCOM on behalf of the County.

Contract/Agreement:

Yes, attached.

Legal Review:

Yes

Follow-Up:

Staff can follow-up with the PCOM as requested by Committee or County Board.

County Board Office

404 Elm Street, Rm 533, Rockford, IL 61101 | wincoil.gov
Phone: (815) 319- 4225 | E-mail: boardoffice@admin.wincoil.gov

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: FINANCE COMMITTEE

2025 CR _____

RESOLUTION AUTHORIZING THE WINNEBAGO COUNTY BOARD CHAIRMAN TO EXECUTE A MEMORANDUM OF UNDERSTANDING FOR RURAL WINNEBAGO COUNTY PUBLIC TRANSPORTATION (PROGRAM COMPLIANCE OVERSIGHT MONITOR-PCOM) BY AND BETWEEN THE COUNTY OF WINNEBAGO, ILLINOIS AND REAGAN MASS TRANSIT DISTRICT

WHEREAS, the County of Winnebago, Illinois (hereinafter, “County”) is seeking to provide transportation services for rural Winnebago County residents to enhance their access for resources within the County; and

WHEREAS, the County is partnering with Reagan Mass Transit District (hereinafter, “Reagan MTD”) to be the operator of the “Rural Winnebago County Public Transportation” (hereinafter, “RWCPT”) program; and

WHEREAS, the RWCPT is an Illinois Department of Transportation (hereinafter, “IDOT”) initiative for Illinois counties and by participating in the program certain requirements must be met; and

WHEREAS, the County and its designated Program Compliance Oversight Monitor (hereinafter, “PCOM”) will need to comply with reporting standards set forth in the program; and

WHEREAS, the current Reagan MTD Executive Director, Greg Gates, has the experience, knowledge, and ability to fill the role of the PCOM on behalf of the County as required by program; and

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County of Winnebago, Illinois hereby authorizes the Executive Director of Reagan Mass Transit District (hereinafter, “Reagan MTD”), to be the Program Compliance Oversight Monitor (hereinafter, “PCOM”) for the Rural Winnebago County Public Transportation (hereinafter, “RWCPT”) program, as attached hereto as **Exhibit A**, “Memorandum of Understanding for Rural Winnebago County Public Transportation PCOM” (Reagan Mass Transit District).

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver a certified copy of this Resolution to the Winnebago County Chief Operating Officer, County Chief Financial Officer, County Chief Strategic Officer, County Administrator, the County Auditor, and the County Finance Director.

Respectfully submitted,
Finance Committee

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN SWEENEY

JOHN SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2025.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**Memorandum of Understanding for
Rural Winnebago County Public Transportation PCOM**

This Memorandum of Understanding (MOU) is being made between Reagan Mass Transit District (“Reagan MTD”), and the County of Winnebago, Illinois (“Grantee”), for Rural Winnebago County Public Transportation (“RWCPT”). Reagan MTD and Grantee are collectively referred to herein as “Parties” or individually as a “Party”.

- I. The Parties agree that Reagan MTD’s current Executive Director, Greg Gates, shall serve as the Program Compliance Oversight Monitor (“PCOM”) for this contracted service to be provided to the Grantee.
- II. The Parties agree their relationship is that of an independent contractor for the position of PCOM. The defined period of time for this MOU will be for the period of July 1, 2024 – June 30, 2026.
- III. Reagan MTD, through the PCOM agrees to provide the following services for the Grantee as required by the Illinois Department of Transportation (“IDOT”), Office of Intermodal Project Implementation:
 - a. General Program Knowledge – The PCOM shall possess proficiency in area including but not limited to:
 - i. Relevant federal and state program’s purpose and funding; and
 - ii. State and federal public transportation capital and operating grant requirements.
 - b. Service Coordination and Management Plan – The PCOM shall develop and update, as needed, a Service Coordination and Management Plan (“SCMP”) that is approved in writing by the IDOT. In the SCMP, the PCOM shall provide the following:
 - i. A list of all the public and specialized transportation service providers, Human Service Transportation Plan Coordinators, and Stakeholders with the Grantees territorial boundaries;
 - ii. The methodology in which the Grantee shall ensure public transportation service planning, design, and operation, is open, transparent, and coordinated to the maximum extent possible;
 - iii. An explanation of the Grantee’s and its operator(s) public transportation complaint process and procedures; and
 - iv. Any additional information requested by the IDOT.
 - c. Monitoring – The PCOM shall monitor and analyze the following:
 - i. The level of performance of the public transportation service being provided by the Grantee and/or operator(s) within the Grantees territorial boundaries. The PCOM should monitor the following measures: hours of service, days of service, number of vehicles, revenue vehicle hours, revenue vehicle miles, system expenses and revenues, ridership, trip denials, revenue hours, miles per vehicle, and cost per trip/mile/hour.
 - ii. The utilization condition, and maintenance of Project Facilities, as needed.
 - iii. All service contracts associated with the project, including any service territorial boundaries. For the service contracts, the PCOM shall monitor revenues received and the number of trips provided. The PCOM shall ensure all service contract collected by the Grantee and/or its operators is properly accounted for, and reimbursements are reconciled with the Public Transportation Account (“PTA”) and the end of each fiscal year.

**Memorandum of Understanding for
Rural Winnebago County Public Transportation PCOM**

- d. Complaint Procedures – The PCOM shall document, investigate (if necessary), and resolve to the extent practicable all complaints regarding all public transportation provided by the Grantee and/or its operators.
- e. Program Reviews – The PCOM shall assist in any and all of the IDOT’s program reviews and audits of the Grantee and its operators and attend all meetings between Grantee and the IDOT, Office of Intermodal Project Implementation.
- f. Training – The PCOM shall, at minimum, attend any relevant local and regional public transportation coordination meeting such as Human Services Transportation Plan (“HSTP”) and any other additional training sessions identified by the IDOT.
- g. Public Transportation Account – On forms provided by the IDOT, the PCOM shall monitor the PTA by identifying tracking deposits and withdrawals, the interest earned, and the balance in the account.
- h. Reporting – The PCOM shall submit quarterly written reports to the Grantee and to the IDOT quarterly. The report shall contain the following information:
 - i. A summary of all public transportation service coordination meetings, initiates, and activities undertaken by the Grantee and its operators;
 - ii. A summary and analysis of the activities monitors pursuant to reporting with recommendations and time frames to correct any problems identified. For the service contracts in addition to the items being monitored, the PCOM shall also provide a list of all service contracts and the Grantee’s effort to obtain additional service contracts;
 - iii. A summary and analysis of Public Transportation complaints and if applicable, the satisfaction of any entity received service from the Grantee or its operators pursuant to a service contract, as well as recommendations and time frames to correct any problems;
 - iv. For the annual reporting to the IDOT, and accounting of all PTA transactions during the fiscal year and the amount of funds in the PTA to be carried over for future public transportation operating expenses; and
 - v. Any additional information requested by the IDOT.

IV. Termination

- a. At the end of the time period of this MOU, Reagan MTD can exit with no recourse for Grantee OR enter into a new MOU with Grantee.
- b. Grantee retains the right to terminate this MOU with Reagan MTD, provided a 30-day written notice is given.
- c. Reagan MTD retains the right to terminate this MOU with Grantee, provided a 30-day written notice is given.

V. Payment Terms

- a. Grantee agrees to pay Reagan MTD for the PCOM’s services provided in Section III, and any additional tasks required by the IDOT in the amount of seven hundred and twenty dollars (\$720.00) per month.
- a. Reagan MTD shall provide an invoice on a monthly basis to the Grantee and all payments shall be subject to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.

(The signatures of the parties appear on the following page).

**Memorandum of Understanding for
Rural Winnebago County Public Transportation PCOM**

Greg Gates
Executive Director of Reagan Mass Transit District (Reagan
MTD)

Date

Joseph V. Chiarelli,
Chairman of the County Board of the
of the County of Winnebago, Illinois

Date

ATTEST:

Lori Gummow
Clerk of the County of Board
of the County of Winnebago, Illinois

Date



Ordinance Executive Summary

Prepared By: Health Department Finance

Committee: Finance

Committee Date: February 20, 2025

Resolution Title: Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards

County Code: Winnebago County Annual Appropriation Ordinance

Board Meeting Date: February 27, 2025

Budget Information:

Was item budgeted? No	Appropriation Amount: \$0
If not, explain funding source: Department of Justice Grant	
ORG/OBJ/Project Code: 60300 State's Attorney Grants / various / 02121 EIP Grant	
FY2025 Budget Impact: \$186,422 for Year 1 of award	

Background Information: The County Health Department has been awarded six grant awards that are aligned with their community health priorities. These awards help the financial sustainability of the agency and require an increase of the expenditure budget to perform the deliverables under these programs. Expenditures are offset by related revenues.

Recommendation: Finance Department recommends approval

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: Adjust Munis line Items

2025 Fiscal Year

Finance: February 20, 2025

Lay Over: February 27, 2025

Sponsored by:

Final Vote: March 13, 2025

John Butitta, Finance Committee Chairman

2025 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2025 and recommends its adoption.

Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards

WHEREAS, the Winnebago County Health Department has been awarded six grant awards that are aligned with their community health priorities that help the financial sustainability of the agency; and

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2025 at its September 26, 2024 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#25-009 Health Department Grant Awards**.

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2025.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2025
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		1/21/2025		AMENDMENT NO: #1	
DEPARTMENT:		Health Department		SUBMITTED BY: James Keeler	
FUND#: 60100/0301		DEPT. BUDGET NO.		301	

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
60100/1100	41110	Wages	\$ 7,423,019.00		\$7,423,019	\$438,999	\$7,862,018
60100/1100	41241	FICA	\$ 335,595.00		\$335,595	\$33,561	\$369,156
60100/1100	41231	IMRF	\$ 80,500.00		\$80,500	\$9,191	\$89,691
60100/1100	48211	Health Insurance	\$ 1,241,632.00		\$1,241,632	\$78,086	\$1,319,718
60100/1100	42110	Supplies	\$ 18,000.00		\$18,000	\$42,690	\$60,690
60100/1100	43310	Travel	\$ 66,000.00		\$66,000	\$13,417	\$79,417
60100/1100	42260	Medical Supplies	\$ 160,000.00		\$160,000	\$32,717	\$192,717
60100/1100	43212	Telephone	\$ 34,000.00		\$34,000	\$259	\$34,259
60100/1100	43190	Contractual Services	\$ 1,249,924.00		\$1,249,924	\$175,583	\$1,425,507
60100/1100	43943	Training & Education	\$ 24,000.00		\$24,000	\$37,575	\$61,575
60100/1100	49110	Occupancy(Transfer 555)	\$ 320,000.00		\$320,000	\$6,611	\$326,611
60100/1100	32110	Federal Operating Grant	\$ (5,827,178.00)		(\$5,827,178)	(\$678,261)	(\$6,505,439)
60100/1100	32120	State Operating Grant	\$ (926,906.00)		(\$926,906)	(\$157,013)	(\$1,083,919)
60100/1100	32130	Local Operating Grant	\$ (373,568.00)		(\$373,568)	(\$100,000)	(\$473,568)
					\$0		\$0
						\$ (66,585)	\$ 3,758,433

	Original Budget	Budget Amendments to Date Including Above Proposed Amendment	Proposed Revised Budget

Fund:

Reason budget amendment is required:
The Winnebago County Health Department has applied and been awarded six different grant awards that are aligned with our community health priorities. These awards help the financial sustainability of the agency and require an increase of <u>expenditures to perform the deliverables under these grant programs.</u>
Potential alternatives to budget amendment:
None
Impact to fiscal year 2025 budget: Revenue Expense:
Increase of revenues of \$9535,273 and and increase of expenditures of \$868,689 resulting in a decrease of expenditures over revenues of \$66,584 reducing our budgeted loss from \$694,524 to a loss of \$627,940.00
Revenue Source: <u>IDPH Illinois Department of Public Health, HUD, Winnebago County Opioid Settlement funds</u>

Director of Finance: _____ Date: _____

Public Health Administrator: _____ Date: _____

Board of Health: _____ Date: _____



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: February 20, 2025

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled Michael Delgado versus Winnebago County

Board Meeting Date: February 27, 2025

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$34,398.65
If not, explain funding source:	Budget Impact: \$34,398.65
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for Michael Delgado in the amount of \$34,398.65.

Recommendation: The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its February 27, 2025 meeting.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta

Submitted by: Finance Committee

2025 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
MICHAEL DELGADO VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Michael Delgado for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$34,398.65 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Michael Delgado versus County of Winnebago for injuries allegedly sustained by Michael Delgado while in the employment of the Sheriff's Department by payment of the amount of \$34,398.65 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for Michael Delgado in the amount of \$34,398.65 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2025.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: February 20, 2025

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled Michael Weber versus Winnebago County

Board Meeting Date: February 27, 2025

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$25,621.75
If not, explain funding source:	Budget Impact: \$25,621.75
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for Michael Weber in the amount of \$25,621.75.

Recommendation: The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its February 27, 2025 meeting.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta

Submitted by: Finance Committee

2025 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
MICHAEL WEBER VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Michael Weber for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$25,621.75 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Michael Weber versus County of Winnebago for injuries allegedly sustained by Michael Weber while in the employment of the Sheriff's Department by payment of the amount of \$25,621.75 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for Michael Weber in the amount of \$25,621.75 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2025.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ZONING COMMITTEE

Attachment
ZONING COMMITTEE
OF THE COUNTY BOARD AGENDA
February 27, 2025

Zoning Committee.....Jim Webster, Committee Chairman

PLANNING AND/OR ZONING REQUESTS:

TO BE VOTED ON:

1. Z-05-24 A MAP AMENDMENT TO REZONE 10+- ACRES FROM THE AG, AGRICULTURAL PRIORITY DISTRICT TO THE A2, AGRICULTURE-RELATED BUSINESS DISTRICT requested by Dustin Barlett, on behalf of River Bend Seed, LLC, Applicant, represented by Amy Silvestri, Attorney, for the property that is commonly known as 16562 W. Campbell Road, Pecatonica, IL 61063 in Durand Township.
PIN: Part of PIN: 05-32-200-009 C.B. District: 1
Lesa Rating: NA Consistent W/2030 LRMP – Future Map: YES
ZBA RECOMMENDATION: APPROVAL (7-0)
ZC RECOMMENDATION: APPROVAL (6-0)

2. A RESOLUTION SUPPORTING AGRICULTURE WITHIN THE COUNTY OF WINNEBAGO, IL
ZC RECOMMENDATION: TBD

TO BE LAID-OVER:

3. Z-01-25 A MAP AMENDMENT TO REZONE 4.97+- ACRES FROM THE AG, AGRICULTURAL PRIORITY DISTRICT TO THE RA, RURAL AGRICULTURAL RESIDENTIAL DISTRICT (A SUB-DISTRICT OF THE RA DISTRICT) requested by Danny and Terri Dodge, Property Owners, for the property that is commonly known as 9843 Jesters Row, Roscoe, IL 61073 in Harlem Township.
PIN: 08-01-302-005 C.B. District: 7
Lesa Rating: Low Consistent W/2030 LRMP – Future Map: NO
ZBA RECOMMENDATION: APPROVAL (6-0)
ZC RECOMMENDATION: TBD

4. **COMMITTEE REPORT (ANNOUNCEMENTS)** - *for informational purposes only; not intended as an official public notice*:

- Chairman, Brian Erickson, hereby announces that a *Zoning Board of Appeals (ZBA)* meeting is *tentatively* scheduled for **Wednesday, March 12, 2025**, at 5:30 p.m. in Room 303 of the County Administration Building.

- Chairman, Jim Webster, hereby announces that the next *Zoning Committee (ZC)* meeting is *tentatively* scheduled for **Wednesday, March 26, 2025**, at 5:30 p.m. in Room 303 of the County Administration Building.

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2025 CR _____

SUBMITTED BY: ZONING COMMITTEE

SPONSORED BY: JIM WEBSTER

**A RESOLUTION SUPPORTING AGRICULTURE WITHIN THE
COUNTY OF WINNEBAGO, ILLINOIS**

WHEREAS, Illinois is home to more than 71,000 farms, 96% of which are family-owned and a third of which include livestock; and

WHEREAS, the County of Winnebago, Illinois (“County”) accounts for approximately 691 of those farms and 167,679 acres; and

WHEREAS, agriculture supports 6,360 jobs which accounts for an estimated 4 percent (4%) of total jobs in the County; and

WHEREAS, agriculture and related industries generate total sales or output is estimated at \$170 million; and

WHEREAS, farm property provides 3.1 percent (3.1%) of taxable value, which provides services to residents; and

WHEREAS, Illinois farmers support the food security of our citizens. The international pandemic displayed the importance of American food systems, processing and supply chain weaknesses; and

WHEREAS, new livestock development accounts for additional jobs creating additional economic growth within the County; and

WHEREAS, farmers are dedicated to caring for their animals in ways that also benefit the land. By using tools and technology to better manage soil nutrients, water runoff and air quality on the farm, farmers are using fewer natural resources and reducing their carbon footprint while producing more food; and

WHEREAS, farmland is a finite resource that is vital to agriculture, food production, and the economic well-being of our County; and

WHEREAS, farmers in Illinois face multiple layers of regulation involving state and federal agencies providing a comprehensive, robust regulatory program for all farms including those raising livestock; and

WHEREAS, data and information from state regulatory agencies demonstrates environmental issues from agriculture are an extremely rare occurrence; and

WHEREAS, the County recognizes the value agriculture contributes to our County and the rural way of life is the backbone of our county. Reasonable efforts should be made to accommodate future success of the rural community.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County of Winnebago, Illinois acknowledges and supports agriculture within the County. The jobs created, taxes generated, technologies embraced and environmental practices implemented by farmers makes agriculture a valuable industry within the County.

BE IT FURTHER RESOLVED, the Winnebago County Board and County staff will work to support and promote the development of agriculture for the benefit of the County of Winnebago, Illinois and all of its residents.

BE IT FURTHER RESOLVED, that the Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the County Administrator, County Planning and Zoning Officer, Community Development Director and the County Board Chairman.

Respectfully Submitted,
ZONING COMMITTEE

Agree

Disagree

Jim Webster, Chair

Jim Webster, Chair

Paul Arena

Paul Arena

Aaron Booker

Aaron Booker

Angie Goral

Angie Goral

Dave Tassoni

Dave Tassoni

Ray Thompson

Ray Thompson

Christina Valdez

Christina Valdez

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____ 2025.

ATTESTED BY:

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

**OPERATIONS &
ADMINISTRATIVE
COMMITTEE**



Resolution Executive Summary

Prepared By: DoIT
Committee: Operations and Administrative Committee
Committee Date: February 20, 2025
Board Meeting Date: February 27, 2025
Resolution Title: Resolution Awarding a Contract for Fiber Optic Connectivity and Internet Bandwidth

Was item budgeted? Yes	Amount Budgeted: \$ 45,840 Appropriation Amount: \$45,840
If not, explain funding source:	
ORG/OBJ/Project Code: 19500-43168 19500-43230	Descriptor: T1 & Other Connect services Internet Bandwidth

Background Information: The Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for public safety, public health, a nursing home, the circuit courts, elections and all other Elected and Appointed officials. WinCo DoIT requires robust connectivity to its satellite locations to maintain a high level of performance and reliability for the end users. Fiber Optics are the preferred method to fulfill this need, and WinCo DoIT has evaluated multiple vendors. In addition to connectivity, robust, redundant internet bandwidth is required maintain the County's business operations. After evaluation, Comcast Business has been selected to provide this service to the County. This award will allow WinCo Doit to retire a more costly internet service currently being used, reducing the monthly cost by approximately \$1,500.

Comcast Business provides the most economical value for connecting the County's downtown campus with its satellite locations. Comcast Business also offers internet bandwidth that will diversify the County's path to the internet. The price quoted comes directly from Comcast, and is a budgeted monthly expense in WinCo DoIT's approved operating budget.

Recommended By: Chief Information Officer, Dan Magers

Follow-Up Steps: The Comcast agreements will be signed by the Chairman of the County Board.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2025 CR

**RESOLUTION AWARDING A CONTRACT FOR FIBER OPTIC CONNECTIVITY AND
INTERNET BANDWIDTH**

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the Winnebago County Department of Information Technology (WinCo DoIT) is seeking to provide fiber optic connectivity and internet bandwidth; and

WHEREAS, WinCo DoIT requires robust connectivity to its satellite locations to maintain a high level of performance and reliability for the end users; and

WHEREAS, WinCo DoIT Fiber Optics are the preferred method to fulfill this need, and WinCo DoIT has evaluated multiple vendors and made the determination to continue with Comcast Business for this service; and

WHEREAS, the Operations and Administrative Committee concurs with this request and recommends approval by the Winnebago County Board.

THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois., hereby authorizes the execution of the Comcast Business services to award fiber optic connectivity and internet bandwidth in the annual amount of \$45,840 (Resolution Exhibit A).

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD

VALERIE HANSERD

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2025.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

MSA ID#: IL-225914-mazad

SO ID#: IL-225914-mazad-27551877

Account Name: Winnebago County

CUSTOMER INFORMATION (for notices)

Primary Contact: Dan Magers
 Title: CIO
 Address 1: 404 Elm St
 Address 2: Room 506
 City: Rockford
 State: IL
 Zip: 61101
 Phone: 815-319-4311
 Cell: _____
 Fax: _____
 Email: dmagers@doit.wincoil.gov

Billing Account Name: Winnebago County
 Billing Name (3rd Party Accounts): _____
 Billing Contact: Accounts Payable
 Title: Accounts Payable
 Phone: (920) 232-3444
 Cell: _____
 Fax: _____
 Email: dmagers@doit.wincoil.gov

INVOICE ADDRESS
 Address 1: 404 Elm St
 Address 2: _____
 City: Rockford
 State: IL
 Zip Code: 61101
 Tax Exempt: Yes
* If Yes, please provide and attach all applicable tax exemption certificates

SUMMARY OF CHARGES (Details on following pages)

Service Term (Months): 60

SUMMARY OF SERVICE CHARGES*

Current Monthly Recurring Charges:	\$3,820.00
Current Trunk Services Monthly Recurring Charges:	<u>\$0.00</u>
Total Current Monthly Recurring Charges (all Services):	\$3,820.00
Change Monthly Recurring Charges:	\$0.00
Change Trunk Services Monthly Recurring Charges:	<u>\$0.00</u>
Change Monthly Recurring Charges (all Services):	\$0.00
Total Monthly Recurring Charges:	\$3,820.00
Total Trunk Services Monthly Recurring Charges:	<u>\$0.00</u>
Total Monthly Recurring Charges (all Services):	\$3,820.00

SUMMARY OF STANDARD INSTALLATION FEES*

Total Standard Installation Fees:	\$0.00
Total Trunk Services Standard Installation Fees:	<u>\$0.00</u>
Total Standard Installation Fees (all Services):	\$0.00

SUMMARY OF CUSTOM INSTALLATION FEES*

Total Custom Installation Fee:	\$0.00
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SUMMARY OF MONTHLY EQUIPMENT FEES*

Current Services Equipment Fee Monthly Recurring Charges:	\$0.00
Current Trunk Services Equipment Fee Monthly Recurring Charges:	<u>\$0.00</u>
Current Equipment Fee Monthly Recurring Charges (All Services):	\$0.00
Change Services Equipment Fee Monthly Recurring Charges:	\$0.00
Change Trunk Services Equipment Fee Monthly Recurring Charges:	<u>\$0.00</u>
Change Equipment Fee Monthly Recurring Charges (All Services):	\$0.00
Total Service Equipment Fee Monthly Recurring Charges	<u>\$0.00</u>
Total Trunk Service Equipment Fee Monthly Recurring Charges	<u>\$0.00</u>
Total Equipment Fee Monthly Recurring Charges (All Services)	\$0.00

*Note: Charges identified in the Sales Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fees prior to the installation of Service. The existence of Hazardous Materials at the Service Location or a change in installation due to an Engineering Review may result in changes to the Custom and/or Standard Installation Fees payable by Customer.

GENERAL COMMENTS

This purchase (as set forth in this Comcast Enterprise Services Sales Order Form No. IL-225914-mazad-27551877 ("SOF") is placed against General Services Administration Agreement GS-35F-184BA ("GSA"), located at the following or successor URL: https://www.gsaadvantage.gov/advantage/ws/catalog/contractor_detail?mapName=%2Fs%2Fsearch%2F&contractNumber=GS-35F-184BA. The Contract Terms and Conditions ("T's and C's") contained in the GSA apply to this purchase and take precedence over all other conflicting T's and C's, express or implied. Upon the expiration of the Service Term applicable to the SOF, the Service Term shall automatically renew for successive periods of one (1) month each (each, a "Renewal Term"), unless prior written notice of non-renewal is delivered by either party to the other at least thirty (30) days before the expiration of the Service Term or the then current Renewal Term. Customer acknowledges and agrees that if Customer terminates the Service(s) identified in this SOF prior to the expiration of the Service Term, Customer shall be responsible for the payment of any and all unpaid charges for Services rendered and for Comcast equipment, and, any and all unpaid capital expenses incurred by Comcast with respect to delivery of the Service(s), all of which are to be paid by Customer to Company within thirty (30) days of the invoice date; provided, that, the amount of capital expenses owed by Customer shall be reduced by the total amount of NRC and MRC already paid to Comcast by Customer for the applicable Service(s) at the time of termination.

AGREEMENT

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <http://business.comcast.com/terms-conditions-ent>, (the "Agreement"). Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

By purchasing Comcast voice services, you are giving Comcast Business permission to request a copy of the Customer Service Record(s) from your existing carrier(s). Customer Service Records include the telephone numbers listed on the account(s) and may also include information related to services provided by such carrier(s).

COMPANY ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THIS 911 NOTICE:

Your Comcast Business Voice Services set forth in this Sales Order (the "Voice Services") have the following 911 limitations:

- In order for 911 calls to be properly directed to emergency services using the Voice Services, Customer must provide and maintain the correct service address information ("Registered Service Location") for each telephone number and extension used by Customer. The Registered Service Location should also include information such as floor and office number as appropriate.
- If the Voice Services are moved to, or used in, a different location without Customer providing an updated Registered Service Location, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or the Voice Services (including 911) may fail altogether. Customer's use of a telephone number not associated with its geographic location, or a failure to allot sufficient time for a Registered Service Location change to be processed, may increase these risks.
- Customer is solely responsible for programming its telephone system to map each telephone number and extension to the correct location, and for updating the telephone system as necessary to reflect moves or additions of stations.
- Customer 911 calls may be sent to an emergency call center where an agent will ask for the caller's name, telephone number, and location, and then will contact the local emergency authority.
- The Voice Services use electrical power in the Customer's premises. If there is an electrical power outage, 911 calling may be interrupted if back-up power is not installed, fails, or is exhausted. Voice Services that rely on a broadband connection may also be interrupted if the broadband service fails.
- Calls using the Voice Services, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network equipment and/or power failure, a broadband connection failure, or another technical problem.
- Failure by Customer to make updates to the Registered Service Location, including updates to restore service address to the original Registered Service Location, or failure to allot sufficient time for the Service Location update provisioning to complete may result in emergency services being dispatched to the incorrect Service Location.
- Customers should call Comcast at 800-741-4141 if they have any questions or need to update the Registered Service Location in the E911 system.

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES THAT IT HAS READ AND UNDERSTANDS THE FOREGOING 911 NOTICE AND THE 911 LIMITATIONS OF THE VOICE SERVICES.

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

CUSTOMER USE ONLY (by authorized representative)		COMCAST USE ONLY (by authorized representative)	
Signature:	Signature:	Sales Rep:	Erica Zaspal
Name:	Name:	Sales Rep E-Mail:	erica_zaspal@comcast.com
Title:	Title:	Region:	Chicago
Date:	Date:	Division:	Central



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: Winnebago County

Date: 11/29/2024

MSA ID#: IL-225914-mazad

SO ID#: IL-225914-mazad-27551877

Short Description of Service:

Service Term: 60 MONTHS

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Solution Charges	
									Monthly	One-Time
001	In Flight	Remove	Ethernet Network Interface - 10 Gig	Port	Winnebago CO C/JC / 650 W State	-	Interstate	1	(\$174.45)	(\$99.50)
002	In Flight	Remove	EPL - Basic Network Bandwidth	2000 Mbps	Winnebago CO C/JC / 650 W State	Winnebago CO HWY Dept / 424 N Sp	Interstate	1	(\$211.09)	\$0.00
003	In Flight	Remove	Ethernet Network Interface - 10 Gig	-	-	Winnebago CO HWY Dept / 424 N Sp	Interstate	1	(\$174.45)	(\$99.50)
004	In Flight	Remove	Ethernet Network Interface - 10 Gig	Port	Winnebago CO C/JC / 650 W State	-	Interstate	1	(\$95.72)	(\$99.50)
005	In Flight	Remove	EPL - Basic Network Bandwidth	10000 Mbps	Winnebago CO C/JC / 650 W State	Winnebago CO ETSB / 4511 N Main S	Interstate	1	(\$703.56)	\$0.00
006	In Flight	Remove	Ethernet Network Interface - 10 Gig	-	-	Winnebago CO ETSB / 4511 N Main S	Interstate	1	(\$95.72)	(\$99.50)
007	In Flight	Remove	Ethernet Network Interface - Gig E	Port	Winnebago CO C/JC / 650 W State	-	Interstate	1	(\$93.24)	(\$99.50)
008	In Flight	Remove	EPL - Basic Network Bandwidth	200 Mbps	Winnebago CO C/JC / 650 W State	Winnebago CO Law / 308 W State St	Interstate	1	(\$163.52)	\$0.00
009	In Flight	Remove	Ethernet Network Interface - Gig E	-	-	Winnebago CO Law / 308 W State St	Interstate	1	(\$93.24)	(\$99.50)
010	In Flight	Remove	Ethernet Network Interface - 10 Gig	Port	Winnebago CO C/JC / 650 W State	-	Interstate	1	(\$174.45)	(\$99.50)
011	In Flight	Remove	EPL - Basic Network Bandwidth	2000 Mbps	Winnebago CO C/JC / 650 W State	Winnebago CO Carrie Lynn Center / 8	Interstate	1	(\$211.09)	\$0.00
012	In Flight	Remove	Ethernet Network Interface - 10 Gig	-	-	Winnebago CO Carrie Lynn Center / 8	Interstate	1	(\$174.45)	(\$99.50)
013	In Flight	Remove	Ethernet Network Interface - 10 Gig	Port	Winnebago CO C/JC / 650 W State	-	Interstate	1	(\$174.45)	(\$99.50)
014	In Flight	Remove	EPL - Basic Network Bandwidth	2000 Mbps	Winnebago CO C/JC / 650 W State	Winnebago Co JDC / 5350 North Rock	Interstate	1	(\$211.09)	\$0.00
015	In Flight	Remove	Ethernet Network Interface - 10 Gig	-	-	Winnebago Co JDC / 5350 North Rock	Interstate	1	(\$174.45)	(\$99.50)
016	In Flight	Remove	EDI - Network Interface - Gig E	Port	Winnebago CO C/JC / 650 W State	-	Interstate	1	\$0.00	(\$199.00)
017	In Flight	Remove	EDI - Bandwidth	1000 Mbps	Winnebago CO C/JC / 650 W State	-	Interstate	1	(\$895.00)	\$0.00
018	-	-	-	-	-	-	-	-	\$0.00	\$0.00
019	In Flight	Add	Ethernet Network Interface - 10 Gig	Port	Winnebago CO C/JC / 650 W State	-	Intrastate	1	\$174.45	\$99.50
020	In Flight	Add	EPL - Basic Network Bandwidth	2000 Mbps	Winnebago CO C/JC / 650 W State	Winnebago CO HWY Dept / 424 N Sp	Intrastate	1	\$211.09	\$0.00
021	In Flight	Add	Ethernet Network Interface - 10 Gig	-	-	Winnebago CO HWY Dept / 424 N Sp	Intrastate	1	\$174.45	\$99.50
022	In Flight	Add	Ethernet Network Interface - 10 Gig	Port	Winnebago CO C/JC / 650 W State	-	Intrastate	1	\$95.72	\$99.50
023	In Flight	Add	EPL - Basic Network Bandwidth	10000 Mbps	Winnebago CO C/JC / 650 W State	Winnebago CO ETSB / 4511 N Main S	Intrastate	1	\$703.56	\$0.00
024	In Flight	Add	Ethernet Network Interface - 10 Gig	-	-	Winnebago CO ETSB / 4511 N Main S	Intrastate	1	\$95.72	\$99.50
025	In Flight	Add	Ethernet Network Interface - Gig E	Port	Winnebago CO C/JC / 650 W State	-	Intrastate	1	\$93.24	\$99.50
026	In Flight	Add	EPL - Basic Network Bandwidth	200 Mbps	Winnebago CO C/JC / 650 W State	Winnebago CO Law 2 / 308 W State S	Intrastate	1	\$163.52	\$0.00
027	In Flight	Add	Ethernet Network Interface - Gig E	-	-	Winnebago CO Law 2 / 308 W State S	Intrastate	1	\$93.24	\$99.50
028	In Flight	Add	Ethernet Network Interface - 10 Gig	Port	Winnebago CO C/JC / 650 W State	-	Intrastate	1	\$174.45	\$99.50
029	In Flight	Add	EPL - Basic Network Bandwidth	2000 Mbps	Winnebago CO C/JC / 650 W State	Winnebago CO Carrie Lynn Center / 8	Intrastate	1	\$211.09	\$0.00
030	In Flight	Add	Ethernet Network Interface - 10 Gig	-	-	Winnebago CO Carrie Lynn Center / 8	Intrastate	1	\$174.45	\$99.50
031	In Flight	Add	Ethernet Network Interface - 10 Gig	Port	Winnebago CO C/JC / 650 W State	-	Intrastate	1	\$174.45	\$99.50
032	In Flight	Add	EPL - Basic Network Bandwidth	2000 Mbps	Winnebago CO C/JC / 650 W State	Winnebago Co JDC / 5350 North Rock	Intrastate	1	\$211.09	\$0.00
033	In Flight	Add	Ethernet Network Interface - 10 Gig	-	-	Winnebago Co JDC / 5350 North Rock	Intrastate	1	\$174.45	\$99.50
034	In Flight	Add	EDI - Network Interface - Gig E	Port	Winnebago CO C/JC / 650 W State	-	Interstate	1	\$0.00	\$199.00
035	In Flight	Add	EDI - Bandwidth	1000 Mbps	Winnebago CO C/JC / 650 W State	-	Interstate	1	\$895.00	\$0.00
036	-	-	-	-	-	-	-	-	\$0.00	\$0.00
037	-	-	-	-	-	-	-	-	\$0.00	\$0.00
038	-	-	-	-	-	-	-	-	\$0.00	\$0.00
039	-	-	-	-	-	-	-	-	\$0.00	\$0.00
040	-	-	-	-	-	-	-	-	\$0.00	\$0.00
041	-	-	-	-	-	-	-	-	\$0.00	\$0.00
042	-	-	-	-	-	-	-	-	\$0.00	\$0.00
043	-	-	-	-	-	-	-	-	\$0.00	\$0.00
044	-	-	-	-	-	-	-	-	\$0.00	\$0.00
045	-	-	-	-	-	-	-	-	\$0.00	\$0.00
046	-	-	-	-	-	-	-	-	\$0.00	\$0.00
047	-	-	-	-	-	-	-	-	\$0.00	\$0.00
048	-	-	-	-	-	-	-	-	\$0.00	\$0.00
049	-	-	-	-	-	-	-	-	\$0.00	\$0.00
050	-	-	-	-	-	-	-	-	\$0.00	\$0.00

* Services Location Details attached

Charges are Exclusive of Equipment Fees

PAGE 2 SUBTOTAL:

(\$0.00) \$0.00

MSA ID#: IL-225914-mazad

SO ID#: IL-225914-mazad-27565718

Account Name: Winnebago County

CUSTOMER INFORMATION (for notices)

Primary Contact: Dan Magers
 Title: CIO
 Address 1: 404 Elm St
 Address 2: Room 506
 City: Rockford
 State: IL
 Zip: 61101
 Phone: 815-319-4311
 Cell: _____
 Fax: _____
 Email: dmagers@doit.wincoil.gov

Billing Account Name: Winnebago County
 Billing Name: _____
 (3rd Party Accounts) _____
 Billing Contact: _____
 Title: _____
 Phone: _____
 Cell: _____
 Fax: _____
 Email: _____

INVOICE ADDRESS
 Address 1: 404 Elm St
 Address 2: _____
 City: Rockford
 State: IL
 Zip Code: 61101
 Tax Exempt: Yes
* If Yes, please provide and attach all applicable tax exemption certificates

SUMMARY OF CHARGES (Details on following pages)

Service Term (Months):

SUMMARY OF SERVICE CHARGES*

Current Monthly Recurring Charges:	\$55.00
Current Trunk Services Monthly Recurring Charges:	\$0.00
Total Current Monthly Recurring Charges (all Services):	\$55.00
Change Monthly Recurring Charges:	\$50.00
Change Trunk Services Monthly Recurring Charges:	\$0.00
Change Monthly Recurring Charges (all Services):	\$50.00
Total Monthly Recurring Charges:	\$105.00
Total Trunk Services Monthly Recurring Charges:	\$0.00
Total Monthly Recurring Charges (all Services):	\$105.00

SUMMARY OF STANDARD INSTALLATION FEES*

Total Standard Installation Fees:	\$0.00
Total Trunk Services Standard Installation Fees:	\$0.00
Total Standard Installation Fees (all Services):	\$0.00

SUMMARY OF CUSTOM INSTALLATION FEES*

Total Custom Installation Fee:	\$0.00
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SUMMARY OF MONTHLY EQUIPMENT FEES*

Current Services Equipment Fee Monthly Recurring Charges:	\$0.00
Current Trunk Services Equipment Fee Monthly Recurring Charges:	\$0.00
Current Equipment Fee Monthly Recurring Charges (All Services):	\$0.00
Change Services Equipment Fee Monthly Recurring Charges:	\$0.00
Change Trunk Services Equipment Fee Monthly Recurring Charges:	\$0.00
Change Equipment Fee Monthly Recurring Charges (All Services):	\$0.00
Total Service Equipment Fee Monthly Recurring Charges	\$0.00
Total Trunk Service Equipment Fee Monthly Recurring Charges	\$0.00
Total Equipment Fee Monthly Recurring Charges (All Services)	\$0.00

*Note: Charges identified in the Sales Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fees prior to the installation of Service. The existence of Hazardous Materials at the Service Location or a change in installation due to an Engineering Review may result in changes to the Custom and/or Standard Installation Fees payable by Customer.

GENERAL COMMENTS

AGREEMENT

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <http://business.comcast.com/terms-conditions-ent>, (the "Agreement") . Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

By purchasing Comcast voice services, you are giving Comcast Business permission to request a copy of the Customer Service Record(s) from your existing carrier(s). Customer Service Records include the telephone numbers listed on the account(s) and may also include information related to services provided by such carrier(s).

COMPANY ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THIS 911 NOTICE:

Your Comcast Business Voice Services set forth in this Sales Order (the "Voice Services") have the following 911 limitations:

- In order for 911 calls to be properly directed to emergency services using the Voice Services, Customer must provide and maintain the correct service address information ("Registered Service Location") for each telephone number and extension used by Customer. The Registered Service Location should also include information such as floor and office number as appropriate.
- If the Voice Services are moved to, or used in, a different location without Customer providing an updated Registered Service Location, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or the Voice Services (including 911) may fail altogether. Customer's use of a telephone number not associated with its geographic location, or a failure to allot sufficient time for a Registered Service Location change to be processed, may increase these risks.
- Customer is solely responsible for programming its telephone system to map each telephone number and extension to the correct location, and for updating the telephone system as necessary to reflect moves or additions of stations.
- Customer 911 calls may be sent to an emergency call center where an agent will ask for the caller's name, telephone number, and location, and then will contact the local emergency authority.
- The Voice Services use electrical power in the Customer's premises. If there is an electrical power outage, 911 calling may be interrupted if back-up power is not installed, fails, or is exhausted. Voice Services that rely on a broadband connection may also be interrupted if the broadband service fails.
- Calls using the Voice Services, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network equipment and/or power failure, a broadband connection failure, or another technical problem.
- Failure by Customer to make updates to the Registered Service Location, including updates to restore service address to the original Registered Service Location, or failure to allot sufficient time for the Service Location update provisioning to complete may result in emergency services being dispatched to the incorrect Service Location.
- Customers should call Comcast at 800-741-4141 if they have any questions or need to update the Registered Service Location in the E911 system.

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES THAT IT HAS READ AND UNDERSTANDS THE FOREGOING 911 NOTICE AND THE 911 LIMITATIONS OF THE VOICE SERVICES.

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

CUSTOMER USE ONLY (by authorized representative)		COMCAST USE ONLY (by authorized representative)	
Signature:	Signature:	Sales Rep:	Erica Zaspal
Name:	Name:	Sales Rep E-Mail:	erica_zaspal@comcast.com
Title:	Title:	Region:	Chicago
Date:	Date:	Division:	Central



COMCAST ENTERPRISE SERVICES SALES ORDER FORM SERVICES AND PRICING

Account Name: Winnebago County

Date: 11/7/2024

MSA ID#: IL-225914-mazad

SO ID#: IL-225914-mazad-27565718

Short Description of Service:

Service Term: 60 MONTHS

PAGE 2 of 7

Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Monthly	One-Time
001	In Flight	Remove	IPv4 Static Address Block /27 (30)	Static IP	Winnebago CO C.J.C / 650 W State	-	Interstate	1	(\$55.00)	\$0.00
002	In Flight	Add	IPv4 Static Address Block /25 (126)	Static IP	Winnebago CO C.J.C / 650 W State	-	Interstate	1	\$105.00	\$0.00
003	-	-	-	-	-	-	-	-	\$0.00	\$0.00
004	-	-	-	-	-	-	-	-	\$0.00	\$0.00
005	-	-	-	-	-	-	-	-	\$0.00	\$0.00
006	-	-	-	-	-	-	-	-	\$0.00	\$0.00
007	-	-	-	-	-	-	-	-	\$0.00	\$0.00
008	-	-	-	-	-	-	-	-	\$0.00	\$0.00
009	-	-	-	-	-	-	-	-	\$0.00	\$0.00
010	-	-	-	-	-	-	-	-	\$0.00	\$0.00
011	-	-	-	-	-	-	-	-	\$0.00	\$0.00
012	-	-	-	-	-	-	-	-	\$0.00	\$0.00
013	-	-	-	-	-	-	-	-	\$0.00	\$0.00
014	-	-	-	-	-	-	-	-	\$0.00	\$0.00
015	-	-	-	-	-	-	-	-	\$0.00	\$0.00
016	-	-	-	-	-	-	-	-	\$0.00	\$0.00
017	-	-	-	-	-	-	-	-	\$0.00	\$0.00
018	-	-	-	-	-	-	-	-	\$0.00	\$0.00
019	-	-	-	-	-	-	-	-	\$0.00	\$0.00
020	-	-	-	-	-	-	-	-	\$0.00	\$0.00
021	-	-	-	-	-	-	-	-	\$0.00	\$0.00
022	-	-	-	-	-	-	-	-	\$0.00	\$0.00
023	-	-	-	-	-	-	-	-	\$0.00	\$0.00
024	-	-	-	-	-	-	-	-	\$0.00	\$0.00
025	-	-	-	-	-	-	-	-	\$0.00	\$0.00
026	-	-	-	-	-	-	-	-	\$0.00	\$0.00
027	-	-	-	-	-	-	-	-	\$0.00	\$0.00
028	-	-	-	-	-	-	-	-	\$0.00	\$0.00
029	-	-	-	-	-	-	-	-	\$0.00	\$0.00
030	-	-	-	-	-	-	-	-	\$0.00	\$0.00
031	-	-	-	-	-	-	-	-	\$0.00	\$0.00
032	-	-	-	-	-	-	-	-	\$0.00	\$0.00
033	-	-	-	-	-	-	-	-	\$0.00	\$0.00
034	-	-	-	-	-	-	-	-	\$0.00	\$0.00
035	-	-	-	-	-	-	-	-	\$0.00	\$0.00
036	-	-	-	-	-	-	-	-	\$0.00	\$0.00
037	-	-	-	-	-	-	-	-	\$0.00	\$0.00
038	-	-	-	-	-	-	-	-	\$0.00	\$0.00
039	-	-	-	-	-	-	-	-	\$0.00	\$0.00
040	-	-	-	-	-	-	-	-	\$0.00	\$0.00
041	-	-	-	-	-	-	-	-	\$0.00	\$0.00
042	-	-	-	-	-	-	-	-	\$0.00	\$0.00
043	-	-	-	-	-	-	-	-	\$0.00	\$0.00
044	-	-	-	-	-	-	-	-	\$0.00	\$0.00
045	-	-	-	-	-	-	-	-	\$0.00	\$0.00
046	-	-	-	-	-	-	-	-	\$0.00	\$0.00
047	-	-	-	-	-	-	-	-	\$0.00	\$0.00
048	-	-	-	-	-	-	-	-	\$0.00	\$0.00
049	-	-	-	-	-	-	-	-	\$0.00	\$0.00
050	-	-	-	-	-	-	-	-	\$0.00	\$0.00

* Services Location Details attached

Charges are Exclusive of Equipment Fees

PAGE 2 SUBTOTAL:

\$50.00

\$0.00



COMCAST ENTERPRISE SERVICES SALES ORDER FORM SERVICES AND PRICING

Account Name: Winnebago County

Date: 11/7/2024

MSA ID#: IL-225914-mazad

SO ID#: IL-225914-mazad-27565718

PAGE 3 of 7

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Solution Charges	
									Monthly	One-Time
051	-	-	-	-	-	-	-		\$0.00	\$0.00
052	-	-	-	-	-	-	-		\$0.00	\$0.00
053	-	-	-	-	-	-	-		\$0.00	\$0.00
054	-	-	-	-	-	-	-		\$0.00	\$0.00
055	-	-	-	-	-	-	-		\$0.00	\$0.00
056	-	-	-	-	-	-	-		\$0.00	\$0.00
057	-	-	-	-	-	-	-		\$0.00	\$0.00
058	-	-	-	-	-	-	-		\$0.00	\$0.00
059	-	-	-	-	-	-	-		\$0.00	\$0.00
060	-	-	-	-	-	-	-		\$0.00	\$0.00
061	-	-	-	-	-	-	-		\$0.00	\$0.00
062	-	-	-	-	-	-	-		\$0.00	\$0.00
063	-	-	-	-	-	-	-		\$0.00	\$0.00
064	-	-	-	-	-	-	-		\$0.00	\$0.00
065	-	-	-	-	-	-	-		\$0.00	\$0.00
066	-	-	-	-	-	-	-		\$0.00	\$0.00
067	-	-	-	-	-	-	-		\$0.00	\$0.00
068	-	-	-	-	-	-	-		\$0.00	\$0.00
069	-	-	-	-	-	-	-		\$0.00	\$0.00
070	-	-	-	-	-	-	-		\$0.00	\$0.00
071	-	-	-	-	-	-	-		\$0.00	\$0.00
072	-	-	-	-	-	-	-		\$0.00	\$0.00
073	-	-	-	-	-	-	-		\$0.00	\$0.00
074	-	-	-	-	-	-	-		\$0.00	\$0.00
075	-	-	-	-	-	-	-		\$0.00	\$0.00
076	-	-	-	-	-	-	-		\$0.00	\$0.00
077	-	-	-	-	-	-	-		\$0.00	\$0.00
078	-	-	-	-	-	-	-		\$0.00	\$0.00
079	-	-	-	-	-	-	-		\$0.00	\$0.00
080	-	-	-	-	-	-	-		\$0.00	\$0.00
081	-	-	-	-	-	-	-		\$0.00	\$0.00
082	-	-	-	-	-	-	-		\$0.00	\$0.00
083	-	-	-	-	-	-	-		\$0.00	\$0.00
084	-	-	-	-	-	-	-		\$0.00	\$0.00
085	-	-	-	-	-	-	-		\$0.00	\$0.00
086	-	-	-	-	-	-	-		\$0.00	\$0.00
087	-	-	-	-	-	-	-		\$0.00	\$0.00
088	-	-	-	-	-	-	-		\$0.00	\$0.00
089	-	-	-	-	-	-	-		\$0.00	\$0.00
090	-	-	-	-	-	-	-		\$0.00	\$0.00
091	-	-	-	-	-	-	-		\$0.00	\$0.00
092	-	-	-	-	-	-	-		\$0.00	\$0.00
093	-	-	-	-	-	-	-		\$0.00	\$0.00
094	-	-	-	-	-	-	-		\$0.00	\$0.00
095	-	-	-	-	-	-	-		\$0.00	\$0.00
096	-	-	-	-	-	-	-		\$0.00	\$0.00
097	-	-	-	-	-	-	-		\$0.00	\$0.00
098	-	-	-	-	-	-	-		\$0.00	\$0.00
099	-	-	-	-	-	-	-		\$0.00	\$0.00
100	-	-	-	-	-	-	-		\$0.00	\$0.00
101	-	-	-	-	-	-	-		\$0.00	\$0.00
102	-	-	-	-	-	-	-		\$0.00	\$0.00
PAGE 3 SUBTOTAL:									\$0.00	\$0.00

* Services Location Details attached

Charges are Exclusive of Equipment Fees

PAGE 3 SUBTOTAL:

\$0.00

\$0.00



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: Winnebago County

Date: 11/7/2024

MSA ID#: IL-225914-mazad

SO ID#: IL-225914-mazad-27565718

PAGE 4 of 7

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Solution Charges	
									Monthly	One-Time
103	-	-	-	-	-	-	-	-	\$0.00	\$0.00
104	-	-	-	-	-	-	-	-	\$0.00	\$0.00
105	-	-	-	-	-	-	-	-	\$0.00	\$0.00
106	-	-	-	-	-	-	-	-	\$0.00	\$0.00
107	-	-	-	-	-	-	-	-	\$0.00	\$0.00
108	-	-	-	-	-	-	-	-	\$0.00	\$0.00
109	-	-	-	-	-	-	-	-	\$0.00	\$0.00
110	-	-	-	-	-	-	-	-	\$0.00	\$0.00
111	-	-	-	-	-	-	-	-	\$0.00	\$0.00
112	-	-	-	-	-	-	-	-	\$0.00	\$0.00
113	-	-	-	-	-	-	-	-	\$0.00	\$0.00
114	-	-	-	-	-	-	-	-	\$0.00	\$0.00
115	-	-	-	-	-	-	-	-	\$0.00	\$0.00
116	-	-	-	-	-	-	-	-	\$0.00	\$0.00
117	-	-	-	-	-	-	-	-	\$0.00	\$0.00
118	-	-	-	-	-	-	-	-	\$0.00	\$0.00
119	-	-	-	-	-	-	-	-	\$0.00	\$0.00
120	-	-	-	-	-	-	-	-	\$0.00	\$0.00
121	-	-	-	-	-	-	-	-	\$0.00	\$0.00
122	-	-	-	-	-	-	-	-	\$0.00	\$0.00
123	-	-	-	-	-	-	-	-	\$0.00	\$0.00
124	-	-	-	-	-	-	-	-	\$0.00	\$0.00
125	-	-	-	-	-	-	-	-	\$0.00	\$0.00
126	-	-	-	-	-	-	-	-	\$0.00	\$0.00
127	-	-	-	-	-	-	-	-	\$0.00	\$0.00
128	-	-	-	-	-	-	-	-	\$0.00	\$0.00
129	-	-	-	-	-	-	-	-	\$0.00	\$0.00
130	-	-	-	-	-	-	-	-	\$0.00	\$0.00
131	-	-	-	-	-	-	-	-	\$0.00	\$0.00
132	-	-	-	-	-	-	-	-	\$0.00	\$0.00
133	-	-	-	-	-	-	-	-	\$0.00	\$0.00
134	-	-	-	-	-	-	-	-	\$0.00	\$0.00
135	-	-	-	-	-	-	-	-	\$0.00	\$0.00
136	-	-	-	-	-	-	-	-	\$0.00	\$0.00
137	-	-	-	-	-	-	-	-	\$0.00	\$0.00
138	-	-	-	-	-	-	-	-	\$0.00	\$0.00
139	-	-	-	-	-	-	-	-	\$0.00	\$0.00
140	-	-	-	-	-	-	-	-	\$0.00	\$0.00
141	-	-	-	-	-	-	-	-	\$0.00	\$0.00
142	-	-	-	-	-	-	-	-	\$0.00	\$0.00
143	-	-	-	-	-	-	-	-	\$0.00	\$0.00
144	-	-	-	-	-	-	-	-	\$0.00	\$0.00
145	-	-	-	-	-	-	-	-	\$0.00	\$0.00
146	-	-	-	-	-	-	-	-	\$0.00	\$0.00
147	-	-	-	-	-	-	-	-	\$0.00	\$0.00
148	-	-	-	-	-	-	-	-	\$0.00	\$0.00
149	-	-	-	-	-	-	-	-	\$0.00	\$0.00
150	-	-	-	-	-	-	-	-	\$0.00	\$0.00
151	-	-	-	-	-	-	-	-	\$0.00	\$0.00
152	-	-	-	-	-	-	-	-	\$0.00	\$0.00
153	-	-	-	-	-	-	-	-	\$0.00	\$0.00
PAGE 4 SUBTOTAL:									\$0.00	\$0.00

* Services Location Details attached

Charges are Exclusive of Equipment Fees



Resolution Executive Summary

Prepared By: DoIT
Committee: Operations and Administrative Committee
Committee Date: February 20, 2025
Board Meeting Date: February 27, 2025
Resolution Title: Resolution to Approve Intergovernmental Agreement for Information Technology Services Between The County of Winnebago and The City of Loves Park

Was item budgeted? Yes	Amount Budgeted: See Services and Rates Below
If not, explain funding source:	
ORG/OBJ/Project Code: 19500	Descriptor:

Background Information: The County of Winnebago Department of Information Technology (WinCo DoIT) currently has an expiring Intergovernmental Agreement (IGA) with City of Loves Park (COLP) that has expired. WinCo DoIT and COLP wish to renew this agreement for an additional 3-year term, with updating pricing.

Service	Rate	Notes
IT Service Hourly Rate	\$71.14/hour	Billed for hours used in a calendar month
Remote Backup Service	\$136.81/month	Includes all servers below
File Server Rental	\$597.68/month	Includes File server, Active Directory Domain Controller (AD DC), and Secure Access (NetMotion) servers. Secondary redundant AD DC provided at no additional cost.
Internet Service and Cybersecurity	\$200/month	Includes internet bandwidth, network security monitoring and hardening
Email Mailbox Service	\$5.23/mailbox/month	107 mailboxes. Billed for actual count of active mailboxes at end of calendar month

Recommended By: Chief Information Officer, Dan Magers

Follow-Up Steps: County to execute the Intergovernmental Agreement for Information Technology as a Service (ITaaS) by and Between the County of Winnebago and the City of Loves Park (see Resolution Exhibit 1).

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2025 CR

**RESOLUTION TO APPROVE INTERGOVERNMENTAL AGREEMENT FOR INFORMATION
TECHNOLOGY SERVICES BETWEEN THE COUNTY OF WINNEBAGO AND THE CITY OF LOVES PARK**

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the Winnebago County Department of Information Technology (WinCo DoIT) is seeking to renew an Intergovernmental Agreement for Information Technology Services; and

WHEREAS, WinCo DoIT previously provided these services to the City of Loves Park; and

WHEREAS, WinCo DoIT will provide services at the rates provided (See Resolution Exhibit A); and

WHEREAS, the Operations and Administrative Committee concurs with this request and recommends approval by the Winnebago County Board.

THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois., hereby authorizes the execution of this Intergovernmental Agreement with the City of Loves Park for a three-year term.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD

VALERIE HANSERD

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2025.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**INTERGOVERNMENTAL AGREEMENT FOR INFORMATION TECHNOLOGY
SUPPORT SERVICES
BETWEEN
COUNTY OF WINNEBAGO AND CITY OF LOVES PARK**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is entered into this 27th day of February 2025, by and between the County of Winnebago, Illinois (the “County”), a body politic and corporate, and the City of Loves Park (“COLP”), an Illinois municipal corporation (collectively, “the Parties”).

WHEREAS, COLP requires assistance in meeting the information technology needs of the City and its Police Department; and

WHEREAS, the County, through its Department of Information Technology (WinCo DoIT), offers to provide information technology support and services to public agencies in the County of Winnebago, Illinois; and

WHEREAS, COLP desires to continue to use the services of WinCo DoIT for its Information Technology needs; and

WHEREAS, COLP and the County will both benefit by collaborating on the provision of information technology support and services.

NOW THEREFORE, in consideration of the covenants and mutual agreements contained herein, the parties agree as follows:

I. AUTHORITY

This Agreement is entered between the County and COLP pursuant to the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.).

II. PURPOSE

The purpose of this Agreement is to set forth the parties’ understanding with respect to the provision of Information Technology support and services to COLP. Information Technology support and services shall be provided to COLP by the County through WinCo DoIT.

III. WinCo DoIT RESPONSIBILITIES:

The County, through its WinCo DoIT shall provide Information Technology support and services as requested by COLP. These services may include: email (including archiving), web site hosting, file sharing, application hosting, data storage, data backup process, data backup storage, internet service, public IPs, VoIP services and host based anti-virus protection. This list is subject to change. Additional services may be negotiated on an as needed basis. Any materials purchased by WinCo DoIT, in support of COLP will be charged back to COLP along with a fifteen percent (15%) administrative overhead fee. As of February 27, 2025, the services provided to COLP under this IGA are listed in Exhibit A.

IV. COLP RESPONSIBILITIES:

Requests for services under this Agreement shall be made by COLP's Mayor or his or her designee.

V. COMPENSATION:

The County shall invoice COLP each month on or about the 1st day of the month for services provided in the prior month under this Agreement, which amounts shall be due net thirty (30) days. Any invoices that remain unpaid after ninety (90) days shall be subject to a one percent (1%) late fee for each month in which the balance remains outstanding.

VI. TERM:

The term of this Agreement shall begin on February 27, 2025 and continue for a period of three (3) years. This Agreement may be extended for additional three (3) year term by written agreement of the parties for a maximum total of six (6) years. Either party may terminate this Agreement at any time and for any reason upon giving six (6) months written notice of termination to the other party. Notice of the termination specifying the effective date of the termination must be given as set forth in Article VIII of this Agreement. Upon receipt of this termination notice, COLP and the County shall discontinue all services upon the effective date of the termination notice. In the event of termination for convenience by COLP or County, COLP shall be liable only for payment for services rendered up to the effective date of the termination.

The County will review services and costs on an annual basis and will provide COLP notice of any proposed changes, including cost increases, at least sixty (60) days prior to the effective date of the changes.

VII. CONTACT PERSONS

For purposes of administering this Agreement, the County representative is the Winnebago County Administrator or his or her designee, and the representative for COLP is the Mayor or his or her designee.

VIII. NOTICES

All notices, requests and communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier or mailed by first class mail, postage prepaid, or certified mail, postage prepaid, return receipt requested.

Notices to the County shall be addressed to:

Patrick Thompson
Winnebago County Administrator
County Board Office

404 Elm Street, Suite 533
Rockford, Illinois 61101

Notices to COLP shall be addressed to:

Gregory Jury
Mayor
City of Loves Park
100 Heart Blvd
Loves Park, Illinois 61111

IX. WAIVERS

It is understood and agreed that nothing contained herein is intended or should be construed as in any way affecting the status of COLP and the County as separate, independent and distinct entities under Illinois or any other law. It is further understood and agreed that the entry into this Agreement by the County and COLP shall not operate or be construed as a way of limiting any rights, claims or actions one may have against the other. In no event shall the County or WinCo DoIT be liable in contract, tort, strict liability, warranty or otherwise for any damages under this Agreement, including special, incidental or consequential damages, such as, but not limited to, delay, disruption, loss of product, loss of anticipated revenue, loss of use of the equipment or system, non-operation or increased expense of operation of other equipment or systems, cost of capital or cost of purchase or replacement equipment, systems or power, even if it has been advised of the possibility of such damages. The County's liability for damages of any kind shall in no event exceed the amount actually paid by COLP for the services provided under this Agreement.

X. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original.

XI. ENTIRE AGREEMENT; AMENDMENTS; SEVERABILITY

This Agreement constitutes the entire Agreement between the parties and supersedes all prior communications and writings with respect to the content of this Agreement. This Agreement cannot be modified or amended except by mutual written agreement of the parties. If any term or provision of this Agreement is rendered invalid or unenforceable for any reason, or declared null and void by any court of competent jurisdiction, the remaining provisions of this Agreement shall remain in full force and effect except as otherwise provided herein.

XII. AUTHORITY

The County and COLP each warrant to the other that they have the authority to enter into this Agreement and that the person or persons executing this Agreement on their behalf has been duly authorized to act as the representative or officer of each respective party in affixing their signatures to the Agreement. The County and COLP hereto agree to sign such documents, enact

such ordinances or resolutions, or perform such further obligations as may be necessary to effectuate the purposes of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement this 27th day
of February, 2025

ATTEST:

COUNTY CLERK

THE COUNTY OF WINNEBAGO, ILLINOIS

Lori Gummow, Clerk of the County
Board of the County of Winnebago,
Illinois

Joseph V. Chiarelli, Chairman of the County
Board of the County of Winnebago, Illinois

[SEAL]

CITY OF LOVES PARK

BY: _____
Gregory Jury, Mayor

ATTEST:

BY:

Exhibit A

As of February 27, 2025

Utilizes the following services from Winnebago County Department of Information Technology, subject to change.

Service	Rate	Notes
IT Service Hourly Rate	\$71.14/hour	Billed for hours used in a calendar month
Remote Backup Service	\$136.81/month	Includes all servers below
File Server Rental	\$597.68/month	Includes File server, Active Directory Domain Controller (AD DC), and Secure Access (NetMotion) servers. Secondary redundant AD DC provided at no additional cost.
Internet Service and Cybersecurity	\$200/month	Includes internet bandwidth, network security monitoring and hardening
Email Mailbox Service	\$5.23/mailbox/month	107 mailboxes. Billed for actual count of active mailboxes at end of calendar month

**Public Safety &
Judiciary
Committee**



Resolution Executive Summary

Prepared By: Rick Ciganek
Committee: Public Safety and Judiciary Committee
Committee Date: February 19, 2025
Board Meeting Date: February 27, 2025
Resolution Title: Resolution Authorizing the Chairman of the County Board to Execute an Accreditation Contract with the American Correctional Association (ACA)

Budget Information:

Was item budgeted? no	Appropriation Amount: \$16,000
If not, explain funding source: Commissary Account	
ORG/OBJ/Project Code: N/A	Budget Impact: N/A

Background Information: The Winnebago County Jail is committed to maintaining the highest standards of safety, security, and operational efficiency in its facilities. In pursuit of this goal, we propose entering into an agreement with the American Correctional Association (ACA) to achieve accreditation for the jail.

The ACA accreditation process is widely recognized as the gold standard for correctional facilities, emphasizing compliance with rigorous operational and programmatic standards. Achieving accreditation will demonstrate the department’s dedication to accountability, transparency, and continuous improvement.

Recommendation: Approve the agreement.

Contract/Agreement: Attached

Legal Review: The State’s Attorney’s Office has reviewed and approved the contract.

Follow-Up: n/a

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Brad Lindmark, Committee Chairman

Submitted by: Public Safety and Judiciary Committee

2025 CR

RESOLUTION AUTHORIZING THE CHAIRMAN OF THE COUNTY BOARD TO EXECUTE AN ACCREDITATION CONTRACT WITH THE AMERICAN CORRECTIONAL ASSOCIATION (ACA)

WHEREAS, the Winnebago County Jail is committed to maintaining the highest standards of safety, security, and operational efficiency in its facilities; and

WHEREAS, the American Correctional Association (“ACA”) exists for the purpose of improving correctional agencies, institutions and programs through the process of accreditation; and

WHEREAS, accreditation is a process administered by an impartial, elected Commission which certifies whether or not an agency, institution or program meets and maintains compliance with ACA standards in order to be accredited; and

WHEREAS, the Public Safety Committee of the County Board for the County of Winnebago, Illinois, has reviewed the proposed terms of the Contract with the ACA, attached hereto as Exhibit A, and recommends contracting with the ACA under the terms set forth in the Contract.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Winnebago County Board Chairman is authorized to execute the Accreditation Contract with the American Correctional Association, in substantially the same form as contained in Exhibit A.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver copies of this resolution to the Winnebago County Auditor, Winnebago County Finance Director, and the Winnebago County Sheriff.

Respectfully Submitted,
PUBLIC SAFETY AND JUDICIARY COMMITTEE

AGREE

DISAGREE

BRAD LINDMARK, CHAIR

BRAD LINDMARK, CHAIR

AARON BOOKER

AARON BOOKER

ANGIE GORAL

ANGIE GORAL

KEVIN MCCARTHY

KEVIN MCCARTHY

TIM NABORS

TIM NABORS

CHRIS SCROL

CHRIS SCROL

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2025.

JOSEPH V. CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

AMERICAN CORRECTIONAL ASSOCIATION
ACCREDITATION CONTRACT

THIS CONTRACT is made by and between the American Correctional Association, hereinafter referred to as the "Association," and the undersigned, the Winnebago County Sheriff's Office hereinafter referred to as the "Agency."

WITNESSETH:

WHEREAS, the Association has been established and exists for the purpose of improving correctional agencies, institutions and programs through the process of accreditation; and,

WHEREAS, accreditation is a process administered by an impartial, elected Commission which certifies whether or not an agency, institution or program meets and maintains compliance with American Correctional Association standards in order to be accredited; and,

WHEREAS, the Association has developed the Manual of Performance-Based Standards and Expected Practices for Adult Local Detention Facilities, fifth edition, containing standards approved for the accreditation of such agencies, facilities, and programs; and,

WHEREAS, the Commission is in the process of accrediting Adult Correctional Institutions, throughout the United States; and,

WHEREAS, the Agency realizes the benefits accruing from accreditation and wishes to seek accreditation from the Commission.

NOW, THEREFORE, in consideration of the mutual covenants and conditions, the parties hereby agree as follows:

1. The Agency:
 - a. Accepts the standards and criteria for accreditation, including subsequent modifications or amendments thereto;
 - b. Has statutory and/or other legal authority to enter into this Contract with reference to its decision to seek accreditation for the following specified agencies, facilities or programs:

Winnebago County Jail

- c. Will adhere to the policies and procedures of the Commission and the Association with reference to the accreditation process as stated in the Agency Manual of Accreditation Policy and Procedure, and other documents supplied by the Association; and,
- d. Will strive at all times to achieve and/or maintain the accreditation status, as specified in the Agency Manual of Accreditation Policy and Procedure.

2. The Association shall:
 - a. Use only standards approved by the American Correctional Association in the accreditation process, making judgments of compliance based on written documentation, visual confirmation or both;
 - b. Provide information on the accreditation program and process, and the participation of the agency, facility or program therein, to the Agency's governing and/or contract authority;
 - c. Conduct an orientation to the accreditation program and process, if requested, at the Agency's expense;
 - d. Cooperate with the Agency, its Administrator, Accreditation Manager and staff in requests for assistance, information, and materials required in the implementation and conduct of the accreditation process;
 - e. Appoint all auditors/consultants based upon their experience and demonstrated knowledge;
 - f. Conduct reconsideration hearings using procedures approved by the Association and the Board of Commissioners;
 - g. Agree that all materials provided, and information gathered, will be held in strict confidence consistent with the professional contractor/client relationship. Accreditation information will be shared among the Commission, officers, auditors and staff on a need to know basis.
 - h. Provide to the agency, facility or program if awarded accreditation, a Certificate of Accreditation; this certificate shall identify the agency, facility or program and the year in which accreditation is awarded; the certificate and all copies and facsimiles remain the property of the American Correctional Association, and shall be returned to the Association upon the expiration or loss, for any reason, of accreditation; and,
 - i. Publish the name of the accredited agency, facility or program in an annual summary.
3. The Agency hereby covenants and agrees to pay an accreditation fee in the amount of **\$16,000.00** which includes the cost on the performance monitoring visit payable without deduction or refund as stipulated in the following schedule:
 - a. In consideration of preparation, planning and activating the accreditation process for the herein named agency, facility or program which involves staff time and other expenses, **50%** of the total accreditation fee **\$8,000.00** shall be payable within 30 days from the commencement of this contract.
 - b. In consideration of completion of the standards compliance audit, the remaining **50%** of the total accreditation fee **\$8,000.00** shall be due 30 days after completion of the audit. **The total fee has to be paid in full to receive certificate of accreditation.**
 - c. Any payments shall be subject to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.
4. The Agency hereby agrees to pay in addition to the accreditation fee provided for in paragraph 3, \$4,500.00 for any re-audit necessary to verify required minimum levels of compliance with standards and/or compliance with life-health-safety standards found in non-compliance at the time of the standards compliance audit or monitoring visit.
5. The Agency agrees to pay; in addition to the other accreditation fees provided herein, for the cost of field consultation services to the facility or program, which are requested in writing by the agency. The cost will be \$4,500.00 for technical assistance; \$6,500.00 for a mock audit.

6. a. This Contract shall be effective upon signing by the second party, and shall remain in full force until the earlier of 3 years after accreditation is granted or the Contract is terminated pursuant to subparagraph b).
- b. The Agency may terminate this Contract upon 30 days written notice to the Association. The Association may terminate this Contract for cause, upon 30 days written notice to the Agency. The Association's decision of termination may be appealed by the Agency within 30 days of notification of the decision.

The agency agrees to pay an audit re-scheduling fee of \$1,500 if the postponement of a scheduled audit is not completed at least 90 days prior to the scheduled audit. This postponement fee covers auditor rebooking fees and administrative costs.

- c. All accreditation, administrative, and annual fees due are payable as of the effective date of termination, shall remain a debt to the Association, and all fees paid are non-refundable.
7. This Contract shall be governed in all respects by the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed by their duly authorized representatives. The dates of the contract period will be adjusted in accordance with the date of the agency's signature.

For the:

Winnebago County Sheriff's Office

By: _____

Title: _____

Date: _____

For the:

AMERICAN CORRECTIONAL ASSOCIATION

By: _____

Title: Executive Director

Date: _____

Please send invoice to:

Name: _____

Facility: _____

Address: _____

Telephone Number: _____

Email: _____

Please return all documents and remit payments to:

American Correctional Association

Standards & Accreditation Department

206 N. Washington Street, Suite 200

Alexandria, VA 22314-2528



Resolution Executive Summary

Prepared By: Rick Ciganek
Committee: Public Safety and Judiciary Committee
Committee Date: February 19, 2025
Board Meeting Date: February 27, 2025
Resolution Title: Resolution Authorizing the Chairman of the County Board to Execute an Intergovernmental Agreement with the City of South Beloit Fire Department for Fire and EMS Dispatch Services

Budget Information:

Was item budgeted? N/A	Appropriation Amount:
If not, explain funding source:	
ORG/OBJ/Project Code: N/A	Descriptor: County 911 Center for Professional Services

Background Information: The Winnebago County Sheriff’s Office and the City of South Beloit are entering into an agreement in which the County 911 center would provide Fire Dispatch Services for the City of South Beloit Fire department. Transitioning to the state-of-the-art County 911 center, will mark a significant step towards enhancing emergency response times, prioritizing firefighter safety, and improving public safety in our community.

Recommendation: Approve the agreement. The City of South Beloit Fire Department will generate approx. 1000 calls for service each and will pay the county \$15 dollars per fire dispatch.

Contract/Agreement: Attached

Legal Review: The State’s Attorney’s Office has reviewed and approved the contract.

Follow-Up: n/a

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Brad Lindmark, Committee Chairman

Submitted by: Public Safety and Judiciary Committee

2025 CR

**RESOLUTION AUTHORIZING THE CHAIRMAN OF THE COUNTY BOARD TO
EXECUTE AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF SOUTH
BELOIT FIRE DEPARTMENT FOR FIRE AND EMS DISPATCH SERVICES**

WHEREAS, Section VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorize units of local government to cooperate in the provision of services; and

WHEREAS, the County of Winnebago (“County”) operates the Winnebago County 911 Communications Center, a Public Safety Answering Point (“PSAP”), for call taking and dispatching of 9-1-1 calls; and

WHEREAS, the City of South Beloit Fire Department (“City”) provides emergency fire and medical services; and

WHEREAS, the City of South Beloit Fire Department and the County have determined it would be in their best interests for South Beloit Fire to utilize the County PSAP for the dispatch of emergency calls for fire and EMS services within South Beloit Fire, pursuant to the terms of the Intergovernmental Agreement attached hereto as Exhibit A; and

WHEREAS, the Public Safety Committee of the County Board for the County of Winnebago, Illinois, has reviewed the proposed terms of the Intergovernmental Agreement with the City of South Beloit Fire Department, attached hereto as Exhibit A, and recommends contracting with South Beloit Fire under the terms set forth in the Intergovernmental Agreement.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Winnebago County Board Chairman is authorized to execute the Intergovernmental Agreement with the City of South Beloit Fire Department, in substantially the same form as contained in Exhibit A.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver copies of this resolution to the Winnebago County Auditor, Winnebago County Finance Director, and the Winnebago County Sheriff.

Respectfully Submitted,
PUBLIC SAFETY AND JUDICIARY COMMITTEE

AGREE

DISAGREE

BRAD LINDMARK, CHAIR

BRAD LINDMARK, CHAIR

AARON BOOKER

AARON BOOKER

ANGIE GORAL

ANGIE GORAL

KEVIN MCCARTHY

KEVIN MCCARTHY

TIM NABORS

TIM NABORS

CHRIS SCROL

CHRIS SCROL

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2025.

JOSEPH V. CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**INTERGOVERNMENTAL AGREEMENT REGARDING
EMERGENCY COMMUNICATIONS FOR FIRE AND EMS CALL DISPATCHING**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made this ____ day of _____, 2025 (“Effective Date”), by and between the County of Winnebago, Illinois, a body politic and corporate, on behalf of the Winnebago County Sheriff’s Office (“County”) and the City of South Beloit, an Illinois municipal corporation, on behalf of South Beloit Fire Department (“City”). The County and the City are also collectively referred to herein as the “Parties” or individually as a “Party.”

WITNESSETH

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois of 1970 authorizes units of local government to contract and associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, as amended, provides that any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State; and

WHEREAS, the County and the City are public agencies as defined in the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, the County operates the Winnebago County 911 Communications Center, a Public Safety Answering Point (PSAP), for call taking and dispatching of 9-1-1 calls; and

WHEREAS, the City, through South Beloit Fire, provides emergency fire and medical services; and

WHEREAS, it has been determined by the corporate authorities of the City and the County that it would be in the best interest of public safety to utilize the service of the PSAP for the dispatch of emergency calls for fire and EMS services for the City on the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the above recitals which are hereby incorporated into this Agreement, and the mutual covenants, terms and provisions contained herein, or attached hereto and incorporated herein by reference, as well as other good and valuable consideration, the receipt and sufficiency of which is acknowledged by both Parties, the Parties agree to the following:

1. Agreement to Provide Services
 - a. Dispatching. To the extent PSAP, as the designated primary Public Safety Answering Point for Winnebago County, receives 9-1-1 telephone calls for areas serviced by the City, PSAP shall answer those calls and provide dispatch services

twenty-four (24) hours a day each day of the year. Such services shall include, but not be limited to those set forth on Exhibit A attached hereto and incorporated herein. All such telephone calls shall be recorded on a written and/or a computer log, and PSAP shall promptly transmit the information received in the call to the City on the frequency designated on Exhibit B herein.

- b. Communications Coordination. The PSAP shall act as a communication center for the purpose of monitoring and logging all radio communications generated by the City's response to dispatches initiated by the PSAP.
- c. Dispatch Documentation. Each dispatch call shall be numbered for ease of reference.

2. Ownership and Responsibility for Equipment

- a. Receivers and Repeating Site Equipment. County shall be responsible for providing, through the use of funds available through the Emergency Telephone System Board, all necessary pagers, radios, cabling, repeaters, transmitters, Computer-Aided-Dispatch (CAD) software, 911 printers, receivers, phone lines, PSAP dispatching radio configuration cost and any installation cost at the County and/or the City as necessary to complete the dispatching process.
- b. Personnel. The County shall provide at its own expense two dedicated fire dispatchers to fulfill its dispatch obligations pursuant to Illinois Statute, the Illinois Administrative Code, all as amended from time-to-time, and under this Agreement.

3. Radio Frequency. Radio frequencies are designated on Exhibit B. If any of the Radio Frequencies are not currently licensed by the County, the City hereby represents and warrants to the County that it holds all necessary licenses, permits, and approvals to use those frequencies in a manner in which it be used pursuant to this Agreement. The City hereby grants permission to the County to transmit on the frequencies listed on Exhibit B by either base unit, portable unit, or both, for the purpose of communicating with the City for purposes of this Agreement and shall provide the County with a letter on City letterhead to that effect. Copies of all FCC licenses will be forwarded to the County.

4. Responsibilities. Licenses and Permits. Each Party shall perform all services required by this Agreement in accordance with all applicable statutes, regulations, ordinances, and professional standards and shall, at its own expense, obtain and maintain any licenses, permits, or other approvals necessary for it to provide the services contemplated by this Agreement.

5. Compliance with City Policies and Procedures. County shall comply with all the City's written policies and procedures relating to the services provided herein. The City shall provide to County its Policy and Procedures/response criteria (SOG manual).
6. Events beyond the Control of County. The County shall not be responsible for providing services pursuant to this Agreement and shall not be liable for its failure to provide such services when prevented from doing so by events or actions beyond its control, including, but not limited to, weather, fire, floods, labor unrest, failure of equipment which is not within its control (including telephone lines), and actions by individuals who are not County employees or agents. If and when the County becomes aware of any such possibility or event which prevents it from providing services, it shall undertake all reasonable efforts immediately to notify the City of the facts and to remedy the problem and/or circumstances which prevent delivery of dispatch services, including but not limited to the transfer of 9-1-1 functions to a back-up Public Safety Answering Point.

7. Rates and Billing

- a. The City will pay the County the sum of \$15.00 per dispatched call. Nothing in this Agreement is to be construed as the City's acknowledging any obligation to pay any fee for dispatch outside of the undertaking set forth herein. Notwithstanding anything to the contrary in this Agreement, the payment obligation set forth herein shall not be deemed as an acknowledgment or assumption by the City of any obligation or responsibility of it to provide or contribute to the costs associated with dispatching of emergency calls for fire and EMS services for the City, nor is this Agreement an acknowledgment or assumption by the County of its obligation or responsibility to perform dispatching of emergency calls for fire and EMS services for the City without such contribution. During the terms of this Agreement, the cost per dispatched call will not increase by an amount greater than the six percent (6%).
- b. The County shall send bills monthly to City at the following address:

City of South Beloit
519 Blackhawk Blvd.
South Beloit, IL 61080
Attn: Finance Director

- c. The City shall pay the County all amounts due pursuant to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.* All payments shall be made to:
County of Winnebago
404 Elm Street
Rockford, IL 61101
Attn: Finance Department

8. Term and Termination.

- a. Term. The term of this Agreement shall be for one (1) year. This Agreement shall automatically renew for successive one (1) year terms unless either party notifies the other in writing at least thirty (30) days prior to the end of the initial term or any renewal term of its intent not to renew.
- b. Termination. This Agreement may be terminated as follows:
 - i. By either party without cause upon one hundred twenty (120) days' prior written notice to the other party;
 - ii. Upon the breach of any provision of this Agreement provided that the breaching party shall have ten (10) calendar days after delivery of written notice of the breach from the non-breaching party to cure the breach;
 - iii. Immediately upon loss of any license, permit, or other approval required for the services which are the subject of this Agreement. The parties shall have a duty to notify each other immediately upon such loss although termination hereunder shall not be dependent upon delivery of such notice; or
 - iv. Upon either party's substantial failure to comply with all statutes, regulations, ordinances, and professional standards in its performance of services required pursuant to this Agreement, where either party fails to cure such failure within ten (10) calendar days after receiving written notice of the failure from the other party.

9. Compliance with Law. The parties hereto shall comply with all applicable state and federal laws, rules, and regulations.

10. Miscellaneous.

- a. Amendment. The terms and provisions of this Agreement may only be modified or amended by mutual consent of the parties to this Agreement via a written document executed by duly authorized representatives of the County and South Beloit Fire Department.
- b. Governing Law. The Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Illinois.
- c. Notices. Notices permitted or required under the Agreement shall be mailed by certified mail postage prepaid, and addressed as follows.

If to County: Winnebago County Sheriff's Office
650 W. State Street
Rockford, IL 61102
Attn: Sheriff

Copy to: Winnebago County State's Attorney's Office
400 W. State Street, Suite 804
Rockford, IL 61101
Attn: Chief of Civil Bureau

If to City of South Beloit: City of South Beloit
Attention Mayor's Office
519 Blackhawk Blvd.
South Beloit, IL 61080

Copy to: Attorney Roxanne Sosnowski
SosnowskiSzeto LLP
6735 Vistagreen Way, Suite 300
Rockford, IL 61107

- d. Headings. The headings used in this Agreement are for convenience only and shall not affect the interpretation of the Agreement.
- e. Parties Bound. This Agreement is binding on and shall inure to the benefit of the parties hereto.
- f. Severability. If any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respects, such invalidity, illegality, or unenforceability shall not invalidate any other provisions thereof and this Agreement shall be construed as if such portion had never been contained herein.
- g. Counterparts. This Agreement may be executed in several counterparts, including electronic and facsimile form, each of which so executed shall constitute one and the same instrument.
- h. No terms or provisions hereof shall be deemed waived, and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

- i. The Parties each warrant to the others that they have the authority to enter into this Agreement and that the person or persons executing this Agreement on their behalf has been duly authorized to act as the representative or officer of each respective party in affixing their signatures to the Agreement. The Parties hereto agree to sign such documents, enact such ordinances or resolutions, or perform such further obligations as may be necessary to effectuate the purposes of this Agreement.
- j. Assignment. This Agreement may not be assigned by either party without prior written consent of the other.

<signature page follows>

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and do each hereby warrant and represent that their respective signatory who signature appears below has been and is on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

COUNTY OF WINNEBAGO, ILLINOIS

a body politic and corporate

Joseph V. Chiarelli
Chairman of the County Board of the
County of Winnebago, Illinois

Date: _____

ATTEST:

Lori Gummow
Clerk of the County Board of the
County of Winnebago, Illinois

Date: _____

CITY OF SOUTH BELOIT,
an Illinois municipal corporation

Tom Fitzgerald
Mayor

Date: _____

ATTEST:

Tracy Patrick
City Clerk
City of South Beloit, Illinois

Date: _____

EXHIBIT A

LIST OF SERVICES AND EQUIPMENT TO BE PROVIDED BY COUNTY

- A. Tracking and Documentation of current calls on current CAD System.
- B. Recording Equipment.
- C. Emergency Fire/Medical Dispatching.
- D. Standard monthly report forwarded to South Beloit Fire Chief each month. Report will include calls, call numbers, units that responded, location of call, caller, type of call, call completion, and where ambulance took patient if transport occurred.
- E. Installation/maintenance of appropriate telephone lines/internet/cabling needed for primary and backup emergency dispatching.
- F. Cost of Avtec Radio Communication equipment, installation, and radio/computer and CAD programming by the provider selected by the County.
- G. Education in-services on policy and procedures and response criteria.
- H. Any additional radios, transmitters, receivers, power supplies needed, if additional equipment is installed at the County.

EXHIBIT B

RADIO FREQUENCY FOR DISPATCHERS PROVIDED BY SOUTH BELOIT FIRE

1. Repeater Transmit Frequency
2. Repeater Receive Frequency
3. Fire Ground Frequency

Still Alarm Tone

A tone

B tone

General Alarm Tones

A tone

B tone

Both parties understand and agree that the frequencies may change from the initial agreement term due to radio upgrades.



Resolution Executive Summary

Prepared By: Rick Ciganek
Committee: Public Safety and Judiciary Committee
Committee Date: February 19, 2025
Board Meeting Date: February 27, 2025
Resolution Title: Resolution Authorizing the Chairman of the County Board to Execute an Intergovernmental Agreement with Win-Bur-Sew Fire Protection District for Fire and EMS Dispatch Services

Budget Information:

Was item budgeted? N/A	Appropriation Amount:
If not, explain funding source:	
ORG/OBJ/Project Code: N/A	Descriptor: County 911 Center for Professional Services

Background Information: The Winnebago Sheriff’s Office and the Win-Bur-Sew Fire Protection District are entering into an agreement in which the County 911 center would provide Fire Dispatch Services for the Win-Bur-Sew Fire Protection District. Transitioning to the state-of-the-art County 911 center, will mark a significant step towards enhancing emergency response times, prioritizing firefighter safety, and improving public safety in our community.

Recommendation: Approve the agreement. The Win-Bur-Sew Fire Protection District will generate approx. 700 calls for service each year and they will pay the county \$15 dollars per fire dispatch.

Contract/Agreement: Attached

Legal Review: The State’s Attorney’s Office has reviewed and approved the contract.

Follow-Up: n/a

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Brad Lindmark, Committee Chairman
Submitted by: Public Safety and Judiciary Committee

2025 CR

**RESOLUTION AUTHORIZING THE CHAIRMAN OF THE COUNTY BOARD TO
EXECUTE AN INTERGOVERNMENTAL AGREEMENT WITH WIN-BUR-SEW FIRE
PROTECTION DISTRICT FOR FIRE AND EMS DISPATCH SERVICES**

WHEREAS, Section VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorize units of local government to cooperate in the provision of services; and

WHEREAS, the County of Winnebago (“County”) operates the Winnebago County 911 Communications Center, a Public Safety Answering Point (“PSAP”), for call taking and dispatching of 9-1-1 calls; and

WHEREAS, the Win-Bur-Sew Fire Protection District (“Win-Bur-Sew Fire”) provides emergency fire and medical services; and

WHEREAS, the Win-Bur-Sew Fire Protection District and the County have determined it would be in their best interests for Win-Bur-Sew Fire to utilize the County PSAP for the dispatch of emergency calls for fire and EMS services within Win-Bur-Sew Fire, pursuant to the terms of the Intergovernmental Agreement attached hereto as Exhibit A; and

WHEREAS, the Public Safety Committee of the County Board for the County of Winnebago, Illinois, has reviewed the proposed terms of the Intergovernmental Agreement with the Win-Bur-Sew Fire Protection District, attached hereto as Exhibit A, and recommends contracting with Win-Bur-Sew Fire under the terms set forth in the Intergovernmental Agreement.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Winnebago County Board Chairman is authorized to execute the Intergovernmental Agreement with the Win-Bur-Sew Fire Protection District, in substantially the same form as contained in Exhibit A.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver copies of this resolution to the Winnebago County Auditor, Winnebago County Finance Director, and the Winnebago County Sheriff.

Respectfully Submitted,
PUBLIC SAFETY AND JUDICIARY COMMITTEE

AGREE

DISAGREE

BRAD LINDMARK, CHAIR

BRAD LINDMARK, CHAIR

AARON BOOKER

AARON BOOKER

ANGIE GORAL

ANGIE GORAL

KEVIN MCCARTHY

KEVIN MCCARTHY

TIM NABORS

TIM NABORS

CHRIS SCROL

CHRIS SCROL

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2025.

JOSEPH V. CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**INTERGOVERNMENTAL AGREEMENT REGARDING
EMERGENCY COMMUNICATIONS FOR FIRE AND EMS CALL DISPATCHING**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made this ____ day of _____, 2024 (“Effective Date”), by and between the County of Winnebago, Illinois, a body politic and corporate, on behalf of the Winnebago County Sheriff’s Office (“County”) and the Win-Bur-Sew Fire Protection District, a unit of local government (“Win-Bur-Sew Fire”). The County and Win-Bur-Sew Fire are also collectively referred to as the “Parties” or individually as a “Party.”

WITNESSTH

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois of 1970 authorizes units of local government to contract and associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, as amended, provides that any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State; and

WHEREAS, the County and Win-Bur-Sew Fire are public agencies as defined in the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, the County operates the Winnebago County 911 Communications Center, a Public Safety Answering Point (PSAP), for call taking and dispatching of 9-1-1 calls; and

WHEREAS, Win-Bur-Sew Fire provides emergency fire and medical services; and

WHEREAS, it has been determined by the corporate authorities of Win-Bur-Sew Fire and the County that it would be in the best interest of public safety to utilize the service of the PSAP for the dispatch of emergency calls for fire and EMS services for the Win-Bur-Sew Fire on the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the above recitals which are hereby incorporated into this Agreement, and the mutual covenants, terms and provisions contained herein, or attached hereto and incorporated herein by reference, as well as other good and valuable consideration, the receipt and sufficiency of which is acknowledged by both Parties, the Parties agree to the following:

1. Agreement to Provide Services

- a. Dispatching. To the extent PSAP, as the designated primary Public Safety Answering Point for Winnebago County, receives 9-1-1 telephone calls for areas serviced by the Win-Bur-Sew Fire Protection District, PSAP shall answer those

calls and provide dispatch services twenty-four (24) hours a day each day of the year. Such services shall include, but not be limited to those set forth on Exhibit A attached hereto and incorporated herein. All such telephone calls shall be recorded on a written and/or a computer log, and PSAP shall promptly transmit the information received in the call to Win-Bur-Sew Fire on the frequency designated on Exhibit B herein.

- b. Communications Coordination. The PSAP shall act as a communication center for the purpose of monitoring and logging all radio communications generated by Win-Bur-Sew Fire 's response to dispatches initiated by the PSAP.
- c. Dispatch Documentation. Each dispatch call shall be numbered for ease of reference.

2. Ownership and Responsibility for Equipment

- a. Receivers and Repeating Site Equipment. County shall be responsible for providing, through the use of funds available through the Emergency Telephone System Board, all necessary pagers, radios, cabling, repeaters, transmitters, Computer-Aided-Dispatch (CAD) software, 911 printers, receivers, phone lines, PSAP dispatching radio configuration cost and any installation cost at the County and/or Win-Bur-Sew Fire as necessary to complete the dispatching process.
- b. Personnel. The County shall provide at its own expense two dedicated fire dispatchers to fulfill its dispatch obligations pursuant to Illinois Statute, the Illinois Administrative Code, all as amended from time-to-time, and under this Agreement.

3. Radio Frequency. Radio frequencies are designated on Exhibit B. If any of the Radio Frequencies are not currently licensed by the County, Win-Bur-Sew Fire hereby represents and warrants to the County that it holds all necessary licenses, permits, and approvals to use those frequencies in a manner in which it be used pursuant to this Agreement. Win-Bur-Sew Fire hereby grants permission to the County to transmit on the frequencies listed on Exhibit B by either base unit, portable unit, or both, for the purpose of communicating with Win-Bur-Sew Fire for purposes of this Agreement and shall provide the County with a letter on Win-Bur-Sew Fire Protection District letterhead to that effect. Copies of all FCC licenses will be forwarded to the County.

4. Responsibilities. Licenses and Permits. Each Party shall perform all services required by this Agreement in accordance with all applicable statutes, regulations, ordinances, and professional standards and shall, at its own expense, obtain and maintain any licenses, permits, or other approvals necessary for it to provide the services contemplated by this Agreement.

5. Compliance with Win-Bur-Sew Fire Policies and Procedures. County shall comply with all Win-Bur-Sew Fire 's written policies and procedures relating to the services provided herein. Win-Bur-Sew Fire shall provide to County its Policy and Procedures/response criteria (SOG manual).

6. Events beyond the Control of County. The County shall not be responsible for providing services pursuant to this Agreement and shall not be liable for its failure to provide such services when prevented from doing so by events or actions beyond its control, including, but not limited to, weather, fire, floods, labor unrest, failure of equipment which is not within its control (including telephone lines), and actions by individuals who are not County employees or agents. If and when the County becomes aware of any such possibility or event which prevents it from providing services, it shall undertake all reasonable efforts immediately to notify Win-Bur-Sew Fire of the facts and to remedy the problem and/or circumstances which prevent delivery of dispatch services, including but not limited to the transfer of 9-1-1 functions to a back-up Public Safety Answering Point.

7. Rates and Billing
 - a. Win-Bur-Sew Fire will pay the County the sum of \$15.00 per dispatched call. Nothing in this Agreement is to be construed as Win-Bur-Sew Fire acknowledging any obligation to pay any fee for dispatch outside of the undertaking set forth herein. Notwithstanding anything to the contrary in this Agreement, the payment obligation set forth herein shall not be deemed as an acknowledgment or assumption by Win-Bur-Sew Fire of any obligation or responsibility of it to provide or contribute to the costs associated with dispatching of emergency calls for fire and EMS services for Win-Bur-Sew Fire, nor is this Agreement an acknowledgment or assumption by the County of its obligation or responsibility to perform dispatching of emergency calls for fire and EMS services for Win-Bur-Sew Fire without such contribution. During the terms of this contract , the cost per dispatched call will not increase by an amount greater than the six (6) percent.

 - b. The County shall send bills monthly to Win-Bur-Sew Fire at the following address:

Win-Bur-Sew Fire Protection District
110 East Main Street
Winnebago, Illinois, 61088

Attn: Chief of Department

- c. Win-Bur-Sew Fire shall pay the County all amounts due pursuant to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.* All payments shall be made to:

County of Winnebago
404 Elm Street
Rockford, IL 61101
Attn: Finance Department

8. Term and Termination.

- a. Term. The term of this Agreement shall be for one (1) year. This Agreement shall automatically renew for successive one (1) year terms unless either party notifies the other at least thirty (30) days prior to the end of the initial term or any renewal term of its intent not to renew.
- b. Termination. This Agreement may be terminated as follows:
- i. Either party may terminate this Agreement without cause upon one hundred twenty (120) days' prior written notice to the other party;
 - ii. Upon the breach of any provision of this Agreement provided that the breaching party shall have ten (10) calendar days after delivery of written notice of the breach from the non-breaching party to cure the breach;
 - iii. Immediately upon loss of any license, permit, or other approval required for the services which are the subject of this Agreement. The parties shall have a duty to notify each other immediately upon such loss although termination hereunder shall not be dependent upon delivery of such notice; or
 - iv. Upon either party's substantial failure to comply with all statutes, regulations, ordinances, and professional standards in its performance of services required pursuant to this Agreement, where either party fails to cure such failure within ten (10) calendar days after receiving written notice of the failure from the other party.

9. Compliance with Law. The parties hereto shall comply with all applicable state and federal laws, rules, and regulations.

10. Miscellaneous.

- a. Amendment. The terms and provisions of this Agreement may only be modified or amended by mutual consent of the parties to this Agreement via a written document

executed by duly authorized representatives of the County and Win-Bur-Sew Fire Protection District.

- b. Governing Law. The Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Illinois.
- c. Notices. Notices permitted or required under the Agreement shall be mailed by certified mail postage prepaid, and addressed as follows.

If to County: Winnebago County Sheriff's Office
 650 W. State Street
 Rockford, IL 61102
 Attn: Sheriff

Copy to: Winnebago County State's Attorney's Office
 400 W. State Street, Suite 804
 Rockford, IL 61101
 Attn: Chief of Civil Bureau

If to Win-Bur-Sew Fire: Win-Bur-Sew Fire Protection District
 110 East Main Street
 Winnebago, IL 61088
 Attn: Chief of Department

Copy to: Win-Bur-Sew Fire Protection District Attorney

- d. Headings. The headings used in this Agreement are for convenience only and shall not affect the interpretation of the Agreement.
- e. Parties Bound. This Agreement is binding on and shall inure to the benefit of the parties hereto.
- f. Severability. If any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respects, such invalidity, illegality, or unenforceability shall not invalidate any other provisions thereof and this Agreement shall be construed as if such portion had never been contained herein.
- g. Counterparts. This Agreement may be executed in several counterparts, including electronic and facsimile form, each of which so executed shall constitute one and the same instrument.

- h. No terms or provisions hereof shall be deemed waived, and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.
- i. The Parties each warrant to the others that they have the authority to enter into this Agreement and that the person or persons executing this Agreement on their behalf has been duly authorized to act as the representative or officer of each respective party in affixing their signatures to the Agreement. The Parties hereto agree to sign such documents, enact such ordinances or resolutions, or perform such further obligations as may be necessary to effectuate the purposes of this Agreement.
- j. Assignment. This Agreement may not be assigned by either party without prior written consent of the other.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and do each hereby warrant and represent that their respective signatory who signature appears below has been and is on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

COUNTY OF WINNEBAGO, ILLINOIS
a body politic and corporate

Joseph V. Chiarelli
Chairman of the County Board of the
County of Winnebago, Illinois

Date: _____

ATTEST:

Lori Gummow
Clerk of the County Board of the
County of Winnebago, Illinois

Date: _____

WIN-BUR-SEW FIRE PROTECTION DISTRICT,
a unit of local government

Dave Dorit
Dave Dorit
Fire Chief

Date: *12-17-2024*

ATTEST:
Guy Cunningham

Date: *12/17/2024*

Board President

GUY CUNNINGHAM

EXHIBIT A

LIST OF SERVICES AND EQUIPMENT TO BE PROVIDED BY COUNTY

- A. Tracking and Documentation of current calls on current CAD System.
- B. Recording Equipment.
- C. Emergency Fire/Medical Dispatching.
- D. Standard monthly report forwarded to Win-Bur-Sew Fire Protection District Fire Chief each month. Report will include calls, call numbers, units that responded, location of call, caller, type of call, call completion, and where ambulance took patient if transport occurred.
- E. Installation/maintenance of appropriate telephone lines/internet/cabling needed for primary and backup emergency dispatching.
- F. Cost of Avtec Radio Communication equipment, installation, and radio/computer and CAD programming by the provider selected by the County.
- G. Education in-services on policy and procedures and response criteria.
- H. Any additional radios, transmitters, receivers, power supplies needed, if additional equipment is installed at the County.

EXHIBIT B

**RADIO FREQUENCY FOR DISPATCHERS PROVIDED BY WIN-BUR-SEW FIRE
PROTECTION DISTRICT**

1. Repeater Transmit Frequency 153.7475 PL D315
2. Repeater Receive Frequency 154.8525 PL D315.
3. Fire Ground Frequency 154.205 (receive & transmit) PL D411

Still Alarm Tone

A tone 1473.1

B tone 1514.2

General Alarm Tones

A tone 1473.1

B tone 2334.6

Both parties understand and agree that the frequencies may change from the initial agreement term due to radio upgrades.



Resolution Executive Summary

Prepared By: Purchasing Department on behalf of Facilities
Committee: Public Safety and Judiciary Committee
Committee Date: February 19, 2025
Resolution Title: Resolution to Award Annual Maintenance Agreement for X-Ray Scanners
Board Meeting Date: February 27, 2025

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$37,800
If not, explain funding source:	
ORG/OBJ/Project Code: See below	Budget Impact: \$37,800

Background Information: Annual maintenance agreement with AutoClear, LLC on seven County owned X-Ray machines. The agreement has been annually renewed since 2012.

12000-01721 Three X-Ray Scanners Criminal Justice Center \$16,200
12000-01056 One X-Ray Scanner Juvenile Justice Center \$5,400
12000-01526 One X-Ray Scanner Adult Probation 526 \$5,400
12000-27000 Two X-Ray Machines Public Safety Building (Courthouse Complex) \$10,800

MODEL: **AC6848** SERIAL # **121025P#235MESM**
MODEL: **AC6848** SERIAL # **130122P#08MESM**
MODEL: **AC6848** SERIAL # **130124P#09MESM**
MODEL: **AC6848** SERIAL # **121025P#236MESM**
MODEL: **AC6848** SERIAL # **121107P#253MESM**
MODEL: **AC6848** SERIAL # **121107P#252MESM**
MODEL: **AC6848** SERIAL # **121106P#249MESM**

Recommendation: Facilities Director, Shawn Franks, recommends approval. This maintenance agreement includes two radiation checks and calibrations per year/machine.

Contract/Agreement: The agreement is for one year. See Resolution Exhibit A.

Legal Review: Normal maintenance agreement

Follow-Up: Facilities Director will complete the annual registration of all building X-Ray scanning machines with IEMA.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Brad Lindmark
Submitted by: Public Safety and Judiciary Committee

2025 CR

RESOLUTION TO AWARD THE ANNUAL MAINTENANCE AGREEMENT FOR X-RAY SCANNERS

WHEREAS, the County of Winnebago purchased the following seven X-Ray Scanners for various security locations within County facilities in 2012 from AutoClear, LLC; and,

MODEL: **AC6848** SERIAL # **121025P#235MESM**
MODEL: **AC6848** SERIAL # **130122P#08MESM**
MODEL: **AC6848** SERIAL # **130124P#09MESM**
MODEL: **AC6848** SERIAL # **121025P#236MESM**
MODEL: **AC6848** SERIAL # **121107P#253MESM**
MODEL: **AC6848** SERIAL # **121107P#252MESM**
MODEL: **AC6848** SERIAL # **121106P#249MESM**

WHEREAS, a one (1) year Platinum Level Maintenance Agreement was included with the original purchase and has been renewed annually, providing premier service and unlimited technical support, parts, travel expenses of technicians, and two (2) preventive maintenance checks with radiation survey (cleaning, adjustments, tightening, and calibrations) to be completed on each unit per year; and

WHEREAS, proper maintenance for this security equipment is vital to the safety of all persons entering a secure County facility, and to ensure compliance with standards specifically established by the State of Illinois for this type of equipment; and

WHEREAS, the County of Winnebago would like to renew the AutoClear, LLC Annual Maintenance Agreement for each scanner at the Platinum Level rate of FIVE THOUSAND FOUR HUNDRED DOLLARS (\$5,400) per unit, for a total of THIRTY-SEVEN THOUSAND EIGHT HUNDRED DOLLARS (\$37,800); and

WHEREAS, the Public Safety and Judiciary Committee of the County Board for the County of Winnebago, Illinois has reviewed the AutoClear, LLC Annual Maintenance Agreement, Resolution Exhibit A, and recommends renewal; and

WHEREAS, the Public Safety and Judiciary Committee has determined that the funding for the aforementioned purchase shall be as follows:

12000-01721:	3 X-Ray Machines	\$16,200
12000-01056:	1 X-Ray Machine	\$ 5,400
12000-01526:	1 X-Ray Machine	\$ 5,400
12000-27000:	2 X-Ray Machines	\$ 10,800

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County Facilities Director is hereby directed and authorized to renew the AutoClear, LLC. Annual Maintenance Agreement with AutoClear, LLC and to issue a purchase order to AUTOCLEAR, LLC, 10A BLOOMFIELD AVENUE PINE BROOK, NJ 07058 in the amount of THIRTY-SEVEN THOUSAND EIGHT HUNDRED DOLLARS (\$37,800) for payment of the one-year agreement.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby directed and authorized to prepare and deliver certified copies of this Resolution to the Facilities Director, Director of Purchasing, Finance Director, Board Office and County Auditor.

Respectfully submitted,
PUBLIC SAFETY and JUDICIARY COMMITTEE

AGREE

DISAGREE

BRAD LINDMARK, CHAIRMAN

BRAD LINDMARK, CHAIRMAN

AARON BOOKER

AARON BOOKER

KEVIN MCCARTHY

KEVIN MCCARTHY

MICHAEL THOMPSON

MICHAEL THOMPSON

CHRIS SCROL

CHRIS SCROL

ANGIE GORAL

ANGIE GORAL

TIM NABORS

TIM NABORS

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2025.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



World Headquarters
 10A Bloomfield Avenue
 Pine Brook, NJ 07058 USA
 Tel. 1.973.276.6000
 Fax. 1.973.227-0832
 info@autoclear.com

**AUTOCLEAR X-RAY INSPECTION SYSTEMS
 ANNUAL MAINTENANCE AGREEMENT**

Account: Winnebago County
Address: 650 West State St.
 Rockford, IL 61101
 Attn: Kaitlyn Anderson

Coverage Level: Full Coverage **Date Issued:** 1/14/2025
Contract Effective Date: 2/1/2025 **Contract Expiration Date:** 1/31/2026

Model	Serial Number	Unit Address*	Unit Coverage Price
6848	121025P#235		\$5,400.00
6848	121025P#236		\$5,400.00
6848	121106P#249		\$5,400.00
6848	121107P#252		\$5,400.00
6848	121107P#253		\$5,400.00
6848	130122P#08		\$5,400.00
6848	130124P#09		\$5,400.00
Contract Total:			\$37,800.00

*If different from billing account address

Customer Signature _____ Position/Title _____ Date _____

Accepted by Autoclear, LLC.: _____ Date: _____

AUTOCLEAR, LLC. AGREES TO PROVIDE, AND THE CUSTOMER AGREES TO ACCEPT, MAINTENANCE AGREEMENT SERVICES ON THE EQUIPMENT LISTED ABOVE TO THE COVERAGE LEVEL CHOSEN AND THE TERMS & CONDITIONS AS OUTLINED ON PAGE TWO (2) OF THIS CONTRACT. AUTOCLEAR, LLC GENERAL TERMS & CONDITIONS APPLY.



World Headquarters
10A Bloomfield Avenue
Pine Brook, NJ 07058 USA
Tel. 1.973.276.6000
Fax. 1.973.227-0832
info@autoclear.com

AUTOCLEAR ANNUAL MAINTENANCE AGREEMENT TERMS & CONDITIONS

Autoclear, LLC's sole obligation is to complete services as defined under the contract terms for the coverage level selected within the stated effective agreement dates for all listed Autoclear manufactured X-ray equipment. All Autoclear annual maintenance agreements include one preventative maintenance (PM) service per machine, per contract year, unless otherwise stated. It is the responsibility of the end-user to request/schedule all services within the contract dates. All services will be performed during Autoclear normal business hours (8:00 AM – 5:00 PM local time, Mon. – Fri., excluding holidays).

This maintenance agreement does NOT extend to (1) damage resulting from accident, misuse, neglect, or improper installation, maintenance, or application; (2) damage resulting from elemental or environmental factors including, but not limited to, moisture, heat, corrosive materials, abrasives, or pollutants; or (3) damage or loss in transit, including transit within the grounds of the initial installation facility. This contract is VOID when service or repairs are performed by service personnel not authorized by Autoclear, or when any system or part is altered without consent from Autoclear, LLC. This contract is extended only to the issued contract holder/end user and is NOT TRANSFERABLE to subsequent users.

No responsibility, or liability for consequential loss or damage, can be assumed by Autoclear, LLC. for vendor/supplier delays, acts of nature, decrees or acts of government, strikes, delays in transportation, unavailability of replacement parts, interruption of business of either party, or other causes beyond Autoclear's control. Damage, as defined in this contract, refers to physical harm caused to the X-ray scanning system and its external components in such a way as to impair its value, usefulness, or normal function, including dings, nicks, dents, misalignment, etc. The following is considered negligence or abuse of the X-ray scanner and/or its components:

- Misuse or abuse of x-ray scanner by the operator. This includes, but is not limited to:
 - Cutting/splicing/tearing of any cables or cords
 - Removing or damaging any buttons on the X-ray system, including the keyboard or operator control panel (OCP)
 - Liquids coming into contact with mechanical or electronic components
 - Cutting/damaging/removing lead curtains or conveyor belt
 - Dropping or physical damage to the monitor, OCP, or related components
 - Tampering with or removing any components of the X-ray scanner system without Autoclear's authorization
- Any damage caused by a 3rd party not authorized or trained by Autoclear, LLC. on how to operate, troubleshoot, or repair a scanner
- Any damage caused by storage or operation in an area where scanner can be exposed to rain, snow, sleet, wind, debris, and animals
- Careless movement (banging, collision, excessive force, etc.) or improper storage of scanner that results in damage

Environmental conditions that are the responsibility of the end-user are:

- Excessive heat/moisture/dust where scanner is located
- Unstable or uneven flooring
- Insubstantial or unstable electrical input

For proper usage & storage guidelines, please refer to the Autoclear X-ray Systems User's Manual.

AUTOCLEAR, LLC. AGREES TO PROVIDE, AND THE CUSTOMER AGREES TO ACCEPT, MAINTENANCE AGREEMENT SERVICES ON THE EQUIPMENT LISTED ABOVE TO THE COVERAGE LEVEL CHOSEN AND THE TERMS & CONDITIONS AS OUTLINED ON PAGE TWO (2) OF THIS CONTRACT. AUTOCLEAR, LLC GENERAL TERMS & CONDITIONS APPLY.



Resolution Executive Summary

Prepared By: Purchasing Department on behalf of Animal Services
Committee: Public Safety and Judiciary Committee
Committee Date: February 19, 2025
Resolution Title: Resolution Awarding a Veterinarian Services Agreement Between Winnebago County Animal Services and Shelter Vet-On-The-Go, PLLC
Board Meeting Date: February 27, 2025

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$150,000
If not, explain funding source:	
ORG/OBJ/Project Code: 77000-41120	

Background Information: The Winnebago County Animal Services Department has been in desperate need of a full-time Veterinarian and has been unable to fill this position. To ensure compliance on medical treatment, the team has previously worked with this company to support the needs of this facility.

The contract allows for 3 times per week and 4 hours per visit, which is billed in the sum of \$3,600 bi-monthly. If additional services are needed the facility has the ability to request additional support at an hourly rate of \$150 per/hour. This expense is offset by the Veterinarian salary.

This service helps to alleviate the strain of resources and stress of the animals requiring spay/neuter surgeries travelling to Madison, Wisconsin by providing this service at the facility, as well as some additional medical treatment that would be provided at an off-site veterinary clinic.

In order to keep the required treatments provided to the animals, the department would like to enter into a one-year agreement for Veterinarian services with Shelter Vet On-The-Go, PLLC or until such time when a full-time veterinarian is hired.

Recommendation: Jennifer Stacy, Animal Services Administrator, recommends awarding a one-year agreement with Shelter Vet On-The-Go, PLLC or until such a time when a full-time veterinarian is hired.

Contract/Agreement: The agreement is for one year. See Resolution Exhibit A.

Legal Review: The State’s Attorney’s Office has reviewed the agreement.

Follow-Up: The Purchasing Department will route the agreement for signatures.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Brad Lindmark, Committee Chairman
Submitted by: Public Safety and Judiciary Committee

2025 CR

**RESOLUTION AWARDING A VETERINARIAN SERVICES AGREEMENT BETWEEN WINNEBAGO
COUNTY ANIMAL SERVICES AND SHELTER VET-ON-THE-GO, PLLC**

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and

WHEREAS, the County of Winnebago Animal Services Department (Animal Services) has been looking to hire a full-time veterinarian and has been unable to secure one on a permanent basis; and

WHEREAS, due to the fact that there is no current staff at Animal Services that possesses the licenses for necessary medical treatment and vaccines for shelter animals, thus qualifying this as an Emergency Procurement based on section 2-357 (f) of the County Purchasing Ordinance: *Emergency procurements*. Notwithstanding any other provisions of this division, the procurement of goods, services, or construction items when there exists a threat to public health, welfare, or safety, or to prevent or minimize serious disruption of government services, shall be considered an "emergency"; and

WHEREAS, Animal Services would like to enter into a one-year agreement with Shelter Vet On-The-Go, PLLC for veterinary services or until such time when a full-time veterinarian is hired; and

WHEREAS, the Public Safety and Judiciary Committee of the County Board for the County of Winnebago, Illinois, has reviewed the Service Agreement with Shelter Vet On-The-Go, PLLC, Resolution Exhibit A, and recommends awarding a one-year agreement; and

WHEREAS, the Public Safety and Judiciary Committee of the County Board for the County of Winnebago, Illinois, has determined that the funding for the aforementioned shall be as follows:

77000-41120

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to accept and execute, on behalf of the County of Winnebago, Illinois, a one-year Agreement with SHELTER VET-ON-THE-GO, PLLC, 646 SHILOH ROAD, ROCKFORD, ILLINOIS 61107.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Animal Services Administrator, Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,
PUBLIC SAFETY AND JUDICIARY COMMITTEE

AGREE

DISAGREE

BRAD LINDMARK, CHAIR

BRAD LINDMARK, CHAIR

AARON BOOKER

AARON BOOKER

ANGIE GORAL

ANGIE GORAL

KEVIN MCCARTHY

KEVIN MCCARTHY

TIM NABORS

TIM NABORS

CHRIS SCROL

CHRIS SCROL

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2025.

JOSEPH V. CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Shelter Vet On-the-Go, PLLC
646 Shiloh Road
Rockford, IL 61107
DrBridgetHolck@gmail.com
(815) 980-9426

Winnebago County Animal Services
4517 North Main Street
Rockford, IL 61103
JStacy@wcas.wincoil.gov
(815) 319-4100

SERVICE AGREEMENT

Shelter Vet On-the-Go, PLLC (hereinafter "SVO") shall provide veterinary services to Winnebago County Animal Services (hereinafter "CLIENT") pursuant to the terms and conditions herein. This contract is effective from *** through *** and shall continue in full force and effect unless or until canceled by either party, as set forth in the Terms and Conditions.

SVO agrees to provide veterinary services at CLIENT's location three times per week for four hours per visit (hereafter "REGULAR TIME") during the term of this Agreement. CLIENT agrees to pay SVO the sum of \$3,600 bi-monthly for such REGULAR TIME. Hours which are in addition to such REGULAR TIME (hereinafter "ADDITIONAL TIME") shall be invoiced to CLIENT separately and shall be paid pursuant to the Illinois' Local Government Prompt Payment Act, 50 ILCS 505/1 et seq. The ADDITIONAL TIME shall be billed at the rate set forth below. SVO shall not provide ADDITIONAL TIME unless requested and APPROVED by CLIENT. Discounts shall be given for any given week SVO is not present on site for the full scheduled REGULAR TIME.

Description	Quantity	Unit Price	Total
Veterinary Services		\$150 / hr	

Materials ordered under the license of the SVO veterinarian can only be used under the direct orders of such licensed veterinarian. Any controlled substances ordered using the on-site veterinarian's licenses can only be used under the direct supervision of such licensed veterinarian. Failure to comply with these parameters will be cause for immediate termination of this service agreement.

The undersigned CLIENT hereby agrees to the foregoing schedule and payment structure and further represents that they have read, understand, and agree to all terms and conditions included with this Agreement.

Signed: _____ Shelter Vet On-the-Go, PLLC representative

Signed: _____ CLIENT representative

Date: _____

TERMS AND CONDITIONS

SHELTER VET ON-THE-GO, PLLC

1. INSURANCE. The parties to the Agreement shall each maintain their own professional liability insurance policies at not less than the minimum required amounts pursuant to Illinois statutes. SVO shall maintain adequate worker's compensation insurance as well as all necessary automobile policies.

2. CANCELTATION. Either party can terminate the Agreement for any reason by giving not less than seven (7) days written notice to the other party.

3. INDEMNIFICATION. SVO hereby agrees to indemnify and hold the Client, Winnebago County, Illinois, and the Client and Winnebago County's employees and elected and appointed officials free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities to the extent caused by the negligent act, error or omission of Dr. Bridget Holck, and/or SVO officers, employees and representatives, in the performance of Dr. Bridget Holck's and/or SVO's duties set forth in these Terms and Conditions and in the Service Agreement signed by SVO and the Client.

4. PROFESSIONAL CONDUCT. SVO officers and employees shall conduct themselves in a professional manner at all times while at CLIENT's premises and present themselves appropriately during their hours of service.

5. EQUIPMENT. CLIENT shall work directly with SVO in ensuring that CLIENT has available to it proper and necessary equipment, as well as adequate exam and prep areas available to allow SVO to perform the contemplated veterinary services.

6. RIGHT TO REFUSE. SVO maintains the right, in SVO's sole discretion, to refuse to address any injury or perform any procedure for CLIENT and CLIENT's animals. SVO will make all decisions regarding the procedures and treatments to be carried out and shall make all efforts to get CLIENT's approval for any deviation from standard procedures prior to making such deviations. However, SVO shall have the right to take extraordinary measures without CLIENT's approval if, in the professional opinion of SVO, such procedures are necessary.

7. LATE CHARGES. All invoices are subject to the Illinois' Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.

8. JURISDICTION AND VENUE. In the event that either party seeks to enforce their rights under this Agreement, such suit shall be governed by the laws of the State of Illinois and the case shall be brought in the 17th Judicial Circuit Courts of Winnebago County, Illinois.

9. NO AGENCY. SVO shall at all times under this Agreement be an independent contractor and in no way considered an employee of CLIENT.

10. COSTS. Neither party shall have the authority to bind the other to any contract, cost, or expense without the express written authority of the other party.

11. ALTERNATE SCHEDULING. SVO shall have the right, with the approval of the CLIENT, to substitute days and times of the REGULAR HOURS on an equal basis.

12. NO ASSIGNMENT OR AMENDMENT. This Agreement may not be amended or assigned without the express written permission and agreement of both parties hereto.

UNFINISHED BUSINESS

NEW BUSINESS

ANNOUNCEMENTS & COMMUNICATIONS



WINNEBAGO COUNTY

— ILLINOIS —

Announcements & Communications

Date: February 27, 2025

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

Governing Statute(s): State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

County Code: [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

Background: The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
 - a. Operator Licensing Examination Approval-Byron Station, February 2025
 - b. Byron Station, Unit Nos. 1 and 2-Request to Use Provisions from a Later Edition of ASME Code, Section XI (EPID-L-2024-LLR-0073)
 - c. Federal Register/Vol. 90, No. 31/Tuesday, February 18, 2025/Notices
2. County Clerk Gummow received from Theresa Grennan, Winnebago County Treasurer the following:
 - a. Collateralization Report – as of January 31, 2025
 - b. Investment Report - as of February 1, 2025
 - c. Winnebago County Treasurer Bank Balances –January, 2025
3. County Clerk Gummow received a Monthly Report from the Winnebago County Clerk and Winnebago County Recorder's Office for January, 2025.

Adjournment