

PUBLIC SAFETY and JUDICIARY COMMITTEE

AGENDA

Called by: Brad Lindmark, Chairman
Members: Aaron Booker, Angie Goral, Kevin McCarthy, Tim Nabors, Chris Scrol, Michael Thompson

DATE: **TUESDAY, FEBRUARY 17, 2026**
TIME: **IMMEDIATELY FOLLOWING THE ECONOMIC DEVELOPMENT COMMITTEE MEETING AT 5:30 PM**

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of November 17, 2025 Minutes
- D. Public Comment – This is the time we invite the public to address the Public Safety and Judiciary Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing an Agreement between the County of Winnebago, Illinois and Winnebago County CASA
- F. Resolution Authoring Grant Agreement between the Winnebago County Sheriff's Office and the Illinois Law Enforcement Alarm System (ILEAS)
- G. Resolution Authorizing Agreement Between the County of Winnebago, Illinois on behalf of the Winnebago County Sheriff's Office and Remedies Renewing Lives
- H. Resolution Awarding a Veterinarian Services Agreement Between Winnebago County Animal Services and Shelter Vet-On-The-Go, PLLC
- I. Future Agenda Items
- J. Adjournment

Winnebago County Board
Public Safety and Judiciary Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Monday, November 17, 2025
5:30 PM

Present:

Aaron Booker
Angie Goral
Kevin McCarthy
Tim Nabors (arrived at 5:35 pm)
Chris Scrol
Michael Thompson

Others Present:

Marlana Dokken, Director, Chairman's Office of Criminal Justice
Initiatives (Staff Liaison)

Absent:

Brad Lindmark, Chairperson

AGENDA:

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- D. Public Comment – This is the time we invite the public to address the Public Safety and Judiciary Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters, pending or threatened litigation, may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing Agreement Between the County of Winnebago, Illinois, the 17th Judicial Circuit Court and Remedies Renewing Lives, Inc.
- F. Future Agenda Items
- G. Adjournment

Call to Order

Mr. Booker called the meeting to order at 5:32 PM.

Roll Call

Ms. Goral, yes; Mr. McCarthy, yes; Mr. Scrol, yes; Dr. Thompson, yes; Mr. Booker, yes.

A quorum is present.

Approval of October 15, 2025, Minutes

Mr. Booker called for a motion to approve the minutes of the October 15, 2025, meeting.
Motion: Mr. Scrol. Second: Dr. Thompson.

Mr. Nabors arrived to attend the meeting at 5:35 PM.

Mr. Booker called for a vote on the motion to approve the minutes.
The motion was passed by a unanimous voice vote.

Public Comment

Mr. Booker omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Resolution Authorizing Agreement Between the County of Winnebago, Illinois, the 17th Judicial Circuit Court and Remedies Renewing Lives, Inc.

Motion: Mr. McCarthy. Second: Mr. Scrol.

Mr. Booker reviewed the resolution. Ms. Dokken provided additional information.

- A discussion followed.

Mr. Booker called for a vote on the motion.

The motion was passed by a unanimous voice vote.

Future Agenda Items

- Ms. Dokken provided an update on the proposed ATV ordinance.

Adjournment

Mr. Booker called for a motion to adjourn.

Motion: Dr. Thompson. Second: Mr. McCarthy.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant



Resolution Executive Summary

Prepared By: Marlana Dokken
Committee: Public Safety and Judiciary Committee
Committee Date: February 17, 2026
Board Meeting Date: February 26, 2026
Resolution Title: Resolution Authorizing an Agreement between the County of Winnebago, Illinois and Winnebago County CASA

Budget Information:

Was item budgeted? No	Appropriation Amount: N/A
If not, explain funding source: Public Safety Sales Tax	
ORG/OBJ/Project Code: N/A	Budget Impact: N/A

Background Information: This request aligns with the Public Safety Sales Tax Policy established through 2023 CT 003. The program will fund a part-time Supervisor which will, in turn, allow Winnebago County CASA (CASA) to accommodate more volunteers, and ultimately, more youth. Research shows that abused and neglected children are at increased risk of repeating the same violent behavior they experience, and hence at increased risk of becoming delinquents and adult criminals. The CASA supported system interrupts this cycle by providing each child with a trained, court-appointed advocate who delivers consistent oversight, promotes placement stability, and ensures timely access to critical services and permanent homes. Through individualized advocacy and sustained court involvement, CASA improves child safety, well-being, and long-term developmental outcomes, thereby reducing future involvement with the juvenile and criminal justice systems.

Recommendation: Approve the agreement.

Contract/Agreement: Attached

Legal Review: The State's Attorney's Office has reviewed and approved the agreement.

Follow-Up: n/a

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Brad Lindmark, Committee Chairman
Submitted by: Public Safety & Judiciary Committee

2026 CR

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF WINNEBAGO,
ILLINOIS AND WINNEBAGO COUNTY CASA**

WHEREAS, the County of Winnebago, Illinois (County) and the 17th Judicial Circuit Court wishes to increase the services of Winnebago County CASA (CASA); and

WHEREAS, CASA wishes to continue to provide such services for the County and the 17th Judicial Circuit Court; and

WHEREAS, the County and CASA have negotiated an agreement for services for fiscal year 2026, as set forth in the Agreement attached as Exhibit A; and

WHEREAS, the Public Safety and Judiciary Committee of the County Board for the County of Winnebago, Illinois, has reviewed the proposed terms of the Agreement attached hereto as Resolution Exhibit A, and recommends executing the agreement under the terms set forth in the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that subject to the Winnebago County Board's approval of the annual appropriation ordinance for Fiscal Year 2026, the Winnebago County Board Chairman is authorized to execute the Agreement between the County of Winnebago, Illinois and Winnebago County CASA, in substantially the same form as contained in Resolution Exhibit A.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the Chairman's Office of Criminal Justice Initiatives, Director of Purchasing, Finance Director, County Board Office County Auditor, Chief Judge of the 17th Judicial Circuit Court, and the Executive Director of CASA.

Respectfully submitted,
PUBLIC SAFETY AND JUDICIARY COMMITTEE

AGREE

DISAGREE

BRAD LINDMARK, CHAIRMAN

BRAD LINDMARK, CHAIRMAN

AARON BOOKER

AARON BOOKER

ANGIE GORAL

ANGIE GORAL

KEVIN MCCARTHY

KEVIN MCCARTHY

TIM NABORS

TIM NABORS

CHRIS SCROL

CHRIS SCROL

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2026.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



**AGREEMENT
BETWEEN THE COUNTY OF WINNEBAGO, ILLINOIS AND WINNEBAGO COUNTY CASA**

This Agreement (“Agreement”) is effective as of March 1, 2026 by and between Winnebago County CASA, an Illinois-not-for profit corporation (“CASA”) and the County of Winnebago, Illinois, a body politic and corporate (“County”). CASA and County may be referred to herein individually as a “Party” and collectively as the “Parties.”

WHEREAS, the County recognizes the need for professional assistance in providing quality services and advocacy for children who have experienced abuse or neglect; and

WHEREAS, Winnebago County CASA is a nonprofit, volunteer-based organization whose mission is to support and advocate for the best interests of children within the juvenile abuse and neglect court systems; and

WHEREAS, the Parties have agreed that the services provided to the County pursuant to this Agreement will be beneficial to the parties, the community, and those in need of such services.

NOW, THEREFORE, in consideration of the terms, conditions and covenants contained herein, the Parties agree as follows:

Article I. GENERAL TERMS

Section 1.01 Term of Agreement

The Agreement shall commence and be binding on the Parties hereto for the period of March 1, 2026 through September 30, 2026.

Section 1.02 Termination

Either Party may terminate this Agreement upon thirty (30) days’ written notice to the other. In the event of termination, County will provide payment to CASA for all services rendered up to the termination date.

Section 1.03 Confidentiality

Each Party agrees to comply with all State and Federal laws, rules, and regulations, including but not limited to the Illinois Mental Health and Developmental Disabilities Confidentiality Act, 42 CFR Part 2, the Health Insurance Portability and Accountability Act

(HIPAA), and the Juvenile Court Act (705 ILCS 405/1-1 *et seq*) concerning the confidentiality of client



information.

Section 1.04 Warrant of Authority

Each Party warrants to the other that each has full authority to enter into this Agreement and perform under its terms.

Section 1.05 Indemnity

CASA agrees to indemnify the County and its officers, directors, and employees from and against any and all claims, costs, and liabilities (including the fees and expenses of counsel) as a result of a breach of this Agreement by CASA or the negligent or willful misconduct of CASA or CASA's employees, agents, and representatives. In no manner shall employees of CASA be construed to be employees of the County. This section shall survive the termination or expiration of this Agreement for any reason.

Section 1.06 Cooperation

Each Party to this Agreement has the duty to consult and cooperate with the other in the performance, development, and implementation of the program. CASA agrees to name a person to represent it in discussions and development of the program and to whom the County can forward suggestions and recommendations concerning the program as well as any notices under this Agreement.

Article II. SCOPE OF SERVICES

Subject to the agreed upon funding levels set forth in Exhibit B, CASA agrees to provide the following services in this Article II. The Parties' agree and understand that all services provided by CASA under this Agreement shall follow all federal and state standards. The services to be performed by CASA under this Agreement shall include the following in this Article II and that of Exhibit A.

Section 2.01 Modification upon Agreement

Services, personnel, treatment hours, and locations are subject to change as agreed upon between the County and CASA.

Article III. PAYMENT FOR SERVICES PROVIDED

Section 3.01 Budget Incorporation

A budget agreed to by CASA and the County detailing the fee schedule and anticipated funding amounts is hereby incorporated into this Agreement and attached hereto as Exhibit B. CASA agrees that the total reimbursement for all services performed pursuant to this Agreement will not exceed the total amount reflected on the annual budget submitted and approved by the County. CASA will invoice for actual costs not to exceed the annual budgeted amount. All rates



set forth in Article III are subject to renegotiation between the Parties at any point during the Term of this Agreement, but no change in rates will take effect during the Term of this Agreement unless a written amendment to this Agreement reflecting this change is approved by the Parties.

Section 3.02 Compensation

The County shall reimburse on a monthly basis for the work as agreed upon funding levels set forth in Exhibit B, for the duration of this Agreement as outlined in Section 1.01. CASA shall provide the County with a monthly invoice listing all dates and hours worked as described in Section 3.03.

Section 3.03 Reporting and Invoices

CASA will submit monthly invoices to the County in accordance with Section 3 of this Agreement no later than the 10th day of each month. Invoices shall be submitted in a format requested by the County and include supporting service documentation as requested by the County. Subject to Section 1.03, supporting documentation to be included with invoices includes timesheets, documentation of personnel costs, and receipts. Invoices shall be payable by County in accordance with the Illinois Local Government Prompt Payment Act (50 ILCS 505/1 *et. seq.*). Any amounts not timely paid will accrue interest as set forth in the Illinois Local Government Prompt Payment Act.

Additionally, CASA agrees to provide relevant data by submitting performance metrics as outlined in Exhibit A to include summary narrative on a quarterly basis. CASA agrees to comply with all reporting, data collection and evaluation requirements, as prescribed by the County following the deadlines identified below.

REPORTING SCHEDULE		
Reporting Period	Date Required	Due Date
October - December	Data and Fiscal Reports	January 10th
January - March	Data and Fiscal Reports	April 10th
April - June	Data and Fiscal Reports	July 10th
July - September	Data and Fiscal Reports	October 10th

Note: If a due date falls on a weekend, report is due on the preceding Friday

Article IV. MISCELLANEOUS

Section 4.01 No Third-Party Beneficiaries

This Agreement shall not confer any rights or remedies upon any Person or other third party other than the Parties and their respective successors and permitted assigns.

Section 4.02 Non-Solicitation

During the Term of this Agreement and for a period of seven (7) months thereafter,



neither Party shall directly solicit for employment any person who performed any work under this Agreement who is then in the employment of the other party. A general notice of a job opening or other similar general publication to fill employment openings, including on the internet, shall not be construed as a solicitation for the purposes of this Section, and the hiring of any such employees who freely responds thereto shall not be a breach of this Section.

Section 4.03 Governing Law; Consent to Jurisdiction

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Illinois. The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated in the 17th Judicial Circuit Court of Winnebago, Illinois.

Section 4.04 Counterparts; Signatures

The Parties agree that this Agreement may be executed in multiple originals, each of which shall be considered an original for all purposes and, collectively, shall be considered to constitute this Agreement. The Parties further agree that signatures transmitted by facsimile or in Portable Document Format (pdf) may be considered an original for all purposes, including, without limitation, the execution of this Agreement and enforcement of this Agreement.

Section 4.05 Entire Agreement; Amendment

This Agreement supersedes all previous agreements, oral or written, and constitutes the entire agreement between the Parties respecting the subject matter of this Agreement, and neither Party shall be entitled to benefits other than those specified herein. As between the Parties, oral statements or prior written materials which are not specifically incorporated herein shall not be of any force and effect. The Parties specifically acknowledge that in entering into and executing this Agreement, the Parties rely solely upon the representations and agreements contained in this Agreement and no others.

Any amendments shall be by written instrument executed by the parties hereto, acting therein by their duly authorized representatives. The Winnebago County Board Chairman is authorized, on behalf of the County Board to execute the renewal, continuation, or modification of this grant award, without further County Board action.

Section 4.06 Notices

All notices, requests and communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier or mailed by certified mail, postage prepaid, return receipt requested.

Notices to the County shall be sent to the following address:

Winnebago County
Attn: County Administrator
404 Elm Street



Suite 500
Rockford, IL 61101

Notices to CASA shall be sent to the following address:

Winnebago County CASA
Attn: James Hutson
Executive Director
211 S Court St., Suite 258
Rockford, IL 61101

Receipt of any notice shall be deemed effective upon receipt, if delivered personally, or one (1) day after mailing if sent by overnight carrier, or three (3) days after deposit in the U.S. mail, with proper postage and properly addressed.

Section 4.07 Assignment

This Agreement may not be assigned or transferred, without the prior, express, written consent of the Parties.

This Agreement between CASA and the County shall be effective as of the date indicated in the first sentence of this Agreement.

COUNTY OF WINNEBAGO, ILLINOIS

WINNEBAGO COUNTY CASA, an Illinois not
for profit corporation

By: _____
Name: Joseph V. Chiarelli
Title: Chairman of the County Board of the
County of Winnebago, Illinois

By: _____
Name: James Hutson
Title: Executive Director



EXHIBIT A

ORGANIZATION AND GRANT SPECIFIC INFORMATION	
Organization (“GRANTOR”) Name: Winnebago County Address: 404 Elm Street Rockford, IL 61101	Organization (“RECIPIENT”) Name: Winnebago County CASA Address: 211 S Court St., Suite 258 Rockford, IL 61101 EIN No.: 36-3598643 UEI: MBL1G8BB5KH3 SAM Cage Code: 8LZM8 SAM CCR Expiration Date: 12/17/26
Fund Information (to be completed by the Grantor)	
Award Type: Local	
Project Information (to be completed by the Grantor)	
Sub award Period of Performance: 03/01/2026 - 09/30/2026	Total Maximum Amount Funded Under this Sub award Agreement: \$30,013.00
Indirect Cost Rate: 15%	
Is Award R & D: No	
Description Title of Project: Public Safety Sales Tax, Fiscal Year 2026	

Submit to: mdokken@admin.wincoil.gov

SCOPE OF WORK

I. SERVICE, PROGRAM, or PROJECT OVERVIEW

a. Provide summary of proposed service, program, project to be supported or delivered by requested funds. Include eligibility requirements, demographics served, and how it will lead to a reduction in crime.

Mission: Winnebago County CASA develops and maintains an effective, high quality CASA program to advocate for and represent children in the juvenile court system who have experienced abuse or neglect.

Proposed Program:

CASA provides best-interest advocacy for children as reflected in these guiding principles which recognize the importance of family preservation and reunification, equity, diversity, inclusion, and collaboration.

Elements of Program:

- Integrates the following guiding principles into all aspects of program practices, policies and procedures:
 - Recognize the importance of family preservation and/or reunification:
 - It is in a child's best interest to remain with their family of origin when safely possible.
 - The program acknowledges that children experience trauma when separated from their family of origin.
 - If a child is removed from their family of origin, it is in the child's best interest to be reunified with their family of origin as soon as safely possible.
 - If a child is removed from their family of origin, the child should be placed with a relative whenever safely possible and in the child's best interest.
 - Strengthening families, through recommendations for services, supports, visitation and communications, is in the child's best interest to achieve stability and/or reunification.
 - The program requires and demonstrates respect for the parents and all parties associated with the case.
 - The program ensures that information regarding the family's strengths is incorporated into reports to the court.
 - The program ensures that information regarding the child's wishes is incorporated into reports to the court.
 - When a court determines a child cannot be safely reunified with their family of origin consistent with legal mandates, another permanent placement is in a child's best interest.
 - Recognize the importance of diversity, equity and inclusion:
 - All children regardless of age, race, ethnicity, national origin (ancestry), color, religion (creed), gender, gender expression, sexual orientation, disability or physical challenge should be safe, have a permanent home and an opportunity to thrive.
 - The program acknowledges the existence of implicit bias and takes steps to minimize and/or eliminate implicit bias.
 - The program demonstrates an understanding of disproportionality impacting children who have experienced abuse or neglect.

CASA Services will provide:

1. Assistance re: routine problems volunteers encounter while working on their cases
2. Obtaining and verifying case information from the Clerk's Office
3. Maintenance of case schedule docket
4. Assistance to volunteers re: preparation of court reports
5. Monitoring activity of CASAs re: visits to children and overall work on the case
6. Notice to volunteers of upcoming court dates
7. Recording of statistics re: volunteer's case work
8. Recording of case information into database system
9. Tracking the completion of the on-going training requirements for active CASAs
10. Assistance re: statistics reported each month to CASA Board of Directors

Demographics:

Currently, approximately 50% of children served are white, roughly 48% are African American and about 2% of the children served are Hispanic. Over 95% of the children served live in poverty.

Reduction in Crime:

Research shows that abused and neglected children, often shuttled from home to home, are at increased risk of repeating the same violent behavior they experience, and hence at increased risk of becoming delinquents and adult criminals. The CASA supported system interrupts this cycle by providing each child with a trained, court-appointed advocate who delivers consistent oversight, promotes placement stability, and ensures timely access to critical services and permanent homes. Through individualized advocacy and sustained court involvement, CASA improves child safety, well-being, and long-term developmental outcomes, thereby reducing future involvement with the juvenile and criminal justice systems.

b. Describe current and projected project/program partnerships.

CASA Partnerships:

Winnebago County CASA partners with stakeholders associated with the child. This includes collaboration with:

- Winnebago County Juvenile Justice system (We have an MOU)
- Courts
- Judges
- Social workers
- Attorneys
- Teachers
- Therapists
- GALs
- Peace Center
- MERIT
- Health care workers
- Bio families
- Foster families
- Group homes
- Fictive kin
- Youth gun violence project
- NICNE

II. PROGRAM PROCESSES

a. Describe referral, intake and assessment process; include description of evidence-based practices used.

The CASA program receives referrals directly from the juvenile court following the appointment of a Court Appointed Special Advocate for a child involved in abuse or neglect proceedings. In Illinois, a Court Appointed Special Advocate (CASA) is appointed per statute (705 ILCS 405/2-17.1) in juvenile abuse, neglect, or dependency cases to advocate for the best interests of a child. CASAs are trained volunteers who investigate, monitor, and report to the judge on the child's safety, welfare, and what is in the best interest of the child who has experienced abuse and neglect.

Once a referral is received by the Winnebago County CASA office, program staff, Advocate Facilitator and Program Director initiate the intake process by reviewing all court orders, petitions, and available case records to identify immediate needs, and determine appropriate advocate assignment based on case details, advocate experience, and capacity. A matching process is completed with the Advocate Facilitator and Program Director to assess which CASA Advocate is the best fit for the presenting case. Each case is carefully screened by this team to match each case to the best CASA Advocate for the proper case management and support for the children and family unit.

During the intake process, key demographic information, case history, and presenting concerns are documented and reviewed. The assigned CASA Advocate Supervisor and CASA Advocate participate in a Case Assignment meeting led by the CASA Advocate Facilitator. This case assignment meeting includes details of why the case came to the attention of the Department of Child and Family Services and Juvenile Court. During this case assignment meeting history, known safety concerns, placement details, cultural needs, and upcoming court dates are reviewed with the Advocate Supervisor and CASA Advocate. Once a CASA Advocate accepts the case a CASA Assignment Order is completed naming the CASA assigned. That order is signed by the Program Director and is sent to the assigned Judge for their signature and filed with the court. A plan is made to visit the children and family and notification from the CASA office is sent to all parties and agencies in the case that a CASA has been assigned.

Evidence-Based and Best-Practice Approaches:

Most children served by CASA have experienced significant trauma and CASA uses Evidence-based elements in each of the cases that CASA provides case management for and pay special attention to best practices throughout referral, intake, and assessment, including:

Understanding ACEs (Adverse Childhood Experiences)

Recognizing trauma behaviors

Prioritizing emotional and physical safety

Outcomes improve when decisions reflect the child's voice and needs.

Trauma-Informed Care: Advocates are trained to recognize the impact of trauma on children and families. Each CASA training session and continues education by the Advocate Supervisor educates CASAs on how to interact with each child with sensitivity, how to avoid re-traumatization, and prioritize emotional and mental health safety.

Developmentally Appropriate Practice: Special attention is paid to assessments for the child's age, developmental stage, and individual needs, ensuring the child's voice is heard and considered in all recommendations.

Strengths-Based Approach: Advocate Supervisors continue to case manage and helps each CASA identify and build upon family strengths, protective factors, and existing supports or addressing areas of concern.

Cultural Responsiveness: Advocate Supervisors consider cultural and community factors for the children to ensure recommendations are respectful and inclusive.

Continuous Assessment: Information is regularly updated and can change throughout the life of the case and this allows CASA recommendations to remain responsive, accurate, and relevant throughout the life of the case.

Once the assessment process for each case is done when a case is brought to CASA this helps with CASA's written court reports and oral advocacy, helps make supporting decision-making that promotes the best interests of the child.

b. Describe treatment, counseling, and case management. Be specific.

The CASA Advocate Supervisor trains, coaches, and supports each Court Appointed Special Advocate on their team to ensure effective advocacy for children involved in the child welfare system. Each Advocate Supervisor ensures advocates are supported, prepared, and compliant with CASA standards, court expectations, and trauma-informed best practices. Each Advocate Supervisor provides ongoing coaching, guidance, and performance feedback for each of the advocates and their cases. Advocate Supervisors attend court and meetings along with their CASA Advocate to support them in the volunteer process.

Advocate Supervisors Support advocates in managing their cases and pay special attention to each advocate that experiences secondary trauma. CASA Advocate Supervisors are available for each advocate to address their individual needs while advocating for their case. Advocate Supervisors are available daily for CASAs during normal business hours but also are essentially "on-call" and available after hours and weekends for advocates that need questions answered or direction on their case.

CASA Advocate Supervisors case management includes reviewing court reports, contact logs in our case management system Optima, and documentation for accuracy, quality of the reports, and timeliness of reports for the court and case work team.

Each Advocate Supervisor attends each court date with their advocates to ensure support and courtroom preparation.

Assist with case problem-solving and any areas of concerns

Each Advocate Supervisor is required to participate in pre-service training for the CASAs to get to know personalities and provide their skills to the class. Advocate Supervisors are required to track the 12 continuing education hours for each CASA yearly.

Promote trauma-informed and strengths-based advocacy for each case

Detailed tasks-

Each CASA Advocate Supervisor has a caseload of CASA Advocates and CASA cases. Each CASA makes necessary calls to CASAs such as phone calls, notices or other documents received by CASA office on cases. Advocate Supervisors assist with office work such as answering the phone and filing documents.

Reviews new cases when case is assigned to CASA(s)

Input information into database re: upcoming hearings, CASA updated information, contact info into Optima

Review Court reports of CASAs, making recommendations, corrections, or clarifications as necessary

File CASA reports to the court through the Winnebago County Secure File Transfer(Brick system)

Notify and remind CASAs of upcoming court dates and necessity for Court report

Notify and remind CASAs of the 12 hours of continuing education requirement

Represent the CASA program in Court

Monitor activity of CASAs regarding their visits to children and overall work on their cases and approve notes in Optima

Assist Program Director in support of CASA volunteers, including but not limited to informing Director of problems in cases or problems with or between CASAs

Assist Program Director in all other clerical matters, as needed, to maintain current case/program information

Assist inputting data relevant to case in our case management system Optima

Assist the Program Director regarding involvement with one or more CASA Board committees, as determined by the Program Director

CASA Training Support

Assist Program Director on specified project, Recruitment, Training, or Retention focus.

Each Advocate Supervisor case manages their cases on their caseload and manages each volunteer in the following ways to make sure these tasks are being completed for each case. If no CASA Advocate is currently assigned to a case the Advocate Supervisor is responsible for all case management duties until a CASA becomes available.

Making sure they are having contact with the child/children on the case every 30 days.

Meet other persons with knowledge about the case, such as family members, foster family members, and other persons living in the family residence.

Meet with the teachers, social workers, friends, counselors, therapists, medical personnel and any other persons with relevant information about the child's well-being.

Observe visits between the child and his or her parents

Observe visits between the child and his or her siblings

Submit written reports to the court for each hearing and each Advocate Supervisor trains and edits reports for each CASA Advocate. The reports contain detailed information for the children, reports any changes in circumstances, recommendations are made according to each child. Submit a written report to the court for recommendations to the best interest of the child.

Maintain confidentiality of information concerning the child and/or parents.

CASA Advocate Supervisors case manage and track and understand a child's medical and mental health history. They Advocate in court for appropriate evaluations and treatment if not being provided. Tracking for each child is done by the Advocate Supervisor for improving health, mental health, and well-being outcomes for children and youth in foster care. CASA makes recommendations to the court and child welfare team for each child to receive timely health screenings and medical care follow-up. Each Advocate Supervisor helps support each case and strengthen collaboration between CASA, courts, caregivers, and providers.

c. Describe staff roles; include education, training, and licensure requirements.

Staff Qualifications:

Must possess good judgment, initiative, positive attitude, and be dependable.

Must also:

- Possess solid writing skills
- Possess solid communication skills
- Possess strong team/people skills
- Be proficient in appropriate computer skills
- High school Diploma or Equivalent required, Associates degree preferred.

Staff Roles:

The Advocate Supervisor, is appointed by a judge to represent the best interests of a child involved in a legal case, typically related to abuse, neglect, or family court matters.

The advocate works closely with the child, their family, social workers, and other professionals to gather information, monitor the child's well-being, and provide the court with an independent and informed recommendation. Their goal is to ensure that the child's voice is heard and that their needs are met, helping to guide decisions that prioritize the child's safety, stability, and future welfare.

Advocate Supervisors are expected to:

- Learn about the child and their families.
- Engage with the child during regular visits
- Speak up for the child in court and make recommendations regarding the child's placement and needed services, and monitor the child's situation until the case is released by the court
- Collaborate with other involved parties to ensure that the necessary services are provided and are in the best interest of the child.
- Report what you've learned and observed to the court

CASA Training:

CASA advocates are trained to **advocate for the best interests of children** involved in the child welfare and court system.

Their training typically prepares them to:

- Understand child abuse and neglect and its impact on development
- Navigate the juvenile court system and legal processes
- Gather information by reviewing records and interviewing children, families, and professionals
- Write objective court reports and make recommendations to judges
- Recognize cultural, racial, and socioeconomic factors affecting families
- Maintain confidentiality and professional boundaries
- Collaborate with social workers, attorneys, teachers, and therapists

License Requirements:

There are no licensing requirements per se; however, Advocates need to complete 35 hours and training and incorporate 12 hours of additional training each year.

d. Describe program oversight and accountability.

The Program Director, in partnership with the Executive Director will provide program oversight, management, and accountability. Further, the Program Director and Executive Director will provide a monthly program report to the Board of Directors. Each month, the Board will review the report and recommend/suggest any needed changes and/or programmatic alterations. The information provided to the Board of Directors will be evidence and frequency based. Below is an overview of CASA’s program management. Please note, Winnebago County CASA is also reviewed annually by Illinois CASA and conducts and annual financial audit.

PROGRAM MANAGEMENT

- Evaluate program services in relation to specified goals and standards and recommend modifications where appropriate
- Provide statistical information to the Board and funding sources
- Keep abreast of programs that are being implemented or considered by other CASA agencies
- Develop and administer professional development and education workshops and seminars for volunteers and staff
- Keep abreast of legislation affecting children

PLANNING & DEVELOPMENT

- Develop long and short-term goals for program, development and fiscal management.
- Review CASA standards and assure compliance with funding and regulatory entities
- Submit policy changes or developments to the Board for review and approval
- Provide overall direction and participate in all fundraising activities

III. GOALS/PERFORMANCE MEASURES/STANDARDS

Instructions: Complete the blanks in table below using projected objectives for the funded year. Your data report will reflect these numbers. Please note that any change to objectives will need to be approved by Winnebago County Administration. *Must include number served for each service.*

GOAL:		
<u>Objectives/Standards</u>	<u>Performance Measures</u>	<u>Projected</u>
Screen Advocate Supervisor Applicants	Number of applicants for position	50 by 3/31/26
Interview Applicants	Number of applicants interviewed	3 by 3/31/26
Hire Advocate Supervisor	Date hired	1 hired by 4/1/26
Trained	Trained	Initial training by 4/15/26
Begins first case	Takes first case	4/20/26
Expand Caseload	Caseload expands to 5 children	5 children by 6/1/26

Expand Caseload	Caseload expands to 10 children	10 children by 7/15/26
Expand Caseload	Caseload expands to 15 children	15 children by 8/5/26
Expand Caseload	Caseload expands to 20 children	20 children by 8/31/26
Expand Caseload	Caseload expands to 25 children	25 children by 9/30/26
Write first court report	First court report	First court report by 5/15/26
Reviewed cases/children for expansion	Reviewed at least 3 cases/children for next fiscal year.	Three by 9/30/26
Write first court report without Program Director review	Court report without Program Director review	9/30/26

IV. PROJECTED BUDGET

See Exhibit B

V. CONTACT INFORMATION

CONTACTS
<p><u>Person Completing this Document</u> Name: James Hutson Title: Executive Director Address: 211 S Court St., Suite 258 Rockford, IL 61101 Telephone: 815-319-6885 Email: jhutson@winnebago-countycasa.org</p>
<p><u>Notices Contact (for Agreement)</u> Name: James Hutson Title: Executive Director Address: 211 S Court St., Suite 258 Rockford, IL 61101 Telephone: 815-319-6885 Email: jhutson@winnebago-countycasa.org</p>
<p><u>Administrative Contact (Reports)</u> Name: James Hutson Title: Executive Director Address: 211 S Court St., Suite 258 Rockford, IL 61101 Telephone: 815-319-6885 Email: jhutson@winnebago-countycasa.org</p>
<p><u>Program Contact</u> Name: Amber Johnson Title: Program Director</p>

Address: 211 S Court St., Suite 258
Rockford, IL 61101
Telephone: 815-319-6880
Email: ajohnson@winnebago-countycasa.org

Payments Sent to:

Name: James Hutson
Title: Executive Director
Address: 211 S Court St., Suite 258
Rockford, IL 61101
Telephone: 815-319-6885
Email: jhutson@winnebago-countycasa.org

B. Fringe Benefits—Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and for % time devoted to the project.

Name/Position	Computation	Cost
TOTAL FRINGE		

FRINGE NARRATIVE:

C. Travel -- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
TOTAL TRAVEL				

TRAVEL NARRATIVE:

D. Supplies

Supply Item	Computation	Cost
TOTAL SUPPLIES		

Budget Category	Amount
A. Personnel	
B. Fringe Benefits	
C. Travel	
D. Supplies	
E. Other Costs	
TOTAL PROJECT COSTS	



Resolution Executive Summary

Prepared By: Marlana Dokken
Committee: Public Safety and Judiciary Committee
Committee Date: February 17, 2026
Resolution Title: RESOLUTION AUTHORIZING GRANT AGREEMENT BETWEEN THE WINNEBAGO COUNTY SHERIFF'S OFFICE AND THE ILLINOIS LAW ENFORCEMENT ALARM SYSTEM (ILEAS)
County Code: Not Applicable
Board Meeting Date: February 26, 2026
Budget Information:

Was item budgeted? No	Amount: \$23,788.80
If not, explain funding source: n/a	
ORG/OBJ/Project Code: n/a	Budget Impact: n/a

Background Information: The Winnebago County Sheriff recognizes a critical need to ensure its staff members are properly trained and equipped to respond to a variety of emergencies and calls for service that involve violence or threats of violence. The goal is to mitigate the situation and avoid the use of lethal force through less lethal alternatives, and when necessary, the use of less lethal devices (taser devices). This funding will provide six (6) tasers for use in the Winnebago County Jail.

Recommendation: Approve agreement with ILEAS and subsequent vendor agreement.

Contract/Agreement: County Sheriff will execute agreement with ILEAS.

Legal Review: Legal review of agreement was completed.

Follow-Up: n/a

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Brad Lindmark, Committee Chairman

Submitted by: Public Safety & Judiciary Committee

2026 CR

**RESOLUTION AUTHORIZING GRANT AGREEMENT BETWEEN THE WINNEBAGO COUNTY
SHERIFF'S OFFICE AND THE ILLINOIS LAW ENFORCEMENT ALARM SYSTEM (ILEAS)**

WHEREAS, the Winnebago County Sheriff's Office (WCSO) wish to enter into agreement with the Illinois Law Enforcement Alarm System (ILEAS) for the purchase of less lethal devices (taser devices); and

WHEREAS, WCSO and ILEAS have negotiated an agreement for fiscal year 2026, as set forth in the Agreement attached as Exhibit A; and

WHEREAS, the Public Safety and Judiciary Committee of the County Board for the County of Winnebago, Illinois, has reviewed the proposed terms of the Agreement attached hereto as Resolution Exhibit A, and recommends executing the agreement under the terms set forth in the Grant Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that subject to the Winnebago County Board's approval of the annual appropriation ordinance for Fiscal Year 2026, the Winnebago County Board Chairman is authorized to execute the Agreement between the Winnebago County Sheriff's Office, and the Illinois Law Enforcement Alarm System, in substantially the same form as contained in Resolution Exhibit A.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the Chairman's Office of Criminal Justice Initiatives, Director of Purchasing, Finance Director, County Board Office County Auditor, and the Winnebago County Sheriff's Office.

Respectfully submitted,
PUBLIC SAFETY AND JUDICIARY COMMITTEE

AGREE

DISAGREE

BRAD LINDMARK, CHAIRMAN

BRAD LINDMARK, CHAIRMAN

AARON BOOKER

AARON BOOKER

ANGIE GORAL

ANGIE GORAL

KEVIN MCCARTHY

KEVIN MCCARTHY

TIM NABORS

TIM NABORS

CHRIS SCROL

CHRIS SCROL

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



GRANT SUMMARY WORKSHEET

Prepared By:	Marlana Dokken
Committee:	Public Safety & Judiciary
Committee Date:	02/17/26
Resolution Title:	RESOLUTION AUTHORIZING GRANT AGREEMENT BETWEEN THE WINNEBAGO COUNTY SHERIFF'S OFFICE AND THE ILLINOIS LAW ENFORCMENT ALARM SYSTEM (ILEAS)
Board Meeting Date:	02/26/26

All new grant awards must be approved through their respective Committees prior to presenting for Board approval. Those requiring a budget modification must also be approved by the Finance Committee. To provide the County Board with the information needed for compliance requirements, please provide a complete Committee and Board packet that includes this form, the Executive Summary, Resolution, and Award.

Funding Information:

Grant Period of Performance:	
Is match required?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
- If yes, did you work with Accounting to determine match allocation?	<input type="checkbox"/> yes <input type="checkbox"/> no
Are Indirect Costs Allowable under the award?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
- If yes, what is the granting agency's allowable de minimis Indirect Cost rate?	
Is the indirect cost included in the budget?	<input type="checkbox"/> yes <input type="checkbox"/> no
<i>Indirect Cost Base includes: salaries, fringe benefits, travel, supplies, training, and up to the first \$50,000 of each subaward.</i>	
- If no, please explain:	
Does funding agreement contain Special Conditions that may prohibit another department's ability to apply for funding?	
<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
- If yes, please explain:	
How many sub-awards are included in this award? 0	
- Do subawards/contracts contain Indirect Costs?	<input type="checkbox"/> yes <input type="checkbox"/> no
- If yes, please provide Indirect Cost rates and total Indirect applied to each subaward or contract:	

ILEAS
Less Lethal Alternatives for Law Enforcement
Less Lethal Device Grant AMENDED AGREEMENT

1. **PARTIES.** The parties to this Agreement are the Illinois Law Enforcement Alarm System (ILEAS) and

Winnebago County Sheriff's Office

(Recipient)

2. **PURPOSE.** There is a critical need to ensure local law enforcement agencies throughout Illinois are properly trained and equipped to respond to a variety of emergencies and calls for service that involve violence or threats of violence. The goal in any response involving violence is to mitigate the situation and avoid the use of lethal force through less lethal alternatives and, when necessary, the use of Less Lethal Devices. Through a grant from the Illinois Criminal Justice Information Authority (ICJIA), ILEAS has agreed to reimburse Recipient for the purchase of Taser Devices.

The parties have previously signed a Less Lethal Device Grant Agreement. The Price per Package listed in that Agreement no longer accurately reflects Axon Taser pricing. Therefore the parties have agreed to enter into this Amended Agreement which supersedes and replaces the Agreement signed by Recipient on (date).

3. **AWARDED DEVICES.** ILEAS agrees to Award to Recipient the following Devices: 0 Axon TASER 7 and 6 Axon Taser 10 energy weapon packages (Awarded Devices). **TOTAL AWARD: \$23,788.80**

Taser 7 Award Package

Item	# per Package	# Awarded to Agency
Handle, Yellow, Class 3R	1	
Holster	1	
Battery Pack	1	
Live Cartridge, Standoff	3	
Live Cartridge, Close Quarters	3	
Evidence.com License	1	

Price per Package - \$3,539.09

Taser 10 Award Package

Item	# per Package	# Awarded to Agency
Handle, Yellow, Class 3R	1	6
Holster	1	6
Battery Pack	1	6
Live Duty Magazine	1	6
Cartridge - Live	10	60
Evidence.com License	1	6
Warranty	1	6
Docking Station (Per Agency)	1	1

Price per Package - \$3,964.80

- 4. AWARD.** The word Award means the agreements listed in this paragraph.
- a. Recipient will not place an order with AXON before the Recipient Agreement is signed by the Recipient and ILEAS.
 - b. Recipient will contact the manufacturer, Axon Enterprises, Inc., and complete paperwork necessary to receive the Awarded Devices.
 - c. Recipient may in the same transaction procure additional devices or accessories from Axon but will receive ILEAS reimbursement only for the Awarded Devices at the unit cost cited in Paragraph 4.f.
 - d. Recipient will submit completed Chief's/Sheriff's Letter to ILEAS acknowledging that an order has been placed.
 - e. Recipient will notify ILEAS when Recipient receives the Awarded Devices and will submit a Recipient agency Invoice for the devices utilizing the ILEAS web-based dashboard.
 - f. ILEAS will reimburse the Recipient for the awarded devices at a unit cost of \$3,539.09 for Taser 7 device packages, and \$3,964.80 for Taser 10 device packages.
 - g. Recipient will ensure all appropriate grant related Invoices are forwarded to ILEAS, utilizing the ILEAS web-based dashboard no later than 15 days after receipt of Awarded Devices.

5. USE.

- a. Recipient has a policy governing the use of Less Lethal Devices which conforms to all applicable laws and regulations, or will have such a policy before the deployment of an Awarded Device as described in Paragraph 3, and will prohibit any use of the Awarded Device that violates applicable laws, or the policies of the Recipient
- b. Recipient will prohibit any use of Awarded Devices except by fully trained employees. Recipient may, however, allow an untrained employee to use Awarded Devices during the training process itself.

6. ADDITIONAL PROVISIONS.

- a. Law enforcement officers receiving devices must be trained to use the device and must be instructed in the lawful use of force and policies governing the use of the device. Agencies must commit to providing refresher training on the devices as recommended by the manufacturer.
- b. Recipient will conduct appropriate and effective preventative maintenance and keep Awarded Devices in good operating condition.
- c. ILEAS is not responsible for the costs of maintenance, replacement or purchase of expendables related to Awarded Devices.
- d. This agreement shall not give or allow any claim or right of action by any third person or entity (including, but not limited to, members of the general public).
- e. It is not the duty, function, responsibility or purpose of ILEAS to deploy, supply, direct, command or manage any law enforcement personnel.

7. GRANT REQUIREMENTS.

- a. This agreement incorporates the terms and conditions of ILEAS' agreement with ICJIA.
- b. Pursuant to 2 CFR 200.415, each invoice and report submitted by Recipient must contain the following certification by an official authorized to legally bind Recipient: By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801- 3812; 30 ILCS 708/120)

- c. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II (I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.
- d. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

IN WITNESS WHEREOF, the parties to this agreement have noted their understanding of the terms of this document and the accommodations set forth therein on the dates shown below.

RECIPIENT

ILEAS

By: 

By: 

Name: Rick Cisarik

Name: **Larry G. Evans**

Title: Chief Deputy

Title: **Executive Director**

Date: 02-19-26

Date: **January 1st, 2026**

Office of the Sheriff

Winnebago County



Gary Caruana
Sheriff



650 West State Street
Rockford, Illinois 61102
815-319-6000

Date: 02/09/2026

To: Axon Enterprise Inc.
17800 N. 85th Street
Scottsdale, Az 85255

Please use this letter to acknowledge the purchase of the Axon TASER 10 (firearm). We will purchase these items under Sole Source Agreement.

We are purchasing 6 TASER 10's for \$23,788.80 under Axon's quote Q-783725-46057KV for the Winnebago County Sheriff's Department.

This signature warrants and acknowledges that I am authorized to execute this Agreement on behalf of the Agency, and that these weapons are being acquired for official agency use pursuant to a law enforcement agency transfer under the Gun Control Act of 1968.

02-08-26

Chief Deputy Rick Ciganek

Winnebago County Sheriff's Department

295th Nationally Accredited



Law Enforcement Agency



Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-783725-46057KV

Issued: 02/04/2026

Quote Expiration: 02/13/2026

Estimated Contract Start Date: 04/01/2026

Account Number: 198594

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Winnebago County Sheriffs Office - IL 650 W State St Rockford, IL 61102-2201 USA	Winnebago County Sheriffs Office - IL 650 W State St Rockford IL 61102-2201 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Chase Stone Phone: Email: cstone@axon.com Fax:	Ashlyn Fernandes Phone: 815-319-6664 Email: fernandesa@wcso-il.us Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$23,788.80
ESTIMATED TOTAL W/ TAX	\$23,788.80

Discount Summary

Average Savings Per Year	\$395.16
TOTAL SAVINGS	\$1,975.79

Payment Summary

Date	Subtotal	Tax	Total
Mar 2026	\$23,788.80	\$0.00	\$23,788.80
Total	\$23,788.80	\$0.00	\$23,788.80

Quote Unbundled Price: \$25,765.20
 Quote List Price: \$23,788.80
 Quote Subtotal: \$23,788.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
C00033	TASER 10 BASIC PLAN	6	60	\$71.57	\$66.08	\$66.08	\$23,788.80	\$0.00	\$23,788.80
Total							\$23,788.80	\$0.00	\$23,788.80

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
TASER 10 BASIC PLAN	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	6	2	03/01/2026
TASER 10 BASIC PLAN	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	03/01/2026
TASER 10 BASIC PLAN	100591	AXON TASER - CLEANING KIT	1	1	03/01/2026
TASER 10 BASIC PLAN	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	6	1	03/01/2026
TASER 10 BASIC PLAN	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	1	03/01/2026
TASER 10 BASIC PLAN	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	03/01/2026
TASER 10 BASIC PLAN	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	6	1	03/01/2026
TASER 10 BASIC PLAN	20018	AXON TASER - BATTERY PACK - TACTICAL	6	1	03/01/2026
TASER 10 BASIC PLAN	20018	AXON TASER - BATTERY PACK - TACTICAL	1	1	03/01/2026
TASER 10 BASIC PLAN	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	03/01/2026
TASER 10 BASIC PLAN	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	03/01/2026
TASER 10 BASIC PLAN	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	03/01/2026

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
TASER 10 BASIC PLAN	101180	AXON TASER - DATA SCIENCE PROGRAM	6	04/01/2026	03/31/2031
TASER 10 BASIC PLAN	20248	AXON TASER - EVIDENCE.COM LICENSE	6	04/01/2026	03/31/2031

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
TASER 10 BASIC PLAN	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	6	03/01/2027	03/31/2031
TASER 10 BASIC PLAN	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	6	03/01/2027	03/31/2031
TASER 10 BASIC PLAN	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	03/01/2027	03/31/2031
TASER 10 BASIC PLAN	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	03/01/2027	03/31/2031

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	650 W State St	Rockford	IL	61102-2201	USA
2	650 W State St	Rockford	IL	61102-2201	USA

Payment Details

Mar 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront	C00033	TASER 10 BASIC PLAN	6	\$23,788.80	\$0.00	\$23,788.80
Total				\$23,788.80	\$0.00	\$23,788.80

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

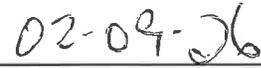
The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

A handwritten signature in black ink, appearing to read "J. M. Rep", written above a horizontal line.

Signature

A handwritten date "02-09-26" in black ink, written above a horizontal line.

Date Signed

2/4/2026





Resolution Executive Summary

Prepared By: Rick Ciganek
Committee: Public Safety and Judiciary Committee
Committee Date: February 17, 2026
Board Meeting Date: February 26, 2026
Resolution Title: Resolution Authorizing Agreement Between the County of Winnebago, Illinois on behalf of the Winnebago County Sheriff's Office and Remedies Renewing Lives

Budget Information:

Was item budgeted? N/A	Appropriation Amount: N/A
If not, explain funding source: Grant Funding, grant obtained by Remedies	
ORG/OBJ/Project Code: N/A	Budget Impact: N/A

Background Information: The Winnebago County Sheriff's Office (Sheriff's Office) is statutorily responsible for the provision of healthcare services to individuals detained at the Winnebago County Jail. Remedies Renewing Lives is a local, not-for-profit behavioral health provider and the only Opioid Treatment Program in the county authorized to provide methadone as part of medication assisted recovery. This agreement establishes a partnership between the Sheriff's Office and Remedies to provide methadone treatment to eligible inmates, supporting continuity of care during incarceration and upon release, and enhancing public health and safety outcomes.

Recommendation: Approve the agreement.

Contract/Agreement: Attached

Legal Review: The State's Attorney's Office has reviewed and approved the agreement.

Follow-Up: n/a

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Brad Lindmark, Committee Chairman
Submitted by: Public Safety & Judiciary Committee

2026 CR

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF
WINNEBAGO, ILLINOIS ON BEHALF OF THE WINNEBAGO COUNTY SHERIFF'S
OFFICE AND REMEDIES RENEWING LIVES**

WHEREAS, the Winnebago County Sheriff's Office wishes to engage the services of Remedies Renewing Lives (Remedies) to provide medication assisted recovery (MAR) services for continuity of care; and

WHEREAS, Remedies is the only local methadone provider in Winnebago County; and

WHEREAS, the Winnebago County Sheriff's Office and Remedies have negotiated an agreement for services for fiscal year 2026, as set forth in the Agreement attached as Exhibit A; and

WHEREAS, the Public Safety and Judiciary Committee of the County Board for the County of Winnebago, Illinois, has reviewed the proposed terms of the Agreement attached hereto as Resolution Exhibit A, and recommends executing the agreement under the terms set forth in the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Winnebago County Board Chairman is authorized to execute the Agreement between the County of Winnebago, Illinois on behalf of the Winnebago Sheriff's Office, and Remedies Renewing Lives, in substantially the same form as contained in Resolution Exhibit A.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Resolution to the Chairman's Office of Criminal Justice Initiatives, Director of Purchasing, Finance Director, County Board Office County Auditor, Winnebago County Sheriff's Office, and the Executive Director of Remedies.

Respectfully submitted,
PUBLIC SAFETY AND JUDICIARY COMMITTEE

AGREE

DISAGREE

BRAD LINDMARK, CHAIRMAN

BRAD LINDMARK, CHAIRMAN

AARON BOOKER

AARON BOOKER

ANGIE GORAL

ANGIE GORAL

KEVIN MCCARTHY

KEVIN MCCARTHY

TIM NABORS

TIM NABORS

CHRIS SCROL

CHRIS SCROL

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2026.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**MEMORANDUM OF AGREEMENT
BETWEEN
THE WINNEBAGO COUNTY SHERIFF’S OFFICE
AND
REMEDIES RENEWING LIVES**

This Memorandum of Agreement (“MOA” or “Agreement”) is hereby entered into as of _____, 2026 (the “effective date”) by and between Remedies Renewing Lives, (hereinafter referred to as “Remedies”), a private, not-for-profit 501(c)(3) organization and the County of Winnebago, Illinois on behalf of the Winnebago County Sheriff’s Office (hereinafter referred to as the “Sheriff”) (individually a “Party”; collectively the “Parties”).

WHEREAS, Remedies provides critical and often lifesaving services to adults struggling with substance abuse as well as a broad scope of behavioral health services including but not limited to individual and group therapy, relapse prevention and medication assisted recovery (MAR; and is the only local Opioid Treatment Program (OTP) providing methadone; and

WHEREAS, Remedies will be launching a Mobile MAR Health Unit (MMHU) in August or September of 2025; and

WHEREAS, the Sheriff is statutorily charged with the responsibility of administering, managing and supervising the healthcare of detainees at the Winnebago County Jail, currently located at 650 West State Street, Rockford, Illinois (hereinafter referred to as the “Facility”); and

WHEREAS, the Sheriff who receives funding for the Facility from the County of Winnebago as approved by the Winnebago County Board, desires to enter into this Agreement with Remedies to promote this objective; and

WHEREAS, Remedies, as a provider of critical substance use treatment services, the Sheriff has asked Remedies, and Remedies has agreed to provide such health services or has agreed to provide methadone services as described herein to meet the needs of the detainees housed in the Facility; and

WHEREAS, upon their release from custody many detainees may continue to receive substance use disorder services from Remedies;

NOW, THEREFORE, in consideration of the promises and agreements contained herein and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. Scope and Delivery of Healthcare Services. The Facility Nurse Coordinator (“Nurse”) shall coordinate with Remedies to provide methadone services via the MMHU for continuation of care at the Facility. Remedies will act as the medical director for those continued on methadone at the Facility. Medical services should be provided in accordance with the standards promulgated by the National Commission on Correction

Health (NCCHC) if at all possible. The Nurse is an employee of the University of Illinois Chicago (UIC) School of Medicine. The UIC School of Medicine shall be responsible for any personnel issues with the Nurse. Remedies shall communicate with the UIC School of Medicine Administrator and Medical Director on all personnel matters related to the Nurse. The Nurse shall act at the direction of Remedies as it relates to detainees on methadone at the Facility. In addition to providing methadone to the Nurse, Remedies' MMHU will provide Medication-Assisted Recovery (MAR) services as specified below:

A. Medical services

- Filling prescription for methadone
- Assessment related to methadone
- Counseling related to methadone

B. Medication, Supplies and Equipment

The Sheriff shall be responsible for all costs of medication, supplies and equipment necessary to provide methadone at the Facility.

Remedies shall provide methadone medication when a detainee within the Facility reports receiving methadone through the MMHU at a day and time mutually agreed upon by both Parties.

C. Coordination. Facility Nurse and Facility staff will coordinate with Remedies to arrange the scheduling of detainees for assessment at the Facility or on the MMHU. The Sheriff will provide space for and storage for medications at no charge to Remedies. Facility Nurse will coordinate with the Sheriff and Remedies MMHU staff to ensure any unused methadone is returned to Remedies.

D. Post-Incarceration. Upon a detainee's release from the Facility, Remedies will arrange for the continuation of MAR Services at Remedies unless detainee attends another OTP. The Parties acknowledge and agree that the services provided to individuals post-incarceration by Remedies or another OTP are outside the scope of this MOA and shall be under the sole control and direction of Remedies, notwithstanding any terms in this MOA. The Parties further acknowledge and agree that Remedies is providing the services hereunder outside the scope of their own providers and administration.

2. Provider Personnel

A. Licensure and Certification. All Remedies staff providing services to detainees hereunder shall possess all required license(s) registration(s) and/or certification(s) necessary under Illinois law and shall be credentialed and privileged by Remedies in

accordance with Remedies policy, following the appropriate local, state (State Opioid Authority) and federal (DEA, SAMSHA) regulations specified and approved by the entities.

- B. Sheriff's Satisfaction with Personnel. Remedies shall not change staff provider services at the Facility without prior notice to the Sheriff.

The Sheriff shall screen Remedies proposed staff, employees, agents and subcontractors providing services at the Facility to ensure that they do not constitute a security risk. The Sheriff shall have final approval of Remedies staff, employees, agents and subcontractors in regards to security background clearance.

- C. Security. Remedies, the County and the Sheriff understand that adequate security services are necessary for the safety of agents, employees and subcontractors of Remedies as well as the security of detainees and the Sheriff staff, employees, and agents consistent with the correctional setting. The County and the Sheriff will provide sufficient security to enable Remedies to safely and adequately provide services as described in this Agreement.

3. Records

- A. Health Records. All medical/patient records and administrative records related to the performance of services shall be maintained by the Sheriff and shall remain the property of the Sheriff and within his custody and control at all times. This includes but is not limited to, any and all Remedies consent form or medical history forms which are distributed and or collected by the Sheriff and the Nurse. The Sheriff shall be responsible for maintenance, storage, confidentiality and retention of such records as required by law, including but not limited to, the *Health Insurance Portability and Accountability Act* (HIPAA) and any State health information laws, to the extent they are applicable. Each Party shall comply with all applicable federal and state laws relating to the confidentiality of individually identifiable information, disclosure of health records and shall perform the obligations of this MOA in accordance with such laws.

During this Agreement, and for a reasonable time following the termination of this Agreement, the Sheriff shall provide Remedies, at Remedies written request, to the Sheriff's detainee's medical record relating to the provision of methadone to the detainees in the Facility, to the extent the Sheriff has control of, access to, such records. Remedies may request such records in connection with the investigation of, or defense of, any claim by a third-party related to Remedies conduct or to prosecute a claim against a third-party. Any such information provided by the Sheriff to Remedies that the Sheriff considers confidential shall be kept confidential by Remedies and shall not, except as may be required by law, be distributed to any third-party without prior written approval by the Sheriff.

- B. Consents and Notices. County staff at the Facility and the Facility Nurse shall provide detainees with all notices and shall obtain the consents from detainees, necessary for the provision of the services hereunder and as required by law or ethics codes. Remedies will provide their own notices and consent forms too that need to be completed by detainee.
4. Terms and Termination. This Agreement will be in effect from the Effective Date of this Agreement and will be for an indefinite period with the same terms and conditions in effect. Either Party may terminate this Agreement at any time, with or without cause, by providing at least ninety (90) calendar days' prior written notice to the other Party.
5. Compensation. Remedies will provide MMHU MAR and related services without compensation by the Sheriff, while under the term of the MMHU grant funding. Remedies will bill for services as the detainee's benefit source or other State funding contracts allow.
6. Liability and Risk Management
- A. Liability Insurance. Each Party shall maintain their own liability insurance.
- B. Hold Harmless

Remedies agrees to defend, indemnify and hold the County of Winnebago, Illinois , including the Sheriff, the UIC School of Medicine and the Facility Nurse and their respective officers, elected officials, agents, servants and employees from any and all claims, actions, lawsuits, damages, judgments, liabilities and costs of any kind whatsoever, including without limitation attorney's fees and litigation expenses, arising solely out of (i) the negligent, reckless, willful or wanton acts and omission of Remedies, its agents, officers, employees, subcontractors, or independent contractors in the operation and maintenance of the aforesaid program of services, as conducted by Remedies employees, subcontractors, independent contractors and agents, (ii) tortious acts by Remedies, its employees, agents, subcontractors and independent contractors, (iii) personnel disputes of claims of whatsoever kind, including but not limited to, claims involving work place injuries, involving employees, subcontractors, independent contractors and agents of Remedies, (iv) noncompliance by Remedies, its agents, employees, subcontractors or independent contractors, with any applicable laws or regulations of any governmental authority having jurisdiction over the services provided pursuant to this Agreement; and (v) Remedies (including its employees, agents, subcontractors and independent contractors) performance of this Agreement and/or Remedies (including its employees, agents, subcontractors and independent contractors) violation of any of the terms and conditions of this Agreement. Notwithstanding the foregoing, Remedies will not be responsible for any claim, action, lawsuit, damages, judgement or liabilities to the extent it solely resulted

from the negligent, willful or wanton acts or omissions of the County, the Sheriff or their respective officers, agents, servants or employees. The County and/or the Sheriff shall within twenty-one (21) days, notify Remedies of any incident, claim or lawsuit of which the County and/or the Sheriff become aware and shall fully cooperate in the defense of such claim. Counsel provided for representation of the County and the Sheriff or their respective officers, employees and agents will be chosen by the Winnebago County State's Attorney's Office and Remedies shall be notified thereof. The County and the Sheriff may elect, at its own expense, to defend against or to join as co-counsel in any claim or lawsuit in which the County, the Sheriff or any agent, employee or officer is involved without waiving the defense indemnification and hold harmless provision set forth herein.

7. Miscellaneous

- A. Relationship to the Parties. In entering into this MOA, the Parties acknowledge that Remedies is an independent contractor. Nothing in this Agreement is intended nor shall be construed to create an agency relationship, an employer/employee relationship, a joint venture or general or limited partnership relationship among the Parties. Neither the County nor the Sheriff is liable for worker's compensation or underemployment compensation payments that may be required to be paid to Remedies officers, employees, subcontractors, independent contractors or agents.
- B. No Third-Party Beneficiary. This MOA is not intended and shall not be construed so as to grant, provide or confer any benefits, rights, privileges, claims, causes of action or remedies to any person or entity as a third-party beneficiary under any statutes, laws, codes ordinances or otherwise.
- C. Assignment and Subcontracting. Remedies shall not assign this Agreement to any other corporation without the express written consent of the County and the Sheriff, which consent shall not be unreasonably withheld. Any such assignment or subcontract shall include the obligations contained in this Agreement. Any assignment or subcontract shall not relieve Remedies of its independent obligation to provide the services and be bound by the requirements of this Agreement.
- D. Waiver of Breach. The waiver by any Party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.
- E. Notices. Any notices to be sent pursuant to this MOA shall be sent to the Parties at the addresses below unless a Party notifies the other, in writing, of a change in address:

Remedies Renewing Lives
C/O President/CEO
215 Easton Parkway
Rockford, IL 61108

Winnebago County Sheriff's Office
650 West State Street
Rockford, IL 61102

- F. Force Majeure. The Parties to this MOA shall be excused from any performance required hereunder if such performance is rendered impossible or delayed due to any catastrophe or other major beyond their control, including, without limitation, war, riot, insurrection, strikes, lock-outs, serious labor disputes, floods, fires, explosions, hurricanes or other natural disasters.

- G. Governing Law. This Agreement and the rights and obligations of the Parties hereto shall be governed by, and construed according to, the laws of the State of Illinois, except as specifically noted. Venue for all actions related to this Agreement shall lie in Winnebago County, Illinois.

- H. Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this Agreement, which shall remain in full force and effect and enforceable in accordance with its terms.

- I. Entire Agreement/Amendment. This MOA represents the entire agreement between the County, Sheriff and Remedies and supersedes all prior negotiations, representations or agreements, whether written or oral. Any amendment to this MOA shall be in writing and signed by the Parties.

IN WITNESS WHEREOF, the Parties have caused this MOA to be executed by their duly authorized representatives.

Remedies

By: _____

Name: Gary Halbach

Title: President/CEO

Date: _____

Winnebago County Sheriff's Office

By: _____

Name: Gary Caruana

Title: Winnebago County Sheriff

Date: _____

County of Winnebago, Illinois

By: _____

Name: Joseph V. Chiarelli

Title: Chairman of the County Board of the
County of Winnebago, Illinois

Date: _____

ATTEST:

By: _____

Name: Lori Gummow

Title: Clerk of the County Board of the
County of Winnebago, Illinois

Date: _____



Resolution Executive Summary

Prepared By: Jennifer Stacy, Animal Services Department
Committee: Public Safety and Judiciary Committee
Committee Date: February 17, 2026
Resolution Title: Resolution Awarding a Veterinarian Services Agreement Between Winnebago County Animal Services and Shelter Vet-On-The-Go, PLLC
Board Meeting Date: February 26, 2026

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$100,000
If not, explain funding source:	
ORG/OBJ/Project Code: 77000-41120	

Background Information: The Winnebago County Animal Services Department has a signed offer for a full time Veterinarian with a start date of June 1, 2026. To ensure compliance on providing continued medical treatment, the team has previously worked with Shelter Vet-On-The-Go, PLLC to support the needs of the facility.

The agreement allows for 3 times per week and 4 hours per visit, which is billed in the sum of \$3,600 bi-monthly. If additional services are needed the facility has the ability to request additional support at an hourly rate of \$150 per/hour. Further, the services outlined in this agreement will be in addition to the services provided by the hired full-time veterinarian.

The services provided by Shelter Vet-On-The-Go, PLLC helps to alleviate the strain of resources and stress of the animals requiring spay/neuter surgeries travelling to Madison, Wisconsin by providing this service at the facility, as well as some additional medical treatment that would be provided at an off-site veterinary clinic.

In order to keep the required treatments provided to the animals and to assist with a high demand within the community of additional services such as Trap/Neuter/Return (TNR) and/or rabies vaccine clinics for low-income residents, the department would like to enter into a two-year agreement for Veterinarian services with Shelter Vet On-The-Go, PLLC.

Recommendation: Jennifer Stacy, Animal Services Administrator, recommends awarding a two-year agreement with Shelter Vet On-The-Go, PLLC.

Contract/Agreement: See Resolution Exhibit A.

Legal Review: The State's Attorney's Office has reviewed the agreement.

Follow-Up: Updates can be provided as requested by the Committee and/or County Board

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Brad Lindmark, Committee Chairman
Submitted by: Public Safety and Judiciary Committee

2026 CR _____

**RESOLUTION AWARDING A VETERINARIAN SERVICES AGREEMENT
BETWEEN WINNEBAGO COUNTY ANIMAL SERVICES AND SHELTER VET-ON-
THE-GO, PLLC**

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and

WHEREAS, the County of Winnebago Animal Services Department (Animal Services) has a signed offer for a full-time veterinarian with a start date of June 1,2026; and

WHEREAS, Animal Services has contracted with Shelter Vet-On-The-Go, PLLC for the past year and would like to continue to utilize these services to alleviate the strain of resources and stress of the animals requiring spay/neuter surgeries traveling to Madison, Wisconsin by providing this service to the facility, as well as some additional medical treatment that would be provided at an off-site veterinary clinic; and

WHEREAS, due to the fact that Animal Services still needs the services provided by this company because there is no current staff at Animal Services that possesses the licenses for necessary medical treatment and vaccines for shelter animals and also will still need assistance when the full-time veterinarian starts working at the facility this qualifies as an Emergency Procurement based on section 2-357 (f) of the County Purchasing Ordinance: Emergency procurements. Notwithstanding any other provisions of this division, the procurement of goods, services, or construction items when there exists a threat to public health, welfare, or safety, or to prevent or minimize serious disruption of government services, shall be considered an "emergency"; and

WHEREAS, Animal Services would like to continue in a two-year agreement extension with Shelter Vet On-The-Go, PLLC for veterinary services; and

WHEREAS, the Public Safety and Judiciary Committee of the County Board for the County of Winnebago, Illinois, has reviewed the Service Agreement with Shelter Vet On-The-Go, PLLC, **Exhibit A**, and recommends awarding a two-year agreement; and

WHEREAS, the Public Safety and Judiciary Committee of the County Board for the County of Winnebago, Illinois, has determined that the funding for the aforementioned shall be as follows in the attached agreement, Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to accept and execute, on behalf of the County of Winnebago, Illinois, a two-year Agreement with SHELTER VET-ON-THE-GO, PLLC, 646 SHILOH ROAD, ROCKFORD, ILLINOIS 61107.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Animal Services Administrator, Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully submitted,
Public Safety and Judiciary Committee

AGREE

DISAGREE

BRAD LINDMARK, CHAIR

BRAD LINDMARK, CHAIR

AARON BOOKER

AARON BOOKER

ANGIE GORAL

ANGIE GORAL

KEVIN MCCARTHY

KEVIN MCCARTHY

TIM NABORS

TIM NABORS

CHRIS SCROL

CHRIS SCROL

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2026.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Shelter Vet On-the-Go, PLLC

646 Shiloh Road
Rockford, IL 61107
DrBridgetHolck@gmail.com
(815) 980-9426

Winnebago County Animal Services

4517 North Main Street
Rockford, IL 61103
JStacy@wcas.wincoil.gov
(815) 319-4100

SERVICE AGREEMENT

Shelter Vet On-the-Go, PLLC (hereinafter "SVO") shall provide veterinary services to Winnebago County Animal Services (hereinafter "CLIENT") pursuant to the terms and conditions herein. This contract is effective from April 1, 2026 through March 31, 2028 and shall continue in full force and effect unless or until canceled by either party, as set forth in the Terms and Conditions.

SVO agrees to provide veterinary services at CLIENT's location three times per week for four hours per visit (hereafter "REGULAR TIME") during the term of this Agreement. CLIENT agrees to pay SVO the sum of \$3,600 bi-monthly for such REGULAR TIME. Hours which are in addition to such REGULAR TIME (hereinafter "ADDITIONAL TIME") shall be invoiced to CLIENT separately and shall be paid pursuant to the Illinois' Local Government Prompt Payment Act, 50 ILCS 505/1 et seq. The ADDITIONAL TIME shall be billed at the rate set forth below. SVO shall not provide ADDITIONAL TIME unless requested and APPROVED by CLIENT. Discounts shall be given for any given week SVO is not present on site for the full scheduled REGULAR TIME.

Description	Quantity	Unit Price	Total
Veterinary Services		\$150 / hr	

Materials ordered under the license of the SVO veterinarian can only be used under the direct orders of such licensed veterinarian. Any controlled substances ordered using the on-site veterinarian's licenses can only be used under the direct supervision of such licensed veterinarian. Failure to comply with these parameters will be cause for immediate termination of this service agreement.

The undersigned CLIENT hereby agrees to the foregoing schedule and payment structure and further represents that they have read, understand, and agree to all terms and conditions included with this Agreement.

Signed:  Shelter Vet On-the-Go, PLLC representative

Signed: _____ CLIENT representative

Date: _____



TERMS AND CONDITIONS

SHELTER VET ON-THE-GO, PLLC

1. INSURANCE. The parties to the Agreement shall each maintain their own professional liability insurance policies at not less than the minimum required amounts pursuant to Illinois statutes. SVO shall maintain adequate worker's compensation insurance as well as all necessary automobile policies.

2. CANCELTION. Either party can terminate the Agreement for any reason by giving not less than thirty (30) days written notice to the other party.

3. INDEMNIFICATION. SVO hereby agrees to indemnify and hold the Client, Winnebago County, Illinois, and the Client and Winnebago County's employees and elected and appointed officials free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities to the extent caused by the negligent act, error or omission of Dr. Bridget Holck, and/or SVO officers, employees and representatives, in the performance of Dr. Bridget Holck's and/or SVO's duties set forth in these Terms and Conditions and in the Service Agreement signed by SVO and the Client.

4. PROFESSIONAL CONDUCT. SVO officers and employees shall conduct themselves in a professional manner at all times while at CLIENT's premises and present themselves appropriately during their hours of service.

5. EQUIPMENT. CLIENT shall work directly with SVO in ensuring that CLIENT has available to it proper and necessary equipment, as well as adequate exam and prep areas available to allow SVO to perform the contemplated veterinary services.

6. RIGHT TO REFUSE. SVO maintains the right, in SVO's sole discretion, to refuse to address any injury or perform any procedure for CLIENT and CLIENT's animals. SVO will make all decisions regarding the procedures and treatments to be carried out and shall make all efforts to get CLIENT's approval for any deviation from standard procedures prior to making such deviations. However, SVO shall have the right to take extraordinary measures without CLIENT's approval if, in the professional opinion of SVO, such procedures are necessary.

7. LATE CHARGES. All invoices are subject to the Illinois' Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.

8. JURISDICTION AND VENUE. In the event that either party seeks to enforce their rights under this Agreement, such suit shall be governed by the laws of the State of Illinois and the case shall be brought in the 17th Judicial Circuit Courts of Winnebago County, Illinois.

9. NO AGENCY. SVO shall at all times under this Agreement be an independent contractor and in no way considered an employee of CLIENT.

10. COSTS. Neither party shall have the authority to bind the other to any contract, cost, or expense without the express written authority of the other party.

11. ALTERNATE SCHEDULING. SVO shall have the right, with the approval of the CLIENT, to substitute days and times of the REGULAR HOURS on an equal basis.

12. NO ASSIGNMENT OR AMENDMENT. This Agreement may not be amended or assigned without the express written permission and agreement of both parties hereto.

TERMS AND CONDITIONS

SHELTER VET ON-THE-GO, PLLC

13. CONTRACT TERMINATION. Upon termination or cancellation of this contract, client shall cease any use of SVO's license, and any further use of the medications obtained through SVO shall be used at CLIENT'S sole risk. This provision shall survive the termination of this contract.

