

COMBINED MEETING of the FINANCE COMMITTEE and OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Chairman, Keith McDonald
Chairman, Jaime Salgado

DATE: THURSDAY, JANUARY 16, 2020

Members: Joe Hoffman, Dorothy Redd,
Jean Crosby, John Butitta, Paul Arena,
Burt Gerl, Dave Boomer, Dave
Fiduccia, Steve Schultz

TIME: 5:30 PM

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Combined Meeting of the Finance Committee and Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Resolution Authorizing Execution of Intergovernmental Cooperation Agreement Among the County of Winnebago, Illinois, the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecatonica, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago
- E. Other Matters
- F. Adjournment

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

**SUBMITTED BY: FINANCE AND OPERATIONS AND
ADMINISTRATIVE COMMITTEES**

2020 CR

**RESOLUTION AUTHORIZING EXECUTION OF INTERGOVERNMENTAL
COOPERATION AGREEMENT AMONG THE COUNTY OF WINNEBAGO,
ILLINOIS, THE CITY OF LOVES PARK, THE VILLAGE OF MACHESNEY
PARK, THE VILLAGE OF CHERRY VALLEY, THE VILLAGE OF DURAND,
THE VILLAGE OF PECATONICA, THE VILLAGE OF ROCKTON, THE
VILLAGE OF ROSCOE, THE CITY OF SOUTH BELOIT AND THE VILLAGE
OF WINNEBAGO**

WHEREAS, the County of Winnebago wishes to enter into an Intergovernmental Agreement with the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecatonica, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago for the financial contribution to the County to assist in funding of the County Public Safety Answering Point ("PSAP"); and

WHEREAS, the County and the above-referenced municipalities have agreed to an Intergovernmental Agreement outlining the obligations of the County and the municipalities, a copy of the agreement is substantially the same as that attached as Exhibit A to this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the County Board of the County of Winnebago is authorized and directed to execute an intergovernmental agreement with the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecatonica, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago for the financial contribution to the County to assist in funding of the County Public Safety Answering Point ("PSAP");, which is substantially similar to the attached Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption by the County and the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the

Village of Pecos, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the mayors of the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecos, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago and to the Sheriff of Winnebago County.

Respectfully submitted,

Finance Committee

Jaime Salgado, Chairman

Dave Boomer

Dave Fiduccia

Burt Gerl

Joe Hoffman

Keith McDonald

Steve Schultz

Operations and Administrative Committee

Keith McDonald, Chairman

Paul Arena

Frank Butitta

Jean Crosby

Joe Hoffman

Dorothy Redd

Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, on the _____ day of _____, 2020.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

ATTEST:

Lori Gummow
Clerk of the County of Board
of the County of Winnebago, Illinois

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Chairman, Keith McDonald
Members: Jaime Salgado, Paul Arena,
Dorothy Redd, Joe Hoffman, John
Butitta, Jean Crosby

DATE: THURSDAY, JANUARY 16, 2020
TIME: IMMEDIATELY FOLLOWING THE
COMBINED OPERATIONS AND
FINANCE MEETING

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of June 6, 20, 2019, July 1, 2019, August 15, 26, 2019, and September 5, 19, 2019 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Pay for Emergency Purchase for Fire Eye Maintenance
- F. Resolution Awarding A & E Services for Juvenile Detention Center Roof Replacement
- G. Resolution to Change Hours of the County Clerk's Office on Election Day
- H. Resolution Authorizing Placing a Binding Question on the Public Ballot Before the Electors of Winnebago County to Adopt the County Executive Form of Government in the County of Winnebago, Illinois
- I. Other Matters
- J. Adjournment

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, June 6, 2019
Immediately Following the Finance Committee Meeting at 5:30 PM

Present:

Keith McDonald, **Chairman**
Jean Crosby
Jaime Salgado
Joe Hoffman
Dorothy Redd
John Butitta
Paul Arena

Others Present:

Carla Paschal, County Administrator
Charlotte LeClercq, Assistant Deputy State's Attorney
Tiana McCall, Chief Strategic Initiatives Officer
Lori Gummow, County Clerk

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- ~~D. Ordinance Amending Section 30-32 of the Winnebago County Code to Authorize the Winnebago County Sheriff to Appoint a Coordinator for ESDA~~
- ~~E. Resolution Approving an Intergovernmental Agreement Between the County of Winnebago and City of Rockford to Provide Services of a Deputy Coordinator for the Winnebago County Emergency Services and Disaster Agency~~
- F. Resolution to Redivide Elections Precincts
- G. Other Matters
 1. Discussion – Strategic Plan – Tiana McCall, Chief Strategic Initiatives Officer
 2. Sub-Committee – Land Bank
- H. Adjournment

Chairman McDonald called the meeting to order at 6:15 PM.

Motion to recess until after the Combined Operations and Administrative and Public Safety Committee meeting.

Moved: Ms. Crosby, Seconded: Mr. Salgado.

Motion passed by unanimous voice vote.

Resolution to Redivide Elections Precincts

Motion to put it on the table. Moved: Ms. Crosby, Seconded: Mr. Hoffman.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- 1. Discussion – Strategic Plan – Tiana McCall, Chief Strategic Initiatives Officer**

- Ms. McCall spoke about the strategic plan. It was distributed to all County Board Members.
 - A discussion followed.
- 2. Sub-Committee – Land Bank**
- Discussion regarding having at least 3 people but not more than 5 from three separate Committees, including Operations and Administrative, Economic Development, and Finance to work closely with Mr. Anderson and report back to Committee members. Mr. Arena was suggested for Operations. Mr. McDonald to follow-up with Mr. Wescott and Economic Development and Mr. Salgado will pass along to Finance and Mr. Fiduccia.

Motion to Adjourn. Moved: Mr. Hoffman, Seconded: Ms. Crosby.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, June 20, 2019
Immediately Following the Public Safety Committee Meeting at 5:30 PM and
the Finance Committee Meeting Following

Present:

Keith McDonald, **Chairman**
Jean Crosby
Jaime Salgado
Dorothy Redd
John Butitta
Paul Arena

Others Present:

Carla Paschal, County Administrator
Kim Ponder, Human Resources Director
Melinda Macias, Purchasing Department

Absent:

Joe Hoffman

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of February 25 and March 7, 2019 Minutes
- D. Public Comment
- E. Resolution Awarding Joint Purchasing Carpentry Services
- F. Resolution Authorizing the Purchase of Powered Ambulance Cots
- G. Resolution Awarding Joint Purchasing Painting Services
- H. Resolution Awarding Joint Seal Coating Services
- I. Resolution Authorizing Communication With the Illinois General Assembly Regarding Proposed Changes to the Property Tax Code for Sales in Error and Tax Deeds
- J. Other Matters
- K. Adjournment

Chairman McDonald called the meeting to order at 6:35 PM.

Motion to approve the Minutes of February 25 and March 7, 2019

Moved: Ms. Crosby, Seconded: Mr. Salgado.

Motion passed by unanimous voice vote.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Awarding Joint Purchasing Carpentry Services

Motion by Mr. McDonald and Seconded by Ms. Crosby.

- Ringland-Johnson and Rockford Structures were awarded an initial contract for one year with four 1-year renewal options.
- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Authorizing the Purchase of Powered Ambulance Cots

Motion by Mr. McDonald and Seconded by Ms. Crosby and Mr. Butitta.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Joint Purchasing Painting Services

Motion by Mr. McDonald and Seconded by Ms. Crosby.

- A discussion followed.

Motion passed by unanimous voice vote with the exception of one vote.

Resolution Awarding Joint Seal Coating Services

Motion by Mr. McDonald and Seconded by Ms. Crosby.

- A discussion followed.

Motion passed by unanimous voice vote.

- Discussion regarding the document that the Chairperson sent back. He didn't sign it and it was motioned to come back to the Committee. Notice of Reconsideration was discussed.
- It will be put on the Committee report for vote on next Thursday night's meeting.

Other Matters

None

Motion to Adjourn. Moved: Ms. Crosby, Seconded: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Monday, July 1, 2019
Immediately Following the Public Safety Committee Meeting at 5:30 PM

Present:

Keith McDonald, **Chairman**
Jean Crosby
Joe Hoffman
Dorothy Redd
John Butitta
Paul Arena

Absent:

Jaime Salgado

Others Present:

Tiana McCall, Chief Strategic Initiatives Officer
Kim Ponder, Human Resources Director
Dave Kurlinkus, Deputy State's Attorney
Dr. Sandra Martell, Public Health Administrator
Chris Dornbush, Director of Development Services
Lori Gummow, County Clerk
Angie Goral, County Board Member
Dan Fellars, County Board Member
Burt Gerl, County Board Member
Tim Nabors, County Board Member
Jas Bilich, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. An Ordinance Amending Chapter 70 of the Winnebago County Code of Ordinances Related to Waste Haulers and Solid Waste
- E. Other Matters
- F. Adjournment

Chairman McDonald called the meeting to order at 6:21 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

An Ordinance Amending Chapter 70 of the Winnebago County Code of Ordinances Related to Waste Haulers and Solid Waste

Motion by Mr. McDonald and Seconded by Ms. Crosby and Mr. Butitta.

- A discussion followed.

Mr. Arena made a motion to layover and Seconded by Ms. Redd

Motion passed by unanimous voice vote with the exception of two votes, Ms. Crosby and Mr. Hoffman.

Other Matters

None

Motion to Adjourn. Moved: Mr. Butitta, Seconded: Ms. Crosby.
Motion passed by unanimous voice vote.
Meeting adjourned at 6:45 PM.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, August 15, 2019
Immediately Following the Finance Committee Meeting at 5:30 PM
and the Personnel and Policies Committee Meeting Immediately Following

Present:

Keith McDonald, **Chairman**
Jean Crosby
Jaime Salgado
Joe Hoffman
John Butitta
Paul Arena

Others Present:

Carla Paschal, County Administrator
Marilyn Hite Ross, State's Attorney
Dave Kurlinkus, Deputy State's Attorney
Lisa Eallonardo, Finance Accountant Senior
Ann Johns, Purchasing Director
Bill Emmert, Assistant State's Attorney

Absent:

Dorothy Redd

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 14 and 21, 2019 Minutes
- D. Public Comment
- E. Resolution Authorizing the Execution of a Contract With Region 1 Planning Council to Act as the County of Winnebago's Agent in the Operation of a Delinquent Tax Program (Trustee Program Agent Recommendation)
- F. Other Matters
- G. Adjournment

Chairman McDonald called the meeting to order at 6:55 PM.

Motion to approve the Minutes of March 14 and 21, 2019 Minutes

Moved: Mr. Hoffman, Seconded: Ms. Crosby.

Motion passed by unanimous voice vote.

Public Comment

Chairman McDonald read the Public Comment section of the Agenda.

- Mayor Tom McNamara spoke about the Trustee Program and asked Committee Members to support the Region 1 Planning proposal.
- South Beloit Mayor Ted Rehl spoke about the Delinquent Tax Program.

Resolution Authorizing the Execution of a Contract With Region 1 Planning Council to Act as the County of Winnebago's Agent in the Operation of a Delinquent Tax Program (Trustee Program Agent Recommendation)

Motion by Mr. McDonald and Seconded by Mr. Butitta and Ms. Crosby.

- A discussion followed.

Mr. Salgado made a Motion to layover and Mr. Arena Seconded.

- A discussion followed.

Mr. McDonald withdrew his earlier Motion.

- A discussion followed.

Motion passed by unanimous voice vote to layover the Resolution.

Other Matters

- Mr. Arena spoke about getting an approval in the future for a Sub-Committee.

Motion to Adjourn. Moved by Ms. Crosby and then Seconded.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Winnebago County Board
Operations and Administrative Committee Meeting
County Board Room, 8th Floor
Winnebago County Courthouse
400 West State Street
Rockford, IL 61101

Monday, August 26, 2019
5:00 PM

Present:

Keith McDonald, **Chairman**
Jean Crosby
Joe Hoffman
Dorothy Redd
John Butitta
Paul Arena

Others Present:

Carla Paschal, County Administrator
Marilyn Hite Ross, State's Attorney
Dave Kurlinkus, Deputy State's Attorney
Dave Kelley, County Board Member

Absent:

Jaime Salgado

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Presentation – Project Manager – Public Safety Building
- E. Other Matters
- F. Adjournment

Chairman McDonald called the meeting to order at 5:00 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Presentation – Project Manager – Public Safety Building

- Tom Tristano and Rebecca Strader from Prairie Forge Group gave a presentation regarding the project status and update on the Public Safety Building demolition/reuse.
- A discussion followed.

Motion to Adjourn. Moved by Ms. Crosby and Seconded by Mr. Arena.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Operations and Administrative Committee Meeting**

Conference Room 815
Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, September 5, 2019
5:30 PM

Present:

Keith McDonald, Chairman
Jaime Salgado
Joe Hoffman
Dorothy Redd

Others Present:

Tiana McCall, Chief Strategic Initiatives Officer
Dave Kurlinkus, Deputy State's Attorney

Absent:

Jean Crosby
John Butitta
Paul Arena

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Review of County Board Closed Session Minutes
- E. Other Matters
- F. Adjournment

Chairman McDonald called the meeting to order at 5:33 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Mr. McDonald – Motion to go into closed session to review County Board closed session minutes.
Moved: Mr. McDonald, Seconded: Mr. Salgado.
Motion passed by unanimous voice vote.

Mr. McDonald – No action was taken in closed session.

Mr. McDonald – Motion to approve the release of closed session minutes of the County Board meetings of 02/10/11, 03/24/11, 06/28/12, 10/11/12, 11/20/12, 06/13/13, 07/25/13, 12/13/13, 03/13/14, 07/10/14, 07/24/14, 09/04/14, 09/11/14, 10/22/15, 10/29/15, 11/12/15, 07/29/16, 12/21/17, 01/25/18, and 06/28/18. Mr. McDonald recommends that the remaining closed session minutes of 09/11/17, 09/21/17, 10/12/17, 10/26/17, 11/09/17, 11/21/17, 12/07/17, 02/22/18, 04/12/18, 05/10/18, 06/13/19, and 07/11/19 remain closed.

Seconded by Mr. Salgado.
Motion passed by unanimous voice vote.

Other Matters

None

Motion to Adjourn. Moved: Mr. Salgado, Seconded: Ms. Redd and Mr. Hoffman.
Motion passed by unanimous voice vote.
Meeting adjourned at 5:50 PM.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Operations and Administrative Committee Meeting**

Conference Room 815
County Board Room
Winnebago County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, September 19, 2019
5:30 PM

Present:

Keith McDonald, Chairman
Jean Crosby
Jaime Salgado
Joe Hoffman

Others Present:

Steve Chapman, County Administrator
Lori Gummow, County Clerk
Charlotte LeClercq, Assistant Deputy State's Attorney

Absent:

Dorothy Redd
John Butitta
Paul Arena

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 18 and May 2, 2019 Minutes
- D. Public Comment
- E. Resolution Establishing the Date, Time, and Location of Each Meeting of the Winnebago County Board
- F. Resolution Authorizing the Chairman of the County Board to Execute Agreements with National Able Network and National Asian Pacific Center on Aging
- G. Other Matters
- H. Adjournment

Chairman McDonald called the meeting to order at 5:30 PM.

Motion to approve the Minutes of April 18 and May 2, 2019

Moved: Mr. Hoffman, Seconded: Ms. Crosby.

Motion passed by unanimous voice vote.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Establishing the Date, Time, and Location of Each Meeting of the Winnebago County Board

Motion by Mr. McDonald and Seconded by Ms. Crosby.

- It was suggested having only one meeting in December on the 19th and not on December 12th and 26th.
- A discussion followed.

Amendment by Ms. Crosby to remove December 12th and 26th and add the 19th.

Mr. Hoffman seconded.

Motion passed by unanimous voice vote.

Resolution Authorizing the Chairman of the County Board to Execute Agreements with National Able Network and National Asian Pacific Center on Aging

Motion by Mr. McDonald and Seconded by Ms. Crosby and Mr. Hoffman.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Mr. McDonald briefly talked about 911 and the Waste Hauler Ordinance.

Motion to Adjourn. Moved by Mr. Hoffman and Seconded by Ms. Crosby.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald
Submitted by: Operations & Administrative Committee

2020 CR

RESOLUTION TO PAY FOR EMERGENCY PURCHASE FOR FIREEYE MAINTENANCE

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and

WHEREAS, in Section 2-332(f) of the Purchasing Ordinance, allowance is made for emergency purchases defined as Procurement obtained in circumstances which include threats to public health or safety, where immediate repairs to county property are required to protect or prevent against further loss or damage, or where immediate action is needed to prevent or minimize serious disruption to County services; and,

WHEREAS, an emergency situation occurred in that the annual renewal of maintenance and advanced threat intelligence subscription for the FireEye cyber defense apparatus was due on December 12, 2019 and was missed; and,

WHEREAS, the administrative processes were not completed in time to meet this timeline of annual renewal and FireEye extended the renewal date to December 30, 2019; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois, has reviewed Resolution Exhibit A – Emergency Quote and Exhibit B – Emergency Purchase Justification form received for the aforementioned project and recommends awarding the agreement; and,

WHEREAS, the Operations and Administrative Committee has determined that the funding for the aforementioned purchase shall be paid as follows:

19500 - 43166

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, to pay to CDW Government for the aforementioned services totaling FIFTY FOUR THOUSAND NINE HUNDRED AND NINETY NINE DOLLARS AND EIGHTY FOUR CENTS (\$54,999.84).

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Interim County Administrator, Director of Purchasing, Finance Director, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIRMAN

KEITH McDONALD, CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

DOROTHY REDD

DOROTHY REDD

JAIME SALGADO

JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____ 2020.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A

QUOTE CONFIRMATION



DEAR DAN MAGERS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LCTC546	12/17/2019	LCPX765	5336053	\$54,999.84

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
FireEye Platinum - extended service agreement (renewal) - 1 year - shipment Mfg. Part#: RN-7400NX-PTM1Y UNSPSC: 81111811 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011-01)	2	3568511	\$12,820.68	\$25,641.36
FireEye Advanced Threat Intelligence cloud 2-way - subscription license ren Mfg. Part#: RN-7400NX-2WAT1LY UNSPSC: 43233205 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011-01)	2	4366700	\$14,679.24	\$29,358.48

PURCHASER BILLING INFO		SUBTOTAL		
Billing Address: COUNTY OF WINNEBAGO 404 ELM ST STE 506 RM 202 ROCKFORD, IL 61101-1225 Phone: (815) 319-4444 Payment Terms: Net 30 Days-Govt State/Local		\$54,999.84		
		SHIPPING		\$0.00
		SALES TAX		\$0.00
		GRAND TOTAL		\$54,999.84
DELIVER TO		Please remit payments to:		
Shipping Address: WINNEBAGO COUNTY CLERK 404 ELM ST STE 104 ROCKFORD, IL 61101-1276 Shipping Method: ELECTRONIC DISTRIBUTION		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Philippe Stapa	(866) 551-9995	philsta@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

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Bill To

County of Winnebago

404 Elm Street
Rockford, Illinois 61101
(815) 319-4380
purchasing@WinColl.us

RESOLUTION EXHIBIT B

Purchase Order

Fiscal Year 2020

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS

PURCHASE ORDER # **200049**

Delivery must be made within doors of specified destination.

VENDOR:

CDW GOVERNMENT INC
230 N MILWAUKEE AVE
VERNON HILLS, IL 60061

SHIP TO:

WINN CO DEPT OF IT
404 ELM ST RM 506
ROCKFORD, IL 61101

VENDOR PHONE NUMBER	CONTRACT NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE
312-405-9093		78	
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	DEPARTMENT/LOCATION
12/18/2019	2026	12/18/2019	DoIT - Dept of Info Tech
NOTES			

FireEye Service Agreement EMER

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	FireEye Extended Service Agreement (renewal) 19500 - 43166	2.0	EACH	\$12,820.68	\$25,641.36
2	FireEye Advanced Threat Intelligence subscription license renewal 19500 - 43166	2.0	EACH	\$14,679.24	\$29,358.48

EMERGENCY PURCHASE

SHIPPING TERMS: FOB Rockford

PAYMENT TERMS: Per the IL Prompt Payment Act

FEIN: 36-6006681

IL Sales Tax Exemption ID: E9992-3963-07

INVOICE TO:

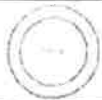
AccountsPayable@wincoll.us or MAIL TO:
County of Winnebago Accounts Payable
404 Elm St. Room 520
Rockford, IL 61101

Purchase Order Total \$54,999.84

By accepting and filling this Order, and or part thereof,
Vendor thereby agrees to, and shall be bound by the
County's Purchase Order Terms and Conditions.

County of Winnebago
Ann Johns, Director of Purchasing

Ann Johns 12/18/19



EMERGENCY PURCHASE JUSTIFICATION FORM

(PLEASE COMPLETE AND ATTACH TO MUNIS REQUISITION)

ORG / OBJ CODE	19500/43166	DEPARTMENT	WinCo DoIT	
MANUFACTURER	FireEye	PRODUCT	<input checked="" type="checkbox"/>	SERVICE <input checked="" type="checkbox"/>
DEPARTMENT CONTACT	Gus Gentner	PHONE/EMAIL	8153194305 / gus@wincoil.us	

DESCRIBE ITEM OR SERVICE BEING PURCHASED IN AN EMERGENCY:

FireEye platinum extended service agreement - 1yr renewal.
 FireEye Advanced Threat Protection subscription 1 yr renewal.

WHY DO YOU CONSIDER THIS AN EMERGENCY PURCHASE?

The Service and Advanced Threat Intelligence expired on 12/12/2019. Effective 12/13/2019 we began operation on a temporary license through December 30, 2019.

REQUESTED SOURCE	CDWG	CONTACT	Philippe Stapp
EMAIL or PHONE	philsta@cdwg.com	WEBSITE	www.cdwg.com

IF THIS EMERGENCY PURCHASE EXCEEDS \$25,000 (PRODUCTS) OR \$50,000 (SERVICES) IN VALUE, THEN A FOLLOW UP RESOLUTION AT THE NEXT APPROPRIATE COMMITTEE AND BOARD MEETING IS MANDATORY.

LIST DETAILS BELOW:

The purchase is budget neutral. This is budgeted in the 2020 WinCo DoIT 19500 budget.

WHICH COMMITTEE WILL BE USED FOR THE FOLLOW UP, IF REQUIRED?

Operations

WinCo DoIT 12/18/19
 REQUESTING DEPT DATE REQUESTED

[Signature] 12/18/19
 PURCHASING DEPT REVIEW DATE

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald
Submitted by: Operations & Administrative Committee

2020 CR

**RESOLUTION AWARDING A & E SERVICES FOR
JUVENILE DETENTION CENTER ROOF REPLACEMENT**

WHEREAS, Winnebago County requires A & E Services for the Juvenile Detention Center roof replacement project at 5350 Northrock Drive, Rockford, Illinois 61103; and,

WHEREAS, qualifications and a proposal have been obtained from Richard L. Johnson Associates, that specialize in both architectural and engineering services; and

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and

WHEREAS, this is a professional service, it is not subject to competitive bidding according to Section 2-357 (d) of the Winnebago County Code; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois, has reviewed Resolution Exhibit A - received for the aforementioned project and recommends awarding the agreement; and,

WHEREAS, the Operations and Administrative Committee has determined that the funding for the aforementioned purchase shall be paid as follows:

43100 - 46320

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Chairman is authorized to execute an agreement with RICHARD L. JOHNSON ASSOCIATES, 4703 CHARLES STREET, ROCKFORD, ILLINOIS 61108, in substantially the same form as that attached hereto as Resolution Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Interim County Administrator, Director of Purchasing, Finance Director, Facilities Engineer, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIRMAN

KEITH McDONALD, CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

DOROTHY REDD

DOROTHY REDD

JAIME SALGADO

JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2020.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

OWNER / ARCHITECT AGREEMENT

Re-Roof Work at Juvenile Detention Center

THIS AGREEMENT,
made this 23rd day of October, 2019, between WINNEBAGO COUNTY, Rockford, Illinois, hereinafter called the OWNER and RICHARD L. JOHNSON ASSOCIATES, INC., Architects / Interior Designers, hereinafter called the ARCHITECT

WITNESSETH,
that whereas the Owner intends to have the Architect prepare Re-Roof Documents for the Juvenile Detention Center, Rockford, IL; hereafter called the Project.

ARTICLE 1. ARCHITECT'S BASIC SERVICES

- 1.1 Architect shall meet with Winnebago County representative to define the scope of the Re-Roof project. The rooftop air handlers will remain in place when roofing replaced.
- 1.2 The following drawings and documents will be included in the bidding documents:
 - 1.2.1 Site Plan, Roof Plans and details as required.
 - 1.2.2 Specification Manual.
 - 1.2.3 Cost Estimate
- 1.3 Assist Owner to bid the project:
 - 1.3.1 Develop list of qualified bidders
 - 1.3.2 Issue bidding documents to bidders
 - 1.3.3 Answer bidder's questions during bidding
 - 1.3.4 Prepare addenda and issue to bidders of changes made during bidding
 - 1.3.5 Review bids with Owner and provide recommendations
- 1.4 Assist the Owner to construct the project:
 - 1.4.1 Prepare Owner/Contractor Agreements for signature
 - 1.4.2 Review shop drawings and all product submittals
 - 1.4.3 Attend job meetings, take notes and distribute to all participants
 - 1.4.4 Visit site periodically, observe progress and conformance to construction documents
 - 1.4.5 Review contractor pay requests and recommend payment
 - 1.4.6 Review construction changes initiated by Owner, Contractor and Architect and recommend acceptance or rejection upon reviewing cost implications
 - 1.4.7 Prepare "punch lists" of work items remaining and verify their completion
 - 1.4.8 Receive "as-built" drawings from Contractor and submit to Owner
 - 1.4.9 Prepare substantial and final completion paperwork

ARTICLE 2. OWNER'S RESPONSIBILITIES

- 2.1 The Owner shall provide access to the building site.
- 2.2 The Owner shall furnish site plan, floor plan, roof plan and all available information to the Architect.

OWNER / ARCHITECT AGREEMENT

Re-Roof Work at Juvenile Detention Center

ARTICLE 3. ARCHITECT'S COMPENSATION

- 3.1 The Architect agrees to provide the Basic Services as set forth in 1.1 through 1.4 above based on a fee of 10% of the construction cost.
- 3.2 Compensation for Additional Services shall be based on hourly rates as shown below or on fixed fee amounts:

Hourly Rates

Principal's Time @ \$150 / hour

Structural Engineer's Time @ \$150.00 / hour

MEP Engineer's Time @ \$150.00 / hour

CAD Technician's Time @ \$90.00 / hour

Employee's Time @ 2.5 times Direct Personnel Expense not to exceed \$ 80.00 / hour

- 3.3 Compensation for reimbursable expenses shall be as described below.

3.3.1 Reproductions and photography.

3.3.2 Postage.

3.3.3 Roof Core Cuts

ARTICLE 4. PAYMENTS TO THE ARCHITECT

- 4.1 Payments to the Architect shall be made monthly and shall be in proportion to services performed and within 30 days after presentation of Architect's invoice.

ARTICLE 5. OWNERSHIP OF DOCUMENTS

- 5.1 Ownership of documents as instruments of service are and shall remain the property of the Architect.

ARTICLE 6. SUCCESSORS AND ASSIGNS

- 6.1 The Owner and the Architect respectively bind themselves, their partners, successors, assigns, and legal representatives to the other party to the Agreement and to the partners, successors, assigns, and legal representatives of such other party with respect to all covenants of this Agreement. Neither the Owner nor the Architect shall assign, sublet or transfer any interest in the Agreement without the written consent of the other.


OWNER

Winnebago County
404 Elm Street
Rockford, Illinois 61101

Date: _____

ARCHITECT

Richard L. Johnson Associates, Inc
4703 Charles Street
Rockford, Illinois 61108



Date: 10/23/19

Submitted by: Keith McDonald

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

2020-CR-

**RESOLUTION TO CHANGE HOURS OF THE COUNTY CLERK'S OFFICE ON
ELECTION DAY**

WHEREAS, the County Board of the County of Winnebago, Illinois, may change the hours of operation of the office of the County Clerk by resolution passed at a regular meeting of the County Board pursuant to 55 ILCS 5/3-2007.; and

WHEREAS, the County Clerk is an Election Authority pursuant to 10 ILCS 5/1-3; and

WHEREAS, the date of the Primary Election is March 17, 2020; and

WHEREAS, Public Act 98-1171 was signed into law effective June 1, 2015, requiring Election Authorities to allow same day voter registration in their offices on Election Day; and

WHEREAS, the County Board finds that the County Clerk's office shall be engaged in the duties of an Election Authority on March 17, 2020; and

WHEREAS, the County Board finds that the County Clerk will not be able to perform its normal duties other than the primary duties of the Election Authority due to the election on March 17, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago that the County Clerk's office of the County of Winnebago shall not perform any duties other than those pertaining to the Primary Election on March 17, 2020, and the County Clerk's office shall be closed to all other services on March 17, 2020, with the exception of election-related services.

BE IT FURTHER RESOLVED, that the County Clerk shall publish and post notice of this change in services.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its full adoption and completion of the aforementioned,

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver certified copies of the Resolution to the Winnebago County Board Chairman, to the appropriate media outlets and to post the same on the County website.

Respectfully submitted,
**OPERATIONS & ADMINISTRATIVE
COMMITTEE**

AGREE

DISAGREE

Keith McDonald, Chairman

Keith McDonald, Chairman

Paul Arena

Paul Arena

John Butitta

John Butitta

Jean Crosby

Jean Crosby

Joe Hoffman

Joe Hoffman

Dorothy Redd

Dorothy Redd

Jaime Salgado

Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this ____ day of _____, 2020.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

Sponsored by: Jean Crosby and John Butitta

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

2020 CR _____

**RESOLUTION AUTHORIZING PLACING A BINDING QUESTION ON THE
PUBLIC BALLOT BEFORE THE ELECTORS OF WINNEBAGO COUNTY TO
ADOPT THE COUNTY EXECUTIVE FORM OF GOVERNMENT IN THE
COUNTY OF WINNEBAGO, ILLINOIS**

WHEREAS, County Board of the County of Winnebago wishes to place a referendum on the ballot to adopt the County Executive form of government in the County of Winnebago; and

WHEREAS, the County Executive form of government may only be adopted by referendum at a general election; and

WHEREAS, pursuant to 55 ILCS 5/2-5005, the County Board may initiate a referendum by resolution to place a question on the ballot of a general election seeking approval of the County Executive form of government; and

WHEREAS, pursuant to 10 ILCS 5/28-2(c), the County Board may place a referendum question on a ballot to be submitted to the public so long as a resolution authorizing placing the question on the ballot is adopted no fewer than 79 days before a regularly scheduled election where the referendum question is to appear; and

WHEREAS, the County Board wishes to place a referendum question regarding the adoption of the County Executive form of government in the County of Winnebago on the ballot of the next general election on November 3, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the following binding question be placed on the ballot in the County of Winnebago to be voted on by all qualified electors on November 3, 2020:

**SHALL THE COUNTY OF WINNEBAGO ADOPT THE COUNTY
EXECUTIVE FORM OF GOVERNMENT AND ELECT NOT TO BECOME A
HOME RULE UNIT?**

BE IT FURTHER RESOLVED, that the question as fully set forth above is authorized and shall be submitted to the qualified electors of the County of Winnebago at the regularly scheduled election to be held on November 3, 2020, in accordance with all applicable provisions of Illinois law; and

BE IT FURTHER RESOLVED, that the County Clerk of the County of Winnebago is hereby directed to certify the binding question of public policy set forth above in accordance with the Illinois Election Code no later than August 17, 2020, and to take any other actions necessary to cause the question to be placed on the ballot of the general election to be held on November 3, 2020.

Respectfully submitted,

**Operations and Administrative
Committee**

Keith McDonald, Chairman

Paul Arena

Frank Butitta

Jean Crosby

Joe Hoffman

Dorothy Redd

Jaime Salgado

APPROVED this ____ day of _____, 2020 by the
County Board of the County of Winnebago, Illinois.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

Ayes: _____ Nays: _____ Absent: _____

REVISED FINANCE COMMITTEE AGENDA

Called by: Chairman, Jaime Salgado
Members: Joe Hoffman, Burt Gerl,
Dave Boomer, Dave Fiduccia,
Steve Schultz, Keith McDonald

DATE: THURSDAY, JANUARY 16, 2020
TIME: IMMEDIATELY FOLLOWING
OPERATIONS & ADMINISTRATIVE
MEETING

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 25, 2019, August 5, 15, 20, 29, 2019 and September 10, 19, 2019 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Budget Amendment 2020-009, Display Cabinets
- F. Budget Amendment 2020-010, Health Department Census 2020 Grant
- G. Budget Amendment 2020-011, County of Winnebago Census 2020 Grant
- H. Budget Amendment 2020-012, Architect/Engineering Services for Juvenile Detention Center Roof Replacement
- I. Consideration of an Ordinance Authorizing the Issuance by the County of Winnebago, Illinois of General Obligation Bonds (Alternate Revenue Source) in an Aggregate Principal Amount not to Exceed \$4,000,000 for the Purpose of Constructing, Maintaining and Improving County Highways, Roads and Bridges
- J. Resolution to Enter into an Intergovernmental Cooperation Agreement for Assessment Complaint Intervention and Defense
- K. Fiscal Year 2020 Budget Issues

L. Pending Litigation, Bates Versus Winnebago County

M. Review of Closed Session Minutes

N. Other Matters

O. Adjournment

**Winnebago County Board
Finance Committee Meeting**
Conference Room 815
Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, July 25, 2019
5:30 PM

Present:

Jaime Salgado, Chairman
Steve Schultz
Keith McDonald
Dave Boomer
Joe Hoffman
Dave Fiduccia

Others Present:

Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Tom Jakeway, Trial Court Administrator
Marilyn Hite Ross, State's Attorney
Jim Webster, County Board Member

Absent:

Burt Gerl

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 21 and April 4, 2019 Minutes
- D. Public Comment
- E. Resolution Approving Subcontractor Agreements for the Domestic Violence Enhanced Training and Services to End Abuse in Later Life Grant
- F. Resolution Approving Settlement of 19-CH-190 (Settlement of Sheriff's Lawsuit)
- G. Budget Amendment 2019-028 Children's Waiting Room Funding
- H. Budget Amendment 2019-029 Sheriff Unfunded Deputies
- I. Other Matters
- J. Adjournment

Chairman Salgado called the meeting to order at 5:30 PM.

Motion to approve the Minutes of March 21 and April 4, 2019

Moved: Mr. Hoffman, Seconded: Mr. Fiduccia.

Motion passed by unanimous voice vote.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Approving Subcontractor Agreements for the Domestic Violence Enhanced Training and Services to End Abuse in Later Life Grant

Motion by Mr. Hoffman and Seconded by Mr. McDonald.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Approving Settlement of 19-CH-190 (Settlement of Sheriff's Lawsuit)

Motion by Mr. McDonald and Seconded by Mr. Fiduccia and Mr. Hoffman.

- Mr. Kurlinkus gave a report.
- A discussion followed.

Motion passed by unanimous voice vote with the exception of two votes.

Budget Amendment 2019-028 Children's Waiting Room Funding

Motion by Mr. Fiduccia and Seconded by Mr. Hoffman and Mr. Boomer.

- Mr. Jakeway gave a report.
- A discussion followed.

Motion passed by unanimous voice vote.

Budget Amendment 2019-029 Sheriff Unfunded Deputies

Motion by Mr. McDonald and Seconded by Mr. Fiduccia and Mr. Hoffman.

- A discussion followed.

Motion passed by unanimous voice vote with the exception of two votes.

Other Matters

None

Motion to adjourn. Moved: Mr. Boomer, Seconded: Mr. Fiduccia.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Monday, August 5, 2019
6:30 PM

Present:

Jaime Salgado, **Chairman**
Keith McDonald
Joe Hoffman
Burt Gerl
Dave Fiduccia

Others Present:

Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Lisa Eallonardo, Finance Accountant Senior
Mark Karner, Chief Deputy
Paul Carpenter, State's Attorney's Office
Ann Johns, Purchasing Director
Paul Arena, County Board Member
Dorothy Redd, County Board Member
Angie Goral, County Board Member

Absent:

Steve Schultz
Dave Boomer

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Fiscal Year 2020 General and Public Safety Fund Budget Draft Presentation
- E. Other Matters
- F. Adjournment

Chairman Salgado called the meeting to order at 6:30 PM.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Fiscal Year 2020 General and Public Safety Fund Budget Draft Presentation

- Ms. Paschal gave a report.
- A discussion followed.

Other Matters

None

Mr. Salgado – Motion to go into closed session for pending litigation.

Moved: Mr. Gerl, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Mr. Salgado – No action was taken in closed session.

Motion to adjourn. Moved: Mr. Hoffman, Seconded: Mr. Gerl and Mr. Fiduccia.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, August 15, 2019
5:30 PM

Present:

Jaime Salgado, **Chairman**
Steve Schultz
Keith McDonald
Dave Boomer
Joe Hoffman
Burt Gerl
Dave Fiduccia

Others Present:

Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Marilyn Hite Ross, State's Attorney
Ann Johns, Purchasing Director
Lisa Eallonardo, Finance Accountant Senior

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Approving Subcontractor Agreement for the Domestic Violence Homicide Prevention Demonstration Initiative Phase II Grant
- E. Other Matters
- F. Adjournment

Chairman Salgado called the meeting to order at 5:30 PM.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Approving Subcontractor Agreement for the Domestic Violence Homicide Prevention Demonstration Initiative Phase II Grant

Motion by Mr. Gerl and Seconded by Mr. Boomer and Mr. Fiduccia.

- A discussion followed.

Motion to layover to the next meeting. Moved: Mr. McDonald, Seconded: Mr. Boomer.

Motion passed by unanimous voice vote.

Other Matters

- Mr. Salgado spoke about future departmental budget reviews.
- Mr. Gerl spoke about obtaining a 3-5 year forecast of the reserve funds.

Motion to adjourn. Moved: Mr. Gerl, Seconded: Mr. Hoffman.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Tuesday, August 20, 2019
5:30 PM

Present:

Jaime Salgado, Chairman
Steve Schultz
Keith McDonald
Dave Boomer
Joe Hoffman
Dave Fiduccia

Others Present:

Carla Paschal, County Administrator
Lisa Eallonardo, Finance Accountant Senior
Gus Gentner, IT Department
Dan Magers, IT Department

Absent:

Burt Gerl

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Fiscal Year 2020 Budget Discussion
- E. Other Matters
- F. Adjournment

Chairman Salgado called the meeting to order at 5:32 PM.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Fiscal Year 2020 Budget Discussion

- Reports were distributed and explained regarding the 24 deputies of the Sheriff's Department.
- A discussion followed.

Other Matters

None

Motion to adjourn. Moved by Mr. Schultz and then Seconded.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, August 29, 2019
Immediately Following Joint Caucus Meeting at 5:30 PM

Present:

Jaime Salgado, Chairman
Steve Schultz
Keith McDonald
Dave Boomer
Joe Hoffman
Burt Gerl
Dave Fiduccia

Others Present:

Carla Paschal, County Administrator
Lisa Eallonardo, Senior Accountant
Marilyn Hite Ross, State's Attorney
Dave Kurlinkus, Deputy State's Attorney
Paul Arena, County Board Member
Angie Goral, County Board Member
Jim Webster, County Board Member
Brett Frazier, Animal Services Administrator

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 15, 2019 Minutes
- D. Public Comment
- E. Closed Session – Pending Litigation
- F. Resolution Approving Subcontractor Agreement for the Domestic Violence Homicide Prevention Demonstration Initiative Phase II Grant
- G. Resolution Authorizing the Execution of a Second Amendment to a Memorandum of Understanding Between the County of Winnebago and the Board of Trustees of Northern Illinois University for the Domestic Violence Homicide Prevention Grant
- H. Budget Amendment – 2019-030 Dependent Children
- I. Budget Amendment 2019-031 Animal Services Donation Fund – Purchase of Surgical Equipment
- J. Other Matters
- K. Adjournment

Chairman Salgado called the meeting to order at 7:25 PM.

Motion to approve the Minutes of April 15, 2019 Minutes

Moved: Mr. Gerl, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Closed Session – Pending Litigation

- None as this was discussed in the previous Joint Caucus meeting.

Resolution Approving Subcontractor Agreement for the Domestic Violence Homicide Prevention Demonstration Initiative Phase II Grant

Motion by Mr. Hoffman and Seconded by Mr. Boomer and Mr. Fiduccia.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Authorizing the Execution of a Second Amendment to a Memorandum of Understanding Between the County of Winnebago and the Board of Trustees of Northern Illinois University for the Domestic Violence Homicide Prevention Grant

Motion by Mr. Hoffman and Seconded by Mr. Fiduccia and Mr. Boomer.

Motion passed by unanimous voice vote.

Budget Amendment – 2019-030 Dependent Children

Motion by Mr. Boomer and Seconded by Mr. Gerl.

- A discussion followed.

Motion passed by unanimous voice vote.

Budget Amendment 2019-031 Animal Services Donation Fund – Purchase of Surgical Equipment

Motion by Mr. Fiduccia and Seconded by Mr. Hoffman.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Mr. Salgado spoke about a matter that came from the Joint Caucus meeting and administration is to work on a reduction of dollars.

Motion to adjourn. Moved: Mr. Hoffman, Seconded: Mr. Boomer.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Tuesday, September 10, 2019
5:30 PM

Present:

Jaime Salgado, Chairman
Steve Schultz
Keith McDonald
Dave Boomer
Joe Hoffman
Burt Gerl
Dave Fiduccia

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Lisa Eallonardo, Finance Accountant Senior
David Doll, Public Defender
Marilyn Hite Ross, State's Attorney
Dave Kurlinkus, Deputy State's Attorney
Eugene Doherty, Chief Judge of 17th Judicial Circuit Court
Joe Vanderwerff, Highway Department
Ann Johns, Purchasing Director
Mark Karner, Chief Deputy
Dave Kelley, County Board Member
Dan Fellars, County Board Member
Tim Nabors, County Board Member
Jim Webster, County Board Member
Dorothy Redd, County Board Member
Paul Arena, County Board Member
John Butitta, County Board Member
Aaron Booker, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. 2019-2020 Budget Discussion
- E. Highway Funding Discussion
- F. Other Matters
- G. Adjournment

Chairman Salgado called the meeting to order at 5:32 PM.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Highway Funding Discussion

- Mr. Vanderwerff gave a report.
- A discussion followed.

2019-2020 Budget Discussion

- Committee members received the proposal reductions via email as presented at the County Board meeting last Thursday including the four scenarios. The County currently has a \$4.8 million dollar deficit. Number 8 was factored in which is the new growth and CPI's. That's how the \$4.152 million dollar reduction was reached which leaves about \$700,000 from a balanced budget. A separate Budget Amendment will be prepared for each item.
- A discussion followed.

Motion to adjourn. Moved: Mr. Schultz, Seconded: Mr. Gerl.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Finance Committee Meeting**
Conference Room 815
Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, September 19, 2019
Immediately Following the Meeting of the Whole

Present:

Jaime Salgado, Chairman
Keith McDonald
Dave Boomer
Joe Hoffman
Burt Gerl
Dave Fiduccia

Others Present:

Steve Chapman, Interim County Administrator
Lisa Eallonardo, Finance Accountant Senior
Charlotte LeClercq, Assistant Deputy State's Attorney
David Doll, Public Defender
Tom Jakeway, Trial Court Administrator
Aaron Booker, County Board Member

Absent:

Steve Schultz

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Budget Amendment 2019-032 Kids Place
- E. Budget Discussion and Recommendations
- F. Other Matters
- G. Adjournment

Chairman Salgado called the meeting to order at 6:45 PM.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Budget Amendment 2019-032 Kids Place

Motion by Mr. Gerl and Seconded by Mr. Boomer and Mr. Fiduccia.

- A discussion followed.

Motion passed by unanimous voice vote.

Budget Discussion and Recommendations

- Mr. Chapman previously prepared in written form the proposed Amendments reflecting the changes that are a part of the \$2.2 million in reductions. He explained each Amendment individually.

Mr. Gerl made a Motion to approve the Amendments and a Motion that the remaining \$689,000 in shortfall be used from the general fund or be made up from the general fund.

Mr. Hoffman seconded:

- A discussion followed.

Motion passed by unanimous voice vote with the exception of one vote.

Other Matters

- Mr. Booker spoke about the \$1 million cut in inmate medical and a contract that was signed by Chairman Haney with the University of Illinois.

Motion to adjourn. Moved: Mr. Gerl and then Seconded.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

2020 Fiscal Year

Finance: January 16, 2020

Lay Over: January 23, 2020

Sponsored by:

Final Vote: February 13, 2020

Jaime Salgado, Finance Committee Chairman

2020 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2020 at its September 26, 2019 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2020-009 Display Cabinets

Reason: Establish grant revenue and expenditure budgets

Alternative: N/A

Impact to fiscal year 2021 budget: None

Revenue Source: IDNR Grant

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Prj</u>	<u>Debit (Credit)</u>
Other Department Equipment	45500	46440	04552	48,808
Other Professional Services	45500	43190	04552	6,256
Building Repairs and Maintenance	45500	43710	04552	4,970
State Operating Grants	45500	32120	04552	60,035

Total Adjustment: \$0

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

(AGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

DAVID FIDUCCIA

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVID BOOMER

DAVID BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2020
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		12/31/2019	AMENDMENT NO: 2020-009	
DEPARTMENT:		Memorial Hall	SUBMITTED BY: Scott Lewandowski	
FUND#:		0155	DEPT. BUDGET NO.	45500

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures							
45500	46440-04552	Other Department Equip	\$0	\$0	\$0	\$48,808	\$48,808
45500	43190-04552	Other Professional Services	\$0	\$0	\$0	\$6,256	\$6,256
45500	43710-04552	Building repairs and maintenance	\$0	\$0	\$0	\$4,970	\$4,970
Revenue							
45500	32120-04552	State Operating Grants, IDNR	\$0	\$0	\$0	\$60,035	\$60,035
TOTAL ADJUSTMENT:						\$0	\$0
Reason budget amendment is required: Establish grant revenue and expenditures budgets.							
Potential alternatives to budget amendment: N/A							
Impact to fiscal year 2021 budget: None None							
Revenue Source: <u> IDNR Grant </u>							

2020 Fiscal Year

Finance: January 16, 2020

Lay Over: January 23, 2020

Sponsored by:

Final Vote: February 13, 2020

Jaime Salgado, Finance Committee Chairman

2020 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2020 at its September 26, 2019 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2020-010 Health Dept Census Grant

Reason: Establish grant revenue and expenditure budgets, Census Grant awarded to reach hard-to-count (HTC) population.

Alternative: N/A

Impact to fiscal year 2021 budget: None

Revenue Source: Census Grant

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Prj</u>	<u>Debit (Credit)</u>
Regular Salaries	60100	41110	60401	3,900
Temporary Salaries	60100	41120	60401	22,100
Regular Salaries	60100	41110	60001	3,690
FICA, Employer Portion	60100	41241	60401	1,989
Travel	60100	43310	60401	1,508
Advertising	60100	43420	60401	4,813
Other Professional Services	60100	43190	60401	2,590
State Operating Grants	60100	32120	60401	(40,590)
			<u>Total Adjustment:</u>	<u>\$0</u>

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

DAVID FIDUCCIA

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVID BOOMER

DAVID BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2020
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/25/2019		AMENDMENT NO:		2020-010	
DEPARTMENT:		Health Department		SUBMITTED BY:		James Keeler	
FUND#:		301		DEPT. BUDGET NO.		60100	
Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures							
60100/60401	41110	Regular Salaries	\$51,742	\$0	\$51,742	\$3,900	\$55,642
60100/60401	41120	Temporary Salaries	\$13,880	\$0	\$13,880	\$22,100	\$35,980
60100/60001	41110	Regular Salaries	\$454,592	\$11,475	\$466,067	\$3,690	\$469,757
60100/60401	41241	FICA	\$2,342	\$0	\$2,342	\$1,989	\$4,331
60100/60401	43310	Travel	\$1,200	\$0	\$1,200	\$1,508	\$2,708
60100/60401	43420	Advertising	\$2,500	\$0	\$2,500	\$4,813	\$7,313
60100/60401	41110	Program Marketing	\$0	\$0	\$0	\$2,590	\$2,590
Revenue							
60100/60401	32120	STATE OPERATING GRANTS	\$0		\$0	\$40,590	\$40,590
TOTAL ADJUSTMENT:						\$0	
Reason budget amendment is required:							
Award of Census 2020 grant provides funding to reach hard to count (HTC) population. Grant requirements necessitate the hiring of temporary help (3) positions for six months to perform the duties required.							
Potential alternatives to budget amendment:							
N/A							
Impact to fiscal year 2021 budget:							
None							
Revenue Source:		2020 Census Grant through RPC Regional Planning Council					

2020 Fiscal Year

Finance: January 16, 2020

Lay Over: January 23, 2020

Sponsored by:

Final Vote: February 13, 2020

Jaime Salgado, Finance Committee Chairman

2020 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2020 at its September 26, 2019 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2020-011 Miscellaneous County Census costs

Reason: Increase various accounts to reflect census grant dollars to promote completion of the census with the County through print, radio and other programs

Alternative: N/A

Impact to fiscal year 2021 budget: None

Revenue Source: Census Grant

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Prj</u>	<u>Debit (Credit)</u>
Printing and Binding	13500	43410	01353	1,710
Advertising	13500	43420	01353	32,810
Other Programs	13500	43932	01353	2,590
State Grants	13500	32120	01353	(37,110)

Total Adjustment: \$0

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

DAVID FIDUCCIA

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVID BOOMER

DAVID BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2020
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:	1/10/2020	AMENDMENT NO: 2020-011
DEPARTMENT:	Misc. County	SUBMITTED BY: Steve Chapman
FUND#:	1	DEPT. BUDGET NO. 13500

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures							
13500	43410	Printing and Binding	\$4,500	\$0	\$4,500	\$1,710	\$6,210
13500	43420	Advertising	\$2,000	\$0	\$2,000	\$32,810	\$34,810
13500	43932	Other Programs	\$0	\$0	\$0	\$2,590	\$2,590
TOTAL ADJUSTMENT:						\$37,110	\$37,110

Reason budget amendment is required:

Increase various accounts to reflect census grant dollars received to promote completion of the census within the County through print, radio and other programs.

Impact to fiscal year 2021 budget:

None

Revenue Source: Census Grant received through R1PC

2020 Fiscal Year

Finance: January 16, 2020

Lay Over: January 23, 2020

Sponsored by:

Final Vote: February 13, 2020

Jaime Salgado, Finance Committee Chairman

2020 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2020 at its September 26, 2019 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2020-012 Detention Home roof

Reason: Increase Other Professional Services to provide architect/engineering services for a new roof at the Juvenile Detention Home

Alternative: N/A

Impact to fiscal year 2021 budget: None

Revenue Source: Detention Home fund balance

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Prj</u>	<u>Debit (Credit)</u>
Other Professional Services	43100	43190		25,000

Total Adjustment: \$25,000

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

DAVID FIDUCCIA

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVID BOOMER

DAVID BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2020
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: 1/10/2020		AMENDMENT NO: 2020-012					
DEPARTMENT: Juvenile Detention Home		SUBMITTED BY: Steve Chapman					
FUND#: 131		DEPT. BUDGET NO. 43100					
Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures							
43100	43190	Other Professional Services	\$2,000	\$0	\$2,000	\$25,000	\$27,000
Revenue							
TOTAL ADJUSTMENT:						\$25,000	\$25,000
Reason budget amendment is required:							
Increase Other Professional Services to provide architect/engineering services for a new roof at the Juvenile Detention Home.							
Potential alternatives to budget amendment:							
N/A							
None							
Revenue Source: Detention Home Fund Balance							

ORDINANCE NO. _____

AN ORDINANCE authorizing the issuance by The County of Winnebago, Illinois, of General Obligation Bonds (Alternate Revenue Source) in an aggregate principal amount not to exceed \$4,000,000 for the purpose of constructing, maintaining and improving County highways, roads and bridges.

* * *

WHEREAS, The County of Winnebago, Illinois (the "*County*"), is a duly organized and existing unit of local government created and existing under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Counties Code of the State of Illinois, as amended; and

WHEREAS, in order to construct, maintain and improve County highways, roads and bridges, the County Board of the County (the "*Board*") has determined that it is necessary and in the best interests of the County that the County borrow an amount not to exceed \$4,000,000 and, in evidence thereof, issue alternate bonds in an aggregate principal amount not to exceed \$4,000,000 (the "*Bonds*"), all in accordance with the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Act*"); and

WHEREAS, the revenue sources that will be pledged to the payment of the principal of and interest on the Bonds will be (a) all money distributed to the County (other than funds allotted to the County for the use of road districts) pursuant to the Motor Fuel Tax Law of the State of Illinois, as amended, and legally available for the payment of the principal of and interest on the Bonds, or any substitute therefor as provided by the State of Illinois in the future, and (b) proceeds derived by the County from the levy and collection of the matching tax authorized by Section 5-603 of the Illinois Highway Code, as amended (collectively, the "*Pledged Revenues*"); and

WHEREAS, if the Pledged Revenues are insufficient to pay the Bonds, ad valorem property taxes upon all taxable property in the County without limitation as to rate or amount are authorized to be extended to pay the principal of and interest on the Bonds:

NOW, THEREFORE, It Is Hereby Ordained by the County Board of The County of Winnebago, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Determination To Issue Bonds. In order to construct, maintain and improve County highways, roads and bridges, it is necessary and in the best interests of the County that the County borrow an amount not to exceed \$4,000,000 and, in evidence thereof, the Bonds are hereby authorized to be issued and sold in an aggregate principal amount not to exceed \$4,000,000.

Section 3. Publication. This Ordinance, together with a notice in the statutory form, shall be published in the *Rockford Journal*, being a newspaper having general circulation in the County. If no petition, signed by not less than 13,611 electors of the County (said number of electors being equal to 7.5% of the registered voters in the County) asking that the question of the issuance of the Bonds be submitted to referendum, is filed with the County Clerk of the County (the "*County Clerk*") within thirty (30) days after the date of the publication of this Ordinance and said notice, then the Bonds shall be authorized to be issued. A petition form shall be provided by the County Clerk to any individual requesting one.

Section 4. Additional Ordinances. If no petition meeting the requirements of applicable law is filed during the petition period hereinabove referred to, then the Board may adopt additional ordinances or proceedings supplementing or amending this Ordinance providing for the issuance and sale of the Bonds, and prescribing all the details of the Bonds, so long as the maximum aggregate principal amount of the Bonds as set forth in this Ordinance is not exceeded and there is no material change in the purposes described herein. Such additional ordinances or proceedings shall in all instances become effective immediately without publication or posting or any further

act or requirement. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for the County to issue the Bonds in accordance with applicable law.

Section 5. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

Section 6. Repealer and Effective Date. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

PASSED by the County Board of The County of Winnebago, Illinois, this 23rd day of January, 2020.

Chairman of the County Board of
The County of Winnebago, Illinois

ATTEST

County Clerk,
The County of Winnebago, Illinois

**NOTICE OF INTENT TO ISSUE BONDS
AND RIGHT TO FILE PETITION**

NOTICE IS HEREBY GIVEN that pursuant to Ordinance No. _____ (the "*Ordinance*"), adopted by the County Board of The County of Winnebago, Illinois (the "*County*"), on the 23rd day of January, 2020, the County intends to issue alternate bonds (the "*Bonds*") in an aggregate principal amount not to exceed \$4,000,000 in order to construct, maintain and improve County highways, roads and bridges. The revenue sources that will be pledged to the payment of the principal of and interest on the Bonds will be (a) all money distributed to the County (other than funds allotted to the County for the use of road districts) pursuant to the Motor Fuel Tax Law of the State of Illinois, as amended, and legally available for the payment of the principal of and interest on the Bonds, or any substitute therefor as provided by the State of Illinois in the future, and (b) proceeds derived by the County from the levy and collection of the matching tax authorized by Section 5-603 of the Illinois Highway Code, as amended. If these revenue sources are insufficient to pay the Bonds, ad valorem property taxes upon all taxable property in the County without limitation as to rate or amount are authorized to be extended to pay the principal of and interest on the Bonds. A complete copy of the Ordinance follows this notice.

NOTICE IS HEREBY FURTHER GIVEN that a petition signed by 13,611 or more electors of the County (said number of electors being equal to 7.5% of the registered voters in the County) asking that the question of the issuance of the Bonds be submitted to referendum, may be filed with the County Clerk of the County (the "*County Clerk*") within 30 days after the date of publication of the Ordinance and this notice. If such petition is filed with the County Clerk within thirty (30) days after the date of publication of the Ordinance and this notice, an election on the proposition to issue the Bonds shall be held on the 3rd day of November, 2020. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the County shall thereafter be authorized to issue the Bonds for the purpose hereinabove provided. A form of petition is available to any individual requesting one at the office of the County Clerk.

By order of the County Board of The County of Winnebago, Illinois, this 23rd day of January, 2020.

Lori Gummow
County Clerk, The County of Winnebago,
Illinois

STATE OF ILLINOIS)
) SS
 COUNTY OF WINNEBAGO)

PETITION

We, the undersigned, being registered voters of The County of Winnebago, Illinois, do hereby request that the following proposition be submitted to the voters of said County: "Shall The County of Winnebago, Illinois, be authorized to issue \$4,000,000 general obligation alternate bonds in order to construct, maintain and improve County highways, roads and bridges, as described in Ordinance No. _____, adopted by the County Board of said County on the 23rd day of January, 2020, with (a) all money distributed to said County (other than funds allotted to said County for the use of road districts) pursuant to the Motor Fuel Tax Law of the State of Illinois, as amended, and legally available for the payment of the principal of and interest on said bonds, or any substitute therefor as provided by the State of Illinois in the future, and (b) proceeds derived by said County from the levy and collection of the matching tax authorized by Section 5-603 of the Illinois Highway Code, as amended, to be the revenue sources to be used to pay the principal of and interest on said bonds, unless said revenue sources are insufficient to pay said bonds, in which case ad valorem property taxes levied upon all taxable property in said County without limitation as to rate or amount are authorized to be extended for such purpose?", be certified to the County Clerk of said County and to the Board of Election Commissioners of the City of Rockford, Winnebago and Ogle Counties, Illinois, and submitted to the electors of said County at the election to be held on November 3, 2020:

SIGNATURE	STREET ADDRESS OR RURAL ROUTE NUMBER	CITY, VILLAGE OR TOWN	
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois
_____	_____	_____	, Winnebago County, Illinois

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is _____ (Street Address), _____ (City, Village or Town), Winnebago County, Illinois, that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said County and that their respective residences are correctly stated therein.

Signed and sworn to before me this _____
 _____ day of _____, 2020.

 Illinois Notary Public
 My commission expires _____
 (NOTARY SEAL.)

Respectfully Submitted,
FINANCE COMMITTEE

(AGREE)

(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

DAVID FIDUCCIA

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVID BOOMER

DAVID BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2020.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION

of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: FINANCE COMMITTEE

2020 CR

RESOLUTION TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT FOR ASSESSMENT COMPLAINT INTERVENTION AND DEFENSE

WHEREAS, in 1986 the County of Winnebago, Rockford School District No. 205, the City of Rockford, the Rockford Park District, and the Rock River Water Reclamation District entered into an Intergovernmental Agreement (“IGA”) to pool funds to use in the defense of property assessment complaints to help ensure fair and equitable assessments of property in Winnebago County, Illinois, and to help maintain a fair and equitable tax base; and

WHEREAS, that original IGA remains in full force and effect today; and

WHEREAS, it is in the best interests of the five governmental bodies, and their respective constituents, to modify the terms of the original IGA to provide for more structure in the continued operations under the agreement and to provide for a structured and organized manner in which other taxing bodies may in the future join as parties to the agreement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the County Board Chairman is hereby authorized and directed to, on behalf of the County of Winnebago, enter into an Intergovernmental Cooperation Agreement with Rockford School District No. 205, the City of Rockford, the Rockford Park District, and the Rock River Water Reclamation District pursuant to which they will reaffirm and continue to operate a property assessment monitoring program to defend against property assessment complaints seeking a reduction in assessed valuation on real property before the Winnebago County Board of Review, the State of Illinois Property Tax Appeal Board, and/or through the Illinois court system.

BE IT FURTHER RESOLVED, that the terms of any Intergovernmental Cooperation Agreement entered into pursuant to the authority granted in this Resolution shall be substantially similar to those contained in the agreement which is attached to this Resolution as “Exhibit A”.

BE IT FURTHER RESOLVED, that upon being notified by the County Board Chairman that he has signed the Intergovernmental Cooperation Agreement, the Winnebago County Treasurer in hereby directed to draft a check payable to "Rockford School District No. 205, F/B/O the Property Assessment Monitoring Fund Account" in the amount of Seven Thousand Six Hundred Seventy Dollars (\$7,670.00) and to mail that check to the school district as the County's initial deposit.

Respectfully submitted,

FINANCE COMMITTEE

AGREE

Jamie Salgado, Chairman

Dave Boomer

Dave Fiduccia

Burt Gerl

Joe Hoffman

Keith McDonald

Steve Schultz

DISAGREE

Jamie Salgado, Chairman

Dave Boomer

Dave Fiduccia

Burt Gerl

Joe Hoffman

Keith McDonald

Steve Schultz

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this ____ day of _____, 2020.

Frank Haney, Chairman of the County Board of
the County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the County of
Winnebago, Illinois

**AMENDED AND RESTATED
INTERGOVERNMENTAL COOPERATION AGREEMENT
FOR ASSESSMENT COMPLAINT INTERVENTION**

THIS AMENDED AND RESTATED AGREEMENT, (the "IGA") is made effective upon the date specified herein (the "Effective Date") by and among the following Participants Rockford School District No. 205, Winnebago and Boone Counties, Illinois (hereinafter referred to as "School District"), the County of Winnebago, a body politic and corporate, (hereinafter referred to as the "County"), the City of Rockford, a municipal corporation, (hereinafter referred to as "City"), the Rock River Water Reclamation District, a municipal corporation, formerly known as the Sanitary District of Rockford, (hereinafter referred to as "RRWRD") and the Rockford Park District, a municipal corporation, (hereinafter referred to as "Park District").

W I T N E S S E T H:

WHEREAS, local governmental units in Winnebago County are dependent on the real property tax as a course of revenue to provide the various services they are mandated, by State law, to provide to local citizens; and,

WHEREAS, because of the importance of the real property tax, the health of the tax base in Winnebago County is vital to the maintenance of the mandated public services; and,

WHEREAS, the School District, County, City, Park District and RRWRD in 1986 entered into an Intergovernmental Agreement ("Original IGA") to cooperatively act to ensure fair assessments of property in Winnebago County, which agreement remains in full force and effect; and,

WHEREAS, certain terms and provisions of the Original IGA are outdated and require updating and, new taxing districts desire to join the IGA; and,

WHEREAS, the Original IGA provides for amendment of the IGA upon such amendment being placed in writing and signed by all the parties thereto; and.

WHEREAS, in order that the fair market value of real property, for property tax assessment purposes be maintained, the County, City, RRWRD, Park District and School District desire to continue cooperative activities to support the tax base, to update the terms and provisions of the IGA and to join with additional taxing districts which adopt this IGA, to continue the Property Assessment Monitoring Program to ensure fair assessments of property for all citizens of Winnebago County.

NOW, THEREFORE, upon the consideration of the mutual promises contained herein and upon further consideration of the recitals set forth, it is hereby agreed between the County, the City, the RRWRD, the Park District and the School District as follows:

I. PURPOSE AND OBJECTIVES.

The purpose of this agreement is to amend the Original IGA adopted in 1986 by and among the County, the City, the Park District, RRWRD, and the School District pursuant to the authority granted in Article VIII of said Original IGA, and to enter into an amended and restated Intergovernmental Cooperation Agreement (the "IGA") pursuant to Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq. between the County, the City, the RRWRD, the Park District, and the School District whereby they shall establish and continue a Property Assessment Monitoring program to defend property assessment complaints seeking a reduction of the assessed valuation on real property before the Winnebago County Board of Review and the State of Illinois Property Tax Appeal Board and the appellate courts.

II. ORGANIZATION STRUCTURE.

A) A Property Assessment Monitoring Group (hereinafter referred to as the "Group") shall be formed, consisting of a representative from each Participant to this IGA.

- 1) The Group shall decide which complaints for reduction in the assessed valuation of property and which appeals to the Illinois Property Tax Appeal Board shall be defended.
- 2) The Group shall, in support of property assessments, engage, as and when necessary, qualified appraisers to conduct appraisals on selected properties, provide appraisal reviews and provide written reports to the Group or the assigned Participant.
- 3) The Group shall have the authority to direct disbursement of funds from the Property Assessment Monitoring Fund, for the purpose of defending property assessment complaints before the Winnebago County Board of Review, the Illinois Property Tax Appeal Board (PTAB) and in the Illinois Court System including payment of appraisal fees and expert witness fees.
- 4) Decisions by the Group to defend selected assessment complaints must be by a majority of a quorum of the Group; subject to the Operating Guidelines.
- 5) The Group shall assign a Participant to each selected assessment complaint, PTAB appeal and matters before the appellate courts provided that such selections shall be in accordance with the Operating Guidelines.

- 6) The Operating Guidelines, attached to this IGA as Appendix A are approved and adopted along with the IGA and shall govern the operations of the Group. The Operating Guidelines may be revised or amended in any manner not inconsistent with this IGA upon approval of the chief executive of the governing authority of all participants.

III. FUNDING.

- A) A fund, designated as the Property Assessment Monitoring Fund shall be created and shall be maintained by the School District in an account named the Property Assessment Monitoring Fund Account.
 - 1) This fund shall consist of contributions to be made to the fund by the Participants in proportion to the percent of property tax rate of each Participant.
 - 2) The initial contributions to the fund shall total the sum of \$100,000.00 and each proportionate share shall be delivered to the School District for deposit by each Participant within 14 days of adopting this IGA.
 - 3) The percentage of contribution to the fund shall be calculated according to each member's comparative percentage of tax rate then in effect.
- B) Additional fund contributions may be requested by the Group when the fund balance falls to \$20,000.00 or less. Additional fund contributions are subject to the approval of all Participants.
- C) Withdrawal of money from this fund may be authorized only by the Group.

- D) The School District shall annually prepare and send to each party an accounting of the receipts and disbursements of the fund.

IV. GROUP REPORTS.

The Group shall report to the Participants to this Agreement at least once annually, regarding the activities of the Group during the previous year.

V. EFFECTIVE DATE/TERM/TERMINATION.

The Effective Date of this IGA shall be the last date upon which the IGA is adopted by the governing authority of all Participants. Until the Effective Date, the Original IGA shall remain in full force and effect.

The term of this IGA shall commence on the Effective Date and may be terminated by the affirmative vote of the governing authority of not less than 60% of Participants according to the Participants total tax rate proportion. Any Participant may elect to withdraw from the IGA upon approving vote of that Participant's governing body and upon giving sixty (60) days' notice in writing to each of the other Participants; provided that all contributions of the withdrawing Participant are current. A Participant which withdraws shall not be entitled to withdrawal of any contributed funds.

VI. ADDITIONAL PARTICIPANTS.

Units of Local Government and Municipalities and other entities which levy taxes upon property located within Winnebago County, Illinois and which are qualified to participate under the terms of the Illinois Intergovernmental Cooperation Act may join the IGA upon the adoption of the IGA by its governing authority and payment of its proportionate share of contributions to the Property Assessment Monitoring Fund. The share payment for new participants shall be based on the most recent contribution sum approved by the parties.

VII. LIMITATION OF LIABILITY.

Each Participant shall indemnify and hold the others harmless against any loss, damage, liability, judgments, costs and reasonable attorneys' fees arising out of the Group's acts or omissions under this Agreement.

VIII. SUCCESSORS AND ASSIGNS.

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their successors and assigns.

IX. EXTENT OF AGREEMENT.

This IGA represents the entire and integrated agreement among and between the Participants and supersedes all prior agreements, negotiations and representations either written or oral and, upon the Effective Date, supersedes the Original IGA. None of the provisions of this IGA may be waived, changed, or modified except by an instrument, in writing, signed by all the Participants which are then parties to this IGA. Each participant shall separately adopt and execute this IGA.

IN WITNESS WHEREOF, the parties, as follows, adopt this IGA by approving action of each governing authority:

[SIGNATURE PAGES FOLLOW]

Winnebago County by Resolution duly adopted by the County Board, causes this Intergovernmental Agreement to be adopted and signed by its Chairman, and attested to by its Clerk on this ____ day of _____, _____.

_____, Chairman of the County
Board of the County of Winnebago, Illinois

ATTEST:

_____, Clerk of the County Board
Of the County of Winnebago, Illinois

IN WITNESS WHEREOF, the City of Rockford, Illinois, by Resolution duly adopted by the City Council, causes this Intergovernmental Agreement to be adopted and signed by its Mayor, and attested to by its Legal Director on this ____ day of _____, _____.

Thomas McNamara, Mayor of the
City of Rockford, Illinois

ATTEST:

Nicholas Meyer, Legal Director of the
City of Rockford, Illinois

IN WITNESS WHEREOF, the Rockford Park District, by Resolution duly adopted by the Board of Commissioners, causes this Intergovernmental Agreement to be adopted and signed by its President, and attested to by its Secretary on this _____ day of _____, _____.

President

ATTEST:

Secretary

IN WITNESS WHEREOF, the Board of Education of Rockford School District No.205, Winnebago and Boone Counties, Illinois, by Resolution duly adopted by the Rockford Board of Education, causes this Intergovernmental Agreement to be adopted and signed by its President, and attested to by its Secretary on this _____ day of _____, _____.

President

ATTEST:

Secretary

IN WITNESS WHEREOF, the Rock River Water Reclamation District, by Resolution duly adopted by the Board of Trustees, causes this Intergovernmental Agreement to be adopted and signed by its President, and attested to by its Clerk on this _____ day of _____, _____.

President

ATTEST:

Clerk

APPENDIX A

TAX ASSESSMENT DEFENSE GROUP

OPERATING GUIDELINES

DECEMBER 2019

Participants: Rockford School District No. 205 (School District)
City of Rockford (City)
County of Winnebago (County)
Rockford Park District (Park District)
Rock River Water Reclamation District (RRWRD)

In order to continue the work of defending tax assessments and supporting the health of the tax base in Winnebago County, and to address issues and current conditions, policies, procedures, laws and regulations surrounding the real property tax assessment process in Winnebago County, Illinois including the rules and procedures of the Winnebago County Board of Review (BOR), the activities of the Township Assessors, the status and rules of procedure of the Illinois Property Tax Appeal Board (PTAB) and implementation of the Intergovernmental Agreement (IGA) among the above named Participants the parties to the IGA adopt the following Operational Guidelines.

1. CONTINUED EXISTENCE AND OPERATIONS.

Each Participant recognizes that the interventions in tax assessment complaints before the BOR and property tax appeals before the PTAB have been effective in maintaining the health of the Winnebago County tax base and have successfully defended many challenges to assessments. Each Participant has expressed an intent to continue the existence and operation of the Group within the parameters of the IGA and these guidelines and continue periodic funds contributions as needed for Group activities (Fund).

2. ENTITY STATUS/REPRESENTATIVES.

The Tax Assessment Defense Group is not a legal entity, but only an informal working group under the IGA. The Group is not a committee of nor a member of any Participant. The Group has no office, staff, telephone number nor files. Each participant and or its representative is responsible for maintaining its own files and records. Any inquiry addressed to and received by the Group for copies of records or reports or other items under any state or federal law for disclosure of information shall be referred to each Participant for review and response. Any inquiry addressed to and received by an individual Participant (or its representative) for copies of records or reports or other items under any state or federal law for disclosure of information shall be referred to the individual Participant for review and response. Individual Participant responses may be shared with other Participants.

APPENDIX A

Each Participant shall identify their respective representative as soon as possible after the effective date of the IGA. The representative may be changed at any time in the discretion of the Participant.

3. GROUP MEETINGS.

a) Periodic Meetings.

Periodic meetings of the Group are essential to discuss and approve interventions in BOR complaints and PTAB appeals. There shall be two annual meetings, one in November and one in May; and, such other meetings as need may require. The annual meetings are intended to be in person meetings at an agreed location. Other meetings may be conducted by telephone or email communication.

- The November meeting purpose will be to review assessment complaints and supporting evidence filed with the BOR, identify complaints for intervention and make assignment of each intervention to a Participant according to their comparative tax extensions. Generally, the November meeting will be scheduled approximately three weeks following the deadline for submission of taxpayer evidence to the BOR. The Rockford Township Assessor or his deputy or other designee will be invited to the meeting. The County will arrange for copies of filed complaints seeking a reduction of \$100,000.00 or more in assessment and supporting evidence to be made available to each Participant representative for review prior to the meeting. The Group will work closely with the Township Assessors on review of the filed complaints and evidence.
- The May meeting purpose is to review the final BOR decisions on intervention cases, identify any issues relating to the BOR rules and the conduct of BOR hearings and discussion of any issues which arose during the most recent BOR hearings and decisions. Status of the funds account will be reviewed and recommendations for supplementing contributions discussed. The School District will provide a copy of account transactions for the 12-month period ending the prior April 30.
- Other meetings may be requested by any Participant representative for purposes of selection of an appraiser and approval of appraisal prices, settlement of pending PTAB appeals, assignment of PTAB interventions and attendance at BOR rules meetings as well as deliberations.
- Participants are encouraged to attend the deliberations of the BOR and any rule making meetings conducted by the BOR regarding complaint hearings. Participants who attend such deliberations and meetings are encouraged to report significant information to the Group.

Assessment complaints must be filed with the BOR generally within thirty (30) days after publication of assessments. This date may vary depending on the date of

APPENDIX A

publication; but, generally occurs prior to the last day of August. In addition, evidence in support of assessment complaints must, in general, be filed by mid-October (although the specific dates are dependent on the date of publication of assessments). Written evidence by intervenors must be submitted to the BOR by a specific date (in 2018 tax cases, the submission deadline was January 10, 2019).

b) CONDUCT OF MEETINGS.

Meetings will be scheduled in accommodation of the Participant's representatives' schedules. Meeting notice may be sent by any Participant representative in writing, verbally or via electronic communication. Any such notice will include the date, time and location of the meeting.

Group decisions are anticipated to be made in a unanimous fashion; however, in the event of a dispute or a non-unanimous decision, a majority of a quorum at such meeting shall govern the non-unanimous decision.

Intervention in assessment complaints and intervention in or appeals to PTAB on behalf of the Group shall be the subject of Group approval; provided, that Participants are not limited nor restricted in pursuing separate interventions, PTAB appeals or intervention in PTAB appeals. In the event a Participant acts independently of the Group, Group funds shall not be used to pay costs or fees of the independently acting Participant.

4. FUNDS EXPENDITURES.

All expenditures from the Fund require approval of the Group. The Fund will be held by the School District in an account and disbursed only upon direction of the Group.

- The Fund may be expended for the cost of full or review appraisals (including the appraiser fees and reproduction expense) and expert witness fees and costs. Appraisals are direct pay expenditures such that invoices are submitted to the Group for direct payment to the appraiser

5. ASSIGNMENT OF CASES/AUTHORITY.

The assignment of cases to a Participant shall occur at a Group annual or special meeting. It is anticipated that assessment complaints will be divided among participants in roughly the proportion of each participants tax rate. For example, if there are ten complaints, then they would be roughly divided among participants according to their relative tax rate. The School District would have at least 4-5 cases, the City 2-3 cases, the Park District and RRWRD 1 case each. The County will have no cases as it represents the Board of Review.

- Assignment of cases to Participant's are intended to be consensual. A Participant is required to take at least the minimum number of assessment complaint interventions indicated by their respective comparative tax rates. The comparative tax rates of Participants will be computed at the November meeting. However, a Participant may voluntarily take additional cases. PTAB appeal interventions and

APPENDIX A

appeal filing shall not be subject to allocation but shall be subject to Group agreement.

- Once a case is assigned to a Participant, the Participant is expected and entitled to make all relevant decisions as to the nature and extent of evidence submission. The attorney/client relationship will exist and be established between the assigned Participant and its attorney; there will not be any attorney/client relationship between an attorney and the Group. Discretion on legal decisions, positions or arguments to advance and other such matters lies exclusively with the Participant and its attorney; provided, that such attorney may in the exercise of discretion, consult with the Group and provide periodic updates.
- Once assigned, the Participant must immediately select its attorney and attend all hearings before the BOR, PTAB and any appellate courts. The Participant is responsible for compliance with all relevant laws, rules and regulations relative to submissions, appearances and conduct before such bodies. Participants must notify the Group as to selection of counsel. Participants may use the same counsel.
- A case assigned Participant has full authority to independently determine all issues relating to such assigned case, including, without limitation, stipulations and settlement. Provided, however, such participant is encouraged to consult with the Group on settlement issues.

6. APPRAISERS AND APPRAISALS.

There are a limited number of appraisers locally. Participants are encouraged to inquire of the availability of local appraisers in order to identify those appraisers which have the necessary local knowledge, experience and training to both prepare review and full appraisals and the ability to testify at hearings. However, obtaining a review appraisal to opine on the values obtained by a taxpayer appraisal may guide decisions on whether or how to proceed in defense of an assessment complaint. In most cases, an appraisal must be obtained as evidence before PTAB.

Selection of an appraiser and a fee quote should be submitted to the Group for approval and to facilitate subsequent funds expenditures.

Appraisals should be viewed as not only evidence of value but also as a negotiation tool for settlement discussions. Where an assessment complaint is filed with an appraisal, the assigned Participant is encouraged to seek a review appraisal in order to judge whether the submitted evidentiary appraisal is valid and reasonable.

7. GROUP REPORTS.

Following the May annual meeting the Group shall develop and approve an annual report to Participants which shall include, but not be limited to a listing of cases and interventions, final BOR decisions and the total preserved and/or lost assessment value

APPENDIX A

from such cases. The annual report is intended to be prepared at the expense of participants.

8. REVISION OF GUIDELINES.

The operating guidelines may be revised and amended upon the written approval of the chief executive of the governing authority of each Participant and become effective upon the last approval of all such executives.

William Emmert

From: Thomas Bueschel <t_bueschel@sbcglobal.net>
Sent: Tuesday, December 17, 2019 10:11 AM
To: 'Yashekia Simpkins'; 'Lafakeria Vaughn'; William Emmert; Michael Scheurich; J Hanley
Cc: 'Lori Hoadley'; Sara Hohe; Denise
Subject: Revised IGA
Attachments: Draft Appendix V3 Revised 12172019.pdf; Final Draft Amended IGA V3 revised12172019.pdf

Due to the recent withdrawal of Cherry Valley Township, we are left with the original five participants in the IGA, at least initially (additional members may join later). The total proportions of contributions will change slightly with the withdrawal of both Cherry Valley and the Forest Preserve. My calculations using the 2018 rates indicate the breakdown as :

- City (including the library levy) rate: 3.6084
- RPS 205 rate: 7.3508
- Park District rate: 1.0963
- County rate: 1.0173
- RRWRD rate: 0.1964
- TOTAL 13.2692

Percentages:		Contributions:
City:	27.19%	\$27,190.00
RPS 205:	55.40%	\$55,400.00
Park Dist.:	8.26%	\$ 8,260.00
County:	7.67%	\$ 7,670.00
RRWRD:	<u>1.48%</u>	<u>\$ 1,480.00</u>
	100.00%	\$100,000.00

I view the attachments as the final version of the IGAS and ready for adoption by the participants. Please confirm receipt.

Best, Tom

Thomas A. Bueschel, Attorney at Law
Bueschel & Calgaro
120 West State Street #300
Rockford, Illinois 61101
T: 815-987-4000
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E: r_bueschel@sbcglobal.net

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