

REVISED
COMBINED MEETING of the FINANCE COMMITTEE
and OPERATIONS & ADMINISTRATIVE
COMMITTEE AGENDA

Called by: Chairman, Keith McDonald
Chairman, Jaime Salgado

Members: Joe Hoffman, Dorothy Redd,
Jean Crosby, John Butitta, Paul Arena,
Burt Gerl, Dave Boomer, Dave
Fiduccia, Steve Schultz

DATE: THURSDAY, NOVEMBER 21, 2019

TIME: 5:30 PM

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Combined Finance/Operations Meeting Minutes of January 18, 2018, February 15, 2018, March 21, 2019, May 2, 2019, and May 16, 2019
- D. Public Comment – This is the time we invite the public to address the Combined Meeting of the Finance Committee and Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Review of Closed Meeting Minutes
- F. Resolution Authorizing the Chairman of the County Board to Execute an Intergovernmental Agreement Among the County of Winnebago, Illinois, the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecatonica, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago
- G. Other Matters
- H. Adjournment

**Winnebago County Board
Combined Meeting of the Finance Committee and
Operations & Administrative Committee**

County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Thursday, January 18, 2018

Immediately Following Operations & Administrative Committee Meeting at 5:00 PM

Present:

Ted Biondo, **Chairman**
Joe Hoffman
Burt Gerl
Dave Boomer
Jaime Salgado
Keith McDonald
Gary Jury, **Chairman**
Angie Goral
Dorothy Redd
Eli Nicolosi
Jean Crosby

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Ann Johns, Purchasing Director
Molly Terrinoni, Finance Director
Kim Ponder, Human Resources Director
Gus Gentner, IT Department
Dave Fiduccia, County Board Member
Chris Green, RRS

Absent:

Steve Schultz

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Combined Meeting of the Finance Committee and Operations & Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. IPBC Presentation
- E. Nursing Home Insurance Presentation
- F. Staff Report
- G. Other Matters
- H. Adjournment

Chairman Jury called the meeting to order at 5:10 PM.

Mr. Jury – Motion to go into closed session for personnel matters.

Moved: Mr. Nicolosi, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Mr. Jury – No action was taken in closed session.

IPBC Presentation

- Gregg Aleman gave a presentation on IPBC, a health insurance benefit cooperative that the County is considering.
- Ms. Paschal asked the committee members for authorization for her and Ms. Ponder to explore this option as well as some others and return to the committee with a recommendation.

Motion passed by unanimous voice vote.

- Ms. Paschal will have a more in depth meeting with Mr. Aleman and his team to get Ms. Ponder's questions answered and to make sure everybody is on the same page.

Nursing Home Insurance Presentation

- Currently the County is self-funded for River Bluff Nursing Home and they received information from their broker as to what it would cost to insure it. Ms. Ponder gave a presentation and provided information for consideration. Her recommendation is to consider purchasing some sort of catastrophic coverage.
- Once final pricing is received, the information will be brought back to the committee.

Staff Report

None

Other Matters

None

Motion to adjourn. Moved: Mr. Hoffman, Seconded: Mr. Nicolosi.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Combined Meeting of the Finance Committee and
Operations & Administrative Committee**

County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Thursday, February 15, 2018
5:30 PM

Present:

Ted Biondo, **Chairman**
Joe Hoffman
Burt Gerl
Dave Boomer
Steve Schultz
Jaime Salgado
Gary Jury, **Chairman**
Angie Goral
Dorothy Redd
Eli Nicolosi
Keith McDonald
Jean Crosby

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Charlotte LeClercq, Assistant Deputy State's Attorney
Molly Terrinoni, Finance Director

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Presentation – Pension Funding Opportunity – Robert W. Baird & Co.
- E. Staff Report
- F. Other Matters
- G. Adjournment

Chairman Jury called the meeting to order at 5:30 PM.

Public Comment

Chairman Jury omitted reading the Public Comment section of the Agenda due to no one present to speak.

Mr. Jury – Motion to place the presentation on the table for discussion.

Moved: Mr. Nicolosi, Seconded: Ms. Crosby.

Presentation – Pension Funding Opportunity – Robert W. Baird & Co.

- Tom Gavin, Managing Director of Robert W. Baird and Company, gave a presentation. He spoke about the possibility of issuing bonds to fund the unfunded pension liability of the County. A report was distributed and explained.

Staff Report

None

Other Matters

None

Motion to adjourn. Moved: Mr. Hoffman, Seconded: Mr. Boomer.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Combined Meeting of the Finance Committee and
Operations and Administrative Committee**

County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, March 21, 2019
5:30 PM

Present:

Jaime Salgado, **Chairman**
Steve Schultz
Dave Boomer
Joe Hoffman
Burt Gerl
Dave Fiduccia
Keith McDonald, **Chairman**
Dorothy Redd
John Butitta
Paul Arena

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Marilyn Hite Ross, State's Attorney
John Giliberti, State's Attorney's Office
Jim Webster, County Board Member

Absent:

Jean Crosby

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Closed Session
- E. Other Matters
- F. Adjournment

Chairman McDonald called the meeting to order at 5:30 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Mr. McDonald – Motion to go into closed session for pending litigation.

Moved: Mr. Gerl, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Mr. McDonald – No action was taken in closed session.

Other Matters

None

Motion to adjourn. Moved: Mr. Gerl, Seconded: Mr. Hoffman.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Combined Meeting of the Finance Committee and
Operations and Administrative Committee**

County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 2, 2019

Immediately Following the Finance Committee Meeting at 5:30 PM

Present:

Jaime Salgado, **Chairman**
Steve Schultz
Dave Boomer
Dave Fiduccia
Joe Hoffman
Burt Gerl
Keith McDonald, **Chairman**
Jean Crosby
Dorothy Redd

Others Present:

Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Marilyn Hite Ross, State's Attorney
Ann Johns, Purchasing Director
Shawn Franks, Facilities Management
Molly Terrinoni, Finance Director

Absent:

John Butitta
Paul Arena

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Other Matters
 - a. Leopardo Proposal
- E. Closed Session
- F. 911 Agreement with Municipalities
- G. Emergency Management Ordinance
- H. Adjournment

Chairman McDonald called the meeting to order at 6:45 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Other Matters

- a. Leopardo Proposal

- Representatives from Leopardo presented their strategy for capital creations which will allow the County to achieve infrastructure improvements, operational, and energy savings while not incurring new capital or any new debt above and behind the budget.
- A discussion followed.

Mr. McDonald – Motion to go into closed session for pending litigation.

Moved: Mr. Hoffman, Seconded: Mr. Gerl.

Motion passed by unanimous voice vote.

Mr. McDonald – No action was taken in closed session.

911 Agreement with Municipalities

- It was advised to discuss in closed session as it is subject to pending litigation.

Public Comment

- Mr. Galluzzo, representing the Coalition of Municipalities, spoke about the 911 operations and an Agreement.
- Mayor Jury spoke about an Agreement.
- Mayor Savage spoke about the 911 Contract.

Emergency Management Ordinance

- The County is negotiating with the City for an IGA regarding emergency management.
- A discussion followed.

Motion to adjourn. Moved: Ms. Crosby, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Combined Meeting of the Finance Committee and
Operations and Administrative Committee**

County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 16, 2019

Immediately Following the Finance Committee Meeting at 5:30 PM and Personnel and Policies
and Operations and Administrative Committee Meetings Following

Present:

Jaime Salgado, **Chairman**
Dave Boomer
Dave Fiduccia
Joe Hoffman
Burt Gerl
Keith McDonald, **Chairman**
Jean Crosby
Dorothy Redd

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Marilyn Hite Ross, State's Attorney
Charlotte LeClercq, Assistant Deputy State's Attorney
Kim Ponder, Human Resources Director
Ann Johns, Purchasing Director
Lori Gummow, County Clerk

Absent:

Steve Schultz
John Butitta
Paul Arena

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Awarding Project Manager Services
- E. Adjournment

Chairman McDonald called the meeting to order at 6:40 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Awarding Project Manager Services

Motion by Ms. Crosby and Seconded by Mr. Salgado.

- Tom Tristano and Dave Stermetz from Prairie Forge Group gave a presentation regarding the demolition of the Public Safety Building.
- Ms. Johns discussed the RFQ's.
- A discussion followed.

Motion passed by unanimous voice vote by the Operations and Administrative Committee and the Finance Committee.

Motion to adjourn. Moved: Mr. Salgado, Seconded: Mr. Fiduccia.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

**SUBMITTED BY: FINANCE AND OPERATIONS AND
ADMINISTRATIVE COMMITTEES**

2019 CR

**RESOLUTION AUTHORIZING EXECUTION OF INTERGOVERNMENTAL
COOPERATION AGREEMENT AMONG THE COUNTY OF WINNEBAGO,
ILLINOIS, THE CITY OF LOVES PARK, THE VILLAGE OF MACHESNEY
PARK, THE VILLAGE OF CHERRY VALLEY, THE VILLAGE OF DURAND,
THE VILLAGE OF PECATONICA, THE VILLAGE OF ROCKTON, THE
VILLAGE OF ROSCOE, THE CITY OF SOUTH BELOIT AND THE VILLAGE
OF WINNEBAGO**

WHEREAS, the County of Winnebago wishes to enter into an Intergovernmental Agreement with the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecatonica, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago for the financial contribution to the County to assist in funding of the County Public Safety Answering Point ("PSAP"); and

WHEREAS, the County and the above-referenced municipalities have agreed to an Intergovernmental Agreement outlining the obligations of the County and the municipalities, a copy of the agreement is substantially the same as that attached as Exhibit A to this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the County Board of the County of Winnebago is authorized and directed to execute an intergovernmental agreement with the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecatonica, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago for the financial contribution to the County to assist in funding of the County Public Safety Answering Point ("PSAP");, which is substantially similar to the attached Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption by the County and the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecatonica, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the mayors of the City of Loves Park, the Village of Machesney Park, the Village of Cherry Valley, the Village of Durand, the Village of Pecatonica, the Village of Rockton, the Village of Roscoe, the City of South Beloit and the Village of Winnebago and to the Sheriff of Winnebago County.

Respectfully submitted,

Finance Committee

Jaime Salgado, Chairman

Dave Boomer

Dave Fiduccia

Burt Gerl

Joe Hoffman

Keith McDonald

Steve Schultz

Operations and Administrative Committee

Keith McDonald, Chairman

Paul Arena

Frank Butitta

Jean Crosby

Joe Hoffman

Dorothy Redd

Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, on the _____ day of _____, 2019.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

ATTEST:

Lori Gummow
Clerk of the County of Board
of the County of Winnebago, Illinois

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Chairman, Keith McDonald
Members: Jaime Salgado, Paul Arena,
Dorothy Redd, Joe Hoffman, John
Butitta, Jean Crosby

DATE: THURSDAY, NOVEMBER 21, 2019
TIME: IMMEDIATELY FOLLOWING THE
COMBINED FINANCE/OPERATIONS
COMMITTEE MEETING

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of May 16 and 23, 2019 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Ordinance Amending Chapter 70 of the Winnebago County Code of Ordinances Related to Waste Haulers and Solid Waste
- F. Public Safety Building Update
- G. Other Matters
- H. Adjournment

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 16, 2019
Immediately Following the Finance Committee Meeting at 5:30 PM and
Personnel and Policies Committee Meeting Following

Present:

Keith McDonald, **Chairman**
Jean Crosby
Jaime Salgado
Joe Hoffman
Dorothy Redd
John Butitta
Paul Arena

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Marilyn Hite Ross, State's Attorney
Charlotte LeClercq, Assistant Deputy State's Attorney
Gus Gentner, IT Department
Ann Johns, Purchasing Director
Lori Gummow, County Clerk
Gary Caruana, County Sheriff
Bob Redmond, Sheriff's Department
Dr. Sandra Martell, Public Health Administrator

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of January 3 and 17, 2019 Minutes
- D. Public Comment
- E. Resolution Authorizing Execution of an Intergovernmental Agreement for Information Technology Support Services Between County of Winnebago and Region 1 Planning Council
- F. Other Matters
- G. Adjournment

Chairman McDonald called the meeting to order at 6:05 PM.

Motion to approve the Minutes of January 3 and 17, 2019

Moved: Ms. Crosby, Seconded: Mr. Salgado.

Motion passed by unanimous voice vote.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Authorizing Execution of an Intergovernmental Agreement for Information Technology Support Services Between County of Winnebago and Region 1 Planning Council

Motion by Mr. Arena and Seconded by Ms. Crosby.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Dr. Sandra Martell distributed a report and gave an update on landfill issues.

Motion to Adjourn. Moved: Ms. Crosby, Seconded: Mr. Salgado.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Operations and Administrative Committee Meeting**
Conference Room 815
Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, May 23, 2019
5:15 PM

Present:

Keith McDonald, Chairman
Jean Crosby
Jaime Salgado
Joe Hoffman
Dorothy Redd
Paul Arena

Absent:

John Butitta

Others Present:

Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Dave Kurlinkus, Deputy State's Attorney
Charlotte LeClercq, Assistant Deputy State's Attorney
Ann Johns, Purchasing Director
Angie Goral, County Board Member
Aaron Booker, County Board Member
Dan Fellars, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of February 14 and 21, 2019 Minutes
- D. Public Comment
- E. Resolution Appointing Personnel to Negotiate an Intergovernmental Agreement Regarding the Winnebago County PSAP Center on Behalf of the County
- F. Resolution Awarding Electricity Bid for Highway Department
- G. Resolution Awarding Electricity Bid
- H. Other Matters
- I. Adjournment

Chairman McDonald called the meeting to order at 5:15 PM.

Motion to approve the Minutes of February 14 and 21, 2019

Moved: Ms. Crosby, Seconded: Mr. Salgado.

Motion passed by unanimous voice vote.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Appointing Personnel to Negotiate an Intergovernmental Agreement Regarding the Winnebago County PSAP Center on Behalf of the County

Motion by Ms. Crosby and Seconded by Mr. Salgado.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Electricity Bid for Highway Department

Motion by Ms. Crosby and Seconded by Mr. Arena.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Electricity Bid

Motion by Ms. Crosby and Seconded by Mr. Salgado.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Ms. Paschal spoke about her meeting with the product manager about the Phase 1 process.

Motion to Adjourn. Moved: Ms. Crosby, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Submitted by: Keith McDonald

ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: OPERATIONS & ADMINISTRATIVE COMMITTEE

2019CO _____

AN ORDINANCE AMENDING CHAPTER 70 OF THE WINNEBAGO
COUNTY CODE OF ORDINANCES RELATED TO WASTE HAULERS
AND SOLID WASTE

WHEREAS, Chapter 70 of the Winnebago County Code of Ordinances regulates garbage disposal areas and garbage hauling vehicles in Winnebago County, Illinois, as authorized by Section 5-8001 *et seq.* of the Counties Code, 55 ILCS 5/5-8001 *et seq.*; and

WHEREAS, Section 5-8002(3) authorizes the County Board to make rules and regulations pertaining to and provide for inspections of garbage disposal areas and garbage hauling vehicles to insure reasonable health standards; and

WHEREAS, Section 5-8003 permits the County Board to set a license fee not to exceed \$500 per annum for each garbage disposal area and \$50 per annum for each vehicle used in hauling garbage to a garbage disposal area; and

WHEREAS, Section 5-8005 provides that the County Board or any of its authorized agents shall have authority to inspect at any time or place any vehicle used in hauling garbage or any garbage disposal area; and

WHEREAS, the Winnebago County Health Department enforces the County Code related to garbage hauling vehicles and recommends revisions to the ordinance to make enforcement more effective and to cover the cost of inspections; and

WHEREAS, Article II of Chapter 70 primarily places operating standards on sanitary landfills in the County and predates the Illinois Environmental Protection Act in 1970, which now regulates the operation of landfills; and

WHEREAS, given the foregoing, the Health Department recommends the deletion of the operating standards contained in Chapter 70, Article II, of the County Code.

NOW, THEREFORE, BE IT ORDAINED by the County Board for the County of Winnebago, Illinois, that Chapter 70 of the County Code of Ordinances is modified as follows:

A. Section 70-1 is deleted in its entirety and replaced with the following:

Sec. 70-1. – Definitions.

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Commercial purpose means the carriage of persons or property for any fare, fee, rate, charge or other consideration, or directly or indirectly in connection with any business or other undertaking intended for profit.

Garbage means any refuse products or material including, but not limited to, the following: putrescible animal and vegetable wastes resulting from the handling, preparation, cooking, sale or consumption of food; animal excretion; glass or metal containers, products or objects discarded as no longer useable; paper, wood, and cardboard waste; yard waste such as uprooted weeds, grass clippings, leaves and the like; ashes and cinders; discarded furniture or clothing; and dead animals. The term “garbage” does not include human excretion in the form of body waste.

Health officer means the Public Health Administrator of the Winnebago County Health Department.

Garbage hauling vehicle means any vehicle used for the commercial purpose of carrying, charting, hauling, or transporting garbage to a garbage disposal area, including, but not limited to, front loader garbage trucks, rear loader (packer) garbage trucks, side loader garbage trucks, roll-off garbage trucks (dumpers), grapple trucks, flatbed trucks, and pick-up trucks.

- B. Section 70-2 is deleted in its entirety.
- C. Section 70-4 is deleted in its entirety and replaced with the following:

Sec. 70-4. – Garbage disposal.

- (a) All persons within the county who accumulate garbage shall dispose of it in an approved manner and in a suitable container of metal or plastic with fitted covers.
- (b) All garbage shall be placed in a container, as set forth above, and removed at least once per week. All persons generating garbage shall keep a record of who is removing such garbage.
- (c) All garbage hauling vehicles transporting garbage to a garbage disposal area in Winnebago County must be properly permitted as set forth in Section 70-6.

D. Section 70-6 is deleted in its entirety and replaced with the following:

Sec. 70-6. – Hauling garbage and rubbish.

- (a) *Owners duty to prevent spills.* No person owning or controlling any garbage hauling vehicle, or any other vehicle used to haul garbage, shall cause or permit any vehicle to be so loaded, to be in such defective condition, so out of repair, faultily constructed, or so improperly driven or managed that any garbage with which such vehicle is loaded, or is being loaded, shall drop or fall on any public way or other place. Such vehicle shall be so constructed and covered as to prevent any part of the contents thereof from falling, leaking or spilling therefrom. Vehicles that transport garbage in a manner that is not fully enclosed shall ensure that the transport container is covered, by a tarp or other effective means, at all times when the vehicle is operating in the county, including after depositing any garbage being transported.
- (b) *Permit required; procedures.* Any person owning or controlling any garbage hauling vehicles transporting garbage to a garbage disposal area in Winnebago County shall obtain permits for the vehicles from the Winnebago County Health Department and comply with the following terms and conditions:
 - (1) *Application.* Permit forms shall be furnished by the Health Department for the applicant to provide the following information: name and address of hauler, a description of each vehicle to be permitted, vehicle license plate, and vehicle identification number. Permit applications shall be submitted at least 30 days prior to the first day of the quarter in which the annual permit is to be issued, as set forth below.
 - (2) *Inspection.* All vehicles to be permitted will be inspected. Inspections shall be completed prior to permits being issued. Inspections shall consist of checking whether the vehicle can contain the type of garbage it will be used to haul without leaking, the wind blowing, or otherwise discharging any garbage prior to or after its disposal destination. The health officer or his or her designee shall inspect any three or more refuse hauling vehicles at a reasonable time, quartered at the same site in the county. Persons owning or operating fewer than three garbage hauling vehicles shall arrange with the health officer a reasonable time and place for inspection. Regardless of permit status, the health officer may inspect any garbage hauling vehicle at any time or place to ensure that its condition and operation are in compliance with this Chapter and in the interest of public health and safety.
 - (3) *Term.* The term of annual permits shall be staggered by county fiscal year quarters depending on the number of garbage hauling vehicles to be permitted:

October 1 – September 30:	76 or more vehicles
January 1 – December 31:	51-75 vehicles
April 1 – March 31:	11-50 vehicles
July 1 – June 30:	1-10 vehicles

- (4) *Insurance.* All permit applicants must provide a policy or certificate of insurance demonstrating both vehicle liability insurance and comprehensive general liability insurance with limits each of not less than \$1,000,000 each person, \$3,000,000 each accident bodily injury liability, and \$1,000,000 each accident property damage liability. Said insurance may not be changed or canceled without at least 30 days' prior written notice to the Health Department.
- (5) *Identification.* At the time of permit issuance, the health officer shall provide two decals for each vehicle, one of which is to be affixed to the driver's side windshield and the other to be placed on the rear of the garbage hauling vehicle. Both decals must be visible at all times. No vehicle may be used without displaying said decals.
- (6) *Violations.* Failure to comply with any of the provisions in this Section may be punished by suspension of the permit and a fine of up to \$1,000. Each day that a violation exists shall be considered a separate offense. In addition to other penalties and procedures authorized by law or this Code, a violation of this Section is also subject to the code enforcement procedures set forth in Chapter 4 of this Code.
- (7) *Fees.* The permit fees for garbage hauling vehicles shall be \$50.00 per vehicle per annum. An inspection fee of \$100.00 per vehicle per annum shall be assessed to cover the cost of the vehicle inspection.

A late fee of \$100.00 will be assessed for each permit application received on or after the first day of the quarter in which it was due.

- E. The following sections of Chapter 70, Article II, Division 1 shall be deleted in their entirety and replaced with the following:

Sec. 70-31. – Penalty for violation of article.

Any operator who shall violate any provision of this article shall be subject to a fine of not less than \$100.00 or more than \$1,000.00. Each day's failure to comply with any such provision shall constitute a separate violation.

Sec. 70-32. – Permit required.

An operator of a sanitary landfill in the county shall first obtain a permit from the county. The annual fee for a permit required by this section shall be \$ 500.00.

Sec. 70-33. – Bond required.

- (a) The operator of a sanitary landfill shall deliver to the Health Department a cash or corporate bond in the sum of \$5,000.00. Such cash or corporate bond shall run to the county and shall be conditioned as follows:
 - (1) The operator, their agents and employees will comply with all of the terms, conditions, provisions, requirements and specifications contained in this article and with all federal, state and local laws and regulations.
 - (2) The operator will save harmless the county from any expense incurred through the failure of the operator, his agents or employees to operate and maintain the sanitary landfill in accordance with this article and all federal, state and local laws and regulations, including any expense the county may incur for correcting any violation or from any damages growing out of the negligence of the operator, his agents or employees.
- (b) Such bond shall run for a period of two years after the landfill site has been finished and brought to final grade.

Sec. 70-34. – Inspections; right of entry of health officer.

The health officer or his or her designee shall make inspections of each sanitary landfill as often as he/she deems necessary and will report any major discrepancies to the county board. An operator shall allow the health officer or his or her designee upon the premises at all reasonable times for the purpose of inspecting the landfill.

- F. Chapter 70, Article II, Division 2 (Sections 70-51 thru 70-83) shall be deleted in their entirety.

BE IT FURTHER ORDAINED that if any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and severable provision and such holding shall not affect the validity of the remaining provisions hereof.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect on January 1, 2020, and the County Clerk is hereby directed to distribute a certified copy of this Ordinance to the Public Health Administrator, the County Auditor, and the County Administrator.

Respectfully submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

Keith McDonald, Chairman

Jean Crosby

John Butitta

Joe Hoffman

Dorothy Redd

Jaime Salgado

Paul Arena

DISAGREE

Keith McDonald, Chairman

Jean Crosby

John Butitta

Joe Hoffman

Dorothy Redd

Jaime Salgado

Paul Arena

APPROVED this ____ day of _____, 2019 by the County
Board of the County of Winnebago, Illinois.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

Ayes: _____ Nays: _____ Absent: _____

REVISED FINANCE COMMITTEE AGENDA

Called by: Chairman, Jaime Salgado
Joe Hoffman, Burt Gerl, Dave
Boomer, Dave Fiduccia, Steve
Schultz, Keith McDonald

DATE: THURSDAY, NOVEMBER 21, 2019
TIME: IMMEDIATELY FOLLOWING THE
OPERATIONS COMMITTEE
MEETING

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Resolution Approving an Agreement Between the County of Winnebago and Axon Enterprise Inc. for Body Worn Cameras, In-Car Video Systems, and Tasers Along with Related Hardware, Software, and Storage
- E. Pending Litigation
- F. Resolution Authorizing County Contribution for State's Attorney Appellate Prosecutors Program
- G. Budget Amendment 2020-003 SCAPP Grant
- H. Budget Amendment 2020-004 Sheriff's Department Grant
- I. Other Matters
- J. Adjournment

November 26, 2019 Board Meeting

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2019 CR _____

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JAMIE SALGADO

**RESOLUTION APPROVING AN AGREEMENT BETWEEN
THE COUNTY OF WINNEBAGO AND AXON ENTERPRISE, INC.,
FOR BODY WORN CAMERAS, IN-CAR VIDEO SYSTEMS AND TASERS,
ALONG WITH RELATED HARDWARE, SOFTWARE AND STORAGE**

WHEREAS, Illinois' Governmental Joint Purchasing Act, 30 ILCS 525/0.01 *et seq.*, provides that any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units; and

WHEREAS, Section 3-357(7) of the Winnebago County Code of Ordinances ("County Code") allows the County of Winnebago, Illinois ("the County") to purchase goods and services without undergoing a competitive bid process if the County is using pricing obtained from another public agency through a competitive process; and

WHEREAS, the County is a member of National Purchasing Powers, Government Cooperative Purchasing Program ("NPPGov"), a national cooperative purchasing organization that provides access to contracts for its members through a Request for Proposal process conducted by a lead participating public agency; and

WHEREAS, the County has determined that it is in their best interest to jointly purchase body-worn cameras, in car video systems and tasers, along with related hardware, software and storage on behalf of the Winnebago County, Illinois Sheriff's Office through NPPGov, and specifically, through the Public Procurement Agency ("PPA") Master Price Agreement ("PPA Agreement") entered into between Taser International (now known as Axon Enterprise, Inc.) and PPA on or about October 28, 2015, and as amended, most recently on or about March 14, 2019, said PPA Agreement and amendments attached to and incorporated herein as Attachment A; and

WHEREAS, Axon Enterprise, Inc. ("Axon") agrees to provide to the County the devices and services set forth in the price quote, attached hereto as Exhibit 1 and;

WHEREAS, Axon warrants it is ready, willing and able to deliver the devices and services set forth in Exhibit 1, all on pricing terms equivalent to or more favorable to the County than those contained in the PPA Agreement, as set forth in Attachment A;

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that Frank Haney, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, enter into an Master Services and Purchasing Agreement with Axon Enterprise, Inc., attached hereto as Exhibit 2.

BE IT FURTHER RESOLVED that the Master Services and Purchasing Agreement entered into by Frank Haney pursuant to the authority granted in this Resolution shall contain substantially the same terms as the Master Services and Purchasing Agreement which is attached to this Resolution.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED that the Clerk of the County Board is hereby authorized and directed to prepare and deliver certified copies of this Resolution to the Winnebago County Sheriff, Winnebago County Auditor, Treasurer and Interim County Administrator.

Respectfully submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

Jaime Salgado, Chairman

Jaime Salgado, Chairman

David Boomer

David Boomer

David Fiduccia

David Fiduccia

Burt Gerl

Burt Gerl

Joe Hoffman

Joe Hoffman

Keith McDonald

Keith McDonald

Steve Schultz

Steve Schultz

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____, 2019.

Frank Haney, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

SUBMITTED BY: FINANCE COMMITTEE

2019 CR

**RESOLUTION AUTHORIZING COUNTY CONTRIBUTION FOR STATE'S
ATTORNEYS APPELLATE PROSECUTOR'S PROGRAM**

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing fewer than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act," 725 ILCS 210/1, *et seq.* as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, in regular session, this 26th day of November, 2019, does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for the County.

BE IT FURTHER RESOLVED, that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of the County of Winnebago in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug

Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED, that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED, that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of the County of Winnebago in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED, that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as Special Prosecutor in the County of Winnebago by a court having jurisdiction to do so, the County will provide reasonable and necessary clerical and administrative support on an as-needed basis.

BE IT FURTHER RESOLVED, that the County Board of the County of Winnebago hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2020, commencing December 1, 2019 and ending November 30, 2020, by hereby appropriating the sum of \$42,000.00 as consideration for the express purpose of providing apportion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2020.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County State's Attorney and to the Director of the Office of the State's Attorneys Appellate Prosecutor.

Respectfully submitted,

Finance Committee

Jaime Salgado, Chairman

Dave Boomer

Dave Fiduccia

Burt Gerl

Joe Hoffman

Keith McDonald

Steve Schultz

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this _____ day of _____, 2019.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois



STATE'S ATTORNEYS APPELLATE PROSECUTOR

Administrative Office • 725 South Second Street • Springfield, IL 62704 • 217-782-1628 • Fax 217-782-6305

PATRICK J. DELFINO
DIRECTOR

INVOICE STATEMENT

September 27, 2019

Honorable Marilyn Hite Ross
Winnebago County State's Attorney
Winnebago County Courthouse
400 W. State Street, Suite 619
Rockford, Illinois 61101

COLLECTION OF COUNTY MATCHING FUNDS December 1, 2019 - November 30, 2020

County contribution for participation in the State's Attorneys Appellate Prosecutor's Program.

AMOUNT DUE: \$42,000.00

Make check payable to State's Attorneys Appellate Prosecutor's County Fund and remit to:

Gloria Mundy
Chief Fiscal Officer
State's Attorneys Appellate Prosecutor
725 South Second Street
Springfield, Illinois 62704

For questions please contact Gloria Mundy at 217-782-1632 or gmundy@ilsaap.org.

PLEASE NOTE: A signed resolution must be returned to the Agency as soon as possible. The resolution serves as your contract with the Agency and must be kept by the Agency for auditing purposes.

PLEASE SUBMIT PAYMENT TO THE AGENCY FOR YOUR COUNTY CONTRIBUTIONS ONLY
... do not include payment for any other billing statement such as for special prosecution charges, cannabis fines, etc.

JUSTIN HOOD
CHAIRMAN

OCT - 7 2019

2020 Fiscal Year

Finance: November 21,
2019

Lay Over: November 26,
2019

Sponsored by:

**Final Vote: December 19,
2019**

Jaime Salgado, Finance Committee Chairman

2019 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2020 at its September 26, 2019 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2020-003 SCAPP Grant

Reason: The County received Federal grant funds from the U.S. Department of Justice for the State Criminal Alien Assistance Program (SCAAP). The availability of funds is uncertain during the budget preparation. Upon receipt of the grant funds, the County pays Justice Benefits System for services provided to gather statistical information to submit the grant application. The remainder of the proceeds will be transferred to the General Fund for Corrections salaries.

Alternative: N/A

Impact to fiscal year 2020 budget: None

Revenue Source: Donation

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Pri</u>	<u>Debit (Credit)</u>
Other Professional Services	60200	43190	02038	13,452
Transfer to General Fund	60200	49110	02038	47,690
Federal Grant Revenue	60200	32110	02038	(61,142)

Total Adjustment: **\$0**

(AGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

JOE HOFFMAN

BURT GERL

DAVID BOOMER

STEVE SCHULTZ

KEITH McDONALD

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

JOE HOFFMAN

BURT GERL

DAVID BOOMER

STEVE SCHULTZ

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2020
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/5/2019		AMENDMENT NO: 2020-003			
DEPARTMENT:		Sheriff's Grant Fund		SUBMITTED BY: Finance on behalf of Sheriff			
FUND#:		0302		DEPT. BUDGET NO.			

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures							
	60200-43190-02038	Other Professional Services	\$0	\$0	\$0	\$13,452	\$13,452
	60200-49110-02038	Transfer to General Fund	\$0	\$0	\$0	\$47,690	\$47,690
Revenue							
	60200-32110-02038	Federal Grant Revenue (SCAAP)	\$0	\$0	\$0	\$61,142	\$61,142
TOTAL ADJUSTMENT:						\$0	\$0
Reason budget amendment is required:							
The County received Federal grant funds from the U.S. Department of Justice for the State Criminal Alien Assistance Program (SCAAP). The availability of funds is uncertain during the budget preparation. Upon receipt of the grant funds, the County pays Justice Benefits System for services provided to gather statistical information to submit the grant application. The remainder of the proceeds will be transferred to the General Fund for Corrections salaries.							
Potential alternatives to budget amendment:							
N/A							
Impact to fiscal year 2021 budget: None							
None							
Revenue Source: _____							

2020 Fiscal Year

Finance: November 21,
2019

Lay Over: November 26,
2019

Sponsored by:

**Final Vote: December 19,
2019**

Jaime Salgado, Finance Committee Chairman

2019 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2020 at its September 26, 2019 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2020-004 Sheriff's Department Grant

Reason: Budget amendment is needed to allow for expenditure of grant funds received in FY19 for canine donation but not fully expended in FY19

Alternative: N/A

Impact to fiscal year 2020 budget: None

Revenue Source: Donation

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Pri</u>	<u>Debit (Credit)</u>
Other Department Expense	60200	42990	02055	5,302
<u>Total Adjustment:</u>				<u>\$5,302</u>

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

DAVID FIDUCCIA

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVID BOOMER

DAVID BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2020
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		11/18/2019		AMENDMENT NO: 2020-004			
DEPARTMENT:		Sheriff's Dept Grants		SUBMITTED BY:			
FUND#:		0302		DEPT. BUDGET NO.		60200	

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures							
60200	42990-02055	Other Department Supplies	\$0	\$0	\$5,302	\$5,302	\$5,302
Revenue							
TOTAL ADJUSTMENT:						\$5,302	
Reason budget amendment is required:							
Budget amendment is needed to allow for expenditure of grant funds received in FY19 for canine donation but not fully expended in FY19.							
Potential alternatives to budget amendment:							
N/A							
Impact to fiscal year 2021 budget: None							
None							
Revenue Source: <u>Previously received donation</u>							

PERSONNEL AND POLICIES COMMITTEE

AGENDA

Called by: Chairman, Dave Fiduccia
Dave Boomer, Jim Webster, Joe
Hoffman, Angie Goral, Dorothy
Redd, Dave Kelley

DATE: THURSDAY, NOVEMBER 21, 2019
TIME: IMMEDIATELY FOLLOWING THE
FINANCE COMMITTEE MEETING
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Personnel and Policies Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Report from Personnel and Policies Ad Hoc Committee
- E. Resolution Authorizing Hiring of the Northern Illinois University Center for Governmental Studies and the Law Firm of Ancel Glink for Technical Research: Administrator and County Board Chair Duties
- F. County Administrator Hiring Update
- G. Resolution Authorizing the Execution of an Agreement with Voya Financial for Stop Loss Specific and Aggregate Coverage on the POS, PPO, and HDHP Medical Plans
- H. Resolution Authorizing the Execution of an Agreement with Arthur J. Gallagher for Auto Property Damage Coverage
- I. Adjournment



WINNEBAGO COUNTY

— ILLINOIS —

November 7, 2019

The following actions were reviewed by the Personnel and Policies Ad Hoc Committee at their Wednesday, November 6, 2019 meeting.

1. Contract with NIU Center for Government Studies for Technical Research: Administrator and Board Chair duties, at a cost not to exceed \$4,900 and at a cost not to exceed \$3,000 for Ancel Glink relating to legal work. Contract subject to the review by the State's Attorney's Office. Any additional work would have to be approved by the committee.

This action was recommended by the Committee by a vote of 6-0.

2. Placement on the November 3, 2020 Ballot a Referendum for a County Executive Form of Government

This action was not recommended by the Committee by a vote of 4-2.

3. Hiring of a search firm for the County Administrator position (temporary or permanent)

This action was recommended by the Committee by a vote of 6-0.

4. Continue the current process of hiring/terminating of the County Administrator position by the County Board.

This action was recommended by the Committee by a vote of 6-0.

Paul Arena
Ad Hoc Committee Chairman



NORTHERN ILLINOIS UNIVERSITY

**Center for
Governmental Studies**

Outreach, Engagement, and Regional Development

Winnebago County

Technical Research: Administrator and Board Chair Duties

**Proposed Workplan and
Exploration Steps**

NIU Center for Governmental Studies
NIU Dept. of Public Administration
October 9, 2019

Proposed Scope of Services-

The Center for Governmental Studies at Northern Illinois University, in conjunction with its Department of Public Administration partners, is pleased to respond to your request for a proposal to develop and undertake a series of exploration and technical research tasks on the roles and duties of the County Administrator and County Board Chair with respect to the County Board. The proposed research component works in parallel with related role and responsibility discussions undertaken by a Committee of the Winnebago County Board.

The overall aim is to undertake and conduct a series of directed research and analysis exercises to gather objective information and data, including the identification of alternative approaches and designs, related to the duties and responsibilities of executive level and legislative roles in the County Government, integral to the governance and administration of the County organization. The study team will research and explore, within the context of Illinois' statutory provisions, examples of traditional stand-alone activities related to policy research and policy-making, budget preparation and administration, organizational management, advancement of organizational goals, and County governance.

The research team will undertake a multi-part research and analysis effort that condenses our findings into a presentation of alternative actions that the County's study group may recommended to the County board for implementation. The project would begin with a brief evaluation and diagnosis step with the Committee's leadership, ending with a facilitated group discussion session to share findings, ideas, goals and possible frameworks toward the formation of a consensus.

Committee and organizational leaders, senior staff and other participants will likely be asked to provide input and ideas to augment the study team's technical research. Organizational expertise and context will be important to fully explore options that may be discussed.

PROJECT PHASES

The multi-phase *Technical Assistance and Research project* will be composed of these primary activities:

1. Exploratory background and discovery research and interviews of governance and administrative structures
2. Directed/focused research on models and examples from other Counties in Illinois and other midwestern states.
3. Compilation of the Research Team's findings
4. Review of case law and related statutory elements and feedback by legal research advisor^{^**}
5. Facilitated Workshop Presentation/Discussions: review concepts and research findings with committee leaders

Component 1: Exploratory Background Research

We recommend an initial 2-hour background session with County study group representatives, board leaders and senior staff to gain a full understanding of the policy and organizational issues to be explored.

Component 2: Exploratory Research/Data Gathering

We will undertake a series of exploratory research and analysis tasks to gain both breadth and depth in the review of the key duties of the positions under study, and, their relationship to the governance structure and the County Board function as a whole.

Component 3: Thematic Analysis of Exploratory Research

We will complete an assessment of the themes from the research and data gathering and analysis phase. The analysts will be looking for opportunities for collaborative shared governance possibilities, core duties and activities and resource utilization and pathways to organizational effectiveness and performance.

Component 4: Facilitated Reporting & Findings Workshop

We will use the information gathered in Component 1., to lead a 90 minute +/- feedback and learning leadership workshop to help explore, understand, and identify possibilities, conceptual frameworks, alternatives and approaches. The planned report out at the session would be similar to the following:

Part a.) Background and Context- Group review of current policy environment, issue framing, current organizational and county profile

Part b.) Findings Summation of the Data Gathering/Research Steps - review of collected research and gathered data from the University research team and legal advisor/reviewer^{^**}.

Part c.) Consideration of Knowledge Gained- Group discussions, deliberation of viable or desired conceptual structures or policy options

The planned concluding/reporting workshop would be conducted at one of the County-owned or identified meeting rooms or training facilities.

The researchers and facilitators will work to establish a common understanding among participants of the information shared, the ideas considered, and, if desired, can work to assist the group in moving toward a consensus view or point for further consideration, and/or concept termination.

The following primary objectives and framework for the technical research engagement will guide the University's research team:

- Promote knowledge, understanding, and analysis of information and concepts related to the topic at hand;
- Create a participative environment for all to share ideas and perspectives;
- Engage participants in shared dialogue and work to assist with group discussions and potential consensus building.

Summarization/Compilation

A summarization memorandum of the engagement's steps and research outcomes, and, the group discussions will be prepared, based on the group's work and conclusions.

PROPOSED WORK SCHEDULE

The project's lead investigator/project coordinator will initiate on-site background meetings within two weeks of receipt of written notice to proceed. Work will progress from that point in time with an estimated completion time-frame of 5-7 weeks. The lead investigator/researcher serving as the primary field agent for the project will advise of any complications or unforeseen factors that would require amendments to the projected completion date.

PROJECT FEES

Professional Fees & Expenses

The Center for Governmental Studies, in partnership with the Department of Public Administration, proposes to undertake the above facilitated technical research/assistance project on a not-to-exceed professional fee basis. Our proposed fee for professional and support services for the project (Components described above) will be within a range of \$ 4,100-4,900 inclusive of normal project expenses for the research team. The eventual/final fee will be determined by the final scope of work completed including the extent of research undertaken, the number of encounters, workshop session participation and project coordination.

Expenses and Additional Work

Reimbursable expenses, such as travel, printing, postage, telecommunications, research packets, or other materials are included in our range for the not-to-exceed fee. (Professional services by project team personnel for requested services, meetings or research *beyond* the project scope outlined above, or, not otherwise noted, will be charged at a rate of \$115 per hour, plus expenses, for professional-level staff involved. Support staff services will be charged at a rate of \$50 per hour.)

Should additional *Workshop Sessions*, beyond those identified in the scope of work above, be required, additional sessions will be billed at a rate of \$ 900 per each 2 +/- hour session (including required planning, follow-up, coordination, session notations, minor travel, etc.)

***RESPONSIBILITIES OF THE COUNTY/COMMITTEE**

The designated County Official who will oversee the project will be responsible for identifying and reviewing

potential meeting sites with the lead researchers/coordinator and to select meeting sites mutually agreeable to both the City and the University research team. The County will also be responsible for inviting study group members, preparing all notices and agendas, keeping minutes, and, making all logistical, scheduling and equipment/supply arrangements for the sessions at the selected site. All meeting site expenses, refreshments, food, etc., (if any) will be the *sole responsibility* of the County and are typically contracted directly with the provider.

TERMS

Upon execution of a formal notice to proceed, the Center for Governmental Studies will deliver a letter of agreement for execution, confirming the scope of the project, to Winnebago County for execution. Services will begin upon receipt of the executed agreement, and an engagement fee of \$1,000.

A final billing will be prepared at the conclusion of the research findings presentation meeting.

PROJECT TEAM

Lead researcher and primary field agent duties will be shared with Prof. Kurt Thurmaier, Ph.D., Chair of the Department of Public Administration taking the lead researcher role and Greg Kuhn, Ph.D., Asst. Director for Public Management and Training at the Center for Governmental Studies serving as lead coordinator. Kurt and Greg will be assisted by other specialists, including Adam Simon, Esq. of Ancel Glink**, and members of the Center's Public Management team as well as faculty or graduate students from the Department of Public Administration. Other support staff and professionals from NIU's Center for Governmental Studies may also serve as resources to the project's lead researcher. A summary biography of the project's lead researchers/facilitators and assisting staff is included with this proposal.

*^**Please note, the County/ Board Committee will be asked to execute a separate professional services letter of engagement with Mr. Simon and Ancel Glink for their role and services related to the case law and statutory elements perspective important to the research undertaking described above.*

ACCEPTANCE AND NOTICE TO PROCEED

Thank you for your consideration of our outline to be of assistance to Winnebago County. Should the above outline confirm our understanding of the project and meet with the County's needs, please sign below as confirming to proceed. A separate inter-agency professional services agreement will be prepared by the Center's business office for the County's signature.

SUBMITTED BY:

ACCEPTED BY:



NIU Center for Gov'tl. Studies
Greg Kuhn, PhD
Asst. Director
October 11, 2019

Title: _____
Winnebago County
Date: _____

Background Summary and Qualifications
Project Team Members for
Workshops & Research/Data Gathering for Winnebago County
NIU CGS and Public Administration Dept.

Kurt Thurmaier, Ph.D., is Distinguished Engagement Professor & Chair, Department of Public Administration, and Senior Research Scholar, Center for Governmental Studies, School of Public & Global Affairs at Northern Illinois University. Prof. Thurmaier is a Fellow of the National Academy of Public Administration, and a member of its Standing Panel on Intergovernmental Systems.

He received his B.A. and M.P.P.A. from the University of Wisconsin-Madison and his Ph.D. from the Maxwell School, Syracuse University. He joined the NIU Public Administration faculty in 2006. His previous positions include assistant and associate professor positions at the University of Kansas (1990-2002) before becoming MPA director at Iowa State University (2002-2006). He has served as chair of the Department of Public Administration at NIU since 2009.

His research and teaching interests include budgetary decision making at the local and state levels in the U.S. and other countries, comparative public administration (especially fiscal decentralization) and intergovernmental relations (especially interlocal collaboration). His current research studies citizen participation in county budgeting in Kenya and the lessons those counties can provide US local governments. Underway since 2016, this research project has helped him develop an *Engaged Budgeting Model* to strengthen democratic accountability and improve allocative efficiency. Thurmaier also continues research about intergovernmental and intersectoral collaborations of local governments in the US. This research builds on previous work about city-county consolidations and interlocal agreements in the US. Consulting with local governments about shared services increases data collection on the topic.

Professor Thurmaier is the author of a number of articles and other publications on inter-agency collaboration including:

Dwight Ink and Kurt Thurmaier, *Getting Things Done with Courage and Conviction: Successful Management Strategies Serving Seven U.S. Presidents*, Melvin and Leigh Press, 2018.

Kurt Thurmaier, ed. Alternative Service Delivery: Readiness Check, ICMA Press (EBook), 2014.

Jack Meek and Kurt Thurmaier, eds., **Networked Governance: The Future of Intergovernmental Management**, CQ Press, 2011.

Suzanne Leland and Kurt Thurmaier, eds, **Case Studies in City-County Consolidation: Promises Made, Promises Kept?** Georgetown University Press, 2010.

Suzanne Leland and Kurt Thurmaier, eds, **Reshaping the Local Government Landscape: Case Studies of Local Government Consolidation**, M.E. Sharpe, 2004.

Suzanne Leland and Kurt Thurmaier, "Political and Functional Local Government Consolidation: The Challenges for Core Public Administration Values and Regional Reform," **American Review of Public Administration** 44 (4) 2014: 29S-46S.

Kurt Thurmaier, "High Intensity Interlocal Collaboration in Three Cities," **Public Administration Review** 66(Supplement 1) 2006: 144-146

He has served as a consultant and researcher with ICMA, HIID, and several local governments. He is a lifetime member of the American Society for Public Administration (ASPA), and served as chair of the Association for Budgeting and Financial Management (ABFM). He is a member of the Government Finance Officers Association (including the Illinois Government Finance Officers Association), the International City/County Management Association (including the Illinois and Wisconsin associations). Dr. Thurmaier would serve as lead researcher and co-lead facilitator for the engagement.

Greg Kuhn, Ph.D., is Assistant Director of Public Management and Training at Northern Illinois University's Center for Governmental Studies. Dr. Kuhn is a former Village Manager who now conducts research, teaches and consults to governmental units in Illinois and across the Midwest. Dr. Kuhn completed his doctoral studies mid-career with emphases in Public Administration at the Local Government Level, Organization Development, and Public Policy at Northern Illinois University. Greg served as Village Manager in Clarendon Hills, Illinois and Asst. to the Manager in Skokie, Illinois. Greg has also provided organizational and leadership services to governments on a consulting basis as Director of Local Government Management Services at Sikich, LLP., Managing Vice-President of the PAR Group, and Senior Associate in Governmental Services at Korn-Ferry International.

Greg has over 37 years of public management experience as an administrator, consultant, and instructor. Greg is a specialist in strategic planning, organizational development and design, governance, and training, undertaking over 200 local government engagements, studies and projects. Greg is an adjunct faculty member at both NIU's Department of Public Administration and Northwestern University's School of Professional Studies Public Policy and Administration Programs. He has taught graduate classes in public policy, public administration, leadership, strategic planning, intergovernmental relations, local government, budgeting and other topics. He will be joined by other senior members of the Center for Governmental Studies and the University in the execution of the exercises and data gathering portions of the strategic planning initiative.

Dr. Kuhn would serve as co-lead facilitator/project coordinator for the engagement.

Jeanna Ballard, MPA, Research Associate- Center for Governmental Studies is a recent graduate of NIU's MPA Program and has joined the CGS team working with the Public Management and Training Group as a research analyst. Jeanna earned a dual MPA degree via her joint studies at both NIU and Renmin University in China. She's holds an undergraduate degree in Political Science from NIU. Jeanna served as a graduate assistant in NIU's MPA program last fall, an administrative intern in Algonquin in 2014-15, intern for Kane County Health Department in

2014, and a Congressional intern in the U.S. House in 2013. She was the recipient of the James M. Banovetz Fellowship Award and NIU Outstanding Women Student Award. Jeanna will assist with the project to coordinate surveys, strategic planning exercises, distill themes and findings from qualitative and quantitative information sources important to stakeholders.

Ms. Ballard will serve as an assisting project researcher, analyst, and collaborator.

Other Project Staff and Support – The study team above may also be joined or assisted by other staff members of the Center for Governmental Studies, the Dept. of Public Administration and the University, for certain project elements as needed.

Report to the Personnel and Policies Ad Hoc Committee

Of the Winnebago County Board

Thursday, August 22, 2019

John C. Phillips, Senior Advisor ILCMA

At a presentation to the committee on August 15, 2019 I was asked to review the Winnebago County Code provisions related to the Board Chair and the County Administrator. It was requested that I recommend the changes that should be considered to reflect "best practice" in Illinois counties.

I conducted a review of the online ordinances for this report. From information you have shared, I understand that this version may not reflect amendments that have been made recently to alter the duties of the County Administrator and the Board Chair. I have not seen any changes that have been made so I have restricted my review to the ordinances that are online.

Board Chair

In the Illinois counties that have administrators, the role of the board chair is to preside over the county board meetings. This position may chair the executive committee, make board appointments and participate in preparation of the board agenda. The board chair also has an important role in the selection of the county administrator by working with other members of the board to make the hiring decision. They are also in close contact with the county administrator and participate with the board in the supervision and review of the county administrator. The board chair also has an important role in serving as the primary spokesperson for the board and may exercise the important role in policy discussions with the board.

The Winnebago County ordinance that I reviewed provides an unusual level of authority to this position that is not typical in other counties in Illinois, particularly in many of the downstate counties with urban populations and the position of county administrator. (McLean, Rock Island, Peoria, McHenry, DeKalb, Sangamon counties were reviewed.) In these counties that have administrators, the county administrator is assigned many of the duties that are designated as the responsibilities of the board chair.

County Administrator

The position of county administrator is typically appointed by the board, a committee of the board or the board chair with approval of the full board. The position works closely with the board chair but reports to and is supervised by the board or one of its committees. The position usually oversees board projects, negotiates contracts, prepares the budget, administers departments, hires staff and carries out the directives and policies of the board. I have provided a copy of the ordinance from Peoria County which outlines the duties of the county administrator. This ordinance is similar to the provisions in the ordinances in the other counties noted above as well. It would be a good model to use for the county administrator position should the board contemplate changes to strengthen the position.

Good Governance and Administration

The ordinances I reviewed for Winnebago County present limitations to a good governance model for the county. While there is a position of county administrator with some specified duties, there is overlap between the role of the chair and the duties of the administrator. While the administrator has responsibility for purchasing, the board chair approves the appointment of the Director of Purchasing. Finance and budget appear to be under the supervision of the administrator, but the board chair appoints and dismisses the Chief Financial Officer. There are many other examples of areas where it appears the intention is for the administrator to have responsibilities, but the ordinance then gives the board chair authority to oversee the administrative function. This sets the stage for uncertainty about authority and can lead to conflict and misunderstanding. The model ordinance I have provided more clearly establishes the responsibilities of the county administrator, holds them responsible to the board for performance and gives them clear authority to do their work. If the board is dissatisfied with the performance of the administrator, they can make a change in the position.

County Administrator positions are growing in Illinois because of the growing complexity of local government. Citizens and boards enjoy the professional, non-partisan, ethical approach to governance. Board members make better decisions when they receive unbiased information based on objective research.

Conclusion

It would be in the best interests of the county to consider a change in ordinance to more clearly establish the duties, authority and responsibilities of the position of county administrator. The changes in the role of the board chair should be made at the same time. The ordinance I have provided can serve as a model and a starting point for your consideration. This change will also help the county in recruiting an experienced and qualified individual for the position. Qualified candidates will consider the specific and substantive duties of the position when considering the position. Hiring and supervising the position by the board provides some reassurance that the position is a professional, non-partisan opportunity.

ARTICLE IV. - COUNTY ADMINISTRATOR^[4]

Footnotes:

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Editor's note— A resolution adopted Oct. 6, 1982, creating the office of county administrator, added Ch. 25 to the Code, which, for the purposes of classification and as authorized by § 1-13(c)(3), the editor has redesignated Ch. 2, Art. IV, §§ 2-38—2-46.

Sec. 2-38. - Establishment.

There is hereby created the position which shall be known as "county administrator" to advise, assist, act as agent for and be responsible to the Peoria County Board, hereinafter referred to as the "board," for the proper and efficient administration of such affairs of the county as are assigned to the position by the board.

(Res. of 10-6-82)

Sec. 2-39. - Intent.

It is the intent of the board to grant to the county administrator only those powers and duties which are administrative or ministerial in nature and which are necessary to the proper execution of policy as established by the board. No provision of this article is intended to vest in the county administrator any duty, or grant to the position any authority which is vested by general law or this Code of in or on any other county officer. No provision of this article shall be construed to delegate to the county administrator any policy decision-making or any other authority required to be performed by the board; nor shall the county administrator have the power to bind, obligate or commit the county in any manner, except as provided herein or by the express grant of authority by the board. It is the intention of the board in adopting this chapter only to create a position to which may be delegated certain administrative duties to be performed in and under its direction.

(Res. of 10-6-82)

Sec. 2-40. - Appointment.

The county administrator shall be selected and approved by a majority of the members of the board and shall then be appointed by the chairman of the board. Upon advice and consent of the county board, the chairman may appoint a person to serve as acting county administrator in case of a vacancy or extended absence or disability or until a successor has been appointed and qualified or the incumbent returns to office as county administrator.

The county administrator is authorized to appoint a deputy to act on behalf of the administrator when the administrator is absent from the office for a short time due to vacation, minor illness or the like.

(Res. of 10-6-82; Amend. of 10-11-94; Amend. of 1-9-96)

Sec. 2-41. - Vacancies.

The position of county administrator shall be deemed vacant if the incumbent is, by death, illness or other casualty, unable to continue in office, or resigns or is removed from office. A vacancy in the office

shall be filled in the same manner as the original appointment. The board may appoint an acting county administrator in case of a vacancy or temporary absence or disability until a successor has been appointed and qualified or the incumbent returns to office.

(Res. of 10-6-82)

Sec. 2-42. - Removal.

The county administrator shall serve at the pleasure of the board and may be removed at any time by an affirmative vote of a majority of the members of the board. The incumbent may request in writing a reconsideration of his removal as county administrator at a regular or special meeting of the board subsequent to his removal. Any such request must be made in writing and directed to the chairman of the Peoria County Board and received at least ten (10) days prior to the meeting of the board.

(Res. of 10-6-82; Amend. of 10-11-94)

Sec. 2-43. - Qualifications.

The county administrator shall be a person having demonstrated administrative and executive ability as shown by at least five (5) years of experience in private or public employment in responsible positions requiring the planning and execution of administrative operations, the budgeting and control of revenue and expenditures, the coordination and leadership of diverse departments and functions, and the service to elected or appointed boards of directions or their equivalent. The county administrator shall be a person having demonstrated training and experience to perform the powers and duties of the position, and preferably possess a masters degree in public administration.

(Res. of 10-6-82; Amend. of 7-12-94)

Sec. 2-44. - Compensation.

The compensation of the county administrator shall be fixed by the board.

(Res. of 10-6-82)

Sec. 2-45. - Authority.

The county administrator shall be responsible for the administration of all departments and functions which are under the jurisdiction of the board. Departments and functions which are exempt from the direct authority of the county administrator should, nevertheless, conform to the budgetary procedures and schedule as set forth from time to time by the county administrator, and should cooperate, insofar as possible, with other directives and procedures of the county administrator as though such directives and procedures were established by the board.

(Res. of 10-6-82)

Sec. 2-46. - Powers and duties.

Within the limits of the authority prescribed in section 2-45, unless otherwise stated below, the county administrator shall have the following powers and duties:

- (a) *Budget.* The county administrator shall establish the schedule and procedures to be followed by all county departments, offices and agencies in connection with the preparation, review,

adoption, implementation and amendment of the annual budget. The county administrator shall supervise and administer all phases of the budgetary process. The county administrator shall review departmental and agency budget requests, and prepare and submit to the board and its committees the annual budget, which includes all of the funds, departments and agencies which the board is required to review and approve.

- (b) *Personnel.* The county administrator shall select, employ, supervise, suspend, discharge or remove all personnel, positions or employment under the jurisdiction of the board except persons appointed by the board as required by the laws of the state. The county administrator shall recommend to the board and maintain a plan for classifying, compensating and evaluating all positions in county service. The county administrator shall be responsible for all other aspects of personnel management, including employee benefits administration, labor relations training and development.
- (c) *Contracts and agreements.* The county administrator is authorized to negotiate leases, contracts and other agreements for goods or services, subject to the approval of the board. The county administrator shall ensure that all terms and conditions of leases, contracts and other agreements are performed and shall notify the board of any violations thereof. The county administrator shall develop, install and maintain a centralized system for purchasing goods and services on behalf of county departments and functions.
- (d) *Property.* The county administrator shall be responsible for the care and custody of all county property. The county administrator shall provide for appropriate protection of the county and its property from loss, damage, liability and other risks. The county administrator shall provide liaison to the public building commission on behalf of the county.
- (e) *Communications and information systems.* The county administrator shall maintain and supervise systems of communication and information processing, including but not limited to data processing, telephone, micrographics and reproduction, word processing and mail services.
- (f) *Support of the board.* The county administrator shall assist the county clerk in preparation and distribution of the agenda and supporting documentation for all meetings of the board, in consultation with the chairman of the board. The county administrator shall prepare and distribute the agenda, minutes and supporting documents for all meetings of committees of the board after consulting with the chairmen of the committees. However, the chairman of the board shall determine and establish the agenda of all meetings of the board after consulting with the chairman of the board's committees; and the county clerk should produce and distribute the agenda and the minutes of all meetings of the board. The county administrator shall review, and may comment on, any documents or reports which are submitted to the board. The county administrator shall attend all meetings of the board and may participate in the discussion of any matter before the board. The county administrator shall provide the board, or individual members thereof, upon request, with data or information concerning the county and provide advice and recommendations on county government operations to the board.
- (g) *Administration.* The county administrator shall administer and carry out the directives and policies of the board, and enforce all orders, resolutions, ordinances and regulations of the board to assure that they are faithfully executed. The county administrator shall report to the board on action taken pursuant to any directive or policy within the time set by the board. The county administrator shall advise the board on matters of policy and may make recommendations to the board on any matter before the board.
- (h) *Organization.* The county administrator shall recommend to the board the structure of county departments and functions, including reporting relationships, physical facilities and location. The county administrator may, from time to time, recommend changes to the organization structure, and may direct departments to undertake tasks for other departments on a temporary basis if the county administrator deems it necessary for the proper and efficient administration of the county government to do so. The county administrator shall organize and supervise the work of the county departments and may call meetings of employees to facilitate and coordinate the

work of the county. The county administrator may require and receive reports from county departments concerning the activities of such departments.

- (i) *Procedures.* The county administrator shall recommend improved or standardized forms and procedures. The county administrator shall provide other central administrative services as may be directed by the board.
- (j) *Intergovernmental relations.* The county administrator shall represent the county in its relations with other governments, directed by the board. The county administrator may comment upon or make recommendations to the board concerning proposed or accomplished actions of other governments, including legislation and regulations of the state and federal governments.
- (k) *Records.* The county administrator shall maintain records appropriate to or required by the powers and duties of the position. The county administrator may examine the records, accounts and operations of county departments and agencies.
- (l) *Reports.* The county administrator shall, from time to time, prepare reports on the state of the county and its government operations and work accomplished, and make any recommendations as to actions or programs the county administrator deems necessary for the efficient operation of the county and the welfare of its residents.
- (m) *Staff.* The county administrator may employ staff to assist in the performance of these powers and duties upon authorization of the board.
- (n) *Other.* The county administrator shall perform such other duties as may be required by the board.

(Res. of 10-6-82)

Secs. 2-47—2-50. - Reserved.

Winnebago County Board Chairman

Analysis of Duties

Current	Executive	Duties
County Gov.	Form	
x	x	Convene and preside all county board meetings
x		Approve and execute or ask board to reconsider all ordinances and resolutions (simple majority to override)
x	x	Appoint with advise/consent those positions required by state statute or ordinance
x	x	Represent on all economic opportunities
x		Represent county at all organizations which the county is a member
x		Serve as primary liaison between elected county officials and the county board
x		Monitor host fees allocations
x		Develop and promote county's legislative agenda with county board approval
x		Develop and monitor county's strategic plan with advise and consent of county board
x		Lead communication of county's initiatives and accomplishments as approved by county board
x		Report monthly to county board on the affairs of the county
x		Recommend to the county board ordinances and resolutions which are in the public interest
	x	Coordinate and direct all administrative management functions of the county (elected officials excepted)
	x	Prepare and submit to the board the annual county budget for approval
	x	Report annually to the board on affairs of the county and fully advise the board on the financial condition of the county
	x	Appoint all department heads in county government with advise/consent of the board.
	x	Appoint all subordinate deputies, employees of immediate personal staff, advise/consent of board not required.
	x	Remove and suspend after due notice and hearing anyone he has the powers to appoint
	x	Examine accounts, records and operations of all county administrative units
	x	Supervise the care and custody of all county property
x	x	Enter into inter-governmental agreements with advise and consent of the board
	x	Appoint legal counsel at salary no greater than the States Attorney annual salary
x	x	Perform such other duties as required by the board
	x	Approve and execute or ask board to reconsider all ordinances and resolutions (3/5 th majority to override)

Statement of Position (Jim Webster, District 2)

The newly created Winnebago County Personnel and Policy Ad Hoc committee has recently taken up the issue of structure within our local county government as it pertains particularly to the role of the County Administrator and the County Board Chairman. The committee has asked all County Board members to provide input on this important issue.

My personal opinion regarding the role of the County Administrator and County Board Chairman has been formed based on my beliefs that local government should be as efficient, transparent and professional as possible. My views and rational regarding roles of the aforementioned positions are below.

Winnebago County Board Chairman Role

I voted for all the recent ordinance changes to alter the Winnebago County Board Chairman's role. My votes were guided by my belief system that local government should be as efficient, transparent and professional as possible. Moving forward I am in support of eliminating the elected at-large position of Chairman and having the Chairman elected from the membership of the County Board similar to most of the surrounding Counties. Regardless of the method of election of the Chairman position, I support the revised duties as they are currently codified. However, I believe the salary of the Chairman position should be significantly reduced in the next term.

My rationale is as follows:

- Having a County Board Chairman elected from the County Board is a form of consolidation which would effectively eliminate a full-time position costing taxpayers approximately \$500,000 per term. In my view, consolidation in local government often leads to more efficient local government.
- Winnebago County is clearly struggling to fund mandated expenses. A full-time elected at-large County Board Chairman is not mandated. It's an expensive, unnecessary and unproductive luxury. The County should focus on addressing it's mandated expenditures first.
- Winnebago County taxpayers are currently funding a County Board Chairman position that costs \$118,253 annually plus a variety of other expenses such as vehicle and a variety of other miscellaneous expenses. The taxpayer is not currently receiving an acceptable return for it's sizeable annual investment and my view is that is unlikely to change, irrespective of who the next Chairman is.
- The salary should be reduced significantly to reflect the recent decrease in professional duties regardless of which election method is used.

- In the Township form of County Government, the County Board establishes the duties of the County Board Chairman in addition to the very basic duties established in statute. I support the Chairman being elected from within the County Board as the elected County Board would be in an excellent position to evaluate which individual among the 20 elected County Board members would be best suited to fulfill those duties.
- The Chairman being elected from the membership of the County Board will allow the County Board to evaluate the office holder every 2 years and determine if another member is better suited to fulfill the duties of the position.

Winnebago County Administrator Role

I am an advocate of the what the Northern Illinois University Center for Governmental Studies refers to as "The County Administrator Form" of County government and is described as a "modification of county government designed primarily to improve government by consolidating critical administrative operations in a single office responsible to the county board." I am strongly opposed to any changes that would transfer oversight of the County Administration away from the County Board. Additionally, I support the duties currently granted to the position of the County Administrator and feel that no changes are necessary at this time.

My rationale is as follows:

- The County Board's administrative responsibility and authority is best vested in a non-partisan professional administrator with required qualifications and experience in local government rather than an elected politician.
- Politics are more likely to be removed from the hiring and firing of the County Administrator if the position continues to report directly to the County Board.
- The County Administrator will more likely be able to communicate freely and openly with the County Board without fear of retaliatory action from a single individual such as a County Board Chairman and therefore transparency is increased.

Additionally, I believe the County Board should prioritize the development of a clear and concise reporting and evaluation process for the position of County Administrator. This process should be codified in County Ordinance.



Waukegan, IL (<http://maps.google.com/maps?q=Waukegan%2C%20IL&zoom=14&size=512x512&maptype=roadmap&sensor=false>)

Posted 1 month ago



GovHRUSA

Lake County, Illinois (population 703,462) seeks an innovative, creative and dynamic professional to serve as Assistant County Administrator. This position works as part of the County's administration/management team overseeing the activities and operations for one of three major service areas, as well as strategic initiatives. This team includes a Deputy County Administrator and two Assistant County Administrators that are led by a County Administrator. This person will lead policy and budget coordination, perform policy research, develop and implement programs. The individual must be a strategic thinker and consensus builder who can bring strong leadership and communication skills, modern and innovative management practices, and business acumen. The ideal candidate will have a commitment to best practices and customer service, as well as experience in conducting negotiations, developing inter-governmental agreements, strategic planning and shared services.

Lake County is a large, complex organization consisting of more than 30 departments and divisions that provide services including law enforcement, water and sewerage treatment, public health, criminal justice,

transportation, public works, land use planning, building inspections, and emergency management. The county has 2,468 employees, a \$503 million budget and is governed by a 21-member elected Board.

The Assistant County Administrator will lead highly complex strategic initiatives and special projects often involving numerous stakeholders with the opportunity to influence regional level change. Examples include: regional 911 consolidation, mental health, energy and environmental sustainability, shared services and collaborative consolidation, and multi-departmental operational efficiencies.

The individual will coordinate, manage and support at least one of Lake County's major service areas, as well as lead Board strategic initiatives. The service areas are listed below:

- Public Safety/Judicial Services: Judicial Circuit Court, Sheriff's Office (including the jail), Coroner, State's Attorney, Public Defender, Circuit Court Clerk and the Sheriff's Merit Commission
- Land Services: Division of Transportation, Planning Building and Development, Stormwater Management, Heath Department/Environmental Services; Public Works
- Health and Community Services: Health Department/Environmental Services, Workforce Development, Community Development, Veterans Assistance Commission, and Regional Office of Education
- Internal Services: This could include any combination of the following departments/divisions: Finance and Administrative Services, Human Resources, Communications, Emergency Management, Information Technology, GIS/Mapping, Facilities, Construction, Capital Planning, Emergency Management, Sustainability, Legislation and Performance Management

Minimum requirements include a bachelor's degree in public administration, public policy, business, or related field, with an MPA/MBA or other advanced degree highly desired. Eight to ten years of progressively responsible experience in local government management or comparable organization, including significant experience at a senior level interacting with elected officials and other stakeholder groups. Starting salary range is 150,215 to 187,128 depending on qualifications and experience. Excellent benefits package. Submit resume, cover letter, and contact information for five professional references at once but no later than July 26, 2019 to

County Administrator Search

Updates

Lake County Board Chair Sandy Hart announced that Lake County will enter into contract negotiations with William T. Panos to become Lake County's next County Administrator. Panos has experience in both the private and public sector, most recently serving as the Director of the State of Wyoming Department of Transportation, an organization with 2,000 employees and a budget of \$640 million. Panos is expected to begin his new role in July 2019, pending approval by the board. [Learn more.](#)

Background

Lake County is governed by 21 elected County Board Members that represent a geographic district. The board is led by a Chair chosen amongst its members by a vote of the Board Members which sets policies and establishes and strives towards achieving a vision for the Lake County.

The County Administrator, who is appointed by the Chair of the County Board with the approval of the County Board in accordance with County Board Rules, serves at the pleasure of the County Board. In accordance with [Lake County Code of Ordinances §30.35-30.41](#), the County Administrator is responsible for the operations and administration of affairs of the County that are placed under her/his charge by the County Board. Examples of such responsibilities include but are not limited to the following:

- Oversee the organization's personnel policies and practices and foster an organizational culture that is innovative, collaborative, and inclusive;
- Is accessible to residents, businesses, elected and appointed officials in communities throughout the county to discuss problems and recommendations, propose new plans, or discuss issues that affect the community and its residents;
- Develop recommendations for new programs indicating scope, cost and impact for consideration by the County Board;
- Lead, supervise and manage all appointed department heads under the County Board jurisdiction (currently Information Technology; Finance, Human Resources; Facilities and Construction Services; Workforce Development; Chief County Assessment Office; Planning

Building and Development; Division of Transportation; Public Works; and the Emergency Management Agency);

- Ensure customer service efficiency and effectiveness;
- Recommend and oversee the implementation of an annual budget including a capital improvement plan;
- Work with elected officials in the development of policies;
- Conduct research on and implement innovative and best administrative, management and operational practices; and
- Oversee enforcement of ordinances, orders and regulations as directed by the County Board

Estimated Timeline

As an appointment of the County Board Chair with the approval of the County Board, the County Board Chair solicited proposals from executive recruitment firms in January for purposes of assisting in the national recruitment for a County Administrator. The County Board Chair reviewed the proposals submitted with the assistance of the County's Purchasing Division and interviewed the top four firms that submitted proposals with a team of senior staff.

Following that review process, the County Board Chair selected Illinois based firm GovHR USA to assist in the recruitment process. As a part of the process to develop an understanding of the core competencies desired for the position, GovHR USA will meet with County Board members, staff, and identified stakeholders. The feedback gained through this process will influence a candidate profile and interview questions.

Description	Timeline
Recruitment Consultant Selection	January - February
<u>Position Advertised and Recruited</u>	March 18 - April 26
Deadline for Submission of Resumes	April 26
Review of Resumes	April 26 - Early May
Early-to-Mid May	Candidates Selected for Interview
Mid-to-Late May	Candidates Interviewed
County Board Approval of County Administrator Appointment	July 9 County Board Meeting

Supporting Documents

- Code of Ordinance Provisions
- Budget

County Administrator

County Administrator William T. Panos serves as the chief administrative officer for county government. The County Administrator's Office strives to provide the best possible, most fiscally responsible services to Lake County residents and taxpayers. Please contact the County Administrator's Office for additional information regarding any county government program or service. Some of the primary responsibilities of the county administrator include:



- Implement policies of the County Board, and goals and strategies identified in the [strategic plan](#)
- Manage and direct Board priorities and initiatives, including the [shared services initiative](#), and annual [legislative program](#)
- Develop and oversee the annual [budget](#) and capital improvement plan
- Coordinate and/or collaborate on countywide activities involving departments with elected and appointed department heads

Divisions

County government departments and divisions that report directly to the County Administrator include: Communications, [Emergency Management](#), [Human Resources and Risk Management](#), [Finance and Administrative Services](#), [Information and Technology](#), [Chief County Assessment Office](#), [Public Works](#), [Division of Transportation](#), [Veteran's Assistance](#), [Workforce Development](#), and [Planning, Building and Development](#).
[View our Organizational Chart \(PDF\)](#).

Contact Us

William Panos

County Administrator

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: David Fiduccia

Submitted by: Personnel and Policies Committee

2019 CR

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH VOYA FINANCIAL FOR STOP
LOSS SPECIFIC AND AGGREGATE COVERAGE ON THE SELF-INSURED CO-PAY/POS AND HIGH
DEDUCTIBLE MEDICAL PLANS.**

WHEREAS, the County of Winnebago, Illinois, offers a self-insured Co-Pay/POS and High Deductible medical plans to active employees and retirees; the County purchases a stop loss insurance plan to reinsure the County of medical claims which exceed \$175,000 (per individual) and on an aggregate basis; and,

WHEREAS, the County's Benefit Consultant has reviewed submitted proposals for the stop loss coverage in 2020; and the

WHEREAS, the County's Benefit Consultant recommends renewing with Voya Financial in 2020; and,

WHEREAS, Sun Life has proposed the following rates to Winnebago County for stop loss coverage in 2020:

\$64.55 for Specific per individual coverage per month

\$166.52 for Specific per family coverage per month

This is a -13.9% decrease from the 2019 rates.

\$2.51 for Aggregate per employee per month

This is a 25.5% increase from the 2019 rates.

This is a \$415,098 decrease from 2019.

WHEREAS, the Personnel and Policies Committee of the County Board for the County of Winnebago, Illinois has reviewed the proposal and recommends that the County Board authorize execution of an agreement with Voya Financial for the stop loss coverage for the self-insured Co-Pay/POS, PPO and HDHP medical plans for the year January 1, 2020 through December 31, 2020.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Board Chairman is hereby authorized to execute an agreement effective January 1, 2020 with Voya Financial, 230 Park Avenue, New York, NY 10169, for stop loss coverage.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Director of Human Resources and the County Auditor.

Respectfully Submitted,
PERSONNEL AND POLICIES COMMITTEE

AGREE

DISAGREE

DAVID FIDUCCIA, CHAIRMAN

DAVID FIDUCCIA, CHAIRMAN

DAVID BOOMER

DAVID BOOMER

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

DAVID KELLEY

DAVID KELLEY

DOROTHY REDD

DOROTHY REDD

JIM WEBSTER

JIM WEBSTER

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

FRANK HANEY

CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Winnebago County
Stop Loss Financial Analysis
\$175,000 Specific Stop Loss Level
1/1/2020 through 12/31/2020

*Recommended
Vendor*

Category	Current Program	Incumbent Renewal Preliminary	Incumbent Renewal Final	Market Alternative #1 TM HCC	Market Alternative #2 Synetra	Market Alternative #3 Optima	Market Alternative #4
A Carrier	Sum Life	Sum Life	Sum Life				
B Specific Stop Loss							
C Coverages	Medical/Rx	Medical/Rx	Medical/Rx	Medical/Rx	Medical/Rx	Medical/Rx	Medical/Rx
D Contract Basis	Paid	Paid	Paid	24/12	24/12	24/12	24/12
E Specific Stop Loss Level	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
F Limited Claimsants	No	No	No	To Be Determined	Yes	To Be Determined	Yes
G Single Lives	451	451	451	451	451	451	451
H Family Lives	525	525	525	525	525	525	525
I Specific Stop Loss Rate - Single	\$75.53	\$111.03	\$103.64	\$80.33	\$78.06	\$98.38	\$64.55
J Specific Stop Loss Rate - Family	\$192.89	\$283.33	\$264.67	\$267.33	\$233.60	\$234.76	\$166.32
K Specific Stop Loss Rate - Composite	\$138.66	\$203.83	\$190.26	\$180.93	\$161.73	\$171.74	\$119.40
L Total Specific Stop Loss Premium - Monthly	\$135,331	\$198,938	\$185,693	\$176,386	\$157,845	\$167,618	\$116,535
M Total Specific Stop Loss Premium - Annual	\$1,623,975	\$2,387,259	\$2,228,321	\$2,119,033	\$1,894,141	\$2,011,421	\$1,398,421
N Premium Cost/(Savings) Over Current	-	\$763,284	\$604,345	\$493,058	\$270,165	\$387,445	(\$235,555)
O % Premium Cost/(Savings) Over Current	-	47.0%	37.2%	30.5%	16.6%	23.9%	-13.9%
P Premium Cost/(Savings) Over Renewal	-	-	-	(\$109,287)	(\$354,189)	(\$246,944)	(\$294,944)
Q % Premium Cost/(Savings) Over Renewal	-	-	-	-4.9%	-15.0%	-9.7%	-37.2%
Aggregate Stop Loss							
R Coverages	Medical/Rx	Medical/Rx	Medical/Rx	Medical/Rx	Medical/Rx	Medical/Rx	Medical/Rx
S Aggregate Attachment Corridor	125%	125%	125%	125%	125%	125%	125%
Maximum Aggregate Refund	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000

Winnebago County
Stop Loss Financial Analysis
\$175,000 Specific Stop Loss Level
1/1/2020 through 12/31/2020

*Recommended
Vendor*

Category	Current Program	Incumbent Renewal Preliminary	Incumbent Renewal Final	Market Alternative #1 TM HCC	Market Alternative #2 Synetech	Market Alternative #3 Options	Market Alternative #4 Tops
A Clarifications							
T Projected Employee Lives	976	976	976	976	976	976	976
U Aggregate Stop Loss Rate - Composite	\$2.00	\$2.10	\$2.10	\$2.48	\$1.97	\$3.68	\$2.31
V Total Aggregate Stop Loss Premium - Monthly	\$1,932	\$2,030	\$2,050	\$7,300	\$1,923	\$3,592	\$2,450
W Total Aggregate Stop Loss Premium - Annual	\$23,424	\$24,595	\$24,595	\$87,606	\$23,073	\$43,100	\$29,397
X Premium Cost/(Savings) Over Current	-	\$1,171	\$1,171	\$64,182	(4,351)	\$19,676	\$5,973
Y % Premium Cost/(Savings) Over Current	-	5.0%	5.0%	274.0%	-1.5%	84.0%	25.5%
Z Premium Cost/(Savings) Over Renewal	-	-	-	\$63,011	(\$1,523)	\$18,505	\$4,802
AA % Premium Cost/(Savings) Over Renewal	-	-	-	256.2%	-6.2%	75.2%	19.5%
AB Aggregate Claim Factor - Composite	\$1,407.55	\$1,618.68	\$1,407.55	\$1,674.66	\$1,685.47	\$1,365.32	\$1,336.78
AC Aggregate Annual Attachment Point	\$16,485,226	\$18,957,980	\$16,485,226	\$19,613,607	\$19,740,230	\$15,990,628	\$17,998,767
AD Minimum Aggregate Annual Attachment Point	\$14,836,703	\$17,062,182	\$14,836,703	\$19,613,607	\$19,740,225	\$15,990,624	\$15,208,952
Total							
AE Total Stop Loss Premium - Annual	\$1,617,399	\$2,411,855	\$2,252,916	\$2,206,639	\$1,917,213	\$2,054,521	\$1,427,418
AF Premium Cost/(Savings) Over Current	-	\$764,455	\$605,517	\$559,240	\$269,814	\$407,121	(\$19,582)
AG % Premium Cost/(Savings) Over Current	-	46.4%	36.8%	33.9%	16.4%	24.7%	-13.3%
AH Premium Cost/(Savings) Over Renewal	-	-	-	(\$46,277)	(\$335,763)	(\$193,395)	(\$325,098)
AI % Premium Cost/(Savings) Over Renewal	-	-	-	-2.1%	-14.9%	-8.8%	-36.6%
AJ Estimated Additional Claim Liability ¹	-	\$0	\$0	\$0	\$0	\$0	\$0
AK Limited Claim Liability	\$125,000	\$125,000	\$0	\$0	\$505,000	\$0	\$410,000

Winnebago County
Stop Loss Financial Analysis
\$175,000 Specific Stop Loss Level
1/1/2020 through 12/31/2020

Recommended Vendor

Category	Current Program	Incumbent Renewal Preliminary	Incumbent Renewal Final	Market Alternative #1	Market Alternative #2	Market Alternative #3	Market Alternative #4
A Carrier	Sum Life	Sum Life	Sum Life	TM HCC	Symetra	Optum	Voya
AL Net Stop Loss Costs (AE + A) + AN	\$1,772,399	\$2,536,855	\$2,252,916	\$2,206,639	\$2,472,213	\$2,054,521	\$1,837,818
AM Net Stop Loss (Savings) / Added Cost Over Current	*	\$764,455	\$480,517	\$434,240	\$649,814	\$282,121	\$65,418
AN Net Stop Loss (Savings) / Added Cost Over Renewal	*	*	*	(\$46,277)	\$169,297	(\$196,395)	(\$415,095)

Historical Net Stop Loss (Savings) / Additional Cost Over Incumbent Renewal²

Time Period	Sum Life	Sum Life	Sum Life	TM HCC	Symetra	Optum	Voya
AO 1/1/2017 through 12/31/2017	*	*	*	(\$10,273)	\$169,297	(\$196,395)	(\$415,095)
AP 1/1/2018 through 12/31/2018	*	*	*	(\$46,277)	\$169,297	(\$196,395)	(\$415,095)

1) The estimated additional claim liability was calculated by taking the actual large claimants for the most recent 12 months and breaking them forward to the effective period of the quote. High cost claimant exposure is difficult to predict and can vary significantly by intensity and frequency from year to year.

2) The historical net stop loss savings assume the same number and dollar amount of claimants from that particular time period would occur in the renewal period.

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: David Fiduccia
Submitted by: Personnel and Policies Committee

2019 CR

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ARTHUR J.
GALLAGHER FOR AUTO PHYSICAL DAMAGE COVERAGE**

WHEREAS, the County of Winnebago, Illinois, at its November 14, 2019 Board meeting accepted property, casualty and workers compensation insurance coverage through Arthur J. Gallagher; and,

WHEREAS, the renewal for December 1, 2019 through November 30, 2020 did not include a line of coverage for automobile physical damage at that time; and,

WHEREAS, Arthur J. Gallagher & Co., who is the County's Insurance Broker, has extensively reviewed the County's options for this coverage; and,

WHEREAS, Arthur J. Gallagher & Co. has proposed a rate to Winnebago County for the auto physical damage coverage from December 1, 2019 thru November 30, 2020 of \$10,251.00.

WHEREAS, the Personnel and Policies Committee of the County Board for the County of Winnebago, Illinois has reviewed the coverage and recommends that the County Board authorize execution of an agreement with Arthur J Gallagher & Co. for the auto physical damage insurance coverage for December 1, 2019 through November 30, 2020 for \$10,251.00.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Board Chairman is hereby authorized to execute an agreement with Arthur J. Gallagher & Co., 2850 Golf Road, Rolling Meadows, IL 60008, for the auto physical damage insurance coverage.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Administrator, Director of Human Resources and the County Auditor.

Respectfully Submitted,
PERSONNEL AND POLICIES COMMITTEE

AGREE

DISAGREE

DAVID FIDUCCIA, CHAIRMAN

DAVID FIDUCCIA, CHAIRMAN

DAVID BOOMER

DAVID BOOMER

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

DAVID KELLEY

DAVID KELLEY

DOROTHY REDD

DOROTHY REDD

JIM WEBSTER

JIM WEBSTER

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this
____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Premium Summary

The estimated program cost for the options are outlined in the following table:

LINE OF COVERAGE		EXPIRING PROGRAM ESTIMATED COST		PROPOSED PROGRAM PROGRAM	
Package	Premium Estimated Cost Annualized Cost TRIA Premium	Travelers Indemnity Company (The Travelers Companies, Inc.)	- \$279,135.00 - Included	Travelers Indemnity Company (The Travelers Companies, Inc.)	\$281,030.00 \$281,030.00 - Included
Property Excluding Auto Physical Damage	Premium Estimated Cost Annualized Cost TRIA Premium	Travelers Indemnity Company (The Travelers Companies, Inc.)	- \$169,565.00 - Included	Travelers Indemnity Company (The Travelers Companies, Inc.)	\$205,490.00 \$205,490.00 - Included
Automobile Liability ONLY	Premium Estimated Cost Annualized Cost TRIA Premium	Travelers Indemnity Company (The Travelers Companies, Inc.)	- \$93,822.00 - Included	Travelers Indemnity Company (The Travelers Companies, Inc.)	\$102,345.00 \$102,345.00 - Included
Automobile Physical Damage	Estimated Cost	Travelers Indemnity Company (The Travelers Companies, Inc.)	Previously included under Property	Travelers Indemnity Company (The Travelers Companies, Inc.)	\$10,251.00
Umbrella	Premium Estimated Cost Annualized Cost TRIA Premium	Travelers Indemnity Company (The Travelers Companies, Inc.)	- \$185,849.00 - Included	Travelers Property Casualty Co of America (The Travelers Companies, Inc.)	\$185,854.00 \$185,854.00 - Included

Winnebago County



LINE OF COVERAGE		EXPIRING PROGRAM ESTIMATED COST		PROPOSED PROGRAM PROGRAM	
Crime	Premium	Massachusetts Bay Insurance Company (Hanover Insurance Companies)	-	Massachusetts Bay Insurance Company (Hanover Insurance Companies)	\$6,933.00
	Estimated Cost		\$6,933.00		\$6,933.00
	Annualized Cost		-		-
	TRIA Premium		-		-
Professional Liability (Health Department Only)	Premium	Columbia Casualty Company (CNA Insurance Companies)	-	Columbia Casualty Company (CNA Insurance Companies)	\$15,584.00
	Estimated Cost		\$15,070.00		\$15,584.00
	Annualized Cost		-		-
	TRIA Premium		-		-
Cyber Liability	Premium	ACE American Insurance Company (ACE Group)	-	Underwriters at Lloyd's London (Underwriters at Lloyd's London)	\$27,045
	Taxes		-		\$967.00
	Sieging & Assoc. Total Fees		-		-
	Estimated Cost		\$30,985.00	(at \$5M Limit option)	\$500.00
	Annualized Cost		-		\$28,512.00
	TRIA Premium		Included		\$0.00
Excess Workers' Compensation	Premium	Safety National Casualty Corporation (Tokio Marine Holdings, Inc.)	-	Safety National Casualty Corporation (Tokio Marine Holdings, Inc.)	\$104,049.00
	Estimated Cost		\$101,463.00		\$104,049.00
	Annualized Cost		-		-
	TRIA Premium		Included		Included
Broker Fee - Arthur J. Gallagher & Co.			\$63,750.00		\$65,025.00
Total Estimated Program Cost without Crisis Protect			\$946,572.00		\$1,005,073.00