

**Winnebago County Board
Regular Adjourned Meeting
Thursday, July 26, 2018**

A M E N D E D A G E N D A

Call to Order -----CHAIRMAN FRANK HANEY

Agenda Changes-----CHAIRMAN FRANK HANEY

Roll Call-----COUNTY CLERK, TIANA J. McCALL

Invocation -----T. Biondo

**Awards, Presentations and/or Proclamations and Public
Participation**

Awards - “Chairman’s Service Award” – Received by John Mazanowicz

Presentations - None

Proclamations - None

Public Participation - Lee Hartsfield – Free Flags for Veterans - PRO

Minutes

“May I Please Have a Motion to Approve the Minutes from June 28, 2018 Meeting and to Layover the Minutes from the July 12, 2018 Meeting.

Announcements & Communications-----TIANA J. McCALL

“The Items Listed Below Were Received as Correspondence”
Chairman Haney To Be “PLACED ON FILE”.

- 1. County Clerk McCall received from the United States Nuclear Regulatory Commission the following:**
 - a. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit No. 1; Dresden Nuclear Power Station, Units 2 and 3; James A. Fitzpatrick Nuclear Power Plant; LaSalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 2; Nine Mile Point Nuclear Station, Units 1 and 2; Peach Bottom Atomic Power Station, Units 2 and 3; Quad Cities Nuclear Power Station, Units 1 and 2; R.E.Ginna Nuclear Power Plant; and Three Mile Island Nuclear Station, Unit 1 – Supplemental Information Needed for Acceptance of Requests to use ASME Code Cases N-878, N-879, and N-880 (EPIDS I-2018-LLR-0076 AND I-2018-LLR-0077)**
 - b. Federal Register / Vol.. 83, No. 137 / Tuesday, July 17, 2018 / Notices**
 - c. Byron Nuclear Power Station, Unit 2 – Review of Fall 2017 Steam Generator Tube Inservice Inspection Report (EPID No. L-2018-0017)**
 - d. Withdrawal of Non-Cited Violation 05000454/2017009-01; 05000455/2017009-01**
 - e. Notice of Meeting with Exelon – Date and Time - August 8, 2018, 10:00 am to 11:30 am - Location - NRC One White Flint North, Teleconference, 11555 Rockville Pike, Rockville, MD**
- 2. County Clerk McCall received from Comcast a letter regarding the addition of HD Channels to the Comcast channel line-up in our community.**

GO TO REGULAR AGENDA

WINNEBAGO COUNTY BOARD AGENDA



Winnebago County Courthouse
400 West State Street ~ Rockford, IL 61101
County Board Room ~ 8th Floor

**Thursday, July 26, 2018
6:00 p.m.**

Awards, Proclamations, Presentations, Public Hearings, and Public Participation

- Awards – “Chairman’s Service Excellence Award” – Received by John Mazanowicz
- Presentations – None
- Proclamations – None

Board Member Correspondence

Chairman’s Report

County Administrator’s Report

Consent Agenda

- Raffle Report
- Bills

Standing Committee Reports

1. Finance Committee – Ted Biondo, Committee Chairman

- A. Committee Report
- B. Budget Amendment 2018-036 – Attorney Fees – General Fund Administrative to be Laid Over

2. Zoning Committee – Jim Webster, Committee Chairman

- A. Planning and/or Zoning Requests:
 1. Z-06-18 A map amendment to rezone +/- 21.84 acres from the AG, Agricultural Priority District to the A2, Agricultural-Related Business District for property that is located on the west side of Tate Road, +/- 1800 feet north of Latham Road in Owen Township, District 1 to be laid over
 2. Z-13-18 A map amendment to rezone +/- 36.22 acres from the AG, Agricultural Priority District to the A2, Agricultural-Related Business District for the property that is commonly known as 7918 N. Pecatonica Road, Pecatonica, IL 61063 in Pecatonica Township to be laid over
 3. Resolution Confirming the Zoning Board of Appeals per Diem
 4. Resolution Addressing Certain Concerns with Regard to Solar Farms

B. Committee Report

3. Economic Development Committee – Fred Wescott, Committee Chairman

A. Committee Report

4. Operations & Administrative Committee – Gary Jury, Committee Chairman

A. Committee Report

B. Ordinance Amending Chapter 50 of the Winnebago County Code to be Laid Over

C. Resolution of a Submission of an Advisory Question of Public Policy to the Electors of Winnebago County

D. Resolution Authorizing Payments From General Fund Administrative Fiscal Year 2018 Supplies and Services Budget Line Item

E. Ordinance Amending Sections of Chapter 62 of the County Code of Ordinances to be Laid Over

F. Ordinance Creating Section 62-26 of Chapter 62 of the County Code of Ordinances

G. Ordinance Amending Sections of Chapter 2 of the County Code of Ordinances

5. Public Works Committee – Dave Kelley, Committee Chairman

A. Committee Report

6. Public Safety Committee – Dave Fiduccia, Committee Chairman

A. Committee Report

Unfinished Business

New Business

Board Appointment(s):

Board of Health

Jonathan Logemann

Rockford, IL 61107

July 2018 - July 2021

Pecatonica Cemetery Association

Paul Seaton - Reappointment

Pecatonica, IL 61063

June 2018 - June 2024

Closed Session

Adjournment

Next Meeting: Thursday, August 9, 2018

Chairman's **SERVICE EXCELLENCE** **AWARD**

presented to

John Mazanowicz

I, Frank Haney, Chairman of the Winnebago County Board, hereby recognize John Mazanowicz for his many years of outstanding service to the residents of Winnebago County as a Building and Zoning Inspector for the Regional Planning and Economic Development Department. This award recognizes his passion for excellence and a spirit of serving others. It is not given because of one single action but rather for ongoing, meritorious service. John Mazanowicz is recognized as an example of the very best values of the Winnebago County community.

Frank Haney

Winnebago County Board Chairman Frank Haney



CHAIRMAN'S REPORT

ADMINISTRATOR'S REPORT

CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by 7 different organizations for 8 Raffles.

All applying organizations have complied with the requirements of the Winnebago County Raffle Ordinance. All fees have been collected, bonds received and all individuals involved with the raffles have received the necessary Sheriff's Department clearance.

[illegible][illegible]

The Following Have Requested A Class C, One Time Emergency License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
29825	1	WHEELS FOR JAIMA	07/27/2018-09/08/2018	\$4,999.00

The Following Have Requested A Class D, E, & F Limited Annual License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
29826	1	VERDI CLUB	07/27/2018-07/26/2019	\$5,000.00
29827	1	VERDI CLUB	07/27/2018-07/26/2019	\$2,500.00

This concludes my report

Deputy Clerk Kayla Hilliard

TIANA J. MCCALL
Winnebago County Clerk

Date 26-Jul-18

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:

Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:


	<u>FUND NAME</u>	<u>RECOMMENDED FOR PAYMENT</u>
001	GENERAL FUND	3,577,445.59
101	PUBLIC SAFETY TAX	1,792,476.79
103	DOCUMENT STORAGE FUND	43,894.62
104	TREASURER'S DELINQUENT TAX FU	3,715.28
105	VITAL RECORDS FEE FUND	21,753.80
106	RECORDERS DOCUMENT FEE FUND	18,813.42
107	COURT AUTOMATION FUND	24,155.53
108	COURT SECURITY FEE FUND	28,805.74
109	VICTIM IMPACT PANEL FEE	800.00
110	CHILD SUPPORT & COLLECTIN FE	7,622.07
111	CHILDREN'S WAITING ROOM FUND	13,180.85
112	RENTAL HOUSING FEE FUND	25,218.00
114	911 OPERATIONS FUND	115,506.41
115	PROBATION SERVICE FUND	59,090.41
116	HOST FEE FUND	254,509.43
119	CORONER FEE FUND	28,890.00
120	DEFERRED PROSECUTION PROGRAM	4,035.41
123	STATE DRUG FORFEITURE ST ATTY	6,044.30
126	LAW LIBRARY	14,795.67
131	DETENTION HOME	227,168.09
140	WINGIS GEOR INFO SYSTEMS FUND	14,749.45
145	FORECLOSURE MEDIATION FUND	1,962.00
155	MEMORIAL HALL	9,653.30
158	CHILD ADVOCACY PROJECT	62,894.99
161	COUNTY HIGHWAY	294,117.25
162	COUNTY BRIDGE FUND	28,915.83
163	FEDERAL AID MATCHING FUND	51,851.92
164	MOTOR FUEL TAX FUND	267,550.18
165	TOWNSHIP HIGHWAY FUND	286,958.39
181	VETERANS ASSISTANCE FUND	86,712.94
185	HEALTH INSURANCE	1,832,076.33
192	EMPLOYER SOCIAL SECURITY FUND	369,109.60
193	ILLINOIS MUNICIPAL RETIRE	553,250.42
194	TORT JUDGMENT & LIABILITY	96,713.07
301	HEALTH GRANTS	772,029.05
303	STATE'S ATTORNEY GRANT	28,307.92
304	PROBATION GRANTS	5,130.00
307	COMMUNITY DEVELOPMENT GRANTS	200,000.00
308	IEMA STATE-LOCAL HAZARD MIT	70,000.00
309	CIRCUIT COURT GRANT FUND	172,798.32
401	RIVER BLUFF NURSING HOME	1,051,352.17
410	ANIMAL SERVICES	164,806.59

CONTINUATIONFUND NAMERECOMMENDED FOR PAYMENT

420	555 N COURT OPERATIONS FUND	15,550.70
430	WATER FUND	8,101.41
501	INTERNAL SERVICES	67,734.50
747	JUVENILE JUSTICE CENTER REMODEL	30,040.33
748	2012F ALTERNATE REVENUE BONDS	46.17

TOTAL THIS REPORT	<u>12,810,334.24</u>
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The adoption of this report is hereby recommended:


 William Crowley, County Auditor

ADOPTED: This 26th day of July 2018 at the City of Rockford, Winnebago County, Illinois.

 Frank Haney, Chairman of the
 Winnebago County Board of
 Rockford, Illinois

ATTEST:

 Tiana McCall, Clerk of the Winnebago
 County Board of Rockford, Illinois

FINANCE COMMITTEE

2018 Fiscal Year

Sponsored by:
Ted Biondo, Finance Committee Chairman

Finance: July 19, 2018
Lay Over: July 26, 2018
Final Vote: August 9, 2018

2018 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2018 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2018 at its September 28, 2017 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2018-036

Reason: Payment of attorney fees to Robbins Schwartz related to lawsuit with the Chief Judge. This expenditure was not included in the budget for fiscal year 2018. The County Board approved the hiring of Robbins Schwartz.

Alternative: None

Impact to fiscal year 2019 budget: No Impact

Revenue Source: General Fund Reserves

Acct Description	Org	Obj	Prj	
Legal	13500	43140		<u>\$50,000</u>
		<u>Total Adjustment:</u>		<u>\$50,000</u>

Respectfully Submitted,
FINANCE COMMITTEE

(AGREE)

(DISAGREE)

TED BIONDO,
FINANCE CHAIRMAN

TED BIONDO,
FINANCE CHAIRMAN

GARY JURY

GARY JURY

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVE BOOMER

DAVE BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

JAIME SALGADO

JAIME SALGADO

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2018.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA MCCALL
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2018
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: AMENDMENT NO:						
DEPARTMENT: SUBMITTED BY:						
FUND#: DEPT. BUDGET NO.						
DEPT CODE	ACCT. NO.	ACCOUNT DESCRIPTION	BEGINNING BUDGET	ADJUSTED BUDGET	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
13500	43140	Legal	\$7,500	\$7,500	\$50,000	\$57,500
TOTAL ADJUSTMENT:					\$ 50,000	\$ 57,500
Reason budget amendment is required:						
Payment of attorney fees to Robbins Schwartz related to lawsuit with the Chief Judge. This expenditure was not included in the budget for fiscal year 2018. The County Board approved the hiring of Robbins Schwartz.						
Potential alternatives to budget amendment:						
None						
Impact to fiscal year 2019 budget:						
This will have no impact on the fiscal year 2019 budget.						
Revenue Source:						
General Fund reserves						
Approval by staff liaison:						

ZONING COMMITTEE

Attachment
ZONING COMMITTEE
OF THE COUNTY BOARD AGENDA
July 26, 2018

A. PLANNING AND/OR ZONING REQUESTS:

TO BE LAID OVER:

1. Z-06-18 A map amendment to rezone +/- 21.84 acres from the AG, Agricultural Priority District to the A2, Agricultural-Related Business District, requested by Borrego Solar Systems, Inc., lessee of site, whom is represented by Michael Klingl, Project Manager, for property that is located on the west side of Tate Road, +/- 1800 feet north of Latham Road in Owen Township.

PIN(s): Part of PIN: 07-18-400-002

C.B. District: 1

Lesa Rating: N/A

Consistent W/2030 LRMP – Future Map: YES

ZBA Recommends: DENIAL (2-4) 6/13/18 ZBA HEARING

ZBA Recommends: DENIAL (2-4) 7/17/18 ZBA HEARING (inclusive of 6/13/18 & 7/17/18 testimony)

ZC Recommends: APPROVAL (4-2)

2. Z-13-18 A map amendment to rezone +/- 36.22 acres from the AG, Agricultural Priority District to the A2, Agricultural-Related Business District requested by FFP IL Community Solar, LLC, lessee of site, which is managed by Forefront Power, LLC, whom is represented by Chris Wall, Project Manager, for the property that is commonly known as 7918 N. Pecatonica Road, Pecatonica, IL 61063 in Pecatonica Township.

PIN(s): Part of PIN: 09-05-200-011

C.B. District: 1

Lesa Rating: N/A

Consistent W/2030 LRMP – Future Map: YES

ZBA Recommends: APPROVAL (4-2)

ZC Recommends: APPROVAL (5-1)

TO BE VOTED ON:

3. RESOLUTION CONFIRMING THE ZONING BOARD OF APPEALS PER DIEM
ZC Recommends: APPROVAL (6-0)
4. RESOLUTION ADDRESSING CERTAIN CONCERNS WITH REGARD TO SOLAR FARMS
ZC Recommends: APPROVAL (4-2)

B. COMMITTEE REPORT (ANNOUNCEMENTS) - for informational purposes only; not intended as a public notice):

- Chairman, Brian Erickson, hereby announces that a *Zoning Board of Appeals (ZBA)* meeting is scheduled for Wednesday, **September 12, 2018**, at 5:30 p.m. in Room 303 of the County Administration Building.
- Chairman, Jim Webster, hereby announces that the next *Zoning Committee (ZC)* meeting is tentatively scheduled for Wednesday, **August 8, 2018**, at 5:30 p.m. in Room 303 of the County Administration Building.

SPONSORED BY: JIM WEBSTER

RESOLUTION

OF THE

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

2018 CR _____

SUBMITTED BY: ZONING COMMITTEE

**RESOLUTION CONFIRMING THE ZONING BOARD OF APPEALS
PER DIEM**

WHEREAS, this Resolution confirms the decision of the County Board of the County of Winnebago, Illinois on September 29, 2011 which was not memorialized in a resolution; and

WHEREAS, this per diem is to be paid to each Winnebago County Zoning Board of Appeals Member that is in attendance at the scheduled and convened Winnebago County Zoning Board of Appeals Meeting; and

NOW THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the per diem payment to be made to members of the Winnebago County Zoning Board of Appeals is hereby set at \$100.00 per member that is in attendance at a convened meeting of the Winnebago County Zoning Board of Appeals.

BE IT FURTHER RESOLVED, that upon adoption copy of this Resolution shall be forwarded to the Winnebago Planning and Economic Development Director and the Winnebago County Planning and Zoning Officer; and

Respectfully submitted,
Zoning Committee

AGREE

DISAGREE


JIM WEBSTER, CHAIRMAN


JIM WEBSTER, CHAIRMAN


ANGIE GORAL

ANGIE GORAL


AARON BOOKER

AARON BOOKER


DAN FELLARS

DAN FELLARS

DAVE KELLEY

DAVE KELLEY


JAIME SALGADO

JAIME SALGADO


STEVE SCHULTZ

STEVE SCHULTZ

(6)

(0)

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2018.

Attested by:

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Tiana J. McCall
Clerk of the County Board
of the County of Winnebago, Illinois

Sponsored by Jim Webster

**RESOLUTION
OF
THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS
2018 CR _____**

**RESOLUTION ADDRESSING CERTAIN CONCERNS WITH REGARD TO
SOLAR FARMS**

WHEREAS, this Resolution concerns agreements between residents of the County of Winnebago, Illinois, and companies engaged in the business of providing solar energy through solar panels on what are commonly referred to as solar farms which are required by the County to be located on land zoned A2; and

WHEREAS, the County of Winnebago, Illinois encourages the location of solar farms on properties that are not rated as prime farm land under the land evaluation system, land assessment portion of the LESA system; and

WHEREAS, the County encourages the owners of properties that are contemplating entering into an agreement with companies engaged in the business of providing solar energy through solar panels in what are commonly referred to as solar farms to encourage that any agreement entered into with such an entity provides that it will use local labor, to the extent possible, in the construction and decommissioning of the solar farm; and

WHEREAS, the County encourages the owners of properties that are contemplating entering into an agreement with companies engaged in the business of providing solar energy through solar panels that will be placed on the owners' property to ensure that any agreement entered into with such a company provides for the removal of the solar panels and any equipment or buildings associated with the solar panels when the company ceases to use the solar panels to provide energy from the property prior to the termination of the lease; and

NOW, THEREFORE BE IT RESOLVED by the County Board of the County of Winnebago, Illinois, by the adoption of this resolution encourages Winnebago County citizens who are contemplating entering into agreements with companies engaged in the business of providing solar energy through solar panels on what are commonly referred to as solar farms to ensure any agreement they enter into meets the following guidelines:

1. The land where solar panels are placed is not considered prime farm land pursuant to the land evaluation portion of the LESA system; and

2. The agreement provides for the use of local materials and local labor in the construction and deconstruction (commonly referred to as commissioning and decommissioning) phase of the operation of the solar panels; and


3. The agreement provides for decommissioning or deconstruction (also known as demolition) at the termination of the lease or when the solar panels cease being used for energy production.

NOW THEREFORE BE IT FURTHER RESOLVED that upon adoption a copy of this Resolution shall be forwarded to the Winnebago County Zoning Officer and the Winnebago County Building Official; and

NOW THEREFORE BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption.

Respectfully submitted,
Zoning Committee

AGREE


JIM WEBSTER, CHAIRMAN


ANGIE GORAL


AARON BOOKER

DAN FELLARS

DAVE KELLEY

JAIME SALGADO


STEVE SCHULTZ

(4)

DISAGREE

JIM WEBSTER, CHAIRMAN

ANGIE GORAL

AARON BOOKER


DAN FELLARS

DAVE KELLEY


JAIME SALGADO

STEVE SCHULTZ

(2)

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2018.

Frank Haney, Chairman of the County Board
of the County of Winnebago, Illinois

ATTEST:

Tiana J. McCall, Clerk of the County of Board
of the County of Winnebago, Illinois

OPERATIONS & ADMINISTRATIVE COMMITTEE

**ORDINANCE
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Submitted by: Operations & Administrative Committee

2018 CO

**AN ORDINANCE AMENDING CHAPTER 50 OF THE
WINNEBAGO COUNTY CODE**

WHEREAS, Article III of Chapter 50 of the Winnebago County Code regulates the operation of food establishments in Winnebago County (“Food Code”); and

WHEREAS, Section 50-77 of the Food Code sets forth a fee schedule for annual, temporary and special event permits for food establishments in Winnebago County; and

WHEREAS, Section 50-77 was amended in 2017 in order to provide a more equitable and accessible fee structure for food establishments in the County; and

WHEREAS, based upon input from food establishments, the Winnebago County Health Department has reviewed the fee and permit structure in the Food Code and recommends adding a temporary food establishment permit for a one day event (“Temporary Establishment F” permit); and

WHEREAS, the Health Department has become aware that beverage-only vendors are not obtaining licenses for events at which they are providing beverages to consumers; and

WHEREAS, the Food Code definition of “food” includes beverages and therefore beverage-only vendors are subject to the Food Code and are required to obtain a permit to provide beverages to consumers; and

WHEREAS, the Health Department recommends adding language to the definition of “Food Establishment” in the Food Code to clarify its application to beverage-only vendors.

NOW, THEREFORE, BE IT ORDAINED by the County Board for the County of Winnebago, Illinois, that the fee schedule for temporary food establishment permits contained in Section 50-77 of the Winnebago County Code is hereby amended to add a Temporary Establishment F permit:

Temporary Food Establishment Permit (6 Month Period) ▪ May 1 st – October 31 st or ▪ November 1 st – April 30 th	Place Including Commissary Consistent	Menu Items Consistent	Category III – LOW RISK	Category II – MEDIUM RISK	Category I – HIGH RISK
Temporary Establishment A: Up to 4 Dates/6 Months	Yes	Yes	\$50.00	\$100.00	\$200.00
Temporary Establishment B: 5 - 8 Dates/6 Months	Yes	Yes	\$65.00	\$125.00	\$250.00
Temporary Establishment C: 9 - 12 Dates/6 Months	Yes	Yes	\$80.00	\$150.00	\$300.00
Temporary Establishment D: 13 - 20 Dates/6 Months	Yes	Yes	\$95.00	\$175.00	\$350.00
Temporary Establishment E: 20 - 26 Dates/6 Months	Yes	Yes	\$110.00	\$200.00	\$400.00
Temporary Establishment F: 1 Date/12 Months	Yes	Yes	\$50.00	\$75.00	\$100.00
Special Event Establishment Permit (6 Month Period) ▪ May 1 st – October 31 st or ▪ November 1 st - April 30 th					
Special Event Establishment A: 1 Date/6 Months	No	Yes	\$50.00	\$75.00	N/A
Special Event Establishment B: 2-3 Dates/6 Months	No	Yes	\$100.00	\$150.00	N/A
Special Event Establishment C: 4-6 Dates/6 Months	No	Yes	\$150.00	\$300.00	N/A
Temporary Food Establishment Commissary Permit (6 Month Period) ** ▪ May 1 st – October 31 st or ▪ November 1 st - April 30 th	Yes	Yes	\$175.00	\$175.00	\$175.00

BE IT FURTHER ORDAINED by the County Board for the County of Winnebago, Illinois, that the definition of “food establishment” contained in Section 50-66 of the Winnebago County Code is hereby amended to read as follows:

Food establishment means an operation that:

stores, prepares, packages, serves, vends FOOD directly to the CONSUMER, or otherwise provides FOOD for human consumption, such as a restaurant, satellite or catered feeding location, catering operation if the operation provides FOOD directly to a CONSUMER or to a conveyance used to transport people, market, vending location, conveyance used to transport people, institution or food pantry; and

relinquishes possession of FOOD to a CONSUMER directly, or indirectly, through a delivery service such as home delivery of grocery orders or restaurant takeout orders, or delivery service that is provided by common carriers, **or a beverage-only vendor such as a brewery, winery, distillery, meadery, or cider maker.**

FOOD ESTABLISHMENT includes:

an element of the operation, such as a transportation vehicle or a central preparation facility, that supplies a vending location or satellite feeding location, unless the vending or feeding location is permitted by the REGULATORY AUTHORITY; and

an operation that is conducted in a mobile, stationary, temporary or permanent facility or location. This inclusion applies regardless of whether consumption is on or off the premises and whether there is a charge for the FOOD.

an establishment that offers prepackaged FOODS that are not TIME/TEMPERATURE CONTROLLED FOR SAFETY.

FOOD ESTABLISHMENT does not include:

a produce stand that only offers whole, uncut fresh fruits and vegetables;

a FOOD PROCESSING PLANT, including those that are located on the premises of a FOOD ESTABLISHMENT;

a kitchen in a private home, such as a small family daycare provider or a bed and breakfast operation as defined in the Bed and Breakfast Act that prepares and offers FOOD to guests;

a private home that receives catered or home delivered FOOD; a closed family function where FOOD is prepared or served for individual family consumption; or

a cottage food operation.

BE IT FURTHER ORDAINED that if any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and severable provision and such holding shall not affect the validity of the remaining provisions hereof.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect immediately upon its adoption, and the County Clerk is hereby directed to distribute a certified copy of this Ordinance to the Public Health Administrator.

Respectfully submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Gary Jury, Chairman

Gary Jury, Chairman

Angie Goral

Angie Goral

Joe Hoffman

Joe Hoffman

Dorothy Redd

Dorothy Redd

Eli Nicolosi

Eli Nicolosi

Keith McDonald

Keith McDonald

Jean Crosby

Jean Crosby

APPROVED this _____ day of _____, 2018 by the County
Board of the County of Winnebago, Illinois.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Tiana J. McCall
Clerk of the County Board
of the County of Winnebago, Illinois

Ayes: _____ Nays: _____ Absent: _____

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Gary Jury (Chairman), Aaron Booker, Ted Biondo, David Boomer, Dave Tassoni, Keith McDonald, Eli Nicolosi, Joe Hoffman, Jaime Salgado, L.C. Wilson, Burt Gerl, Fred Wescott, Jean Crosby

Submitted by: Operations & Administrative Committee

2018 CO

**RESOLUTION OF A SUBMISSION OF AN ADVISORY QUESTION OF PUBLIC POLICY
TO THE ELECTORS OF WINNEBAGO COUNTY**

WHEREAS, Section 5-1005.5 of the Counties Code, 55 ILCS 5/5-1005.5, provides that a County Board, by a vote of a majority of its members, may authorize an advisory question of public policy to be placed on the ballot at the next regularly scheduled election in the County; and

WHEREAS, Section 28-2(c) of the Election Code, 10 ILCS 5/28-2 (c), provides that resolutions of a unit of local government which initiate the submission of public questions pursuant to law must be adopted not less than 79 days before a regularly scheduled election to be eligible for submission on the ballot at such election; and

WHEREAS, the next regularly scheduled election in Winnebago County is the General Election to be held on November 6, 2018

NOW, THEREFORE, BE IT RESOLVED by the County of Winnebago, a unit of local government, by and through the Winnebago County Board, as follows:

SECTION ONE: The following advisory question of public policy shall be submitted to the qualified electors of the County of Winnebago at the General Election on November 6, 2018:

SHOULD THE CITY OF ROCKFORD BOARD OF ELECTIONS AND THE ELECTION DEPARTMENT OF THE WINNEBAGO COUNTY CLERK BE CONSOLIDATED TO INCREASE EFFICIENCY AND SAVE TAXPAYER DOLLARS?	YES _____ NO _____
---	-------------------------------------

SECTION TWO: That this advisory question of public policy, as fully set forth in Section One of this Resolution, is authorized and shall be submitted to the qualified electors of Winnebago County at the General Election to be held on November 6, 2018, in accordance with all applicable provisions of Illinois law.

SECTION THREE: That the County Clerk is hereby directed to certify said advisory question of public policy to the election authority in Winnebago County, the Rockford Board of Elections, in accordance with the Illinois Election Code on or before August 17, 2018.

SECTION FOUR: That the ballot to be used at the November 6, 2018 General Election, for the advisory question of public policy shall be in substantially the same form as set forth in Section One herein, with such alterations, changes, insertions and deletions as are required by Article 24A of the Illinois Election Code, if an electronic, mechanical, or electric voting system is used in said election.

SECTION FIVE: That this Resolution shall be in full force and effect from and after passage and approval pursuant to law.

BE IT FURTHER ORDAINED that the Winnebago County Clerk shall place a certified copy of this Ordinance upon its adoption in the records of the office of the Winnebago County Clerk.

Respectfully submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

Gary Jury, Chairman

Angie Goral

Joe Hoffman

Dorothy Redd

Eli Nicolosi

Keith McDonald

Jean Crosby

DISAGREE

Gary Jury, Chairman

Angie Goral

Joe Hoffman

Dorothy Redd

Eli Nicolosi

Keith McDonald

Jean Crosby

APPROVED this _____ day of _____, 2018 by the County
Board of the County of Winnebago, Illinois.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Tiana J. McCall
Clerk of the County Board
of the County of Winnebago, Illinois

Ayes: _____ Nays: _____ Absent: _____

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations & Administrative Committee

2018 CR

**RESOLUTION AUTHORIZING PAYMENTS FROM GENERAL FUND
ADMINISTRATIVE FISCAL YEAR 2018 SUPPLIES AND SERVICES
BUDGET LINE ITEM**

WHEREAS, the County has identified attorney fees to be paid from the General Fund Administrative Supplies and Services Budget Line Item; and,

WHEREAS, the Operations Committee of the County Board has reviewed the attorney fees to be paid from the General Fund Administrative Supplies and Services Fiscal Year 2018 Budget Line Item; and,

WHEREAS, funding for aforementioned payments shall be as follows:

Robbins Schwartz \$ 26,553.59

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County of Winnebago does hereby approve the payment listed above.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption.

Respectfully submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE**DISAGREE**

GARY JURY, CHAIRMAN

GARY JURY, CHAIRMAN

JEAN CROSBY

JEAN CROSBY

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

ELI NICOLOSI

ELI NICOLOSI

DOROTHY REDD

DOROTHY REDD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2018.

FRANK HANEY

CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

TIANA McCALL

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Robbins Schwartz

55 West Monroe Street, Suite 800
Chicago, IL 60603-5144
P: (312) 332-7760
F: (312) 332-7768
www.robbsins-schwartz.com

Winnebago County
Winnebago Co. Administration Bldg.
404 Elm St. Room 533
Rockford, IL 61101

June 21, 2018

Client No: 008986
Invoice No: 281684 KMF
Billing Through: 05/31/2018

REMITTANCE COPY

CURRENT CHARGES FOR ALL MATTERS	\$12,184.39
PAST BALANCES	\$14,369.20
TOTAL DUE	\$26,553.59

For billing inquiries contact us at billingaccounting@Robbins-Schwartz.com

MATTER SUMMARIES

8986.17002 McGraw v. Winnebago County

CURRENT CHARGES	\$12,184.39
PAST BALANCE	\$14,369.20
AMOUNT FOR THIS MATTER	<u>\$26,553.59</u>

CURRENT CHARGES FOR ALL MATTERS	\$12,184.39
PAST BALANCES	\$14,369.20
TOTAL DUE	<u>\$26,553.59</u>

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Rockford, IL 61101

June 21, 2018

Client No: 008986
Invoice No: 281684 KMF
Billing Through: 05/31/2018

8986.17002 McGraw v. Winnebago County

Balance as of last bill	05/24/2018	\$33,866.10
Payments Received	06/04/2018	\$19,496.90
Balance		\$14,369.20

FOR PROFESSIONAL SERVICES RENDERED

05/01/18	KMF	Correspondences with NIU and Glaser re: consulting compensation.	0.25 hrs	\$225.00 /hr	\$56.25
05/01/18	KMF	Correspondences with Halstead re: NIU consulting fees.	0.25 hrs	\$225.00 /hr	\$56.25
05/15/18	KMF	Correspondences with Haney re: court order approving fees.	0.25 hrs	\$225.00 /hr	\$56.25

Florey, Kenneth M.	0.75 hrs	\$225.00 /hr	\$168.75
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CURRENT FEES

\$168.75

DISBURSEMENTS

04/30/18	Kenneth M. Florey; Mileage	\$104.64
05/31/18	Thomas J. Glaser - Service Fees - Professional services re: Data Collections	\$2,800.00
05/31/18	NIU Center for Governmental Studies - Service Fees - Data Collection - invoice CGS168232	\$9,111.00

CURRENT DISBURSEMENTS

\$12,015.64

CURRENT CHARGES	\$12,184.39
PAST BALANCE	\$14,369.20
AMOUNT FOR THIS MATTER	<u>\$26,553.59</u>

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Rockford, IL 61101

May 24, 2018

Client No: 008986
Invoice No: 281276 KMF
Billing Through: 04/30/2018

REMITTANCE COPY

CURRENT CHARGES FOR ALL MATTERS	\$1,838.58
PAST BALANCES	\$32,027.52
TOTAL DUE	\$33,866.10

For billing inquiries contact us at billingaccounting@Robbins-Schwartz.com

MATTER SUMMARIES

8986.17002 McGraw v. Winnebago County

CURRENT CHARGES	\$1,838.58
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PAST BALANCE	\$32,027.52
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AMOUNT FOR THIS MATTER	<u>\$33,866.10</u>
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CURRENT CHARGES FOR ALL MATTERS	\$1,838.58
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PAST BALANCES	\$32,027.52
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TOTAL DUE	<u>\$33,866.10</u>
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Winnebago Co. Administration Bldg.
404 Elm St. Room 533
Rockford, IL 61101

May 24, 2018

Client No: 008986
Invoice No: 281276 KMF
Billing Through: 04/30/2018

8986.17002 McGraw v. Winnebago County

Balance as of last bill	04/17/2018	\$32,027.52
Balance		\$32,027.52

FOR PROFESSIONAL SERVICES RENDERED

04/02/18	KMF	Review proposed stipulated order and correspondences with Attorney General re: same.	0.75 hrs	\$225.00 /hr	\$168.75
04/04/18	KMF	Telephone conference with Haney re: settlement proposal.	0.25 hrs	\$225.00 /hr	\$56.25
04/09/18	KMF	Correspondences with Attorney General re: settlement discussions.	0.25 hrs	\$225.00 /hr	\$56.25
04/16/18	KMF	Correspondences with Attorney General re: court date details.	0.25 hrs	\$225.00 /hr	\$56.25
04/16/18	KMF	Correspondences with Haney and Paschal re: proposed settlement order.	0.25 hrs	\$225.00 /hr	\$56.25
04/16/18	KMF	Review and revise proposed settlement order.	0.50 hrs	\$225.00 /hr	\$112.50
04/16/18	KMF	Telephone conference with Attorney General re: settlement order.	0.25 hrs	\$225.00 /hr	\$56.25
04/16/18	KMF	Telephone conference with Haney re: Order.	0.25 hrs	\$225.00 /hr	\$56.25
04/18/18	KMF	Review Chief Judge explanation re: settlement order and correspondences with Haney re: same.	0.25 hrs	\$225.00 /hr	\$56.25
04/18/18	KMF	Review settlement order and correspondences with Haney re: same.	0.25 hrs	\$225.00 /hr	\$56.25
04/18/18	KMF	Correspondences with Attorney General re: settlement order court date. No Charge.	0.25 hrs	\$0.00 /hr	\$0.00
04/19/18	KMF	Telephone conference with Haney re: settlement.	0.25 hrs	\$225.00 /hr	\$56.25

04/20/18	KMF	Telephone conference with State's Attorney re: court order revisions.	0.25 hrs	\$225.00 /hr	\$56.25
04/23/18	KMF	Telephone conference with Attorney General re: settlement order.	0.25 hrs	\$225.00 /hr	\$56.25
04/23/18	KMF	Review and revise court order re: County Board review of legal bills. No Charge.	0.50 hrs	\$0.00 /hr	\$0.00
04/23/18	KMF	Correspondences with Attorney General re: revisions to settlement order.	0.25 hrs	\$225.00 /hr	\$56.25
04/23/18	KMF	Prepare revisions to settlement order and correspondence with Haney.	0.50 hrs	\$225.00 /hr	\$112.50
04/23/18	KMF	Review auditor billing questions. No Charge.	0.50 hrs	\$0.00 /hr	\$0.00
04/23/18	MNS	Draft proposed order re: special prosecutor appointment.	0.25 hrs	\$225.00 /hr	\$56.25
04/24/18	KMF	Correspondences with Attorney General re: settlement details.	0.25 hrs	\$225.00 /hr	\$56.25
04/24/18	KMF	Telephone conference with Haney re: settlement.	0.25 hrs	\$225.00 /hr	\$56.25
04/24/18	KMF	Telephone conference with Assistant Attorney General re: settlement.	0.25 hrs	\$225.00 /hr	\$56.25
04/25/18	KMF	Review draft press release re: settlement and correspondences with Haney re: same.	0.25 hrs	\$225.00 /hr	\$56.25
04/26/18	KMF	Telephone conference with Haney re: court proceedings.	0.25 hrs	\$225.00 /hr	\$56.25
04/26/18	KMF	Travel re: court hearing. No Charge.	5.00 hrs	\$0.00 /hr	\$0.00
04/26/18	KMF	Prepare for and attend court re: settlement order.	1.50 hrs	\$225.00 /hr	\$337.50

Florey, Kenneth M.	6.25 hrs	\$0.00 /hr	\$0.00
Florey, Kenneth M.	7.50 hrs	\$225.00 /hr	\$1,687.50
Smith, Neal	0.25 hrs	\$225.00 /hr	\$56.25

CURRENT FEES

\$1,743.75

DISBURSEMENTS

04/13/18	Kenneth M. Florey; Mileage	\$94.83
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CURRENT DISBURSEMENTS

\$94.83

CURRENT CHARGES

\$1,838.58

PAST BALANCE

\$32,027.52

AMOUNT FOR THIS MATTER

\$33,866.10

Robbins Schwartz

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Winnebago County
Winnebago Co. Administration Bldg.
404 Elm St. Room 533
Rockford, IL 61101

April 17, 2018

Client No: 008986
Invoice No: 280574 KMF
Billing Through: 03/31/2018

REMITTANCE COPY

CURRENT CHARGES FOR ALL MATTERS	\$5,573.96
PAST BALANCES	\$26,453.56
TOTAL DUE	\$32,027.52

For billing inquiries contact us at billingaccounting@Robbins-Schwartz.com

03/22/18	MNS	Perform legal research and analyze research results re: ripeness issues and fiscal year 2018.	2.25 hrs	\$225.00 /hr	\$506.25
03/23/18	KMF	Correspondences with Haney re: Doherty settlement memo.	0.25 hrs	\$225.00 /hr	\$56.25
03/23/18	MNS	Draft motion to dismiss arguments that those parts of Count 1 and 2 that concern fiscal year 2017 and all of Count 3 are moot and seek advisory opinions.	2.25 hrs	\$225.00 /hr	\$506.25
03/26/18	KMF	Prepare Motion re: legal bills review.	1.00 hrs	\$225.00 /hr	\$225.00
03/26/18	MNS	Draft motion with respect to special prosecutor appointment and conferences re: same.	1.50 hrs	\$225.00 /hr	\$337.50

Florey, Kenneth M.	4.00 hrs	\$0.00 /hr	\$0.00
Florey, Kenneth M.	6.75 hrs	\$225.00 /hr	\$1,518.75
Smith, Neal	17.00 hrs	\$225.00 /hr	\$3,825.00

CURRENT FEES**\$5,343.75****DISBURSEMENTS**

03/30/18	Computer Research Time	<u>\$230.21</u>
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CURRENT DISBURSEMENTS**\$230.21****CURRENT CHARGES**

\$5,573.96

PAST BALANCE

\$26,453.56

AMOUNT FOR THIS MATTER**\$32,027.52**

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Rockford, IL 61101

March 12, 2018

Client No: 008986
Invoice No: 279980 KMF
Billing Through: 02/28/2018

REMITTANCE COPY

CURRENT CHARGES FOR ALL MATTERS

PAST BALANCES

TOTAL DUE

13500 43140
3206.25 \$3,206.25
LP 3/20/18 \$23,247.31
\$26,453.56

For billing inquiries contact us at billingaccounting@Robbins-Schwartz.com

MATTER SUMMARIES

8986.17002 McGraw v. Winnebago County

CURRENT CHARGES	\$3,206.25
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PAST BALANCE	\$23,247.31
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AMOUNT FOR THIS MATTER	<u>\$26,453.56</u>
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CURRENT CHARGES FOR ALL MATTERS	\$3,206.25
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PAST BALANCES	\$23,247.31
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TOTAL DUE	<u>\$26,453.56</u>
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Winnebago County
Winnebago Co. Administration Bldg.
404 Elm St. Room 533
Rockford, IL 61101

March 12, 2018

Client No: 008986
Invoice No: 279980 KMF
Billing Through: 02/28/2018

8986.17002 McGraw v. Winnebago County

Balance as of last bill	02/21/2018	\$23,247.31
Balance		\$23,247.31

FOR PROFESSIONAL SERVICES RENDERED

02/01/18	KMF	Correspondences with Halsted re: Lean consultant.	0.25 hrs	\$225.00 /hr	\$56.25
02/01/18	KMF	Correspondences with Sawchuck re: credentials.	0.25 hrs	\$225.00 /hr	\$56.25
02/01/18	KMF	Telephone conference with LEAN consultant, Sawchuck, re: working with County.	0.75 hrs	\$225.00 /hr	\$168.75
02/01/18	KMF	Telephone conference with Haney re: Chief Judge meeting and process going forward.	0.25 hrs	\$225.00 /hr	\$56.25
02/01/18	MNS	Perform legal research and analyze research results re: case law from other states concerning inherent power of court to exercise authority to compel sufficient budget funding and requirement that such inherent power be exercised responsibly and after working with governmental entities.	2.00 hrs	\$225.00 /hr	\$450.00
02/01/18	MNS	Draft correspondence to Bhav in response to his e-mail and the Jakeway correspondence purporting to withdraw the budget amendment requests.	1.75 hrs	\$225.00 /hr	\$393.75
02/01/18	MNS	Office conference re: next steps in response to Jakeway correspondence rescinding budget amendment requests.	0.25 hrs	\$225.00 /hr	\$56.25
02/02/18	KMF	Telephone conference with Haney re: Lean consultant and litigation.	0.25 hrs	\$225.00 /hr	\$56.25
02/02/18	KMF	Telephone conference with Sawchuck re: consulting proposal for County and litigation.	0.25 hrs	\$225.00 /hr	\$56.25
02/02/18	KMF	Prepare for and attend court and meetings with Chief Judge and Chairman.	2.50 hrs	\$225.00 /hr	\$562.50
02/02/18	KMF	Travel re: court and meeting with Chief Judge and Chairman. No Charge.	4.00 hrs	\$0.00 /hr	\$0.00

02/02/18	MNS	Office conference re: filing motion to dismiss and review case law re: inherent authority of court to compel payment of money.	0.50 hrs	\$225.00 /hr	\$112.50
02/04/18	KMF	Correspondences with Haney re: Sawchuck credentials and litigation.	0.25 hrs	\$225.00 /hr	\$56.25
02/04/18	KMF	Correspondences with Sawchuck re: Budge Amendment requests and litigation.	0.25 hrs	\$225.00 /hr	\$56.25
02/05/18	KMF	Correspondences with Halsted re: Sawchuck proposal, and meeting and litigation.	0.25 hrs	\$225.00 /hr	\$56.25
02/08/18	KMF	Telephone conference with Sawchuck re: litigation.	0.25 hrs	\$225.00 /hr	\$56.25
02/15/18	KMF	Telephone conference with Sawchuck re: litigation.	0.25 hrs	\$225.00 /hr	\$56.25
02/16/18	KMF	Travel re: meeting with Lean consultant and settlement discussions. No Charge.	4.00 hrs	\$0.00 /hr	\$0.00
02/16/18	KMF	Prepare for and attend meeting with Haney and Sawchuck re: litigation.	1.75 hrs	\$225.00 /hr	\$393.75
02/21/18	MNS	Perform legal research re: arguments to be made concerning ripeness in the County's motion to dismiss.	1.25 hrs	\$225.00 /hr	\$281.25
02/22/18	KMF	Telephone conference with Haney re: settlement negotiations update and litigation.	0.25 hrs	\$225.00 /hr	\$56.25
02/22/18	KMF	Correspondences with Haney re: rescinding Chief Judge's communication without restrictions with Board members.	0.50 hrs	\$225.00 /hr	\$112.50
02/26/18	KMF	Correspondences with Haney re: settlement status and court proceedings.	0.25 hrs	\$225.00 /hr	\$56.25

Florey, Kenneth M.	8.00 hrs	\$0.00 /hr	\$0.00
Florey, Kenneth M.	8.50 hrs	\$225.00 /hr	\$1,912.50
Smith, Neal	5.75 hrs	\$225.00 /hr	\$1,293.75

\$3,206.25
CURRENT FEES

CURRENT CHARGES \$3,206.25

PAST BALANCE \$23,247.31

AMOUNT FOR THIS MATTER \$26,453.56

Robbins Schwartz

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Winnebago County
Winnebago Co. Administration Bldg.
404 Elm St. Room 533
Rockford, IL 61101

February 21, 2018

Client No: 008986
Invoice No: 279633 KMF
Billing Through: 01/31/2018

REMITTANCE COPY

CURRENT CHARGES FOR ALL MATTERS

\$3,750.41

PAST BALANCES

\$19,496.90 *pd 5/24/18*

TOTAL DUE

\$23,247.31

For billing inquiries contact us at billingaccounting@Robbins-Schwartz.com

*13500 43140 \$3750.41
CP 2/26/18*

MATTER SUMMARIES

8986.17002 McGraw v. Winnebago County

CURRENT CHARGES	\$3,750.41
-----------------	------------

PAST BALANCE	\$19,496.90
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AMOUNT FOR THIS MATTER	<u>\$23,247.31</u>
------------------------	--------------------

CURRENT CHARGES FOR ALL MATTERS	\$3,750.41
---------------------------------	------------

PAST BALANCES	\$19,496.90
---------------	-------------

TOTAL DUE	<u>\$23,247.31</u>
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February 21, 2018

Client No: 008986
Invoice No: 279633 KMF
Billing Through: 01/31/2018

8986.17002 McGraw v. Winnebago County

Balance as of last bill	01/29/2018	\$19,496.90
Balance		\$19,496.90

FOR PROFESSIONAL SERVICES RENDERED

01/04/18	KMF	Review NIU draft survey to other counties re: headcount.	0.25 hrs	\$225.00 /hr	\$56.25
01/04/18	KMF	Correspondences with Haney re: correspondences with Chief Judge.	0.50 hrs	\$225.00 /hr	\$112.50
01/06/18	KMF	Correspondences with Haney re: meeting with the Chief Judge.	0.25 hrs	\$225.00 /hr	\$56.25
01/08/18	KMF	Telephone conference with Julia re: NIU scope of work.	0.25 hrs	\$225.00 /hr	\$56.25
01/08/18	KMF	Telephone conference with Haney re: new Chief Judge.	0.25 hrs	\$225.00 /hr	\$56.25
01/09/18	KMF	Telephone conference with Shannon at NIU re: survey update.	0.25 hrs	\$225.00 /hr	\$56.25
01/09/18	KMF	Telephone conference with Julia re: NIU involvement in process.	0.25 hrs	\$225.00 /hr	\$56.25
01/11/18	KMF	Travel re: meetings. No Charge.	4.00 hrs	\$0.00 /hr	\$0.00
01/11/18	KMF	Prepare for and attend meetings with NIU and Haney re: case strategy.	1.25 hrs	\$225.00 /hr	\$281.25
01/11/18	MNS	Review of issues if new complaint if filed and required contents of administrative order.	0.50 hrs	\$225.00 /hr	\$112.50
01/12/18	KMF	Review Chief Judge's Motion to File Amended Complaint and Response to Motion to Dismiss.	1.00 hrs	\$225.00 /hr	\$225.00
01/12/18	KMF	Correspondences with Assistant Attorney General re: settlement meetings.	0.25 hrs	\$225.00 /hr	\$56.25
01/15/18	KMF	Telephone conference with Haney re: Finance Committee hearings.	0.25 hrs	\$225.00 /hr	\$56.25

01/16/18	KMF	Telephone conference with Haney re: meeting with Judge.	0.50 hrs	\$225.00 /hr	\$112.50
01/16/18	KMF	Prepare response letter to Assistant State's Attorney re: dispute issues.	1.25 hrs	\$225.00 /hr	\$281.25
01/16/18	MNS	Review and analysis of Plaintiff's response to the County's motion to dismiss and review and analysis of proposed second amended complaint and strategy and reasons for filing of same.	1.75 hrs	\$225.00 /hr	\$393.75
01/17/18	KMF	Prepare revisions to letter to Assistant Attorney General re: case.	0.25 hrs	\$225.00 /hr	\$56.25
01/17/18	KMF	Review Chief Judge's Response Brief and Second Amended Complaint.	1.00 hrs	\$225.00 /hr	\$225.00
01/18/18	KMF	Correspondences with Assistant Attorney General re: Chief Judge correspondences.	0.25 hrs	\$225.00 /hr	\$56.25
01/18/18	KMF	Correspondences with Haney re: correspondences from Assistant State's Attorney.	0.25 hrs	\$225.00 /hr	\$56.25
01/19/18	KMF	Telephone conference with Haney re: Chief Judge meeting.	0.25 hrs	\$225.00 /hr	\$56.25
01/25/18	KMF	Telephone conference with Haney re: case strategy.	0.25 hrs	\$225.00 /hr	\$56.25
01/26/18	KMF	Telephone conference with Haney re: meeting with Chief Judge and efficiency expert.	0.25 hrs	\$225.00 /hr	\$56.25
01/26/18	KMF	Correspondences with Haney and group re: meeting between Haney and Doherty.	0.25 hrs	\$225.00 /hr	\$56.25
01/29/18	KMF	Review correspondence from Bruscato re: special counsel appointment. No Charge.	0.25 hrs	\$0.00 /hr	\$0.00
01/30/18	KMF	Correspondences with Julia re: Industrial Engineer resume for Finance Committee hearings.	0.25 hrs	\$225.00 /hr	\$56.25
01/30/18	KMF	Revise response letter to Bruscato re: special counsel appointment.	0.50 hrs	\$225.00 /hr	\$112.50
01/30/18	MNS	Review and analysis of status of case and analyze next steps in pleading and scope of anticipated motion to dismiss.	1.25 hrs	\$225.00 /hr	\$281.25
01/30/18	MNS	Review and analysis of Bruscato correspondence and draft reply re: scope of authority.	1.50 hrs	\$225.00 /hr	\$337.50
01/31/18	KMF	Correspondences with Assistant Attorney General re: withdrawal of budget amendment requests.	0.25 hrs	\$225.00 /hr	\$56.25
01/31/18	KMF	Review Jakeway letter re: withdrawal of budget amendment requests, analysis of response and correspondences with Haney re: same.	0.75 hrs	\$225.00 /hr	\$168.75
01/31/18	MNS	Review correspondence of Bhave and attachment correspondence re: withdrawal of budget amendment requests.	0.25 hrs	\$225.00 /hr	\$56.25

Florey, Kenneth M.	4.25 hrs	\$0.00 /hr	\$0.00
Florey, Kenneth M.	11.00 hrs	\$225.00 /hr	\$2,475.00
Smith, Neal	5.25 hrs	\$225.00 /hr	\$1,181.25

\$3,656.25**CURRENT FEES****DISBURSEMENTS**

01/17/18	Kenneth M. Florey; Mileage	\$94.16
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CURRENT DISBURSEMENTS

\$94.16

CURRENT CHARGES

\$3,750.41

PAST BALANCE

\$19,496.90

AMOUNT FOR THIS MATTER

\$23,247.31

ORDINANCE
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations & Administrative Committee

2018 CO

**AN ORDINANCE AMENDING SECTIONS OF CHAPTER 62
OF THE COUNTY CODE OF ORDINANCES**

WHEREAS, Chapter 62 of the County Code of Ordinances, Article I, sets forth various criteria for County personnel; and

WHEREAS, the County wishes to amend Sections of Chapter 62, of the County Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 62, Article I of the County Code of Ordinances be amended as follows:

Sec. 62-5. - Residence.

(a) It is the county's policy to hire the best qualified person for all positions within the limits of the funds available. All other factors being equal, residency preference shall be afforded in the initial appointment to county service among *residents* of the county.

(b) All department heads and other members of the county's professional staff appointed after the effective date of Ordinance No. 18-CO-XX shall be required to *reside* within the county no later than 1 year from their date of hire, unless unique circumstances cause a waiver to be granted by the county board.

BE IT FURTHER ORDAINED, that the remainder of Chapter 62, Article I, of the County Code of Ordinances shall remain unchanged.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance Amendment shall be effective immediately upon passage.

BE IT FURTHER ORDAINED, that the Winnebago County Clerk shall place a certified copy of this Ordinance Amendment upon its adoption in the records of office of the Winnebago County Clerk.

Respectfully submitted,
Operations and Administrative Committee

AGREE

DISAGREE

GARY JURY, CHAIRMAN

GARY JURY, CHAIRMAN

JEAN CROSBY

JEAN CROSBY

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

ELI NICOLosi

ELI NICOLosi

DOROTHY REDD

DOROTHY REDD

The above and foregoing Ordinance was adopted by the County Board of the
County of Winnebago, Illinois this ____ day of _____ 2018.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA McCall
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ORDINANCE
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations and Administrative Committee

2018 CR

**AN ORDINANCE CREATING SECTION 62-26 OF CHAPTER 62
OF THE COUNTY CODE OF ORDINANCES**

WHEREAS, Chapter 62 of the County Code of Ordinances, Article I sets forth various criteria for Personnel;

WHEREAS, the County wishes to amend Section 62-26 of Chapter 62, of the County Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 62, Article I, Section 62-26 of the County Code of Ordinances be created as follows:

Social Media Policy

Winnebago County, Illinois (County) understands that social media is currently a widely used method to share your life and opinions with family, friends, and co-workers around the world. However, use of social media also presents certain risks and carries with it certain responsibilities. To assist you in making responsible decisions about your use of social media, we have established these guidelines for appropriate use of social media by County employees.

<p>This policy is not intended to create arbitrary rules for social media usage or curtail constitutionally protected free speech.</p>

GUIDELINES

In the rapidly expanding world of electronic communication, *social media* can mean many things. Social media networks include Facebook, Twitter, YouTube, Instagram, Nextdoor, and others. **Social media includes** all means of communicating or posting information or content of any sort on the Internet, including to your own or someone else's blog, personal web site, social networking or affinity web site,

web bulletin board, or a chat room, whether or not associated or affiliated with the County, as well as any other forms of electronic communication.

The same principles and guidelines found in the County's Personnel policies apply to your activities online. Ultimately, you are solely responsible for what you post online. Before creating online content, consider some of the risks and rewards that are involved. If any of your conduct adversely affects your job performance, the performance of fellow employees, or otherwise adversely affects the community the County serves, the County's vendors, the people who work on behalf of the County, or the County's legitimate business interests, said conduct may result in disciplinary action, up to and including discharge.

Employees must ensure that social media activity does not interfere with work commitments.

Know and follow the rules

Carefully read these guidelines, and all County Personnel policies, and ensure your postings are consistent with these policies. Inappropriate postings that may include discriminatory remarks, harassment, threats of violence, or similar inappropriate or unlawful conduct will not be tolerated and may subject you to disciplinary action, up to and including discharge.

Be respectful

Always be fair and courteous to fellow employees, members of the public, vendors, or people w h o work on behalf of the County. Employees are encouraged to resolve work related complaints by speaking directly with your co-workers, supervisor, or the Human

Resources Department than by posting complaints to a social media outlet. However, if you decide to post complaints or criticism, avoid using statements, photographs, video, or audio that reasonably could be viewed as malicious, obscene, threatening or intimidating, that disparage employees, members of the public, vendors, suppliers, and any organizations associated or doing business with the County, or that might constitute harassment or bullying. Examples of such conduct might include offensive posts meant to intentionally harm someone's reputation, or posts that could contribute to a hostile work environment on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, disability, or any other protected class status in accordance with applicable federal or state law or County policy.

Be honest and accurate

Make sure you are always honest and accurate when posting information or news, and if you make a mistake, correct it quickly, and disclose when posts have been edited. Remember that the Internet archives almost everything; therefore, even deleted postings can be searched. Never post any information or rumors that you know to be false about the County, fellow employees, members of the public, customers, vendors, and people working on behalf of the County or competitors.

Post only appropriate and respectful content

Maintain the confidentiality of the County's internal or confidential information. This may include information regarding the development of systems, processes, products, know-how and technology. Do not post internal reports, policies, procedures, or other business-related communications intended for internal use or may contain confidential, private, or security information.

Abide by all state and federal laws, including privacy laws, including but not limited to private, personal medical/health information under the Health Insurance Portability and Accountability Act (HIPAA). Follow all copyright laws, trade secret or other propriety right, public records laws, retention laws, fair use, financial disclosure laws, and any other laws that might apply to the County or your functional area.

Do not create a link from your blog, website or other social networking site to a County website without identifying yourself as a County of Winnebago employee.

Express only your personal opinions. Never represent yourself as a spokesperson for the County. If the County is a subject of the content you are creating, be clear and open about the fact that you are an employee, but that your views do not represent those of the County, fellow employees, vendors, or people working on behalf of the County.

If you do publish online content related to the work you do or subjects associated with the County, make it clear that you are not speaking on behalf of the County. It is best to include a disclaimer such as "*The postings on this site are my own and do not necessarily reflect the views of the County of Winnebago.*"

For safety and security reasons County employees shall not disclose employment information of Sheriff's Department, Circuit Court, or State's Attorney employees.

Employees shall not display Sheriff's Department logos, uniforms or similar identifying items on personal social or sites. Employees shall not post personal photographs or provide similar means of personal recognition that may cause employees to be identified as a sworn officer of the department. Sworn officers who are, or who may reasonably be expected to work in undercover operations, shall not post any form of visual or personal identification. Sheriff's Department employees shall not post photographs or videos of accident scenes, crime scenes, security details, or fire scenes to which they are or have responded in the course of their employment.

Employees cannot advertise or sell County-owned property, products, or services through social media, unless they have received approval from the County Administrator, consistent with County Code pertaining to asset management and disposal.

Use of social media at work prohibited

Employees are not allowed to use social media while on work time, or on County-owned equipment unless authorized in writing by their department head. Do not use County of Winnebago email addresses to register on social networks, blogs, or other online tools utilized for personal use. Additionally, employees may not use their personal social media sites to conduct County business.

The County reserves the right to monitor and review the uses of the County's IT systems, and to block content that violates the County's policies, rules, and guidelines. The County has the right to monitor all communications on County-issued computers, laptops, cell phones, and any other device. It is impossible to guarantee that any information sent on County-owned equipment can remain private.

All County social media sites are subject to the Illinois Local Records Act, the Freedom of Information Act and e-discovery laws, and therefore, content must be able to be managed, stored, and retrieved to comply with these laws. Any use of personal social media sites for County business is also subject to the Illinois Local Records Act, the Freedom of Information Act, and e-discovery laws.

Employees should have no expectation of privacy while using any County-owned equipment and facilities for any purpose, including the use of social media.

Retaliation prohibited

The County of Winnebago prohibits taking negative action against any employee for reporting a possible deviation from this policy or for cooperating in an investigation. Any employee who retaliates against another employee for reporting a possible deviation from this policy or for cooperating in an investigation will be subject to disciplinary action, up to and including discharge.

VIOLATIONS

The County will investigate and respond to all reports of violations of this Social Media Policy or any related County policies, rules, and guidelines. All reports of alleged violations are to be directed to department supervision, the Human Resources Department, or the County Administrator.

PENALTIES

Any employee who violates this policy or any related County policies is subject to the discipline process, up to and including discharge.

EMPLOYEE ACKNOWLEDGEMENT FORM

I hereby acknowledge that I have received and read a copy of the County of Winnebago's Social Media Policy, which provides guidelines on employee use of social media. I understand that the County of Winnebago can, at its sole discretion, modify this policy. I also understand that any future changes made by the County of Winnebago with respect to this policy supersede and replace the information given here.

I accept responsibility for familiarizing myself with the information in this policy and will seek verification or clarification of its terms or guidance where necessary. I understand that I should consult my supervisor if I have any questions that are not answered in this policy.

Date _____

Employee's Signature _____

Print Employee's Name _____

Employee's Department _____

**All original signed employee acknowledgement forms are to be
forwarded to Human Resources/County Administration.**

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance Amendment shall be effective immediately upon passage.

BE IT FURTHER ORDAINED, that the Winnebago County Clerk shall place a certified copy of this Ordinance Amendment upon its adoption in the records of office of the Winnebago County Clerk.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

<hr/> GARY JURY, CHAIRMAN	<hr/> GARY JURY, CHAIRMAN
<hr/> JEAN CROSBY	<hr/> JEAN CROSBY
<hr/> ANGIE GORAL	<hr/> ANGIE GORAL
<hr/> JOE HOFFMAN	<hr/> JOE HOFFMAN
<hr/> KEITH McDONALD	<hr/> KEITH McDONALD
<hr/> ELI NICOLOSI	<hr/> ELI NICOLOSI
<hr/> DOROTHY REDD	<hr/> DOROTHY REDD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____ 2018.

FRANK HANEY

CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

TIANA McCALL

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ORDINANCE
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO,
ILLINOIS

Submitted by: Operations and Administrative Committee

2018 CR

AN ORDINANCE AMENDING SECTIONS OF
CHAPTER 2 OF THE COUNTY CODE OF
ORDINANCES

WHEREAS, Chapter 2 of the County Code of Ordinances, Articles II-IV sets forth various criteria for members of the County Administration;;

WHEREAS, the County wishes to amend Sections of Chapter 2, of the County Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 2, Articles II-IV of the County Code of Ordinances be amended as follows:

ARTICLE II. - COUNTY BOARD

DIVISION 1. - GENERALLY

Sec. 2-31. - District boundaries.

The county board district boundaries shall be as established by the county board from time to time.

(Code 1964, § 2-63)

Sec. 2-32. - Salary of board members.

The members of the county board shall be paid a salary per annum, in such amount as established by the county board from time to time, payable monthly after service.

(Code 1964, § 2-65)

Sec. 2-33. - Notice of board and board committee meetings; minutes of board and board committee meetings.

- a) The clerk of the county board shall post a public notice of each committee meeting of the county board on the bulletin board at the entrance to the county clerk's office not less than 48 hours prior to the time of each such meeting; stating thereon the time, date and place of such meeting along with an agenda for each regular meeting.
- b) The county clerk shall further supply a copy of such notice to each member of the committee and to any news medium that has filed an annual request for such notice, by mail, not less than 48 hours prior to such meeting.
- c) The clerk shall post a general public notice upon the bulletin board at the entry to the county clerk's office, designating the time, date and place of the annual and regular meetings of the board, and the adjourned meetings of such board.
- d) Notice of all meetings of the county board and its committees shall be given by the county clerk of such board, in full compliance with the terms and provisions of the Open Meetings Act, 5 ILCS 120/1 et seq., as amended.
- e) The clerk of the county board is hereby authorized and directed to deliver written notice of each meeting to the county board and its standing and special committees to the following named elected county officials:
 - 1) Clerk of the circuit court.
 - 2) County auditor.
 - 3) County clerk.
 - 4) County coroner.
 - 5) County sheriff.
 - 6) Treasurer.
 - 7) Recorder of deeds.
 - 8) State's attorney.
 - 9) Regional superintendent of schools.
- f) Written minutes of each regular and special meeting of the board and its committees shall be maintained in accordance with the provisions of the Open Meetings Act, 5 ILCS 120/1 et seq., as amended. Tape recordings of board and committee meetings are made for the sole purpose of aiding in the preparation of the written minutes and are not official minutes of those meetings.
(Code 1964, § 2-6.1; Ord. No. 95-CO-10, 2-23-95)

Sec. 2-34. - Meetings of county board; committees; commissions; official divisions not to be held in places having discriminatory admission policies.

All meetings of the county board, its committees, commissions or other official divisions, shall be held only in those places and facilities where the policy of admission and/or membership is not based on race, creed or national origin.

(Code 1964, § 2-6.2)

Sec. 2-35. - Adoption of the rules of order and procedure.

At the first meeting of the board held in the month of December in the even-numbered years, the board may adopt, amend, or rescind the rules of order and procedure or the organizational structure of the county board. Amendments of the rules of order and procedure or of the organizational structure of the county board may be adopted at any regular meeting of the county board by the affirmative vote of two-thirds of all the members.

(Code 1964, § 2-113)

Sec. 2-36. - Policy for fund balances and reserves.

The policy for fund balances and reserves shall be as follows:

a) Definitions.

Fund balance means the difference between assets and liabilities in a governmental fund.

Non-spendable fund balance means the portion of a governmental fund's net assets that are not available to be spent, either short term or long term, in either form (e.g., a prepaid asset) or through legal restrictions (i.e., principal of an endowment).

Restricted fund balance means the portion of a governmental fund's fund balance that is subject to external enforceable legal purpose restrictions as to what the fund balance can be spent on.

Committed fund balance means the portion of a governmental fund's fund balance that is limited with self-imposed constraints or limitations that have been placed at the highest level of decision-making authority.

Assigned fund balance means the portion of a governmental fund's fund balance to denote management's intended use of resources.

Unassigned fund balance means available expendable financial resources in a

governmental fund that are not the object of tentative management plan (i.e., assigned). Positive unassigned fund balance can only be reported in the general fund.

b) Policy.

- 1) It is the policy of the County of Winnebago, Illinois to maintain unassigned fund balance in the general and public safety sales tax funds to fund operations for a period of at least three months (25 percent of expenditures).
 - 2) If the fund balance based on annual audited financial statements in the general or public safety sales tax fund falls below the three month unrestricted fund reserve, an action plan developed by administration will be presented to the finance committee to increase the fund reserve back to the three month level. Any proposed action will then be presented to the county board for approval.
 - 3) This policy may be amended from time to time according to the wishes of the county board.
 - 4) The county will spend the most restricted dollars before less restricted, in the following order:
 - a. Restricted,
 - b. Committed,
 - c. Assigned,
 - d. Unassigned.
 - 5) The chief financial and budget officer will determine if a portion of fund balance should be assigned.
- (Ord. No. 2017-CO-058, 5-25-17)

Secs. 2-37—2-45. - Reserved.

DIVISION 2. - CHAIRMAN

Sec. 2-46. - Creation of office.

The county board chairman shall be elected by the voters of the county and shall serve a four- year term commencing on the first Monday of the month following the month of his election and continuing until his successor is elected and qualified.

(Ord. No. 92-CO-79, § 7(2-168), 11-24-92)

Sec. 2-47. - Membership on county board.

The county board chairman shall preside at all regular and special meetings of the county board but shall not be a member of the county board and shall not vote on any questions before the county board except to break a tie.

(Ord. No. 92-CO-79, § 7(2-169), 11-24-92)

Sec. 2-48. - Action on ordinances and resolutions.

Any ordinance, resolution or motion approved by the county board shall be presented to the chairman before it becomes effective. If the chairman approves such ordinance, resolution or motion, he shall sign it and it shall become law on the date prescribed. If the chairman does not approve the ordinance, resolution or motion, he shall return it to the board within 15 business days with his objections and the board shall proceed to reconsider the matter at its next meeting to be held within 30 business days of the board's receipt of the chairman's objections. If after such reconsideration, a majority of the members of the board pass such ordinance, resolution or motion, it shall become effective on the date prescribed but not earlier than the date of passage following the reconsideration. If any ordinance, resolution or motion is not returned by the chairman to the board within 15 business days after it had been presented to him, it shall become effective at the end of the tenth day.

(Ord. No. 92-CO-79, § 7(2-170), 11-24-92)

Sec. 2-49. - Duties.

The county board chairman shall be responsible for the effective administration of all governmental affairs of the county which may properly be placed in his charge. The county board chairman shall oversee development of short and long range planning goals and objectives for the county. The county board chairman shall ensure conformance to and enforcement of ordinances, resolutions, policies, rules and regulations of the county; and, in addition to the duties and responsibilities set forth in the "Counties Code" (55 ILCS 5/1-1001 et seq., 1992, as amended), he shall be responsible for the following:

a) *Administrative responsibilities.*

- 1) Appoint, with the advice and consent of the county board, those positions as required by the laws of the state as well as the county administrator. The county board chairman shall have the authority to suspend, discharge or re-move the county administrator with the advice and consent of the county board.
- 2) Administer all statutory and non-statutory departments and functions and supervise and evaluate the work of the statutory and non-statutory officers, including, but not limited to, the county administrator.

- 3) Shall represent the county at all organizations of which the county is a member; or with the assistance of the county administrator, or assigned-designee.

b) *Financial management.*

- 1) Monitor all reports of the financial condition of the county prepared by the county auditor and/or the county administrator and report to the county board the financial conditions of the county with respect to the annual budget.
- 2) Monitor, review, and recommend to the county board the annual budget.
- 3) Monitor all departmental and agency requests for transfers of budgeted funds between general object classifications.
- 4) Monitor the preparation of financial reports setting appropriate long- range capital improvement programs, budgets, and projected financial trends.
- 5) Monitor all grant applications in order to determine the proper budget classification and the financial ramifications.
- 6) Negotiate leases, contracts, and other agreements for goods or services, with the assistance of the county administrator and other designees, subject to the approval of the board; ensure that all terms and conditions of leases, contracts, and other agreements are performed and shall notify the board of any violations thereof; and shall develop, install and maintain a centralized system for purchasing goods and services on behalf of county departments and functions, with the assistance of the county administrator and Director of Purchasing.

c) *Personnel concerns.*

- 1) Develop, with the assistance of the county administrator and other designees, and recommend to the county board an annual employee compensation plan.
- 2) Monitor the administration of the employee classification and compensation program and make recommendations when necessary relative thereto.
- 3) Monitor the administration of the county's personnel policies and codes, affirmative action program and applicable state and federal laws.
- 4) Monitor the negotiation and enforcement of any collective bargaining agreements

between the county and any employees governed by the state public employees labor relations act.

d) *Reporting and communications.*

- 1) Report monthly to the county board on the administrative affairs of the county.
- 2) When advisable, in order to promote county services and operations which are in the public interest, recommend to the county board the adoption of ordinances and resolutions.

e) *Property management.*

Monitor the care and custody of all county property, and for the appropriate protection of the county and its property from loss, damage, liability, and other risks.

(Ord. No. 92-CO-79, § 7(2-171), 11-24-92; Ord. No. 2003-CO-42, 5-22-03; Ord. No. 2006-CO-7, 1-12-06; Ord. No. 2007-CO-94, § I, 12-20-07)

Sec. 2-50. - Limit of authority.

No provision of this division is intended to vest in or grant to the county board chairman any duty or any authority which is vested by general law or by ordinance in any other county officer, official, or employee. No provision of this division shall be construed to delegate to the county board chairman authority to be performed by the county board; nor shall the county board chairman have the power to bind, obligate, or commit the county in any manner except as provided herein or by the express grant of authority by the county board.

(Ord. No. 92-CO-79, § 7(2-173), 11-24-92)

Sec. 2-51. - Salary.

The chairman of the county board shall be paid compensation per annum of such amount as established by the county board from time to time.

(Code 1964, § 2-66)

Sec. 2-52. - Presentation of budget amendments to the finance committee.

- a) Budget amendments should be obtained before the procurement/employment processed is commenced.
- b) The process for presenting such a budget amendment shall be as follows:

- 1) No later than ten business days prior to the meeting of the finance committee at which the budget amendment shall be considered, the department head/elected official shall submit the proposed budget amendment to the chief financial and budget officer (CFO). The CFO shall review the requested budget amendment and determine the financial impact of the budget amendment for accuracy to identify the source of funding for presentation to the finance committee.
 - 2) The CFO will then meet with the requesting department head/elected official to discuss potential revisions to the budget amendment (if applicable) and associated information prior to meeting with the finance committee.
- c) Line item transfers between object class level, which is the budgetary level of control over expenditures, may be approved by the county administrator and chief financial officer, provided the total amount appropriated by the County Board for the respective department (org code).
- (Ord. No. 2017-CO-036, 3-9-17)

Secs. 2-53—2-60. - Reserved.

ARTICLE III. - OFFICERS AND EMPLOYEES

DIVISION 1. - GENERALLY

Sec. 2-111. - Administrator of River Bluff Nursing Home; appointment; qualifications, appointment of employees.

- a) *Appointment.* The administrator of the River Bluff Nursing Home shall be recommended, and appointed or dismissed, by the county administrator with the approval of the county board chairman.
 - b) *Qualifications.* The administrator of the River Bluff Nursing Home must possess the requisite qualifications necessary to become licensed under the Nursing Home Administrators Licensing And Disciplinary Act (225 ILCS 70/1 et seq.) and have at least three years of progressively responsible experience in the administration of a long-term nursing care facility with at least one year of supervisory experience, including the preparation of a budget.
 - c) *Appointment of employees.* The administrator may appoint such number of employees as shall be necessary and authorized by the county board.
- (Ord. No. 92-CO-79, § 5(2-19.1), 11-24-92)

Secs. 2-113—2-120. - Reserved.

DIVISION 2. - ADMINISTRATOR

Sec. 2-121. - Establishment.

The office of county administrator is hereby established.

(Ord. No. 92-CO-79, § 8(2-184), 11-24-92; Ord. No. 2017-CO-067, 6-22-17)

Sec. 2-122. - Qualifications.

The county administrator shall have a bachelor's degree in accounting, finance, public administration, business administration or a similar degree and/or comparable experience and a minimum of five years of supervisory and administrative experience, including employment relations. A county administrator who meets the above criteria may be exempt from the residency requirement set forth in section 62-5 of the County Code of Ordinances.

(Ord. No. 92-CO-79, § 8(2-185), 11-24-92; Ord. No. 2017-CO-067, 6-22-17; Ord. No. 2017-CO-110, 11-21-17)

Sec. 2-123. - Appointment/dismissal.

The county administrator shall be appointed or dismissed by the county board chairman with the advice and consent of the county board.

(Ord. No. 92-CO-79, § 8(2-186), 11-24-92; Ord. No. 2017-CO-067, 6-22-17)

Sec. 2-124. - Duties.

The county administrator shall serve as a member of the county board chairman's leadership team and advise on a wide range of issues, including but not limited to strategy, policy, planning and communications.

- a) The county administrator shall be subject to the direction and control of the county board chairman and shall supervise the administration of the following:
 - 1) Purchasing;
 - 2) Buildings and maintenance;
 - 3) Functions of the supervisor of assessments;
 - 4) Animal services;
 - 5) Human resources;
 - 6) Information technology;
 - 7) Regional planning or economic development;
 - 8) River Bluff Nursing Home;
 - 9) County board office;

- 10) Veterans Memorial Hall;
 - 11) Risk Management Program;
 - 12) Chief financial Officer - .Budget and finance, under the direct supervision of the Chief Financial Officer
- b) The county administrator shall have the authority to appoint an appropriate designee to assist in the supervision of the above departments.
- c) The county administrator, or his or her designee, shall evaluate the performance of the directors and/or coordinators of the departments listed in subsection (a)(9) above.
- d) The county administrator shall be responsible for managing operational budgets to achieve organizational strategic goals for the departments listed in subsection (a) above.
- e) The county administrator shall:
- 1) Maintain regular communication with all elected county officials as designated by the county board chairman.
 - 2) Assist the county board chairman in the preparation of county board agendas, ordinances, resolutions, and other business.
 - 3) Establish standard operational procedures or administrative policies.
 - 4) Serve as liaison to county board committees as assigned by the county board chairman.
- f) Negotiate and enforce any collective bargaining agreements between the county and any employees governed by the state public employees labor relations act.
- g) Assist the County Board Chairman in negotiating leases, contracts, and other agreements for goods or services, subject to the approval of the board;
- h) Assist the County Board Chairman to ensure that all terms and conditions of leases, contracts, and other agreements are performed and notify the board of any violations thereof;
- i) Assist the Chairman to develop, install and maintain a centralized system for purchasing goods and services on behalf of county departments and functions,

j) Perform other duties assigned by the county board chairman.
(Ord. No. 92-CO-79, § 8(2-187), 11-24-92; Ord. No. 2007-CO-94, § II, 12-20-07; Ord. No. 2017-CO-067, 6-22-17; Ord. No. 2017-CO-110, 11-21-17)

Secs. 2-125—2-135. - Reserved.

DIVISION 3. - SUPERVISOR OF ASSESSMENTS^[4]

Sec. 2-136. - Office established.

The county does hereby establish the office of supervisor of assessments for the county. (Code 1964, § 2-38)
State Law reference— Appointment, 35 ILCS 205/2.

Secs. 2-137—2-144. - Reserved.

DIVISION 4. - CHIEF FINANCIAL OFFICER^[5]

Sec. 2-145. - Establishment.

The office of chief financial officer is hereby established. (Ord. No. 2017-CO-068, 6-22-17)

Sec. 2-146. - Qualifications.

The chief financial officer shall have, at a minimum, a bachelor's degree in accounting, finance, public administration or business administration and/or comparable experience and a minimum of ten years of increasingly responsible experience in executive-level financial administration, ideally with a portion of that experience in the public sector. A CPA and/or master's degree in public policy, public administration, finance or business administration is preferable. A chief financial officer who meets the above criteria may be from the residency requirement set forth in Section 62-5 of the County Code of Ordinances. (Ord. No. 2017-CO-068, 6-22-17; Ord. No. 2017-CO-110, 11-21-17)

Sec. 2-147. - Appointment/dismissal.

The chief financial officer shall be recommended by the county administrator, and appointed or dismissed by the county board chairman with the advice and consent of the county board.
(Ord. No. 2017-CO-068, 6-22-17)

Sec. 2-148. - Duties.

- a) The chief financial officer shall be subject to the direction and control of the county administrator and supervise the administration of the following:
 - 1) Finance department, including but not limited to functions of accounting, accounts payable, and payroll.
 - 2) Internal services department fund, internal technology fund, and county health insurance fund.
- a The chief financial officer shall supervise and evaluate the performance of the directors and/or coordinators of the departments listed in subsection a) above.
- b The chief financial officer shall serve as the staff liaison to the county's finance committee and maintain regular communications with all elected county officials as designated by the county board chairman.
- c The chief financial officer shall:
 - 1) Assist the county administrator in preparing the annual budget for submission to the county board, including developing a county-wide budget planning process.
 - 2) Assist the county administrator in the review and preparation of long range financial planning including capital improvement programs, budgets and projected financial trends.
 - 3) Prepare or cause to be prepared, any and all documents necessary for the county to enter into the lending market and administrate ongoing debt management.
 - 4) Establish effective internal controls throughout the county.
 - 5) Monitor the financial activities of the tort fund, including the related tax levy.
 - 6) Serve as the internal point-person for the annual external audit.
 - 7) Oversee tax filings to be submitted on behalf of the county.
 - 8) Assist the county administrator in developing a long-term capital plan for submission to the county board.

- 9) Assist the county administrator in the preparation of county board agendas, ordinances, resolutions, and other business.
 - 10) Establish standard operating procedures, work rules, and administrative policies for the finance department.
 - 11) Grant administration, including, but not limited to, serving as the Grant Accountability and Transparency Act (GATA) officer and the System for Award Management (SAMS) administrator.
 - 12) Other duties as assigned by the county administrator.
- (Ord. No. 2017-CO-068, 6-22-17)

DIVISION 5. – OPERATIONS OFFICER

Secs. 2-149 - Establishment.

The office of operations officer is hereby established.

Sec. 2-150 - Qualifications.

The operations officer shall have, at a minimum, a bachelor's degree from an accredited college or university in public administration, public policy, business administration, political science or related field and five years of progressive experience in a leadership role, with public sector experience preferred. An operations officer who meets the above criteria may be from the residency requirement set forth in section 62-5 of the County Code of Ordinances.

Sec. 2-151 - Appointment/dismissal.

The operations officer shall be recommended, and appointed or dismissed, by the county administrator with the approval of the county board chairman.

Sec. 2-152- Duties.

Under the supervision of the County Administrator, the operations officer will perform the following duties:

- a) Provide assistance to the County Administrator with a variety of administrative, fiscal, policy, and operational matters; oversees special projects; performs research; prepares reports and presents to the County Board as needed; compiles and analyzes

administrative and fiscal data; monitors programs and daily department operations as assigned by the County Administrator.

- b) Responsible for facilities management and planning for the entire county and oversees the Building Maintenance department;
- c) Advises the County Administrator on a variety of County issues as assigned; makes recommendations regarding policy changes; researches issues, complaints, and problems; provides recommendations regarding solutions and courses of action; implements determined course of action.
- d) Provides County Administrator and department heads with technical information, status reports, and policy recommendations related to programs and operations.
- e) Oversees county departments as assigned by the County Administrator.
- f) Provides planning, coordination, implementation and administration of assigned programs and special projects; analyzes, researches, and monitors performance; implements improvements and prepares reports of findings.
- g) Assists the County Administrator with developing policy and strategy related to the County's Risk Management program and self-funded insurance programs; assists in the development and implementation of policies and guidelines to protect the County and its property from loss, damage, liability, and other risks; investigates claims and directly participates in the resolution of claims against the County.
- h) Communicates and interfaces with a variety of groups and individuals including the department heads, County employees, service providers, state agencies, regulatory agencies, media and the general public to coordinate work activities, resolve problems, and exchange information; represents County Administration at department, committee, external agency or service partner meetings as assigned.
- i) Support efforts to continually improve business practices and processes to efficiently utilize County-wide resources; articulate changes in organizational and business priorities to staff in ways which encourages action and support.
- j) Assists the County Administrator with the development, implementation and monitoring of County strategic goals, objectives, and priorities.
- k) Serves as the Meaningful Access Coordinator for the County, designated to promote equal access and full participation under Title VI Civil Rights and Title II Americans with Disabilities Act (ADA) for the County.

- l) Assists the County Administrator in the development, management and implementation of the capital improvement plan.
- m) May perform functions of the County Administrator in absence of same. (n) Other duties as assigned by the County Administrator.

DIVISION 6. – CHIEF STRATEGIC INITIATIVES OFFICER

Sec. 2-153 - Establishment.

The office of chief strategic initiatives officer is hereby established.

Sec. 2-154 - Qualifications.

The chief strategic initiatives officer shall have, at a minimum, a bachelor's degree from an accredited college or university in public administration, business administration, or related field and ten years of progressive experience in a leadership role, with public sector experience preferred. A chief strategic initiatives officer who meets the above criteria may be from the residency requirement set forth in section 62-5 of the County Code of Ordinances.

Sec. 2-155 - Appointment/dismissal and duties.

The chief strategic initiatives officer shall be recommended, and appointed or dismissed, by the county administrator with the approval of the county board chairman.

Under the supervision of the County Administrator, the chief strategic initiatives officer will perform the following duties:

- a) Coordinates the Board Office strategic planning and reporting process.
 - 1) Supports the connectivity between strategic and operational planning.
 - 2) Facilitates monitoring reports to publicly demonstrate operational progress toward achieving the strategic priorities.
 - 3) Prepares, with input from Department Heads, quarterly transparency reports that are aligned to the strategic and operational plans.
 - 4)
- b) Implements internal and external communication strategies to engage with stakeholders to ensure public access to information, as well as to enhance knowledge of and support for the County.
 - 1) Develops and promotes the County's brand as in appearance and perception.

- 2) Serves as the Administration's Freedom of Information Act Officer (FOIA),
responsible for coordinating the Administration's central FOIA record, ensuring timely responses, and providing support for escalated requests as necessary.
- 3) Serves as the Administration's Public Information Officer as part of the regional Winnebago County Public Information Officer's all-hazards emergency response partners committee; responsible for providing a coordinated and standardized communications response in case of large-scale disaster.
- c) Maintains a comprehensive policy management process to ensure policy maintenance, stakeholder access, and consistency.
- d) Collaboratively develops, assesses, and leads strategic initiatives at all levels of the organization to ensure alignment with organizational standards and objectives.
 - 1) Includes special project management as directed by the County Administrator; may be short- or long-term in nature, requiring ongoing collaboration with applicable Department Head.
 - 2) Promotes decision-making to support cultural development, employee engagement, and long-term organizational sustainability.
- e) Coordinates the County's engagement in legislative affairs directly affecting the County.
 - 1) Monitors and swiftly responds to legislative activity to support or oppose legislation relative to the County's legislative agenda.
 - 2) Works collaboratively with staff and elected officials to articulate the impact of legislative mandates and/or administrative rules on the County.
- f) Other duties as assigned or required by the County Administrator.

ARTICLE IV. - DEPARTMENTS

DIVISION 1. - FINANCE DEPARTMENT

Sec. 2-156. - Established.

A finance department is hereby established under the supervision of the chief financial officer and the county board chairman.

(Ord. No. 2006-CO-4, 1-12-06; Ord. No. 2017-CO-110, 11-21-17)

Sec. 2-157. - Responsibilities.

The finance department shall be responsible for the following:

- a) Be the general accountant of the county and keep its general accounts including payroll processing and accounts payable.
- b) Devise and install a system of financial records in the offices and divisions of the county, to be followed in such offices and divisions.
- c) Prepare and coordinate with other offices the necessary audit work papers for completion of the outside audits and the Comprehensive Annual Financial Report.
- d) Assessment and implementation of necessary internal controls and accounting functions for county departments.
- e) Other necessary accounting and financial functions as required.

(Ord. No. 2006-CO-4, 1-12-06)

Sec. 2-158. - Director.

The person in charge of the finance department shall be known as the finance director. The finance director shall be recommended, and appointed or dismissed, by the county administrator with the approval of the county board chairman.

(Ord. No. 2006-CO-4, 1-12-06; Ord. No. 2017-CO-110, 11-21-17)

Sec. 2-159. - Organization.

The finance director shall appoint such number of employees as shall be necessary and authorized by the county board.

(Ord. No. 2006-CO-4, 1-12-06; Ord. No. 2017-CO-110, 11-21-17)

Secs. 2-160—2-165. - Reserved.

DIVISION 2. - HUMAN RESOURCES DEPARTMENT^[6]

Sec. 2-166. - Establishment.

A human resources department is hereby established.

(Ord. No. 92-CO-79, § 10(13-2(a)), 11-24-92)

Sec. 2-167. - Responsibilities.

The human resources department shall be responsible for the following:

- a) Administering all collective bargaining agreements between the county and bargaining units of employees under the employment jurisdiction of the county board.
- b) Administering the Personnel Code as it applies to employees under the employment jurisdiction of the county board.
- c) Administering the health and dental insurance program that is available to the employees. -
- d) Ensuring compliance by the county with all state and federal regulations with respect to employee benefits including, but not limited to, ERISA (Employee Retirement Income Security Act) as amended by COBRA (Consolidated Omnibus Budget Reduction Act).
- e) Administering any and all federal and state laws related to fair and equitable hiring and employment practices with respect to employees under the employment jurisdiction of the county board, including, but not limited to, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), Title VII of the Civil Rights Act of 1964, the Civil Rights Act of 1991 and the Americans With Disabilities Act.
- f) Administering the safety and liability risk management program for employees under the employment jurisdiction of the county board.
- g) Assisting the county government elected office holders and chief judge of the 17th Judicial Circuit with respect to subsections (1) through (65) of this section when requested.

(Ord. No. 92-CO-79, § 10(13-2(b)), 11-24-92)

Sec. 2-168. - Director.

The person in charge of the human resources department shall be known as the human resources director. The human resources director shall be recommended, and appointed or dismissed, by the county administrator with the approval of the county board chairman.

(Ord. No. 92-CO-79, § 10(13-2(a), (c)), 11-24-92; Ord. No. 2017-CO-110, 11-21-17)

Sec. 2-169. - Organization.

The director of human resources shall appoint such number of employees as shall be necessary and as authorized by the county board.

(Ord. No. 92-CO-79, § 10(13-2(d)), 11-24-92)

Secs. 2-173—2-180. - Reserved.

**DIVISION 3. - REGIONAL PLANNING AND DEVELOPMENT
DEPARTMENT**

Sec. 2-181. - Establishment.

There is hereby established the department of regional planning and development which shall consist of the following divisions:

- a) Planning and development.
- b) Building.
- c) Zoning.

(Ord. No. 92-CO-79, § 6(2-51), 11-24-92; Ord. No. 2007-CO-94, § V, 12-20-07)

Sec. 2-182. - Director.

The person in charge of the department of regional planning and development shall be known as the director of planning and development. The director of planning and development shall be recommended, and appointed or dismissed, by the county administrator with the approval of the county board chairman.

(Ord. No. 92-CO-79, § 6(2-51), 11-24-92; Ord. No. 2007-CO-94, § V, 12-20-07; Ord. No. 2017- CO-110, 11-21-17)

Secs. 2-183—2-195. - Reserved.

DIVISION 4. - TRANSPORTATION AND PUBLIC WORKS DEPARTMENT

Sec. 2-196. - Establishment.

A department of transportation and public works is hereby established, and the officer in charge thereof shall be the county engineer.

(Ord. No. 92-CO-79, § 1(2-78(a)), 11-24-92; Ord. No. 96-CO-22, § 1, 4-25-96)

Sec. 2-197. - Purpose.

The purpose of the department of transportation and public works is to undertake the powers and duties of the county board as set forth in the state highway code (605 ILCS 5/5-101 et

seq.) and to enforce all laws, ordinances, resolutions, rules and regulations governing the location, width and course of stormwater or floodwater runoff channels and basins on any map, plat or subdivision of any block, lot or subplot, or any part thereof or any piece or parcel of land within the county; the construction, alteration and maintenance of buildings, structures and camps or parks accommodating persons in house trailers, house cars, cabins or tents and parts and appurtenances thereof in a condition reasonably safe from hazards of flooding; removal of driftwood and other obstructions from natural and other watercourses in the county; the flow within the county of the waters of any river, stream or watercourse over and through any and all dams and other obstructions existing or constructed in, upon, or along any river, stream or watercourse; the prevention of pollution of any stream or any other body of water within the county; the accumulation of runoff or stormwaters or floodwaters within the county; and the prevention of flood damage by regulating the construction of buildings in the county to provide for the orderly runoff or retention of rain and melting snow, except as may be otherwise provided by law or ordinance; and to perform such other tasks as may be delegated by the county board.

(Ord. No. 92-CO-79, § 1(2-78(b)), 11-24-92)

Sec. 2-198. - County engineer; qualifications, responsibilities.

The county engineer shall be appointed pursuant to the provisions of section 5-201 of the state highway code (605 ILCS 5/5-201 et seq). The county engineer shall undertake the duties and responsibilities set forth in the state highway code (605 ILCS 5/5-205—5-205.8, inclusive) as well as be responsible for the administration of the transportation and public works department.

(Ord. No. 92-CO-79, § 1(2-78(c)), 11-24-92)

Sec. 2-199. - Organization.

The county engineer shall appoint such employees as shall be necessary and as authorized by the county board.

(Ord. No. 92-CO-79, § 1(2-78(d)), 11-24-92)

Sec. 2-200. - Reserved.

Editor's note: Ord. No. 96-CO-22, § 2, adopted Apr. 25, 1996, repealed § 2-200, which pertained to superintendent of public works and derived from Ord. No. 92-CO-79, § 2(2-79), adopted Nov. 24, 1992.

Secs. 2-201—2-210. - Reserved.

DIVISION 6. - PURCHASING, AND CENTRAL SERVICES DEPARTMENT

Sec. 2-226. - Establishment.

There is hereby established the department of purchasing and central services.

(Ord. No. 92-CO-79, § 9(13A-1), 11-24-92; Ord. No. 98-CO-65, 11-12-98)

Sec. 2-227. - Responsibilities.

The department shall be responsible for undertaking, enforcing and monitoring the central purchasing system for county governmental operations, for providing a centralized location for copying and printing services, for supply procurement, and for mailing services-

(Ord. No. 92-CO-79, § 9(13A-2), 11-24-92; Ord. No. 98-CO-65, 11-12-98)

Sec. 2-228. - Director.

The Director of Purchasing shall serve as the Purchasing Agent for the county and shall be responsible for the procurement of materials, supplies, equipment, services, construction, construction-related services and professional services in accordance with this Ordinance.

The Director of Purchasing and central services shall be recommended, and appointed or dismissed, by the County Administrator with the approval of the County Board Chairman.

(Ord. No. 92-CO-79, § 9(13A-3), 11-24-92; Ord. No. 98-CO-65, 11-12-98; Ord. No. 2017-CO-110, 11-21-17)

Secs. 2-229—2-240. - Reserved.

DIVISION 7. - CODE HEARING UNIT

Sec. 2-241. - Establishment.

A code hearing unit is hereby established pursuant to Section 5-41010 of the Counties Code, 55 ILCS 5/5-41010.

(Ord. No. 97-CO-67, § I, 12-11-97)

Sec. 2-242. - Purpose.

The purpose of the code hearing unit is to undertake the powers and duties necessary for the administrative adjudication of county codes regulating animal control; the definition, identification, and abatement of public nuisances; the accumulation, disposal and transportation of garbage, refuse, and other forms of solid waste; the construction and maintenance of buildings and structures; sanitation practices; and zoning.

(Ord. No. 97-CO-67, § I, 12-11-97)

Sec. 2-243. - Hearing officer.

The person in charge of the code hearing unit shall be known as hearing officer and shall preside at hearings conducted to administratively adjudicate allegations of violations of the County Code. The hearing officer shall be recommended by the county administrator with the approval of the county board chairman.

(Ord. No. 97-CO-67, § I, 12-11-97; Ord. No. 2017-CO-110, 11-21-17)

Sec. 2-244. - Organization.

The hearing officer shall appoint such number of employees as shall be necessary and authorized by the county board.

(Ord. No. 97-CO-67, § I, 12-11-97)

Sec. 2-245. - Reserved.

DIVISION 8. - RISK MANAGEMENT

Sec. 2-246. - Purpose.

The purpose of the risk management program is to preserve the operating effectiveness of county government, to protect employees and others from accidents that might result in death, serious injury or property damage, and to reduce costs and promote the efficient use of resources.

(Ord. No. 98-CO-65, 11-12-98)

Sec. 2-247. - Program; elements.

The risk management program will consist of the following elements:

- a) To provide risk analysis, workers compensation administration, loss control, and safety program development.
- b) To establish procedures to reduce the loss exposure.
- c) To develop, recommend and implement goals, objectives and procedures for the risk management program.

To evaluate and analyze the county's loss history, research risk reduction strategies, and identify areas of weakness; and in cooperation with the human resources department, to utilize effective training programs to improve on those

weaknesses.

- d) To assist the state's attorney's office by investigating and gathering information and documentation for any legal action.
- e) To perform safety inspections to detect the existing or potential safety problems, recommend corrective action, and assist with the implementation of programs.
- f) Where appropriate, to develop interdepartmental safety teams to further enhance overall safety programs.
- g) To develop a system to facilitate communications with the county's liability insurance administrator on claims administration and loss prevention programs.
- h) To prepare an annual report to the county board.
- i) The Risk Management Program will be established and overseen by the County Administrator and his/her designees.

(Ord. No. 98-CO-65, 11-12-98)

Sec. 2-248. - Program structure.

- a) Reporting requirements.
 - 1) All incidents resulting in personal injury or death, or damage to personal property shall be reported as immediately as feasible to the Human Resources Department and the County Administrator; in all cases, no later than one business day after the incident giving rise to the injury, death or property damage, or, in the case of an injury to an employee, no later than one business day following the report of the injury.
 - 2) Reports of injuries to an employee shall be made on the forms provided for such notice as required by the Worker's Compensation Act. All other notices shall be on forms provided by the Human Resources Department.
 - 3) The Human Resources Department will establish a file on each claim. Notice of all incidents resulting in injury or property damage to a third party shall be given to the state's attorney's office, civil division.
- b) Resolution of claims.

- 1) All claims made pursuant to the Worker's Compensation Act will be resolved pursuant to the provisions of Section 62-242 of this Code.
- 2) Any settlement proposal involving an injury or property damage to a third party must be reviewed by the state's attorney's office, /civil division, before an offer of settlement is made to the claimant.

(Ord. No. 98-CO-65, 11-12-98)

DIVISION 9. - INDEMNIFICATION

Sec. 2-249. - Application of division.

Nothing in this division relieves the county of its duty to indemnify or insure its employees as provided in sections 5-1002, 5-1002.5, and 5-1003 of the Counties Code (55 ILCS 5/5-1002, 5-1002.5, 5-1003).

(Ord. No. 98-CO-65, 11-12-98)

Sec. 2-250. - Definitions.

The following words, terms, and phrases, when used in this division, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

- a) *Employee* means any person formerly or presently employed by the county or by a county official.
- b) *Official* means any former or present elected or appointed officer of the county.
- c) *Volunteer* means any person, not an employee, who formerly or presently provides service to the county upon the request of or at the direction of an official or employee, without compensation.

(Ord. No. 98-CO-65, 11-12-98)

Sec. 2-251. - Claims or actions.

If any claim or action is brought or instituted against an official, employee, or volunteer, where such claim or action arises out of an act or omission of the official, employee, or volunteer, performed or made in good faith in the discharge of his official duties or in the course of his employment or volunteer service, the county shall indemnify such official, employee or volunteer, as the case may be, for any judgment recovered against him as a result of such claim or action, except where the claim or action arises from the willful or wanton misconduct of the official, employee, or volunteer. The county may appear on behalf of and defend any suit any such official, employee, or volunteer.

(Ord. No. 98-CO-65, 11-12-98)

Sec. 2-252. - Notice.

Any person who, at the time of performing such action or omission complained of, was an official, employee, or volunteer, who is made a party defendant to any such action shall, within ten days of service of process upon him, notify the county of the fact that the action has been instituted, and that he has been made a party defendant to the action. This notice must be in writing and filed in the office of the state's attorney and also in the office of the county clerk, either by himself, his agent, or attorney. The notice shall state in substance that the official, employee, or volunteer, as the case may be, (by naming him), has been served with process and been made a party defendant to an action wherein it is claimed that a person has suffered injury to his person or property caused by the official, employee, or volunteer, stating the title and number of the case, the court wherein the action is pending, and the date of service. The duty of the county to indemnify is conditioned upon receiving notice of the filing of any such action and the manner and form herein described.

(Ord. No. 98-CO-65, 11-12-98)

Sec. 2-253. - Exceptions; conflict of interest.

(a) This division shall not apply:

- 1) To any portion of a judgment representing an award of punitive or exemplary damages.
- 2) When an employee, official, or volunteer has been charged with a criminal offense.

(b) Should the state's attorney determine that he has a conflict of interest in representation of an official, employee, or volunteer, the official, employee or volunteer, as the case may be, may seek

reimbursement from the county for the reasonable costs associated with engaging the services of an attorney to defend him against such claim or action.

(Ord. No. 98-CO-65, 11-12-98)

Secs. 2-149—2-155. - Reserved.

June 28, 2018

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance Amendment shall be effective immediately upon passage.

BE IT FURTHER ORDAINED, that the Winnebago County Clerk shall place a certified copy of this Ordinance Amendment upon its adoption in the records of office of the Winnebago County Clerk.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

June 28, 2018

AGREE

DISAGREE

_____ GARY JURY, CHAIRMAN	_____ GARY JURY, CHAIRMAN
_____ JEAN CROSBY	_____ JEAN CROSBY
_____ ANGIE GORAL	_____ ANGIE GORAL
_____ JOE HOFFMAN	_____ JOE HOFFMAN
_____ KEITH McDONALD	_____ KEITH McDONALD
_____ ELI NICOLosi	_____ ELI NICOLosi
_____ DOROTHY REDD	_____ DOROTHY REDD

The above and foregoing Ordinance was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2018.

ATTESTED
BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD OF
THE COUNTY OF WINNEBAGO, ILLINOIS

TIANA McCall
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

BOARD APPOINTMENTS

Jonathan K. Logemann
216 Paris Avenue • Rockford, IL 61107
jklogemann@gmail.com
(815)-621-7773

EDUCATION

University of Illinois-Chicago, Chicago, IL
M.B.A., May 2015, Emphasis in Operations Management

Northwestern University
M.P.P.A., June 2013, Emphasis in Public Safety & Security

University of Wisconsin-Madison, Madison, WI
B.S.E., August 2009, Social Studies Secondary Education

TEACHING EXPERIENCE

Business, SILE Educator, 2014-Present

Rockford Public Schools 205 (Auburn High School, Kennedy Middle School)

- Taught *Introduction to Business* courses to students at Auburn High School, incorporating hands-on and authentic business lessons to students
- Delivered individualized SILE instruction to students, tutoring and counseling across disciplines
- Provided Tier 3 behavior intervention to students, proactively working with staff and administration daily to address both students' successes and shortcomings
- Served as JV Baseball Coach at Auburn HS and 7th Grade Boys Basketball Coach at Kennedy MS

History Educator, 2009-2014

Chicago Public Schools (Fenger Academy High School, Carl Schurz High School)

- Appointed as Small Learning Community team leader by administration; Promoted to World Studies course team leader; led four teachers in the course
- Served as Freshman boys basketball coach, Varsity Assistant Cross-Country Coach (Fenger HS)
- Designed curriculum aligned with College Readiness Standards for Fenger and Marshall High Schools' Social Studies Departments

MILITARY EXPERIENCE

Illinois Army National Guard, 2012-Present

Executive Officer, Co. D, 1-178th Infantry

- Served as Platoon Leader of an infantry unit in ILARNG, leading 35+ soldiers in combat readiness
- Managed and provided oversight for over \$8M in equipment for Company
- Promoted ahead of peers to Executive Officer of Co. D, 1-178th Infantry by Fall 2016
- Graduated on Commandant's List, Infantry Basic Officer Leader Course

MUNICIPAL EXPERIENCE

Alderman

City of Rockford, 2nd Ward, 2017-Present

Elected to represent Rockford's 2nd Ward as city alderman in 2017. Chief tasks include connecting residents to City services, fulfilling constituent requests, and legislating on behalf of Rockford's 2nd Ward.

REFERENCES

Available upon request



Executive Summary

Date: July 18, 2018

From: County Board Chairman Frank Haney

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county *board*, or as otherwise provided by law."

Recommendation: County Board Chairman Frank Haney recommends the following person(s) to serve as County appointees.

.....

Jonathan Logemann of Rockford, Illinois, 61107 to serve a 3-year term from July 2018-July 2021 on the Board of Health Board.

Attached: Resume

About the Winnebago County Board of Health	
Location:	555 North Court Street, Rockford, IL 61101
Service Description:	Ensures all State Laws and County Ordinances regarding the preservation of health are upheld through observation and enforcement. Board of Health executes any necessary health inspections and investigations. Issues rules and regulations for programs.
Board Composition:	Twelve Member Board. Two licensed Physicians, one Dentist, one Veterinarian, one Mental Health Professional, one Nurse, one County Board Member, one City Appointment, and Four Citizens at Large.
Origin of Entity:	City and County Health Departments were combined based on a referendum in 1970. Authority under 55 ILCS 5/5-25001
Property Tax/Funding:	Designated property tax as well as charges for services and federal and state grants
Consolidation/ Dissolution Plan:	<i>If applicable</i> City and County Health Department were combined in 1970
Compensation:	None



Executive Summary

Date: July 18, 2018

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State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county *board*, or as otherwise provided by law."

Recommendation: County Board Chairman Frank Haney recommends the following person(s) to serve as County appointees.

.....

Paul Seaton of Pecatonica, Illinois, 61063 to serve a 6-year term from June 2018-June 2024 on the Pecatonica Cemetery Association

About the Winnebago County Pecatonica Cemetery Association	
Location:	17374 Sumner Road, Pecatonica, IL 61063
Service Description:	Administrative, care and maintaining of a cemetery formed by the association
Board Composition:	Nine members appointed by the Winnebago County Board Chairman with the advice and consent of the County Board
Origin of Entity:	805 ILCS 320/1, Section 1. That any six (6) or more persons may organize a cemetery association to be owned, managed, and controlled in the manner hereinafter provided
Property Tax/Funding:	Interment fees and sale of grave plots
Consolidation/ Dissolution Plan:	<i>If applicable</i>
Compensation:	None