

**Winnebago County Board
Regular Adjourned Meeting
Thursday, April 12, 2018**

A M E N D E D A G E N D A

Call to Order -----CHAIRMAN FRANK HANEY

Agenda Changes-----CHAIRMAN FRANK HANEY

Roll Call-----COUNTY CLERK, TIANA J. McCALL

Invocation -----E. NICOLOSI

**Awards, Presentations and/or Proclamations and Public
Participation**

Awards - None

**Presentations - Rockford Park District Update – Jay Sandine,
Executive Director**

**Proclamations - “Money Smart Week” – Accepted by Keith Barnett,
Co-Chair of Money Smart Week of Northern Illinois**

**- “Comcast Cares Day” – Accepted by Joan Sage,
Government and Regulatory Affairs Manager of
Comcast**

**- “815 Choose Civility Week” – Accepted by
Kathryn Pearce and Sherry Harlan, Organizers of
the 815 Choose Civility Group**

- a. **Byron Station, Units 1 and 2 – NRC Security Baseline Inspection Report 05000454/2018411; 05000455/2018411**
- b. **Braidwood Station, Units 1 and 2 – NRC Security Baseline Inspection Report 05000456/2018410; 05000457/2018410**
- c. **Federal Register / Vol. 83, No. 59 / Tuesday, March 27, 2018 / Notices**
- d. **Public Open House to Discuss the 107 End-of-Cycle Performance Assessment for Braidwood Station, Units 1 and 2**
- e. **Braidwood Station, Unit 2 – Review of the Spring 2017 Steam Generator Tube Inspections During Refueling Outage 19 (CAC No. MG0154; EPID L-2017-LLL-0014)**
- f. **Exelon Generation Company, LLC – Acceptance of Fleet License Amendment Request to Relocate Staff Qualification Requirements to Quality Assurance Topical Report (EPID L-2018-LLA-0053)**
- g. **Braidwood Station, Units 1 and 2 – NRC Integrated Inspection Report 05000456/2018503; 05000457/2018503**
- h. **Federal Register / Vol. 83, No. 69 / Tuesday, April 10, 2018 / Notices**
- i. **Response to Appeal of NRC Letter Upholding Disputed Violation Documented in Evaluation of Changes, Tests, and Experiments Baseline Inspection Report 05000454/2017009, 05000455/2017009**

- j. **ERRATE – Braidwood Station, Units 1 and 2 – NRC Emergency Preparedness Report 05000456/2018503; 05000457/2018503**
- 2. **County Clerk McCall received from Comcast a letter regarding the Comcast Annual Report**
- 3. **County Clerk McCall received the following from the Illinois Environmental Protection Agency:**
 - a. **Notice of Application for Permit to Manage Waste: Description of Project: Alternate source demonstration for fourth quarter 2017 confirmed exceedances for the North Expansion Unit in accordance with Condition VIII.15 of Permit Modification No. 68 (NExp)**
 - b. **Notice of Application for Permit to Manage Waste: Alternate source demonstration for fourth quarter 2017 confirmed exceedances for the Northern Unit in accordance with Condition VII.15 of Permit Modification No. 87.**
- 4. **County Clerk McCall received from ComEd a letter (with map) regarding Notification Required under 220 ILCS 5/8-505.1 of their intention to perform vegetation management activities on distribution circuits in our area within the next few months.**
- 5. **County Clerk McCall received from Nancy L. McPherson, Winnebago County Recorder the Monthly Report for March, 2018.**

GO TO REGULAR AGENDA

WINNEBAGO COUNTY BOARD AGENDA



Winnebago County Courthouse
400 West State Street ~ Rockford, IL 61101
County Board Room ~ 8th Floor

**Thursday, April 12, 2018
6:00 p.m.**

Awards, Proclamations, Presentations, Public Hearings, and Public Participation

- Awards – None
- Presentations – Rockford Park District Update – Jay Sandine, Executive Director
- Proclamations –
 - “Money Smart Week” – Accepted by Keith Barnett, Co-Chair of Money Smart Week of Northern Illinois
 - “Comcast Cares Day” – Accepted by Danial Petrie, Founder of the Fatherhood Encouragement Project
 - “815 Choose Civility Week” – Accepted by Kathryn Pearce and Sherry Harlan, Organizers of the 815 Choose Civility Group

Board Member Correspondence

Chairman’s Report

County Administrator’s Report

Consent Agenda

- Raffle Report

Standing Committee Reports

1. Finance Committee – Ted Biondo, Committee Chairman

- A. Committee Report
- B. Resolution Authorizing the Settlement of Pending Litigation
- C. Resolution Adopting Fiscal Year 2019 Budget Policy

2. Zoning Committee – Jim Webster, Committee Chairman

- A. Planning and/or Zoning Requests: None
- B. Committee Report

3. Economic Development Committee – Fred Wescott, Committee Chairman

- A. Committee Report

- B. Ordinance Approving a Redevelopment Agreement By and Between the County of Winnebago, Illinois and Quickstart 39, LLC to be Laid Over
- C. Resolution Approving Recommendations for 2018 Host Fee Allocations
 - i. Lean Implementation – Sheriff’s Office
 - ii. Architectural Services – International Women’s Baseball Center

4. Operations & Administrative Committee – Gary Jury, Committee Chairman

- A. Committee Report
- B. Resolution Authorizing the Chairman of the Winnebago County Board to Execute an Agreement for Consulting Services at River Bluff Nursing Home
- C. Resolution Authorizing Joint Purchasing Pest Control Services
- D. Resolution Awarding Computer Hardware Upgrades

5. Public Works Committee – Dave Kelley, Committee Chairman

- A. Committee Report

6. Public Safety Committee – Dave Fiduccia, Committee Chairman

- A. Committee Report

7. Government Affairs & Strategic Planning – Jean Crosby, Committee Chairman

- A. Committee Report
- B. Resolution of Support for Locating a Casino in Winnebago County

Unfinished Business

New Business

Adjournment

Next Meeting: Thursday, April 26, 2018



PROCLAMATION

In Recognition of “MONEY SMART WEEK” April 21-28, 2018

WHEREAS, Money Smart Week began in July 2001 as a coordinated effort of the Money Smart Advisory Council, a diverse group of more than 40 Chicago area organizations working together to promote personal financial literacy; and

WHEREAS, in 2007 the first Money Smart Week took place in the City of Rockford and for seven days, showcased different programs, helped consumers get information, brought together many diverse organizations, and assisted organizations in sharing their expertise and resources; and

WHEREAS, the financial well being of individuals is linked to the nation's economic progress, and improved financial literacy results in a higher standard of living and more stable communities; and

WHEREAS, in times of rapidly changing technologies and developments, consumers have many choices on how to manage their financial affairs; and

WHEREAS, educational and financial institutions, government entities, and community based organizations can work together to make consumers aware of the benefits of financial literacy in order to make informed choices about their personal finances and offered programs; and


NOW, THEREFORE, I, Frank Haney, Chairman of the Winnebago County Board, do hereby proclaim April 21-28, 2018 as:

“MONEY SMART WEEK”

in Winnebago County and encourage all citizens to participate in the many educational classes, seminars, and activities that are designed to help consumers better manage their personal finances.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Winnebago, Illinois to be affixed this 12th day of April, 2018.



Frank Haney, Chairman
Winnebago County Board



PROCLAMATION
In Recognition of
"COMCAST CARES DAY"
April 21, 2018



- WHEREAS,** Comcast remains an active, committed, and engaged member of the Winnebago County community and supports the core American value of volunteerism through partnerships, grants, and volunteer activities that empower individuals and organized communities; and
- WHEREAS,** Comcast Cares Day is a celebration of service and commitment to year-round volunteerism and has become the nation's largest single-day corporate volunteer effort that brings employees, families, friends, and community partners together for a common purpose and mission; and
- WHEREAS,** Comcast celebrating its 17th National Comcast Cares Day, has reached important milestones, including 1 million volunteers and more than 5 million volunteer hours at 8,800 projects since Comcast Cares Day started in 2001; and
- WHEREAS,** Comcast Cares Day promotes a spirit of corporate responsibility thanks to the hard work, dedication, and service of volunteers who will be taking part in the Fatherhood Encouragement Project, Adopt-A-Block Rockford, Washington Park Clean-up, and Northern Illinois Food Bank packaging on April 21, and
- WHEREAS,** the Comcast Cares Day projects are symbols of us renewing our connection to our community and to each other.

NOW, THEREFORE, I, Frank Haney, Chairman of the Winnebago County Board, do hereby proclaim April 21, 2018 as:

"COMCAST CARES DAY"

in Winnebago County, Illinois.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Winnebago, Illinois to be affixed this 12th day of April, 2018.



Frank Haney, Chairman
Winnebago County Board



PROCLAMATION

In Recognition of

“815 Choose Civility Week”

April 9-13, 2018

WHEREAS, civil discourse is a cornerstone of American democracy; a vital ingredient to successful public and private governance; and a foundation for a thriving Rockford community; and

WHEREAS, civility is needed in our political process; our business and education systems; the private and public sector; our spiritual and faith based communities; our families; our neighborhoods; and anywhere we come together; and

WHEREAS, 815 Choose Civility was created to engage the community in a conversation about civility; to remind our citizens and stakeholders to be respectful to one another in our daily affairs; and to elevate the values of patience, kindness, and honesty in our communications; and

WHEREAS, improving civil discourse and developing communication methods that support civility will help our community peacefully engage with each other as we address the most challenging issues of our time and support effective community problem solving as we deal with what have been at times divisive public issues in areas such as managing law enforcement use of force, reducing violence and improving public safety, managing the labor costs of government operations, improving public education, equity issues related to race and diversity, and supporting fair and affordable housing for all residents of our community.

NOW, THEREFORE, I, Frank Haney, Chairman of the Winnebago County Board, do hereby proclaim the week of April 12th as:

“815 CHOOSE CIVILITY WEEK”

in Winnebago County, Illinois, and urge all citizens to lead by example by practicing civility in our affairs toward one another.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Winnebago, Illinois to be affixed this 12th day of April, 2018.

Frank Haney, Chairman
Winnebago County Board

CHAIRMAN'S REPORT

ADMINISTRATOR'S REPORT

CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by
14 different organizations for 16 Raffles.

All applying organizations have complied with the requirements of the Winnebago
County Raffle Ordinance. All fees have been collected, bonds received and all
individuals involved with the raffles have received the necessary Sheriff's
Department clearance.

The Following Have Requested A Class A, General License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
29752	1	GERMAN SOCIETY OF ROCKFORD	05/05/2018-05/05/2018	\$4,000.00
29753	1	INTERNATIONAL WOMEN'S BASEBALL CENTER	04/13/2018-04/21/2018	\$4,999.00
29754	1	MACKTOWN, A LIVING HISTORY EDUCATION CENTER	04/25/2018-04/29/2018	\$5,000.00
29755	1	MCINTOSH SCHOOL	04/13/2018-05/11/2018	\$505.92
29756	1	MILESTONE, INC.	06/11/2018-06/11/2018	\$1,000.00
29757	1	ROCKFORD PARK DISTRICT FOUNDATION	04/13/2018-04/13/2018	\$895.00
29758	1	ROCKFORD PROMISE	04/20/2018-04/20/2018	\$3,000.00
29759	1	ROCKFORD UNITED LABOR, AFL-CIO	04/26/2018-09/03/2018	\$1,500.00
29760	1	TEBALA SHRINE	04/14/2018-09/30/2018	\$17,249.59
29761	1	SOUTH BELOIT BUINESSMEN'S ASSOCIATION	04/13/2018-09/11/2018	\$3,000.00
29762	1	SOUTH BELOIT BUINESSMEN'S ASSOCIATION	04/13/2018-11/06/2018	\$5,000.00
29763	1	TRINITY DAY CARE, INC.	04/27/2018-04/27/2018	\$3,500.00

The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class C, One Time Emergency License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class D, E, & F Limited Annual License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
29764	1	MILESTONE ROCVALE FOUNDATION	04/25/2018-04/17/2019	\$5,000.00
29765	1	MILESTONE ROCVALE FOUNDATION	04/25/2018-04/17/2019	\$5,000.00
29766	1	ROCKFORD LIVE & LET LIVE SOCIETY	05/10/2018-05/10/2018	\$5,000.00
29767	1	NAVY CLUB SHIP #1 OF ROCKFORD	04/13/2018-04/12/2019	\$2,500.00

This concludes my report

Deputy Clerk Angela Reina

TIANA J. MCCALL
Winnebago County Clerk

Date 12-Apr-18

FINANCE COMMITTEE

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Finance Committee
Sponsored by: Ted Biondo

2018 CR

**RESOLUTION AUTHORIZING THE SETTLEMENT
OF PENDING LITIGATION**

WHEREAS, Winnebago County Republican Central Committee, et al., v. County of Winnebago, et al., Case number 2017 CH 752, is an action pending before in the Circuit Court of the 17th Judicial Circuit, County of Winnebago, State of Illinois; and

WHEREAS, the subject matter of the aforementioned lawsuit is the number of voters in Winnebago County election precincts; and

WHEREAS, the Court has dismissed plaintiffs Winnebago County Republican Central Committee and Robert Shumway from said lawsuit due to lack of standing; and

WHEREAS, Jennifer Ray, the only remaining plaintiff in said lawsuit, resides in Winnebago County election precinct Rockford 5; and

WHEREAS, the Winnebago County Clerk's Office can re-divide election precinct Rockford 5, to no more than 800 registered voters, without adding one precinct to the current total of 93 Winnebago County election precincts; and

WHEREAS, the Finance Committee, after having reviewed the facts and circumstances of the aforementioned case and after having conferred with the Winnebago County State's Attorney, through his assistants, has determined it is in the best interests of the citizens of Winnebago County to settle this case by re-dividing the precinct in which plaintiff Jennifer Ray resides, Winnebago County election precinct Rockford 5, to no more than 800 registered voters.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Winnebago County State's Attorney is hereby authorized to settle the aforementioned lawsuit by re-dividing Winnebago County election precinct Rockford 5, so Winnebago County election precinct Rockford 5 has no more than 800 registered voters and that the Chairman of the County Board of the County of Winnebago is authorized to present a certified copy of this resolution to the Court and the Plaintiff in Case 2017 CH 752.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Respectfully Submitted,
FINANCE COMMITTEE

(AGREE)

(DISAGREE)

TED BIONDO, FINANCE CHAIRMAN

TED BIONDO, FINANCE CHAIRMAN

GARY JURY

GARY JURY

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVE BOOMER

DAVE BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

JAIME SALGADO

JAIME SALGADO

KEITH McDONALD

KEITH McDONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____, 2018.

ATTEST:

Frank Haney, Chairman of the
County Board of the
County of Winnebago, Illinois

Tiana McCall, Clerk of the
County Board of the
County of Winnebago, Illinois

COUNTY BOARD MEETING
APRIL 12, 2018

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Finance Committee

2018 CR

RESOLUTION ADOPTING FISCAL YEAR 2019 BUDGET POLICY

WHEREAS, the County Board wishes to adopt a new budgetary process for use in the 2019 fiscal year; and

WHEREAS, the County Administration has created a process based on sound financial principals for use in the 2019 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it adopts the budgetary process presented by the County Administration for the 2019 fiscal year, a copy of which policy is attached to this Resolution as Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman and all County department heads.

Winnebago County Fiscal Year 2019 Budget Policy

Winnebago County Government operates on policies designed to protect the County's assets and taxpayers' interests, provide guidance to employees, and serve the public efficiently. It is the intent that the policy statements be used to avoid conflicting goals or activities, which may have a negative impact on the overall financial position of the County. The County's system of internal accounting controls is designed to provide reasonable assurance that the financial records are reliable for preparing financial statements and maintaining accountability for assets and obligations.

The County's budget process is governed by Illinois Compiled Statutes (55 ILCS 5/6) and Winnebago County Board Policies. In addressing concerns for maintaining financial strength while protecting the interest of the taxpayer, the County Board is implementing the following directives for the development of the fiscal year 2019 budget:

Financial Strength – The County Board is committed to improving its financial strength by establishing and implementing sound financial business practices to ensure the services needed and required for public health, safety, judicial, transportation and the development of a thriving workforce and local economy for fiscal year 2019 and beyond are viable by establishing the following budget directives:

- **Status Quo Budget Submittal** – Department and Elected Official Budgets shall be provided by County Administration budget worksheets with existing levels of services provided, unless new funding is identified and available or through a departmental reorganization. There is no guarantee of continued funding levels, and in some instances Departments and Elected Officials may receive less than the current year's appropriation. Department Heads and Elected Officials are strongly encouraged to analyze all services and programs administered by the department/Elected Official for the costs of said services/programs, citizen demand for the services or programs, and if the services and programs are mandated by Federal or State law, or through County Board Ordinances. Department Heads and Elected Officials are also strongly encouraged to review existing and new revenue sources to ensure revenue streams are maximized.

Department and Elected Officials must provide position descriptions and corresponding wages to support the salary line items included in the budget worksheets. There is no guarantee staffing will remain at current levels. Position rosters will be developed to aid in the approval of position replacements.

Early retirement incentive payments should be budgeted separately from Regular Salaries.

- **Supplemental Requests** – Department Heads will discuss their supplemental requests (requests exceeding status quo) during their meeting with the County Administrator. A ranking of importance by the department for each request will be noted and compiled into an overall county listing. County Administration will review all requests and their rankings, and develop recommendations based on overall need, importance and purpose to the operations of the County in meeting the strategic and financial goals established for the budget. A presentation of the final recommendations, as

well as supplemental requests not recommended, will be made to Finance Committee for review, discussion and approval into the new budget. Department Heads and Elected Officials are entitled to address the committee on issues surrounding the recommendations prior to final approval.

- **Federal and State Funded Programs** – In the event of loss of Federal or State funding and/or reimbursement for specific services, it is understood that Department/Elected Official will be expected to either reduce funded services or identify other reductions/revenue increases to off-set the losses. Exceptions will be addressed on a case by case basis.
- **User Fees and Charges** – All user fees and charges should be reviewed by County Administration, Elected Officials and Appointed Department Heads on an annual basis to ensure the fee collected is covering the cost of service provided (subject to State Statutes).

The County charges user fees for items and services which benefit a specific user more than the general public. State statutes or an indirect cost study determines user fees. Fee studies based on costs are conducted as needed to determine the level of fees needed to equal the total cost of providing the service.

- **Revenue Estimations** – The County will project annual revenues on a conservative analytical basis to protect it from short-run fluctuations in any one revenue source. In instances where the County is providing non-mandated services and the revenue stream(s) is/are not covering the costs of said services, direction will be requested by County Administration from the reporting Liaison Committee (and if necessary the full County Board) on whether said service should be allowed to continue and supplemented with County funds.

Nonrecurring (one-time) revenue sources will be used for operations unless directed for a specific use by the County Board.

- **Consumer Price Index** – Winnebago County is mandated to follow the Illinois Property Tax Extension Limitation Law (PTELL) by the State of Illinois. PTELL allows governing bodies the ability to cover the costs of inflationary increases incurred in their day to day operations by increasing their previous year's extension by the CPI or 5%, whichever is smallest. During the budget process, County Administration will present the increases available if the County Board chose to capture new growth and/or to utilize the CPI increase authorized under PTELL in the calculation of property tax revenues when developing the fiscal year 2019 budget. The Finance Committee will inform the County Administrator of the amount of the levy to include in the budget document.
- **Fund Reserves** – The County Board will strive to maintain a 90-day (3 month) unrestricted fund balance in the General and Public Safety Sales Tax Funds. If the ending audited fund balance drops below the 90 day unrestricted fund balance as of 9/30/XX, an action plan will be developed by the Finance Committee to increase the fund balance to the 90-day level. Instances where an ending audited fund balance (9/30/XX) is above a 180-day goal, a spend down plan will be developed and presented by the Finance Committee and approved by the County Board to allow for the spending down of the surplus above 180 days.
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- **Alternative Service Delivery & Outsourcing** – Many forms of government are looking at new methodologies in providing needed services while controlling costs. The County Board is requesting all Department Heads and Elected Officials to review the cost of service delivery within their departments and to consider other cost saving options. Below is a brief narrative of methods being considered:
 - Outsourcing – the organization utilizes an outside contractor to provide the service. Costs still exist for the organization, but if done correctly should be lower than providing the service with in-house employees.
 - Privatization – the organization sells the operation's assets and walks away from the service responsibility. Eliminates all future cost to the organization.
 - Private/Public Partnership – joint venture where the local unit of government still carries part of the cost, with plans of the private partner taking 100% control at a future date. There is a high level of risk involved in regards to financial stability of private partner. The local unit of government could end up with the total financial burden.
 - Managed Competition – in house employees restructure, innovate, and compete against contractors to provide services under contract. Pros: promotes employee participation, can reduce costs, assists with labor contract negotiations, and addresses sense of employee entitlement. Cons: cannot force on Statutory Offices, requires additional time in tracking outcomes, loss over control of services provided by outside contractor.
- **Wage Adjustments** – The Finance Committee will provide the County Administrator the non-union employee wage increase rate to include in the budget document The Finance Committee will make a recommendation no later than the 2nd Finance Committee meeting in June.
- **Priorities** – Direction is hereby given to the County Board Chairman and County Administrator and to create the fiscal year 2019 budget with the following priorities:
 - **First** - All mandated services must be budgeted
 - **Second** - All operating necessities (Utilities, IMRF, Health Insurance, Union Contracts, the Correctional Facility, etc.)
 - **Third** – General operating costs to provide services
 - **Fourth** – Non-Union Employee Compensation
 - **Fifth** – Capital Needs of the Organization
 - **Sixth** – Recommended Supplemental Requests
 - **Seventh** – Outside Agency Funding / Local Match to Grants

The pages that follow provide further definitions and guidelines for the development of the fiscal year 2019 budget, and should be considered as directives from the County Board.

Accounting/Auditing

State statutes require an annual audit by independent certified public accountants (**55 ILCS 5/6-31003**). A Comprehensive Annual Financial Report (CAFR) shall be prepared according to the criteria set by the Government Finance Officers Association (GFOA). The County follows Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB).

Appropriation

All operating funds are appropriated in the "Official Budget". Appropriations will be considered the maximum authorization to incur obligations and not a mandate to spend.

Balanced Budget

The intent of the Finance Committee is the budget must balance expenditures against available revenues relative to all funds.

Budget Presentation

- When a department head/elected official has completed the required budget forms, a meeting will be scheduled with the County Administrator to review and ensure budget policy compliance. Concerns and or issues should be addressed by the department head/elected official at this time. Upon review by County Administrator, the budget, with recommended supplemental requests, will be scheduled for presentation to the Finance Committee. The department head/Elected Official will be provided a copy of their respective budget(s) prior to review by the Finance Committee. The Finance Committee meeting packet will contain copies of the department's budget and all supplemental requests prior to the scheduled committee meeting for review. Meetings will be scheduled with the Finance Committee for individual departments/Elected Official to address the Finance Committee regarding their individual budget requests.

Once the Finance Committee has reviewed departmental budgets, and the recommended supplemental requests have been approved, the budget is moved to the whole board to be placed on public display for a minimum of fifteen (15) days prior to final approval.

Capital Budget – Long Term

Each department head/elected official will submit a list of capital needs for the next five years categorized by the following: immediate purchase/replacement (including details indicating urgency), 2 – 3 year purchase/replacement; and 4 – 5 year purchase/replacement.

Compensated Absences

The audited financial reports show a liability for the accumulation of vacation and compensatory time earned by employees but not taken. The balance is a projection of what the County would be required to pay out if it discontinued business as of that date.

Elected Officials and Appointed Boards

If an elected official or appointed board decides not to follow the policies as set forth by the County Board, it is their responsibility to notify the County Administrator immediately of their intent.

Fiscal Year

The County's fiscal year is October 1st through September 30th. (Set by County Board per 55 ILCS 5/6-1001)

Grants

The importance of preparing and implementing a proper grant budget cannot be overstated. To inform the County Board of the value of a new grant program, the Board must have full knowledge of the total cost of the program and its funding sources. Too often, grant programs contain hidden costs.

- The County Board's definition of a new grant is:
 1. A grant that has not been awarded in the previous year
 2. A current grant (or renewal grant) whose financial terms have changed (grant award has increased, decreased, or added a local match, etc.)
 3. A grant whose local match financial requirements have changed
- Departments who apply for grants that require a local match must find the local match within their budgets.
- Upon notification of a grant award, departments will submit a budget amendment to the County Administrator to amend the respective budget.
- A 2/3rd vote of all members constituting the County Board is required to amend department budgets to reflect grant revenues and expenses (55 ILCS 5/6-1003).
- The term "grant" includes any form of funding or reimbursement for County Services from the State, Federal or third party agencies.
- Grants will be controlled at the operating budget level based on the County's fiscal year.
- The grant "operating-budget" will be periodically reviewed by the County Administrator and Finance Director to assure that the revenues and expenditures are consistent with the grant award.
- Renewal grants will be reviewed during the budget process.
- Grants will be reviewed semi-annually by the County Administrator or Finance Director with the department head/Elected Official.

Investment

The County Treasurer is responsible for the investing of all Winnebago County funds (55 ILCS 5/3-11006).

Revenues

Revenues are projected using conservative estimates based on historical information and current levels of collection. Departments should bill appropriate parties for amounts owed to Winnebago County, review aging reports, complete follow-up information about the account, and monitor all accounts receivables.

Risk Management

The County has an established program for unemployment, liability and workers compensation. To forecast expenditures, the County considers claims, retention levels, fixed costs, and fund reserves.

BUDGET GUIDELINES

The purpose of this section is to explain the scope, format, process, and content of the Winnebago County budget. The following information will aid the reader in understanding the budgetary concepts and components upon which this budget is based. Winnebago County is required by Illinois Compiled Statutes to adopt an Annual Budget and Appropriation Ordinance, for County revenues and expenditures. The County budgets are presented on the modified accrual basis for all governmental fund types and accrual basis for the proprietary funds. This means the General (purpose) Fund and Special (purpose) Funds recognize revenues when they are measurable and available and expenditures when a liability (obligation) is drawn on current financial resources. Proprietary Funds recognize revenues when they are earned and expenses when they are incurred.

SCOPE OF THE BUDGET DOCUMENT

The County budget is a financial plan of estimated expenditures and revenues for the coming year. The annual budget provides historical, current, and future comparisons of revenues and expenditures.

BUDGET DEVELOPMENT PROCESS

The specific steps taken to prepare the Fiscal Year 2019 Budget are as follows:

County Board approves 2019 Budget Policy	April 12
Budget preparation materials are distributed to departments	April 23
Initial Forecast of Fiscal Years 2018 and 2019 and Tax Levy Options Presented to the Finance Committee	May 3
Tax Levy Options Presented to the County Board	May 10
Departments submit all required budget documents to County Administrator	May 21
County Administrator reviews all preliminary budgets with Departments	May 22 – June 15
Recommended budgets are provided to department head/Elected Official	June 19
Finance Committees conduct public hearings on department budgets	June 21 – July 13
Preliminary Budget presented to Finance Committee	July 19
Preliminary Budget presented to County Board	July 26
County Board makes budget cuts (if needed)	August
Truth-in-Taxation Hearing (if needed)	September TBD
County Board places balanced draft budget on public display	August 23

BUDGET AMENDMENT PROCESS

The adopted budget may be adjusted in the following way:

All requests for budget amendments must start with a completed Budget Amendment Form (accessed on the Finance Department page of the County website) submitted to the County Administrator, who upon review will work with the requesting department head in preparing a resolution (if required) in the County Board approved format for committee and board presentation.

- All departments must submit a required budget adjustment form (can be accessed on the County website – Finance Department page) to the County Administrator to provide an accounting record of the requested budget change prior to a resolution being presented to the committees and the full County Board for approval.
- The County Board must approve all transfers of budgets between departments or funds by a 2/3rd majority vote (14) of the County Board. (Transfers may not be made from certain special purpose funds to other funds).
- Additional (emergency) appropriations or transfers involving personnel and capital categories (after budget adoption) must also be approved by a 2/3rd majority vote (16) of the County Board.

FINANCIAL STRUCTURE

The County's financial structure begins with funds. Each fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Several types of funds are budgeted.

Governmental Funds

Governmental funds account for traditional governmental operations that are financed through taxes and other fixed or restricted revenue sources.

- **General Fund:** The General (Corporate) Fund is available for any authorized purpose, and is used to account for all financial resources except those required to be accounted for in another Fund. A General Fund summary is prepared which lists the amount of General Fund appropriation for all affected departments.
- **Special Revenue Funds:** Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose.
- **Debt Service Fund:** Debt Service Funds are utilized to account for the payment of interest, principal and related costs on the County's general long-term debt.
- **Capital Project Funds:** Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Proprietary Funds

Proprietary Funds are used to account for the County's ongoing organizations and activities, which are similar to those often, found in the private sector.

- **Enterprise Fund:** An Enterprise Fund is used to account for operations, which are financed primarily by user charges.
- **Internal Service Funds:** Internal Service Funds are used to account for the financing of goods and services provided by one department to other departments or agencies of the County on a cost reimbursement basis.

Respectfully Submitted,
FINANCE COMMITTEE

(AGREE)

(DISAGREE)

TED BIONDO,
FINANCE CHAIRMAN

TED BIONDO,
FINANCE CHAIRMAN

GARY JURY

GARY JURY

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVE BOOMER

DAVE BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

JAIME SALGADO

JAIME SALGADO

KEITH McDONALD

KEITH McDONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____, 2018.

Frank Haney, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Tiana McCall, Clerk of the
County Board of the
County of Winnebago, Illinois

ZONING COMMITTEE

Attachment
ZONING COMMITTEE
OF THE COUNTY BOARD AGENDA
April 12, 2018

A. PLANNING AND/OR ZONING REQUESTS:

TO BE LAID OVER: NONE

TO BE VOTED ON: NONE

B. COMMITTEE REPORT (ANNOUNCEMENTS) - *for informational purposes only; not intended as a public notice*):

- Chairman, Brian Erickson, hereby announces another *Zoning Board of Appeals (ZBA)* meeting is scheduled for Tuesday, **April 17, 2018**, at 5:30 p.m. in Room 303 of the County Administration Building for the following petition:
 1. A special use permit to allow a batch plant inclusive of an asphalt/concrete crushing and storage facility in the AG, Agricultural Priority District for property commonly known as 11200 N. Main Street, Rockton, IL in Rockton Township, District 2.
- Chairman, Jim Webster, hereby announces that the next *Zoning Committee (ZC)* meeting is *tentatively* scheduled for Wednesday, **April 25, 2018**, at 5:30 p.m. in Room 303 of the County Administration Building.

ECONOMIC DEVELOPMENT COMMITTEE

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Fred Wescott
Submitted by: Economic Development Committee

2018 CR

**RESOLUTION APPROVING RECOMMENDATIONS FOR
2018 HOST FEE ALLOCATIONS**

WHEREAS, the County Board of the County of Winnebago, Illinois, previously approved an Ordinance Adopting a Host Fee Allocation and Award Policy for the use and allocation of host fee funds for economic development which sets forth categories of investment for these funds; and

WHEREAS, the County Board has determined that host fee funds are to be used for economic development, defined as growth-oriented community investment that benefits Winnebago County citizens and improves economic well-being and quality of life in the County; and

WHEREAS, the four categories of economic development encompassed by this policy are capital development, workforce development, infrastructure, and community development; and

WHEREAS, the recommendations meet the criteria of the Host Fee Allocation and Award Policy and have been endorsed by the Economic Development Committee.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, by the County Board of the County of Winnebago, Illinois, that the County of Winnebago allocate host fee funds as grant awards for fiscal year 2018 in accordance with the schedule attached hereto as Exhibit A.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver copies of this resolution to the Winnebago County Administrator and the Winnebago County Auditor.

Respectfully submitted,
ECONOMIC DEVELOPMENT COMMITTEE

(AGREE)

(DISAGREE)

FRED WESCOTT, CHAIRMAN

FRED WESCOTT, CHAIRMAN

L.C. WILSON

L.C. WILSON

DOROTHY REDD

DOROTHY REDD

JEAN CROSBY

JEAN CROSBY

DAVE FIDUCCIA

DAVE FIDUCCIA

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this _____ day of _____, 2018.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Tiana McCall
Clerk of the County Board
of the County of Winnebago, Illinois

ECONOMIC DEVELOPMENT RECOMMENDATIONS
2018 HOST FEE ALLOCATIONS

Presented as Exhibit A of 2018 CR _____ on April 12, 2018

PROJECT	INFRASTRUCTURE	CAPITAL DEVELOPMENT	WORKFORCE DEVELOPMENT	COMMUNITY DEVELOPMENT	NOTE
City of Rockford, Barber Colman Village 2018 Installment	(320,000)				This project will not require it's initial multi-year installment until 2019
Phase I Lean Implementation, Sheriff's Office		19,200			Sheriff's team engaged in deploying a team approach to implementing lean methodologies to eliminating wastes, improving services, and launching process improvement
Architectural Services, International Women's Baseball Center		3,557			Services rendered by Gary W. Anderson Architects reviewed by and partially paid for by the County in 2016; balance outstanding toward this previously Host Fee Fund-sponsored project site
SUB-TOTAL ECONOMIC DEVELOPMENT RECOMMENDATIONS BY CATEGORY	\$ (320,000)	\$ 22,757	\$ -	\$ -	\$ (297,243)



WINNEBAGO COUNTY ADMINISTRATION

A LEAN APPROACH TO WINNEBAGO COUNTY SHERIFF'S OFFICE

Dom Sawchuk

April 02, 2018

Current Situation

- County expenses exceed revenue
- Reserve spending no longer a viable option to cover the gap
- Revenues not be expected to increase in the near future
- To right-size the budget, multiple county departments were affected
- Reductions of \$4.3 million were set for the Sheriff's Office
- Recently amended budget to add 10 new corrections officers
- Additional savings require process improvements / redesign

Executive Overview Lean Deployment

- An initial meeting was held February 16, with the Chairman's leadership team
- A second meeting was held March 15, with the Chairman and the Sheriff
- A meeting was held March 29, with the Sheriff's team to set a direction
 - Gary Caruana *
 - Dominick Barcellona
 - Bob Redmond *
 - Mark Karner
 - Michael Schultz
 - Tami Goral *
 - Tammy Stanley *
- Provided an overview of what a Lean Transformation is and what to expect
- Lively conversations supporting the elimination of waste, improved service
- Decided to move forward quickly focusing initially on three areas:
 - Corrections, especially the transportation of prisoners
 - Court House Security
 - Civil Processes
- Scheduled a workshop April 4, to launch process improvement initiative
 - Initial attendees *, plus Donald Gasparini, Jr.

Recommended Approach

- Phase 1 – Design and develop the solution
 - Process documentation
 - Identify improvements
 - Develop implementation plan
- Phase 2 – Implement the solution
 - Pilot Implementation
 - Monitor and make adjustments
 - Define roll out implementation
- Phase 3 – Monitor and Standardize
 - Documentation and training
 - Implement complete

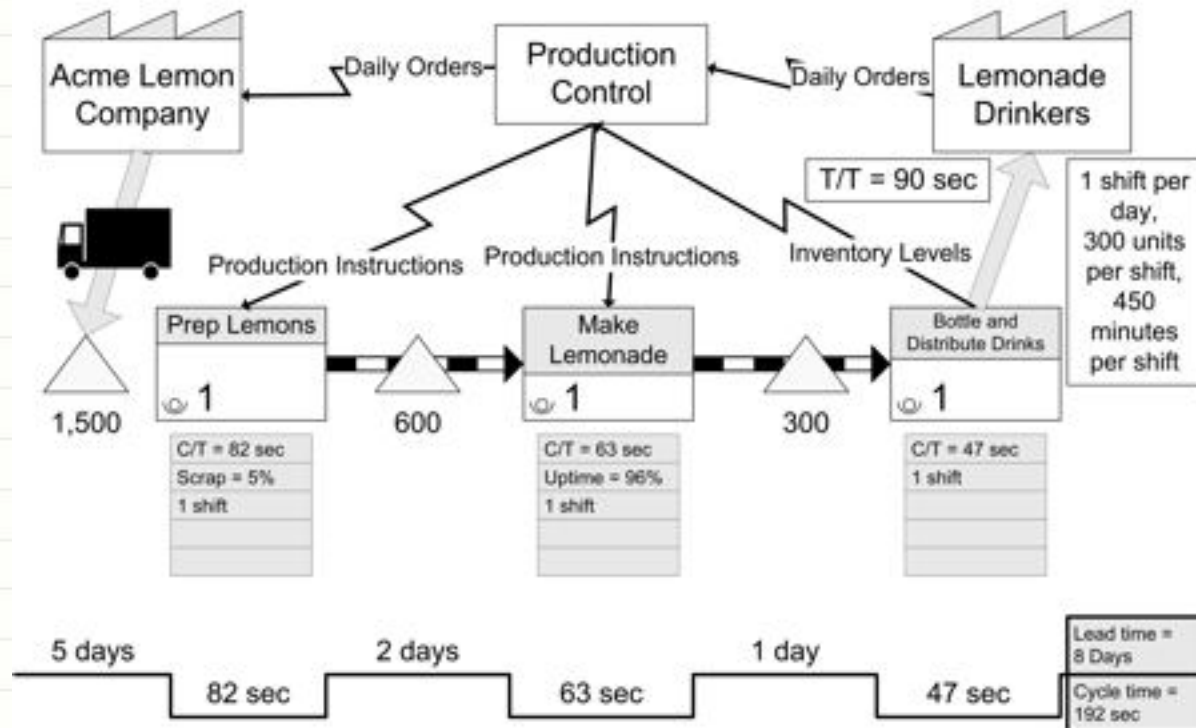
Recommended Approach – Phase 1

- Document Current process – Don't change what's not known
 - Value Stream Map
 - Swim Lane Map
- Identify Process Improvement Opportunities
 - Research best practices within industry
 - Best practices that current stakeholder have ideas for
- Create a Future State process – A shared objective, common goals
 - Value Stream
 - Swim Lane
- Develop Implementation Plan
 - Scope, Schedule, Resources
 - Performance Metrics

Most Important – Involve cross functional stakeholders in all stages
A team based approach is ideal

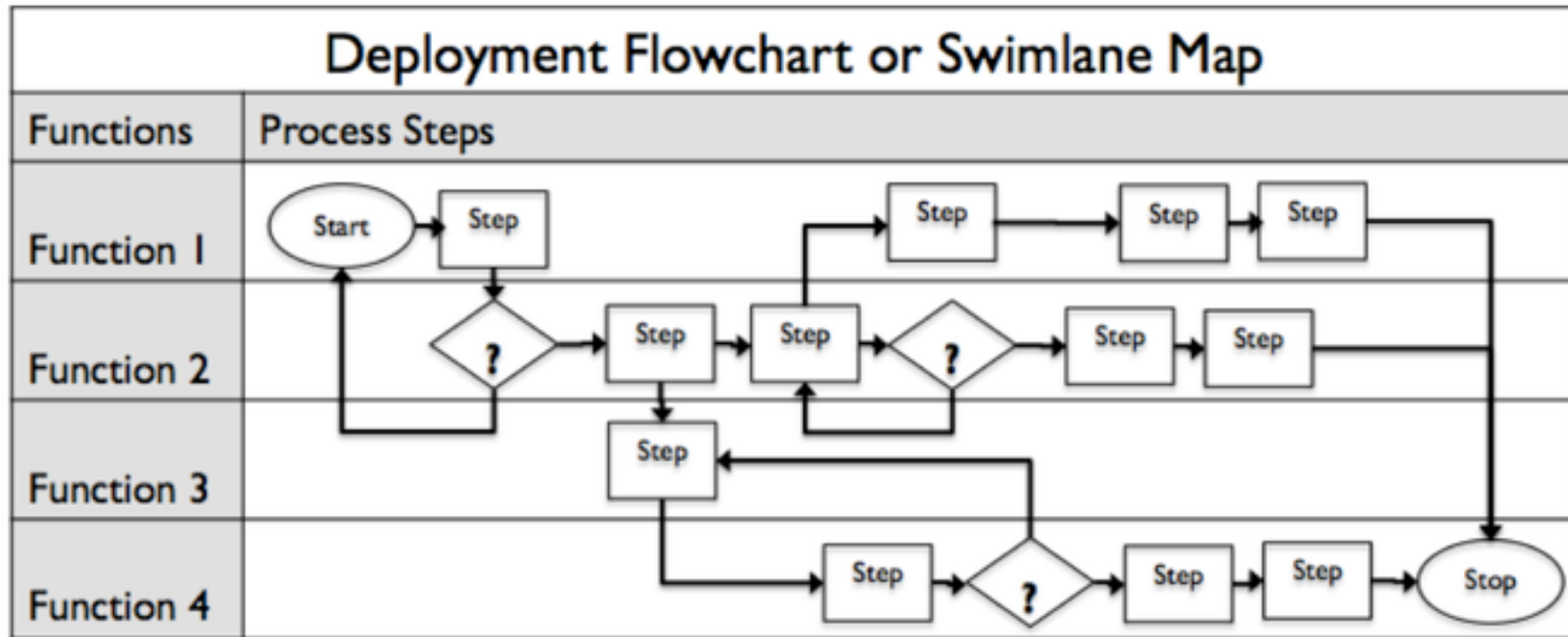
Value Stream Map

Jimmy's Lemonade, Current State Value Stream Map



Prepared March 19, 20XX

Swim Lane Map



Phase 1 – Requirements and Timing

- Requirements
 - Access is required to all relevant work areas included in scope
 - Access to all relevant information supporting the process
 - Sustained participation of knowledgeable representatives of each area
 - Key individuals may be engaged as needed including interviews
 - Work space suitable for team interaction and workshops
 - Internet access, printer access, parking
- Timing
 - Anticipated duration for Phase 1 is 6 to 8 weeks
 - Level of effort during Phase 1 is 2 to 3 days per week
 - Key deliverable of Phase 1 is the implementation plan, i.e. Phase 2
 - Scope, Schedule, Resources
 - Metrics and expected outcomes
 - Agreement from Steering Committee to proceed to Phase 2

Phase 1 – Cost of Services

- Fees are normally billed at \$1,200 per day.
- Fees for Phase 1 will be discounted to \$800 per day.
- Days of service for Phase 1 are expected to be 24
- Consulting fees @ 24 days X \$800 = \$19,200
- Fees do not include expenses incurred, billed separately

Discount is applied assuming the \$19,200 will be paid in advance as a retainer. If the number of days used is less than 24, the remainder will either be applied to Phase 2 or expand Phase 1 to additional areas.

On a personal note, this community is my home. I'm very interested in a role that helps move our community forward.



GARY W. ANDERSON ARCHITECTS

Client Agreement

Thank you for considering GWAA to assist you in developing the Women's International Baseball Center. To complete this project in a professional and timely manner, we will need to work together throughout the feasibility process. The purpose of this Agreement is to outline our rights and obligations to each other, providing clarity for moving forward.

Introduction

This Client Agreement ("Agreement") is between **Winnebago County** ("Client" or "You") and **Gary W. Anderson Architects** ("We" or "Us") to provide architectural services as outlined below for

Owner

Winnebago County Administration
c/o Jim Hughes
404 Elm Street #403
Rockford, IL 61101

Architect

Gary W. Anderson, AIA
Gary W. Anderson Architects
200 Prairie Street, Suite 201
Rockford, IL 61107

Contract Date: December 22, 2015

Scope of Work:

1. We will provide architectural and planning services to support your vision and objectives for the Women's International Baseball Center in Rockford by providing the following:
 - i. Survey the existing main building to be re-used, measure those existing building components and draw the existing conditions
 - ii. A program of needs for the site based on your vision
 - iii. Schematic design of the site
 - iv. Schematic design of building interiors that will outline programmatic spaces
 - v. A rendering of the site
 - vi. Construction cost estimates based on the final schematic design

Permits and Approvals:

1. **Zoning and Code Analysis.** We will research all relevant government and non-government documents, and building and planning standards to insure the proposed building program and design will meet state and local compliance. Based on project understanding, we will not provide drawings and related documents for the zoning approval process.
2. **Building Permits (future).** We will complete all necessary documents to submit to the City of Rockford for a building permit which includes the drawing document and plan review.

Understanding of Architecture Phases:

1. **Pre-Design (PD).** We will meet with you to determine the project limits (vision, goals and preliminary budget). PD helps us to know you better, clarify the project vision, goals and other project expectations. Additionally, PD helps us evaluate, plan and set a program for use in the SD phase of project development.
2. **Schematic Design (SD).** During the SD phase we work with you to develop floor plan and elevation sketches based on the project goals and budget developed during the Pre-design phase. This phase will establish the conceptual design of the project, resolve programmatic and code issues, and any special requirements
3. **Services Not Included.** As we understand, we are not providing: boundary and topographic surveys, civil engineering, structural engineering, or full M.E.P. engineering.

Fee Structure, Schedule, and Payment:

1. **Fee Structure.** Based on the services outlined above, we anticipate a total cost of \$11,060. Below are the estimated costs by major service categories:

Pre-Design	\$ 3,960
Measure/draw site and existing buildings	
Program of needs	
Schematic Design	\$ 5,600
Site design	
Building design	
Renderings/visuals	
Construction cost Estimate	\$ 1,500

Total Fee	\$ 11,060
------------------	------------------

Letters, e-mail communications, phone calls, PDF creation for design and design-related documents are billable expenses and are included in the above fee summary.

2. **Schedule.** We are prepared to start our work within ten (10) business days of notification and receipt of a signed Client Agreement.
3. **Time & Material Billing.** The Architect shall bill the Owner on an hourly rate for the work performed within the Fee Structure. The bill will be sent to the person designated by the Owner every month for the services rendered in the previous month.
4. **Hourly Rates.** Our standard hourly rates for 2015 are listed below.

Principal Architect	\$ 150 / hour
Urban Planner	\$ 120/ hour
Senior Project Architect	\$ 120 / hour
Project Architect	\$ 110 / hour
Senior Architectural Designer	\$ 90 / hour
Architectural Designer	\$ 80 / hour
Interior Designer	\$ 75 / hour
Architectural Intern	\$ 65 / hour
Office Administration	\$ 65 / hour
5. **Reimbursable Expenses.** Reimbursable expenses are in addition to compensation for basic services and include expenses incurred by us in the interest of the project. The client will reimburse us for out-of-pocket costs (i.e., 30"x42" bond plots at \$14.00 per sheet), mileage charged at standard mileage rate as issued by IRS for business miles driven, and postage. When time allows, and it is cost effective for the Client, outside reproductions will be billed to you at a cost plus 15%.
6. **Payments.** Monthly payments are due on or within 30 days from the billing date. Interest charges will accrue at 1.5% per month on any balance not paid by the due date.

General Conditions:

1. **Additional Services.** We recognize changes can or will occur throughout the duration of the project. You are welcome to request these services from us through the duration of the project. Request for changes not included in the Scope of Work or Basic Services sections of this agreement is considered an additional service. We will bill you for this time, using 2015 hourly rates.
2. **Cancellation.** We hope to fulfill the project vision and provide you a quality experience. If, for any reason, it is determined by you or us that the relationship and performance is unsatisfactory, then

this agreement for architectural services may be ended. A written cancellation will be provided to us by you, along with payment for all expenses incurred and any work done toward the completion of the project at the date of cancellation letter.

3. **Marketing.** Drawings and photography developed before, during, and after construction may be used for marketing purposes by us.
4. **Final Design Documents.** We will provide you a copy of the design documents including, but not limited to final construction documents. We will issue to you the final construction documents upon receipt of final payment.

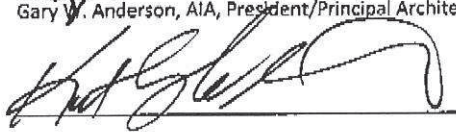
Acceptance:

If everything looks good to you, then please sign below with the understanding that this proposal will expire 90 days from the contract date listed on page 1.



Gary W. Anderson, AIA, President/Principal Architect

12/22/15
Date



3/10/16
Date



International Women's Baseball Center, Inc.
67-430 Ovante Road
Cathedral City, CA 92234-8402

Invoice number 16-3753
Date 06/13/2016

Project **International Women's Baseball Center
Planning16-1330A**

Architectural Services for May 2016

TERMS: Net 30

Due Date: 07/13/2016

Professional Fees

	Hours	Rate	Billed Amount
SS-Architectural Drafter	6.75	65.00	438.75
<i>Measurements</i>			
<i>Photography</i>			
Subtotal	6.75		438.75
RR-Senior Project Architect	3.75	120.00	450.00
<i>WinGis and discussion with Gary A.</i>			
<i>Measurements</i>			
<i>Project Management</i>			
<i>Architectural / Plan Drafting</i>			
Subtotal	3.75		450.00
DA-Senior Architectural Designer	35.00	90.00	3,150.00
<i>Measurements</i>			
<i>Drafting Existing Conditions</i>			
<i>Photography</i>			
<i>Architectural / Plan Drafting</i>			
Subtotal	35.00		3,150.00
Professional Fees subtotal	45.50		4,038.75

Reimbursable Expense

	Units	Rate	Billed Amount
A4 B/W prints	5.00	0.10	0.50
Subtotal			0.50
A4 Color prints	3.00	0.50	1.50
Subtotal			1.50
Miles	12.00	0.54	6.48
Subtotal			6.48
Reimbursable Expense subtotal			8.48

Invoice total **4,047.23**

We appreciate your business!



International Women's Baseball Center, Inc.
67-430 Ovante Road
Cathedral City, CA 92234-8402

Invoice number 16-3754
Date 07/13/2016

Project **International Women's Baseball Center
Planning16-1330A**

Architectural Services for June 2016

TERMS: Net 30

Due Date: 08/13/2016

Professional Fees

	Hours	Rate	Billed Amount
RR-Senior Project Architect <i>Architectural / Plan Drafting Code Review - Zoning Cost Estimating - Construction</i>	31.75	120.00	3,810.00
Subtotal	31.75		3,810.00
DA-Senior Architectural Designer <i>Meetings - Internal Project Coordination</i>	0.75	90.00	67.50
Subtotal	0.75		67.50
Professional Fees subtotal	32.50		3,877.50

Reimbursable Expense

	Units	Rate	Billed Amount
A4 B/W prints	27.00	0.10	2.70
Subtotal			2.70
A4 Color prints	2.00	0.50	1.00
Subtotal			1.00
17x22 Plots	2.00	8.00	16.00
Subtotal			16.00
Reimbursable Expense subtotal			19.70

Invoice total **3,897.20**

We appreciate your business!

OPERATIONS & ADMINISTRATIVE COMMITTEE



Executive Summary

Date: April 5, 2018
To: Operations & Administrative Committee
Prepared by: Purchasing Department
Subject: Resolution Authorizing the Chairman of the Winnebago County Board to Execute an Agreement for Consulting Services at River Bluff Nursing Home

Background:

River Bluff Nursing Home is in need of a Management and Consulting Services Contract. The Purchasing Department was directed to issue RFP #18P-2130 RBNH Management and Consulting Services on January 12, 2018. A total of two well qualified Vendors' submitted responses on February 12th; SAK Management Services, LLC and Generations Healthcare Network.

The RFP Evaluation Committee (Carla Paschal, Molly Terrinoni, David Kurlinkus, and Charlotte LeClercq) were selected to score the received proposals. After a thorough review of the proposals as well as Vendor presentations, the Evaluation Committee decided the best course of action was to cancel the RFP completely. The Evaluation Committee instead recommends the County Board award a Consulting Services Agreement without Management Services included.

The RFP Evaluation Committee members met with RBNH Advisory Committee members Angie Goral and Dave Fiduccia to discuss their recommendation.

Recommendation:

The Operations & Administrative Committee award a one-year RBNH consulting services agreement with Generations Healthcare Network.

Purchasing Department

404 Elm Street • Room 202 • Rockford, IL 61101

Website: www.WinColl.us

It is our mission to provide high quality services and promote a safe community for all people in Winnebago County.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Gary Jury, Chairman
Submitted by: Operations & Administrative Committee

2018 CR

**RESOLUTION AUTHORIZING THE CHAIRMAN OF THE WINNEBAGO
COUNTY BOARD TO EXECUTE AN AGREEMENT FOR CONSULTING SERVICES
AT RIVER BLUFF NURSING HOME**

WHEREAS, River Bluff Nursing Home is in need of professional consulting services; and,

WHEREAS, qualifications and rates have been obtained from Generations Healthcare Network, an Illinois based firm that specializes in consulting services for nursing homes; and,

WHEREAS, as this is a professional service, it is not subject to competitive bidding according to Section 2-337(b) of the Winnebago County Code; and

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed Generations Healthcare Network agreement; and

WHEREAS, the Operations & Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

70500 43190

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Chairman of the Winnebago County Board to execute an agreement on behalf of the County of Winnebago with Generations Healthcare Network, 6840 N. Lincoln Avenue, Lincolnwood, Illinois, 60712.

BE IT FURTHER RESOLVED, that any agreement entered into by the Chairman of the Winnebago County Board pursuant to the authority granted by this Resolution shall contain substantially the same terms as those contained in the agreement attached hereto as Exhibit A.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Administrator, Director of Purchasing, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

GARY JURY, CHAIRMAN

GARY JURY, CHAIRMAN

JEAN CROSBY

JEAN CROSBY

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

ELI NICOLosi

ELI NICOLosi

DOROTHY REDD

DOROTHY REDD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2018.

ATTESTED BY:

TIANA McCall

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

CONSULTATION AGREEMENT

THIS CONSULTATION AGREEMENT (“Agreement”) is made and entered into as of April 13, 2018 by and between **COUNTY OF WINNEBAGO, ILLINOIS** (hereinafter “**Operator**”) and **GENERATIONS HEALTH CARE NETWORK, LLC**, an Illinois limited liability company (hereinafter “**Consultant**”).

WITNESSETH

WHEREAS, Operator is the owner of a long term care facility commonly known as River Bluff Nursing Home (hereinafter the “**Facility**”) located at 4401 North Main Street, Rockford, Illinois, and commonly known as **FACILITY ADDRESS** (hereinafter the “**Premises**”); and

WHEREAS, Consultant is an independent contractor in the business of providing consultation and other services to long term care facilities; and

WHEREAS, Operator desires to engage Consultant to provide consultation services to Operator regarding the operation and maintenance of the Facility and the Premises; and

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Recitals.** The recitals set forth above are hereby incorporated and made a part of this Agreement by this reference.
2. **Engagement of Consultant.** Operator hereby retains Consultant to provide Consulting Services, as hereinafter defined, regarding the operation of the Facility and maintenance of the Premises on the terms and conditions as are hereinafter set forth and Consultant accepts the aforesaid retention.
3. **Consulting Services.** Final decision-making authority for the Facility rests with the Winnebago County Board. Subject to said authority, Consultant shall provide Operator the following consulting services (hereinbefore and hereinafter collectively “**Consulting Services**”):
 - a) Consult with the Operator or its designee, and make recommendations when deemed appropriate, regarding the operation of the Facility;
 - b) Consult with the Operator or its designee, and make recommendations when deemed appropriate, regarding the maintenance of the Premises, including, but not limited to, planning, provision and procurement of repairs, replacements and additions;
 - c) Consult with the Operator and its management staff regarding the purchase of supplies, equipment and services necessary for the operation of the Facility and maintenance of the Premises;

- d) Consult with the Operator or its designee regarding the Operator's supervision of its professional and non-professional employees;
 - e) Consult with the Operator or its designee, and make recommendations when deemed appropriate, regarding hiring criteria, termination criteria, job classification, compensation levels, employment contracts, benefit programs, and working conditions relative to the Operator's employees at the Facility;
 - f) Consult with Operator or its designee and the Winnebago County State's Attorney's Office relative to union matters, pending or threatened litigation, regulatory issues, contracts, and all other legal matters related to the Facility. Use of outside counsel will require the approval of the Winnebago County State's Attorney and the County Board;
 - g) Consult with the Operator or its designee regarding the Operator's accounts receivable, accounts payable, payroll requirements, tax reporting requirements, and governmental compliance requirements, and assist Operator with the creation of policies and procedures for the sound fiscal management of the Facility;
 - h) Consult with the Operator or its designee, and make recommendations when deemed appropriate, regarding its provision of goods and services;
 - i) Consult with Operator or its designee, and make recommendations when deemed appropriate, regarding negotiations with vendors, and its contracts for the purchased of goods and services;
 - j) Consult with Operator or its designee regarding Operator's books of account, accounting records, operating statements, profit and loss statements, and data preparation for the Operator's accountants and tax return and audit preparation;
 - k) Provide such other consultation services as the Operator may reasonably request; and
 - l) Notwithstanding anything hereinabove or hereinafter set forth, Consultant shall have no duty or obligation, whatsoever, including, but not limited to providing consultant services regarding the care or welfare of specific residents at the Facility.
 - m) Notwithstanding anything to the contrary contained elsewhere herein, the Operator shall not be subject to the direction and/or control of the Consultant and shall not be obligated to follow any recommendation of the Consultant.
4. **Duties of the Operator.** The Operator is solely responsible for the residents, the care of the residents, the operation of the Facility and maintenance of the Facility. The Operator shall, at all times and in all matters, exercise care and due diligence and comply with all applicable laws, regulations and professional standards and ethics in the operation of the Facility, maintenance of the Premises, and employment of its personnel. All debts and liabilities of, or related to, the Facility and the Premises to any person or entity are and shall be the sole responsibility of the Operator, and shall be payable solely by the Operator.

5. **Consultant an Independent Contractor.** The parties agree that Consultant is an independent contractor and shall provide its Consulting Services, hereunder, solely as an independent contractor. No provision of this Agreement shall be construed to create between the parties the relationship of a partnership, joint venture, principal and agent, or employer and employee. Rather, at all times hereunder, the functions of the Consultant shall be performed in its capacity as an independent contractor. Neither party is granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of the other party.

Notwithstanding anything to the contrary contained elsewhere herein, the parties hereto mutually acknowledge and agree each with the other that Consultant is an independent contractor and not an employee of Facility, and that Facility does not, and shall not, under any circumstances of any nature whatsoever, have any power, right and/or authority to:

- A.) issue assignments, schedule work, set quotas or time requirements for Contractor;
- B.) require Consultant to follow a routine work schedule;
- C.) require Consultant to report to a specific location and/or at regular intervals;
- D.) require Consultant to perform services a specific number of hours per day or per week;
- E.) require Consultant to keep and/or deliver to Facility a record of his/her time;
- F.) change the methods used by Consultant in performing his/her services;
- G.) have the right to appoint Consultant's supervisor, or otherwise to supervise, direct and/or control Consultant's work or performance in any manner whatsoever;
- H.) other than in accordance with this Agreement, prevent or prohibit Consultant from delegating the performance of his/her duties hereunder;
- I.) pay Consultant a regular salary;
- J.) pay Consultant pensions, bonuses, vacation, holiday or sick pay, and/or provide Contractor any "benefit(s)" it routinely provides its employees;
- K.) pay or reimburse the Consultant's state license and/or registration fee, if any;
- L.) except as otherwise specifically set forth herein, if at all, reimburse Consultant for expenses incurred;
- M.) carry Workmen's Compensation insurance and/or provide health, life and/or disability insurance for Consultant;
- N.) deduct Social Security tax from Consultant's compensation;
- O.) report Consultant's income to the I.R.S. on Form W-2, but rather on Form 1099;
- P.) bond Consultant;
- Q.) furnish Consultant with materials, supplies, tools or equipment;

- (R.) furnish Consultant with transportation, business cards or expense account;
 - S.) other than in accordance with the non-competition terms of this Agreement, restrict Consultant regarding the terms and conditions of his/her sale of his/her services or choice of "customers";
 - T.) other than in accordance with the non-competition terms of this Agreement, assign or limit the territory in which the Consultant performs his/her services;
 - U.) other than in accordance with the terms of this Agreement, have a right to terminate this Agreement;
 - V.) require Consultant's attendance at meetings or training courses;
 - W.) guarantee the service performed by Consultant; and/or
 - X.) evaluate Consultant's performance.
6. **Non-Conflict Provision.** The parties acknowledge and agree that the Consultant may provide its Consulting Services, of the same or similar nature, to other businesses, including, but not limited to, other long term care facilities, and also competitors of Operator, during the term of this Agreement. Operator hereby consents to the right of the Consultant to provide Consulting Services to other, as aforesaid, notwithstanding that the Consultant's other clients may directly or indirectly compete with Operator. Consultant shall notify Operator promptly should it provide similar services to any competitor of Operator providing long term care services.
7. **Indemnity.** Except as otherwise provided herein, Operator agrees at all times and its own expense to indemnify and hold Consultant, its legal representatives, heirs, successors, assigns, managers, members, officers, directors, partners, employees, agents and attorneys harmless from and against and in respect of any and all charges, claims, demands, causes, of action, inquiries, losses, judgments, decrees, damages, penalties, liabilities, obligations, costs and expenses of every kind and nature, whether or not groundless, including, without limitation, attorneys' fees and court cost, by reason of, based upon, relating to, in connection with or arising out of, directly or indirectly (i) any performance by Consultant of any and/or all Consulting Services hereunder, (ii) any breach of any obligation to any person to whom services are to be provided by the Facility, (iii) any provision of resident care, or failure to provide resident care, or (iv) any violation of any applicable law, regulation or mandatory ethical or professional standard. Consultant shall indemnify and hold harmless the Operator, its elected officials, employees and agents from and against all claims, damages, losses and expenses, including attorney's fees and court costs, arising out of, or in consequence of, any negligent or intentional act or omission of Consultant, its employees or agents.
8. **Compensation.** Operator shall pay the Consultant an annual fee ("***Fee***") as set forth on **Exhibit A** attached hereto and made a part hereof. It is contemplated by Operator that the Fee set forth on **Exhibit A** is the initial Fee which shall be paid by Operator in the first year of this Agreement and that each year on the anniversary date of this agreement throughout the term of this Agreement the Fee shall automatically be ratified and reaffirmed and re-adopted unless the parties hereto revise such fee upward or downward upon their mutual agreement.
9. **Reimbursement for Cost.** In addition to, and not as a part of its Fee, Consultant shall be entitled to reimbursement for all of Consultant's reasonable costs and expenses incurred in the performance of its

duties hereunder. This includes reimbursement for travel expenses at the agreed upon rate of sixty five cents (\$0.65) per mile. Operator shall not reimburse Consultant for the cost of food and lodging.

10. **Insurance.** Consultant acknowledges that the Operator is self-insured for liability at the Facility. Consultant shall maintain, at its own expense, except as otherwise provided, insurance coverage for Consultant, its employees, officers and independent contractors, in the minimum amounts specified below:

Worker's Compensation	Statutory
Employer's Liability	
A. Each Accident	\$1,000,000
B. Each Employee-disease	\$1,000,000
C. Policy Aggregate-disease	\$1,000,000
Commercial General Liability	
A. Per Occurrence	\$1,000,000
B. General Aggregate	
a. General Aggregate-per project	\$3,000,000
b. General Aggregate-products/ completed operations	\$1,000,000
Business Auto Liability	\$1,000,000
Professional Errors and Omissions	\$2,000,000

Operator shall reimburse Consultant up to \$20,000 per year for the cost of Professional Errors and Omissions coverage. All required insurance shall be maintained by Consultant in full force and effect during the life of this Agreement. Such coverage shall be placed with a responsible company acceptable to Operator, licensed to do business in the State of Illinois. Consultant shall provide Operator with proof of coverage upon request.

11. **Term.** The term of Agreement shall commence on the later of: (a) the date hereof, or (b) the date upon which Consultant first starts providing services at the Facility and will continue thereafter for the following calendar one (1) year, unless sooner terminated as set forth herein, and, upon County Board approval each year, may be renewed for up to three (3) additional one year renewal terms (the "***Term***").
12. **Termination.** Operator and Consultant hereby expressly acknowledged and agree that this Agreement may be terminated by either party for any reason upon sixty (60) days written notice to the other party. This Agreement may be terminated immediately for (i) fraud or misappropriation of funds; (ii) breach of this Agreement; (iii) the sale of the Facility to a third party unrelated to any of the parties hereto and in which neither the parties hereto nor their principals (or their principals heirs) have any investment interest, ownership interest; (iv) the lease of the Facility to a third party unrelated to any of the parties hereto and in which neither the parties hereto nor their principals (or their principals heirs) have any investment, ownership interest or management interest; or (v) the mutual consent of both parties hereto evidenced by a written instrument executed by both parties.
13. **Waiver.** The waiver by Operator or Consultant of any breach of any term, covenant or condition of this Agreement shall not be deemed to be a waiver of any prior or subsequent breach of such term, covenant or condition or of any breach of any term, covenant or condition of this Agreement.

14. **Notices.** Unless otherwise designated to the other by written notice given in the manner stated below, all notices given hereunder shall be in writing and shall be deemed to have been given when delivered personally, by overnight courier service or deposited in the United States mail, postage prepaid, certified or registered, return receipt requested, addressed as follows:

If to Operator: Winnebago County, Illinois
404 Elm Street
Rockford, Illinois 61101
Attention: County Administrator

If to Consultant: Generations Health Care Network
6840 N. Lincoln Ave.
Lincolnwood, IL 60712
Attention: Bryan G. Barrish

15. **Attorneys' Fees.** If an action shall be brought to recover any compensation or reimbursement due under this Agreement, for or on account of any breach of this Agreement or to enforce or interpret any of the terms, covenants or conditions of this Agreement, the prevailing party shall be entitled to receive reasonable attorneys' fees from the other party.
16. **Further Actions.** The parties hereto agree to take such additional actions to execute, file or record any and all such additional documents or instruments as may be necessary or desirable in order to carry out the intents and purposes of this Agreement.
17. **Severability.** In the event any court, administrative agency or other governmental entity with jurisdiction and authority to interpret this Agreement or any portion hereof or to otherwise control any performance hereunder determines that any term or combination of terms is invalid or unenforceable, such term or terms shall be construed in such a way as to accomplish the apparent purpose of such term or terms and this Agreement to the greatest extent possible. If, notwithstanding the intentions and directions of the parties hereto which are set forth herein, any such court, administrative agency or other governmental entity finds any term or combination of terms to be invalid or unenforceable under applicable law, such determination shall not affect, impair or render invalid or unenforceable the remainder of this Agreement nor any other clause, phrase, provision or portion hereof.
18. **Confidentiality.** Consultant and Operator agree to keep the terms and conditions of this Consultation Agreement, and all documents and agreements related thereto, secret and confidential and not disclose the same without the prior written consent of the other party hereto, except as may be required by law (including the Illinois Freedom of Information Act), court rule and/or an order of court of competent jurisdiction, provided that prior to any such disclosure, and as soon as practicable after receipt of a court order, if applicable, the requested party shall provide sufficient notice to the other party so that it has an opportunity to object to the disclosure.

19. **Binding Effect.** Each of the respective provisions of this Agreement shall be binding upon and shall inure to the benefit of each of the parties and their respective legal representatives, heirs, successors, assigns, partners, shareholders directors, members, managers, officers, employees and agents.
20. **Pronouns and Headings.** As used herein, all pronouns shall include the masculine, feminine, neuter, singular and plural thereof wherever the context and facts require such construction. The headings, titles and subtitles herein are inserted for convenience of reference only and are not to be construed as part of this Agreement or as in way defining, limiting, or amplifying its provisions.
21. **Governing Law.** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Illinois. Venue shall be in the Circuit Court of Winnebago County.
22. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties and may not be amended or modified except by an instrument in writing signed by all of the parties to this Agreement.
23. **Counterparts.** This Agreement may be executed in any number of counterparts, all of which shall be considered but one and the same agreement, and shall become effective when one or more counterparts have been executed by each of the parties. A facsimile copy or photocopy of this Agreement, containing facsimile copies or photocopies of the signatures or initials of any party shall be deemed sufficient evidence of the party's action or intent and shall be binding upon the party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

OPERATOR:

COUNTY OF WINNEBAGO, ILLINOIS

By: Frank Haney, Chairman of the County
Board of the County of Winnebago, Illinois

CONSULTANT:

GENERATIONS HEALTHCARE NETWORK, LLC

By: One of its Managers

Attested by:

Tiana J. McCall, Clerk of the County Board
Of the County of Winnebago, Illinois

EXHIBIT A

Pursuant to Paragraph 8 of the Consultation Agreement between Operator and Consultant, Operator agrees to pay Consultant as a consulting fee for the consulting services rendered by Consultant at 5% of Residential Income, plus Ancillary Fees, minus Contractual Allowances.



Executive Summary

Date: April 5, 2018
To: Operations & Administrative Committee
Prepared by: Purchasing Department
Subject: Resolution Authorizing Joint Purchasing Pest Control Services

County Code: Winnebago County Purchasing Ordinance

Background:

Most Winnebago County owned facilities need monthly pest control services. The Rockford Park District along with the City of Rockford, the Rockford Public Library and the County of Winnebago, were included together with Bid #18-2199 for Joint Purchasing Pest Control Services as part of the Chairman's Joint Purchasing Initiative with other local leaders.

The Bid Opening took place on March 8, 2018 and there were a total of two responsive and responsible Bidders with Pearson Pest Control being the lowest. The Winnebago County Purchasing Department and Facilities staff reviewed the bid results and agreed the award should go to Pearson Pest Control.

Recommendation:

The County of Winnebago's Facilities Engineer, Shawn Franks, has recommended the contract award to Pearson Pest Control to handle the County of Winnebago's pest control services.

Purchasing Department

404 Elm Street • Room 202 • Rockford, IL 61101

Website: www.WinColl.us

It is our mission to provide high quality services and promote a safe community for all people in Winnebago County.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Gary Jury, Chairman
Submitted by: Operations & Administrative Committee

2018 CR

**RESOLUTION AUTHORIZING JOINT PURCHASING
PEST CONTROL SERVICES**

WHEREAS, Section 2-355 of the Winnebago County Code sets forth the guidelines for the County's participation in governmental joint purchasing agreements, and pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) the County has reviewed the Rockford Park District's Invitation for Bid # 18-2199 for Joint Purchasing Pest Control; and,

WHEREAS, various Winnebago County owned facilities need monthly pest control services; and,

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bids received for the aforementioned project and recommends awarding the contract as follows:

**PEARSON PEST CONTROL
2415 20TH STREET
ROCKFORD, ILLINOIS 61104**

See Bid Tab for Pricing

WHEREAS, the Operations & Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

12000-43710 1053	Courthouse
12000-43710 1720	Excelsior
43100-43710	Juvenile Detention
12000-43710 1056	Juvenile Justice Center
45500-43710	Memorial Hall
12000-43710 1054	Old Courthouse
12000-43710 1812	Public Safety Building
74500-43710	River Bluff Nursing Home

41400-43710	County 911
78000-43710	555 Health Department
77000-43710	Animal Services
12000-43710 1721	Criminal Justice
60100-43710	Health Department
46100-43710	Highway Department

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a contract award, on behalf of the County of Winnebago, with PEARSON PEST CONTROL, 2415 20th STREET, ROCKFORD, IL 61104.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Finance Director, Director of Purchasing and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

_____ GARY JURY, CHAIRMAN	_____ GARY JURY, CHAIRMAN
_____ JEAN CROSBY	_____ JEAN CROSBY
_____ ANGIE GORAL	_____ ANGIE GORAL
_____ JOE HOFFMAN	_____ JOE HOFFMAN
_____ KEITH McDONALD	_____ KEITH McDONALD
_____ ELI NICOLOSI	_____ ELI NICOLOSI
_____ DOROTHY REDD	_____ DOROTHY REDD

The above and foregoing Resolution was adopted by the County Board of the County
of Winnebago, Illinois this ____ day of _____ 2018.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA J. McCall
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

BID TAB

JOINT PURCHASING PEST CONTROL SERVICES

BID #18-2199

March 8, 2018- 2:00 PM

18-2199 Joint Purchasing Pest Control at Rockford Park District Offices	Pearson Pest Control 2415 20th St. Rockford, IL 815-398-8312	Burr Pest Control 1649 Charles St. Rockford, IL 815-397-2373
Location	Monthly Fee	Monthly Fee
Administration Building	\$30.00	\$80.00
Adult Probation	\$45.00	\$65.00
Courthouse	\$70.00	\$75.00
Excelsior Building	\$45.00	\$65.00
Juvenile Detention	\$50.00	\$80.00
Juvenile Justice Center	\$40.00	\$75.00
Maintenance Garage	\$45.00	\$85.00
Memorial Hall	\$30.00	\$50.00
Old Courthouse	\$30.00	\$65.00
Public Safety Building (PSB)	\$45.00	\$100.00
River Bluff Nursing Home	\$130.00	\$100.00
County 911	\$30.00	\$65.00
555 N. Court Building	\$75.00	\$80.00
Animal Services	\$75.00	\$65.00
Criminal Justice	\$180.00	\$147.00
Health Department	\$30.00	\$70.00
Highway Department	\$30.00	\$100.00
TOTAL	\$980.00	\$1,367.00
Heat Treatment, per application	\$1,250.00 on average	\$800.00
Yearly rate to spray RBNH building exterior	\$300.00 (2 treatments)	\$1,400.00
Monthly dog inspections at adult probation	\$375.00 on average	\$670.00
Dog Inspections at RBNH	\$426 up to 6 rooms, \$12 each additional room	\$1,575.00 - 6 hour
Addendum(s) acknowledged?	Yes	Yes
References Provided?	Yes	Yes



Executive Summary

Date: April 12, 2018
To: Operations & Administrative Committee
Prepared by: Purchasing Department
Subject: **Computer Hardware Upgrades** Bid 18B-2136

County Code: Winnebago County Purchasing Ordinance

Background:

The County of Winnebago has developed its virtual machine base over the last 10 years using Microsoft's Hyper-V technology. In doing so, the County IT Department has drastically reduced the number of servers needed to operate government business. The County is in need of refreshing the main virtual cluster with current server and network accessible storage to improve performance, redundancy and survivability.

DoIT will continue to use its investment in the HP c7000 Server Blade Center technology while introducing the four new HP Proliant BL460c G10 server blades and adding current technology storage.

Local vendor, Entre Computer Solutions was the only bidder. However, it is not uncommon to have only one authorized HP reseller bid on a County project. Because for specific HP products the first authorized HP reseller that "registers" a bid with HP, receives the best pricing for that bid. Figure that Entre Computer Solutions registered bid 18B-2136 first – thus they were the only respondent.

DoIT will also be purchasing a four-year manufacturer's warranty for the HP Storage piece of the proposal for an additional \$12,034.31. The total bid price and four year manufacturer's warranty have come it at \$50,797 below the original DoIT budgeted amount.

Recommendation:

CIO Gus Gentner is very familiar with Entre Computer Solutions and recommends the County proceed with awarding the Computer Hardware Upgrades contract.

Purchasing Department

404 Elm Street • Room 202 • Rockford, IL 61101

Website: www.WinColl.us

It is our mission to provide high quality services and promote a safe community for all people in Winnebago County.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Gary Jury

Submitted by: Operations & Administrative Committee

2018 CR

RESOLUTION AWARDING COMPUTER HARDWARE UPGRADES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Article VI, Section 2-341, that all purchases for and contracts for supplies, materials, equipment, and contractual services, the value of which is estimated to exceed \$12,000.00 shall be based on competitive proposals by the County Board; and,

WHEREAS, competitive bids were received by the County Purchasing Department on April 4, 2018 for the following:

COMPUTER HARDWARE UPGRADES 18B-2136

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the bid received for the aforementioned item(s) and recommends awarding the bid as follows:

ENTRE COMPUTER SOLUTIONS

8900 NORTH 2nd STREET

MACHESNEY PARK, IL 61115

SEE ATTACHED TAB

WHEREAS, the Operations & Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

13500-43166

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that a purchase order be issued to ENTRE COMPUTER SOLUTIONS, 8900 NORTH 2nd STREET, Machesney Park, IL 61115 in the amount of ONE HUNDRED and TWENTY SEVEN THOUSAND, ONE HUNDRED and NINETY EIGHT DOLLARS and SIXTY-FIVE CENTS (\$127,198.65) plus an additional TWELVE THOUSAND, THIRTY FOUR DOLLARS AND THIRTY ONE CENTS plus \$12,034.31 for an additional four year manufacturer's warranty.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

GARY JURY, CHAIRMAN

GARY JURY, CHAIRMAN

JEAN CROSBY

JEAN CROSBY

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

ELI NICOLosi

ELI NICOLosi

DOROTHY REDD

DOROTHY REDD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2018.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA McCall
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**GOVERNMENT
AFFAIRS &
STRATEGIC
PLANNING
COMMITTEE**

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Government Affairs and Strategic Planning Committee

2018 CR

**RESOLUTION OF SUPPORT FOR LOCATING A
CASINO IN WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois desires to support economic growth and opportunity within the County;

WHEREAS, the County of Winnebago, Illinois wishes to encourage the development of business, the creation of jobs, and the increase of revenue for economic development purposes within the County;

WHEREAS, the General Assembly of the State of Illinois has expressed a willingness to increase the number of gambling casino licenses within the State through legislative action; and

WHEREAS, the General Assembly of the State of Illinois has discussed the locating of a casino in the County of Winnebago, Illinois;

WHEREAS, there is an incentive for immediate competitive consideration by the State legislature;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the County Board does hereby support legislation, which authorizes the location of a casino within the County.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman for delivery to State legislative leaders.

Respectfully Submitted,
**GOVERNMENT AFFAIRS AND
STRATEGIC PLANNING COMMITTEE**

AGREE

JEAN CROSBY, CHAIRMAN

GARY JURY

DAN FELLARS

JAIME SALGADO

BURT GERL

DISAGREE

JEAN CROSBY, CHAIRMAN

GARY JURY

DAN FELLARS

JAIME SALGADO

BURT GERL

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this 12th day of April 2018.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA MCCALL
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS