

# **RIVER BLUFF BOARD OF DIRECTORS**

## **AGENDA**

**Called by:** Frank Perrecone, Chairman

**DATE:** Tuesday, May 20, 2025

**TIME:** 3:00 PM

**Members:** Jim Knutson, John  
Butitta, Jay Ferraro, Teresa Gobeli,  
Bernice Marinelli, Bob Nieman,  
Tim Delany, Lowell Ingram

**LOCATION:** Finch Room  
River Bluff Health & Rehabilitation  
4401 North Main Street  
Rockford, IL 61103

### **AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of April 15, 2025 minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. River Bluff Auxiliary Presentation
- F. Discussion Item – Administrators Report (Laura Schaffer)
  - 1. Census
- G. Discussion Item – Financial Report (Steve Schultz)
  - 1. Financial Statements (see attachment)
- H. Election of Chairperson and Vice Chairperson
- I. Closed Session to Discuss Pending Litigation
- J. Other Matters
- K. Adjournment

**Winnebago County Board**  
**River Bluff Board of Directors Meeting**  
River Bluff Health & Rehabilitation  
4401 North Main Street, Finch Room  
Rockford, IL 61103

Tuesday, April 15, 2025  
3:00 PM

**Present:**

Tim Delany  
Jay Ferraro  
Teresa Gobeli  
Lowell Ingram  
Bernice Marinelli  
Bob Nieman

**Others Present:**

Patrick Thompson, Winnebago County Administrator  
Steve Schultz, Winnebago County Chief Financial Officer  
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation  
Laura Doise, Asst. Administrator, River Bluff Health & Rehabilitation  
Maggie Lewis, HR Representative, River Bluff Human Resources  
Hope Edwards, Director, Winnebago County Purchasing

**Absent:**

Frank Perrecone, **Chairperson**  
John Butitta  
Jim Knutson

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of March 18, 2025 Minutes
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- E. Discussion Item – Administrators Report (Laura Schaffer)
  - 1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
  - Financial Statements (see attachment)
- G. Election of Chairperson and Vice Chairperson
- H. Other Matters
- I. Adjournment

**Call to Order**

Ms. Marinelli called the River Bluff Board of Directors meeting to order at 3:00 p.m.

**Roll Call**

Mr. Ferraro yes, Ms. Gobeli yes, Ms. Marinelli yes, Mr. Nieman yes, Mr. Delany yes, Mr. Ingram yes.

A quorum is present.

### **Approval of March 18, 2025 Minutes**

Ms. Marinelli called for a motion to approve the March 18, 2025, minutes.

Motion: Mr. Ferraro. Second: Mr. Nieman.

Ms. Marinelli called for any discussion, corrections, or additions.

The motion was passed by a unanimous voice vote.

### **Public Comment**

Ms. Marinelli omitted reading the Public Comment Section of the Agenda due to there being no one present to speak.

### **Discussion Item – Administrators Report (Laura Schaffer)**

#### **Call Light Project Update**

Ms. Schaffer discussed the Call Light Project with board members. The decision was made to request bids for a new hardwired system; four companies were interested, and two proposals were received due to proprietary services. The Procom bid is a hardwired system that is implemented in two phases. Since there were only two bids, the proposal is being brought to the River Bluff Board with final approval at the County Board level. Ms. Edwards provided additional details regarding the proposals and the other companies.

- Discussion followed.

Motion: Mr. Ferraro made the motion to approve the Procom proposal. Second: Mr. Nieman.

Ms. Marinelli called for any further discussion.

The motion was passed by a unanimous voice vote.

#### **Census**

The census currently has 144 residents, 114 Medicaid, 11 on Medicare Part A, 18 private, and 29 hospice residents.

#### **Referrals**

There were 17 referrals, 10 of which were admitted to the facility. The other referrals were not accepted for various reasons. Ms. Doise reviewed the applications received in April.

#### **CMS Star Rating**

The facility has received a CMS three-star award designation.

Ms. Schaffer reviewed statistics, and a Medication Team review began with audits to reduce numbers.

#### **Grievances/Complaint Surveys**

There were no allegations or investigations. One complaint survey was tied to the annual survey, with no findings; there were zero staff grievances. Four of the resident and family grievances were for the same situation, and they were part of the complaint survey and had no findings.

#### **Staffing**

Ms. Lewis shared that there were 25 new hires in March and 19 terminations for various reasons. An Assistant Director of Nursing was hired in March, along with one RN, fourteen CNAS, two unit attendants, three activity aides, one housekeeper, and one dishwasher/dietary. The staff level is 240. The Admissions Coordinator starts at the end of April, and an interview for the Business Officer Manager is scheduled.

- Discussion followed.

### **IDPH Updates**

Ms. Schaffer advised that the annual IDPH survey conducted April 8-10, 2025, went very well with no tags on the IDPH's new regulations. During the survey, on-the-spot staff education was conducted. The survey team complimented River Bluff on the positive changes over the past few years and was impressed with the Memory Care unit. The Plan of Correction will be submitted once the final report is received. IDPH Life Safety and Disaster Preparedness are the next surveys.

Due to the ongoing IDPH survey, Ms. Schaffer could not attend the Illinois Healthcare Association's Lobby Day in Springfield on April 9. The IHCA advocates for Medicaid funding, workforce solutions, regulatory reform, and reduced staffing fines.

### **Monthly Operations**

On Saturday, April 13, 256 adults and children from the community attended the annual Easter Egg Hunt. The Auxiliary Board requested that they come quarterly or every six months to provide a report on their purchases and other activities for the facility.

### **Discussion Item – Financial Report (Steve Schultz)**

#### **1. Financial Statements (see attachment)**

Mr. Schultz directed the Board to page one, the summary for the February 2025 budget, and reviewed the details. The facility is well within budget for expenses year to date. The balance sheet shows a slowdown in collections for February, possibly related to the delayed receipt of information for billing amounts from the Federal government. March's financial report should show this as a reduced receivable balance.

- Discussion followed.

### **Election of Chairperson and Vice Chairperson**

Motion: Mr. Ferraro made the motion to lay over the election of Chairperson and Vice Chairperson to the May 20, 2025, board meeting. Second: Mr. Delany.

The motion was passed by a unanimous voice vote.

### **Other Matters**

- A Closed Session will be added to the May 20, 2025, Agenda.

### **Adjournment**

Ms. Marinelli called for a motion to adjourn the meeting.

Motion: Ms. Gobeli. Second: Mr. Ferraro.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile  
Executive Assistant

County of Winnebago, Illinois  
Schedule of Revenues, Expenses and Changes in Net Position  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended March 31, 2025 (Unaudited)

	FY 2024 Actual (Audited)	FY 2025 Revised Annual Budget	FY 2025 Actual (6-Month)	Variance with Budget Over (Under)	% of Budget (Target 50.0%)
<b>Operating Revenues</b>					
Intergovernmental	522,448	479,000	267,383		
Charges for Services, net of bad debt exp	17,964,135	18,588,715	9,532,965		
Other	17,287	3,567	2,037		
<b>Total Operating Revenues</b>	<b>18,503,870</b>	<b>19,071,282</b>	<b>9,802,385</b>	<b>(9,268,897)</b>	<b>51.40%</b>
<b>Operating Expenses</b>					
Personnel	11,239,121	14,072,610	6,415,057	(7,657,553)	45.59%
Personnel Chgs in LT Debt	(1,817,733)	-	-	-	
Supplies and services	8,292,213	6,382,599	3,335,370	(3,047,229)	52.26%
Depreciation	316,831	340,000	-	(340,000)	0.00%
Capital Outlay	-	-	44,116	44,116	0.00%
<b>Total Operating Expenses</b>	<b>18,030,432</b>	<b>20,795,209</b>	<b>9,794,543</b>	<b>(11,000,666)</b>	<b>47.10%</b>
<b>Operating income (loss)</b>	<b>473,438</b>	<b>(1,723,927)</b>	<b>7,842</b>	<b>1,731,769</b>	
<b>Non-Operating Revenues(Expenses)</b>					
Property Taxes	2,840,071	2,891,000	1,441,950	(1,449,050)	49.88%
Transfer from Other Funds	29,992	-	-	-	NA
<b>Total Non-Operating Rev (Exp)</b>	<b>2,870,063</b>	<b>2,891,000</b>	<b>1,441,950</b>	<b>(1,449,050)</b>	<b>49.88%</b>
<b>Net increase (decrease) in net position</b>	<b>3,343,501</b>	<b>1,167,073</b>	<b>1,449,792</b>	<b>282,719</b>	
Total net position, beginning of period	(3,610,585)		(267,084)		
Prior period adjustment	-	-	-		
<b>Total net position, end of period</b>	<b>(267,084)</b>		<b>1,182,708</b>		
<b>RBNH Expenses Paid by County:</b>					
Employer Share Payroll Taxes	526,681		414,503		
Employer Share IMRF	170,546		156,680		
Worker's Comp & Settlements	110,312		NA		
<b>Total other RBNH expenses</b>	<b>807,539</b>	<b>-</b>	<b>571,183</b>	<b>-</b>	<b>-</b>

County of Winnebago, Illinois  
Operating Revenues Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended March 31, 2025 (Unaudited)

	<b>FY 2024 Actual</b> <i>(Audited)</i>	<b>FY 2025 Revised Annual Budget</b>	<b>FY 2025 Actual (6-Month)</b>	<b>Variance with Budget Over (Under)</b>	<b>% of Budget (Target 50.0%)</b>
<b>Operating Revenues</b>					
Intergovernmental					
Federal Matching Aid	216,249	100,000	42,415		
State Quality Improvement	112,181	125,000	38,320		
State CNA Incentive	191,248	250,000	186,648		
TIF revenue	2,770	4,000	-		
Total Intergovernmental	522,448	479,000	267,383	(211,617)	55.82%
Charges for Services					
Medicare	481,939	1,433,493	234,500		
Medicare-contractual allowance	853,148	-	465,107		
Medicaid	7,643,052	12,000,000	4,189,875		
Medicaid-contractual allowance	4,441,140	-	2,398,868		
Hospice	1,704,884	2,750,000	834,066		
Hospice-contractual allowance	922,155	-	487,570		
Insurance/Priv Pay	1,678,890	1,949,946	767,817		
Insurance-contractual allowance	(50,105)	-	(9,323)		
Ancillary revenue	473,924	695,276	201,425		
Other patient revenue	692	-	1,198		
Food charges	8,038	10,000	4,000		
Souvenir and other	-	-	-		
Total Charges for Services	18,157,757	18,838,715	9,575,103	(9,263,612)	50.83%
Less: Bad Debt Expense	(193,622)	(250,000)	(42,138)	207,862	16.86%
	17,964,135	18,588,715	9,532,965	(9,055,750)	51.28%
Other					
Uniform fees	28	-	-		
Donations	2,681	1,000	1,296		
Interest	5,136	-	-		
Other unclassified revenue	9,442	2,567	741		
Total Other	17,287	3,567	2,037	(1,530)	57.11%
Total Operating Revenues	18,503,870	19,071,282	9,802,385	(9,268,897)	51.40%

County of Winnebago, Illinois  
Personnel Expense Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended March 31, 2025 (Unaudited)

	FY 2024 Actual (Audited)	FY 2025 Revised Annual Budget	FY 2025 Actual (6-Month)	Variance with Budget Over (Under)	% of Budget (Target 50.0%)
<b>Personnel</b>					
Admin & Business Office (70500)					
Regular Salaries	617,281	1,087,616	292,737	(794,879)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	44,238	47,028	20,407	(26,621)	
Overtime	23,542	30,000	12,609	(17,391)	
Life Insurance	472	546	227	(319)	
Health Insurance	115,923	119,672	58,081	(61,591)	
Contingency	-	158,737	-	(158,737)	
Total Admin & Business Office	801,456	1,443,599	384,061	(1,059,538)	26.60%
Activities (71000)					
Regular Salaries	252,484	343,844	158,690	(185,154)	
Vacation Payouts	-	-	730	730	
Part-time Salaries	13,513	-	-	-	
Overtime	29,670	15,000	17,326	2,326	
Life Insurance	275	455	212	(243)	
Health Insurance	32,083	36,369	15,140	(21,229)	
Total Activities	328,025	395,668	192,098	(203,570)	48.55%
Social Services (71500)					
Regular Salaries	173,740	202,511	101,630	(100,881)	
Vacation Payouts	-	-	-	-	
Overtime	7,627	5,500	4,983	(517)	
Life Insurance	189	228	114	(114)	
Health Insurance	58,178	62,644	29,789	(32,855)	
Total Social Services	239,734	270,883	136,516	(134,367)	50.40%
Dietary (72020/72021/72023)					
Regular Salaries	755,015	994,735	412,900	(581,835)	
Vacation Payouts	2,305	-	-	-	
Part-time Salaries	51,895	60,000	24,964	(35,036)	
Overtime	73,793	65,918	55,446	(10,472)	
Life Insurance	998	1,049	509	(540)	
Health Insurance	151,100	160,652	76,343	(84,309)	
Total Dietary	1,035,106	1,282,354	570,162	(712,192)	44.46%

	<b>FY 2024 Actual</b> <i>(Audited)</i>	<b>FY 2025 Revised</b> <b>Annual Budget</b>	<b>FY 2025 Actual</b> <i>(6-Month)</i>	<b>Variance with Budget</b> <b>Over (Under)</b>	<b>% of Budget</b> <i>(Target 50.0%)</i>
Daily Services (72500/72530/72532)					
Regular Salaries	4,407,506	6,534,969	2,682,086	(3,852,883)	
Vacation Payouts	2,800	-	-	-	
Part-time Salaries	497,875	661,490	182,771	(478,719)	
Overtime	1,467,978	978,500	903,008	(75,492)	
Life Insurance	3,175	2,138	2,060	(78)	
Health Insurance	728,144	907,883	497,446	(410,437)	
Total Daily Services	7,107,478	9,084,980	4,267,371	(4,817,609)	46.97%
Housekeeping (73000)					
Regular Salaries	372,510	424,357	211,420	(212,937)	
Vacation Payouts	1,011	-	-	-	
Part-time Salaries	17,890	-	712	712	
Overtime	57,804	45,000	37,218	(7,782)	
Life Insurance	500	455	271	(184)	
Health Insurance	55,721	72,467	36,910	(35,557)	
Total Housekeeping	505,436	542,279	286,531	(255,748)	52.84%
Laundry (73500)					
Regular Salaries	53,650	58,500	30,127	(28,373)	
Overtime	5,377	5,000	4,893	(107)	
Life Insurance	33	91	23	(68)	
Health Insurance	9,214	10,329	4,912	(5,417)	
Total Laundry	68,274	73,920	39,955	(33,965)	54.05%
Nursing Admin (74000)					
Regular Salaries	922,379	781,245	430,814	(350,431)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	47,049	-	24,259		
Overtime	7,955	10,000	6,910	(3,090)	
Life Insurance	380	455	170	(285)	
Health Insurance	175,849	187,227	76,210	(111,017)	
Total Nursing Admin	1,153,612	978,927	538,363	(464,823)	55.00%
Change in Pension Estimate	(1,808,295)				
Change in OPEB Estimate	(9,438)				
Total Personnel	9,421,388	14,072,610	6,415,057	(7,681,812)	45.59%

County of Winnebago, Illinois  
Supplies & Services Expense Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended March 31, 2025 (Unaudited)

	FY 2024 Actual (Audited)	FY 2025 Revised Annual Budget	FY 2025 Actual (6-Month)	Variance with Budget Over (Under)	% of Budget (Target 50.0%)
<b>Supplies &amp; Services</b>					
Food & Beverage (42250)	877,482	937,700	453,160		
Medical & Dental Supplies (42260)	519,481	525,500	241,043		
Other Departmental Supplies (42290)	782,261	202,800	118,553		
Consulting (43120-see detail below)	670,690	658,758	282,628		
IDHS Bed Assessments (43952/43953)	336,188	550,000	209,706		
Other Professional Services (43190 see detail below)	2,907,191	549,200	808,030		
All Others	2,198,920	2,958,641	1,222,250		
	8,292,213	6,382,599	3,335,370	(3,047,229)	52.26%
<b>Consulting (43120)</b>					
Administration (70500)	35,975	56,000	17,523		
Activity Consulting (71000)	3,378	3,456	1,265		
Social Svc Consulting (71500)	1,024	1,152	328		
Dietary Consulting (72000)	35,531	47,000	17,771		
Medical Records Consulting (72500)	-	-	-		
Therapy/Rehab (72533;72535)	574,382	530,000	235,541		
Medical Director (72539)	17,400	17,400	8,700		
Pastoral Care (72540)	3,000	3,750	1,500		
Nursing Admin (74000)	-	-	-		
	670,690	658,758	282,628	(376,130)	42.90%
<b>Other Professional Services (43190)</b>					
Activities (71000)	5,600	9,600	4,275		
Background Checks (70500)	-	-	7,723		
Nursing Temps (72500)	2,892,466	503,500	793,753		
Other	9,125	36,100	2,279		
	2,907,191	549,200	808,030	258,830	147.13%

County of Winnebago, Illinois  
Statement of Net Position  
River Bluff Nursing Home

For the Month Ended March 31, 2025 (Unaudited)

	FY 2024 Actual (Audited)	FY 2025 Actual	Variance with Prior Year Over (Under)
<b>Current assets</b>			
Cash and investments	-	-	-
Receivables, net property taxes	2,972,018	2,871,182	(100,836)
Receivables, net patient	3,730,902	3,738,120	7,218
Receivable from other governments	4,225	4,225	-
Inventory	118,730	118,730	-
Prepaid expenses	30,800	-	(30,800)
<b>Total current assets</b>	<b>6,856,675</b>	<b>6,732,257</b>	<b>(124,418)</b>
<b>Noncurrent assets</b>			
Restricted cash and investments	146,199	152,465	6,266
Restricted net pension asset	1,372,242	1,372,242	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	1,987,285	1,987,285	-
Construction in Progress	9,868	9,868	-
<b>Total noncurrent assets</b>	<b>4,161,142</b>	<b>4,167,408</b>	<b>6,266</b>
<b>Total assets</b>	<b>11,017,817</b>	<b>10,899,665</b>	<b>(118,152)</b>
<b>Deferred outflows of resources</b>			
Other post-employment benefit items	147,354	147,354	-
Pension items-IMRF	3,993,472	4,161,206	167,734
Total deferred outflows of resources	4,140,826	4,308,560	167,734
<b>Total asset and deferred outflows of resources</b>	<b>15,158,643</b>	<b>15,208,225</b>	<b>49,582</b>
<b>Current liabilities</b>			
Accounts payable	2,667,200	2,395,545	(271,655)
Accrued payroll	441,390	441,390	-
Payable to other governments	34,482	34,482	-
Other deferred revenue	-	4,225	4,225
<b>Total current liabilities</b>	<b>3,143,072</b>	<b>2,875,642</b>	<b>(267,430)</b>
<b>Noncurrent liabilities</b>			
Compensated absences	251,102	251,102	-
Advances from other funds	8,310,622	8,445,987	135,365
Net pension liability	-	-	-
Other post-employment benefit obligation	678,311	678,311	-
<b>Total noncurrent liabilities</b>	<b>9,240,035</b>	<b>9,375,400</b>	<b>135,365</b>
<b>Total liabilities</b>	<b>12,383,107</b>	<b>12,251,042</b>	<b>(132,065)</b>
<b>Deferred inflows of resources</b>			
Property taxes levied for next period	2,871,472	1,435,591	(1,435,881)
Other post-employment benefit items	157,487	157,487	-
Pension items - IMRF	13,661	181,397	167,736
<b>Total deferred inflows of resources</b>	<b>3,042,620</b>	<b>1,774,475</b>	<b>(1,268,145)</b>
<b>Total liabilities and deferred inflows of resources</b>	<b>15,425,727</b>	<b>14,025,517</b>	<b>(1,400,210)</b>
<b>Net position</b>			
Net investment in capital assets	2,642,701	2,642,701	-
Restricted for net pension asset	1,372,242	1,372,242	-
Restricted for patient funds-expendable	146,199	152,465	6,266
Unrestricted	(4,428,226)	(2,984,700)	1,443,526
<b>Total net position</b>	<b>(267,084)</b>	<b>1,182,708</b>	<b>1,449,792</b>
<b>Total liabilities, deferred inflows and net position</b>	<b>15,158,643</b>	<b>15,208,225</b>	<b>49,582</b>

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