

# RIVER BLUFF BOARD OF DIRECTORS AGENDA

**Called by:** Frank Perrecone, Chairman

**DATE:** Tuesday, May 19, 2026

**TIME:** 1:30 PM

**Members:** Jim Knutson, John  
Butitta, Jay Ferraro, Teresa Gobeli,  
Bernice Marinelli, Bob Nieman,  
Tim Delany, Lowell Ingram

**LOCATION:** Finch Room  
River Bluff Health and Rehabilitation  
4401 North Main Street  
Rockford, IL 61103

## **AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of April 21, 2026 Minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
  1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
  1. Financial Statements (see attachment)
- G. Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))
- H. Other Matters
- I. Next Meeting – Tuesday, June 16, 2026, 1:30 pm, Finch Room at River Bluff Health and Rehabilitation, 4401 North Main Street, Rockford, Illinois 61103
- J. Adjournment

**Winnebago County Board**  
**River Bluff Board of Directors Meeting**  
River Bluff Health & Rehabilitation  
4401 North Main Street, Finch Room  
Rockford, IL 61103

Tuesday, April 21, 2026  
1:30 PM

**Present:**

Frank Perrecone, Chairperson  
Bernice Marinelli, Vice Chairperson  
John Butitta  
Teresa Gobeli  
Jim Knutson  
Bob Nieman

**Others Present:**

Patrick Thompson, Winnebago County Administrator  
Steve Schultz, Winnebago County Chief Financial Officer  
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation  
Laura Doise, Asst. Administrator, River Bluff Health & Rehabilitation  
Maggie Lewis, HR Representative, River Bluff Human Resources

**Absent:**

Tim Delany  
Jay Ferraro  
Lowell Ingram

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of February 17, 2026 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
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  1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
  1. Financial Statements (see attachment)
- G. Other Matters
- H. Next Meeting – Tuesday, May 19, 2026, 1:30 pm, Finch Room at River Bluff Health and Rehabilitation, 4401 North Main Street, Rockford, Illinois 61103
- I. Adjournment

**Call to Order**

Chairperson Perrecone called the River Bluff Board of Directors meeting to order at 1:30 p.m.

**Roll Call**

Chairperson Perrecone, yes; Mr. Knutson, yes; Mr. Butitta, yes; Ms. Gobeli, yes; Ms. Marinelli, yes; Mr. Nieman, yes.

A quorum is present.

### **Approval of February 17, 2026 Minutes**

Chairperson Perrecone called for a motion to approve the minutes of February 17, 2026.

Motion: Mr. Butitta. Second: Mr. Knutson.

Chairperson Perrecone called for any discussion, corrections, or additions.

Chairperson Perrecone called for a vote on the motion.

The motion was passed by a unanimous voice vote.

### **Public Comment**

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda because no one was present to speak.

### **Discussion Item – Administrators Report (Laura Schaffer)**

#### 1. Census

Ms. Doise reported that the average daily census for February was 156 residents, with a peak of 157. In March, the average daily census was 154 residents, peaking at 159, with 10 new admissions each month. There are 121 on Medicaid, six on Medicare Part A, 24 on private pay, and 20 in hospice care (4 private and 16 Medicaid). Ms. Schaffer provided more details on the census.

- A discussion followed regarding accounting and financial matters.

#### Admission and Referrals

Two admissions were open in February. There were 10 admissions; 3 were lost, and 21 were denied, for a total of 36. In March, there were 5 open, 10 admissions, 8 lost, and 23 denied, for a total of 46 referrals. Ms. Doise reviewed the losses and denials.

- A discussion ensued regarding the planning necessary for the private rooms.
- Administration is asked to review and report at the May or June meeting on the benefits and drawbacks of private rooms, in light of the number of open beds. Ms. Schaffer will provide layouts showing the demographics at the next meeting. Ms. Schaffer will provide information on supportive living in four months.

#### Discharges

Ms. Doise reported 3 discharges to home, 6 deaths for a total of 9 discharges for February. In March, there were 5 discharges to home and 9 deaths for a total of 14 discharges.

#### Grievances

Ms. Schaffer reported that three grievances were filed in February and another three in March. There was a three-day complaint survey in February with no findings from IDPH, and two additional complaint surveys in March with no findings from IDPH.

- A discussion followed.

#### Quality Measures

Ms. Schaffer reviewed the facility's quality measures for February and March.

- A discussion followed.

### Staffing

Ms. Lewis reported on new hires and terminations for February and March. Currently, three CNA positions are open, as well as a Unit Coordinator and a PM House Supervisor. Interviews are being conducted this week and next.

### Call Light Project

Ms. Schaffer advised that the call light replacement project is complete, except for a few outstanding needs. Meetings are scheduled with the vendor to discuss the system's report-writing capabilities.

### Agency Usage

Agency usage continues to stabilize with core staff, though several staff members are still out on FMLA.

### Other Administrators Updates

The Union Management Task Force was completed, and recommendations will be presented to management.

### Medicaid Cost Report

The Medicaid Cost report was submitted. The business office continues to complete work on Medicaid applications and old accounts.

### Navigator Group Purchasing

The Cost Analysis with McKesson was completed for medical supplies, and the products are being transitioned with a 30% cost savings.

### Resident Activities

The annual Skills Fair was held in March, and the community's Easter Egg Hunt.

### IDPH Annual Survey

The facility is in the IDPH annual survey window. The facility's annual licensure application is being filed with IDPH.

### 2027 Budget

Ms. Schaffer is working on the FY2027 budget.

Chairman Perrecone asked if there were any questions or follow-up regarding Ms. Schaffer's and Ms. Doise's Administrator's Report.

### **Discussion Item – Financial Report (Steve Schultz)**

#### 1. Financial Statements (see attachment)

Mr. Schultz reviewed page one (the summary page) and subsequent pages of the February 2026 financial report. Chairman Perrecone called for any questions on the financial report.

### **Other Matters**

- Reminder to submit the Statement of Economic Interests due May 1, 2026.

### **Next Meeting**

The next meeting is on **Tuesday, May 19, 2026**, at **1:30 pm** in the **Finch Room** of River Bluff Health & Rehabilitation, 4401 North Main Street, Rockford, IL 61103

**Adjournment**

Chairman Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Nieman. Second: Mr. Knutson.

Chairperson Perrecone called for a vote to adjourn the meeting.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile  
Executive Assistant

County of Winnebago, Illinois  
Schedule of Revenues, Expenses and Changes in Net Position  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended March 31, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Revised Annual Budget	FY 2026 Actual <i>(6-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 50.00%)</i>
<b>Operating Revenues</b>					
Intergovernmental	640,275	585,524	427,585		
Charges for Services, net of bad debt exp	19,362,087	21,612,360	10,595,250		
Other	2,404	5,778	2,262		
<b>Total Operating Revenues</b>	<b>20,004,766</b>	<b>22,203,662</b>	<b>11,025,097</b>	<b>(11,178,565)</b>	<b>49.65%</b>
<b>Operating Expenses</b>					
Personnel	13,381,805	14,422,766	7,414,702	(7,008,064)	51.41%
Personnel Chgs in LT Debt	2,228,468	-	-		
Supplies and services	6,835,585	6,902,726	2,847,367	(4,055,359)	41.25%
Depreciation	260,994	375,000	-	(375,000)	0.00%
Capital Outlay	-	-	376,195	376,195	0.00%
<b>Total Operating Expenses</b>	<b>22,706,852</b>	<b>21,700,492</b>	<b>10,638,264</b>	<b>(11,062,228)</b>	<b>49.02%</b>
<b>Operating income (loss)</b>	<b>(2,702,086)</b>	<b>503,170</b>	<b>386,833</b>	<b>(116,337)</b>	
<b>Non-Operating Revenues(Expenses)</b>					
Property Taxes	2,868,984	2,900,000	1,461,652	(1,438,348)	50.40%
Transfer from Other Funds	44,117	-	-	-	NA
<b>Total Non-Operating Rev (Exp)</b>	<b>2,913,101</b>	<b>2,900,000</b>	<b>1,461,652</b>	<b>(1,438,348)</b>	<b>50.40%</b>
<b>Net increase (decrease) in net position</b>	<b>211,015</b>	<b>3,403,170</b>	<b>1,848,485</b>	<b>(1,554,685)</b>	
Total net position, beginning of period	(267,084)		(56,069)		
Prior period adjustment	-	-	-		
<b>Total net position, end of period</b>	<b>(56,069)</b>		<b>1,792,416</b>		
<b>RBNH Expenses Paid by County:</b>					
Employer Share Payroll Taxes	851,410		467,903		
Employer Share IMRF	377,729		278,534		
Worker's Comp & Settlements	-		NA		
<b>Total other RBNH expenses</b>	<b>1,229,139</b>	<b>-</b>	<b>746,437</b>	<b>-</b>	<b>-</b>

County of Winnebago, Illinois  
 Operating Revenues Detail  
 Budget and Actual  
 River Bluff Nursing Home

For the Month Ended March 31, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Revised Annual Budget	FY 2026 Actual <i>(6-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 50.00%)</i>
<b>Operating Revenues</b>					
Intergovernmental					
Federal Matching Aid	197,220	84,830	28,968		
State Quality Improvement	61,130	125,000	34,646		
State CNA Incentive	377,700	373,296	359,739		
TIF revenue	4,225	2,398	4,232		
Total Intergovernmental	<u>640,275</u>	<u>585,524</u>	<u>427,585</u>	<u>(157,939)</u>	<u>73.03%</u>
Charges for Services					
Medicare	427,825	550,000	342,177		
Medicare-contractual allowance	760,132	930,214	602,503		
Medicaid	8,157,305	10,000,000	4,348,654		
Medicaid-contractual allowance	4,786,846	4,797,736	2,525,979		
Hospice	1,732,696	1,800,000	836,377		
Hospice-contractual allowance	935,830	975,140	245,388		
Insurance/Priv Pay	2,386,346	2,000,000	1,681,912		
Insurance-contractual allowance	(46,243)	(18,646)	(13,418)		
Ancillary revenue	443,361	818,916	229,091		
Other patient revenue	1,198	-	-		
Food charges	8,504	9,000	4,473		
Souvenir and other	-	-	-		
Total Charges for Services	<u>19,593,800</u>	<u>21,862,360</u>	<u>10,803,136</u>	<u>(11,059,224)</u>	<u>49.41%</u>
Less: Bad Debt Expense	<u>(231,713)</u>	<u>(250,000)</u>	<u>(207,886)</u>	<u>42,114</u>	<u>83.15%</u>
	<u>19,362,087</u>	<u>21,612,360</u>	<u>10,595,250</u>	<u>(11,017,110)</u>	<u>49.02%</u>
Other					
Uniform fees	-	1,296	-		
Donations	1,650	3,000	616		
Interest	-	-	1,118		
Employee Reimbursements	-	-	25		
Other unclassified revenue	754	1,482	503		
Total Other	<u>2,404</u>	<u>5,778</u>	<u>2,262</u>	<u>(3,516)</u>	<u>39.15%</u>
Total Operating Revenues	<u>20,004,766</u>	<u>22,203,662</u>	<u>11,025,097</u>	<u>(11,178,565)</u>	<u>49.65%</u>

County of Winnebago, Illinois  
Personnel Expense Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended March 31, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Revised Annual Budget	FY 2026 Actual <i>(6-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 50.00%)</i>
<b>Personnel</b>					
Admin & Business Office (70500)					
Regular Salaries	625,014	758,540	333,564	(424,976)	
Vacation Payouts	-	-	-	-	
Part-time Salaries	42,256	38,198	22,627	(15,571)	
Overtime	23,156	25,000	10,062	(14,938)	
Life Insurance	467	223	141	(82)	
Health Insurance	126,154	125,889	66,899	(58,990)	
Contingency	-	168,357	-	(168,357)	
<b>Total Admin &amp; Business Office</b>	<b>817,047</b>	<b>1,116,207</b>	<b>433,293</b>	<b>(682,914)</b>	<b>38.82%</b>
Activities (71000)					
Regular Salaries	337,537	366,382	182,798	(183,584)	
Vacation Payouts	730	-	-	-	
Part-time Salaries	-	-	-	-	
Overtime	39,750	20,000	33,155	13,155	
Life Insurance	411	455	148	(307)	
Health Insurance	36,469	40,294	24,604	(15,690)	
<b>Total Activities</b>	<b>414,897</b>	<b>427,131</b>	<b>240,705</b>	<b>(186,426)</b>	<b>56.35%</b>
Social Services (71500)					
Regular Salaries	206,086	211,354	95,638	(115,716)	
Vacation Payouts	-	-	-	-	
Overtime	8,765	5,500	6,554	1,054	
Life Insurance	226	228	60	(168)	
Health Insurance	61,111	64,572	32,768	(31,804)	
<b>Total Social Services</b>	<b>276,188</b>	<b>281,654</b>	<b>135,020</b>	<b>(146,634)</b>	<b>47.94%</b>
Dietary (72020/72021/72023)					
Regular Salaries	819,291	979,052	435,669	(543,383)	
Vacation Payouts	1,225	-	13,328	13,328	
Part-time Salaries	49,926	52,300	29,227	(23,073)	
Overtime	89,838	72,000	54,642	(17,358)	
Life Insurance	1,010	1,049	328	(721)	
Health Insurance	158,560	169,911	85,650	(84,261)	
<b>Total Dietary</b>	<b>1,119,850</b>	<b>1,274,312</b>	<b>618,844</b>	<b>(655,468)</b>	<b>48.56%</b>

	<b>FY 2025 Actual</b> <i>(Unaudited)</i>	<b>FY 2026 Revised</b> <b>Annual Budget</b>	<b>FY 2026 Actual</b> <i>(6-Month)</i>	<b>Variance with Budget</b> <i>Over (Under)</i>	<b>% of Budget</b> <i>(Target 50.00%)</i>
Daily Services (72500/72530/72532)					
Regular Salaries	5,716,423	6,980,450	3,067,524	(3,912,926)	
Vacation Payouts	1,632	-	17,682	17,682	
Part-time Salaries	445,363	450,000	311,853	(138,147)	
Overtime	1,717,378	768,500	921,852	153,352	
Life Insurance	4,324	2,540	1,528	(1,012)	
Health Insurance	1,085,907	1,149,693	689,284	(460,409)	
<b>Total Daily Services</b>	<b>8,971,027</b>	<b>9,351,183</b>	<b>5,009,723</b>	<b>(4,341,460)</b>	<b>53.57%</b>
Housekeeping (73000)					
Regular Salaries	399,282	467,845	201,107	(266,738)	
Vacation Payouts	294	-	746	746	
Part-time Salaries	-	-	-	-	
Overtime	53,677	50,000	29,827	(20,173)	
Life Insurance	494	455	145	(310)	
Health Insurance	75,757	82,029	41,809	(40,220)	
<b>Total Housekeeping</b>	<b>529,504</b>	<b>600,329</b>	<b>273,634</b>	<b>(326,695)</b>	<b>45.58%</b>
Laundry (73500)					
Regular Salaries	61,012	62,843	31,554	(31,289)	
Overtime	8,453	5,000	5,292	292	
Life Insurance	46	91	14	(77)	
Health Insurance	10,076	10,647	8,083	(2,564)	
<b>Total Laundry</b>	<b>79,587</b>	<b>78,581</b>	<b>44,943</b>	<b>(33,638)</b>	<b>57.19%</b>
Nursing Admin (74000)					
Regular Salaries	948,970	1,116,118	532,783	(583,335)	
Vacation Payouts	-	-	2,508	2,508	
Part-time Salaries	48,914	-	25,667		
Overtime	11,436	10,000	4,508	(5,492)	
Life Insurance	375	500	136	(364)	
Health Insurance	164,010	166,751	92,938	(73,813)	
<b>Total Nursing Admin</b>	<b>1,173,705</b>	<b>1,293,369</b>	<b>658,540</b>	<b>(660,496)</b>	<b>50.92%</b>
Change in Pension Estimate	2,136,812				
Change in OPEB Estimate	91,656				
<b>Total Personnel</b>	<b>15,610,273</b>	<b>14,422,766</b>	<b>7,414,702</b>	<b>(7,033,731)</b>	<b>51.41%</b>

County of Winnebago, Illinois  
Supplies & Services Expense Detail  
Budget and Actual  
River Bluff Nursing Home

For the Month Ended March 31, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Revised Annual Budget	FY 2026 Actual <i>(6-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 50.00%)</i>
<b>Supplies &amp; Services</b>					
Food & Beverage (42250)	965,168	963,000	487,718		
Medical & Dental Supplies (42260)	48,649	660,000	264,526		
Other Departmental Supplies (42290)	220,270	208,800	92,269		
Consulting (43120-see detail below)	661,180	764,973	321,638		
IDHS Bed Assessments (43952/43953)	358,554	550,000	221,438		
Other Professional Services (43190 see detail below)	1,290,654	707,900	143,790		
All Others	3,291,110	3,048,053	1,315,988		
	6,835,585	6,902,726	2,847,367	(4,055,359)	41.25%
 <b>Consulting (43120)</b>					
Administration (70500)	36,846	45,000	-		
Activity Consulting (71000)	3,463	3,456	1,581		
Social Svc Consulting (71500)	984	1,200	584		
Dietary Consulting (72000)	42,556	45,000	15,370		
Medical Records Consulting (72500)	7,729	-	19,323		
Therapy/Rehab (72533:72535)	549,202	646,267	274,580		
Medical Director (72539)	17,400	20,300	8,700		
Pastoral Care (72540)	3,000	3,750	1,500		
Nursing Admin (74000)	-	-	-		
	661,180	764,973	321,638	(443,335)	42.05%
 <b>Other Professional Services (43190)</b>					
Activities (71000)	14,741	11,400	11,115		
Background Checks (70500)	23,149	25,000	7,083		
Nursing Temps (72500)	1,238,639	600,000	120,629		
Other	14,125	71,500	4,963		
	1,290,654	707,900	143,790	(564,110)	20.31%

County of Winnebago, Illinois  
Statement of Net Position  
River Bluff Nursing Home

For the Month Ended March 31, 2026 (Unaudited)

	FY 2025 Actual <i>(Unaudited)</i>	FY 2026 Actual	Variance with Prior Year <i>Over (Under)</i>
<b>Current assets</b>			
Cash and investments	-	-	-
Receivables, net property taxes	2,973,939	2,854,857	(119,082)
Receivables, net patient	3,937,188	4,843,800	906,612
Receivable from other governments	-	-	-
Inventory	135,263	135,263	-
Prepaid expenses	64,106	-	(64,106)
<b>Total current assets</b>	<b>7,110,496</b>	<b>7,833,920</b>	<b>723,424</b>
<b>Noncurrent assets</b>			
Restricted cash and investments	142,225	128,578	(13,647)
Restricted net pension asset	2,477	2,477	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	1,795,873	1,795,873	-
Construction in Progress	208,058	208,058	-
<b>Total noncurrent assets</b>	<b>2,794,181</b>	<b>2,780,534</b>	<b>(13,647)</b>
<b>Total assets</b>	<b>9,904,677</b>	<b>10,614,454</b>	<b>709,777</b>
<b>Deferred outflows of resources</b>			
Other post-employment benefit items	126,764	126,764	-
Pension items-IMRF	3,212,762	3,212,762	-
Total deferred outflows of resources	3,339,526	3,339,526	-
<b>Total asset and deferred outflows of resources</b>	<b>13,244,203</b>	<b>13,953,980</b>	<b>709,777</b>
<b>Current liabilities</b>			
Accounts payable	2,455,599	2,147,147	(308,452)
Accrued payroll	547,538	547,538	-
Payable to other governments	-	-	-
Other deferred revenue	-	-	-
<b>Total current liabilities</b>	<b>3,003,137</b>	<b>2,694,685</b>	<b>(308,452)</b>
<b>Noncurrent liabilities</b>			
Compensated absences	271,909	271,909	-
Advances from other funds	6,219,323	6,860,678	641,355
Net pension liability	-	-	-
Other post-employment benefit obligation	742,949	742,949	-
<b>Total noncurrent liabilities</b>	<b>7,234,181</b>	<b>7,875,536</b>	<b>641,355</b>
<b>Total liabilities</b>	<b>10,237,318</b>	<b>10,570,221</b>	<b>332,903</b>
<b>Deferred inflows of resources</b>			
Property taxes levied for next period	2,899,039	1,427,428	(1,471,611)
Other post-employment benefit items	163,915	163,915	-
Pension items - IMRF	-	-	-
<b>Total deferred inflows of resources</b>	<b>3,062,954</b>	<b>1,591,343</b>	<b>(1,471,611)</b>
<b>Total liabilities and deferred inflows of resources</b>	<b>13,300,272</b>	<b>12,161,564</b>	<b>(1,138,708)</b>
<b>Net position</b>			
Net investment in capital assets	2,649,479	2,649,479	-
Restricted for net pension asset	2,477	2,477	-
Restricted for patient funds-expendable	142,225	128,578	(13,647)
Unrestricted	(2,850,250)	(988,118)	1,862,132
<b>Total net position</b>	<b>(56,069)</b>	<b>1,792,416</b>	<b>1,848,485</b>
<b>Total liabilities, deferred inflows and net position</b>	<b>13,244,203</b>	<b>13,953,980</b>	<b>709,777</b>