

FINANCE COMMITTEE AGENDA

Called by: John Butitta, Chairman
Members: Paul Arena, Joe Hoffman,
Keith McDonald, Jaime Salgado,
John F. Sweeney, Christina Valdez

DATE: THURSDAY, APRIL 3, 2025
TIME: IMMEDIATELY FOLLOWING THE
OPERATIONS AND ADMINISTRATIVE
COMMITTEE MEETING AT 5:30 PM

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 20, 2025 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name.
- E. Ordinance for a Budget Amendment for State’s Attorney VOCA Grant Renewal
- F. Closed Session to Discuss Pending Litigation
- G. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Thomas Morrison versus Winnebago County
- H. Other Matters
- I. Adjournment

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, March 20, 2025

Immediately following the Operations & Administrative Committee Meeting

Present:

John Butitta, **Chairperson**
Jaime Salgado, **Vice Chairperson**
Joe Hoffman
Keith McDonald
John F. Sweeney
Christina Valdez

Absent:

Paul Arena

Others Present:

Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
J. Hanley, State's Attorney
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit
Tom Jakeway, Court Administration
James Keeler, WCHD
Nick Zimmerman, Public Defender
Julie McCray Grotto, Juvenile Detention
Dan Magers, Chief Information Officer
Michaela Bradley, Deputy Chief Information Officer
Tom Lawson, Circuit Clerk
Lisa Goodwin, Circuit Clerk
Dominick Barcelona, Retired Deputy Chief WCSO
Jim Webster, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 6, 2025 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Ordinance for Approval of Budget Amendment for Health Department Grant Award
- F. Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards
- G. Ordinance for Approval of Budget Amendment for Court Technology and Accessibility Grants
- H. Discussion Item – Court and Case Management Software Project, Tom Lawson
- I. Ordinance for Approval of Budget Amendment for Purchase of Ford F-250 for Facilities Department
- J. Resolution Adopting Fiscal Year 2026 Budget Policy
- K. Closed Session to Discuss Pending Litigation
- L. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled

- Thomas Morrison versus Winnebago County
- M. Other Matters
 - N. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 6:05 PM.

Roll Call

Chairperson Butitta yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Salgado yes, Mr. Sweeney yes, Ms. Valdez yes.

Approval of March 6, 2025 Minutes

Motion: Chairperson Butitta. Second: Mr. Hoffman.

Chairperson Butitta called for discussion.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Ordinance for Approval of Budget Amendment for Health Department Grant Award

Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards

Chairperson Butitta advised that the Ordinance for Approval of Budget Amendment for Various Department Grant Awards was held over from the March 6, 2025, committee meeting. Ordinance for Approval of Budget Amendment for Health Department Grant Award and Ordinance for Approval of Budget Amendment for Various Health Department Grant Awards will be grouped together.

Motion: Chairperson Butitta. Second: Ms. Valdez.

Chairperson Butitta called for discussion.

- Discussion followed.

A unanimous voice vote passed the motion for both Ordinances.

Ordinance for Approval of Budget Amendment for Court Technology and Accessibility Grants

Motion: Chairperson Butitta. Second: Mr. Hoffman.

Chairperson Butitta called for discussion.

The motion was passed by a unanimous voice vote.

Discussion Item – Court and Case Management Software Project, Tom Lawson

An update was given on the Court and Case Management Software Project.

- Discussion followed.

Ordinance for Approval of Budget Amendment for Purchase of Ford F-250 for Facilities Department

Motion: Chairperson Butitta. Second: Mr. Hoffman.

Chairperson Butitta called for discussion.

The motion was passed by a unanimous voice vote.

Resolution Adopting Fiscal Year 2026 Budget Policy

Motion: Chairperson Butitta. Second: Ms. Valdez.

Chairperson Butitta called for discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Closed Session to Discuss Pending Litigation

Motion: Chairperson Butitta. Second: Mr. Salgado.

The motion passed by a unanimous voice vote.

Roll Call

Chairperson Butitta yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Salgado yes, Mr. Sweeney yes, Ms. Valdez yes.

Ms. Hartline was not in attendance. Chairperson Butitta withdrew the motion to go into Closed Session and remain in Open Session.

Chairperson Butitta moved to hold over the Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Thomas Morrison versus Winnebago County.

The motion was passed by a unanimous voice vote.

Other Matters

- None reported.

Adjournment

Chairperson Butitta called for a motion to adjourn the meeting.

Motion: Ms. Valdez. Second: Mr. Sweeney.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant



Ordinance Executive Summary

Prepared By: Steve Schultz
Committee: Finance Committee
Committee Date: April 3, 2025
Ordinance Title: Ordinance for a Budget Amendment for State's Attorney VOCA Grant Renewal
Board Meeting Date: April 10, 2025

Budget Information:

Was item budgeted? Yes, through 12/31/24	Appropriation Amount: \$49,999
If not, explain funding source: Federal Grant Funding	
ORG/OBJ/Project Code: 60300 (State's Atty Grants)/various/02120 (VOCA)	
FY2025 Budget Impact: \$199,994	

Background Information: The State's Attorney office has historically received federal funding through the Illinois Criminal Justice Info Authority to provide services to the underserved population of victims of crime. This grant is awarded on a calendar year basis. The State's Attorney Office received renewal funding for 2025 that has not been reflected in the current budget.

Recommendation: Finance Department recommends approval

Contract/Agreement: Not applicable

Legal Review: Not applicable

Follow-Up: Not applicable

2025 Fiscal Year

Finance: April 3, 2025

Lay Over: April 10, 2025

Sponsored by:

Final Vote: April 24, 2025

John Butitta, Finance Committee Chairman

2025 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2025 and recommends its adoption.

Ordinance for a Budget Amendment for State’s Attorney VOCA Grant Renewal

WHEREAS, the Winnebago County State’s Attorney has historically provided services to the underserved victims of crime through grant awards received from the Illinois Criminal Justice Info Authority. The grant award was renewed for the 2025 calendar year; and

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2025 at its September 26, 2024 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#25-013 State’s Attorney VOCA Grant Renewal**.

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2025.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2025
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		4/3/2025			AMENDMENT NO: 2025-013			
DEPARTMENT:		State's Attorney			SUBMITTED BY: J Hanley			
FUND#:		0303-State's Atty Grants Fund			DEPT. BUDGET NO. 60300-State's Atty Grants			
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
60300	41110	02120	Regular Salary	\$31,521	\$0	\$31,521	\$129,235	\$160,756
60300	41221	02120	Life Insurance	\$91	\$0	\$91	\$138	\$229
60300	41231	02120	IMRF	\$0	\$0	\$0	\$6,015	\$6,015
60300	41241	02120	Payroll Taxes	\$0	\$0	\$0	\$12,207	\$12,207
60300	42110	02120	Supplies	\$0	\$0	\$0	\$223	\$223
60300	48211	02120	Health Insurance	\$13,842	\$0	\$13,842	\$26,090	\$39,932
60300	48220	02120	Indirect Costs	\$4,545	\$0	\$4,545	\$26,086	\$30,631
Revenue								
60300	32110	02120	Federal Operating Grants	(\$49,999)	\$0	(\$49,999)	(199,994)	(\$249,993)
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
The State's Attorney office received a one-year renewal for their Victims of Crime Act grant funded through the Illinois Criminal Justice Info Authority effective 1/1/2025 - 12/31/2025. The renewal status was unknown when the FY25 budget was created.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2025 budget: \$199,994								
Revenue Source: Federal grant funding								



GRANT SUMMARY WORKSHEET

Prepared By:	Brooke Mays
Committee:	Finance
Committee Date:	April 3, 2025
Resolution Title:	Ordinance for a Budget Amendment for State's Attorney VOCA Grant Renewal
Board Meeting Date:	April 10, 2025

All new grant awards must be approved through their respective Committees prior to presenting for Board approval. Those requiring a budget modification must also be approved by the Finance Committee. To provide the County Board with the information needed for compliance requirements, please provide a complete Committee and Board packet that includes this form, the Executive Summary, Resolution, and Award.

Funding Information:

Grant Period of Performance: 1/1/25 – 12/31/25	
Is match required?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
- If yes, did you work with Accounting to determine match allocation?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
Are Indirect Costs Allowable under the award?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
- If yes, what is the granting agency's allowable de minimis Indirect Cost rate?	
Is the indirect cost included in the budget?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
<i>Indirect Cost Base includes: salaries, fringe benefits, travel, supplies, training, and up to the first \$50,000 of each subaward.</i>	
- If no, please explain:	
Does funding agreement contain Special Conditions that may prohibit another department's ability to apply for funding?	
	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
- If yes, please explain:	
How many sub-awards are included in this award?	0
- Do subawards/contracts contain Indirect Costs?	<input type="checkbox"/> yes <input type="checkbox"/> no
- If yes, please provide Indirect Cost rates and total Indirect applied to each subaward or contract:	

**CLOSED SESSION TO
DISCUSS PENDING
LITIGATION**



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: April 3, 2025

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled Thomas Morrison versus Winnebago County

Board Meeting Date: April 10, 2025

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$51,856.90
If not, explain funding source:	Budget Impact: \$51,856.90
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for Thomas Morrison in the amount of \$51,856.90.

Recommendation: The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its March 27, 2025 meeting.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta

Submitted by: Finance Committee

2025 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
THOMAS MORRISON VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Thomas Morrison for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$51,856.90 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Thomas Morrison versus County of Winnebago for injuries allegedly sustained by Thomas Morrison while in the employment of the Sheriff's Department by payment of the amount of \$51,856.90 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for Thomas Morrison in the amount of \$51,856.90 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2025.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS