

FINANCE COMMITTEE AGENDA

Called by: Jaime Salgado, Chairman
Members: Joe Hoffman, Burt Gerl,
Keith McDonald, John Butitta,
Dave Fiduccia, Steve Schultz

DATE: THURSDAY, OCTOBER 29, 2020
TIME: 5:00 PM
LOCATION: VIRTUAL MEETING – ZOOM
(WINNEBAGO COUNTY YOUTUBE
LIVE)

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Petition for Payment of Attorney's Fees for Special State's Attorney Terry A. Ekl
- E. CFO Recruitment
- F. Closed Session to Discuss Pending Litigation
- G. Other Matters
- H. Adjournment

3630.000
STATE OF ILLINOIS)
)SS
COUNTY OF WINNEBAGO)

IN THE CIRCUIT COURT OF THE 17TH JUDICIAL CIRCUIT
WINNEBAGO COUNTY, ILLINOIS

In Re: The Petition for Recusal of the
Winnebago County State's Attorney

No.: 2017 MR 0000885

Honorable Lisa Fabiano
Courtroom 412

**PETITION FOR PAYMENT OF ATTORNEY'S FEES FOR
SPECIAL STATE'S ATTORNEY TERRY A. EKL PURSUANT
TO 55 ILCS 5/3-9008(c)**

NOW COMES the Petitioner, Terry A. Ekl, of Ekl, Williams & Provenzale LLC, and hereby moves this Court, pursuant to 55 ILCS 5/3-9008(c), order the County of Winnebago to pay his attorney's fees incurred in connection with his appointment to represent the Sheriff of Winnebago County and in support thereof states as follows:

1. This Court initially appointed Terry A. Ekl, as Special Prosecutor to represent the Sheriff of Winnebago County on October 17, 2017, for the limited purpose of advising and representing the Sheriff of Winnebago County in any potential lawsuit against Winnebago County regarding funding of the Winnebago County Sheriff's Office for fiscal year 2018. *See Order*, attached as **Exhibit A**.

2. The Order was entered after a hearing was conducted on the Winnebago County State's attorney's petition seeking same, based on that office's

inherent and direct conflict if required to represent and advise two separate and conflicted County Offices or Officers.

3. On August 23, 2018, this Court expanded the scope of appointment to include matters related to the operation and funding of the 911 Center. *See Order*, attached as **Exhibit B**.

4. On September 19, 2018, this Court expanded the scope of the appointment to include representation of the Sheriff of Winnebago County in connection with disputes with the Winnebago County Board over the funding of the sheriff's office in the fiscal 2019 budget. *See Order*, attached as **Exhibit C**.

5. On October 10, 2019 this Court expanded the scope of the appointment to include representation of the Sheriff of Winnebago county in connection with disputes with the Winnebago County Bord over the funding of the sheriff's office in the fiscal 2020 budget.

6. Terry A. Ekl has previously submitted a request for payment for work and his office through August 20, 2019.

7. This Petition for Fees is brought pursuant to 55 ILCS 5/3-9008(c) with notice being provided to Winnebago County.

8. Terry A. Ekl has attached as **Exhibit D**, an Affidavit regarding his experience and qualifications and current curriculum vitae, **Exhibit E**, in support of an hourly rate of \$225 per hour for the work performed by himself and attorneys under his direction.

9. As indicated in the Affidavit, Terry A. Ekl bills at the rate of between \$350 and \$450 per hour. On multiple occasions federal judges in the Northern District of Illinois have approved payment in civil rights cases of an hourly rate of \$400.

10. Terry A. Ekl has attached as **Exhibit F**, an itemized list of all activities engaged in pursuant to this Court's appointment orders through May 31, 2019. He has redacted certain activities which reflect attorney work product or matters dealing with privileged attorney/client communications.

11. Terry A. Ekl is requesting that his firm be paid the sum of \$20,446.61 for work performed through October 31, 2020.

WHEREFORE, the Winnebago County Sheriff respectfully requests that this court issue an order requiring the County of Winnebago to pay Terry A. Ekl the sum of \$20,446.61 from the Winnebago County general fund without undue delay.

Respectfully submitted by:

By: s/ Terry A. Ekl

Terry A. Ekl [#00727105]

Ekl, Williams & Provenzale LLC

Two Arboretum Lakes

901 Warrenville Road, Suite 175

Lisle, IL 60532

(630) 654-1624

(630) 654-8318 *Facsimile*

tekl@ekllwilliams.com

Ekl, Williams
& Provenzale LLC

Attorneys and Counselors at Law

*In Re: The Petition for Recusal of the Winnebago County State's Attorney v.
Winnebago County Court Number: 2017 MR 0000885*

Exhibit A

STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE 17TH JUDICIAL CIRCUIT
COUNTY OF WINNEBAGO

FILED

Date: 10-12-17

In Re the Petition for Recusal of the
Winnebago County State's Attorney

)
)
)

2017 MR 885

Monica A. Klein
Clerk of the Circuit Court

By 10 Clerk
Winnebago County

ORDER


The Court having considered the report of Chief Deputy Mark Karner and being advised that the Illinois Attorney General, the Illinois State's Attorneys Appellate Prosecutor, and the State's Attorneys of Boone, Ogle, Dekalb and Stephenson counties have declined to serve as Special Prosecutor for the Sheriff of Winnebago County;

IT IS ORDERED:

Pursuant to 55 ILCS 5/3-9008 (a-20), attorney Terry Ekl, of Ekl, Williams & Provenzale LLC, is appointed Special Prosecutor for the limited purpose of advising and representing the Sheriff of Winnebago County in any potential lawsuit against Winnebago County or its elected or appointed officials regarding funding of the Winnebago County Sheriff's Department for fiscal year 2018. Attorney Ekl's reasonable attorney's fees shall be paid from the Winnebago County General Fund.

The clerk is directed to mail a copy of this order to Chief Deputy Mark Karner of the Winnebago County Sheriff's Department.

Entered: 10-12-17


Circuit Judge Lisa R. Fabiano

Ekl, Williams
& Provenziale LLC

Attorneys and Counselors at Law

*In Re: The Petition for Recusal of the Winnebago County State's Attorney v.
Winnebago County Court Number: 2017 MR 0000885*

Exhibit B

STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE 17TH JUDICIAL CIRCUIT
COUNTY OF WINNEBAGO

CC - 75

In Re: The Petition
Recessed of the Winnebago State Bar

FILE STAMP

VS.

Case No. 2017 MR 885

ORDER

This matter coming before the court on the Petition to
Expand the Appointment of Terry A. B. D. entered by this court
on Oct. 17, 2017, and following the arguments of counsel
and the court being fully advised in the premises

It is hereby Ordered:

That the aforesaid petition is granted and the
scope of the duties and authority of Terry A. B. D. be
expanded as requested in the petition

Enter 8-23-18

Judge 

Ekl, Williams
& Provenzale LLC

Attorneys and Counselors at Law

*In Re: The Petition for Recusal of the Winnebago County State's Attorney v.
Winnebago County Court Number: 2017 MR 0000885*

Exhibit C

723

STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE 17TH JUDICIAL CIRCUIT
COUNTY OF WINNEBAGO

CC - 75

In Re: The Petition for
Recusal of the Winnebago
State's Attorney

vs.

FILE STAMP

Case No. 2017 MR 825

ORDER

This matter coming before the Court on the Second
Petition to Expand the Appointment of Terry AED
which was originally entered on Oct. 17, 2017 and
the Court being fully advised in the premises

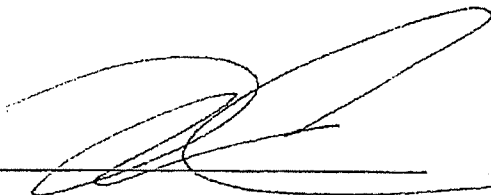
IT IS Hereby Ordered:

That the aforesaid petition is granted and the
scope and duties and authority of Terry AED be
expanded as requested in the petition

Enter

9-19-18

Judge



Ekl, Williams
& Provenzale LLC

Attorneys and Counselors at Law

*In Re: The Petition for Recusal of the Winnebago County State's Attorney v.
Winnebago County Court Number: 2017 MR 0000885*

Exhibit D

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

IN THE CIRCUIT COURT OF THE 17TH JUDICIAL CIRCUIT
WINNEBAGO COUNTY, ILLINOIS

In Re: The Petition for Recusal of the
Winnebago County State's Attorney,

No.: 2017-MR-0000885

Honorable Lisa Fabiano
Courtroom 412

AFFIDAVIT OF TERRY A. EKL

I, Terry A. Ekl, being first duly sworn under oath and affirmation, do hereby depose and state as follows on personal knowledge as to the matters stated herein:

1. That I am currently licensed to practice in the State of Illinois (since 1973), the United States District Courts for the Northern District of Illinois (since 1973), the Central District of Illinois (since 2006) and the Eastern District of Wisconsin (since 2007), and I have been a member of the trial bar of the Northern District of Illinois since 1983.

2. That I am licensed to practice in the Seventh Circuit Court of Appeals and have been since 1987.

3. That I am currently a partner in the firm of Ekl, Williams & Provenzale LLC, holding that interest since 1978. The firm name was Connolly & Ekl and Connolly, Ekl & Williams until 2006.

4. That from 1973 to 1978, I was an Assistant State's Attorney in Cook County, Illinois, where I prosecuted all types of felony cases, including in excess of one hundred (100) First Degree Murder cases.

5. That I have handled a variety of complex civil and criminal cases including prosecuting and defending claims in litigation in Federal Court brought under federal statutes, including Civil Rights claims and Title IX; wrongful death and tort claims in State court; and complex criminal cases in both Federal Court and State Court. On one case involving an early Rule 68 Offer of Judgment, the Court approved my reasonable hourly rate for work in 2008 and 2009 on a §1983 Fourth Amendment claim at \$400/hour. Suntken v. Garza, 08 CV 4383. Also, on another recent fees issue after an Offer of Judgment, Judge Eugene Kennelly approved my hourly rate for a straightforward excessive force claim at \$400 per hour, 12 C 2328.


7. As for other matters, I typically charge hourly billing clients, depending on the client, the complexity of the issues and the demand involved, hourly rates ranging from \$350/hour to \$450/hour. For example, in 2011, my firm was retained by Google, Inc., as local counsel in a shareholder class action, in which my approved hourly rate is \$400/hour. Beginning in 2008, my firm was retained by Navistar International Corporation and since that time I have represented Navistar in both state and federal court at a rate of \$375/hour. In 2009, my firm was retained by FONA International in a trade secret and breach of contract case and my hourly rate is \$385/hour. In 2011, my firm was retained by Ecolab, Incorporated to defend it in a

shareholder class action to enjoin a multi-billion dollar merger and my hourly rate is \$400/hour. I currently represent several individuals at the rate of \$450 per hour.

8. I have reviewed the computerized billing records for Ekl, Williams & Provenzale LLC attached to the Petition for Fees as Exhibit F. These records are maintained in the ordinary course of our firm billing records, and are a true and accurate record of the work and correlative time expended by me in the prosecution of this case on behalf of my client.

9. The entries therein reflect the type of customary entries by description and detail that are accepted and paid by my hourly-fee paying clients.

Further Affiant Sayeth Naught.



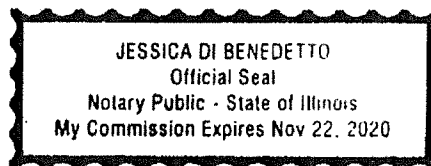
Terry A. Ekl

Subscribed and Sworn to before me

this 6th day of December 2012



Notary Public



Ekl, Williams
& Provenzale LLC

Attorneys and Counselors at Law

*In Re: The Petition for Recusal of the Winnebago County State's Attorney v.
Winnebago County Court Number: 2017 MR 0000885*

Exhibit E

Terry A. Ekl
Ekl, Williams & Provenzale LLC
Attorneys and Counselors at Law
Two Arboretum Lakes
901 Warrenville Road, Suite 175
Lisle, Illinois 60532
Phone: (630) 654-1624
tekl@ekllwilliams.com

Educational History

Hinsdale Central High School, Hinsdale, Illinois.

Northwestern University, Evanston, Illinois.

Degree: *Political Science, 1970*

University of Illinois, Champaign-Urbana, Illinois.

Degree: *Juris Doctor, 1973*

College Awards and Honors

All-Big Ten Academic Football Team *1968 -1969*

President Delta Upsilon Fraternity

Legal Experience

Admitted to Practice

State of Illinois *1973*

Supreme Court of Illinois, *1973*

Federal District Court, Northern District of Illinois, *1973*

Federal Trial Bar, Northern District of Illinois, *1983*

United States Supreme Court, *1987*

Federal District Court, Central District of Illinois, *2006*

Federal District Court, Eastern District of Wisconsin,
2007

1973 - 1977

Assistant State's Attorney's Office, Cook County, Illinois.
Felony Trial Division

1978 - 1988

Partner, Connolly & Ekl, P.C.

Clarendon Hills, Illinois 60514

1988 - 2006

Partner, Connolly, Ekl & Williams, P.C.

Clarendon Hills, Illinois 60514

2006 - 2011

Partner, Ekl Williams PLLC

Lisle, Illinois 60532

2011 - present

Partner, Ekl, Williams & Provenzale, LLC
Lisle, Illinois 60532

Type of Practice

- General Trial Practice, Trial and Appellate Litigation in State and Federal Court. Tried in excess of 100 jury trials and 1000 bench trials both criminal and civil cases.

Clients represented:

- In the fall of 2012, was lead counsel in representing Karolina Obrycka in a Federal civil rights suit against Chicago police officer Anthony Abbate and the City of Chicago. Karolina Obrycka, while working as a bartender, was savagely beaten by Abbate who was off-duty at the time. In what has been described as a landmark decision, the jury found that there was a long-standing and pervasive "code of silence" within the Chicago Police Department to cover-up police officer misconduct.
- Represented John Harris, the former Chief of Staff to impeached Illinois Governor Rod R. Blagojevich. Mr. Harris was indicted in connection with corruption efforts of Governor Blagojevich. Mr. Harris was sentenced to two years probation and ten days incarceration in connection with his role in Blagojevich's attempt to sell the senate seat of Barack Obama.
- Represented Louis Bianchi, the elected State's Attorney of McHenry County who was indicted by a special prosecutor in two separate cases. The first case went to trial in March of 2011 and the judge entered a directed finding of not guilty on all charges. The second case was tried in August of 2011 and Mr. Bianchi was found not guilty following a directed finding by the judge.
- Represented Alstory Simon who was freed from custody after having served 16 years for murders he did not commit. This case was the subject matter of a film called *"Murder in the Park"*. The civil suit against Northwestern University and Professor David Protess was settled in July of 2018
- *Represented the following professional athletes*
 - Derrick Rose
 - Denis Savard
 - Chris Chelios

- Starlin Castro
- Ed Olczyk
- Current representation of various plaintiffs against the Chicago Police Department alleging violations of the Federal Civil Rights Act.
- Represented Peter Burchard, the former Village Manager of Naperville, who was sued in Federal Court by Councilman Richard Furstenau. The allegations were ultimately dismissed.
- Represents a group of plaintiffs who have sued the LaSalle County Sheriff in the Federal District Court for the Northern District of Illinois as a result of a policy of illegal strip searches.
- Represented former Edgar County State's Attorney, Michael McFatridge, in a civil rights action in the Federal District Court, Central District of Illinois, 2006. This case involved an allegation of the wrongful conviction of two murder defendants.
- Represents eleven young girls victimized by Michael Cardamone, their former gymnastics coach in a civil action.
- Represented the family of one of the thirteen young people who died in the Lincoln Park porch collapse tragedy
- Represented the family of a young boy who, while unarmed, was shot sixteen times by four Chicago Police officers. The case was successfully settled in 2015.
- Represented former Marshall High School boys basketball coach. Lamont Bryant, who received \$500,000 from the Chicago Board of Education as a result of his wrongful termination as basketball coach.
- One of seven attorneys appointed as Special State's Attorney to represent former DuPage County State's Attorney and DuPage County Sheriff's Police Officers in the *DuPage Seven*. A jury verdict was reached and the defendants were acquitted of all charges filed against them. *People v. Knight, 18th Judicial Circuit Court Number 96 CF 2589*.
- Special Assistant State's Attorney in DuPage County to represent DuPage County in the Federal civil rights litigation filed in connection with the Jeanine Nicarico murder case.

- Represented the Chief of Police of Mt. Prospect and the Village of Mt. Prospect in connection with allegations of racial profiling. This representation included the defense of the underlying claims filed in Federal Court, an internal investigation into the alleged pattern of racial profiling of motorists by Mt. Prospect police officers, defense of a class action law suit and an investigation conducted by the Department of Justice into the allegations of racial profiling.
- In 2008 conducted an investigation at the request of the Village of Park Ridge into allegations of misconduct within the Park Ridge Police Department.
- In 2013-14 conducted an investigation of the Lake County Jail related to the deaths of two inmates.
- In 2013 conducted an investigation into allegations that the DuPage County Sheriff relating to allegations that promotions and discipline of deputies was related to political contributions.
- In 1983, hired as a Special Assistant State's Attorney for Cook County to conduct an investigation into allegations of misconduct in the Cook County Medical Examiner's Office.
- Representation of House Minority Leader Lee Daniels and the House Republicans in the 2000 Redistricting which included trial before a three judge panel and appeals filed before the Illinois Supreme Court.
- Representation of municipalities and governmental agencies and/or employees in Federal Civil Rights litigation including the following:
 - Village of Mt. Prospect
 - City of Chicago
 - Town of Cicero
 - City of St. Charles
 - County of DuPage
 - City of Naperville
 - County of DeKalb
 - McHenry County
- Chemical and toxic tort litigation matters. Lead attorney in the matter filed on behalf of the employees of the DuPage County Courthouse, entitled *Bostick, et al. v. Hellmuth, Obata & Kassumbaum, Inc., et al.*, Circuit Court Number 92 L 1695.

- Representation of Western DuPage Recycling and Transfer Station application for siting in DuPage County, Illinois
- Represented Flavors of North America in trade secret litigation alleging the misappropriation of flavor formulas. The case was successfully concluded by settlement in 2017
- Current representation of the family of Corey Walgren against the City of Naperville and the Naperville North High School administration as a result of the actions of the defendants in causing the suicide of Corey Walgren.
- Representation of a football player at Wheaton College who sustained serious injuries as a result of a hazing incident which resulted in the indictment of five (5) members of the football team. The case was settled in September of 2018.
- Defense of the County of McHenry and members of the State's Attorney's Office in connection with a civil rights case filed by Shawn Lamb. The case was dismissed by the Federal District Court in 2018.
- Defense of the County of DeKalb and members of the State's Attorney's Office in connection with a civil rights case filed by Jack McCullough. This case is pending.
- *Corporate Clients*
 - Navistar International, Inc.
 - Mid-America Federal Savings and Loan
 - Google, Inc.
 - OfficeMax, Incorporated
 - Ecolabs, Inc.
 - Tomy, Inc.
 - Koch Industries
 - Suntory Industries
 - Flavors of North America

Professional Associations:

- Inductee as a Fellow of the American College of Trial Lawyers, *2006*
- Member of the Upstate Illinois membership committee for the American College of Trial Attorneys from *2009-present*.
- Committee member of the Illinois Supreme Court Illinois Pattern Jury Instruction (Criminal IPI) from, *2003 - present*.
- DuPage County Bar Association:
 - President of DuPage County Bar Association, *1996 - 1997*
 - Chairman Criminal Law Committee, *1992*
 - 2nd Vice President DuPage County Bar Association, *1995 - 1996*
 - Chairman of the Judiciary Committee, *1997 - 1999*
 - Member Judiciary Committee, *1994 - 1996*
 - Chicago Bar Association Defense of Indigent Prisoners Committee, *1982 - 1984*

Political Involvement

- Campaign Manager for Joseph Birkett, elected DuPage County State's Attorney in, *1996*
- Chairman, Campaign Committee for Robert Schillerstrom elected County Board Chairman of DuPage County in, *1998*
- Finance Chairman for Justice Robert Thomas when he was elected to the 2nd District Appellate Court, *1992*
- Committee to Elect Judge Robert Bryne for Circuit Court Judge, *1990*
- Finance Chairman for Judge John Elsner for Circuit Court Judge, *1996*
- Finance Chairman for Judge Jeff MacKay for Circuit Court Judge, *2018*

Community Activities

- President, DuPage Bar Foundation, *1997 - 1998*
- Chairman, DuPage Family Fun Days to Benefit Special Olympic Athletes, *1996 - 1998*
- Vice President of the West Suburban Foundation for Disabled Veterans, *2005 - present*
- Volunteer baseball coach Wheaton Park District, *1995 - 2002*
- Volunteer football coach at St. Michaels grade school, *2000 - 2003*
- Volunteer football coach at Wheaton-Warrenville South High School, *2004 - 2015*

Military Background

- United States Marine Corp. Reserve, *1969 - 1973*.
First Lieutenant
Honorable Discharge in *1973*

Litigation Experience

- A partial list of cases handled is available upon request

Ekl, Williams
& Provenzale LLC

Attorneys and Counselors at Law

*In Re: The Petition for Recusal of the Winnebago County State's Attorney v.
Winnebago County Court Number: 2017 MR 0000885*

Exhibit F

Ekl Williams
& Provenziale LLC
Attorneys and Counselors at Law

901 Warrenville Road, Suite 175
Lisle, IL 60532
(630) 654-0045

WINNEBAGO COUNTY SHERIFF'S OFFICE
650 WEST STATE STREET
ROCKFORD, IL 61102-2201

Client No.: 3630-000
Statement Date: 09/30/2020
Statement No.: 5
Page No.: 1

Payments received after 09/30/2020 are not included on this statement

		BALANCE
3630-000	REPRESENTATION OF WINNEBAGO COUNTY SHERIFF PER APPOINTMENT IN CASE NO. 17 MR 885	<u>\$20,446.61</u>

A finance charge of 1.5% per month
will be assessed on all accounts past due 30 days.

PAYMENT DUE UPON RECEIPT

MAKE CHECKS PAYABLE TO EKL WILLIAMS & PROVENZIALE LLC

All returned checks will be assessed a \$30.00 fee

CREDIT CARDS ACCEPTED (*Please see terms below)

Please Detach and Return This Portion With Your Remittance

Please Remit Payment to: EKL WILLIAMS & PROVENZIALE, LLC 901 Warrenville Road, Suite 175 Lisle, IL 60532	Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> Discover <input type="checkbox"/> Amex <input type="checkbox"/>	Amount Remitted: _____
	Card Number _____	Check No.: _____
	Exp. Date _____ Zip Code _____	Statement Date: 09/30/2020
	Name on Card _____	Statement No. 5
	_____ Authorized Signature	Client No. 3630.000

INTEREST CHARGED ON UNPAID BALANCE AFTER THIRTY DAYS - 1.5% PER MONTH.

**By providing credit card information above, signing and submitting the remittance, you are authorizing Ekl Williams to charge the credit card for legal and/or costs for the dollar amount specified above. A processing fee of 2% of the charged amount will be assessed to all credit card charges.*

Ekl Williams
& Provenzale LLC
Attorneys and Counselors at Law

901 Warrenville Road, Suite 175
Lisle, IL 60532
(630) 654-0045

WINNEBAGO COUNTY SHERIFF'S OFFICE
650 WEST STATE STREET
ROCKFORD, IL 61102-2201

Client No.: 3630-000
Statement Date: 09/30/2020
Statement No.: 5
Page No.: 1

RE: REPRESENTATION OF WINNEBAGO COUNTY SHERIFF

PER APPOINTMENT IN CASE NO. 17 MR 885

			HOURS	
08/21/2019	TAE	Review of the news article on the 2020 budget. Worked on an extension of the appointment as special SA.	1.25	281.25
08/23/2019	TAE	Series of emails regarding the enforcement of the settlement agreement. Phone call with Karner. Phone call with Kurlinkus. Emails to Karner and others.	1.50	337.50
	MN	Review email instructions from Terry A. Ekl; Format Motion to Expand Appointment; Telephone conference with Clerk and put case on call before Judge Fabiano; Preparation of Notice of Motion; Notice and Motion E-filed; Downloaded and printed; Courtesy copy sent to Judge Fabiano; Email to opposing counsel, attaching same	1.25	93.75
08/28/2019	TAE	Emails to and from clients.	0.25	56.25
08/29/2019	TAE	Travel to and attend court in Rockford. Meeting with clients.	5.00	1,125.00
09/08/2019	TAE	Preparation for draft of reply on the expansion issue	3.00	675.00
09/09/2019	MN	Brief conference with Terry A. Ekl; Format and minor edits to Reply to States Attorneys Office Response to our 3rd Petition to Expand; Preparation of verification and emailed to Mark Karner for signature	0.50	37.50
	MN	Prepared notice of filing; Minor edits to Reply; E-filed Notice and Reply	0.50	37.50
	TAE	Preparation of edits to reply; Email transmissions exchanged with Mark Karner; Make edits to reply; Telephone conference with Mark Karner	1.75	393.75
09/10/2019	TAE	Preparation for hearing	1.00	225.00

REPRESENTATION OF WINNEBAGO COUNTY SHERIFF
PER APPOINTMENT IN CASE NO. 17 MR 885

Client No.: 3630-000
Statement Date: 09/30/2020
Statement No.: 5
Page No.: 2

			HOURS	
09/11/2019	TAE	Attended hearing; Meeting with clients	5.00	1,125.00
09/12/2019	TAE	Attended hearing; Meeting with clients	5.00	1,125.00
09/26/2019	TAE	Telephone conference with Mark Karner; Telephone conference with Sheriff Caruana	0.50	112.50
09/27/2019	TAE	Telephone conference with Mark Karner; Work on renewed Petition for Expansion; Telephone conference with Mark Karner	1.50	337.50
09/30/2019	TAE	E-mail transmissions exchanged with Mark Karner; Complete the renewed petition	1.00	225.00
10/01/2019	MN	Review and final format to Renewed Third Petition to Expand; Prepared Notice of Motion; E-filed Notice and Petition; Accessed Clerk's public records and confirmed case was put on call for October 10th at 9:00am; Drafted courtesy letter to Judge Fabiano	0.50	37.50
10/04/2019	TAE	Attended meeting with clients	1.50	337.50
10/09/2019	TAE	Review motion and prepare for court appearance tomorrow	0.50	112.50
10/10/2019	TAE	Travel and attend court appearance; Conference with David Kirlinkus; Attended meeting with client; Email exchanged with Mark Karner; Begin to review the final budget	6.00	1,350.00
10/18/2019	TAE	E-mail transmissions exchanged with Mark Karner	0.50	112.50
10/23/2019	TAE	E-mail transmissions exchanged with Mark Karner; Review the budget	0.75	168.75
10/24/2019	TAE	Travel and attendance at meeting with States Attorney, County Administrator and client	5.00	1,125.00
11/20/2019	TAE	Review of draft of the most recent 911 agreement	0.50	112.50
11/21/2019	TAE	E-mail transmissions exchanged with scheduling of a meeting with the County	0.50	112.50
11/26/2019	TAE	E-mail transmissions exchanged regarding scheduling of meeting	0.25	56.25
12/04/2019	TAE	Phone call with Karner. Phone call to Kurlinkus. Additional phone call with Kurlinkus. Additional phone call with Karner.	1.00	225.00
12/05/2019	TAE	Traveled to meeting with the County Administrator and others regarding budget issues. Meeting with clients prior to meeting.	5.50	1,237.50
12/11/2019	TAE	Phone call with Karner. Email to and from Kurlinkus. Reviewed the draft agreements.	1.50	337.50
12/12/2019	TAE	Phone call with Karner. Phone call with Kurlinkus.	0.50	112.50
01/06/2020	TAE	E-mail transmissions exchanged with Mark Karner regarding the		

REPRESENTATION OF WINNEBAGO COUNTY SHERIFF
PER APPOINTMENT IN CASE NO. 17 MR 885

Client No.: 3630-000
Statement Date: 09/30/2020
Statement No.: 5
Page No.: 3

			HOURS	
		teleconference regarding the jail review	0.50	112.50
01/07/2020	TAE	E-mail transmissions exchanged with Dave Kurlinkus; Telephone conference with Dave Kurlinkus	0.50	112.50
01/08/2020	TAE	E-mail transmissions exchanged with Mark Karner dealing with the conference call meeting with consultants; Conference call with jail consultants	1.00	225.00
01/10/2020	TAE	Telephone conference with Sheriff Caruana	0.50	112.50
01/17/2020	TAE	E-mail transmissions exchanged with Dave Kurlinkus	0.25	56.25
02/05/2020	TAE	Telephone conference with Mark Karner	0.25	56.25
02/06/2020	TAE	Review of jail staffing report	0.50	112.50
02/07/2020	TAE	E-mail transmissions exchanged with Kurlinkus and Frank Eubanks; Review the latest 911 agreement	1.00	225.00
02/20/2020	TAE	Office conference with clients	0.25	56.25
02/27/2020	TAE	E-mail transmissions exchanged with Redmond; Review letter from DOJ; Email transmissions exchanged with clients	0.50	112.50
04/21/2020	TAE	Series of emails to and from clients.	0.50	112.50
04/27/2020	TAE	Emails from and to Kurlinkus. Email to clients.	0.50	112.50
04/28/2020	TAE	Call with Karner. Call with Kurlinkus. Email to client. Email from client. Email to Kurlinkus. Response from Kurlinkus. Email to Kurlinkus.	1.50	337.50
04/29/2020	TAE	Series of emails with Kurlinkus and clients to set up meeting with county. Emails setting up meeting for tomorrow. Phone call with Karner.	1.25	281.25
04/30/2020	TAE	Emails to and from clients. Conference call with clients.	1.00	225.00
05/05/2020	TAE	Emails from and to Rick Ciganek. Review of the data in the email from Rick Ciganek. Attended a zoom call with the county.	2.00	450.00
05/06/2020	TAE	Conference call with clients. Review of the memo from Karner.	1.00	225.00
05/07/2020	TAE	Review of the memo from Karner with discussion points. Email to clients. Email from and to Ciganek. Email to clients. Revisions made to the memo. Additional emails to and from clients.	1.50	337.50
05/08/2020	TAE	Made edits to memo to be submitted to county. Phone call with Karner. Email to Kurlinkus with memo.	1.00	225.00
05/20/2020	TAE	Email received from Karner. Reviewed the memo from the county on the 2021 budget and the impact on 2020 fiscal situation. Email sent to clients to schedule a meeting.	1.00	225.00

REPRESENTATION OF WINNEBAGO COUNTY SHERIFF
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			HOURS	
05/21/2020	TAE	Phone call with Karner regarding a conference call next week. Set up a conference call with clients. Email sent to clients regarding the conference call.	1.00	225.00
05/26/2020	TAE	Series of emails to and from Karner. Conference call with clients.	1.25	281.25
06/19/2020	TAE	Email sent to clients. Email received from Karner.	0.50	112.50
06/22/2020	TAE	Emails from and to Rick Ciganek.	0.25	56.25
06/24/2020	TAE	Email from Karner with documents relating to the budget process. Reviewed these documents.	1.00	225.00
06/30/2020	TAE	Emails from and to Kurlinkus. Phone call to clients.	0.50	112.50
07/06/2020	NGP	Review of CARES Act provisions and disbursement, per request from Terry A. Ekl. Determined that provisions related to "providers" of medicaid and state and local governments will be receiving funds. These do not include Winnebago County upon review.	0.50	112.50
	TAE	Email from Ciganek. Call with Karner. Email to Ciganek. Conference with Nemura G. Pencyla. Reviewed the research on the CARE Act. Email to clients. Emails to and from Karner.	1.50	337.50
07/09/2020	TAE	Meeting with clients.	1.75	393.75
07/10/2020	TAE	Phone call with Kurlinkus. Email sent to clients. Email received from client. Email sent to Kurlinkus.	1.00	225.00
07/13/2020	TAE	Emails to and from clients regarding the finance hearing on Thursday.	0.50	112.50
07/14/2020	TAE	Phone call with Karner. Review of the spreadsheet on the commissary transactions.	0.50	112.50
07/23/2020	TAE	Emails from clients and response. Reviewed the email from Karner concerning the PSST.	1.00	225.00
07/30/2020	TAE	E-mail transmissions exchanged with clients; Attended Zoom meeting	0.75	168.75
08/10/2020	TAE	Phone call with client. Emails from and to Ciganek.	0.75	168.75
08/11/2020	TAE	Phone call with client concerning the board meeting. Phone call with Karner.	0.50	112.50
08/13/2020	TAE	Series of emails from and to client. Prepared a draft of the statement. Phone call with reporter. Phone call with Katie Zimmerman. Review of the statement. Email sent to Zimmerman.	2.00	450.00
08/14/2020	TAE	Emails to and from Karner regarding the CB hearing last night.	0.50	112.50
08/17/2020	TAE	Emails to and from Karner. Additional emails from and to Karner.	0.50	112.50

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			HOURS	
08/24/2020	TAE	Emails from clients regarding the board action and the proposed resolution. Review of the proposed budget for 2021. Emails sent to clients.	1.25	281.25
08/26/2020	TAE	Email from Karner. Email to Karner. Additional email from Karner and response.	0.75	168.75
08/28/2020	TAE	Email from Karner. Reviewed the memo on the history of budget cuts. Email to clients. Emails from and to Karner.	1.00	225.00
09/01/2020	TAE	Review of the summary prepared by clients. Conference call with clients.	1.00	225.00
09/09/2020	TAE	Phone call with Karner.	0.25	56.25
09/22/2020	TAE	Phone call with Ciganek.	0.50	112.50
09/28/2020	TAE	E-mail transmissions exchanged with Kirlinkus; Telephone conferences with Kirlinkus; Work on Petition for Attorney's fees	1.50	337.50
FOR CURRENT SERVICES RENDERED			92.50	20,400.00

RECAPITULATION

TIMEKEEPER	HOURS	HOURLY RATE	TOTAL
TERRY A. EKL	89.25	\$225.00	\$20,081.25
NEMURA PENCYLA	0.50	225.00	112.50
MARY NASH	2.75	75.00	206.25

09/09/2019	Federal Express/Courier Fee: Honorable Lisa Fabiano (Tracking No. 776193455012)	23.50
09/09/2019	Federal Express/Courier Fee: Lisa Provine - Courtroom Deputy (Tracking No. 776160724400)	23.11
TOTAL COSTS ADVANCED:		46.61
CURRENT MONTHS BALANCE DUE		20,446.61
TOTAL DUE		<u>\$20,446.61</u>
PLEASE REMIT		<u>\$20,446.61</u>

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A finance charge of 1.5% per month
will be assessed on all accounts past due 30 days.

PAYMENT DUE UPON RECEIPT

MAKE CHECKS PAYABLE TO EKL WILLIAMS & PROVENZALE LLC

All returned checks will be assessed a \$30.00 fee

CREDIT CARDS ACCEPTED (*Please see terms below)



WINNEBAGO COUNTY

— ILLINOIS —

**NON-BARGAINING
UNIT**

**GRADE:
79**

**Revision Date:
10/15/2020**

Job Title: Chief Financial Officer (CFO)

Position Description:

The Chief Financial Officer (CFO) assists the County Administrator in the review and preparation of long range financial planning including capital improvement programs, budgets and projected financial trends. Serves as the staff liaison to the County's Finance Committee and maintain regular communications with all elected county officials as designated by the County Administrator.

Reporting Relationship:

This position reports to the County Administrator.

Reporting to the CFO is the Finance Director.

Duties and Responsibilities:

1. The Chief Financial Officer shall be subject to the direction and control of the County Administrator.
2. Supervises and evaluates the performance of the Director and/or coordinators of the Finance department and administers the internal services department fund, internal technology fund and county health insurance fund.
3. Prepares or cause to be prepared, all documents necessary for the County to enter into the lending market and administer ongoing debt management.
4. Assists the County Administrator in the review and preparation of long range financial planning including capital improvement programs, budgets and projected financial trends.
5. Establish effective internal controls throughout the County.
6. Monitor the financial activities of the tort fund, including the related tax levy.
7. Serve as the internal point-person for the annual external audit.
8. Oversees tax filings to be submitted on behalf of the County.
9. Assist the County Administrator in developing a long-term capital plan for submission to the County Board.

10. Assist the County Administrator in the preparation of County Board agendas, ordinances, resolutions and other business
11. Reviews departmental budget amendment and transfer requests and advises County Administrator accordingly.
12. Establish standard operating procedures, work rules, and administrative policies for the Finance Department.
13. Serves as the Grant Accountability and Transparency Act Officer and the System for Award Management (SAMS) administrator.
14. Performs all duties in accordance with County policies and procedures.
15. Performs other duties as required or assigned.
16. Regular attendance is required, overtime as needed/scheduled.

Education and Experience:

- Requires a Bachelor's Degree in accounting, finance, public administration or business administration.
- Master's Degree in public policy, public administration, finance or business administration is preferred.
- CPA is preferred.
- Knowledge, skills and abilities required to perform this job are typically acquired through a minimum of ten years of professional experience in executive level financial administration position. Ideally, the candidate will have some experience in the public sector.

Skills and Abilities:

- Requires advanced knowledge of spreadsheets and word processing software and integration with computerized purchasing, accounting, financial and payroll systems.
- Requires an excellent working knowledge of laws and regulations pertaining to accounting procedures for governmental entities.
- Requires extensive knowledge in Generally Accepted Accounting Principles (GAAP) and methods.
- Requires exceptional verbal and written communication skills.
- Requires ability to work independently, and apply established finance/accounting techniques.
- Requires ability to establish and maintain satisfactory working relationships with department heads, elected officials, staff, and the general public.
- Requires the ability to interpret, analyze, and detail complex accounting transactional information.
- Requires the ability to prepare accurate and detailed reporting.
- Requires the ability to maintain confidentiality.

- Requires the ability to communicate effectively with all staff and the general public.
- Requires the ability to perform multiple tasks in a fast paced environment.