

SPECIAL BOARD MEETING



WINNEBAGO COUNTY

— ILLINOIS —

AGENDA

Winnebago County Courthouse
400 West State Street | Rockford, IL 61101
County Board Room | 8th Floor

Thursday, March 19, 2020
6:00 p.m.

1. **Call to Order** Chairman Frank Haney
2. **Agenda Updates** Chairman Frank Haney
3. **Roll Call** Clerk Lori Gummow
4. **Invocation** Board Member Joe Hoffman
5. **Awards, Proclamations, Presentations, Public Hearings, and Public Participation**
 - A. Awards – None
 - B. Proclamations – None
 - C. Presentation – None
6. **Public Comment** Registered Speakers
Members of the public may address the Board by submitting their request no later than 2 hours prior to the start of the meeting. Contact www.wincoil.us or (815) 319-4225 for guidelines.
7. **Board Member Correspondence** Board Members
8. **Chairman’s Report** Chairman Frank Haney
9. **Standing Committee Reports** Chairman Frank Haney
 - A. **Public Safety Committee**..... Aaron Booker, Committee Chairman
 1. Committee Report
 2. Resolution Extending Proclamation Declaring the County of Winnebago, Illinois, a Disaster Area for Coronavirus Response
 - B. **Personnel and Policies Committee**..... David Fiduccia, Committee Chairman

1. Committee Report
2. Resolution Adopting Quarantine/Isolation Policy

10. Unfinished Business Chairman Frank Haney

11. New Business.....Chairman Frank Haney

12. Adjournment Chairman Frank Haney

Next Meeting: Thursday, March 26, 2020

CHAIRMAN'S REPORT

**PUBLIC SAFETY
COMMITTEE**

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2020 CR _____

SUBMITTED BY: PUBLIC SAFETY COMMITTEE
SPONSORED BY: AARON BOOKER

RESOLUTION EXTENDING PROCLAMATION DECLARING
THE COUNTY OF WINNEBAGO, ILLINOIS, A DISASTER AREA
FOR CORONAVIRUS RESPONSE

WHEREAS, a significant global outbreak of Coronavirus Disease 2019 (COVID-19) has emerged and the first confirmed case has been reported in Winnebago County; and

WHEREAS, Section 11 of the Illinois Emergency Management Agency Act (the “Act”) empowers the County Board Chairman to declare a local disaster; and

WHEREAS, on March 16, 2020, Winnebago County Chairman Frank Haney issued a Proclamation Declaring the County of Winnebago, Illinois, a Disaster Area for Coronavirus Response, a copy of which is attached hereto as Exhibit A; and

WHEREAS, the Act provides that the proclamation cannot be continued for a period in excess of seven (7) days except with the consent of the County Board; and

WHEREAS, the County Board has determined that it is in the best interests of the County of Winnebago to extend the period of the Proclamation for forty-five (45) days to April 30, 2020.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Proclamation Declaring the County of Winnebago, Illinois, a Disaster Area for Coronavirus Response is hereby extended for 45 days to April 30, 2020.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver a copy of this Resolution to the County Administrator, the Winnebago County Health Department Administrator, the Winnebago County Sheriff, and the Winnebago County State’s Attorney.

Respectfully submitted,

**PUBLIC SAFETY
COMMITTEE**

AGREE

DISAGREE

AARON BOOKER, CHAIRMAN

AARON BOOKER, CHAIRMAN

FRED WESCOTT

FRED WESCOTT

JOHN BUTTITA

JOHN BUTTITA

PAUL ARENA

PAUL ARENA

ANGIE GORAL

ANGIE GORAL

DAN FELLARS

DAN FELLARS

DOROTHY REDD

DOROTHY REDD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this ____ day of _____, 2020.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

PROCLAMATION DECLARING
THE COUNTY OF WINNEBAGO, ILLINOIS,
A DISASTER AREA FOR CORONAVIRUS RESPONSE

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged; and

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people with certain underlying medical conditions; and

WHEREAS, there is currently no vaccine to protect against COVID-19 and no medications approved to treat it; and

WHEREAS, in communities with confirmed COVID-19 cases, the CDC recommends mitigation measures, including practicing social distancing, staying at home when sick, staying home when a household member is sick with respiratory disease symptoms or when instructed to do so by public health officials or a health care provider, and keeping away from others who are sick; and

WHEREAS, the Governor of the State of Illinois issued a disaster proclamation as a result of the COVID-19 outbreak in Illinois on March 9, 2020; and

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency to combat COVID-19; and

WHEREAS, Winnebago County has seen its first resident test positive for COVID-19 and, given the potential impact on high-risk populations, it is imperative that all appropriate steps be taken to reduce the risk of transmission; and

WHEREAS, Winnebago County must take action to contain and mitigate the local impact of COVID-19 and can do so through issuance of a local disaster proclamation; and

WHEREAS, Section 11 of the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, empowers the County Board Chairman of Winnebago County, Illinois, to declare a local disaster; and

WHEREAS, such a proclamation will assist Winnebago County, by and through its Emergency Management Agency and Health Department, to coordinate county and municipal resources and response activities and to take other actions, as deemed necessary, in an effort to protect the health and safety of the community and provide emergency assistance pursuant to Illinois law; and

WHEREAS, based on the foregoing, the circumstances surrounding COVID-19 constitute a public health emergency, as defined under Section 4 of the Illinois Emergency Management Agency Act, 20 ILCS 3305/4; and


WHEREAS, it is necessary and appropriate to make additional Winnebago County, State of Illinois, and federal resources available to ensure that the effects of COVID-19 are mitigated and minimized and that the safety and security of residents and visitors in Winnebago County is protected; and

WHEREAS, declaring that a disaster exists in Winnebago County will have the effect of activating the Emergency Operations Plan of the County and will authorize the furnishing of aid and assistance to carry out that Plan; and

WHEREAS, the Public Health Administrator of Winnebago County has made the recommendation to the County Board Chairman to enact a Disaster Proclamation; and

NOW, THEREFORE, pursuant to Section 11 of the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, I hereby proclaim that a local disaster exists within Winnebago County, Illinois.

This Proclamation shall be effective on March 16, 2020, and shall be given prompt and general publicity and filed with the Clerk of Winnebago County, Illinois. This Proclamation shall expire in seven (7) days unless terminated sooner by me, in my capacity as principal executive officer of Winnebago County, Illinois, or unless extended by a vote of the Winnebago County Board.

A handwritten signature in black ink, appearing to read 'F. Haney', is written over a horizontal line. The signature is stylized and extends below the line.

Frank Haney
County Board Chairman

**PERSONNEL &
POLICIES
COMMITTEE**

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2020 CR _____

SUBMITTED BY: PERSONNEL & PROCEDURES COMMITTEE
SPONSORED BY: DAVE FIDUCCIA

RESOLUTION ADOPTING
QUARANTINE/ISOLATION POLICY

WHEREAS, a significant global outbreak of Coronavirus Disease 2019 (COVID-19) has emerged and the first confirmed case has been reported in Winnebago County; and

WHEREAS, quarantine and/or isolation of County employees exposed to COVID-19 is a potential result; and

WHEREAS, the County is committed to ensuring that employees are not penalized financially for agreeing to voluntarily quarantine or isolate upon the directive of the public health authority; and

WHEREAS, the County Board has determined that it is in the best interests of the County of Winnebago to adopt the quarantine/isolation policy attached hereto as Exhibit A.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Quarantine/Isolation Policy, attached hereto as Exhibit A, is adopted by the County of Winnebago.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver a copy of this Resolution to the County Administrator, the County Human Resources Director, and the Winnebago County State's Attorney.

Respectfully submitted,

**PERSONNEL & PROCEDURES
COMMITTEE**

AGREE

DISAGREE

DAVE FIDUCCIA, CHAIRMAN

DAVE FIDUCCIA, CHAIRMAN

ANGIE GORAL

ANGIE GORAL

JOE HOFFMAN

JOE HOFFMAN

DAVE KELLEY

DAVE KELLEY

DOROTHY REDD

DOROTHY REDD

JIM WEBSTER


JIM WEBSTER

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this ____ day of _____, 2020.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

Description: QUARANTINE/ISOLATION POLICY		Policy Number:
 <p style="text-align: center;">WINNEBAGO COUNTY</p>	Revision Date:	
	Issue Date:	
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I. PURPOSE

To set forth the County of Winnebago's policy and procedures regarding time off, payment and benefits when an employee requires quarantine and/or isolation for a communicable disease.

II. SCOPE

This policy applies to all employees at Winnebago County, including those of elected officials, if so adopted.

III. POLICY

Winnebago County is committed to ensuring that employees that require quarantine and/or isolation for exposure to Coronavirus/COVID-19 are compensated and understand the use of accrued benefits to support voluntary quarantine and/or isolation.


IV. DEFINITIONS

- A. Quarantine: A situation in which a person who is not symptomatic but is suspected to have been exposed to COVID-19 is asked to remain separated from other people in order to prevent the possible spread of the virus.
- B. Isolation: The separation of a person known or reasonably believed to be infected with COVID-19 from other people.

V. PROCEDURE

A. Quarantine

- 1. In the event the Public Health Authority issues a directive for quarantine:
 - a. The Public Health Authority will provide documentation to Human Resources for communication with the employee's respective department.
 - b. Employees will not be permitted to return to work until the Public Health Authority lifts the directive for quarantine. For COVID-19, the quarantine period is expected to be 14 days.
 - c. During this period of quarantine, employees will be assigned, to the extent possible, to work remotely from home.

Description:		QUARANTINE/ISOLATION POLICY		Policy Number:		
	WINNEBAGO COUNTY				Revision Date:	
					Issue Date:	
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- d. Employees must be available to their supervisor during working hours by phone during the period of quarantine.
 - e. When the employee is cleared to return to work, the Public Health Authority will provide documentation to Human Resources for communication with their respective department.
2. Payment practices
- a. While under a directive for quarantine, employees will continue to receive full pay until the directive is lifted with no use of accrued benefit time, unless the employee declines to make themselves available for remote work.

B. Infection/Treatment/Isolation

- 1. In the event the Public Health Authority issues a directive for Isolation:
 - a. The Public Health Authority will provide documentation to Human Resources for communication with the employee's respective department.
 - b. Employees will not be assigned remote work during this time.
 - c. Employees should contact Human Resources to discuss leave under the Family and Medical Leave Act or other applicable leaves.
 - d. When the employee is cleared to return to work, the Public Health Authority will provide documentation to Human Resources for communication with their respective department.
- 2. Payment practices
 - a. Employees will continue to receive full pay for the first ten (10) days of absence with no use of accrued benefit time.
 - b. After the first ten (10) days of absence, any and all available accrued benefit time will be used to cover the absence.
 - c. If an employee exhausts all accrued benefit time while under Isolation, they will be placed in a zero pay status with benefits until they are able to return to work.

UNFINISHED BUSINESS

NEW BUSINESS