

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Paul Arena, Chairman

DATE: THURSDAY, MARCH 19, 2026

Members: John Butitta, Valerie

TIME: 5:30 PM

Hanserd, Joe Hoffman, Keith McDonald

Michael Thompson, Christina Valdez

LOCATION: ROOM 303

COUNTY ADMINISTRATION BLDG

404 ELM STREET

ROCKFORD, IL 61101

AGENDA:

A. Call to Order

B. Roll Call

C. Approval of Minutes – March 5, 2026

D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come, first-served basis, with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters, pending or threatened litigation, may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.

E. Update for Winnebago County Rural Transit Program

F. Resolution Authorizing Execution And Amendment Of Section 5311 Grant Agreement For FY-2027

G. Resolution Authorizing Execution Of The Acceptance Of The Special Warranty (Grant For Rural Transportation) For FY-2027

H. Ordinance Amending Chapter 26, Article II of the Winnebago County Code of Ordinances Regarding Raffles

I. Resolution Awarding Purchase of Security Equipment for Winnebago County Operations Using CIP 2026 Funds
Cost: \$205,050

J. Discussion: Ordinance Regulating Door-to-Door Solicitation

K. Other Matters

L. Future Agenda Items

M. Adjournment

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, March 5, 2026
5:30 PM

Present:

Paul Arena, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
John Butitta
Michael Thompson

Absent:

Joe Hoffman
Keith McDonald
Christina Valdez

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing (Staff Liaison)
Lafakeria Reuter, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
Dan Magers, Chief Information Officer
Dr. Sandra Martell, RN, DNP, Public Health Administrator, WCHD
Todd Marshall, LEHP, Director, Environmental Health Improvement, WCHD
John Sweeney, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes –February 5, 2026
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Ordinance Amending Chapter 50, Article III (Food Code) of the Winnebago County Code of Ordinances
- F. Resolution of the County of Winnebago, Illinois in Support of the Illinois America250 Commemoration
- G. Resolution Awarding Purchase of Court Docket Software for the Family Court Center Using Owner-Direct Funds
Cost: \$39,104
- H. Resolution Awarding PC Replacement Project
Cost: \$460,697
- I. Other Matters
- J. Future Agenda Items
- K. Adjournment

Chairperson Arena called the meeting to order at 5:30 PM.

Roll Call

Chairperson Arena, yes; Mr. Butitta, yes; Ms. Hanserd, yes; Dr. Michael Thompson, yes.

A quorum is present.

Approval of Minutes – February 5, 2026

Chairperson Arena called for a motion to approve the minutes of February 5, 2026.

Motion: Mr. Butitta. Second: Ms. Hanserd.

Chairperson Arena called for any discussion.

Chairperson Arena called for a vote to approve the minutes.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Arena omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Ordinance Amending Chapter 50, Article III (Food Code) of the Winnebago County Code of Ordinances

Motion: Chairperson Arena. Second: Mr. Butitta and Dr. Thompson.

Mr. Patrick Thompson stated that Dr. Martell and Mr. Marshall are present to provide details of the ordinance. Dr. Martell reviewed the summary of the changes.

Chairperson Arena called for any questions.

- A discussion followed.

Chairperson Arena called for any other questions.

Chairperson Arena called for a vote to approve the ordinance.

The motion to approve the ordinance was passed by a unanimous voice vote.

Resolution of the County of Winnebago, Illinois in Support of the Illinois America250 Commemoration

Motion: Chairperson Arena. Second: Dr. Thompson.

Mr. Patrick Thompson reviewed the resolution.

Chairperson Arena called for any questions.

Chairperson Arena called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Purchase of Court Docket Software for the Family Court Center Using Owner-Direct Funds

Cost: \$39,104

Motion: Chairperson Arena. Second: Ms. Hanserd.

Mr. Patrick Thompson reviewed the resolution.

Chairperson Arena called for any questions or comments.

- A discussion followed.

Chairperson Arena called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding PC Replacement Project

Cost: \$460,697

Motion: Chairperson Arena. Second: Ms. Hanserd.

Mr. Patrick Thompson reviewed the resolution and mentioned that Dan Magers is present to provide additional information.

Chairperson Arena called for any questions.

- A discussion followed.

Chairperson Arena called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Other Matters

No other matters were reported.

Future Agenda Items

- Follow up next month on Winnebago County Animal Services' procedure for communicating with the veterinarians.

Motion to Adjourn

Chairperson Arena called for a motion to adjourn the meeting.

Motion: Ms. Hanserd. Second: Dr. Thompson.

A unanimous voice vote passed the motion to adjourn.

The meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Nancy Bleile
Executive Assistant

**Update for Winnebago County
Rural Transit Program**

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Paul Arena, Committee Chair
Submitted by: Operations & Administrative Committee

2026 CR _____

**RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF
SECTION 5311 GRANT AGREEMENT FOR FY-2027**

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 (“Section 5311”), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 *et seq.* to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that:

Section 1: That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2027 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of County of Winnebago, Illinois.

Section 2: That while participating in said operating assistance program, County of Winnebago, Illinois may provide local matching funds.

Section 3: That the Chairman of the County Board of the County of Winnebago, Illinois is hereby authorized and directed to execute and file on behalf of County of Winnebago, Illinois such application.

Section 4: That the Chairman of the County Board of the County of Winnebago, Illinois is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5: That the Chairman of the County Board of the County of Winnebago, Illinois is hereby authorized and directed to execute and file on behalf of County of Winnebago, Illinois a Section 5311 Grant Agreement (“Agreement”) with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2027.

Section 6: That the Chairman of the County Board of the County of Winnebago, Illinois is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2027.

BE IT FURTHER RESOLVED, that this Resolution shall be effective on its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board of the County of Winnebago, Illinois is directed to prepare and deliver certified copies of this Resolution to the Winnebago County Chief Operations Officer, Chief Strategy Officer, County Finance Director, County Administrator, and the County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

PAUL ARENA, CHAIR

PAUL ARENA, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

MICHAEL THOMPSON

MICHAEL THOMPSON

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2026.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Paul Arena, Committee Chair
Submitted by: Operations & Administrative Committee

2026 CR _____

**RESOLUTION AUTHORIZING EXECUTION OF THE ACCEPTANCE OF THE
SPECIAL WARRANTY (GRANT FOR RURAL TRANSPORTATION) FOR FY-2027**

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS, a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, County of Winnebago, Illinois hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

BE IT FURTHER RESOLVED, that this Resolution shall be effective on its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board of the County of Winnebago, Illinois is directed to prepare and deliver certified copies of this Resolution to the Winnebago County Chief Operating Officer, County Chief Financial Officer, County Chief Strategic Officer, County Administrator, the County Auditor, and the County Finance Director.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

PAUL ARENA, CHAIR

PAUL ARENA, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

MICHAEL THOMPSON

MICHAEL THOMPSON

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Office of Intermodal Project Implementation
Section 5311 Application
Part II: Forms, Certifications, and Assurances

State Fiscal Year: 2027

Submitted by:

Legal Name of Applicant Agency: COUNTY OF WINNEBAGO

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Data Input Sheet

The Section 5311 Application requires the applicant to complete various certifications and assurances. These forms require the applicant to fill-in various repetitive fields in order to be complete. On this page, complete all fields and the various forms will be auto-populated with the correct values; the applicant only needs to print, sign, and scan the executed assurance.

IDOT has also converted Exhibit I and J, previously Excel spreadsheets, to the new fillable form. Note these exhibits are formatted for 11 x 17 ledger size paper.

Organization Status of the Applicant

Applicant is (select one): County City Mass Transit District

Information About the Applicant

Applicant Name

COUNTY OF WINNEBAGO

Name of Authorized Official to Execute Certifications:

Joseph V. Chiarelli

Title of Authorized Official to Execute Certifications:

Chairman, Winnebago County Board

Name of Applicant's Legal Counsel/Attorney:

Lafakeria Reuter

Name of the Applicant's Contact to Discuss Application:

Chris Dornbush

Title of Applicant's Contact Person

Chief Operating Officer

Name of the Governing Board

Winnebago County Board

Information for Completing the Enabling Ordinance and Board Resolution:

Ordinance Number:	Number, Elected Governing Board	Members Present for Vote	Aye Votes to Ordinance	Nay Votes to Ordinance	Abstaining Votes to Ordinance
03262026	20				

Day of Governing Board Adoption	Month of Governing Board Adoption	Year of Governing Board Adoption
26th	March	2026

Applicant's Certification of Intent

Applicant's Name:	COUNTY OF WINNEBAGO		
Address 1:	404 Elm Street		
Address 2:	Room 533		
City:	Rockford	State	IL Zip Code 61101

Applicant's Contact Person	Chris Dornbush		Title	Chief Operations Officer
Phone	Fax	E-mail		
(815) 319-4225		cdornbush@admin.wincoil.gov		

The applicant hereby applies to the State of Illinois through the Illinois Department of Transportation, Office of Intermodal Project Implementation, for grants under Article II and Article III of the Downstate Public Transportation Act for operating and administrative assistance for public transportation service.

Officer or Official of the Applicant Organization

Signature	Date
<input type="text"/>	<input type="text"/>
Typed Name of Signature Above	
Joseph V. Chiarelli	

**RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF
SECTION 5311 GRANT AGREEMENT**

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311"), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 *et seq.* to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF COUNTY OF WINNEBAGO:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2027 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of COUNTY OF WINNEBAGO.

Section 2. That while participating in said operating assistance program, COUNTY OF WINNEBAGO will provide all required local matching funds.

Section 3. That the Chairman, Winnebago County Board of the COUNTY OF WINNEBAGO Winnebago County Board is hereby authorized and directed to execute and file on behalf of COUNTY OF WINNEBAGO such application.

Section 4. That the Chairman, Winnebago County Board of the COUNTY OF WINNEBAGO Winnebago County Board is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Chairman, Winnebago County Board of the COUNTY OF WINNEBAGO Winnebago County Board is hereby authorized and directed to execute and file on behalf of COUNTY OF WINNEBAGO a Section 5311 Grant Agreement ("Agreement") with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2027.

Section 6. That the Chairman, Winnebago County Board of the COUNTY OF WINNEBAGO Winnebago County Board is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2027.

PRESENTED and ADOPTED this 26th day of March 2026.

Signature of Authorized Official	Date	Attest
Title		
Chairman, Winnebago County Board		

Public Transportation Applicant Ordinance

ORDINANCE NUMBER: 03262026

AN ORDINANCE TO PROVIDE PUBLIC TRANSPORTATION
IN COUNTY OF WINNEBAGO, ILLINOIS

WHEREAS, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, COUNTY OF WINNEBAGO wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq., authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED by the Chairman, Winnebago County Board and COUNTY OF WINNEBAGO that:

Section 1. COUNTY OF WINNEBAGO shall hereby provide public transportation within the county or counties limits.

Section 2. The clerk/secretary to the governing board of COUNTY OF WINNEBAGO shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Chairman, Winnebago County Board of the COUNTY OF WINNEBAGO Winnebago County Board is hereby authorized and directed to execute and file on behalf of COUNTY OF WINNEBAGO a Grant Application to the Illinois Department of Transportation.

Section 5. That the Chairman, Winnebago County Board of the COUNTY OF WINNEBAGO Winnebago County Board is hereby authorized and directed to execute and file on behalf of COUNTY OF WINNEBAGO all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the Chairman, Winnebago County Board and the Winnebago County Board on the 26th of March 2026, and deposited and filed in the office of the clerk/secretary on that date.

Elected Board Members: 20

Members Present at Vote:

Members Voting "Aye": Members Voting "Nay": Members Abstaining:

Signature of

Date

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Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF COUNTY OF WINNEBAGO:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, COUNTY OF WINNEBAGO hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PASSED by the Winnebago County Board on the 26th day of March 2026.

Signature of Authorized Official

Date

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Authorized Official's Name Typed

Joseph V. Chiarelli



Title VI Subrecipient's Questionnaire

As a recipient of Federal grant funding, the Illinois Department of Transportation (IDOT) is required to ensure that all subrecipients are in compliance with Title VI of the Civil Rights Act of 1964 rules, regulations, and Executive Orders, which govern Title VI on Federally-funded project. To ensure that subrecipient of Federal Transit Administration funding are in compliance with these requirements, your organization must complete the following questionnaire in its entirety.

If you have questions on how to complete this form, please contact the Illinois Department of Transportation, Bureau of Civil Rights, Room 317, 2300 S. Dirksen Parkway, Springfield, IL 62764 or call (217) 782-2762.

Legal Name of Applicant	Date of Report
COUNTY OF WINNEBAGO	Mar 13, 2026

PART 1: TITLE VI PLAN & COMPLAINT PROCEDURES		
1. Does your organization have a Title VI Program?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
A. If "Yes," does your organization's Title VI Program include:		
(i) A Title VI notice to the public that indicates the applicant complies with Title VI, and informs members of the public of the protections against discrimination afforded to them by Title VI.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(ii) Instructions to the public regarding how to file a Title VI discrimination complaint?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(iii) A list of any public transportation-related Title VI investigations, complaints, or lawsuits filed with the recipient since the time of the last submission?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(iv) A public participation plan that includes an outreach plan to engage minority and limited English proficient populations, as well as a summary of outreach efforts made since the last Title VI Program submission?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(v) A copy of the recipient's plan for providing language assistance to persons with limited English proficiency?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(vi) A table depicting the racial breakdown of the membership of transit-related, non-elected planning boards, advisory councils or committees, or similar bodies (whose membership is selected to the applicant)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(vii) If the applicant has constructed a transit facility, a copy a copy of the Title VI equity analysis conducted during the planning stage with regard to the location of the facility?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Does your system operate fixed route services?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
A. If "Yes," does your organization's Title VI Program include:		
(i) System-wide service standards for vehicle load factors, vehicle headways, on-time performance, and service availability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(ii) System-wide service policies for the distribution of transit amenities and vehicle assignment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered "Yes" above, then you must submit a copy of your organization's Title VI Program as part of the application process.

If "No," in the space provided below, please explain how your organization plans to meet its Title VI Program obligations.

Not applicable. Applicant has a Title VI policy, but does not have a fixed transit route.

PART 2: NON-DISCRIMINATION POLICY & STATEMENT

Does your organization have a non-discrimination policy that is incorporated into a Statement of Nondiscrimination?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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If your answered "Yes" above, then you must submit a copy of your organization's nondiscrimination policy statement as part of the application process.

If "No," in the space provided below, please explain.

This text box will expand; type as much as necessary. Expansion will occur after tabbing to the next field.

PART 3: Title VI Coordinator/Specialists

Does your organization have a person employed who is responsible for handling civil rights issues and/or a Title VI Coordinator/Specialist?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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If "Yes," then please provide the following information about the Title VI employee:

Name	Title	Mailing Address	
Chris Dornbush	Chief Operations Officer	404 Elm Street	
City	State	Zip	Telephone
Rockford	IL	61101	(815) 319-4367

SIGNATURE OF AUTHORIZED REPRESENTATIVE

By signing below, i certify that I am authorized to sign this questionnaire on behalf of my organization, and that the information contained in this report is accurate and complete to the best of my knowledge.

Signature	Date

Printed Name
Joseph V. Chiarelli

Printed Title
Chairman, Winnebago County Board

Equal Employment Opportunity (EEO) Checklist

(page 1 of 2)

EEO Overview

Since 1977, USDOT has required recipients and subrecipients of transit funding meeting certain criteria to establish Equal Employment Opportunity (EEO) Programs and to comply with applicable laws and regulations.

FTA is responsible for ensuring that its recipients do not engage in employment discrimination:

A person may not be excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance under this chapter because of race, color, religion, national origin, sex, disability, or age (49 U.S.C. § 5332(b)).

This provision applies to employment opportunities and supplements employment protections found in Title VI of the Civil Rights Act of 1964 (Title VI). The Title VI regulations prohibiting employment discrimination are found at 49 CFR § 21.5(c) - Nondiscrimination in Federally Assisted Programs of the Department of Transportation. It is important to note that while Title VI and 49 CFR Part 21 only prohibit discrimination based on race, color, and national origin, Federal Transit Laws (49 U.S.C. § 5332) includes protections on the basis of religion, sex, disability, and age. In this context, the term 'sex' includes pregnancy, childbirth, or related medical conditions; gender identity; and sexual orientation.

Title VII of the Civil Rights Act of 1964 (Title VII), as amended by the Equal Employment Opportunity Act of 1972 and the Civil Rights Act of 1991, prohibits discrimination on the basis of race, color, religion, national origin, or sex in all institutions with 15 or more employees -- including state and local governments and labor organizations. (42 U.S.C. §§ 2000e et seq.) Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA) applies to private employers and state and local government employers with at least 15 employees, regardless of whether they receive federal financial assistance. It prohibits covered employers from discriminating on the basis of an applicant's or employee's genetic information (such as the results of genetic tests or family medical history), generally prohibits employers from acquiring genetic information of applicants and employees, and requires employers to keep genetic information confidential, with very limited exceptions. The U.S. Equal Employment Opportunity Commission (EEOC) is the enforcement authority for Title VII and provides official interpretation of employment laws that prohibit discrimination as outlined in 29 CFR Part 1600. EEOC enforces not only Title VII and GINA, but also the Equal Pay Act of 1963, the Age Discrimination in Employment Act of 1967, Title I of the Americans with Disabilities Act of 1990, Sections 501 and 505 of the Rehabilitation Act of 1973. FTA defers to the most current regulations and guidance issued by EEOC when making complaint and compliance determinations. EEOC regulations and guidance are incorporated by reference.

The FTA Master Agreement requires all applicants, recipients, subrecipients, and contractors receiving FTA funding to comply with applicable Federal civil rights laws and regulations and to follow applicable Federal guidance. Any FTA applicant, recipient, subrecipient, and contractor who meet both of the following threshold requirements must implement all of the EEO Program elements:

- Employs 100 or more transit-related employees; and
- Requests or receives capital or operating assistance in excess of \$1 million in the previous Federal fiscal year, or
- Requests or receives planning assistance in excess of \$250,000 in the previous Federal fiscal year.

Agencies between 50 -99 transit-related employees are required to prepare and maintain an EEO Program that includes the Statement of Policy, dissemination plan, designation of personnel, assessment of employment practices, and a monitoring and reporting system. These smaller agencies are not required to conduct a utilization analysis with goals and timetables or to submit the EEO Program to FTA every four years. Instead, these agencies will be required to provide the EEO Program to FTA if requested by the Office of Civil Rights or for any State Management Review or Triennial Review.

This Circular applies to state-administered programs covered by Federal Transit Laws and FTA Master Agreement funding categories such as seniors, persons with disabilities, and rural assistance programs funded under Enhanced Mobility of Seniors and Individuals with Disabilities (49 U.S.C. § 5310), Formula Grants for Rural Areas (49 U.S.C. § 5311), Bus and Bus facilities (49 U.S.C. § 5339), and other specialized grant programs funded through FTA.

FTA applicants, recipients, subrecipients, and contractors who do not meet the EEO Program threshold above are not required to submit an EEO Program to FTA, but are still required to comply with all Equal Employment Opportunity statutes and regulations.

Equal Employment Opportunity (EEO) Checklist
(page 2 of 2)

Every four years, on a date determined by FTA, each recipient that meets the threshold described in section 1.4 of this Circular, is required to submit the following information to the Federal Transit Administration (FTA) as part of its EEO Program. Subrecipients of Section 5311 funding must submit the information below to the primary recipient (IDOT), on a schedule to be determined by IDOT.

Full EEO Program Requirements

Any applicant, recipient, subrecipient, and contractor who:

- Employs 100 or more-transit related employees; and
- Requests or receives capital or operating assistance in excess of \$1 million in the previous Federal fiscal year;
- OR -
- Requests or receives planning assistance in excess of \$250,000 in the previous Federal fiscal year

Must submit the full EEO Program, including the following elements, every year, to IDOT, as required:

- Statement of Policy
- Dissemination Plan
- Designation of Responsible Personnel
- Utilization Analysis
- Goals and Timetables
- Assessment of Employees' Practices
- Monitoring and Reporting Plan

Abbreviated EEO Program Requirements

Any applicant, recipient, subrecipient, and contractor who:

- Employs 50 - 99 or more-transit related employees; and
- Requests or receives capital or operating assistance in excess of \$1 million in the previous Federal fiscal year;
- OR -
- Requests or receives planning assistance in excess of \$250,000 in the previous Federal fiscal year

Must submit the abbreviated EEO Program, including the following elements, to IDOT, as required:

- Statement of Policy
- Dissemination Plan
- Designation of Responsible Personnel
- Assessment of Employees' Practices
- Monitoring and Reporting Plan

Not Applicable (based on above stated requirements)

Submit this completed checklist with your application.

**CERTIFICATION AND RESTRICTIONS ON LOBBYING
(For Federal Funding Over \$100,000)**

I, Joseph V. Chiarelli, Chairman, Winnebago County Board, hereby certifies on behalf of COUNTY OF WINNEBAGO that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801, et seq., are applicable thereto.

Name of Applicant/Subrecipient

COUNTY OF WINNEBAGO

Type or Print Name of Authorized Official

Joseph V. Chiarelli

Signature

Date

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Ordinance Executive Summary

Committee Date: Thursday, March 19, 2026

Committee: Operations & Administrative

Prepared By: Chris Dornbush & Lafakeria Reuter

Document Title: Ordinance Amending Chapter 26, Article II Of The Winnebago County Code Of Ordinances Regarding Raffles

County Code:

Board Meeting Date: Thursday, March 26, 2026

Budget Information:

Was item budgeted? NA	Appropriation Amount: \$0
If not, explain funding source:	
ORG - OBJ - Project Code:	Budget Impact: NA

Background Information:

The County Raffle Ordinance is being overhauled to update the process and efficiency. The current ordinance has been updated several times over the past 30 years only addressing specific items each time. This proposal has been compared to numerous other counties and municipalities to make the process more efficient and current with the times. The county is seeking to reduce raffle licenses from six (6) currently, down to one (1) general raffle license, adding a Poker Run License, as well as including a Progressive Raffle License, one of which is commonly known as a, "Queen of Hearts License". License amounts are being increased. This does not include bingo halls which fall under the Illinois Department of Revenue (IDOR), Office of Bingo and Charitable Games.

Recommendation:

Winnebago County Administration supports the updating of the ordinance to make it more current and efficient for utilizing.

Contract/Agreement:

NA

Legal Review:

Yes

Follow-Up:

NA

County Board Office

404 Elm Street, Rm 533, Rockford, IL 61101 | wincoil.gov
Phone: (815) 319- 4225 | E-mail: boardoffice@admin.wincoil.gov

Chapter 26 Charitable Solicitations (Raffles)

CURRENT						PROPOSED					
Class	License Type (Raffle)	Fees	Prize Max	# of Drawing(s)	Report Submitted	License Type	Fees	Prize Max	# of Drawing(s)	Report Submitted	
A	General	Based Upon Total Aggregate Value of Cash & Non-Cash Prizes	\$200,000 (single cash &/or prize value) OR \$250,000 (cash & prize value)	Multiple	30 Days	CONSOLIDATED	General Raffle	\$50	\$1 million	Multiple (state w/in application)	30 Days
B	1-Ticket, Multiple	Based Upon Total Aggregate Value of Cash & Non-Cash Prizes	\$200,000 (single cash &/or prize value) OR \$250,000 (cash & prize value)	Multiple (4)	Quarterly						
C	1-Time Emergency	\$10		One	30 Days						
D	12-Month	\$200	NOT > \$5,000 (single cash &/or prize value), All prizes NOT > \$260,000 (cash &/or prize value)	Multiple (52)	Quarterly						
E	Limited Annual	\$25	NOT > \$100 (single cash &/or prize value), All prizes NOT > \$5,200 (cash &/or prize value)	Multiple (60)	Quarterly						
F	365-Day	\$1,000	NOT > \$2,500 (single cash &/or prize value), All prizes NOT > \$365,000 (cash &/or prize value)	Multiple (365)	Quarterly						
						NEW	Poker Run	\$25	\$250,000	One	Quarterly
						NEW	Progressive (Queen of Hearts)	\$50	\$1 million	Multiple (state w/in application)	Quarterly

**ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2026 CO _____

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

**ORDINANCE AMENDING CHAPTER 26, ARTICLE II OF THE WINNEBAGO
COUNTY CODE OF ORDINANCES REGARDING RAFFLES**

WHEREAS, Chapter 26, Article II of the Winnebago County Code of Ordinances (Code) sets forth regulations for conducting raffles within the County of Winnebago, Illinois outside of the geographic boundaries of a municipality, unless as otherwise provided by the Code; and

WHEREAS, Chapter 26, Article II of the Code sets forth regulations of raffles for Winnebago County, Illinois, which have not been reviewed in its entirety in numerous years; and

WHEREAS, after reviewing the Code, County Administration recommends the following changes as set forth in the attachment referenced as, Exhibit A.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 26, Article II of the Winnebago County Code of Ordinances, shall be amended as set forth in attached Exhibit A.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance shall be in full force and effect immediately upon its adoption.

BE IT FURTHER ORDAINED, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of this Ordinance to the Winnebago County Chief Operating Officer, County Administrator, County Clerk, and the County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

PAUL ARENA, CHAIR

PAUL ARENA, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

MICHAEL THOMPSON

MICHAEL THOMPSON

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____ 2026.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

EXHIBIT A

ARTICLE I. - IN GENERAL

Secs. 26-1—26-25. - Reserved.

ARTICLE II. — GENERAL RAFFLES, POKER RUNS & PROGRESSIVE RAFFLES

Footnotes:

--- (2) ---

Editor's note— Ord. No. 98-CO-59, adopted Sept. 24, 1998, repealed the former Art. II, §§ 26-26—26-34 and 26-46—26-49, and enacted a new Art. II as set out herein. The former Art. II pertained to similar subject matter and derived from Ord. No. 93-CO-52, §§ I, II, III(D), IV(A), (E)—(J), (L)—(N), V—XIV, adopted Aug. 26, 1993; Ord. No. 94-CO-75, adopted Dec. 8, 1994; Ord. No. 95-CO-74, adopted Dec. 28, 1995; Ord. No. 96-CO-20, adopted April 11, 1996; and Ord. No. 96-CO-28, adopted June 13, 1996.

State Law reference— Raffles and Poker Runs Act, 230 ILCS 15/1 et seq.

DIVISION 1. - GENERALLY

Sec. 26-26. - Title.

This article shall be known, cited, and referred to as the "General Raffle, ~~Poker Run & Progressive Raffle~~ Ordinance" of Winnebago County."

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-27. - Purpose of article.

The purpose of this article is to regulate and control the conduct of general raffles, poker runs and progressive raffles within the unincorporated areas of the Ceounty and within the corporate limits of any municipality that does not fall under this article, but which may pursuant to an ~~that is a party to any~~ intergovernmental cooperation agreement for general raffle, ~~poker run and progressive raffle~~ licenses with the Ceounty.

(Ord. No. 98-CO-59, 9-24-98)

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Sec. 26-28. - Definitions.

- (a) The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business means a voluntary organization composed of individuals and businesses who have joined together to advance the commercial, financial, industrial and civic interests of a community.

Charitable organization means an organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer some benefit upon the public.

Educational organization means an organization or institution organized and operated to provide systematic instruction in useful branches of learning by methods common to schools, and institutions of learning which compare favorably in their scope and intensity with the course of study presented in tax-supported schools.

Fire protection agency means: 1) an agency of the State, unit of local government, or intergovernmental mutual aid entity that is vested by law or intergovernmental agreement with the duty and authority to provide public fire suppression, rescue or emergency medical services; or 2) an organization that provides support or assistance to an agency of the State, unit of local government, or intergovernmental mutual aid entity that is vested by law or intergovernmental agreement with the duty and authority to provide public fire suppression, rescue or emergency medical services.

Fraternal organization means an organization of persons having a common interest, the primary interest of which is both to promote the welfare of its members and to provide assistance to the general public in such a way as to lessen the burdens of the government by caring for those who otherwise would be cared for by the government.

Hardship means a non-profit fundraising organization that has not been in existence continuously for a period of five (5) years immediately before making application for a license that the County determines to be organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster.

Key location means, in the context of a poker run, the location where the poker run concludes and the prize or prizes are awarded. In the context of a general and progressive raffle, key location means the location where the winning chances in the raffle are determined.

Labor organization means an organization composed of workers organized with the objective of betterment of the conditions of those engaged in such pursuit and the development of a higher degree of efficiency in their respective occupations.

Law enforcement agency means an agency of the State or a unit of local government in the State that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws or ordinances.

Licensee means an organization which has been issued a license to operate a general raffle, poker run or progressive raffle.

Net proceeds means the gross receipts from the conduct of a general raffles, ~~or poker run or progressive raffle~~, less sums expended for prizes, local license fees, and other reasonable operating expenses incurred as a result of operating a general raffle, poker run or progressive raffle.

Non-profit means an organization or institution organized, ~~operated~~, and conducted on a not-for-profit basis, with no personal profit inuring to anyone as a result of the operation.

Poker run means a prize-awarding event organized by an organization licensed under this article, consistent with the Raffles and Poker Runs Act, in which participants travel to multiple predetermined locations, including a key location, to play a randomized game based on an element of chance. Poker run includes dice runs, marble runs, or other events where the objective is to build the best hand or highest score by obtaining an item or playing a randomized game at each location.

Progressive raffle means a style of raffle which allows the holder of a winning raffle ticket the opportunity to select or have selected on their behalf a card from a deck of up to fifty-four (54) playing cards, one of which represents the winning jackpot card. The selection of the playing card by the winning raffle ticket holder shall be in accordance with rules established by the organization licensed pursuant to this article, but must be based upon an element of chance by an act or set of acts on the part of the persons conducting or connected with the raffle. The playing card selected by or on behalf of the holder of a winning raffle ticket may also be designated as a winning prize valued at less than the jackpot for such Progressive raffle in accordance with the rules established by the licensed organization. An example of a progressive raffle is, "queen of hearts raffle."

Raffle means a form of lottery, as defined in subsection (b) of Section 28-2 of the Criminal Code of 2012, (720 ILCS 5/28-2) ~~§ 28-1(b) of the Criminal Code of 1961, (720 ILCS 5/28-2)~~ conducted by an organization licensed under this article in which:

(1) The player pays or agrees to pay something of value for a chance, represented and differentiated by a number or by a combination of numbers or by some other medium, ~~ans~~ one or more of which chances is to be designated the winning chance; and

(2) The winning chance is to be determined through a drawing or by some other method based on an element of chance by an act or set of acts on the part of persons conducting

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or connected with the lottery, except that the winning chance shall not be determined by the outcome of a publicly exhibited sporting contest.

Raffle does not include any game designed to simulate: 1) gambling games as defined in the Illinois Gambling Act, 2) any casino game approved for play by the Illinois Gaming Board, 3) any games provided by a video gaming terminal, as defined in the Video Gaming Act, or 4) a savings promotion raffle authorized under the Illinois Banking Act, Savings Banking Act, Illinois Credit Union Act, National Bank Act, or Home Owners' Loan Act.

Religious ~~organization~~ means any church, congregation, society or organization founded for the purpose of religious worship.

Value of non-cash prizes means the retail value of such prizes.

Veterans ~~organization~~ means an organization or association comprised of members of which substantially all are individuals who are veterans or spouses, widows, or widowers of veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in such a way as to confer a public benefit.

- (b) Words not defined in this section shall be interpreted in accordance with definitions contained in the most current edition of Webster's New Collegiate Dictionary.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2010-CO-42, 5-13-10)

Secs. 26-29—26-45. - Reserved.

DIVISION 2. - LICENSE AND CLASSIFICATIONS

Sec. 26-46. - License required.

No person, firm or corporation shall conduct a general raffle, poker run, progressive raffle or sell chances for a general raffle, poker run, or progressive raffle in the county without first having obtained a license pursuant to this article. Licenses for raffles under this article shall be issued only to bona fide religious, charitable, labor, business, fraternal, educational or veterans organizations which operate without profit to their members, which have been in existence continuously for a period of five (5) years immediately before making application for a license and have had during the entire five-year period a bona fide membership engaged in carrying out their objectives and which maintain an office in the county, or to a non-profit fund raising organization that the county board determines is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster.

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(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-47. - Classification of licenses.

(a) ~~Class A: General raffle license.~~ A general raffle license shall permit the conduct of a raffle with ~~a maximum single cash prize or the maximum retail value of a single non-cash prize not exceeding \$200,000.00 and~~ an aggregate maximum value of all cash and ~~value of non-cash prizes awarded not exceeding one million dollars (\$1,000,000.00).~~ ~~\$250,000.00.~~ Multiple drawings may be held to award the prizes but all drawings must occur ~~on the date(s) as listed on the application on the same day and at the same as stated for the~~ location(s).

The ~~\$50.00 following fees are~~ ~~is a flat rate per application (general raffle, progressive raffle) application and only one license shall be applied for per application based upon the total aggregate value of all cash and non-cash prizes~~ and shall be paid to the county clerk when the application for a ~~general or progressive~~ raffle license(s) is filed.

~~Less than \$100.00No fee~~

~~\$100.00 to \$4,999.00\$ 10.00~~

~~\$5,000.00 to \$9,999.0025.00~~

~~\$10,000.00 to \$25,000.0050.00~~

~~Over \$25,000.00 but not to exceed \$250,000.0050.00 plus an additional \$50.00 for each additional multiple of \$25,000.00.~~

~~(b) Class B: One ticket, multiple raffles license.~~ A Class B license allows up to four raffles to be conducted with the same raffle tickets, ~~provided that the raffles are all conducted within a specified time frame that does not exceed one year from the date of license issuance.~~ Each ticket shall specify the dates of ticket sales and the dates of each drawing. Each drawing date shall be considered a separate raffle and will require a separate license and fee. Each license will allow one drawing event for the prizes awarded. Although a Class B license allows up to four raffles, the maximum value of a cash or non-cash prize or prizes awarded to a single winner shall not exceed \$200,000.00 and the aggregate value of all prizes awarded in all of the raffles shall not exceed \$250,000.00.

The fees for Class A raffle licenses will apply for each of the licenses secured for Class B raffles.

~~(c) Class C: One-time emergency raffle license.~~ A Class C raffle license allows a not-for-profit fund raising organization or group, organized for the sole purpose of providing financial hardship assistance to an identified individual or group of individuals

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suffering severe financial hardship as a result of an injury, disability, accident or disaster, to conduct one raffle for that purpose.

The fee for a Class C license shall be \$10.00 payable to the county clerk at the time of application.

~~(d) Class D: Twelve-month raffle license. A 12-month raffle license shall permit the conduct of a raffle or raffles, or the sale of chances for a raffle or raffles, in which the maximum value of all cash or non-cash prizes for a single drawing shall not exceed \$5,000.00. Class D raffles shall be licensed annually for a 12-month period commencing on the day the license is approved by the county board. Such license shall permit no more than 52 days of raffles. The aggregate value of all prizes awarded annually shall not exceed \$260,000.00.~~

The fee for a Class D license shall be \$200.00 payable to the county clerk at the time of application. Such 12-month licenses shall not be prorated as to term or fee.

~~(e) Class E: Limited annual raffle license. A limited annual raffle license permits an organization to regularly conduct raffles among its own membership at a regularly scheduled organizational meeting. Chances for these raffles may only be sold, and the drawings held, on the day of the meeting. The aggregate value of the prizes awarded at each of these drawings may not exceed \$100.00. Class E raffles shall be licensed annually on a calendar year basis. Such licenses shall permit no more than 60 raffles per year. The aggregate value of all prizes awarded annually shall not exceed \$5,200.00.~~

The fee for a Class E license shall be \$25.00 payable to the county clerk at the time of application. Renewal applications shall be made on or before November 1 for the following year. Class E licenses shall not be prorated as to term or fee.

~~(f) Class F: 365-day raffle license. A 365-day raffle license shall permit the conduct of a raffle or raffles, or the sale of chances for a raffle or raffles, in which the maximum value for all cash or non-cash prizes for a single drawing shall not exceed \$2,500.00. Class F raffles shall be licensed annually for a 365-day period commencing on the day the license is approved by the county board. Such license shall permit no more than 365 daily raffles during the 365-day term for which it is valid. The aggregate value of all prizes awarded annually under a Class F license shall not exceed \$365,000.00. The fee for a Class F license shall be \$1,000.00, payable to the county clerk at the time of application. Such 365-day licenses shall not be prorated as to term or fee.~~

(b) Poker run license. A poker run license allows an organization to conduct a single poker run. The maximum single cash prize shall not exceed \$25,000.00, and an aggregate maximum value of all cash awarded shall not exceed \$50,000.00. The poker run application fee shall be twenty-five dollars (\$25.00) per event.

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(c) Progressive raffle license. A progressive raffle license allows an organization to conduct a progressive raffle as defined in Section 26-28, shall be considered a single raffle for purposes of licensing pursuant to this article, notwithstanding the fact that the maximum number of weeks during which chances may be issued or sold shall not exceed fifty-four (54) weeks. Progressive raffle licenses shall be subject to the following limitations:

(1) All applications for progressive raffle license shall include a copy of the rules which shall be applicable to the conduct of such raffles.

(2) The aggregate retail value of all prizes or merchandise awarded by a licensee in a single raffle shall not exceed one million dollars (\$1,000,000.00). The maximum price which may be charged for each raffle chance issued or sold shall not exceed two hundred and fifty Dollars (\$250.00).

(3) In the event that the jackpot has not been awarded by the end of the 51st week following the first drawing, one additional drawing event will take place during the 52nd week at which time winning raffle chances will be selected until the card representing the jackpot is selected.

(4) The first drawing of a winning raffle chance must take place within sixty (60) days of the date of issuance pursuant to this article.

(5) Drawings of winning raffle chances shall take place at the location identified in the license.

(6) No signage advertising or otherwise making known the availability of the raffle within the licensed establishment may be visible from the exterior of the building at which the raffle drawing will take place or the exterior of the building occupied by the licensed organization.

(7) Except as otherwise provided in this Article, no location within the county may be utilized for drawings related to more than one active progressive raffle at a time.

~~(d)~~ Fee not refundable. The application fees are not refundable, even in the event that the application is rejected by the county board, or if the general raffle, poker run or progressive raffle is cancelled.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2001-CO-62, 10-25-01; Ord. No. 2004-CO-129, § I, 12-9-04; Ord. No. 2005-CO-32, §§ I, II, 3-24-05; Ord. No. 2015-CO-003, 1-22-2015)

Secs. 26-48—26-65. - Reserved.

DIVISION 3. - QUALIFICATIONS AND APPLICATIONS

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Sec. 26-66. - Qualifications of applicant.

- a) General raffle and progressive raffle licenses shall be issued only to: i) a bona fide charitable, educational, fraternal, labor, business, religious, veterans, or other bona fide not-for-profit organization that operates without profit to its members and which hasve been in existence continuously for a period of five (5) years or more immediately before making application for a general raffle or progressive raffle license and which hasve, had during the entire five-year period, a bona fide membership engaging in andbeen engaged in carrying out its objectives, or ii) to a not-for-profit fund-raising organization or group that the County determines is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering severe financial hardship as a result of an illness, disability, accident or disaster; or iii) a law enforcement agency or association that represents law enforcement officials; or iv) a fire protection agency or association that represents fire protection officials.
- b) Poker run licenses shall be issued only to: i) a bona fide charitable, educational, fraternal, labor, business, religious, veterans, or other bona fide not-for-profit organization that operates without profit to its members and which has been in existence continuously for a period of five (5) years or more immediately before making application for a poker run license and which has had, during the entire five-year period, been engaged in carrying out its objectives.
- c) Licenses for poker runs shall be issued for the following purposes: i) to provide financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident, or disaster; and ii) to maintain the financial stability of the organization.
- a)d) The County may waive the five-year requirement for a general raffle, poker run or progressive raffle license for a bona fide religious, charitable, labor, business, fraternal, educational or veterans' organization that applies for a license to conduct a general raffle, -poker run or progressive raffle if the organization is a local organization that is affiliated with and chartered by a national or State organization that meets the five-year requirement.
- be) The following groups or individuals are ineligible for any general raffle, poker run and progressive raffle license:
- (1) Any person whose felony conviction will impair the person's ability to engage in the licensed position has been convicted of a felony;
 - (2) Any person who is or has been a professional gambler or gambling promoter;
 - (3) Any person who is not of good moral character;

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(4) Any organization in which a person described in subsections (1), (2), or (3) of this section has a proprietary equitable, or credit interest or in which such person is active ~~or~~ employed.

(5) Any organization in which a person described in subsections (1), (2), or (3) of this section is an officer, director, or employee, whether compensated or not; and

(6) Any organization in which a person described in subsections (1), (2), or (3) of this section is to participate in the management or operation of a general raffle, poker run or progressive raffle.

e) Pursuant to state law, the County shall not require applicants to report the following information and shall not consider the following criminal history records in connection with an application for licensure:

1. Juvenile adjudications of delinquent minors as defined in Section 5-105 of the Juvenile Court Act of 1987, subject to restrictions set forth in Section 5-130 of the Juvenile Court Act of 1987.

2. Law enforcement records, court records, and conviction records of an individual who was 17 years old at the time of the offense and before January 1, 2014, unless the nature of the offense required the individual to be tried as an adult;

3. Records of arrest not followed by a conviction;

4. Convictions overturned by a higher court; and

5. Convictions or arrests that have been sealed or expunged.

f) Upon a finding that an applicant for a license was previously convicted of a felony, the County shall consider any evidence of rehabilitation and mitigating factors contained in the applicant's record, including any of the following factors and evidence, to determine if the conviction will impair the ability of the applicant to engage in the position for which a license is sought:

1. The lack of direct relation of the offense for which the applicant was previously convicted to the duties, functions, and responsibilities of the position for which a license is sought;

2. Whether five (5) years since a felony conviction or three (3) years since release from confinement for the conviction, whichever is later, have passed without a subsequent conviction;

3. If the applicant was previously licensed or employed in this State or other states or jurisdictions, then the lack of prior misconduct arising from or related to the licensed position or position of employment;

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4. The age of the person at the time of the criminal offense;
5. Successful completion of sentence and, for applicants serving a term of parole or probation, a progress report provided by the applicant's probation or parole officer that documents the applicant's compliance with conditions of supervision;
6. Evidence of the applicant's present fitness and professional character;
7. Evidence of rehabilitation or rehabilitative effort during or after incarceration, or during or after a term of supervision, including, but not limited to, either a certificate of good conduct or a certificate of relief from disabilities under the Unified Code of Corrections; and
8. Any other mitigating factors that contribute to the person's potential and current ability to perform the duties and responsibilities of the position for which a license or employment is sought.

ge) If the County declines to issue a license to an applicant due to a conviction, then the County shall notify the applicant of the denial in writing with the following included in the notice of denial:

1. a statement about the decision to refuse to issue a license;
2. a list of the convictions that the licensing authority determined will impair the applicant's ability to engage in the position for which a license is sought;
3. a list of convictions that formed the sole or partial basis for the refusal to issue a license; and
4. a summary of the appeal process or the earliest the applicant may reapply for a license, whichever is applicable. Review of any such denial by the County Board will include consideration of the factors enumerated in 230 ILCS 5/3.1(b).

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-67. - Application; contents for General raffle and Progressive raffle Class A, B, and C licenses.

(a) Any person seeking to conduct or operate a general raffle or progressive raffle described in this article subsection 26-47(a), (b) or (c) shall file an application with the county clerk on forms provided by the county clerk. Applications must be

submitted to the county clerk at least ten (10) days prior to the county board meeting at which approval is desired. The application shall contain the following information:

- (1) The name, address and type of organization;
- (2) The length of existence of the organization and, if incorporated, the date and state of incorporation;
- (3) The name, address, telephone number, ~~social security number~~ and date of birth of the organization's presiding officer, secretary, raffle manager(s) and any other members responsible for the conduct and operation of the general raffle(s) or progressive raffle(s);
- (4) The aggregate retail value of all prizes to be awarded in the raffle;
- (5) The maximum retail value of each prize to be awarded in the raffle;
- (6) The maximum price charged for each raffle chance issued or sold;
- (7) The maximum number of raffle chances to be issued;
- (8) The area(s) in which the raffle chances will be sold or issued;
- (9) The dates raffle chances will be issued or sold;
- (10) The date(s), time(s) and location(s) at which winning chances will be determined;
- (11) A sworn statement attesting to the not-for-profit character of the applicant or organization, signed by its presiding officer and secretary; and
- (12) A certificate signed by the presiding officer and secretary of the applicant organization attesting to the fact that the information contained in the application is true and correct.

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-68. - Application for ~~Class D and E~~ Poker run licenses.

(a) Any organization seeking to conduct or operate a ~~poker fun~~ raffle described in this article subsections 26-47(d) and (e) shall file an application with the county clerk on forms provided by the county clerk. Applications must be submitted to the county clerk at least ten (10) days prior to the county board meeting at which approval is desired. The application shall contain the following information:

- (1) The name, address and type of the organization;

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(2) The length of existence of the organization and, if incorporated, the date and state of incorporation;

(3) The name, address, telephone number, ~~social security number~~ and date of birth of the organization's presiding officer, secretary, and any other members responsible for the conduct and operation of the poker run(s) raffle(s);

~~(4) The time period during which the poker run will be conducted; The location(s) at which the chances are to be sold and the drawing(s) held;~~

~~(5) The time and location at which winning chances will be determined; The dates the drawings are to be held;~~

(6) A sworn statement, signed by the presiding officer of the organization, attesting to its not-for-profit status and length of existence;

(7) A certificate signed by the presiding officer and secretary of the applicant organization attesting to the fact that the information contained in the application is true and correct; and

~~(8) The purpose for which the poker run is being conducted. The number of drawings to be held during the 12-month period.~~

(Ord. No. 98-CO-59, 9-24-98)

Secs. 26-69—26-85. - Reserved.

DIVISION 4. - OPERATION AND CONDUCT

Sec. 26-86. - Operation and conduct.

The operation and conduct of general raffles, poker runs or progressive raffles are subject to the following restrictions:

(1) The entire net proceeds of any general raffle, poker run or progressive raffle must be exclusively devoted to the lawful purposes of the licensee.

(2) No person except a bona fide member of the licensee may participate in the management or operation of the general raffle, poker run or progressive raffle.

(3) No person may receive remuneration or profit for participating in the management or operation of the general raffle, poker run or progressive raffle, except that sponsoring organizations may contract with third parties who, acting at the direction of and under

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the supervision of the sponsoring organization, provide bona fide services to the sponsoring organization in connection with the operation of a general raffle, poker run or progressive raffle and may pay reasonable compensation for such services as set forth in 230 ILCS 15/4 (a)(2).

(4) A licensee may rent a premises on which to determine the winning chance or chances in a general or progressive raffle, ~~provided that the rent is not determined as a percentage of receipts or profits from the general or progressive raffle. A premises where a poker run is held is not required to obtain a license if the name and location of the premises is listed as a predetermined location on the license issued for the poker run and the premises does not charge for use of the premises. only from an organization which is also licensed under this article.~~

(5) Raffle chances may be sold, offered for sale, conveyed, issued or otherwise transferred for value only within the area determined on the license; the winning chances may be determined only at the location specified on the license.

(6) The maximum price which may be charged for each raffle chance sold, offered for sale, conveyed, issued or otherwise transferred for value shall not exceed two hundred and fifty dollars (\$250.00).

(7) ~~Except as otherwise provided for in this article, No cash prize in excess of \$200,000.00 may be awarded, and~~ the value of all prizes to be awarded shall not exceed one million dollars (\$1,000,000.00)~~\$260,000.00.~~

(8) Each raffle chance shall have printed thereon the cost of the chance, the aggregate retail value of all prizes to be awarded in the general raffle, poker run or progressive raffle, and the maximum number of raffle chances to be issued except as provided below:

a. When raffle chances are sold, conveyed, issued, or otherwise transferred only at the time and location at which winning chances will be determined ~~and only to persons then in attendance;~~

b. When the raffle chance is also a ticket to an event and a portion of the cost of the ticket is designated for a dinner, golf or other item of value to be consumed or used by the purchaser at the event.

(9) No person under the age of 18 years may participate in the operation or conduct of general raffles, poker runs or progressive raffles, except with the permission of a parent or guardian. A person under the age of 18 years may be within the area where winning chances are being determined only when accompanied by their parent or guardian.

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(10) General raffle, poker run or progressive raffle drawings ~~must~~ be held on the date(s) and at the location(s) listed on the ~~raffle~~ license. If a general raffle drawing, poker run or progressive raffle drawing is unable to be held due to an extreme emergency or a natural disaster, the licensee must seek written approval of the county clerk county board before the drawing can be held on a different date. If a drawing is cancelled due to inadequate sale of raffle tickets or due to some reason other than an extreme emergency or a natural disaster, the licensee must notify all ticket purchasers, refund all monies and return all prizes within thirty (30) days. Such cancellation will be reported to the county clerk with a full written explanation.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2005-CO-32, § III, 3-24-05)

Sec. 26-87. - Manager; fidelity bond.

The operation and conduct of all general and progressive raffles ~~shall~~ be under the supervision of a single raffle manager designated by the licensee. The manager shall give a fidelity bond equal in amount to the maximum per drawing retail value of all prizes to be awarded in favor of the licensee conditioned upon ~~his~~their honesty in the performance of their~~his~~ duties. The terms of the bond shall provide that notice shall be given in writing to the county not less than thirty (30) days prior to its cancellation. The County may waive this bond requirement by including a waiver provision in the license issued to an organization under this article, provided that a license containing such waiver provision shall be granted only by the affirmative vote of the requisite number of members of the licensed organization or, if the licensed organization does not have members, of members of the governing board of the organization, to constitute an affirmative action of the licensed organization. The applicant shall provide a copy of their organization or Board's Resolution approving the waiver of the bond to meet this requirement. Nothing in this section shall be deemed to apply to poker runs.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2004-CO-129, § II, 12-9-04)

Sec. 26-88. - Record keeping of gross receipts; expenses; net proceeds.

(a) Each licensee shall keep records of its gross receipts, expenses and net proceeds for each single gathering or occasion at which winning chances are determined. All deductions from gross receipts for each single gathering or occasion shall be documented with receipts or other records indicating the amount, a description of the purchased item or service or other reason for the deduction, and the recipient. The distribution of net proceeds shall be itemized as to payee, purpose, amount and date of payment.

(b) Gross receipts from the operation of general raffles, poker runs or progressive raffles ~~shall~~ be segregated from other revenues of the licensee including bingo gross receipts, if bingo games are also conducted by the same not-for-profit organization pursuant to the license therefor issued by the state department of revenue and placed in a separate account. Each licensee shall keep separate records of its general raffles.

poker runs or progressive raffles. The person who accounts for gross receipts, expenses, and net proceeds from the operation of general raffles, poker runs or progressive raffles shall not be the same person who accounts for other revenues of the licensee.

(c) Each licensee shall report to its membership and to the county its gross receipts, expenses and net proceeds from the general raffle, poker run or progressive raffle, and the distribution of net proceeds itemized as required in this section. For general raffle Class A and C licenses, a report must be turned in within thirty (30) days of each raffle drawing. For Class B, D and E licenses, poker runs and progressive raffle, a report must be turned in quarterly, beginning three (3) months after the date of issuance of the license.

(d) Raffle records required by this section shall be preserved for three (3) years pursuant to state law, and organizations shall make available their records relating to the operation of general raffles, poker runs or progressive raffles for public inspection at reasonable times and places.

(e) No new general raffle, poker run or progressive raffle licenses will be issued to an organization until all reports from the organization's previous general raffles, poker runs or progressive raffles have been completed and submitted to the county clerk's office.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2004-CO-129, § III, 12-9-04)

Secs. 26-89—26-115. - Reserved.

DIVISION 5. - ISSUANCE AND ENFORCEMENT

Sec. 26-116. - Issuance.

(a) *Review of application; acceptance or rejection.* Organizations shall submit applications to the county clerk's office at least ten (10) days prior to the county board meeting at which approval is desired. The county clerk shall review all general raffle, poker run or progressive raffle license applications, recommend approval, or denial, and submit them to the county board. The county board shall, within thirty (30) days from the date of application, accept or reject a general raffle, poker run or progressive raffle license application. If an application is accepted, the county clerk shall forthwith issue a general raffle, poker run or progressive raffle license to the applicant. Any license issued under this article shall be non-transferable. Chances for each raffle may be issued or sold for a period of thirty (30) days prior to and including the date winning chances are to be determined unless the county board has specifically authorized a longer period of time but in no event longer than three hundred and sixty-five (365) days, unless leap year, than no longer than three hundred and sixty-six (366) days, prior to and including the date winning chances are to be drawn. An organization whose application is denied may appeal the denial to the county board in writing within ten

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(10) business days of the decision. The county board shall have the right to review the application and notice of appeal and render a final decision by the affirmative vote of a majority of the members present.

(b) *Contents of license.* A general raffle, poker run or progressive raffle license shall show the following, ~~with respect to each raffle:~~

- (1) The area(s) in which raffle chances may be sold or issued;
- (2) The period of time during which raffle chances may be sold or issued; and
- (3) The date(s), and location at which winning chances will be determined.

(4) For poker runs only, the license granted by the key location shall cover the entire poker run, including locations other than the key location. Each license issued shall include the name and address of each predetermined location.

(c) *Display.* The license shall be prominently displayed at the time and location of the determination of the winning chances.

(d) *Validity.* Each ~~Class A or Class C license shall be valid for one raffle. Each Class B license shall be valid for up to four raffles. Each Class D or Class E~~ license shall be valid for one raffle or for a specified number of raffles to be conducted during a specified period of time not to exceed one (1) year.

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-117. - Enforcement of article.

(a) *Penalties.* Failure to comply with any of the requirements of this article shall constitute a violation, and any person, upon conviction thereof shall be fined not more than \$500.00. Each day the violation continues, shall be considered a separate offense. In addition, the county board is authorized to revoke the license of any ~~Class D~~ licensee that fails to comply with the reporting requirements of subsection 26-88(c) in a timely manner.

(b) *Abatement.* The imposition of the penalties in this section prescribed shall not preclude the state's attorney from instituting appropriate action to prevent unlawful raffles under the Raffles and Poker Runs Act or to restrain, correct, or abate a violation of this article of the conditions of a general raffle, poker run or progressive raffle license issued pursuant hereto.

(Ord. No. 98-CO-59, 9-24-98)

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ARTICLE I. - IN GENERAL

Secs. 26-1—26-25. - Reserved.

ARTICLE II. – GENERAL RAFFLES, POKER RUNS & PROGRESSIVE RAFFLES

Footnotes:

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Editor's note— Ord. No. 98-CO-59, adopted Sept. 24, 1998, repealed the former Art. II, §§ 26-26—26-34 and 26-46—26-49, and enacted a new Art. II as set out herein. The former Art. II pertained to similar subject matter and derived from Ord. No. 93-CO-52, §§ I, II, III(D), IV(A), (E)—(J), (L)—(N), V—XIV, adopted Aug. 26, 1993; Ord. No. 94-CO-75, adopted Dec. 8, 1994; Ord. No. 95-CO-74, adopted Dec. 28, 1995; Ord. No. 96-CO-20, adopted April 11, 1996; and Ord. No. 96-CO-28, adopted June 13, 1996.

State Law reference— Raffles and Poker Runs Act, 230 ILCS 15/1 et seq.

DIVISION 1. - GENERALLY

Sec. 26-26. - Title.

This article shall be known, cited, and referred to as the “General Raffle, Poker Run & Progressive Raffle Ordinance” of Winnebago County."

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-27. - Purpose of article.

The purpose of this article is to regulate and control the conduct of general raffles, poker runs and progressive raffles within the unincorporated areas of the County and within the corporate limits of any municipality that does not fall under this article, but which may pursuant to an intergovernmental cooperation agreement for general raffle, poker run and progressive raffle licenses with the County.

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-28. - Definitions.

- (a) The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business means a voluntary organization composed of individuals and businesses who have joined together to advance the commercial, financial, industrial and civic interests of a community.

Charitable means an organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer some benefit upon the public.

Educational means an organization or institution organized and operated to provide systematic instruction in useful branches of learning by methods common to schools, and institutions of learning which compare favorably in their scope and intensity with the course of study presented in tax-supported schools.

Fire protection agency means: 1) an agency of the State, unit of local government, or intergovernmental mutual aid entity that is vested by law or intergovernmental agreement with the duty and authority to provide public fire suppression, rescue or emergency medical services; or 2) an organization that provides support or assistance to an agency of the State, unit of local government, or intergovernmental mutual aid entity that is vested by law or intergovernmental agreement with the duty and authority to provide public fire suppression, rescue or emergency medical services.

Fraternal means an organization of persons having a common interest, the primary interest of which is both to promote the welfare of its members and to provide assistance to the general public in such a way as to lessen the burdens of the government by caring for those who otherwise would be cared for by the government.

Hardship means a non-profit fundraising organization that has not been in existence continuously for a period of five (5) years immediately before making application for a license that the County determines to be organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster.

Key location means, in the context of a poker run, the location where the poker run concludes and the prize or prizes are awarded. In the context of a general and progressive raffle, *key location* means the location where the winning chances in the raffle are determined.

Labor means an organization composed of workers organized with the objective of betterment of the conditions of those engaged in such pursuit and the development of a higher degree of efficiency in their respective occupations.

Law enforcement agency means an agency of the State or a unit of local government in the State that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws or ordinances.

Licensee means an organization which has been issued a license to operate a general raffle, poker run or progressive raffle.

Net proceeds means the gross receipts from the conduct of a general raffle, poker run or progressive raffle, less sums expended for prizes, local license fees, and other reasonable operating expenses incurred as a result of operating a general raffle, poker run or progressive raffle.

Non-profit means an organization or institution organized and conducted on a not-for-profit basis, with no personal profit inuring to anyone as a result of the operation.

Poker run means a prize-awarding event organized by an organization licensed under this article, consistent with the Raffles and Poker Runs Act, in which participants travel to multiple predetermined locations, including a key location, to play a randomized game based on an element of chance. *Poker run* includes dice runs, marble runs, or other events where the objective is to build the best hand or highest score by obtaining an item or playing a randomized game at each location.

Progressive raffle means a style of raffle which allows the holder of a winning raffle ticket the opportunity to select or have selected on their behalf a card from a deck of up to fifty-four (54) playing cards, one of which represents the winning jackpot card. The selection of the playing card by the winning raffle ticket holder shall be in accordance with rules established by the organization licensed pursuant to this article, but must be based upon an element of chance by an act or set of acts on the part of the persons conducting or connected with the raffle. The playing card selected by or on behalf of the holder of a winning raffle ticket may also be designated as a winning prize valued at less than the jackpot for such Progressive raffle in accordance with the rules established by the licensed organization. An example of a *progressive raffle* is, “queen of hearts raffle.”

Raffle means a form of lottery, as defined in subsection (b) of Section 28-2 of the Criminal Code of 2012, (720 ILCS 5/28-2) conducted by an organization licensed under this article in which:

- (1) The player pays or agrees to pay something of value for a chance, represented and differentiated by a number or by a combination of numbers or by some other medium, one or more of which chances is to be designated the winning chance; and
- (2) The winning chance is to be determined through a drawing or by some other method based on an element of chance by an act or set of acts on the part of persons conducting or connected with the lottery, except that the winning chance shall not be determined by the outcome of a publicly exhibited sporting contest.

Raffle does not include any game designed to simulate: 1) gambling games as defined in the Illinois Gambling Act, 2) any casino game approved for play by the Illinois Gaming Board, 3) any games provided by a video gaming terminal, as defined in the Video Gaming Act, or 4) a savings promotion raffle authorized under the Illinois Banking Act, Savings Banking Act, Illinois Credit Union Act, National Bank Act, or Home Owners' Loan Act.

Religious means any church, congregation, society or organization founded for the purpose of religious worship.

Value of non-cash prizes means the retail value of such prizes.

Veterans means an organization or association comprised of members of which substantially all are individuals who are veterans or spouses, widows, or widowers of veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in such a way as to confer a public benefit.

- (b) Words not defined in this section shall be interpreted in accordance with definitions contained in the most current edition of Webster's New Collegiate Dictionary.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2010-CO-42, 5-13-10)

Secs. 26-29—26-45. - Reserved.

DIVISION 2. - LICENSE AND CLASSIFICATIONS

Sec. 26-46. - License required.

No person, firm or corporation shall conduct a general raffle, poker run, progressive raffle or sell chances for a general raffle, poker run, or progressive raffle in the county without first having obtained a license pursuant to this article. Licenses for raffles under this article shall be issued only to bona fide religious, charitable, labor, business, fraternal, educational or veterans organizations which operate without profit to their members, which have been in existence continuously for a period of five (5) years immediately before making application for a license and have had during the entire five-year period a bona fide membership engaged in carrying out their objectives and which maintain an office in the county, or to a non-profit fund raising organization that the county board determines is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster.

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-47. - Classification of licenses.

- (a) *General raffle license.* A general raffle license shall permit the conduct of a raffle with an aggregate maximum value of all cash and value of non-cash prizes awarded not exceeding one million dollars (\$1,000,000.00). . Multiple drawings may be held to award the prizes but all drawings must occur on the date(s) as listed on the application and as stated for the location(s).

The \$50.00 fee is a flat rate per application (general raffle, progressive raffle) application and only one license shall be applied for per application and shall be paid to the county clerk when the application for a general or progressive raffle license(s) is filed.

- (b) *Poker run license.* A poker run license allows an organization to conduct a single poker run. The maximum single cash prize shall not exceed \$25,000.00, and an aggregate maximum value of all cash awarded shall not exceed \$50,000.00. The poker run application fee shall be twenty-five dollars (\$25.00) per event.

- (c) *Progressive raffle license.* A progressive raffle license allows an organization to conduct a progressive raffle as defined in Section 26-28, shall be considered a single raffle for purposes of licensing pursuant to this article, notwithstanding the fact that the maximum number of weeks during which chances may be issued or sold shall not exceed fifty-four (54) weeks. Progressive raffle licenses shall be subject to the following limitations:

- (1) All applications for progressive raffle license shall include a copy of the rules which shall be applicable to the conduct of such raffles.
- (2) The aggregate retail value of all prizes or merchandise awarded by a licensee in a single raffle shall not exceed one million dollars (\$1,000,000.00). The maximum price which may be charged for each raffle chance issued or sold shall not exceed two hundred and fifty Dollars (\$250.00).
- (3) In the event that the jackpot has not been awarded by the end of the 51st week following the first drawing, one additional drawing event will take place during the 52nd week at which time winning raffle chances will be selected until the card representing the jackpot is selected.
- (4) The first drawing of a winning raffle chance must take place within sixty (60) days of the date of issuance pursuant to this article.
- (5) Drawings of winning raffle chances shall take place at the location identified in the license.
- (6) No signage advertising or otherwise making known the availability of the raffle within the licensed establishment may be visible from the exterior of the building at which the raffle drawing will take place or the exterior of the building occupied by the licensed organization.

(7) Except as otherwise provided in this Article, no location within the county may be utilized for drawings related to more than one active progressive raffle at a time.

(d) *Fee not refundable.* The application fees are not refundable, even in the event that the application is rejected by the county board, or if the general raffle, poker run or progressive raffle is cancelled.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2001-CO-62, 10-25-01; Ord. No. 2004-CO-129, § I, 12-9-04; Ord. No. 2005-CO-32, §§ I, II, 3-24-05; Ord. No. 2015-CO-003, 1-22-2015)

Secs. 26-48—26-65. - Reserved.

DIVISION 3. - QUALIFICATIONS AND APPLICATIONS

Sec. 26-66. - Qualifications of applicant.

- a) General raffle and progressive raffle licenses shall be issued only to: i) a bona fide charitable, educational, fraternal, labor, business, religious, veterans, or other bona fide not-for-profit organization that operates without profit to its members and which has been in existence continuously for a period of five (5) years or more immediately before making application for a general raffle or progressive raffle license and which has, during the entire five-year period been engaged in carrying out its objectives, or ii) a not-for-profit fundraising organization or group that the County determines is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering severe financial hardship as a result of an illness, disability, accident or disaster; or iii) a law enforcement agency or association that represents law enforcement officials; or iv) a fire protection agency or association that represents fire protection officials.
- b) Poker run licenses shall be issued only to: i) a bona fide charitable, educational, fraternal, labor, business, religious, veterans, or other bona fide not-for-profit organization that operates without profit to its members and which has been in existence continuously for a period of five (5) years or more immediately before making application for a poker run license and which has had, during the entire five-year period, been engaged in carrying out its objectives.
- c) Licenses for poker runs shall be issued for the following purposes: i) to provide financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident, or disaster; and ii) to maintain the financial stability of the organization.

- d) The County may waive the five-year requirement for a general raffle, poker run or progressive raffle license for a bona fide religious, charitable, labor, business, fraternal, educational or veterans' organization that applies for a license to conduct a general raffle, poker run or progressive raffle if the organization is a local organization that is affiliated with and chartered by a national or State organization that meets the five-year requirement.
- e) The following groups or individuals are ineligible for any general raffle, poker run and progressive raffle license:
 - (1) Any person whose felony conviction will impair the person's ability to engage in the licensed position;
 - (2) Any person who is or has been a professional gambler or gambling promoter;
 - (3) Any person who is not of good moral character;
 - (4) Any organization in which a person described in subsections (1), (2), or (3) of this section has a proprietary equitable, or credit interest or in which such person is active or employed.
 - (5) Any organization in which a person described in subsections (1), (2), or (3) of this section is an officer, director, or employee, whether compensated or not; and
 - (6) Any organization in which a person described in subsections (1), (2), or (3) of this section is to participate in the management or operation of a general raffle, poker run or progressive raffle.
- f) Pursuant to state law, the County shall not require applicants to report the following information and shall not consider the following criminal history records in connection with an application for licensure:
 - 1. Juvenile adjudications of delinquent minors as defined in Section 5-105 of the Juvenile Court Act of 1987, subject to restrictions set forth in Section 5-130 of the Juvenile Court Act of 1987.
 - 2. Law enforcement records, court records, and conviction records of an individual who was 17 years old at the time of the offense and before January 1, 2014, unless the nature of the offense required the individual to be tried as an adult;
 - 3. Records of arrest not followed by a conviction;
 - 4. Convictions overturned by a higher court; and
 - 5. Convictions or arrests that have been sealed or expunged.

- g) Upon a finding that an applicant for a license was previously convicted of a felony, the County shall consider any evidence of rehabilitation and mitigating factors contained in the applicant's record, including any of the following factors and evidence, to determine if the conviction will impair the ability of the applicant to engage in the position for which a license is sought:
1. The lack of direct relation of the offense for which the applicant was previously convicted to the duties, functions, and responsibilities of the position for which a license is sought;
 2. Whether five (5) years since a felony conviction or three (3) years since release from confinement for the conviction, whichever is later, have passed without a subsequent conviction;
 3. If the applicant was previously licensed or employed in this State or other states or jurisdictions, then the lack of prior misconduct arising from or related to the licensed position or position of employment;
 4. The age of the person at the time of the criminal offense;
 5. Successful completion of sentence and, for applicants serving a term of parole or probation, a progress report provided by the applicant's probation or parole officer that documents the applicant's compliance with conditions of supervision;
 6. Evidence of the applicant's present fitness and professional character;
 7. Evidence of rehabilitation or rehabilitative effort during or after incarceration, or during or after a term of supervision, including, but not limited to, either a certificate of good conduct or a certificate of relief from disabilities under the Unified Code of Corrections; and
 8. Any other mitigating factors that contribute to the person's potential and current ability to perform the duties and responsibilities of the position for which a license or employment is sought.
- h) If the County declines to issue a license to an applicant due to a conviction, then the County shall notify the applicant of the denial in writing with the following included in the notice of denial:
1. a statement about the decision to refuse to issue a license;
 2. a list of the convictions that the licensing authority determined will impair the applicant's ability to engage in the position for which a license is sought;
 3. a list of convictions that formed the sole or partial basis for the refusal to issue a license; and

4. a summary of the appeal process or the earliest the applicant may reapply for a license, whichever is applicable. Review of any such denial by the County Board will include consideration of the factors enumerated in 230 ILCS 5/3.1(b).

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-67. - Application; contents for General raffle and Progressive raffle licenses.

- (a) Any person seeking to conduct or operate a general raffle or progressive raffle described in this article shall file an application with the county clerk on forms provided by the county clerk. Applications must be submitted to the county clerk at least ten (10) days prior to the county board meeting at which approval is desired. The application shall contain the following information:
- (1) The name, address and type of organization;
 - (2) The length of existence of the organization and, if incorporated, the date and state of incorporation;
 - (3) The name, address, telephone number, and date of birth of the organization's presiding officer, secretary, raffle manager(s) and any other members responsible for the conduct and operation of the general raffle(s) or progressive raffle(s);
 - (4) The aggregate retail value of all prizes to be awarded in the raffle;
 - (5) The maximum retail value of each prize to be awarded in the raffle;
 - (6) The maximum price charged for each raffle chance issued or sold;
 - (7) The maximum number of raffle chances to be issued;
 - (8) The area(s) in which the raffle chances will be sold or issued;
 - (9) The dates raffle chances will be issued or sold;
 - (10) The date(s), time(s) and location(s) at which winning chances will be determined;
 - (11) A sworn statement attesting to the not-for-profit character of the applicant or organization, signed by its presiding officer and secretary; and
 - (12) A certificate signed by the presiding officer and secretary of the applicant organization attesting to the fact that the information contained in the application is true and correct.

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-68. - Application for a Poker run license.

(a) Any organization seeking to conduct or operate a poker run described in this article shall file an application with the county clerk on forms provided by the county clerk. Applications must be submitted to the county clerk at least ten (10) days prior to the county board meeting at which approval is desired. The application shall contain the following information:

(1) The name, address and type of the organization;

(2) The length of existence of the organization and, if incorporated, the date and state of incorporation;

(3) The name, address, telephone number, and date of birth of the organization's presiding officer, secretary, and any other members responsible for the conduct and operation of the poker run(s);

(4) The time period during which the poker run will be conducted;;

(5) The time and location at which winning chances will be determined;

(6) A sworn statement, signed by the presiding officer of the organization, attesting to its not-for-profit status and length of existence;

(7) A certificate signed by the presiding officer and secretary of the applicant organization attesting to the fact that the information contained in the application is true and correct; and

(8) The purpose for which the poker run is being conducted.

(Ord. No. 98-CO-59, 9-24-98)

Secs. 26-69—26-85. - Reserved.

DIVISION 4. - OPERATION AND CONDUCT

Sec. 26-86. - Operation and conduct.

The operation and conduct of general raffles, poker runs or progressive raffles are subject to the following restrictions:

(1) The entire net proceeds of any general raffle, poker run or progressive raffle must be exclusively devoted to the lawful purposes of the licensee.

- (2) No person except a bona fide member of the licensee may participate in the management or operation of the general raffle, poker run or progressive raffle.
- (3) No person may receive remuneration or profit for participating in the management or operation of the general raffle, poker run or progressive raffle, except that sponsoring organizations may contract with third parties who, acting at the direction of and under the supervision of the sponsoring organization, provide bona fide services to the sponsoring organization in connection with the operation of a general raffle, poker run or progressive raffle and may pay reasonable compensation for such services as set forth in 230 ILCS 15/4 (a)(2).
- (4) A licensee may rent a premises on which to determine the winning chance or chances in a general or progressive raffle provided that the rent is not determined as a percentage of receipts or profits from the general or progressive raffle. A premises where a poker run is held is not required to obtain a license if the name and location of the premises is listed as a predetermined location on the license issued for the poker run and the premises does not charge for use of the premises. .
- (5) Raffle chances may be sold, offered for sale, conveyed, issued or otherwise transferred for value only within the area determined on the license; the winning chances may be determined only at the location specified on the license.
- (6) The maximum price which may be charged for each raffle chance sold, offered for sale, conveyed, issued or otherwise transferred for value shall not exceed two hundred and fifty dollars (\$250.00).
- (7) Except as otherwise provided for in this article, the value of all prizes to be awarded shall not exceed one million dollars (\$1,000,000.00).
- (8) Each raffle chance shall have printed thereon the cost of the chance, the aggregate retail value of all prizes to be awarded in the general raffle, poker run or progressive raffle, and the maximum number of raffle chances to be issued except as provided below:
- a. When raffle chances are sold, conveyed, issued, or otherwise transferred only at the time and location at which winning chances will be determined;
 - b. When the raffle chance is also a ticket to an event and a portion of the cost of the ticket is designated for a dinner, golf or other item of value to be consumed or used by the purchaser at the event.
- (9) No person under the age of 18 years may participate in the operation or conduct of general raffles, poker runs or progressive raffles, except with the permission of a parent or guardian. A person under the age of 18 years may be within the area where winning chances are being determined only when accompanied by their parent or guardian.

(10) General raffle, poker run or progressive raffle drawings must be held on the date(s) and at the location(s) listed on the license. If a general raffle drawing, poker run or progressive raffle drawing is unable to be held due to an extreme emergency or a natural disaster, the licensee must seek written approval of the county clerk before the drawing can be held on a different date. If a drawing is cancelled due to inadequate sale of raffle tickets or due to some reason other than an extreme emergency or a natural disaster, the licensee must notify all ticket purchasers, refund all monies and return all prizes within thirty (30) days. Such cancellation will be reported to the county clerk with a full written explanation.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2005-CO-32, § III, 3-24-05)

Sec. 26-87. - Manager; fidelity bond.

The operation and conduct of all general and progressive raffles shall be under the supervision of a single raffle manager designated by the licensee. The manager shall give a fidelity bond equal in amount to the maximum per drawing retail value of all prizes to be awarded in favor of the licensee conditioned upon their honesty in the performance of their duties. The terms of the bond shall provide that notice shall be given in writing to the county not less than thirty (30) days prior to its cancellation. The County may waive this bond requirement by including a waiver provision in the license issued to an organization under this article, provided that a license containing such waiver provision shall be granted only by the affirmative vote of the requisite number of members of the licensed organization or, if the licensed organization does not have members, of members of the governing board of the organization, to constitute an affirmative action of the licensed organization. The applicant shall provide a copy of their organization or Board's Resolution approving the waiver of the bond to meet this requirement. Nothing in this section shall be deemed to apply to poker runs.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2004-CO-129, § II, 12-9-04)

Sec. 26-88. - Record keeping of gross receipts; expenses; net proceeds.

- (a) Each licensee shall keep records of its gross receipts, expenses and net proceeds for each single gathering or occasion at which winning chances are determined. All deductions from gross receipts for each single gathering or occasion shall be documented with receipts or other records indicating the amount, a description of the purchased item or service or other reason for the deduction, and the recipient. The distribution of net proceeds shall be itemized as to payee, purpose, amount and date of payment.
- (b) Gross receipts from the operation of general raffles, poker runs or progressive raffles shall be segregated from other revenues of the licensee including bingo gross receipts, if bingo games are also conducted by the same not-for-profit organization pursuant to

the license therefor issued by the state department of revenue and placed in a separate account. Each licensee shall keep separate records of its general raffles, poker runs or progressive raffles. The person who accounts for gross receipts, expenses, and net proceeds from the operation of general raffles, poker runs or progressive raffles shall not be the same person who accounts for other revenues of the licensee.

- (c) Each licensee shall report to its membership and to the county its gross receipts, expenses and net proceeds from the general raffle, poker run or progressive raffle, and the distribution of net proceeds itemized as required in this section. For general raffle licenses, a report must be turned in within thirty (30) days of each raffle drawing. For poker runs and progressive raffle, a report must be turned in quarterly, beginning three (3) months after the date of issuance of the license.
- (d) Records required by this section shall be preserved for three (3) years pursuant to state law, and organizations shall make available their records relating to the operation of general raffles, poker runs or progressive raffles for public inspection at reasonable times and places.
- (e) No new general raffle, poker run or progressive raffle licenses will be issued to an organization until all reports from the organization's previous general raffles, poker runs or progressive raffles have been completed and submitted to the county clerk's office.

(Ord. No. 98-CO-59, 9-24-98; Ord. No. 2004-CO-129, § III, 12-9-04)

Secs. 26-89—26-115. - Reserved.

DIVISION 5. - ISSUANCE AND ENFORCEMENT

Sec. 26-116. - Issuance.

- (a) *Review of application; acceptance or rejection.* Organizations shall submit applications to the county clerk's office at least ten (10) days prior to the county board meeting at which approval is desired. The county clerk shall review all general raffle, poker run or progressive raffle license applications, recommend approval, or denial, and submit them to the county board. The county board shall, within thirty (30) days from the date of application, accept or reject a general raffle, poker run or progressive raffle license application. If an application is accepted, the county clerk shall forthwith issue a general raffle, poker run or progressive raffle license to the applicant. Any license issued under this article shall be non-transferable. Chances for each raffle may be issued or sold for a period of thirty (30) days prior to and including the date winning chances are to be determined unless the county board has specifically authorized a longer period of time but in no event longer than three hundred and sixty-five (365) days, unless leap year, than no longer than three hundred and sixty-six (366) days, prior to and including the date winning chances are to be drawn. An organization whose

application is denied may appeal the denial to the county board in writing within ten (10) business days of the decision. The county board shall have the right to review the application and notice of appeal and render a final decision by the affirmative vote of a majority of the members present.

(b) *Contents of license.* A general raffle, poker run or progressive raffle license shall show the following:

(1) The area(s) in which raffle chances may be sold or issued;

(2) The period of time during which raffle chances may be sold or issued; and

(3) The date(s), and location at which winning chances will be determined.

(4) For poker runs only, the license granted by the key location shall cover the entire poker run, including locations other than the key location. Each license issued shall include the name and address of each predetermined location.

(c) *Display.* The license shall be prominently displayed at the time and location of the determination of the winning chances.

(d) *Validity.* Each license shall be valid for one raffle or for a specified number of raffles to be conducted during a specified period of time not to exceed one (1) year.

(Ord. No. 98-CO-59, 9-24-98)

Sec. 26-117. - Enforcement of article.

(a) *Penalties.* Failure to comply with any of the requirements of this article shall constitute a violation, and any person, upon conviction thereof shall be fined not more than \$500.00. Each day the violation continues, shall be considered a separate offense. In addition, the county board is authorized to revoke the license of any licensee that fails to comply with the reporting requirements of subsection [26-88\(c\)](#) in a timely manner.

(b) *Abatement.* The imposition of the penalties in this section prescribed shall not preclude the state's attorney from instituting appropriate action to prevent unlawful raffles under the Raffles and Poker Runs Act or to restrain, correct, or abate a violation of this article of the conditions of a general raffle, poker run or progressive raffle license issued pursuant hereto.

(Ord. No. 98-CO-59, 9-24-98)



Resolution Executive Summary

Prepared By: Purchasing Department on behalf of Facilities
Committee Name: Operations and Administrative Committee
Committee Date: March 19, 2026
Board Date: March 26, 2026
Resolution Title: Resolution Awarding Purchase of Security Equipment for Winnebago County Operations Using CIP 2026 Funds

Budget Information:

Budgeted? YES	Amount Budgeted? \$168,000
Over or Under approved amount? OVER	By: \$37,050
ORG/OBJ/Project Codes: 82200-46320-C2615	Descriptor: Equipment
Budget Impact? \$205,050	

Background Information:

Winnebago County Operations is needing to replace the Security Equipment for entry operations into various County facilities. The existing equipment was purchased in 2012, we have seven (7) Autoclear units. These units are end of life and becoming obsolete for service. In February, Purchasing issued IFB 26B-2462 for an identical replacement of the Autoclear units, just the upgraded units. Three (3) bids were received with the lowest responsive bidder as Autoclear Security Inspection Systems out of Hawthorn Woods, Illinois (See Resolution Exhibit A).

The following County Facilities would receive these units: (2) Courthouse Entrance, (3) Criminal Justice Center, (1) Adult Probation and (1) Juvenile Justice Center. The 6040 Autoclear DVS units come with a one-year warranty, we negotiated options to extend to a three-year warranty.

Autoclear Breakdown		
	Per Quantity	Summary
Autoclear Unit(s)	\$ 21,500	\$ 150,500
Shipping		\$ 8,400
Add-On Rollers		\$ 11,150
3 Year Extended Warranty (Including Service)	\$ 5,000	\$ 35,000
	Total	\$ 205,050

Recommended By: Facilities Director, Shawn Franks

Follow-Up Steps: Purchasing Department will execute the service contracts and process purchase order to Autoclear.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Paul Arena

Submitted by: Operations and Administrative Committee

2026 CR

**RESOLUTION AWARDING PURCHASE OF SECURITY EQUIPMENT FOR WINNEBAGO
COUNTY OPERATIONS USING CIP 2026 FUNDS**

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and

WHEREAS, the Purchasing and Facilities Department issued IFB 26B-2462 to replace aging security equipment countywide; and,

WHEREAS, the Purchasing Department received three bids; and,

WHEREAS, the approving proposal includes a three-year warranty inclusive of all parts, labor and annual service; and,

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the bids for the County-wide Security Equipment, (Resolution Exhibit A) and recommends awarding the purchase to Autoclear Security Inspection Systems.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue Purchase Orders, on behalf of the County of Winnebago, Illinois to Autoclear Security Inspection Systems 18 Carlisle Road Hawthorn Woods, IL in the amount of \$205,050;

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Facilities Director, Finance Director, County Administrator, County Board Office, and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

PAUL ARENA, CHAIR

PAUL ARENA, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

MICHAEL THOMPSON

MICHAEL THOMPSON

CHRISTINA VALDEZ

CHRISTINA VALDEZ

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2026.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



WINNEBAGO COUNTY ILLINOIS

BID TAB

26B-2462 - SECURITY EQUIPMENT X-RAY MACHINE REPLACEMENTS

BID OPENING - FEBRUARY 25, 2026 @ 10:00 AM

VENDOR NAME		AUTOCLEAR Security Inspection Systems Hawthorn Woods, IL	Taza Construction DBA Tiles in Style LLC South Holland, IL	(Non-Responsive) LINEV Systems US, Inc. Conroe, TX
DESCRIPTIONS		QUANTITY		
Autoclear 6040 DVS		7	\$227,500	No Bid
Installation Costs:		\$0.00	\$980 / EA \$6,860 Total Cost	No Bid
Lead Times for Units:		40 Days or Less	4-8 Weeks ARO	No Bid
Shipping Costs:		\$8,400	\$1,600 / EA \$11,200 Total Cost	No Bid
Training Costs:		Included	\$1,300 / EA \$9,100 Total Cost	No Bid
Warranty		1 Year (Included) Parts / Labor / Travel	1 Year Parts / Labor	No Bid
Optional Add-On Feature #6 - 3' Roller		\$500 / EA	\$14,550	No Bid
Optional Add-On Feature #6 - 18" Roller		\$500 / EA	\$14,550	No Bid
Optional Add-On Feature #6 - 6' Roller		\$850 / EA	\$14,550	No Bid
Optional Add-On Feature #9 - AI Threat Assist		\$4,500 / EA	\$14,550	No Bid
Extended Warranty - 3 Year (Including Service)		\$5,000 / EA \$35,000 Total Cost	N/A	No Bid



Scintrex • CheckGate • Dynavision • Control Screening • Federal Labs
U.S. Canada France UK UAE Japan Latin America Singapore Spain

February 25, 2026

Hope Edwards
Winnebago County Purchasing
404 Elm Street
Room 202
Rockford, IL 61101

Re:IFB # 26B-2462

Dear Ms. Edwards,

Autoclear is pleased to submit this bid for Security Equipment X-ray machine replacements. Since the current equipment was provided by Autoclear, I am very familiar with the current configuration.

I am bidding the Autoclear 6040DVS which meets all of the specifications required. The DVS designation is the latest version of Autoclear equipment. DVS indicates that the equipment is capable of supporting AI Threat Assist. AI Threat Assist is artificial intelligence that identifies threat items by shape. AI Threat Assist is a “black box” that is installed on a standard machine.

Whether you choose to use AI Threat Assist or not, you still get the same machine. You are not given a lesser machine if you choose traditional technology. This is an important distinction between Autoclear and some other competitors. True artificial intelligence uses massive amounts of computer memory. All of the necessary memory, including an Nvidia card, are contained in the black box. The x-ray machine memory is unaffected. You can use this link to see an actual video of how AI Threat Assist really works. <https://youtu.be/wpBAOf3NbU>

I looked up the original orders and you equipped them with 6' rollers. On the pricing page, where you ask about options, I have listed 6' rollers along with 3' and 18" rollers.

Autoclear understands and agrees with all of the General Conditions. Regarding the Specific Conditions, the only exception is the requirement for \$5,000,000 Umbrella Insurance. Autoclear carries \$2,000,000 umbrella insurance in addition to \$2,000,000 General Liability. A sample Certificate is included. Winnebago County will be named as a co-insured party if Autoclear receives the award.

Regarding references, references are named by company only. Reference contact information will be supplied under sperate cover if desired. In this way, we are assured that Autoclear customer information remains confidential in the event of a FOI request. Addundum 1 is noted and enclosed.

If there are any issues that need to be resolved, just let me know. I will be happy to help in any way I can.

Sincerely,



Gregory Schaefer
Midwest Regional Manager

SECTION THREE: BID SPECIFICATIONS

Winnebago County is requesting bids for product and installation of the following 6040 Autoclear X-Ray Machines. These machines will be installed countywide at the following security entry operations.

Sites for Installation		
Quantity	Location	Address
2	Courthouse Entrance	420 West State Street Rockford, IL 61101
3	Criminal Justice Center Entrance	650 West State Street Rockford, IL 61102
1	Adult Probation Entrance	526 West State Street Rockford, IL 61101
1	Juvenile Justice Center Entrance	211 South Court Street Rockford, IL 61101

Bid the following specifications, **6040 Autoclear DVS**. Provide standard equipment offerings as well as add-on options to consider.

STANDARD EQUIPMENT

1. Autoclear Electronics Imaging Package

Includes:

AutoSoft Linux Operating System

Touchpad operation

USB Connectivity

Multi Energy

Organic/Inorganic Stripping (With Dual Energy)

RealClear (Computer enhanced image clarification)

AutoDensAlert (Highlights dense items such as weapons & Batteries)

AutoTracking (Conveyor belt never needs adjustment)

AutoSensing (Scans very thin items)

AutoOutline (Outlines camouflaged items)

AutoScale (Computer correction of distorted images)

AutoCal (Automatic calibration)

128X Continuous Active Zoom

Light/Dark enhancement

Pseudo Color/ Reverse B/W / Inverted Color

Interactive HELP screen

High Penetration

Reversible Conveyor Direction

Local Service Diagnostics

2. Tunnel opening 24.4" wide, 16.5" high

3. Standard Conveyor Assembly (60.6" total length)

4. Locking Fold up Control Panel

5. AutoMatAlert Features

6. Entrance/Exit Rollers:
 - 3' Parcel Collector
 - 18" Roller
7. 24" Monitor Upgrade
8. Image Archiving
9. AI Threat Assist
10. Basic Training Options
11. Shipping Costs
12. Installation
13. Warranty Details

PRICING SPECIFICATIONS – AUTOCLEAR 6040 DVS UNITS

7 – Autoclear 6040 DVS Units

Per Unit Price: \$21,500 X 7 Units = \$150,500

Installation Costs: \$0.00 Lead Time for Units: 40 days or less

Shipping Costs: \$8,400 Training Costs: \$0.00

Provide Optional Add-On Features as referenced above in items 2-10
 Specify Warranty Details
 Options regarding disposal of existing equipment

- #6 - 3' roller \$500 @
- #6- 18" roller \$500 @
- #6 6' roller \$850 @
- #9 AI Threat Assist \$4,500 @

END OF SECTION THREE: BID SPECIFICATIONS

SECTION FOUR: BID FORM

Name of Bidder	Autoclear LLC		
Contact Person	Gregory Schaefer		
Address	18 Carlisle Road		
City, State, ZIP	Hawthorn Woods, IL 60047		
Telephone	847-815-8131	FEIN No.	22-2964823
Email(s)	gregs@autoclear.com		

Company Information

Woman Business Enterprise (WBE)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Small Business Enterprise (SBE)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Minority Business Enterprise (MBE)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Veteran Owned Business (VOB)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

If Yes, Check the Following Boxes that Apply:

BLACK/AFRICAN AMERICAN	<input type="checkbox"/>	HISPANIC	<input type="checkbox"/>
NATIVE AMERICAN OR ALASKA NATIVE	<input type="checkbox"/>	ASIAN AMERICAN	<input type="checkbox"/>

TO: Winnebago County Purchasing Department

The undersigned, being duly sworn, certifies they are an:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
OWNER/SOLE PROPRIETOR	MEMBER OF PARTNERSHIP	AN OFFICER OF CORPORATION	MEMBER OF JOINT VENTURE

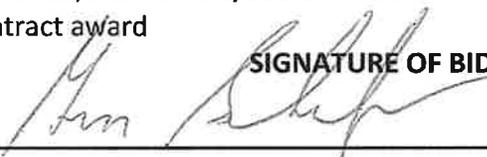
Further, as the Bidder, declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he/she has fully examined the proposed forms of agreement and the scope of services or work specifications for the above designated service, and all other documents referred to or mentioned in the solicitation documents, specifications and attached exhibits, including Addenda.

(Bidder, must list below any and all Addenda or your offer will be rejected, as non-responsive)

No(s): 1 and _____ and _____ issued thereto;

Further, the undersigned certifies and warrants that he/she is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or By-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate. The Affiant deposes and says that he/she has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

Further, the Bidder certifies that he/she has provided equipment; supplies or services comparable to the items specified in this solicitation to the parties listed in the Business Reference Form and authorizes the County to verify references of business and credit at its option. Finally, the Bidder, if awarded a contract, agrees to do all other things required by the solicitation documents, and that he/she will take in full payment therefore the sums set forth in any resulting contract award

SIGNATURE  _____
SIGNATURE OF BIDDER

Name and Title of Signer Gregory Schaefer, Midwest Regional Manager

Dated this 25th **day of** February **2026**

END OF SECTION FOUR: BID FORM



WINNEBAGO COUNTY

— ILLINOIS —

County Administration Building
404 Elm Street
Rockford, Illinois 61101

Purchasing Department
Phone: 815-319-4380
Fax: 815-319-4381

February 18, 2026

ADDENDUM ONE
SECURITY EQUIPMENT X-RAY MACHINE REPLACEMENTS
INVITATION FOR BID #26B-2462

All bid requirements and information can be found at www.wincoil.gov/purchasing

1. Could you please advise whether equivalent or alternate X-ray scanner models are acceptable under this IFB, provided they meet or exceed the functional and technical requirements of the specified model? We are only open to Autoclear manufacturer solutions.
 - a) If equivalents are permitted, we would be happy to submit a detailed equivalency compliance matrix clearly outlining: N/A
 - b) Where our proposed system meets each specification, and: N/A
 - c) Where it exceeds the requested performance, features, or operational requirements: N/A

Any questions should be directed to the Purchasing Department, 404 Elm Street, Room 202, Rockford, IL 61101 or by phone 815-319-4380, or email purchasing@purchasing.wincoil.gov

END OF ADDENDUM ONE

 2/25/26

SECTION SIX - BUSINESS REFERENCES FORM

The Bidder must list references for the last three (3) completed projects, listing company, name, address, contact person, telephone number and the date of completion.

If Bidder is a new business, provide references that will enable the County to determine if Bidder is responsible.

NAME	
CONTACT PERSON	Kansas City Kansas School District
ADDRESS	
CITY, STATE, ZIP	Contact data upon request
TELEPHONE	
EMAIL	

NAME	Six Flags Entertainment Corporation
CONTACT PERSON	
ADDRESS	
CITY, STATE, ZIP	Contact data upon request
TELEPHONE	
EMAIL	

NAME	
CONTACT PERSON	Winnebago County
ADDRESS	
CITY, STATE, ZIP	
TELEPHONE	
EMAIL	

END OF SECTION SIX - BUSINESS REFERENCE FORM

SECTION SEVEN - BIDDER'S SUBCONTRACTOR FORM

NAME OF BIDDER	
CONTACT PERSON	

SUBCONTRACTORS:

Will you employ Subcontractors?

Yes

No

If "YES", identify with each name, address, telephone, email, and work to be subcontracted (attach more sheets, if necessary).

SUBCONTRACTOR NAME (1)	N/A
CONTACT PERSON	
ADDRESS	
CITY, STATE, ZIP	
TELEPHONE	
EMAIL	
WORK TO BE PROVIDED	
SUBCONTRACTOR NAME (2)	N/A
CONTACT PERSON	
ADDRESS	
CITY, STATE, ZIP	
TELEPHONE	
EMAIL	
WORK TO BE PROVIDED	

The Bidder/Contractor will not change or use any Subcontractors not identified in this Bid without prior written approval from the County of Winnebago.

A request for a change in Subcontractors shall be made in writing and will include a description of any savings that may be realized in the execution of this Contract, and must be passed on to the County of Winnebago.

END OF SECTION SEVEN - BIDDER'S SUBCONTRACTOR FORM

6040DVS X-RAY INSPECTION

Explosives, Weapons and Contraband



SINGLE SOURCE, MULTI-ENERGY

X-RAY INSPECTION



The single-source, multi-energy 6040DVS X-ray inspection system is designed to screen small to mid-sized items for weapons, explosives, drugs and other contraband. The right size for scanning strollers, briefcases, backpacks, purses and other hand-carried items, this powerful scanner is small enough to fit in elevators, narrow halls and tight spaces. The user-friendly 6040DVS delivers best in-class speed and detection capability and makes the most of available space.

- > Rapidly images full mailbags and long or tall items
- > Fits in elevators, narrow halls and tight spaces
- > Patented guided conveyor belt never needs adjusting
- > Three generator power levels to choose from (see back for details)>

APPLICATIONS:

- > Passenger, Staff and Visitor Checkpoint Inspection
- > Corporate, Government and Private Security
- > Critical Infrastructure Security
- > Mail Screening



New AI Threat Assist® from **AUTOCLEAR** SECURITY INSPECTION SYSTEMS

ENHANCED SECURITY

Autoclear's new software feature helps ensure that stressed operators working in a demanding environment have a new and powerful technological advantage in the form of artificial intelligence.

REVOLUTIONARY TECHNOLOGY

Autoclear provides game-changing technology to ensure scientifically accurate threat detection and to increase scanning throughput.

AI Threat Assist® "intelligence" is generated by an algorithmic analysis of threat detection utilizing "machine learning."

Contact Us

Headquarters:

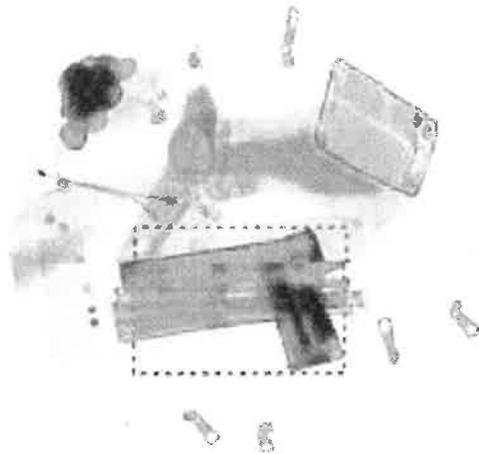
Autoclear

10A Bloomfield Avenue

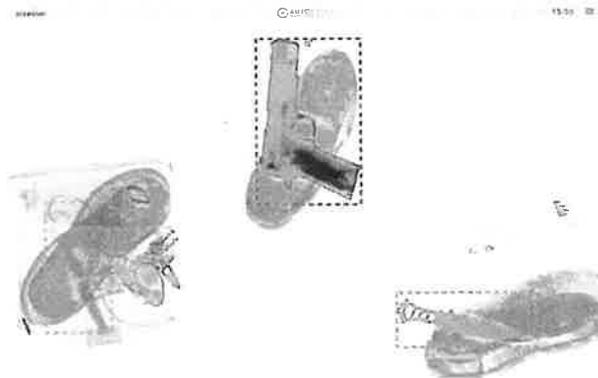
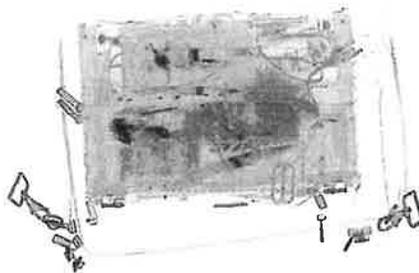
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- AI Threat Assist® software is "intelligent" and actually "learns" by scanning new and different threats.
- Human X-ray screeners/ operators now have a "second set of eyes" that is never lax nor inefficient.
- Alerts the X-ray screener/ operator in two ways for an undeniable operator reaction.
- Traffic throughput is heightened due to the operator and AI Threat Assist working simultaneously.



**Discussion: Ordinance
Regulating Door-to-Door
Solicitation**

Other Matters

Future Agenda Items

Adjournment