

FINANCE COMMITTEE AGENDA

Called by: John Butitta, Chairman
Members: Paul Arena, Joe Hoffman,
Keith McDonald, Jaime Salgado,
John F. Sweeney, Christina Valdez

DATE: THURSDAY, MARCH 6, 2025
TIME: IMMEDIATELY FOLLOWING THE
OPERATIONS AND ADMINISTRATIVE
COMMITTEE MEETING AT 5:30 PM

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of February 20, 2025 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name.
- E. Ordinance for Approval of Budget Amendment for Health Department Grant Award
- F. Discussion Item – First Quarter FY25 Financial Report
- G. Discussion Item – Review FY26 Budget Calendar
- H. Discussion Item – FY26 Levy
- I. Closed Session to Discuss Pending Litigation
- J. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Cesar Chavez versus Winnebago County
- K. Other Matters
- L. Adjournment

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, February 20, 2025

Immediately following the Operations & Administrative Committee Meeting

Present:

John Butitta, **Chairperson**
Jaime Salgado, **Vice Chairperson**
Joe Hoffman
Keith McDonald
John F. Sweeney

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Chris Dornbush, Chief Operations Officer

Absent:

Paul Arena
Christina Valdez

AGENDA:

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- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Resolution Authorizing the Winnebago County Board Chairman to Execute a Contract for Transportation Services by and between the County of Winnebago, Illinois and Reagan Mass Transit District
- F. Resolution Authorizing the Winnebago County Board Chairman to Execute a Memorandum of Understanding for Rural Winnebago County Public Transportation (Program Compliance Oversight Monitor-PCOM) by and between the County of Winnebago, Illinois and Reagan Mass Transit District
- G. Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards
- H. Discussion Item: Next Labor Negotiations for the Judicial Employees
- I. Closed Session for Pending Litigation
- J. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michael Delgado versus Winnebago County
- K. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michael Weber versus Winnebago County

- L. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michelle Lynch versus Winnebago County
- M. Other Matters
- N. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 5:45 PM.

Roll Call

Chairperson Butitta yes, Mr. Hoffman yes, Mr. Salgado yes, Mr. Sweeney yes, Mr. McDonald yes.

Approval of February 6, 2025 Minutes

Motion: Chairperson Butitta. Second: Mr. Sweeney.

Chairperson Butitta called for discussion.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Authorizing the Winnebago County Board Chairman to Execute a Contract for Transportation Services by and between the County of Winnebago, Illinois and Reagan Mass Transit District

Motion: Chairperson Butitta. Second: Mr. Salgado.

Chairperson Butitta called for discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Authorizing the Winnebago County Board Chairman to Execute a Memorandum of Understanding for Rural Winnebago County Public Transportation (Program Compliance Oversight Monitor-PCOM) by and between the County of Winnebago, Illinois and Reagan Mass Transit District

Motion: Chairperson Butitta. Second: Mr. Salgado.

Chairperson Butitta called for discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards

Motion: Chairperson Butitta. Second: Mr. Hoffman

Chairperson Butitta called for discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Discussion Item: Next Labor Negotiations for the Judicial Employees

- Discussion followed.

Closed Session for Pending Litigation

Chairperson Butitta called for a motion to enter a Closed Session.

Motion: Chairperson Butitta. Second: Mr. Sweeney.

The motion passed by a unanimous voice vote.

Roll Call

Chairperson Butitta yes, Mr. Hoffman yes, Mr. Salgado yes, Mr. Sweeney yes, Mr. McDonald yes.

Chairperson Butitta – No action was taken during the closed session.

Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michael Delgado versus Winnebago County

Motion: Chairperson Butitta. Second: Mr. Sweeney.

Chairperson Butitta called for discussion.

The motion was passed by a unanimous voice vote.

Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michael Weber versus Winnebago County

Motion: Chairperson Butitta. Second: Mr. Sweeney.

Chairperson Butitta called for discussion.

The motion was passed by a unanimous voice vote.

Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Michelle Lynch versus Winnebago County

Motion: Chairperson Butitta. Second: Mr. Salgado.

Chairperson Butitta called for discussion.

The motion was passed by a unanimous voice vote.

Other Matters

- None reported.

Adjournment

Chairperson Butitta called for a motion to adjourn the meeting.

Motion: Mr. Salgado. Second: Mr. Hoffman.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant



Ordinance Executive Summary

Prepared By: Health Department Finance

Committee: Finance

Committee Date: March 6, 2025

Resolution Title: Ordinance for Approval of Budget Amendment for Health Department Grant Award

County Code: Winnebago County Annual Appropriation Ordinance

Board Meeting Date: March 27, 2025

Budget Information:

Was item budgeted? No	Appropriation Amount: \$0
If not, explain funding source: IDPH Birth Equity Innovation Seed Grant	
ORG/OBJ/Project Code: 60100 Health Department Grant / various	
FY2025 Budget Impact: \$260,870	

Background Information: The County Health Department has been a \$300,000 grant from IDPH Birth Equity Innovation Seed grant which is aligned with our community health priorities. This award assists with the financial sustainability of the agency. The Winnebago County Board of Health has approved this award.

Recommendation: Finance Department recommends approval

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: Adjust Munis line Items

2025 Fiscal Year

Finance: March 6, 2025

Sponsored by:

Lay Over: March 13, 2025

Final Vote: March 27, 2025

John Butitta, Finance Committee Chairman

2025 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2025 and recommends its adoption.

Ordinance for Approval of Budget Amendment for Health Department Grant Award

WHEREAS, the Winnebago County Health Department has been awarded a grant through IDPH Birth Equity Innovation Seed funding that is aligned with their community health priorities and has been approved by the Board of Health; and

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2025 at its September 26, 2024 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#25-010 Health Department Grant Awards**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

CRISTINA VALDEZ

CRISTINA VALDEZ

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2025.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2025
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:	2/12/2025	AMENDMENT NO: #2
DEPARTMENT:	Health Department	SUBMITTED BY: James Keeler
FUND#: 60100/0301		DEPT. BUDGET NO. 301

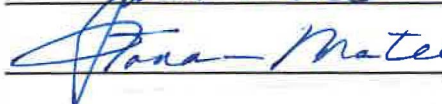
				Amendment #1	Amendment #2		
Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
60100/1100	41110	Wages	\$ 7,423,019.00	\$438,999	\$7,862,018	\$88,543	\$7,950,561
60100/1100	41241	FICA	\$ 335,595.00	\$33,561	\$369,156	\$6,774	\$375,930
60100/1100	41231	IMRF	\$ 80,500.00	\$9,191	\$89,691	\$2,214	\$91,905
60100/1100	48211	Health Insurance	\$ 1,241,632.00	\$78,086	\$1,319,718	\$9,819	\$1,329,537
60100/1100	42110	Supplies	\$ 18,000.00	\$42,690	\$60,690	\$16,327	\$77,017
60100/1100	43310	Travel	\$ 66,000.00	\$13,417	\$79,417	\$268	\$79,685
60100/1100	43190	Contractual Services	\$ 1,249,924.00	\$175,583	\$1,425,507	\$107,200	\$1,532,707
60100/1100	43943	Training & Education	\$ 24,000.00	\$37,575	\$61,575	\$29,725	\$91,300
60100/1100	32120	State Operating Grant	\$ (926,906.00)	(\$157,013)	(\$1,083,919)	(\$300,000)	(\$1,383,919)
					\$0		
						\$ (39,130)	

	Original Budget	Budget Amendments to Date Including Above Proposed Amendment	Proposed Revised Budget

Fund:

Reason budget amendment is required:	
The Winnebago County Health Department has applied and been awarded a \$300,000 grant from IDPH for Birthe Equity Innovation Seed Grant aligned with our community health priorities. This award assists with the financial sustainability of the agency and requires an increase of expenditures (which will be reimbursed) to perform the deliverables under these grant	
Potential alternatives to budget amendment:	
None	
Impact to fiscal year 2025 budget: Revenue Expense:	
Increase of revenues of \$300,000 and and increase of expenditures of \$260,870 resulting in a decrease of expenditures over revenues of \$39, 130 reducing our budgeted loss from \$627,940 to a loss of \$588,810.	
Revenue Source:	IDPH Illinois Department of Public Health

Director of Finance:  Date: 2/18/2025

Public Health Administrator:  Date: 2/18/2025

Board of Health: _____
 BOH Approved Date: 2/18/2025
 Ayes (8) Nays (0) Absent (4)

**DISCUSSION ITEM – FIRST
QUARTER FY25
FINANCIAL REPORT**

**DISCUSSION ITEM – REVIEW
FY26 BUDGET CALENDAR**

FISCAL YEAR 2026 BUDGET CALENDAR

Budget Task	2025
Chief Financial Officer and Finance Department to review budget process, refine budget requirements, determine budget calendar and prepare preliminary budget guidelines	February 1 to March 1
Finance Committee to review Budget Calendar	March 6
Initial forecast of Fiscal Years 2025 and 2026 preliminary tax levy options to be presented to the Finance Committee	March 6
Finance Committee to approve 2026 Budget Policy & Guidelines	March 20
County Board to approve 2026 Budget Policy & Guidelines	March 27
Budget preparation materials are distributed to departments	April 1-April 15
Departments to submit all budget documents to the Chief Financial Officer / Finance	May 16
Finance Department Budget Request Review	May 19 – June 6
Chief Financial Officer and Administrator to review all preliminary budgets with Departments	June 9 – July 3
Review CIP requests	July 1 – July 20
Distribute budgets and sign-off sheets to departments	July 21
Sign-off sheets returned to Finance	July 28
Budget to be reviewed by Chairman, Administrator and Chief Financial Officer	July 31
Chief Financial Officer to present recommended budget to the Committee of the Whole	August 14
Truth in Taxation Hearing (we will schedule a date if needed)	
Finance Committee to vote on County Budget Ordinance	August 21
County Board to place balanced Proposed Budget on public display	September 4
County Board to adopt the appropriation and tax levy ordinance/budget	September 25

**DISCUSSION ITEM – FY26
LEVY**

**CLOSED SESSION TO
DISCUSS PENDING
LITIGATION**



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: March 6, 2025

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled Cesar Chavez versus Winnebago County

Board Meeting Date: March 13, 2025

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$47,272.13
If not, explain funding source:	Budget Impact: \$47,272.13
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for Cesar Chavez in the amount of \$47,272.13.

Recommendation: The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its March 13, 2025 meeting.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta

Submitted by: Finance Committee

2025 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
CESAR CHAVEZ VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Cesar Chavez for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$47,272.13 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Cesar Chavez versus County of Winnebago for injuries allegedly sustained by Cesar Chavez while in the employment of the Sheriff's Department by payment of the amount of \$47,272.13 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for Cesar Chavez in the amount of \$47,272.13 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2025.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS