

FINANCE COMMITTEE AGENDA

Called by: John Butitta, Chairman

Members: Paul Arena, Matthew
Gabel, Valerie Hanserd, Joe Hoffman,
John F. Sweeney, Christina Valdez

DATE: THURSDAY, JULY 16, 2026

TIME: IMMEDIATELY FOLLOWING THE
OPERATIONS AND ADMINISTRATIVE
COMMITTEE MEETING AT 5:30 PM

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of June 25, 2026 Special Meeting Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name.
- E. Discussion – Urban Equities Properties LLC Request to Purchase/Lease County Owned Parking Lot at 324 Chestnut
- F. Ordinance for a Budget Amendment for Winnebago County Health Department Award
- G. Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Health Department
- H. Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Coroner's Office
- I. Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Corrections Department
- J. Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Specialty Courts
- K. Resolution Establishing the Salary of the Winnebago County Public Defender
- L. Discussion – House Bill 4537 (Property Tax Reform) and Winnebago County Tax Sale Process
- M. Closed Session to Discuss Worker's Compensation Settlement

- N. Resolution Authorizing Settlement of a Claim Against the County of Winnebago entitled Sydney Sammons versus Winnebago County
- O. Other Matters
- P. Adjournment

**Winnebago County Board
Special Finance Committee Meeting**

Winnebago County Courthouse
400 West State Street, Room 815
Rockford, IL 61101

Thursday, June 25, 2026
5:30 PM

Present:

John Butitta, Chairperson
Paul Arena
Joe Hoffman
John F. Sweeney (arrived at 5:44 pm)
Michael Thompson (Sub)

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer (Staff Liaison)
Lafakeria Reuter, Civil Bureau Chief, State's Attorney's Office
John Giliberti, Attorney, State's Attorney's Office

Absent:

Matthew Gabel
Valerie Hanserd
Christina Valdez

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of June 4, 2026 Meeting Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Closed Session to Discuss Pending Litigation
- F. Other Matters
- G. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 5:30 PM.

Roll Call

Chairperson Butitta, yes; Mr. Arena, yes; Mr. Hoffman, yes; Dr. Thompson, yes (Sub).

A quorum is present.

Approval of June 4, 2026 Meeting Minutes

Motion: Chairperson Butitta. Second: Mr. Hoffman.

Chairperson Butitta called for any discussion.

Chairperson Butitta called for a vote to approve the minutes of the June 4, 2026, meeting.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Closed Session to Discuss Pending Litigation

Motion: Chairperson Butitta made a motion to enter a Closed Session. Second: Dr. Thompson.

The motion passed by a unanimous voice vote.

Roll Call

Chairperson Butitta, yes; Mr. Arena, yes; Mr. Hoffman, yes; Dr. Thompson, yes (Sub).

Chairperson Butitta – No action was taken during the closed session.

Other Matters

- Change in law regarding the Trustee Program to be added to the next Finance Agenda.

Adjournment

Chairperson Butitta called for a motion to adjourn the meeting.

Motion: Chairperson Butitta. Second: Dr. Thompson.

The motion was passed by a unanimous voice vote.

The meeting was adjourned.

Respectfully submitted,

Nancy Bleile

Executive Assistant

**Discussion – Urban Equities Properties
LLC Request to Purchase/Lease County
Owned Parking Lot at 324 Chestnut**



Ordinance Executive Summary

Prepared By: Steve Schultz
Committee: Finance Committee
Committee Date: July 16, 2026
Ordinance Title: Ordinance for a Budget Amendment for Winnebago County Health Department Award
Board Meeting Date: July 23, 2026

Budget Information:

Was item budgeted? No	Original Appropriation Amount: \$0
If not, explain funding source: State of Illinois Legislative Award	
ORG/OBJ/Project Code: 60100 / various / 01100	
FY2026 Budget Impact: \$363,381	

Background Information: The Winnebago County Health Department along with other state health departments were provided additional legislative awards. This award will increase expenditures at the health department above the current budgetary thresholds. This award will provide additional funding in excess of expenditures. The Board of Health has approved this budget amendment.

Recommendation: Finance Department recommends approval

Contract/Agreement: Not applicable

Legal Review: Not applicable

Follow-Up: Not applicable

2026 Fiscal Year

Finance: July 16, 2026

Lay Over: July 23, 2026

Sponsored by:

Final Vote: August 13, 2026

John Butitta, Finance Committee Chairman

2026 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2026 and recommends its adoption.

Ordinance for a Budget Amendment for Winnebago County Health Department Award

WHEREAS, the Winnebago County Health Department along with other state health departments were provided additional legislative awards. This award will increase expenditures above the current budgetary thresholds. This amendment has been approved by the Board of Health; and,

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2026 at its September 25, 2025 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#26-017 Winnebago County Health Department Award**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

PAUL ARENA

PAUL ARENA

MATTHEW GABEL

MATTHEW GABEL

VALERIE HANSERD

VALERIE HANSERD

JOE HOFFMAN

JOE HOFFMAN

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2026
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		6/10/2026		AMENDMENT NO: #1			
DEPARTMENT:		Health Department		SUBMITTED BY: James Keeler			
FUND#: 60100/0301		DEPT. BUDGET NO.		301			
		Amendment #1		Amendment #2			
Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
60100/1100	41110	Wages	\$ 8,054,235.00		\$8,054,235	\$62,930	\$8,117,165
60100/1100	41241	FICA	\$ 409,056.00		\$409,056	\$4,814	\$413,870
60100/1100	41231	IMRF	\$ 244,352.00		\$244,352	\$3,147	\$247,499
60100/1100	48211	Health Insurance	\$ 1,325,000.00		\$1,325,000	\$10,163	\$1,335,163
60100/1100	42110	Medical Supplies	\$ 115,500.00		\$115,500	\$4,740	\$120,240
60100/1100	43160	Data Processing Consulting	\$ 402,600.00		\$402,600	\$7,167	\$409,767
60100/1100	43190	Contractual Services	\$ 1,601,615.00		\$1,601,615	\$240,420	\$1,842,035
60100/1100	43943	Training & Education	\$ 40,000.00		\$40,000	\$30,000	\$70,000
60100/1100	32120	State Operating Grant	\$ (1,283,096.00)		(\$1,283,096)	(\$400,000)	(\$1,683,096)
					\$0		
						\$ (36,619)	

	Original Budget	Budget Amendments to Date Including Above Proposed Amendment	Proposed Revised Budget

Fund:

Reason budget amendment is required:

WCHD was provided a Legislative Add on award along with other Health Departments in the state. The overall award and expenses required to fulfill deliverables will increase our expenditures above current budgetary thresholds.

Potential alternatives to budget amendment:

None

Impact to fiscal year 2026 budget: Revenue Expense:

As a measure of support the award will provide revenues excess of expenditures in the amount of \$36,619.

Revenue Source: IDPH Illinois Department of Public Health

Director of Finance: **James M. Keeler** Digitally signed by James M. Keeler

Date: 2026.06.05 14:43:11 -05'00'

Date: _____

Public Health Administrator: 

Date: 6/5/2026

Board of Health:

— **BOH Approved Date: 6/18/2026**
Ayes (9) Nays (0) Absent (1)

Date: _____



Resolution Executive Summary

Prepared By: Marlana Dokken
Committee: Finance Committee
Committee Date: July 16, 2026
Resolution Title: Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Health Department
County Code: Not Applicable
Board Meeting Date: July 23, 2026

Budget Information:

Was item budgeted? FY27 budget	Appropriation Amount: n/a
If not, explain funding source: Opioid Lawsuit Settlement	
ORG/OBJ/Project Code: 61500/various/02721	Budget Impact: None

Background Information: Nationwide settlements have been reached to resolve Opioid litigation brought by states and local political subdivisions against distributors. The ensuing lawsuit resulted in settlements for Winnebago County, of which a portion shall be distributed to the Health Department for the County's 2027 and 2028 fiscal years pursuant to its submitted proposal.

Recommendation: Approve the attached proposal.

Contract/Agreement: The funding award is available for review.

Legal Review: N/A

Follow-Up: N/A

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: John Butitta, Committee Chairman

Submitted by: Finance Committee

2026 CR _____

**RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS
TO THE WINNEBAGO COUNTY HEALTH DEPARTMENT**

WHEREAS, on December 1, 2023, the County Board for the County of Winnebago, Illinois adopted a Resolution establishing the Winnebago County Opioid Settlement Funding Allocation Policy; and

WHEREAS, as settlements are reached to resolve opioid litigation and funding is allocated to the State of Illinois and local governments, including Winnebago County, Illinois, the County desires to allocate Opioid settlement funding to approved Winnebago County departments per the Winnebago County Opioid Settlement Funding Allocation Policy; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the attached proposal and after having conferred with County Administration, recommends its approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Health Department Opioid Settlement proposal is hereby approved, a copy of which is attached to this Resolution as Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman, the Finance Department, Winnebago County Health Department, and the Chairman's Office of Criminal Justice Initiatives.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

PAUL ARENA

PAUL ARENA

MATTHEW GABEL

MATTHEW GABEL

VALERIE HANSERD

VALERIE HANSERD

JOE HOFFMAN

JOE HOFFMAN

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



WINNEBAGO COUNTY OPIOID SETTLEMENT REQUEST FOR INTERNAL DISTRIBUTION

Department: Winnebago County Health Department

Amount Requested: \$300,000.00

PROPOSAL

Please submit your proposal using this template. Identify the **Core Strategy** and **Use** you determine to be the most appropriate use of funds. For a list of core strategies and uses, see attached Exhibit B.

Please describe your proposed project to include evidence of need, as well as a description of proposed use for each Core Strategy. If you propose to address more than one Use in a Core Strategy, please clearly identify each Use within the narrative:

SUMMARY OF PROPOSAL

Winnebago County Health Department seeks continued funding through the Winnebago County Opioid Settlement (WCOS) to support its work in the core strategies of expanding access to Medication-Assisted Treatment (MAT aka Medication Assisted Recovery/MAR or Medication for Opioid Use Disorder/MOUD; Syringe Service Programs (SSP); and Naloxone.

All three (3) strategies were initiated during fiscal years 2025 -2026 and braided funding received through the WCOS and the state of Illinois including the State of Illinois Opioid Settlement, Illinois Department of Public Health, and Illinois Department of Human Services.

The following zip codes in Winnebago County outside the city of Rockford, Loves Park, and Machesney Park will be the focus of the initiative:

61016 Cherry Valley

61024 Durand

61063 Pecatonica

61072 Rockton

61073 Roscoe

61077 Seward

61079 Shirland

61080 South Beloit

61088 Winnebago

61011, 61109, 61020, and 61008 (areas within Winnebago County)

PROGRAM DESIGN

CORE STRATEGY:	MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT
Uses(s):	Increase distribution of MAT (MAR) to individuals who are uninsured or whose insurance does not cover the needed service focused in rural and access challenged communities in Winnebago, County;
To reduce access barriers, especially in rural areas of the county and underrepresented groups, the Winnebago County Health Department will partner with the UIC College of Pharmacy to implement an interprofessional telehealth MAR program for rural Winnebago County residents. Individuals can solicit care directly or via provider referral. Physician-led protocols will be developed allowing clinical pharmacists to drive the medication integration. WCHD Harm Reduction staff will coordinate necessary social services including behavioral health, housing, and employment resources, rounding out the care team. Patients will schedule telehealth visits to determine a comprehensive OUD treatment plan. When patients meet protocol criteria, the pharmacist will initiate MAR therapy following the approved physician protocol. Harm Reduction Staff will identify and implement additional social services including behavioral health, housing, and other needs. Clinical pharmacists will conduct patient visits weekly to monitor and adjust MAR while Harm Reduction staff schedule appropriate follow up based on patient needs. Those who do not meet protocol criteria will be contacted by the physician team member for assessment and treatment. The telehealth team will communicate medication and social service plan to the patient’s primary care physician quarterly. The funding provided through the WCOS will reimburse local community pharmacies when an individual is uninsured or whose insurance coverage does not include the prescribed medications. The agreement with the University of Illinois College of Pharmacy has been developed and approved by both the University of Illinois Board of Trustees and the Winnebago County Board of Health as of May 2026. A lead faculty Pharmacist has been identified to work with WCHD in the development of the curriculum. Draft standing orders have been developed based on the state of Illinois standing order for Illinois MAR NOW to include both the MATMAR/MOUD and supportive medications. The lead Substance Use Prevention Specialist for the initiative was hired on February 23, 2026 and has successfully completed the 90-day introductory period.	

CORE STRATEGY:	EXPANDED SYRINGE SERVICE PROGRAMS
Use(s):	Provide comprehensive Syringe Services Programs with wrap-around services, including linkage to OUD treatment (MAT/MAR), access to and disposal of sterile syringes and injection equipment, vaccination, testing, and linkage to care and treatment of infectious diseases.
The WINNIE Harm Reduction program was expanded with previous funding to add Syringe Service Programming (SSP) for Persons Who Inject Drugs (PWID) with access to and disposal of sterile syringes and injection equipment. The WINNIE program is designed to engaged with individuals to build a “path to recovery”. As part of the continuum of care, the following services are provided through the WINNIE program: • Education, counseling, and referral to treatment (MAT/MAR/MOUD) for substance use disorders. • Naloxone training and distribution to address overdose. • Training and distribution of test strips based on data from the Coroner’s Office for drug adulterants such as fentanyl, benzodiazepine, medetomidine. • Access to pre-exposure prophylaxis against HIV infection (PrEP). • Vaccinations against vaccine preventable disease including hepatitis. • Access and education regarding the use of gun locks. • Screening/testing, treatment, and education regarding safer sex practices including condom distribution to reduce the transmission of infectious diseases including HIV, sexually transmitted infections, and viral hepatitis. WCHD partners with local community entities to provide access to the WINNIE program through formal agreement. The WINNIE Program achieved the following in 2025: • 739 individuals provided with harm reductions supplies (testing strips & syringes) • 3,964 individuals trained on how to administer naloxone to save a life • 7,377 naloxone kits distributed • 74 Red Boxes distributed to organizations • 422 outreach events/trainings conducted	

CORE STRATEGY:	NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES
Use(s):	Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.
The WINNIE Program will continue to provide education and training to participants on the use of naloxone to prevent overdose deaths as part of its Harm Reduction continuum. WCHD will also provide naloxone under the expansion of the MAR/MAT/OD initiative (Core Strategy #1) for participating pharmacists/pharmacies to dispense and educate. WCHD will also expand its Red Box Program to businesses and community partners in Winnebago County in the focus areas to offer free naloxone at their operation locations.	

GOALS/PERFORMANCE MEASURES

Instructions: Complete the blanks in table below using projected objectives for the funded year. Your data report will reflect these numbers. Please note that any change to objectives will need to be approved by Winnebago County Administration. *Must include number served for each service/year.*

Goal: Increase distribution of MAT (MAR) to individuals			
Process Objectives	Performance Measures	Year 1	Year 2
Develop Pharmacy MAT/MAR telehealth curriculum for pharmacies.	MAT/MAR telehealth Curriculum developed for initiative	N/A	N/A
Train pharmacists on developed telehealth curriculum	# Pharmacists trained in curriculum # Trainings scheduled/completed	5	10
Develop and adopt MOU for pharmacy participation	Sample MOU	N/A	N/A
Execute MOU's with participating pharmacies	# Signed MOUs	2	5
Enroll clients/patients in MAT/MAR initiative including referrals from WINNIE Harm Reduction Program.	# Clients/patients enrolled # Referrals from WINNIE Program	25	50
Provide case management and support services to clients receiving telehealth MAT/MAR.	# Clients/patients engaged with WCHD Prevention Specialist for case management services	25	50
Outcome Objectives	Performance Measures	Year 1	Year 2
By September 30, 2028, 80% pharmacies serving the designated zip codes will participate in the telehealth MAT/MAR program.	% of signed MOU	2	5

By September 30, 2028, 50 individuals will participate in the telehealth MAT/MAR program.	# Enrolled Individuals	20	30
By September 30, 2028, 80% of clients receiving MAT/MAR through the telehealth initiative will also engage in case management services.	% of enrolled individuals engaged with case manager	8	12

Goal: Expand Syringe Services Program			
Process Objectives	Performance Measures	Year 1	Year 2
Identify twenty (20) potential community partners in the focus areas for Harm Reduction Service location.	List of community partners contacted including location.	10	10
Schedule orientation meetings with community partners.	Dates/times of scheduled meetings.	N/A	N/A
Execute Harm Reduction MOU's with community partners.	# Signed MOUs	5	6
Provide community outreach for new WINNIE sites in focus areas.	Sample outreach materials, social media posts.	N/A	N/A
Provide supplies including syringes, test strips, naloxone, and other supplies to reduce the risk of infectious disease transmission.	# Supplies distributed through program	100	100
Outcome Objectives	Performance Measures	Year 1	Year 2
By September 30, 2029, ten (10) new organizations in the focus area will participate in the WINNIE Harm Reduction Program through formalized agreement.	# of new locations in focus areas offering WINNIE program	4	6
By September 30, 2029, twenty (20) new clients/patients will participate in WINNIE program at each new sites.	# of clients/patients using WINNIE site by location.	80	120
By September 30, 2029, 80% of clients receiving Harm Reduction Services will accept a referral for telehealth MAT/MAR.	# of clients accepting referral for MAT/MAR	64	96

Goal: Increase naloxone distribution to individuals			
Process Objectives	Performance Measures	Year 1	Year 2
Provide naloxone trainings to individuals/organizations within focus area.	# Trainings by zip code # Individuals trained	10	10
Provide training to participating pharmacies on naloxone administration	# Pharmacies trained	2	5
Distribute Red Boxes containing naloxone to pharmacies participating in telehealth MAT/MAR	# Naloxone Kits/Red Boxes to Pharmacies	2	5
Identify a minimum of fifty (50) potential community-based locations in focus areas for red boxes e.g. churches, libraries, schools, businesses. gas stations	# of entities identified including locations	25	25
Provide outreach to a minimum of fifty (50) community-based locations to participate in Red Box initiative.	# dates and contacts of outreach to entities	25	25
Place red boxes in entities requesting participation.	Locations of red box placement	15	15
Outcome Objectives	Performance Measures	Year 1	Year 2
By September 30, 2029, at least thirty locations in focus areas will have a red box for free naloxone distribution to the community.	# Red Boxes distributed # naloxone kits taken from red boxes	15	15
By September 30, 2027, provide 100% participating pharmacies with naloxone and Red Boxes	# Participating Pharmacies	2	5

WINNEBAGO COUNTY OPIOID SETTLEMENT

Budget Detail Worksheet and Narrative

- A. **Personnel / Salary**— List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Rachel Meligan/Harm Reduction Prevention Specialist	2080 hrs x 2 years X 33.34	\$138,634
TOTAL SALARY		138,634

SALARY NARRATIVE:

Rachel Meligan, Harm Reduction Prevention Specialist (HRPS), will deliver case management and harm reduction services including:

- Education, counseling, and referral to treatment for OUD (opioid use disorder).
- Support for ongoing enrollment in treatment.
- Harm reduction services including naloxone training as outlined in proposal.
- Recruit pharmacies in focus areas for participation in MAT/MAR telehealth initiative.
- Work with pharmacist at participating pharmacies to ensure engagement of clients/patients in case management.
- Outreach to local community entities for red box placement and naloxone training.

- B. **Fringe Benefits**—Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and for 100% time devoted to the project.

Name/Position	Computation	Cost
Rachel Meligan/Harm Reduction Prevention Specialist	\$138,634 x 39.41%	\$54,642
TOTAL FRINGE		\$54,642

FRINGE NARRATIVE:

Rachel Meligan has Health insurance that runs 29% of her compensation, the IMRF plus FICA plus Group Life Insurance is 10.41% of her salary for a total Fringe Benefit rate of 39.41% of her base salary.

- C. **Travel** -- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Computation	Cost
Outreach & case management	In-County	24 months x 320 miles x \$.727 per mile	\$5,588
TOTAL TRAVEL			\$5,588

TRAVEL NARRATIVE:

Reimbursement for travel expenses for duties associated with the proposal including outreach and case management.

D. Supplies

Supply Item	Computation	Cost
Suboxone MAR	\$100 per month x 25 patients x 24 month	\$60,000
Naloxone Red Boxes	\$76 x 100	7,600
Syringes	\$3 x 1000 packs	3,000
Sharps Containers for safe needle disposal	\$190 per case x 10 cases	1,900
Drug adulterant test strips	\$94.50 per box x 30	2,836
TOTAL SUPPLIES		\$79,136

SUPPLY NARRATIVE:

Suboxone or comparable drug treatment for MAT/MAR of clients/patients with opioid use disorder (OUD). The estimated cost is \$100 per month for the duration of treatment with 25 patients on average under the treatment plan who are uninsured or whose insurance does not cover the MAT/MAR medication or \$2,500 per month for 24 months of the grant period. Naloxone Red Boxes will be provided to businesses and community partners in Winnebago County in the focus areas to offer free naloxone at their operation locations. Distribution of harm reduction supplies including syringes, sharps containers for safe needle disposal, and test strips for drug adulterants as part of the WINNIE program.

E. Other Costs

Item	Computation	Cost
Professional Services – University of Illinois Retzky College of Pharmacy/Rockford	\$2,750 per quarter x 8 quarters	\$22,000
TOTAL OTHER		

OTHER COSTS NARRATIVE:

Contractual agreement with the University of Illinois Retzky College of Pharmacy (UIPHARM) at Rockford to provide education and training to pharmacists in focus areas on MAT/MAR telehealth including UIPHARM students; support for retail pharmacy engagement, and development of standing orders to support the initiative.

BUDGET SUMMARY

Budget Category	Amount
A. Personnel	\$138,634
B. Fringe Benefits	\$54,642
C. Travel	\$5,588
D. Supplies	\$79,136
E. Other Costs	\$22,000
TOTAL PROJECT COSTS	\$300,000



Resolution Executive Summary

Prepared By: Marlana Dokken
Committee: Finance Committee
Committee Date: July 16, 2026
Resolution Title: Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Coroner's Office
County Code: Not Applicable
Board Meeting Date: July 23, 2026

Budget Information:

Was item budgeted? FY27 budget	Appropriation Amount: n/a
If not, explain funding source: Opioid Lawsuit Settlement	
ORG/OBJ/Project Code: 61500/various/02720	Budget Impact: None

Background Information: Nationwide settlements have been reached to resolve Opioid litigation brought by states and local political subdivisions against distributors. The ensuing lawsuit resulted in settlements for Winnebago County, of which a portion shall be distributed to the Coroner's office for the County's 2027 and 2028 fiscal years pursuant to its submitted proposal.

Recommendation: Approve the attached proposal.

Contract/Agreement: The funding award is available for review.

Legal Review: N/A

Follow-Up: N/A

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: John Butitta, Committee Chairman

Submitted by: Finance Committee

2026 CR _____

**RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS
TO THE WINNEBAGO COUNTY CORONER'S OFFICE**

WHEREAS, on December 1, 2023, the County Board for the County of Winnebago, Illinois adopted a Resolution establishing the Winnebago County Opioid Settlement Funding Allocation Policy; and

WHEREAS, as settlements are reached to resolve opioid litigation and funding is allocated to the State of Illinois and local governments, including Winnebago County, Illinois, the County desires to allocate Opioid settlement funding to approved Winnebago County departments per the Winnebago County Opioid Settlement Funding Allocation Policy; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the attached proposal and after having conferred with County Administration, recommends its approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Coroner's Office Opioid Settlement proposal is hereby approved, a copy of which is attached to this Resolution as Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman, the Finance Department, Winnebago County Coroner, and the Chairman's Office of Criminal Justice Initiatives.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

PAUL ARENA

PAUL ARENA

MATTHEW GABEL

MATTHEW GABEL

VALERIE HANSERD

VALERIE HANSERD

JOE HOFFMAN

JOE HOFFMAN

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



WINNEBAGO COUNTY OPIOID SETTLEMENT REQUEST FOR INTERNAL DISTRIBUTION

Department: Winnebago County Coroner's Office

Amount Requested: \$59,500.00 (Two-Year Total)

PROPOSAL

Please submit your proposal using this template. Identify the **Core Strategy** and **Use** you determine to be the most appropriate use of funds. For a list of core strategies and uses, see attached Exhibit B.

Please describe your proposed project to include evidence of need, as well as a description of proposed use for each Core Strategy. If you propose to address more than one Use in a Core Strategy, please clearly identify each Use within the narrative:

SUMMARY OF PROPOSAL

The Winnebago County Coroner's Office requests \$59,500.00 in opioid settlement funding over two years to support four operational needs directly tied to opioid overdose death investigations and community prevention: (1) toxicology testing fees paid to NMS Labs for opioid-suspected cases; (2) a CPI Guardian secure property management system for the intake and storage of decedent property in suspected opioid cases; (3) CPI Guardian operating supplies (paper and plastic); and (4) Opioid Awareness Materials for community events and school tours.

Opioid overdose deaths represent a significant and sustained portion of the Coroner's Office caseload. Toxicology testing through NMS Labs is essential to confirm cause of death and identify specific substances, including fentanyl and novel synthetic opioids, in each case. These results directly support accurate overdose data and surveillance at the county level. The CPI Guardian system will ensure that personal property collected from suspected opioid decedents is inventoried, secured, and tracked with integrity from the point of intake through final disposition, supporting chain of custody and accountability in opioid-related death investigations.

Total request: \$21,250.00 per year in toxicology fees (Year 1 and Year 2) + \$11,000.00 one-time equipment purchase + \$1,000.00 CPI Guardian operating supplies + \$5,000.00 opioid awareness outreach materials = \$59,500.00.

PROGRAM DESIGN

CORE STRATEGY:	H – Prevent Overdose Deaths and Other Harms (Harm Reduction)
Uses(s):	Schedule B, Section H.13 – Supporting screening for fentanyl in routine clinical toxicology testing.
The Coroner’s Office contracts with NMS Labs to perform toxicology analysis on all cases requiring external testing. Of the 325+ total toxicology submissions per year, approximately 100–200 involve suspected opioid involvement at the time of submission, representing less than 25% of total annual submissions. Accordingly, 25% of the office’s total annual toxicology spend (\$21,250.00 of \$85,000.00) is attributed to opioid-suspected cases for purposes of this request. These tests confirm the presence of fentanyl, carfentanil, and other synthetic opioids, providing critical cause-of-death data that supports county-level overdose surveillance and public health response.	

CORE STRATEGY:	J – Leadership, Planning, and Coordination / Infrastructure and Staffing to Support Opioid Abatement
Use(s):	Schedule B, Section J.3 – Invest in infrastructure or staffing at government agencies to support collaborative, cross-system coordination related to opioid overdose abatement.
The CPI Guardian is a secure automated property management system that will be used to inventory, store, and track the personal belongings of decedents transported to the morgue in connection with suspected opioid deaths. The system ensures that evidence and personal property in opioid cases is handled with integrity from intake through final disposition. Accurate property documentation also supports chain of custody, reduces liability, and strengthens the overall quality of opioid death investigations conducted by the Coroner’s Office. One-time cost: \$11,000.00.	

GOALS/PERFORMANCE MEASURES

Goal: Enhance the Winnebago County Coroner’s Office capacity to accurately identify, investigate, and document opioid overdose deaths through sustained toxicology testing and improved evidence management infrastructure.			
Process Objectives	Performance Measures	Year 1	Year 2
Submit toxicology specimens from opioid-suspected deaths to NMS Labs for analysis	Number of opioid-related tox specimens submitted per year	325+	325+

WINNEBAGO COUNTY OPIOID SETTLEMENT

Budget Detail Worksheet and Narrative

A. Supplies

Supply Item	Computation	Cost
Toxicology Testing Fees – NMS Labs (Year 1)	\$85,000 total tox spend x 25% opioid attribution = \$21,250/yr	\$21,250.00
Toxicology Testing Fees – NMS Labs (Year 2)	\$85,000 total tox spend x 25% opioid attribution = \$21,250/yr	\$21,250.00
CPI Guardian Secure Property Management System (one-time, Year 1)	1 unit x \$11,000.00	\$11,000.00
CPI Guardian Operating Supplies – Paper and Plastic (Years 1 & 2)	Paper and plastic consumables for CPI Guardian property management system used in suspected opioid cases	\$1,000.00
Opioid Awareness Materials – Community Events and School Tours (Years 1 & 2)	Opioid awareness and prevention education materials distributed at community events and school tours over two years; Schedule B, Section G – Prevent Misuse of Opioids	\$5,000.00
TOTAL SUPPLIES		\$59,500.00

SUPPLY NARRATIVE:

Supplies requested include (1) toxicology testing fees paid to NMS Labs for opioid-suspected death investigations, at \$21,250.00 per year (Years 1 and 2). The Coroner's Office submits 325+ total toxicology cases per year to NMS Labs, of which approximately 100–200 involve suspected opioid involvement at the time of submission – less than 25% of total annual submissions. A 25% cost attribution (\$21,250.00 of \$85,000.00 total annual spend) is applied to reflect the opioid-suspected share of testing volume; (2) one CPI Guardian secure property management system at \$11,000.00 (one-time, Year 1), to inventory and secure personal property collected from decedents in suspected opioid cases; (3) CPI Guardian operating supplies (paper and plastic) at \$1,000.00 over two years; and (4) Opioid Awareness Materials at \$5,000.00 over two years, for use at community events and school tours to support opioid prevention education (Schedule B, Section G). Total supplies: \$59,500.00.

BUDGET SUMMARY

Budget Category	Amount
A. Personnel	
B. Fringe Benefits	
C. Travel	
D. Supplies	\$59,500.00
E. Other Costs	
TOTAL PROJECT COSTS	\$59,500.00



Resolution Executive Summary

Prepared By: Marlana Dokken
Committee: Finance Committee
Committee Date: July 16, 2026
Resolution Title: Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Corrections Department
County Code: Not Applicable
Board Meeting Date: July 23, 2026

Budget Information:

Was item budgeted? FY27 budget	Appropriation Amount: n/a
If not, explain funding source: Opioid Lawsuit Settlement	
ORG/OBJ/Project Code: 61500/various/02722	Budget Impact: None

Background Information: Nationwide settlements have been reached to resolve Opioid litigation brought by states and local political subdivisions against distributors. The ensuing lawsuit resulted in settlements for Winnebago County, of which a portion shall be distributed to the Corrections Department for the County's 2027 and 2028 fiscal years pursuant to its submitted proposal.

Recommendation: Approve the attached proposal.

Contract/Agreement: The funding award is available for review.

Legal Review: N/A

Follow-Up: N/A

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: John Butitta, Committee Chairman

Submitted by: Finance Committee

2026 CR _____

**RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS
TO THE WINNEBAGO COUNTY CORRECTIONS DEPARTMENT**

WHEREAS, on December 1, 2023, the County Board for the County of Winnebago, Illinois adopted a Resolution establishing the Winnebago County Opioid Settlement Funding Allocation Policy; and

WHEREAS, as settlements are reached to resolve opioid litigation and funding is allocated to the State of Illinois and local governments, including Winnebago County, Illinois, the County desires to allocate Opioid settlement funding to approved Winnebago County departments per the Winnebago County Opioid Settlement Funding Allocation Policy; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the attached proposal and after having conferred with County Administration, recommends its approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Corrections Department Opioid Settlement proposal is hereby approved, a copy of which is attached to this Resolution as Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman, the Finance Department, Winnebago County Corrections Department, and the Chairman's Office of Criminal Justice Initiatives.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

PAUL ARENA

PAUL ARENA

MATTHEW GABEL

MATTHEW GABEL

VALERIE HANSERD

VALERIE HANSERD

JOE HOFFMAN

JOE HOFFMAN

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



WINNEBAGO COUNTY OPIOID SETTLEMENT REQUEST FOR INTERNAL DISTRIBUTION

Department: Winnebago County Jail

Amount Requested: \$300,000.00

PROPOSAL

Please submit your proposal using this template. Identify the **Core Strategy** and **Use** you determine to be the most appropriate use of funds. For a list of core strategies and uses, see attached Exhibit B.

Please describe your proposed project to include evidence of need, as well as a description of proposed use for each Core Strategy. If you propose to address more than one Use in a Core Strategy, please clearly identify each Use within the narrative:

SUMMARY OF PROPOSAL

The Winnebago County Jail recently implemented a Peer Navigator program to support individuals with substance use disorders as they transition from incarceration back into the community. Early outcomes have been positive, demonstrating increased engagement with treatment, recovery supports, and continuity of care upon release. The Peer Navigator program is part of a broader \$1.9 million jail-based mental health and substance use treatment initiative funded by the Winnebago County Mental Health Board.

In 2023, the Winnebago County Mental Health Board expanded funding for the jail program to include Medication Assisted Treatment (MAT) services. In 2024, additional support was awarded in the form of a vehicle dedicated to the Peer Navigator program.

Using the awarded vehicle, the Peer Navigator provides mobile recovery support services to individuals leaving the Winnebago County Jail. This includes transporting participants directly to inpatient treatment, recovery meetings, medical appointments, and other recovery-related services and supports. The Navigator also assists individuals in overcoming barriers to treatment and reintegration, including transportation, resource navigation, and connections to community-based care.

The Peer Navigator, who is pursuing Certified Peer Recovery Specialist (CPRS) credentials, plays a critical role in expanding warm hand-off services and improving continuity of care for justice-involved individuals receiving MAT and recovery support services. Through lived experience, mentorship, and individualized support, the program aims to increase treatment

adherence, reduce relapse and overdose risk, strengthen recovery outcomes, and reduce recidivism among individuals transitioning from jail to the community.

PROGRAM DESIGN

CORE STRATEGY:	EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES / TREATMENT FOR INCARCERATED POPULATION
Uses(s):	SUPPORT PEOPLE IN TREATMENT AND RECOVERY / CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE) / ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS / PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

This request is for one (1) Peer Navigator to support individuals transitioning out of the Winnebago County Jail. The Navigator will participate in online training to become a Certified Peer Recovery Specialist (CPRS). The Navigator will maintain all records in a secure case management system.

Because this is a mobile position that involves assisting individuals from jail or court to their treatment provider or meetings, the Navigator will utilize the SUV provided by the Winnebago County Mental Health Board to support the project. The SUV will only be used by the Navigator requested through this proposal.

The Peer Navigator will play a crucial role in supporting individuals within the jail population who are receiving MAT for substance use disorders. Dependent on capacity, they may also provide these same services to other county criminal justice MAT clients provided they were previously incarcerated in the Winnebago County Jail. The Peer Navigator will support individuals in treatment and recovery in the following ways:

1. **Continuity of Care:** When individuals transition out of jail, continuity of care is crucial. Peer navigators, individuals who have lived experience with addiction and recovery, help facilitate this transition by connecting them with community resources, treatment facilities, support groups, and medical professionals to ensure they continue their MAT and receive ongoing support.
2. **Addressing Barriers to Treatment:** Peer navigators are adept at identifying and addressing barriers to treatment adherence. They assist with issues such as transportation to appointments, access to resources, understanding medication regimens, and addressing misconceptions or concerns about treatment.

3. **Empowerment and Support for Reintegration:** Peer navigators empower individuals by providing guidance on building a sober support network, finding employment opportunities, accessing educational resources, and navigating the challenges of reintegration into society after incarceration.
4. **Enhanced Engagement and Support:** Peer navigators can establish trust and rapport with incarcerated individuals undergoing treatment in ways other cannot. Their shared experiences increase engagement, and provides a relatable support system.
5. **Improved Treatment Adherence:** Peer navigators help individuals understand the importance of adhering to their treatment program, ensuring they take any medications as prescribed. This guidance and support can contribute to better treatment outcomes and reduced relapse rates.
6. **Cultural Competence and Understanding:** Peers often have cultural competence and understanding of the unique challenges faced by individuals in the criminal justice system, especially those related to addiction and recovery. This bridges communication gaps and fosters a more effective support system.
7. **Reduced Recidivism:** By providing support and resources that aid in successful reentry into the community, peer navigators contribute to reducing recidivism rates among individuals with substance use disorders.

The peer navigator within the jail population's treatment framework significantly improves the quality of care, increase treatment adherence, and facilitate successful reentry into the community, ultimately contributing to better overall outcomes for individuals struggling with substance use disorders.

The funding also covers an Overdose Device. This device is a multi-mission portable handheld mass spectrometer for real-time chemical identification, to conduct chemical, explosive, priority drug and HazMat operations. \$97,543.00

GOALS/PERFORMANCE MEASURES

Instructions: Complete the blanks in table below using projected objectives for the funded year. Your data report will reflect these numbers. Please note that any change to objectives will need to be approved by Winnebago County Administration. *Must include number served for each service/year.*

Goal: Increase treatment engagement, reduce overdose risk, and improve continuity of care for individuals transitioning from jail to the community.			
Process Objectives	Performance Measures	Year 1	Year 2
Increase participation in MAT, peer recovery services, and	Number of one-on-ones held with participants. (in jail)	500	550

recovery-oriented programming.	Number of recovery meetings overseen by Peer Navigator (in jail).	144	192
	Number of recovery meetings Peer Navigator attended with participants (in community).	48	96
	Number engaged in 12-step work	40	60
	Number completed 4 th Step	20	30
Support safe transitions into the community following incarceration.	Number of warm hand-offs made to substance use treatment providers.	15	20
	Number of referrals to other supportive service providers.	400	450
Outcome Objectives	Performance Measures	Year 1	Year 2
Increase access to community resources that support long-term recovery and stability.	Percentage of participants who remain engaged with services during the reporting period.	TBD	TBD
Promote successful reintegration into the community.	Reduction in repeat jail admissions among program participants	TBD	TBD

WINNEBAGO COUNTY OPIOID SETTLEMENT

Budget Detail Worksheet and Narrative

- A. **Personnel / Salary**— List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Josh Himes, Peer Navigator	56k (yr 1) + 57k (yr 2)	113,000.00
TOTAL SALARY		113,000.00

SALARY NARRATIVE:

- Peer Navigator is responsible for meeting with inmates who identify as being substance abuse dependent. Navigator conducts NA/AA meetings, meets formerly incarcerated at AA/NA in the community, connects to recovery resources. 56k (yr 1) + 57k (yr 2) = 113,000.00

- B. **Fringe Benefits**—Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and for 100% time devoted to the project.

Name/Position	Computation	Cost
FICA	7.65% (rate) x 113,000 (salary)	8,645.00
Health	26 (pay periods) x 1,211.85 (cost) x 2 (years)	63,016.00
Life	26 (pay periods) x .88 (cost) x 2 (years)	45.76
Retirement	5.23% (rate) x 113,00 (salary)	5,910.00
TOTAL FRINGE		77,617.00

FRINGE NARRATIVE:

8645 (FICA) + 63,016 (Health) + 45.76 (Life) + 5,910 (Retirement) = \$77,617.00

C. Travel

Purpose of Travel	Location	Computation	Cost
Mileage	IL / WI	200 (miles) x 72.5 (rate) x 24 (mo)	3,480.00
TOTAL TRAVEL			3,480.00

TRAVEL NARRATIVE:

- Navigator mileage to carry out responsibilities as described. 200 (miles) x 72.5 (rate) x 24 (mo) = \$3,480.00 (2 year total)

D. Supplies

Supply Item	Computation	Cost
General Office Supplies	20 (mo. cost) x 24 (mo)	480.00
Cell Phone Service	125 (mo. cost) x 24 (mo)	3000.00
Case mgmt. system	120 (mo. cost) x 24 (mo.)	2880.00
TOTAL SUPPLIES		6,360.00

SUPPLY NARRATIVE:

- **General Office:** paper, pens, waste basket, stapler, business cards, printing, etc. 20 (mo. cost) x 24 (mo) = 480.00
- **Cell Phone Service:** for Navigator mobile operations. 125 (cost) x 24 (mo) = \$3,000.00
- **Case Mgmt System:** for Navigator/Supervisor operations. 120 (mo. cost) x 24 (mo.) = \$2,880.00

E. Other Costs

Item	Computation	Cost
OD Device	97,543 (cost) x 1 (device)	97,543.00
Navigator Training / Education / Conference	1000 (annual cost) x 2 (years)	2,000.00
TOTAL OTHER		99,543.00

OTHER COSTS NARRATIVE:

- **Overdose Device:** This device is a multi-mission portable handheld mass spectrometer for real-time chemical identification, to conduct chemical, explosive, priority drug and HazMat operations. \$97,543.00
- **Navigator Training / Education / Conference:** for Navigator professional development purposes. 1000 (annual allowable) x 2 (years) = \$2000.00

BUDGET SUMMARY

Budget Category	Amount
A. Personnel	113,000.00
B. Fringe Benefits	77,617.00
C. Travel	3,480.00
D. Supplies	6,360.00
E. Other Costs	99,543.00
TOTAL PROJECT COSTS	\$300,000.00



Resolution Executive Summary

Prepared By: Marlana Dokken
Committee: Finance Committee
Committee Date: July 16, 2026
Resolution Title: Resolution for Approval of Distribution of Opioid Litigation Settlement Funds to the Winnebago County Specialty Courts
County Code: Not Applicable
Board Meeting Date: July 23, 2026

Budget Information:

Was item budgeted? FY27 budget	Appropriation Amount: n/a
If not, explain funding source: Opioid Lawsuit Settlement	
ORG/OBJ/Project Code: 61500/various/02723	Budget Impact: None

Background Information: Nationwide settlements have been reached to resolve Opioid litigation brought by states and local political subdivisions against distributors. The ensuing lawsuit resulted in settlements for Winnebago County, of which a portion shall be distributed to the Specialty Courts for the County's 2027 and 2028 fiscal years pursuant to its submitted proposal.

Recommendation: Approve the attached proposal.

Contract/Agreement: The funding award is available for review.

Legal Review: N/A

Follow-Up: N/A

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: John Butitta, Committee Chairman

Submitted by: Finance Committee

2026 CR _____

**RESOLUTION FOR APPROVAL OF DISTRIBUTION OF OPIOID LITIGATION SETTLEMENT FUNDS
TO THE WINNEBAGO COUNTY SPECIALTY COURTS**

WHEREAS, on December 1, 2023, the County Board for the County of Winnebago, Illinois adopted a Resolution establishing the Winnebago County Opioid Settlement Funding Allocation Policy; and

WHEREAS, as settlements are reached to resolve opioid litigation and funding is allocated to the State of Illinois and local governments, including Winnebago County, Illinois, the County desires to allocate Opioid settlement funding to approved Winnebago County departments per the Winnebago County Opioid Settlement Funding Allocation Policy; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the attached proposal and after having conferred with County Administration, recommends its approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Specialty Courts Opioid Settlement proposal is hereby approved, a copy of which is attached to this Resolution as Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman, the Finance Department, Winnebago County Specialty Courts, and the Chairman's Office of Criminal Justice Initiatives.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

PAUL ARENA

PAUL ARENA

MATTHEW GABEL

MATTHEW GABEL

VALERIE HANSERD

VALERIE HANSERD

JOE HOFFMAN

JOE HOFFMAN

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



WINNEBAGO COUNTY OPIOID SETTLEMENT REQUEST FOR INTERNAL DISTRIBUTION

Department: 17th Judicial Circuit Court

Amount Requested: \$34,000

PROPOSAL

Please submit your proposal using this template. Identify the **Core Strategy** and **Use** you determine to be the most appropriate use of funds. For a list of core strategies and uses, see attached Exhibit B.

Please describe your proposed project to include evidence of need, as well as a description of proposed use for each Core Strategy. If you propose to address more than one Use in a Core Strategy, please clearly identify each Use within the narrative:

SUMMARY OF PROPOSAL

The 17th Judicial Circuit Court's Problem-Solving Court programs—including Drug Court, Therapeutic Intervention Program (TIP) Court, and Veterans Court—provide evidence-based substance use and mental health treatment, intensive court supervision, and comprehensive case management services to approximately 215 participants at any given time. These programs serve justice-involved adults with substance use disorders and co-occurring mental health conditions, many of whom have experienced significant trauma and face substantial socioeconomic barriers to recovery.

To support long-term recovery and successful community reintegration, the Court is seeking funding to provide financial assistance for recovery housing placement. Participants transitioning from jail or residential treatment frequently lack the financial resources necessary to secure safe, stable housing. Recovery homes in Winnebago County provide structured, substance-free living environments that promote accountability, peer support, employment readiness, and continued engagement in treatment services.

Grant funds will be used to cover move-in fees and initial rental costs for eligible participants who demonstrate financial need. Payments will be made directly to approved recovery housing providers, ensuring accountability and proper use of funds. Participants will be limited to assistance for move-in expenses and the first month of rent, with a maximum of two housing assistance benefits per participant.

By removing financial barriers to recovery housing, this project will increase access to stable housing, reduce homelessness and recidivism, improve treatment retention, and strengthen participants' ability to achieve and maintain long-term recovery. The project supports the continuum of behavioral health care and advances public safety by helping participants establish the stability necessary for successful reintegration into the community.

The Winnebago County Problem-Solving Courts receives funding through Adult Redeploy Illinois (ARI) to support services for the Drug Court and TIP Court programs yearly. The Winnebago County Drug Court clinical services are primarily funded through a 5-year SAMHSA grant that is set to conclude in 2028. At that time, ARI funds are expected to continue however the Winnebago County Drug Court will be seeking support to continue clinical services. In planning for this need, the Court is not seeking to expand services into a larger request for Opioid Settlement Funding at this time and plans to seek a larger request of support in 2028 to continue the vital clinical services.

PROGRAM DESIGN

CORE STRATEGY:	Expansion of Warm Hand-Off Programs & Recovery Services: Provide comprehensive wrap-around services to individuals in recovery through recovery housing assistance.
Uses(s):	(B.) Support People in Treatment & Recovery (D.) Address the Needs of Criminal Justice-Involved Persons through providing access to housing for people with OUD and any co-occurring substance use disorder/ mental health condition.
The Problem-Solving Court programs (treatment courts) provide mental health and substance use treatment to participants with wrap around case management services and intensive court supervision. Participants in these programs have eligible substance use disorders or co-occurring mental health conditions. The majority of participants report significant traumatic histories in childhood or as adults at the time of assessment. These programs adhere to the Illinois Problem-Solving Court Standards and the nationally set best practices to ensure fidelity to the models that are established. The Drug Court, Therapeutic Intervention Program (TIP) Court, and Veterans Court serve adults involved in the criminal courts.	

On average, there are 215 participants enrolled in the adult treatment courts at any given point in time. Participants are often sentenced to a term of 36 months of probation and are in the programs for a lengthy time to ensure that all treatment services required are provided and the participant is able to achieve stability. Currently grant funds ensure access to residential treatment services and outpatient treatment services. The majority of the participants are low income and are faced with housing insecurity when they complete residential treatment or when starting the program. Therefore, we are requesting funding to assist with placement in recovery housing for these participants.

There are on average eight (8) different recovery homes in Winnebago County that the treatment court teams utilize to find stable housing while participants are transitioning from residential treatment to outpatient treatment. Recovery housing is very important for participants to develop a solid foundation of recovery by ensuring there is peer support, accountability, and safe housing. The move in cost and first month's rent is often required however these participants are entering the homes from jail or residential treatment and have either no funds or very limited funding available to them. Funding to be provided to the recovery homes to assist those participants that need financial assistance for the move-in and first month's rent would ensure that participants are not resorting to sleeping in unsafe locations in the community or staying outside.

Many of the recovery homes in our community require a move-in fee ranging between \$100-\$150 per person. The first week's rent generally ranges from \$125-\$175. Each recovery home has a slightly different pay structure with some requiring a monthly payment and others require weekly payments.

Recovery housing is a critical part of the continuum of behavioral health treatment as it breaks the cycle of homelessness and incarceration by providing stable living environments with peer accountability to ensure a safe and substance-free living space. Participants who leave jail or residential treatment and do not enter recovery housing often return to the same environments where they were using drugs previously. In an effort to ensure participants have the best likelihood of success, transitioning to a recovery home helps them to establish a recovery support system and build their recovery capital as they are starting outpatient treatment services. Additionally, many of the local recovery homes are familiar with reporting compliance to the Court and Probation Departments for wrap-around services and monitoring. The 17th Judicial Circuit Court would pay the recovery homes the participant fees directly upon receiving an invoice for service to ensure funds are not being mis-used by participants. Participants would request financial assistance by completing a form that is submitted to the Treatment Court Team to ensure funds are being allocated to participants that are without financial means to fund the start of their services and funds would be limited to move in fees and first month's rent only. Each participant in the treatment courts would be eligible to a maximum of 2 separate recovery housing financial assistance benefits. To ensure compliance

with these rules, the Problem-Solving Courts Department would keep a ledger of the use of Recovery Housing funds.

By removing barriers to accessing recovery housing, participants are more likely to continue their treatment services to achieve and maintain recovery. Recovery homes assist residents with establishing employment, budgeting for future independent living, and navigating more permanent housing resources which not only benefits the client but the community in reducing recidivism and homelessness.

GOALS/PERFORMANCE MEASURES

Instructions: Complete the blanks in table below using projected objectives for the funded year. Your data report will reflect these numbers. Please note that any change to objectives will need to be approved by Winnebago County Administration. *Must include number served for each service/year.*

Goal: Assist Treatment Court Participants in Accessing Recovery Housing			
Process Objectives	Performance Measures	Year 1	Year 2
Establish process for collaboration with area Recovery Homes.	Develop Written Procedure and List of Recovery Houses and Contact Information	X	
Accept Applications for Financial Assistance to Recovery Housing	Number of Clients Referred	25	25
Outcome Objectives	Performance Measures	Year 1	Year 2
Provide Financial Assistance to Participants for Recovery Housing	Number of Clients Served	20	20

WINNEBAGO COUNTY OPIOID SETTLEMENT

Budget Detail Worksheet and Narrative

A. Other Costs

Item	Computation	Cost
Recovery Housing Financial Assistance	Move-in Fee and First Month's Rent/ participant- Estimated at \$850 x 20 participants (\$850 x 20=\$17,000 x 2 years= \$34,000)	\$34,000
TOTAL OTHER		34,000.00

OTHER COSTS NARRATIVE:

Move-in Fee and First Month's Rent/ participant- Estimated at \$850 x 20 participants (\$850 x 20=\$17,000 x 2 years= \$34,000)

BUDGET SUMMARY

Budget Category	Amount
A. Personnel	\$0
B. Fringe Benefits	\$0
C. Travel	\$0
D. Supplies	\$0
E. Other Costs	\$34,000
TOTAL PROJECT COSTS	\$34,000



Resolution Executive Summary

Prepared By: Steve Schultz
Committee: Finance Committee
Committee Date: July 16, 2026
Resolution Title: Resolution Authorizing an Increase in the Salary of the Winnebago County Public Defender
County Code: Not Applicable
Board Meeting Date: July 23, 2026

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$205,486.17
If not, explain funding source: N/A	
ORG/OBJ/Project Code: 34000-41110	Budget Impact: None

Background Information: Per IL State Statute 55 ILCS 5/3-4007, the Public Defender's salary must be at least 90% of the State's Attorney's salary. 66 2/3% of this amount will be reimbursed by the State of Illinois. In order to receive the reimbursement, the County must submit documentation of County Board action authorizing this new salary.

Recommendation: Staff concurs

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: N/A

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta, Committee Chairman

Submitted by: Finance Committee

2026 CR

RESOLUTION ESTABLISHING THE SALARY OF THE WINNEBAGO COUNTY PUBLIC DEFENDER

WHEREAS, pursuant to 55 ILCS 5/3-4007 of the Counties Code, the County of Winnebago, Illinois is responsible for the salary of the Winnebago County Public Defender; and

WHEREAS, Section 3-4007 further provides that “if the public defender is employed full-time in that capacity, his or her salary must be at least 90 % of that county’s State’s attorney’s annual compensation”, 66 2/3% of which is to be reimbursed by the State; and

WHEREAS, 55 ILCS 5/4-2001 of the Counties Code establishes the methods used to set the salary of the Winnebago County State’s Attorney, and specifically the Winnebago County State’s Attorney’s annual salary along with any cost-of-living adjustments is set and authorized by the Compensation Review Board on an annual basis in July; and

WHEREAS, the General Assembly has recently increased the salary of the Winnebago County State’s Attorney necessitating an adjustment in the salary of the Winnebago County Public Defender.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that effective upon on the same date as the Winnebago County State’s Attorney’s annual salary adjustment, the Winnebago County Public Defender’s salary shall be adjusted to be at least 90% of the Winnebago County State’s Attorney’s annual salary as it set by the State of Illinois pursuant to 55 ILCS 5/4-2001 of the Counties Code inclusive of any cost-of-living adjustments as authorized by the Compensation Review Board.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Judge of the 17th Judicial Circuit, the Winnebago County Public Defender and the Winnebago County Finance Department.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

PAUL ARENA

PAUL ARENA

MATTHEW GABEL

MATTHEW GABEL

VALERIE HANSERD

VALERIE HANSERD

JOE HOFFMAN

JOE HOFFMAN

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

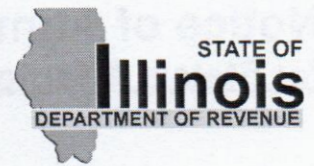
The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Notice of Annual Salary Reimbursement COLA for State's Attorneys, Public Defenders, and Sheriffs



01/01

WINNEBAGO COUNTY TREASURER
404 ELM ST STE 205
ROCKFORD IL 61101-1244

June 23, 2026



Letter ID: L1569398808

Fiscal Year: 2027

Effective Date: 7/1/2026

A Cost of Living Adjustment (COLA) increase has been granted for fiscal year 2027 for the position of state's attorney and assistant state's attorney. Below is a summary of the base salary. Reimbursement amounts are shown on the following page.

Base Salary	4.1% COLA	Salary
\$219,325.62	\$8,992.35	\$228,317.97

A summary of the reimbursable amount can be found on the following page. Per 55 ILCS 5/4-2001, the State of Illinois shall furnish 66 2/3% of the total annual compensation to be paid to each state's attorney in Illinois based on the salary in effect on December 31, 1988, and 100% of the increases in salary taking effect after December 31, 1988. For this reason the reimbursable amounts on the following page may be less than the actual salary paid as provided above.

Note: Public defender and sheriff salary reimbursement information can also be found on the following page.

Please provide a copy of this letter to your state's attorney. You may contact us with any questions you may have using the contact information below.

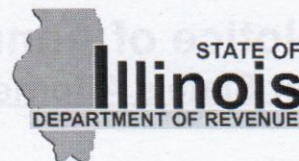
PROPERTY TAX DIVISION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19033
SPRINGFIELD, IL 62784-9033

217 785-1356

rev.propertytax@illinois.gov

CONTINUED ON NEXT PAGE

Notice of Annual Salary Reimbursement COLA for State's Attorneys, Public Defenders, and Sheriffs



WINNEBAGO COUNTY TREASURER
404 ELM ST STE 205
ROCKFORD IL 61101-1244

June 23, 2026



Letter ID: L1569398808

Fiscal Year: 2027

Effective Date: 7/1/2026

State's Attorney Salary Reimbursement

	Total Reimbursement	Monthly Reimbursement
1. State's Attorney Salary:	\$206,486.97	\$17,207.25
2. ASA - Mental Health Institution:	\$0.00	\$0.00
3. ASA - Higher Education Facility:	\$4,000.00	\$333.33
Total	\$210,486.97	\$17,540.58

Public Defender Salary Reimbursement

Our records indicate that your county has a full-time public defender. Per Illinois State statute (55 ILCS 5/3-4007), you are required to maintain a salary of at least 90% of the county's state's attorney annual salary. Your new public defender's salary should be \$205,486.17. Your new monthly public defender's reimbursement amount will be \$11,414.76. We will require a Form PTAX-451, Salary Adjustment for Supervisor of Assessments, Public Defender, or Sheriff, to be completed and filled with us for the public defender's salary increase, along with the authorizing documentation as outlined on the form.

Sheriff Salary Reimbursement

Per Illinois State Statute (55 ILCS 5/3-6007.5), you are required to maintain a salary of at least 80% of the county's state's attorney annual salary for the sheriff. We will require a Form PTAX-451, Salary Adjustment for Supervisor of Assessments, Public Defender, or Sheriff, to be completed and filed with us for the sheriff's salary increase, along with the authorizing documentation as outlined on the form.

**Discussion – House Bill 4537 (Property
Tax Reform) & Winnebago County
Tax Sale Process**

**Closed Session to Discuss Worker's
Compensation Settlement**



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: July 16, 2026

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled Sydney Sammons versus Winnebago County

Board Meeting Date: N/A

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$13,382.38
If not, explain funding source:	Budget Impact: \$13,382.38
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for Sydney Sammons in the amount of \$13,382.38.

Recommendation: The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated this settlement on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta
Submitted by: Finance Committee

2026 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
SYDNEY SAMMONS VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having a claim asserted against it by Sydney Sammons for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$13,382.38 for the settlement funding for her Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Sydney Sammons versus County of Winnebago for injuries allegedly sustained by Sydney Sammons while in the employment of the Sheriff's Department by payment of the amount of \$13,382.38 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for Sydney Sammons in the amount of \$13,382.38 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

PAUL ARENA

PAUL ARENA

MATTHEW GABEL

MATTHEW GABEL

VALERIE HANSERD

VALERIE HANSERD

JOE HOFFMAN

JOE HOFFMAN

JOHN F. SWEENEY

JOHN F. SWEENEY

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

LORI GUMMOW

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI

CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS