

# RIVER BLUFF BOARD OF DIRECTORS

## AGENDA

**Called by:** Frank Perrecone, Chairman

**DATE:** Tuesday, April 21, 2026

**TIME:** **1:30 PM**

**Members:** Jim Knutson, John Butitta, Jay Ferraro, Teresa Gobeli, Bernice Marinelli, Bob Nieman, Tim Delany, Lowell Ingram

**LOCATION:** **Finch Room**  
**River Bluff Health and Rehabilitation**  
**4401 North Main Street**  
**Rockford, IL 61103**

### AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of February 17, 2026 Minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
  1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
  1. Financial Statements (see attachment)
- G. Other Matters
- H. Next Meeting – Tuesday, May 19, 2026, 1:30 pm, Finch Room at River Bluff Health and Rehabilitation, 4401 North Main Street, Rockford, Illinois 61103
- I. Adjournment

**Winnebago County Board**  
**River Bluff Board of Directors Meeting**  
River Bluff Health & Rehabilitation  
Winnebago County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Tuesday, February 17, 2026  
1:30 PM

**Present:**

Frank Perrecone, Chairperson  
Bernice Marinelli, Vice Chairperson  
John Butitta  
Tim Delany (via Zoom)  
Jay Ferraro  
Teresa Gobeli  
Lowell Ingram (arrived at 1:35 pm)  
Jim Knutson  
Bob Nieman (via Zoom)

**Others Present:**

Patrick Thompson, Winnebago County Administrator  
Steve Schultz, Winnebago County Chief Financial Officer  
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation  
Laura Doise, Asst. Administrator, River Bluff Health & Rehabilitation  
Shawn Franks, Director, Facilities  
Maggie Lewis, HR Representative, River Bluff Human Resources

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of January 20, 2026 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. ComEd Feasibility Study Incentives – Shawn Franks, Facilities Director
- F. Discussion Item – Administrators Report (Laura Schaffer)
  1. Census
- G. Discussion Item – Financial Report (Steve Schultz)
  1. Financial Statements (see attachment)
- H. Other Matters
- I. Next Meeting – Tuesday, March 17, 2026, 1:30 pm, Winnebago County Administration Building, 404 Elm Street, Room 303, Rockford, Illinois 61101
- J. Adjournment

**Call to Order**

Chairperson Perrecone called the River Bluff Board of Directors meeting to order at 1:30 p.m.

**Roll Call**

Chairperson Perrecone, yes; Mr. Knutson, yes; Mr. Butitta, yes; Mr. Ferraro, yes; Ms. Gobeli, yes; Ms. Marinelli, yes.

A quorum is present.

Chairperson Perrecone called for a motion to include board members Mr. Nieman and Mr. Delany in the meeting via Zoom.

Motion: Ms. Gobeli. Second: Ms. Marinelli.

Chairperson Perrecone called for a vote on the motion.

The motion was passed by a unanimous voice vote.

Mr. Nieman and Mr. Delany were welcomed to the board meeting.

### **Approval of January 20, 2026 Minutes**

Chairperson Perrecone called for a motion to approve the minutes of January 20, 2026.

Motion: Mr. Ferraro. Second: Ms. Marinelli.

Chairperson Perrecone called for any discussion, corrections, or additions.

Chairperson Perrecone called for a vote on the motion.

The motion was passed by a unanimous voice vote.

### **Public Comment**

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda because no one was present to speak.

### **ComEd Feasibility Study Incentives – Shawn Franks, Facilities Director**

Mr. Franks discussed the ComEd Feasibility Study Incentives. Solar quotes have been requested for all north campus facilities. The ComEd Incentives will be completed before pursuing solar energy. Projects at the north campuses are being completed. Upgrades to River Bluff will begin after the Call Light installation is complete.

### **Mr. Ingram joined the meeting at 1:35 p.m.**

- A discussion followed.

Chairperson Perrecone invited Mr. Franks to return in August to provide an update on the ComEd Incentives.

### **Discussion Item – Administrators Report (Laura Schaffer)**

#### 1. Census

Ms. Doise reported that the current average daily census is 153 residents, with a peak of 156. There were 10 new admissions. There are 122 on Medicaid (80%), six on Medicare Part A (4%), 24 on private pay (16%), and 23 in hospice care (4 private and 19 Medicaid).

#### Admission and Referrals

Four admissions are open. There were 10 admissions; 23 were lost, and 25 were denied. Ms. Doise reviewed the losses and denials.

- A discussion followed.

Ms. Schaffer proposes presenting a plan at the March meeting to convert 25 rooms to private rooms.

#### Discharges

Ms. Doise reported 4 discharges in January and 7 deaths for a total of 11.

## Census vs. Resident Days & Census Goal

There is little change from January; the census is currently at 157.

## Grievances

Ms. Schaffer reported no grievances in January. There were two IDPH complaint surveys: one in January and another in February.

- A discussion followed.

## Quality Measures

Ms. Schaffer reviewed the facility's quality measures. Clinical staff are working to improve the quality measures. Other quality measures were shared with the board.

## Staffing

Ms. Lewis reported 13 new hires in January, including three RNs, three CNAs, and auxiliary staff. There were 8 terminations. The Reimbursement Specialist role became vacant in January, but as of today, a Unit Clerk has been promoted to the role. There are two CNA vacancies and several RN vacancies; a PM Cook was hired today. Applications for the Unit Clerk position are being accepted, and candidates are being interviewed.

## Call Light Project

Ms. Schaffer advised that the call light replacement project is going well, with work on the Cardinal unit completed this week. The Dove unit is the only remaining unit to be completed.

## Agency Usage

Agency utilization is stabilizing as staff return from FMLA leave.

## Other Administrators Updates

A Union Management Task Force was established in January, and management will meet with the Task Force monthly. The annual Employee Satisfaction Survey will be distributed this week. Management focused on the annual cost report and is working with the auditor's business office to clean up Medicaid applications and potentially restructure the business office's operations. An affiliation agreement with UIC was signed for a Geriatric Residency program. Management met with Rasmussen College of Nursing and is reviewing an agreement to launch a nursing program for students. The annual skills program runs March 10-12, 2026.

## Navigator Group Purchasing

Ms. Schaffer reported working with McKesson on a cost analysis of medical supplies through the Navigator Group.

## IDPH Annual Survey

The facility is in the IDPH annual survey window.

Chairman Perrecone asked if there were any questions or follow-up regarding Ms. Schaffer's and Ms. Doise's Administrator's Report.

## **Discussion Item – Financial Report (Steve Schultz)**

### 1. Financial Statements (see attachment)

Mr. Schultz reviewed page one (the summary page) of the December 2025 financial report. Mr. Schultz noted that temporary help utilization remains low and that accounts receivable and payables remain elevated, with modest improvement over the last month. Chairman Perrecone called for any questions on the financial report.

**Other Matters**

- The Office of the State’s Attorney settled a wrongful death lawsuit after mediation.
- The State’s Attorney’s office will be consulted for guidance on Closed Sessions.
- Regular meetings resume in April 2026 at River Bluff Health & Rehabilitation, with a new time of 1:30 pm in the Finch Room.

**Next Meeting**

The next meeting is on **Tuesday, March 17, 2026**, at **1:30 pm** in **Room 303** of the Winnebago County Administration Building, 404 Elm Street, Rockford, Illinois 61101. The Zoom link will be provided to board members who cannot attend in person.

**Adjournment**

Chairman Perrecone called for a motion to adjourn the meeting.

Motion: Ms. Marinelli. Second: Mr. Knutson.

Chairperson Perrecone called for a vote to adjourn the meeting.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile  
Executive Assistant

County of Winnebago, Illinois  
Schedule of Revenues, Expenses and Changes in Net Position  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended February 28, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Revised Annual Budget	FY 2026 Actual <i>(5-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 41.67%)</i>
<b>Operating Revenues</b>					
Intergovernmental	640,275	585,524	291,512		
Charges for Services, net of bad debt exp	19,362,087	21,612,360	8,779,888		
Other	2,404	5,778	2,091		
<b>Total Operating Revenues</b>	<b>20,004,766</b>	<b>22,203,662</b>	<b>9,073,491</b>	<b>(13,130,171)</b>	<b>40.86%</b>
<b>Operating Expenses</b>					
Personnel	13,381,805	14,422,766	6,276,789	(8,145,977)	43.52%
Personnel Chgs in LT Debt	2,228,468	-	-		
Supplies and services	6,835,585	6,902,726	2,318,410	(4,584,316)	33.59%
Depreciation	260,994	375,000	-	(375,000)	0.00%
Capital Outlay	-	-	262,620	262,620	0.00%
<b>Total Operating Expenses</b>	<b>22,706,852</b>	<b>21,700,492</b>	<b>8,857,819</b>	<b>(12,842,673)</b>	<b>40.82%</b>
<b>Operating income (loss)</b>	<b>(2,702,086)</b>	<b>503,170</b>	<b>215,672</b>	<b>(287,498)</b>	
<b>Non-Operating Revenues(Expenses)</b>					
Property Taxes	2,868,984	2,900,000	-	(2,900,000)	0.00%
Transfer from Other Funds	44,117	-	-	-	NA
<b>Total Non-Operating Rev (Exp)</b>	<b>2,913,101</b>	<b>2,900,000</b>	<b>-</b>	<b>(2,900,000)</b>	<b>0.00%</b>
<b>Net increase (decrease) in net position</b>	<b>211,015</b>	<b>3,403,170</b>	<b>215,672</b>	<b>(3,187,498)</b>	
Total net position, beginning of period	(267,084)		(56,069)		
Prior period adjustment	-	-	-		
<b>Total net position, end of period</b>	<b>(56,069)</b>		<b>159,603</b>		
<b>RBNH Expenses Paid by County:</b>					
Employer Share Payroll Taxes	851,410		396,584		
Employer Share IMRF	377,729		228,389		
Worker's Comp & Settlements	-		NA		
<b>Total other RBNH expenses</b>	<b>1,229,139</b>	<b>-</b>	<b>624,973</b>	<b>-</b>	<b>-</b>

County of Winnebago, Illinois  
Operating Revenues Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended February 28, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Revised Annual Budget	FY 2026 Actual <i>(5-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 41.67%)</i>
<b>Operating Revenues</b>					
Intergovernmental					
Federal Matching Aid	197,220	84,830	28,968		
State Quality Improvement	61,130	125,000	25,259		
State CNA Incentive	377,700	373,296	237,285		
TIF revenue	4,225	2,398	-		
Total Intergovernmental	<u>640,275</u>	<u>585,524</u>	<u>291,512</u>	<u>(294,012)</u>	<u>49.79%</u>
Charges for Services					
Medicare	427,825	550,000	276,752		
Medicare-contractual allowance	760,132	930,214	493,489		
Medicaid	8,157,305	10,000,000	3,556,345		
Medicaid-contractual allowance	4,786,846	4,797,736	2,127,173		
Hospice	1,732,696	1,800,000	726,402		
Hospice-contractual allowance	935,830	975,140	231,395		
Insurance/Priv Pay	2,386,346	2,000,000	1,285,947		
Insurance-contractual allowance	(46,243)	(18,646)	(14,575)		
Ancillary revenue	443,361	818,916	196,435		
Other patient revenue	1,198	-	-		
Food charges	8,504	9,000	3,805		
Souvenir and other	-	-	-		
Total Charges for Services	<u>19,593,800</u>	<u>21,862,360</u>	<u>8,883,168</u>	<u>(12,979,192)</u>	<u>40.63%</u>
Less: Bad Debt Expense	<u>(231,713)</u>	<u>(250,000)</u>	<u>(103,280)</u>	<u>146,720</u>	<u>41.31%</u>
	<u>19,362,087</u>	<u>21,612,360</u>	<u>8,779,888</u>	<u>(12,832,472)</u>	<u>40.62%</u>
Other					
Uniform fees	-	1,296	-		
Donations	1,650	3,000	599		
Interest	-	-	1,118		
Employee Reimbursements	-	-	25		
Other unclassified revenue	754	1,482	349		
Total Other	<u>2,404</u>	<u>5,778</u>	<u>2,091</u>	<u>(3,687)</u>	<u>36.19%</u>
Total Operating Revenues	<u>20,004,766</u>	<u>22,203,662</u>	<u>9,073,491</u>	<u>(13,130,171)</u>	<u>40.86%</u>

County of Winnebago, Illinois  
 Personnel Expense Detail  
 Budget and Actual  
 River Bluff Nursing Home

For the Month Ended February 28, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Revised Annual Budget	FY 2026 Actual <i>(5-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 41.67%)</i>
<b>Personnel</b>					
Admin & Business Office (70500)					
Regular Salaries	625,014	758,540	281,127	(477,413)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	42,256	38,198	19,018	(19,180)	
Overtime	23,156	25,000	8,524	(16,476)	
Life Insurance	467	223	121	(102)	
Health Insurance	126,154	125,889	55,749	(70,140)	
Contingency	-	168,357	-	(168,357)	
<b>Total Admin &amp; Business Office</b>	<b>817,047</b>	<b>1,116,207</b>	<b>364,539</b>	<b>(751,668)</b>	<b>32.66%</b>
Activities (71000)					
Regular Salaries	337,537	366,382	153,639	(212,743)	
Vacation Payouts	730	-	-	-	
Part-time Salaries	-	-	-	-	
Overtime	39,750	20,000	28,926	8,926	
Life Insurance	411	455	130	(325)	
Health Insurance	36,469	40,294	19,733	(20,561)	
<b>Total Activities</b>	<b>414,897</b>	<b>427,131</b>	<b>202,428</b>	<b>(224,703)</b>	<b>47.39%</b>
Social Services (71500)					
Regular Salaries	206,086	211,354	79,020	(132,334)	
Vacation Payouts	-	-	-	-	
Overtime	8,765	5,500	5,421	(79)	
Life Insurance	226	228	51	(177)	
Health Insurance	61,111	64,572	27,467	(37,105)	
<b>Total Social Services</b>	<b>276,188</b>	<b>281,654</b>	<b>111,959</b>	<b>(169,695)</b>	<b>39.75%</b>
Dietary (72020/72021/72023)					
Regular Salaries	819,291	979,052	366,595	(612,457)	
Vacation Payouts	1,225	-	13,328	13,328	
Part-time Salaries	49,926	52,300	23,856	(28,444)	
Overtime	89,838	72,000	48,105	(23,895)	
Life Insurance	1,010	1,049	284	(765)	
Health Insurance	158,560	169,911	70,352	(99,559)	
<b>Total Dietary</b>	<b>1,119,850</b>	<b>1,274,312</b>	<b>522,520</b>	<b>(751,792)</b>	<b>41.00%</b>

	FY 2025 Actual (Unaudited)	FY 2026 Revised Annual Budget	FY 2026 Actual (5-Month)	Variance with Budget Over (Under)	% of Budget (Target 41.67%)
Daily Services (72500/72530/72532)					
Regular Salaries	5,716,423	6,980,450	2,611,043	(4,369,407)	
Vacation Payouts	1,632	-	4,414	4,414	
Part-time Salaries	445,363	450,000	270,170	(179,830)	
Overtime	1,717,378	768,500	789,906	21,406	
Life Insurance	4,324	2,540	1,350	(1,190)	
Health Insurance	1,085,907	1,149,693	580,912	(568,781)	
Total Daily Services	8,971,027	9,351,183	4,257,795	(5,093,388)	45.53%
Housekeeping (73000)					
Regular Salaries	399,282	467,845	165,493	(302,352)	
Vacation Payouts	294	-	746	746	
Part-time Salaries	-	-	-	-	
Overtime	53,677	50,000	25,845	(24,155)	
Life Insurance	494	455	124	(331)	
Health Insurance	75,757	82,029	34,789	(47,240)	
Total Housekeeping	529,504	600,329	226,997	(373,332)	37.81%
Laundry (73500)					
Regular Salaries	61,012	62,843	26,495	(36,348)	
Overtime	8,453	5,000	4,777	(223)	
Life Insurance	46	91	12	(79)	
Health Insurance	10,076	10,647	6,315	(4,332)	
Total Laundry	79,587	78,581	37,599	(40,982)	47.85%
Nursing Admin (74000)					
Regular Salaries	948,970	1,116,118	447,681	(668,437)	
Vacation Payouts	-	-	2,508	2,508	
Part-time Salaries	48,914	-	21,345		
Overtime	11,436	10,000	3,386	(6,614)	
Life Insurance	375	500	119	(381)	
Health Insurance	164,010	166,751	77,913	(88,838)	
Total Nursing Admin	1,173,705	1,293,369	552,952	(761,762)	42.75%
Change in Pension Estimate	2,136,812				
Change in OPEB Estimate	91,656				
Total Personnel	15,610,273	14,422,766	6,276,789	(8,167,322)	43.52%

County of Winnebago, Illinois  
Supplies & Services Expense Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended February 28, 2026 (Unaudited)

	FY 2025 Actual (Unaudited)	FY 2026 Revised Annual Budget	FY 2026 Actual (5-Month)	Variance with Budget Over (Under)	% of Budget (Target 41.67%)
<b>Supplies &amp; Services</b>					
Food & Beverage (42250)	965,168	963,000	407,643		
Medical & Dental Supplies (42260)	48,649	660,000	220,580		
Other Departmental Supplies (42290)	220,270	208,800	73,542		
Consulting (43120-see detail below)	661,180	764,973	263,946		
IDHS Bed Assessments (43952/43953)	358,554	550,000	221,438		
Other Professional Services (43190 see detail below)	1,290,654	707,900	115,035		
All Others	3,291,110	3,048,053	1,016,226		
	6,835,585	6,902,726	2,318,410	(4,584,316)	33.59%
 <b>Consulting (43120)</b>					
Administration (70500)	36,846	45,000	-		
Activity Consulting (71000)	3,463	3,456	1,265		
Social Svc Consulting (71500)	984	1,200	584		
Dietary Consulting (72000)	42,556	45,000	12,946		
Medical Records Consulting (72500)	7,729	-	15,458		
Therapy/Rehab (72533:72535)	549,202	646,267	225,193		
Medical Director (72539)	17,400	20,300	7,250		
Pastoral Care (72540)	3,000	3,750	1,250		
Nursing Admin (74000)	-	-	-		
	661,180	764,973	263,946	(501,027)	34.50%
 <b>Other Professional Services (43190)</b>					
Activities (71000)	14,741	11,400	5,813		
Background Checks (70500)	23,149	25,000	8,190		
Nursing Temps (72500)	1,238,639	600,000	96,160		
Other	14,125	71,500	4,872		
	1,290,654	707,900	115,035	(592,865)	16.25%

County of Winnebago, Illinois  
Statement of Net Position  
River Bluff Nursing Home

For the Month Ended February 28, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Actual	Variance with Prior Year <i>Over (Under)</i>
<b>Current assets</b>			
Cash and investments	-	-	-
Receivables, net property taxes	2,973,939	2,864,815	(109,124)
Receivables, net patient	3,937,188	4,622,669	685,481
Receivable from other governments	-	-	-
Inventory	135,263	135,263	-
Prepaid expenses	64,106	-	(64,106)
<b>Total current assets</b>	<b>7,110,496</b>	<b>7,622,747</b>	<b>512,251</b>
<b>Noncurrent assets</b>			
Restricted cash and investments	142,225	137,878	(4,347)
Restricted net pension asset	2,477	2,477	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	1,795,873	1,795,873	-
Construction in Progress	208,058	208,058	-
<b>Total noncurrent assets</b>	<b>2,794,181</b>	<b>2,789,834</b>	<b>(4,347)</b>
<b>Total assets</b>	<b>9,904,677</b>	<b>10,412,581</b>	<b>507,904</b>
<b>Deferred outflows of resources</b>			
Other post-employment benefit items	126,764	126,764	-
Pension items-IMRF	3,212,762	3,212,762	-
Total deferred outflows of resources	3,339,526	3,339,526	-
<b>Total asset and deferred outflows of resources</b>	<b>13,244,203</b>	<b>13,752,107</b>	<b>507,904</b>
<b>Current liabilities</b>			
Accounts payable	2,455,599	2,187,370	(268,229)
Accrued payroll	547,538	547,538	-
Payable to other governments	-	-	-
Other deferred revenue	-	-	-
<b>Total current liabilities</b>	<b>3,003,137</b>	<b>2,734,908</b>	<b>(268,229)</b>
<b>Noncurrent liabilities</b>			
Compensated absences	271,909	271,909	-
Advances from other funds	6,219,323	6,779,784	560,461
Net pension liability	-	-	-
Other post-employment benefit obligation	742,949	742,949	-
<b>Total noncurrent liabilities</b>	<b>7,234,181</b>	<b>7,794,642</b>	<b>560,461</b>
<b>Total liabilities</b>	<b>10,237,318</b>	<b>10,529,550</b>	<b>292,232</b>
<b>Deferred inflows of resources</b>			
Property taxes levied for next period	2,899,039	2,899,039	-
Other post-employment benefit items	163,915	163,915	-
Pension items - IMRF	-	-	-
<b>Total deferred inflows of resources</b>	<b>3,062,954</b>	<b>3,062,954</b>	<b>-</b>
<b>Total liabilities and deferred inflows of resources</b>	<b>13,300,272</b>	<b>13,592,504</b>	<b>292,232</b>
<b>Net position</b>			
Net investment in capital assets	2,649,479	2,649,479	-
Restricted for net pension asset	2,477	2,477	-
Restricted for patient funds-expendable	142,225	137,878	(4,347)
Unrestricted	(2,850,250)	(2,630,231)	220,019
<b>Total net position</b>	<b>(56,069)</b>	<b>159,603</b>	<b>215,672</b>
<b>Total liabilities, deferred inflows and net position</b>	<b>13,244,203</b>	<b>13,752,107</b>	<b>507,904</b>