

RIVER BLUFF BOARD OF DIRECTORS AGENDA

Called by: Frank Perrecone, Chairman

DATE: Tuesday, April 15, 2025

TIME: 3:00 PM

Members: Jim Knutson, John
Butitta, Jay Ferraro, Teresa Gobeli,
Bernice Marinelli, Bob Nieman,
Tim Delany, Lowell Ingram

LOCATION: Finch Room
River Bluff Health & Rehabilitation
4401 North Main Street
Rockford, IL 61103

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 18, 2025 minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
 1. Financial Statements (see attachment)
- G. Election of Chairperson and Vice Chairperson
- H. Other Matters
- I. Adjournment

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, March 18, 2025
3:00 PM

Present:

Frank Perrecone, **Chairperson**
John Butitta
Tim Delany
Jay Ferraro
Teresa Gobeli
Jim Knutson
Bernice Marinelli
Bob Nieman

Others Present:

Steve Schultz, Winnebago County Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Kimberly Kovanda, Assistant State's Attorney, State's Attorney's Office
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation
Laura Doise, Asst. Administrator, River Bluff Health & Rehabilitation
Maggie Lewis, HR Representative, River Bluff Human Resources

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of January 21, 2025 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
 1. Financial Statements (see attachment)
- G. Election of Chairperson and Vice Chairperson
- H. Closed Session to Discuss Pending Litigation
- I. Other Matters
- J. Adjournment

Call to Order

Chairperson Perrecone called the River Bluff Board of Directors meeting to order at 3:00 p.m.

Roll Call

Chairperson Perrecone yes, Mr. Knutson yes, Mr. Butitta yes, Mr. Ferraro yes, Ms. Gobeli yes, Ms. Marinelli yes, Mr. Nieman yes, Mr. Delany yes.

A quorum is present.

Approval of January 21, 2025 Minutes

Chairperson Perrecone called for a motion to approve the January 21, 2025, minutes.

Motion: Mr. Butitta. Second: Mr. Nieman.

Chairperson Perrecone called for any discussion, corrections, or additions.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to there being no one present to speak.

Discussion Item – Administrators Report (Laura Schaffer)

IDPH/CMS Updates

Ms. Schaffer gave an IDPH and CMS update and advised that River Bluff is now in the survey window for the annual IDPH survey. IDPH has delayed surveys because it has implemented a new set of regulations. The Policy Committee meets weekly, and staff is working on updating policies and other documentation to comply with the latest regulations. The survey has been moved to April.

- Discussion followed.

Quality Committee

Every hot item has a subcommittee. All factors negatively impacting the Star Rating have been identified for improvement, and the subcommittees are working on improving these measures. An Assistant Director of Nursing certified in wound care was hired to work with the particular population at risk for pressure ulcers.

- Discussion followed.

Staffing

Ms. Lewis shared there were ten new hires in February and five terminations for various reasons, including retirement and voluntary resignations. Cord-fill staff positions were 238, and the lowest monthly turnover rate was 2.1%. A successful Job Fair was held in January, and quite a few positions were filled.

- Discussion followed.

Census

The average daily census is 141 individuals, currently at 140. Medicaid residents make up the majority of residents: 7 are on Medicare Part A, 16 are private, 28 are hospice, and 30 are managed care replacements. The January Medicaid reimbursement rates were reviewed.

- Discussion followed.

Referrals

There were 18 referrals, six of which were admitted to the facility. The other referrals were not accepted for various reasons. The admission task force met last week.

- Discussion followed.
- The Board requested Ms. Schaffer to provide the renewal of the contract for the Medical Director at next month's board meeting.

CMS Star Rating

The Star Rating has impacted referral sources. It has been identified for improvement, and several sub-committees are working on improving these measures.

- Discussion followed.

Monthly Operations

Ms. Schaffer reported filling the Assistant Director of Nursing and the Restorative Supervisor positions. An annual Skills Fair for staff for competencies was held February 9-15, 2025. The staff is looking into additional hospice and restorative care for residents. At the January meeting, Ms. Schaffer reported that an IDPH Prevalence Study on Infection was scheduled for February 2025. There was a very low participation rate because of the type of testing. Ms. Schaffer has been working with Dr. Martell and IDPH and will provide more information later.

Call Light Replacement Update

Bids for the Call Light Replacement were sent out and bids have been received. A meeting to review the bids and proceed with the process is scheduled for Thursday, March 20.

Cost Reports

Cost Reports for 2024 were completed and submitted for Medicare and Medicaid.

As the weather has improved, more resident outings have occurred.

Chairperson Perrecone called for any questions regarding the Administrator's report.

Board member Mr. Butitta recommended moving to Item H. Closed Session to Discuss Pending Litigation, as the State's Attorney's office was waiting.

Chairperson Perrecone stated that Items F. and G. would be skipped and moved to Item H., a Closed Session to Discuss Pending Litigation.

Closed Session to Discuss Pending Litigation

Chairperson Perrecone called for a motion to enter a Closed Session.

Motion: Mr. Nieman. Second: Mr. Butitta.

Chairperson Perrecone yes, Mr. Knutson yes, Mr. Butitta yes, Mr. Ferraro yes, Ms. Gobeli yes, Ms. Marinelli yes, Mr. Nieman yes, Mr. Delany yes.

The motion was passed by a unanimous voice vote.

The Board reconvened in an Open Session.

Chairperson Perrecone reported no action was taken in Closed Session.

Discussion Item – Financial Report (Steve Schultz)

1. Financial Statements (see attachment)

The January 2025 budget was reviewed, with the first page as the focal point. The financials are off to a good start for the year. At the last meeting, Mr. Knutson asked to define the balance sheet figures that Mr. Schultz reviewed.

- Discussion followed.

Chairperson Perrecone called for any other questions or comments.

Election of Chairperson and Vice Chairperson

Chairman Perrecone turned the Item over to Mr. Butitta. Mr. Butitta said he hadn't followed up on this, so he asked to move to layover this item to the next board meeting. The board did not object

to moving the Election of Chairperson and Vice Chairperson to the next meeting. Chairperson Perrecone stated that the minutes should reflect that this item be added to next month's Agenda, Election of Chairperson and Vice Chairperson.

Other Matters

- Mr. Butitta attended the funeral of a friend's mother, a recent resident of River Bluff. The family praised River Bluff for their care.
- Mr. Butitta noted the new board member was voted in at the County Board meeting on Thursday, March 13, and the meeting notice for the River Board meeting was sent on Friday, March 14, 2025. The new board member, Mr. Lowell Ingram, will be included in the notice to attend the next meeting.
- Mr. Knutson reported Chairman Perrecone introduced Ms. Schaffer at the County Board meeting in January 2025. Ms. Schaffer presented on River Bluff at the meeting, for which the County Board found the presentation meaningful and informative. Mr. Knutson commended both Ms. Schaffer and Chairman Perrecone.
- Mr. Nieman shared receiving the Statement of Economic Interests in the mail. He cautioned board members to complete and return their SEI statements to the County Clerk's office, or they could be relieved of their positions.
- Mr. Nieman inquired about the process for electing the Chairperson and Vice Chairperson.
- Ms. Gobeli asked about IDPH, whether there should be more board involvement, and whether an attorney and Medical Director should be present. Ms. Schaffer is working with Dr. Martell to have more information soon. The State's Attorney is also reviewing documentation and hopes to have an answer by the end of the month and receive more support going forward.

Adjournment

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Nieman. Second: Ms. Marinelli.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile
Executive Assistant

County of Winnebago, Illinois
Schedule of Revenues, Expenses and Changes in Net Position
Budget and Actual
River Bluff Nursing Home

For the Month Ended February 28, 2025 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(5-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 41.67%)</i>
Operating Revenues					
Intergovernmental	522,448	479,000	267,383		
Charges for Services, net of bad debt exp	17,964,135	18,588,715	7,936,577		
Other	17,287	3,567	1,500		
Total Operating Revenues	18,503,870	19,071,282	8,205,460	(10,865,822)	43.03%
Operating Expenses					
Personnel	11,239,121	14,072,610	5,368,712	(8,703,898)	38.15%
Personnel Chgs in LT Debt	(1,817,733)	-	-		
Supplies and services	8,292,213	6,382,599	2,606,773	(3,775,826)	40.84%
Depreciation	316,831	340,000	-	(340,000)	0.00%
Capital Outlay	-	-	44,116	44,116	0.00%
Total Operating Expenses	18,030,432	20,795,209	8,019,601	(12,775,608)	38.56%
Operating income (loss)	473,438	(1,723,927)	185,859	1,909,786	
Non-Operating Revenues(Expenses)					
Property Taxes	2,840,071	2,891,000	422	(2,890,578)	0.01%
Transfer from Other Funds	29,992	-	-	-	NA
Total Non-Operating Rev (Exp)	2,870,063	2,891,000	422	(2,890,578)	0.01%
Net increase (decrease) in net position	3,343,501	1,167,073	186,281	(980,792)	
Total net position, beginning of period	(3,610,585)		(267,084)		
Prior period adjustment	-	-	-		
Total net position, end of period	(267,084)		(80,803)		
RBNH Expenses Paid by County:					
Employer Share Payroll Taxes	526,681		347,624		
Employer Share IMRF	170,546		122,833		
Worker's Comp & Settlements	110,312		NA		
Total other RBNH expenses	807,539	-	470,457	-	-

County of Winnebago, Illinois
 Operating Revenues Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended February 28, 2025 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(5-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 41.67%)</i>
Operating Revenues					
Intergovernmental					
Federal Matching Aid	216,249	100,000	42,415		
State Quality Improvement	112,181	125,000	38,320		
State CNA Incentive	191,248	250,000	186,648		
Stimulus/Grant funds	-	-	-		
TIF revenue	2,770	4,000	-		
Total Intergovernmental	522,448	479,000	267,383	(211,617)	55.82%
Charges for Services					
Medicare	481,939	1,433,493	199,000		
Medicare-contractual allowance	853,148	-	391,342		
Medicaid	7,643,052	12,000,000	3,540,275		
Medicaid-contractual allowance	4,441,140	-	1,979,003		
Hospice	1,704,884	2,750,000	677,666		
Hospice-contractual allowance	922,155	-	402,462		
Insurance/Priv Pay	1,678,890	1,949,946	619,435		
Insurance-contractual allowance	(50,105)	-	-		
Ancillary revenue	473,924	695,276	164,954		
Other patient revenue	692	-	1,198		
Food charges	8,038	10,000	3,380		
Souvenir and other	-	-	-		
Total Charges for Services	18,157,757	18,838,715	7,978,715	(10,860,000)	42.35%
Less: Bad Debt Expense	(193,622)	(250,000)	(42,138)	207,862	16.86%
	17,964,135	18,588,715	7,936,577	(10,652,138)	42.70%
Other					
Uniform fees	28	-	-		
Donations	2,681	1,000	1,287		
Interest	5,136	-	-		
Other unclassified revenue	9,442	2,567	213		
Total Other	17,287	3,567	1,500	(2,067)	42.05%
Total Operating Revenues	18,503,870	19,071,282	8,205,460	(10,865,822)	43.03%

County of Winnebago, Illinois
Personnel Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended February 28, 2025 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(5-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 41.67%)</i>
Personnel					
Admin & Business Office (70500)					
Regular Salaries	617,281	1,087,616	246,908	(840,708)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	44,238	47,028	16,509	(30,519)	
Overtime	23,542	30,000	10,793	(19,207)	
Life Insurance	472	546	192	(354)	
Health Insurance	115,923	119,672	48,706	(70,966)	
Contingency	-	158,737	-	(158,737)	
Total Admin & Business Office	801,456	1,443,599	323,108	(1,120,491)	22.38%
Activities (71000)					
Regular Salaries	252,484	343,844	133,288	(210,556)	
Vacation Payouts	-	-	730	730	
Part-time Salaries	13,513	-	-	-	
Overtime	29,670	15,000	15,596	596	
Life Insurance	275	455	180	(275)	
Health Insurance	32,083	36,369	12,296	(24,073)	
Total Activities	328,025	395,668	162,090	(233,578)	40.97%
Social Services (71500)					
Regular Salaries	173,740	202,511	84,846	(117,665)	
Vacation Payouts	-	-	-	-	
Overtime	7,627	5,500	4,351	(1,149)	
Life Insurance	189	228	96	(132)	
Health Insurance	58,178	62,644	24,970	(37,674)	
Total Social Services	239,734	270,883	114,263	(156,620)	42.18%
Dietary (72020/72021/72023)					
Regular Salaries	755,015	994,735	346,811	(647,924)	
Vacation Payouts	2,305	-	-	-	
Part-time Salaries	51,895	60,000	22,119	(37,881)	
Overtime	73,793	65,918	48,619	(17,299)	
Life Insurance	998	1,049	423	(626)	
Health Insurance	151,100	160,652	62,395	(98,257)	
Total Dietary	1,035,106	1,282,354	480,367	(801,987)	37.46%

	FY 2024 Actual (Audited)	FY 2025 Revised Annual Budget	FY 2025 Actual (5-Month)	Variance with Budget Over (Under)	% of Budget (Target 41.67%)
Daily Services (72500/72530/72532)					
Regular Salaries	4,407,506	6,534,969	2,246,074	(4,288,895)	
Vacation Payouts	2,800	-	-	-	
Part-time Salaries	497,875	661,490	149,938	(511,552)	
Overtime	1,467,978	978,500	762,515	(215,985)	
Life Insurance	3,175	2,138	1,705	(433)	
Health Insurance	728,144	907,883	405,770	(502,113)	
Total Daily Services	7,107,478	9,084,980	3,566,002	(5,518,978)	39.25%
Housekeeping (73000)					
Regular Salaries	372,510	424,357	177,963	(246,394)	
Vacation Payouts	1,011	-	-	-	
Part-time Salaries	17,890	-	712	712	
Overtime	57,804	45,000	31,575	(13,425)	
Life Insurance	500	455	231	(224)	
Health Insurance	55,721	72,467	31,362	(41,105)	
Total Housekeeping	505,436	542,279	241,843	(300,436)	44.60%
Laundry (73500)					
Regular Salaries	53,650	58,500	25,343	(33,157)	
Overtime	5,377	5,000	4,187	(813)	
Life Insurance	33	91	19	(72)	
Health Insurance	9,214	10,329	4,117	(6,212)	
Total Laundry	68,274	73,920	33,666	(40,254)	45.54%
Nursing Admin (74000)					
Regular Salaries	922,379	781,245	357,390	(423,855)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	47,049	-	20,463		
Overtime	7,955	10,000	5,219	(4,781)	
Life Insurance	380	455	142	(313)	
Health Insurance	175,849	187,227	64,159	(123,068)	
Total Nursing Admin	1,153,612	978,927	447,373	(552,017)	45.70%
Change in Pension Estimate	(1,808,295)				
Change in OPEB Estimate	(9,438)				
Total Personnel	9,421,388	14,072,610	5,368,712	(8,724,361)	38.15%

County of Winnebago, Illinois
Supplies & Services Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended February 28, 2025 (Unaudited)

	FY 2024 Actual <i>(Audited)</i>	FY 2025 Revised Annual Budget	FY 2025 Actual <i>(5-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 41.67%)</i>
Supplies & Services					
Food & Beverage (42250)	877,482	937,700	369,484		
Medical & Dental Supplies (42260)	519,481	525,500	199,385		
Other Departmental Supplies (42290)	782,261	202,800	105,092		
Consulting (43120-see detail below)	670,690	658,758	227,757		
IDHS Bed Assessments (43952/43953)	336,188	550,000	182,805		
Other Professional Services (43190 see detail below)	2,907,191	549,200	702,112		
All Others	2,198,920	2,958,641	820,138		
	<u>8,292,213</u>	<u>6,382,599</u>	<u>2,606,773</u>	(3,775,826)	40.84%
Consulting (43120)					
Administration (70500)	35,975	56,000	13,658		
Activity Consulting (71000)	3,378	3,456	949		
Social Svc Consulting (71500)	1,024	1,152	328		
Dietary Consulting (72000)	35,531	47,000	13,665		
Medical Records Consulting (72500)	-	-	-		
Therapy/Rehab (72533:72535)	574,382	530,000	190,657		
Medical Director (72539)	17,400	17,400	7,250		
Pastoral Care (72540)	3,000	3,750	1,250		
Nursing Admin (74000)	-	-	-		
	<u>670,690</u>	<u>658,758</u>	<u>227,757</u>	(431,001)	34.57%
Other Professional Services (43190)					
Activities (71000)	5,600	9,600	3,575		
Background Checks (70500)	-	-	6,339		
Nursing Temps (72500)	2,892,466	503,500	690,281		
Other	9,125	36,100	1,917		
	<u>2,907,191</u>	<u>549,200</u>	<u>702,112</u>	152,912	127.84%

County of Winnebago, Illinois
Statement of Net Position
River Bluff Nursing Home

For the Month Ended February 28, 2025 (Unaudited)

	FY 2024 Actual (Audited)	FY 2025 Actual	Variance with Prior Year Over (Under)
Current assets			
Cash and investments	-	-	-
Receivables, net property taxes	2,972,018	2,865,535	(106,483)
Receivables, net patient	3,730,902	4,987,990	1,257,088
Receivable from other governments	4,225	-	(4,225)
Inventory	118,730	118,730	-
Prepaid expenses	30,800	-	(30,800)
Total current assets	6,856,675	7,972,255	1,115,580
Noncurrent assets			
Restricted cash and investments	146,199	147,055	856
Restricted net pension asset	1,372,242	1,372,242	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	1,987,285	1,987,285	-
Construction in Progress	9,868	9,868	-
Total noncurrent assets	4,161,142	4,161,998	856
Total assets	11,017,817	12,134,253	1,116,436
Deferred outflows of resources			
Other post-employment benefit items	147,354	147,354	-
Pension items-IMRF	3,993,472	4,161,206	167,734
Total deferred outflows of resources	4,140,826	4,308,560	167,734
Total asset and deferred outflows of resources	15,158,643	16,442,813	1,284,170
Current liabilities			
Accounts payable	2,667,200	2,425,606	(241,594)
Accrued payroll	441,390	441,390	-
Payable to other governments	34,482	34,482	-
Other deferred revenue	-	-	-
Total current liabilities	3,143,072	2,901,478	(241,594)
Noncurrent liabilities			
Compensated absences	251,102	251,102	-
Advances from other funds	8,310,622	9,482,369	1,171,747
Net pension liability	-	-	-
Other post-employment benefit obligation	678,311	678,311	-
Total noncurrent liabilities	9,240,035	10,411,782	1,171,747
Total liabilities	12,383,107	13,313,260	930,153
Deferred inflows of resources			
Property taxes levied for next period	2,871,472	2,871,472	-
Other post-employment benefit items	157,487	157,487	-
Pension items - IMRF	13,661	181,397	167,736
Total deferred inflows of resources	3,042,620	3,210,356	167,736
Total liabilities and deferred inflows of resources	15,425,727	16,523,616	1,097,889
Net position			
Net investment in capital assets	2,642,701	2,642,701	-
Restricted for net pension asset	1,372,242	1,372,242	-
Restricted for patient funds-expendable	146,199	147,055	856
Unrestricted	(4,428,226)	(4,242,801)	185,425
Total net position	(267,084)	(80,803)	186,281
Total liabilities, deferred inflows and net position	15,158,643	16,442,813	1,284,170