

RIVER BLUFF BOARD OF DIRECTORS AGENDA

Called by: Frank Perrecone, Chairman

DATE: Tuesday, March 18, 2025

TIME: 3:00 PM

Members: Jim Knutson, John
Butitta, Jay Ferraro, Teresa Gobeli,
Bernice Marinelli, Bob Nieman,
Tim Delany

LOCATION: Finch Room
River Bluff Health & Rehabilitation
4401 North Main Street
Rockford, IL 61103

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of January 21, 2025 minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
 1. Financial Statements (see attachment)
- G. Election of Chairperson and Vice Chairperson
- H. Closed Session to Discuss Pending Litigation
- I. Other Matters
- J. Adjournment

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, January 21, 2025
3:00 PM

Present:

Frank Perrecone, **Chairperson**
John Butitta
Tim Delany
Jay Ferraro
Teresa Gobeli (via phone)
Jim Knutson
Bob Nieman

Others Present:

Patrick Thompson, Winnebago County Administrator
Steve Schultz, Winnebago County Chief Financial Officer
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation
Laura Doise, Asst. Administrator, River Bluff Health & Rehabilitation
Traci Kline, Director of Nursing, River Bluff Health & Rehabilitation
Maggie Lewis, HR Representative, Human Resources

Absent:

Bernice Marinelli

AGENDA:

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- E. Discussion Item – Administrators Report (Laura Schaffer)
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 1. Financial Statements (see attachment)
- G. Other Matters
- H. Adjournment

Call to Order

Chairperson Perrecone called the River Bluff Board of Directors meeting to order at 3:00 p.m.

Roll Call

Chairperson Perrecone yes, Mr. Knutson yes, Mr. Butitta yes, Mr. Ferraro yes, Mr. Nieman yes, Mr. Delany yes.

A quorum is present.

Chairperson Perrecone called for a motion to include board members Teresa Gobeli and Bernice Marinelli in the meeting remotely via telephone.

Motion: Mr. Butitta. Second: Mr. Knutson.

The motion was passed by a unanimous voice vote.

Ms. Gobeli was welcomed to the board meeting, but Ms. Marinelli could not be reached remotely by telephone.

Approval of December 17, 2024 Minutes

Chairperson Perrecone called for a motion to approve the December 17, 2024, minutes.

Motion: Mr. Ferraro. Second: Mr. Delany.

Chairperson Perrecone called for any discussion, corrections, or additions.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to there being no one present to speak.

Discussion Item – Administrators Report (Laura Schaffer)

Ms. Schaffer welcomed Traci Kline, the Director of Nursing. Ms. Kline shared background information about her professional experience. The Directors welcomed Ms. Kline.

IDPH/CMS Updates

Ms. Schaffer reviewed IDPH and CMS updates.

- Discussion followed.

A capital request was submitted for the Call Light System Project. An RFP timeline has been established for the project. All RFP submissions are due by February 26, 2025, and the process for the new Call Light System Project will begin thereafter.

Ms. Schaffer reviewed statistics with the Board for various measurements.

Staffing

Ms. Lewis reported that twenty-five new hires, including the Director of Nursing, were made in December 2024. Fourteen employees were terminated for reasons including retirement and other factors. Additional hires are pending to fully staff the dietary and housekeeping departments. A Job Fair for all departments is scheduled for January 29, 2025.

- Discussion followed.

Census

The current census, maintained from November to December, stands at 144 individuals. The coverage distribution is as follows: 122 individuals, or approximately 85%, are enrolled in Medicaid; 8 individuals, nearly 6%, are covered by Medicare A; and 14 individuals, about 10%, pay privately. Additionally, there are 28 residents receiving hospice care, of which 24 are on Medicaid and 4 are privately paying. Currently, 32 residents, or 22% of the population, are enrolled in Managed Care. There has been an increase in referrals during January 2025.

- Discussion followed.

CMS Star Rating

A new Quality Plan has been approved and is currently being implemented. All factors that negatively impact the Star Rating have been identified for improvement and are included in this plan. A series of small groups will work on improving these measures.

- Discussion followed.

Staffing Ratios

Ms. Schaffer stated that River Bluff is adequately staffed to exceed federal staffing ratio requirements beyond the minimum standards.

Monthly Operations

River Bluff will participate in an IDPH Prevalence Study on Infection scheduled for February 2025. Ms. Schaffer advised working on the Cost Reports, recertifications with insurance, Medicare, and Medicaid, a Baker Tilly audit, and HHS and CMS audits. The staff is working on clinical and administrative policy reviews and revisions for the annual survey. A Skills Fair is scheduled for the week of February 9-15, 2025.

Chairperson Perrecone called for any questions regarding the Administrator's report.

- Discussion followed.

Discussion Item – Financial Report (Steve Schultz)

1. Financial Statements (see attachment)

The November 2024 budget was reviewed, focusing on the lead page with two months of data in 2025.

- Discussion followed.

Chairperson Perrecone called for any other questions or comments.

Other Matters

- Ms. Schaffer is scheduled to present on River Bluff to the County Board on Thursday, January 23, 2025. Last month, the full annual report was shared at the River Bluff meeting, and an updated version of the report has been forwarded to the County Board members.
- Chairman Chiarelli, Mr. Butitta, and Mr. Knutson met to discuss the open board position, which is expected to be filled within the next month.
- An investigation will be conducted into the Nursing Home Retaliation Bill SB3559 amending the Nursing Home Care Act.
- Ms. Schaffer will provide an update on the sub-committee's recommendations and implementations.
- Upcoming Election: By-Laws, Compliance, Terms of Officers and Board members.
- Election of Officers, for expiring two-year terms
- Contact Information of Board members.

Adjournment

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Nieman. Second: Mr. Butitta.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile
Executive Assistant

County of Winnebago, Illinois
Schedule of Revenues, Expenses and Changes in Net Position
Budget and Actual
River Bluff Nursing Home

For the Month Ended January 31, 2025 (Unaudited)

	FY 2024 Actual <i>(Unaudited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(4-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 33.33%)</i>
Operating Revenues					
Intergovernmental	522,448	479,000	267,245		
Charges for Services, net of bad debt exp	17,964,135	18,588,715	6,491,276		
Other	17,287	3,567	1,332		
Total Operating Revenues	18,503,870	19,071,282	6,759,853	(12,311,429)	35.45%
Operating Expenses					
Personnel	11,239,121	14,072,610	4,331,394	(9,741,216)	30.78%
Personnel Chgs in LT Debt	(1,817,733)	-	-		
Supplies and services	8,293,403	6,382,599	2,119,929	(4,262,670)	33.21%
Depreciation	315,641	340,000	-	(340,000)	0.00%
Capital Outlay	-	-	13,906	13,906	0.00%
Total Operating Expenses	18,030,432	20,795,209	6,465,229	(14,329,980)	31.09%
Operating income (loss)	473,438	(1,723,927)	294,624	2,018,551	
Non-Operating Revenues(Expenses)					
Property Taxes	2,840,071	2,891,000	422	(2,890,578)	0.01%
Transfer from Other Funds	29,992	-	-	-	NA
Total Non-Operating Rev (Exp)	2,870,063	2,891,000	422	(2,890,578)	0.01%
Net increase (decrease) in net position	3,343,501	1,167,073	295,046	(872,027)	
Total net position, beginning of period	(3,610,585)		(267,084)		
Prior period adjustment	-	-	-		
Total net position, end of period	(267,084)		27,962		
RBNH Expenses Paid by County:					
Employer Share Payroll Taxes	526,681		280,612		
Employer Share IMRF	170,546		89,259		
Worker's Comp & Settlements	110,312		NA		
Total other RBNH expenses	807,539	-	369,871	-	-

County of Winnebago, Illinois
 Operating Revenues Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended January 31, 2025 (Unaudited)

	FY 2024 Actual <i>(Unaudited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(4-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 33.33%)</i>
Operating Revenues					
Intergovernmental					
Federal Matching Aid	216,249	100,000	42,475		
State Quality Improvement	112,181	125,000	38,294		
State CNA Incentive	191,248	250,000	186,476		
Stimulus/Grant funds	-	-	-		
TIF revenue	2,770	4,000	-		
Total Intergovernmental	<u>522,448</u>	<u>479,000</u>	<u>267,245</u>	<u>(211,755)</u>	<u>55.79%</u>
Charges for Services					
Medicare	481,939	1,433,493	165,750		
Medicare-contractual allowance	853,148	-	327,402		
Medicaid	7,643,052	12,000,000	2,883,175		
Medicaid-contractual allowance	4,441,140	-	1,643,454		
Hospice	1,704,884	2,750,000	530,166		
Hospice-contractual allowance	922,155	-	357,928		
Insurance/Priv Pay	1,678,890	1,949,946	479,781		
Insurance-contractual allowance	(50,105)	-	-		
Ancillary revenue	473,924	695,276	141,603		
Other patient revenue	692	-	1,347		
Food charges	8,038	10,000	2,808		
Souvenir and other	-	-	-		
Total Charges for Services	<u>18,157,757</u>	<u>18,838,715</u>	<u>6,533,414</u>	<u>(12,305,301)</u>	<u>34.68%</u>
Less: Bad Debt Expense	<u>(193,622)</u>	<u>(250,000)</u>	<u>(42,138)</u>	<u>207,862</u>	<u>16.86%</u>
	<u>17,964,135</u>	<u>18,588,715</u>	<u>6,491,276</u>	<u>(12,097,439)</u>	<u>34.92%</u>
Other					
Uniform fees	28	-	-		
Donations	2,681	1,000	1,271		
Interest	5,136	-	-		
Other unclassified revenue	9,442	2,567	61		
Total Other	<u>17,287</u>	<u>3,567</u>	<u>1,332</u>	<u>(2,235)</u>	<u>37.34%</u>
Total Operating Revenues	<u>18,503,870</u>	<u>19,071,282</u>	<u>6,759,853</u>	<u>(12,311,429)</u>	<u>35.45%</u>

County of Winnebago, Illinois
Personnel Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended January 31, 2025 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(4-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 33.33%)</i>
Personnel					
Admin & Business Office (70500)					
Regular Salaries	617,281	1,087,616	201,155	(886,461)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	44,238	47,028	13,539	(33,489)	
Overtime	23,542	30,000	8,328	(21,672)	
Life Insurance	472	546	158	(388)	
Health Insurance	115,923	119,672	39,331	(80,341)	
Contingency	-	158,737			
Total Admin & Business Office	801,456	1,443,599	262,511	(1,022,351)	18.18%
Activities (71000)					
Regular Salaries	252,484	343,844	107,698	(236,146)	
Vacation Payouts	-	-	730	730	
Part-time Salaries	13,513	-	-	-	
Overtime	29,670	15,000	13,646	(1,354)	
Life Insurance	275	455	145	(310)	
Health Insurance	32,083	36,369	9,452	(26,917)	
Total Activities	328,025	395,668	131,671	(263,997)	33.28%
Social Services (71500)					
Regular Salaries	173,740	202,511	69,009	(133,502)	
Vacation Payouts	-	-	-	-	
Overtime	7,627	5,500	3,579	(1,921)	
Life Insurance	189	228	79	(149)	
Health Insurance	58,178	62,644	20,151	(42,493)	
Total Social Services	239,734	270,883	92,818	(178,065)	34.26%
Dietary (72020/72021/72023)					
Regular Salaries	755,015	994,735	276,167	(718,568)	
Vacation Payouts	2,305	-	-	-	
Part-time Salaries	51,895	60,000	18,661	(41,339)	
Overtime	73,793	65,918	43,026	(22,892)	
Life Insurance	998	1,049	341	(708)	
Health Insurance	151,100	160,652	48,237	(112,415)	
Total Dietary	1,035,106	1,282,354	386,432	(895,922)	30.13%

	FY 2024 Actual (Audited)	FY 2025 Revised Annual Budget	FY 2025 Actual (4-Month)	Variance with Budget Over (Under)	% of Budget (Target 33.33%)
Daily Services (72500/72530/72532)					
Regular Salaries	4,407,506	6,534,969	1,813,508	(4,721,461)	
Vacation Payouts	2,800	-	-	-	
Part-time Salaries	497,875	661,490	116,329	(545,161)	
Overtime	1,467,978	978,500	620,717	(357,783)	
Life Insurance	3,175	2,138	1,380	(758)	
Health Insurance	728,144	907,883	317,890	(589,993)	
Total Daily Services	7,107,478	9,084,980	2,869,824	(6,215,156)	31.59%
Housekeeping (73000)					
Regular Salaries	372,510	424,357	145,650	(278,707)	
Vacation Payouts	1,011	-	-	-	
Part-time Salaries	17,890	-	712	712	
Overtime	57,804	45,000	25,114	(19,886)	
Life Insurance	500	455	192	(263)	
Health Insurance	55,721	72,467	25,813	(46,654)	
Total Housekeeping	505,436	542,279	197,481	(344,798)	36.42%
Laundry (73500)					
Regular Salaries	53,650	58,500	20,558	(37,942)	
Overtime	5,377	5,000	3,509	(1,491)	
Life Insurance	33	91	16	(75)	
Health Insurance	9,214	10,329	3,323	(7,006)	
Total Laundry	68,274	73,920	27,406	(46,514)	37.08%
Nursing Admin (74000)					
Regular Salaries	922,379	781,245	289,370	(491,875)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	47,049	-	16,694		
Overtime	7,955	10,000	4,566	(5,434)	
Life Insurance	380	455	115	(340)	
Health Insurance	175,849	187,227	52,506	(134,721)	
Total Nursing Admin	1,153,612	978,927	363,251	(632,370)	37.11%
Change in Pension Estimate	(1,808,295)				
Change in OPEB Estimate	(9,438)				
Total Personnel	9,421,388	14,072,610	4,331,394	(9,599,173)	30.78%

County of Winnebago, Illinois
Supplies & Services Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended January 31, 2025 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(4-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 33.33%)</i>
Supplies & Services					
Food & Beverage (42250)	877,482	937,700	300,655		
Medical & Dental Supplies (42260)	519,481	525,500	157,284		
Other Departmental Supplies (42290)	782,261	202,800	94,743		
Consulting (43120-see detail below)	670,690	658,758	163,674		
IDHS Bed Assessments (43952/43953)	336,188	550,000	152,733		
Other Professional Services (43190 see detail below)	2,907,191	549,200	596,107		
All Others	2,200,110	2,958,641	654,733		
	8,293,403	6,382,599	2,119,929	(4,262,670)	33.21%
 Consulting (43120)					
Administration (70500)	35,975	56,000	9,794		
Activity Consulting (71000)	3,378	3,456	632		
Social Svc Consulting (71500)	1,024	1,152	-		
Dietary Consulting (72000)	35,531	47,000	9,979		
Medical Records Consulting (72500)	-	-	-		
Therapy/Rehab (72533:72535)	574,382	530,000	136,469		
Medical Director (72539)	17,400	17,400	5,800		
Pastoral Care (72540)	3,000	3,750	1,000		
Nursing Admin (74000)	-	-	-		
	670,690	658,758	163,674	(495,084)	24.85%
 Other Professional Services (43190)					
Activities (71000)	5,600	9,600	2,900		
Background Checks (70500)	-	-	4,161		
Nursing Temps (72500)	2,892,466	503,500	587,387		
Other	9,125	36,100	1,659		
	2,907,191	549,200	596,107	46,907	108.54%

County of Winnebago, Illinois
Statement of Net Position
River Bluff Nursing Home

For the Month Ended January 31, 2025 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Actual	Variance with Prior Year <i>Over (Under)</i>
Current assets			
Cash and investments	-	-	-
Receivables, net property taxes	2,972,018	2,865,535	(106,483)
Receivables, net patient	3,730,905	4,176,067	445,162
Receivable from other governments	-	-	-
Inventory	118,730	118,730	-
Prepaid expenses	30,800	-	(30,800)
Total current assets	6,852,453	7,160,332	307,879
Noncurrent assets			
Restricted cash and investments	146,199	157,622	11,423
Restricted net pension asset	1,372,242	1,372,242	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	1,987,285	1,987,285	-
Construction in Progress	9,868	9,868	-
Total noncurrent assets	4,161,142	4,172,565	11,423
Total assets	11,013,595	11,332,897	319,302
Deferred outflows of resources			
Other post-employment benefit items	147,354	147,354	-
Pension items-IMRF	4,161,206	4,161,206	-
Total deferred outflows of resources	4,308,560	4,308,560	-
Total asset and deferred outflows of resources	15,322,155	15,641,457	319,302
Current liabilities			
Accounts payable	2,662,975	2,527,351	(135,624)
Accrued payroll	441,390	441,390	-
Payable to other governments	34,482	34,482	-
Other deferred revenue	-	-	-
Total current liabilities	3,138,847	3,003,223	(135,624)
Noncurrent liabilities			
Compensated absences	251,102	251,102	-
Advances from other funds	8,310,623	8,470,503	159,880
Net pension liability	-	-	-
Other post-employment benefit obligation	678,311	678,311	-
Total noncurrent liabilities	9,240,036	9,399,916	159,880
Total liabilities	12,378,883	12,403,139	24,256
Deferred inflows of resources			
Property taxes levied for next period	2,871,472	2,871,472	-
Other post-employment benefit items	157,487	157,487	-
Pension items - IMRF	181,397	181,397	-
Total deferred inflows of resources	3,210,356	3,210,356	-
Total liabilities and deferred inflows of resources	15,589,239	15,613,495	24,256
Net position			
Net investment in capital assets	2,642,701	2,642,701	-
Restricted for net pension asset	1,372,242	1,372,242	-
Restricted for patient funds-expendable	146,199	146,077	(122)
Unrestricted	(4,428,226)	(4,133,058)	295,168
Total net position	(267,084)	27,962	295,046
Total liabilities, deferred inflows and net position	15,322,155	15,641,457	319,302