



# WINNEBAGO COUNTY

— ILLINOIS —

## AGENDA

*Virtual Meeting – Zoom  
(Winnebago County YouTube Live)*

**Tuesday, November 24, 2020  
6:00 p.m.**

- 1. Call to Order ..... Chairman Frank Haney**
- 2. Agenda Updates ..... Chairman Frank Haney**
- 3. Roll Call ..... Clerk Lori Gummow**
- 4. Invocation ..... Board Member Keith McDonald**
- 5. Awards, Proclamations, Presentations, Public Hearings, and Public Participation**
  - A. Awards – None
  - B. Proclamations – None
  - C. Presentations – None
- 6. Public Comment ..... Registered Speakers**

*Members of the public may address the Board by submitting their request no later than 2 hours prior to the start of the meeting. Contact [www.wincoil.us](http://www.wincoil.us) or (815) 319-4225 for guidelines.*
- 7. Board Member Correspondence ..... Board Members**
- 8. Chairman’s Report ..... Chairman Frank Haney**
- 9. Announcements & Communications ..... Clerk Lori Gummow**
  - A. Correspondence (see packet)
- 10. Consent Agenda..... Chairman Frank Haney**
  - A. Raffle Report
  - B. Bills
  - C. Approval of October 22, 2020 minutes
  - D. Layover of November 12, 2020 minutes
- 11. County Administrator’s Report..... County Administrator Patrick Thompson**
- 12. Department Head Updates.....Department Heads**

- 13. Unfinished Business.....Chairman Frank Haney**  
Board Appointments (Tabled by County Board July 9, 2020):
- A. Community Action Agency Board
    - 1. Cesar Sanchez (Replacing Tiana McCall), Rockford, Illinois, July 2020 – July 2021
  - B. Winnebago County Housing Authority
    - 1. Rhonda Greer Robinson (Replacing Fred Wescott), Rockford, Illinois, July 2020 – September 2024
  - C. Winnebago County Crime Commission
    - 1. Rev. Dr. Peter Frank Williams (Replacing Becky Cook Kendall), Rockford, Illinois, July 2020 – July 2023
  - D. Chicago Rockford International Airport Board
    - 1. Paulina Sihakom (Replacing Tom Dal Santo), Caledonia, Illinois, July 2020 – May 2023
- 14. Standing Committee Reports ..... Chairman Frank Haney**
- A. Finance Committee .....**Jaime Salgado, Committee Chairman**
    - 1. Committee Report
    - 2. Resolution Authorizing Execution of a Collective Bargaining Agreement with the Illinois Fraternal Order of Police Labor Council Representing Deputies in the Office of the Winnebago County Sheriff
    - 3. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Fred Jones Versus Winnebago County in the Amount of \$30,839.47
  - B. Zoning Committee ..... **Jim Webster, Committee Chairman**  
Planning and/or Zoning Requests:
    - 1. Committee Report
  - C. Economic Development Committee..... **Jas Bilich, Committee Chairman**
    - 1. Committee Report
    - 2. Resolution Authorizing A Grant Of Eighty-Thousand Dollars (\$80,000) To Awaken 815 NFP To Assist With Their Awaken 815-Culinary
  - D. Operations & Administrative Committee..... **Keith McDonald, Committee Chairman**
    - 1. Committee Report
  - E. Public Works Committee ..... **Dave Tassoni, Committee Chairman**
    - 1. Committee Report
  - F. Public Safety Committee..... **Aaron Booker, Committee Chairman**
    - 1. Committee Report
    - 2. Resolution Authorizing the Execution of a First Amendment to Agreement Between Winnebago County, Illinois and Remedies Renewing Lives for the Justice for Families Grant
    - 3. Resolution Approving an Updated Intergovernmental Agreement for the Operation and Funding of the Winnebago County Emergency Telephone System

- G. Personnel and Policies Committee.....**David Fiduccia, Committee Chairman**
1. Committee Report
  2. Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property, Casualty and Workers Compensation Coverage
  3. Ordinance Amending Sections of Chapter 62 of the County Code of Ordinances to be Laid Over
  4. Ordinance Amending Sections of Chapter 2 of the County Code of Ordinances to be Laid Over

**15. New Business.....Chairman Frank Haney**

**16. Adjournment ..... Chairman Frank Haney**

**Next Meeting: Monday, December 7, 2020, Organizational Meeting**

# **CHAIRMAN'S REPORT**

# **ANNOUNCEMENTS & COMMUNICATIONS**



# WINNEBAGO COUNTY

— ILLINOIS —

## Announcements & Communications

Date: November 24, 2020

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

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**Governing Statute(s):** State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

**County Code:** [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

**Background:** The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
  - a. Byron Station – Integrated Inspection Report 05000454/2020003 and 05000455/2020003.
  - b. Dresden Nuclear Station, Units 1, 2 and 3, and Byron Station, Units 1 and 2 – Acceptance of Requested Licensing Action, Proposed A Partial Exemption Requirements (EPID No. L-2020-LLE-0156).
  - c. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Units no. 1; Dresden nuclear Power Station, Units 2 and 3; James Fitzpatrick Nuclear Power Plant; LaSalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 3; Nine Mile Point Nuclear Station, Units 1 and 2; Peach Bottom Atomic Power Station, Units 2 and 3; Quad Cities Nuclear Power Station, Units 1 and 2; R.W. Ginna Nuclear Power Plant; and Three Mile Island Nuclear Station, Unit 1 – Request for Withholding Information from Public Disclosure.
2. County Clerk Gummow received from the Illinois Environmental Protection Agency a Notice of Application for Permit to Manage Waste for the following: Description of Project:



# WINNEBAGO COUNTY

— ILLINOIS —

- a. Application requesting revision to the final cover system design for the West Expansion Unit.
  - b. Application providing an evaluation of groundwater for well R49D in accordance with Condition VII.26 of Permit.
  - c. Application requesting revision to the final cover system design for the North Expansion Unit.
  - d. Application providing an evaluation of groundwater quality in R171 in accordance with Condition VIII.26 of Permit.
3. County Clerk Gummow received from the Illinois Environmental Protection Agency a letter regarding a Public Notice – Proposed Renewal of the Clean Air Act Permit Program Permit Winnebago Landfill in Rockford.
4. County Clerk Gummow received from Charter Communications a letter regarding upcoming changes to Spectrum channel lineups effective on or around December 7, 2020. for the following:
  - a. County of Winnebago
  - b. Township of Harlem
  - c. Township of Rockton
  - d. Township of Roscoe
5. County Clerk Gummow received from Charter Communications a letter regarding Quarterly Franchise Fee Payment for the following:
  - a. Town of Rockton, IL
  - b. Town of Roscoe, IL
6. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report for November 2020.
7. County Clerk Gummow received from Nancy L. McPherson, Winnebago County Recorder the Monthly Report for October, 2020.
8. County Clerk Gummow received from Sue Goral, Winnebago County Treasurer the Monthly Report for September and October, 2020 Bank Balances.

# **CONSENT AGENDA**



## RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by  
7 different organizations for 25 Raffles.

All applying organizations have complied with the requirements of the Winnebago  
County Raffle Ordinance. All fees have been collected, bonds received and all  
individuals involved with the raffles have received the necessary Sheriff's  
Department clearance.

### The Following Have Requested A Class A, General License

| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION                                    | LICENSE DATES         | AMOUNT      |
|-----------|--------------|---|-----------------------|-------------|
| 30418     | 1            | HONONEGAH OPPORTUNITIES FOR PUBLIC EDUCATION FOUNDATION | 11/25/2020-04/10/2021 | \$ 9,050.00 |
| 30419     | 1            | ST. MARY ORATORY  | 12/01/2020-01/23/2021 | \$ 4,900.00 |
| 30420     | 1            | STATELINE YOUTH FOR CHRIST                              | 12/01/2020-12/31/2020 | \$ 1,500.00 |
| 30421     | 1            | THE ELEMENT ROCKFORD                                    | 12/01/2020-12/12/2020 | \$ 4,995.00 |

### The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE

| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
|-----------|--------------|----------------------|---------------|--------|
|           |              |                      |               |        |

### The Following Have Requested A Class C, One Time Emergency License

| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
|-----------|--------------|----------------------|---------------|--------|
|           |              |                      |               |        |

### The Following Have Requested A Class D, E, & F Limited Annual License

| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION                              | LICENSE DATES         | AMOUNT    |
|-----------|--------------|---|-----------------------|-----------|
| 30422     | 1            | NORTHERN ILLINOIS BPA FOUNDATION DON CARTER LANES | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30423     | 1            | NORTHERN ILLINOIS BPA FOUNDATION DON CARTER LANES | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30424     | 1            | NORTHERN ILLINOIS BPA FOUNDATION DON CARTER LANES | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30425     | 1            | NORTHERN ILLINOIS BPA FOUNDATION DON CARTER LANES | 01/01/2021-12/31/2021 | \$ 100.00 |

|       |   |   |                       |           |
|-------|---|---|-----------------------|-----------|
| 30426 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION DON CARTER<br>LANES | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30427 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION DON CARTER<br>LANES | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30428 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION DON CARTER<br>LANES | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30429 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION PARK LANES          | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30430 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION PARK LANES          | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30431 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION PARK LANES          | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30432 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION PARK LANES          | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30433 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION PARK LANES          | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30434 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION PARK LANES          | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30435 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION PARK LANES          | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30436 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION VIKING LANES        | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30437 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION VIKING LANES        | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30438 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION VIKING LANES        | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30439 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION VIKING LANES        | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30440 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION VIKING LANES        | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30441 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION VIKING LANES        | 01/01/2021-12/31/2021 | \$ 100.00 |
| 30442 | 1 | NORTHERN ILLINOIS BPA<br>FOUNDATION VIKING LANES        | 01/01/2021-12/31/2021 | \$ 100.00 |

This concludes my report,

Deputy Clerk

*Kayla Hilliard*

LORI GUMMOW  
Winnebago County Clerk

Date

24-Nov-20

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:


Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

|     | <u>FUND NAME</u>                   | <u>RECOMMENDED FOR PAYMENT</u> |
|-----|------------------------------------|--------------------------------|
| 001 | GENERAL FUND                       | 4,464,071.58                   |
| 101 | PUBLIC SAFETY TAX                  | 1,695,366.43                   |
| 103 | DOCUMENT STORAGE FUND              | 7,514.00                       |
| 104 | TREASURER'S DELINQUENT TAX FU      | 3,865.01                       |
| 105 | VITAL RECORDS FEE FUND             | 3,938.58                       |
| 106 | RECORDERS DOCUMENT FEE FUND        | 18,875.92                      |
| 114 | 911 OPERATIONS FUND                | 30,348.70                      |
| 115 | PROBATION SERVICE FUND             | 3,508.84                       |
| 116 | HOST FEE FUND                      | 380,000.00                     |
| 120 | DEFERRED PROSECUTION PROGRAM       | 1,468.22                       |
| 126 | LAW LIBRARY                        | 6,757.18                       |
| 131 | DETENTION HOME                     | 210,443.50                     |
| 141 | WINGIS GEOR INFO SYSTEM (CO SHARE) | 23,132.88                      |
| 145 | FORECLOSURE MEDIATION FUND         | 939.36                         |
| 155 | MEMORIAL HALL                      | 10,132.86                      |
| 156 | CC CLERK ELECTRONIC CITATION FUND  | 8,994.00                       |
| 158 | CHILD ADVOCACY PROJECT             | 31,987.37                      |
| 161 | COUNTY HIGHWAY                     | 873,073.35                     |
| 162 | COUNTY BRIDGE FUND                 | 6,014.19                       |
| 164 | MOTOR FUEL TAX FUND                | 329,337.55                     |
| 165 | TOWNSHIP HIGHWAY FUND              | 143,793.26                     |
| 181 | VETERANS ASSISTANCE FUND           | 35,059.73                      |
| 185 | HEALTH INSURANCE                   | 239,337.08                     |
| 192 | EMPLOYER SOCIAL SECURITY FUND      | 349,564.32                     |
| 193 | ILLINOIS MUNICIPAL RETIRE          | 411,199.18                     |
| 194 | TORT JUDGMENT & LIABILITY          | 2,250.00                       |
| 214 | 2013E DEBT SERVICE FUND            | 428.00                         |
| 229 | 2016D REFUNDING                    | 750.00                         |
| 230 | 2016E REFUNDING                    | 750.00                         |
| 249 | 2012F DEBT CERTIFICATES            | 428.00                         |
| 250 | 2012G DEBT CERTIFICATES            | 428.00                         |
| 253 | 2018 PENSION OBLIGATION BONDS      | 750.00                         |
| 301 | HEALTH GRANTS                      | 655,049.86                     |
| 302 | SHERIFF'S DEPT GRANTS              | 21,497.25                      |
| 303 | STATE'S ATTORNEY GRANT             | 10,281.73                      |
| 304 | PROBATION GRANTS                   | 5,760.00                       |
| 309 | CIRCUIT COURT GRANT FUND           | 40,568.41                      |
| 401 | RIVER BLUFF NURSING HOME           | 959,579.66                     |
| 410 | ANIMAL SERVICES                    | 138,977.29                     |
| 420 | 555 N COURT OPERATIONS FUND        | 6,579.87                       |
| 430 | WATER FUND                         | 8,842.10                       |
| 501 | INTERNAL SERVICES                  | 41,996.84                      |

TOTAL THIS REPORT

11,183,640.10

The adoption of this report is hereby recommended:

  
William Crowley, County Auditor

ADOPTED: This 24th day of November 2020 at the City of Rockford, Winnebago County, Illinois.

\_\_\_\_\_  
Frank Haney, Chairman of the  
Winnebago County Board of  
Rockford, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the Winnebago  
County Board of Rockford, Illinois

**REGULAR ADJOURNED MEETING  
WINNEBAGO COUNTY BOARD  
OCTOBER 22, 2020**

1. Interim Chairman Fellars Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, October 22, 2020 at 6:00 p.m.
2. Interim Chairman Fellars announced the following Agenda Changes:  
  
Please add a "Closed Session" at the end of the meeting.
3. Roll Call: 18 Present. 2 Absent. (Board Members Arena, Booker, Butitta, Crosby, Fellars, Fiduccia, Gerl, Goral, Hoffman, Kelley, McDonald, Nabors, Redd, Salgado, Schultz, Tassoni, Webster, and Zintak were present. (Board Member Bilich and Wescott were absent.)
4. County Board Member Goral gave the invocation and led the Pledge of Allegiance.

**AWARDS, PROCLAMATIONS, PRESENTATIONS, PUBLIC HEARINGS, and PUBLIC PARTICIPATION**

5.     Awards               -   None  
  
          Proclamations   -   None  
  
          Presentations   -   None

**PUBLIC COMMENT**

6.     None.

**BOARD MEMBER CORRESPONDENCE**

7.     None.

**CHAIRMAN'S REPORT**

8.     None.

**ANNOUNCEMENTS & COMMUNICATION**

9.     County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Interim Chairman Fellars:

- A. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
  - a. Revisions to Biweekly Notices and Monthly SUNSI/SGI Notices of Applications and Amendments Involving No Significant Hazards Consideration.
  - b. Federal Register / Vol. 85, No. 194/Tuesday, October 6, 2020 / Notices.
  - c. Summary of September 22, 2020, Presubmittal Meeting Between the NRC and Exelon Generation Company, LLC Regarding Licensing Activities to Support the Planned Early Closures of Byron, Unit Nos. 1 and 2 and Dresden, Units 2 and 3 (EPID L-2020-LRM-0087.)
- B. County Clerk Gummow received from the Illinois Environmental Protection Agency a letter regarding City of Rockford (Illinois EPA BOW ID# W20103000007) National Pollutant Discharge Elimination System (NPDES) Permit (ILS000001).
- C. County Clerk Gummow received from Nancy L. McPherson, Winnebago County Recorder the Monthly Report for September, 2020.

#### **CONSENT AGENDA**

- 10. Interim Chairman Fellars entertained a motion to approve the Consent Agenda for October 22, 2020 (Raffles, Bills, and County Board Minutes of September 22, 2020 and September 24, 2020 and to layover the County Board Minutes of October 8, 2020.) Board Member Gerl moved for the approval of the Consent Agenda, seconded by Board Member Zintak. The motion was approved by a unanimous vote of all members present. (Board Members Bilich and Wescott were absent.)

#### **COUNTY ADMINISTRATOR'S REPORT**

- 11. None.

#### **DEPARTMENT HEAD UPDATES**

- 12. None.

Interim Chairman Fellars spoke of a packet sent by Dr. Martell of the Winnebago County Health Department regarding additional litigation rules going into effect.

#### **UNFINISHED BUSINESS**

- 13. Board Member Kelley made a motion to take the appointees off the table, seconded by Board Member Crosby. Motion failed by a roll call vote of 13 no and 5 yes votes. (Board Members Arena, Booker, Fiduccia, Gerl, Goral, Hoffman, McDonald, Redd, Salgado, Schultz, Tassoni, Webster and Zintak voted no.) (Board Members Bilich and Wescott were absent.)

**Board Appointments: (Tabled by County Board July 9, 2020):**

**A. Community Action Agency Board**

1. Cesar Sanchez (Replacing Tiana McCall), Rockford, Illinois, July 2020-July 2021

**B. Winnebago County Housing Authority**

1. Rhonda Greer Robinson (Replacing Fred Wescott), Rockford, Illinois, July 2020 – September 2024

**C. Winnebago County Crime Commission**

1. Rev. Dr. Peter Frank Williams (Replacing Beck Cook Kendell), Rockford, Illinois, July 2020 – 2023

**D. Chicago Rockford International Airport Board**

1. Paulina Sihakom (Replacing Tom Dal Santo), Caledonia, Illinois, July 2020 – May 2023

- E.** Resolution Opposing the County Executive Form of Government tabled from the October 8, 2020 meeting.

**REPORTS FROM STANDING COMMITTEES**

**FINANCE COMMITTEE**

14. Board Member Salgado made a motion to approve Budget Amendment 2020-024 County Highway Fed EX Fee Transfer laid over from the October 8, 2020 meeting, seconded by Board Member Hoffman. Discussion by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Members Bilich and Wescott were absent.)
15. Board Member Salgado made a motion to approve a 2020 Tax Levy Ordinances to be laid over from the October 8, 2020 meeting, seconded by Board Member Gerl. Discussion by Board Member Salgado. Motion was approved by a roll call vote of 13 yes and 5 no votes. (Board Members Booker, Crosby, Schultz, Webster, and Zintak voted no.) (Board Members Bilich and Wescott were absent.)

Board Member Salgado spoke of an upcoming with the Personnel and Policies Committee.

**ZONING COMMITTEE**

16. Board Member Webster read in for the first reading of agenda items 1. and 2. (as listed below.) Board Member Kelley made a motion to suspend the rules on agenda items 1. and 2., seconded by Board Member Goral. Discussion by Deputy State's Attorney Kurlinkus. Motion was approved by a unanimous vote of all members present. (Board Members Bilich and Wescott were absent.)
1. Board Member Webster made a motion to approve Z-07-20 A Map Amendment to Rezone +/-0.53 Acres from the AG, Agricultural Priority District to the IH, Heavy Industrial District for the property that is commonly known as 2758 Alworth Road Winnebago, IL 61088 in Winnebago Township, District 1, seconded by Board Member Kelley. Motion was approved by a unanimous vote of all members present. (Board Members Bilich and Wescott were absent.)
  2. Board Member Webster made a motion to approve Z-08-20 A Map Amendment to Rezone +/-1.777 Acres from the AG, Agricultural Priority District to the A2, Agriculture-Related Business District for the property that is generally located at the southeast corner of the Alworth Road and Kelley Road intersection, Winnebago, IL 61088 in Winnebago Township, District 1, seconded by Board Member Zintak. Motion was approved by a unanimous vote of all member present. (Board Members Bilich and Wescott were absent.)

### **ECONOMIC DEVELOPMENT**

17. No Report.

### **OPERATIONS & ADMINISTRATIVE COMMITTEE**

18. No Report.

### **PUBLIC WORKS**

19. No Report.

### **PUBLIC SAFETY**

20. Board Member Booker made a motion to approve a Resolution Authorizing the Chairman of the County Board to Execute an Independent Contractor Agreement for Services as a Winnebago County Community Liaison, seconded by Board Member Zintak. Discussion by County Administrator Thompson and Board Member Webster. Motion was approved by a unanimous vote of all members present. (Board Members Bilich and Wescott were absent.)
21. Board Member Booker made a motion to approve a Resolution Authorizing the Chairman of the County Board to Execute a Memorandum of Agreement Between Winnebago County, 17<sup>th</sup> Judicial Circuit and Remedies Renewing Lives, Inc., seconded by Board Member Hoffman. Discussion by County Administrator Thompson and Board Members Arena, Kelley, and Nabors.



Motion was approved by a unanimous vote of all members present. (Board Members Bilich and Wescott were absent.)

Board Members Bilich and Wescott arrived at 6:21 p.m.

22. Board Member Booker made a motion to approve a Resolution Authorizing the Chairman of the County Board to Execute an Agreement with Rosecrance, Inc. for the Jail Alternative Treatment Program, seconded by Board Member Crosby. Motion was approved by a unanimous vote of all members present.
23. Board Member Booker made a motion to approve a Resolution Authorizing Execution of an Intergovernmental Cooperation Agreement with the Forest Preserves of Winnebago County for Police Services, seconded by Board Member Zintak. Motion was approved by a unanimous vote of all members present.

### **PERSONNEL AND POLICIES COMMITTEE**

24. Board Member Fiduccia made a motion to approve a Resolution Authorizing River Bluff Nursing Home to Admit Out of County Residents, seconded by Board Member Kelley. Discussion by McDiarmid from River Bluff, County Administrator Thompson and Board Members Fiduccia, Goral, Fellars, McDonald, Kelley, Tassoni and Arena. Motion was approved by a unanimous vote of all members present.
25. Board Member Fiduccia made a motion to approve agenda items 3., 4., and 5. (as listed below.), seconded by Board Member Hoffman. Motion was approved by a unanimous vote of all members present.
  3. Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Insured POS and PPO Insurance Plan.
  4. Resolution Authorizing the Execution of a Renewal Agreement with Northern Illinois Health Plan (NIHP) for Third Party Administration Services.
  5. Resolution Authorizing the Execution of an Agreement with AMWIN Group Benefits for the Administration of a Medicare Supplement Insurance Plan and Part D Drug Plan Offered to Retirees Over Age 65.

Board Member Fiduccia spoke of a meeting concerning River Bluff and urged Board Members to attend.

### **NEW BUSINESS**

26. None.
27. Interim Chairman Fellars entertained a motion to go into Closed Session to discuss Pending and Potential Litigation. Board Member Gerl made a motion to close the meeting pursuant to the provisions of Section 2C-11 of the Illinois Open Meeting Act 5ILCS 20/2C-11, seconded by

Board Member Schultz. The motion was approved by a roll call vote of 20 yes votes. The Meeting closed at 6:39 p.m.

28. The Meeting reconvened at 7:09 p.m. Interim Chairman Fellars announced that no action was taken during the Closed Session.
29. Interim Chairman Fellars entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded Gerl. Motion was approved by a voice vote. The meeting was adjourned at 7:10 p.m.

Respectfully submitted,



Lori Gummow  
County Clerk  
ar

**REGULAR ADJOURNED MEETING  
WINNEBAGO COUNTY BOARD  
NOVEMBER 12, 2020**

1. Chairman Haney Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, November 12, 2020 at 6:00 p.m.
2. Chairman Haney announced the following Agenda Changes:  
  
Please move the Operations & Administrative Committee report to the top of the Agenda.
3. Roll Call: 17 Present. 3 Absent. (Board Members Arena, Booker, Butitta, Crosby, Fellars, Fiduccia, Gerl, Goral, Hoffman, McDonald, Nabors, Redd, Salgado, Schultz, Tassoni, Webster, and Zintak were present. (Board Members Bilich, Kelley, and Wescott were absent.)
4. County Board Member Hoffman gave the invocation and led the Pledge of Allegiance.

**AWARDS, PROCLAMATIONS, PRESENTATIONS, PUBLIC HEARINGS, and PUBLIC PARTICIPATION**

5.     Awards                 -     None  
  
          Proclamations     -     None  
  
          Presentations     -     None

**PUBLIC COMMENT**

6.     None.

**BOARD MEMBER CORRESPONDENCE**

7.     Board Member Fellars thanked County Clerk Gummow and her office for a well run election.

**CHAIRMAN'S REPORT**

8.     None.

**ANNOUNCEMENTS & COMMUNICATION**

9.     County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Haney:

- A. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
- a. Pre-Application Meeting with Exelon Generation Company, LLC (EXELON) Regarding a Proposed Alternative to Certain Requirements in Title 10 of the Code of Federal Regulations (10 CFR) Section 50.55a, "Codes and standards."
  - b. Byron Station, Units 1 and 2 – Notification of an NRC Biennial Licensed Operator Requalification Program Inspection and Request for Information.
  - c. Federal Register / Vol. 85, No. 213 / Tuesday, November 3, 2020/Notices
  - d. Federal Register / Vol. 85, No. 213 / Tuesday, November 3, 2020/Notices
  - e. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos.1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit No. 1; Dresden Nuclear Power Station, Units 1, 2, and 3; James A. Fitzpatrick Nuclear Power Plant, LaSalle County Station, Units 1 and 2; Nine Mile Point Nuclear Stations, Units 1 and 2, and 3' Quad Cities Nuclear Power Plant – Review of Quality Assurance Program Changes (EPID L-2019-LLQ-0003)
- B. County Clerk Gummow received from ComEd a Notification Required under 220 ILCS 5/8-505.1 to perform vegetation management activities on distribution circuits in our area within the next few months.
- C. County Clerk Gummow received from Charter Communications a letter regarding upcoming changes to Spectrum channel lineups effective on or around December 1, 2020. for the following:
- a. County of Winnebago
  - b. Township of Harlem
  - c. Township of Rockton
  - d. Township of Roscoe
- D. County Clerk Gummow received from Charter Communications a letter regarding upcoming changes to Spectrum channel lineups effective on or around December 2, 2020. for the following:
- a. County of Winnebago
  - b. Township of Harlem
  - c. Township of Rockton
  - d. Township of Roscoe
- E. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report for October 2020.

### **CONSENT AGENDA**

10. Chairman Haney entertained a motion to approve the Consent Agenda for November 12, 2020 (Raffles and County Board Minutes October 8, 2020 and to layover the County Board Minutes of October 22, 2020.) Board Member Gerl moved for the approval of the Consent Agenda, seconded by Board Member Nabors. The motion was approved by a unanimous vote of all members present. (Board Members Bilich, Kelley, and Wescott were absent.)

### **COUNTY ADMINISTRATOR'S REPORT**

11. County Administrator Thompson thanked County Clerk Gummow, the returning and newly elected Board Members, and the new County Board Chairman.

### **DEPARTMENT HEAD UPDATES**

12. None.

### **UNFINISHED BUSINESS**

13. **Board Appointments: (Tabled by County Board July 9, 2020):**

**A. Community Action Agency Board**

1. Cesar Sanchez (Replacing Tiana McCall), Rockford, Illinois, July 2020-July 2021

**B. Winnebago County Housing Authority**

1. Rhonda Greer Robinson (Replacing Fred Wescott), Rockford, Illinois, July 2020 – September 2024

**C. Winnebago County Crime Commission**

1. Rev. Dr. Peter Frank Williams (Replacing Beck Cook Kendell), Rockford, Illinois, July 2020 – 2023

**D. Chicago Rockford International Airport Board**

1. Paulina Sihakom (Replacing Tom Dal Santo), Caledonia, Illinois, July 2020 – May 2023

- E. Resolution Opposing the County Executive Form of Government tabled from the October 8, 2020 meeting.**

### **REPORTS FROM STANDING COMMITTEES**

### **OPERATIONS & ADMINISTRATIVE COMMITTEE**

Board Members Bilich, Kelley, and Wescott arrived at 6:07 p.m.

14. Board Member McDonald made a motion to approve a Resolution Awarding Bids for Paper Goods, Liners and Chemical Products, seconded by Board Member Zintak. Motion was approved by a unanimous vote of all members present.
15. Board Member McDonald made a motion to approve a Resolution Awarding Data Backup, Recovery, and Intelligence System Agreement, seconded by Board Member Fellars. Motion was approved by a unanimous vote of all members present.
16. Board Member McDonald made a motion to approve a Resolution approving Bond Amounts for County Clerk, County Treasurer and County Auditor, seconded by Board Member Salgado. Discussion by Deputy State's Attorney Kurlinkus. Motion was approved by a unanimous vote of all members present.

#### **FINANCE COMMITTEE**

17. No Report.

#### **ZONING COMMITTEE**

18. Board Member Webster announced due to the current COVID-19 mandates the Zoning Board of Appeals will not meet until February 2021 and the Zoning Committee will not meet until the third week in February of 2021.

#### **ECONOMIC DEVELOPMENT**

19. Board Member Bilich spoke of an upcoming Economic Development Meeting.

#### **PUBLIC WORKS**

20. No Report.

#### **PUBLIC SAFETY**

21. Board Member Booker gave an update on the Federal Inmates at the County Jail.

#### **PERSONNEL AND POLICIES COMMITTEE**

22. No Report.

#### **NEW BUSINESS**

23. Board Member McDonald announced there will be a Republican Caucus Meeting on Monday to elect the leadership of the Caucus.

Deputy State's Attorney Kurlinkus spoke of updated Rules of Order and Procedures for the new County Board Chairman and Board Members.

24. Chairman Haney entertained a motion to adjourn. County Board Member Fellars moved to adjourn the meeting, seconded Crosby. Motion was approved by a voice vote. The meeting was adjourned at 6:16 p.m.

Respectfully submitted,



Lori Gummow  
County Clerk  
ar

# **ADMINISTRATOR'S REPORT**



# **DEPARTMENT HEAD UPDATES**


# **UNFINISHED BUSINESS**



# WINNEBAGO COUNTY

— ILLINOIS —

## Memorandum

Date: July 7, 2020  
To: County Board  
From: Frank Haney, Chairman   
Re: Appointments to community boards

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After input and review, I am making the following appointment to community boards, subject County Board approval:

- Community Action Agency Board – **Cesar Sanchez** (replacing Tiana McCall)
- Winnebago County Housing Authority – **Rhonda Greer Robinson** (replacing Fred Wescott)
- Winnebago County Crime Commission – **Rev. Dr. Peter Frank Williams** (replacing Ken Barnes)
- Chicago Rockford International Airport Board – **Paulina Sihakom** (replacing Tommy Dal Santo)

The appointees are highly qualified, accomplished, and high character. Each has a track record of impactful service to our community and is worthy of the board's enthusiastic support.

**Cesar Sanchez** (Community Action Agency Board) works at Midland Bank States Bank and serves as their Regional Community Development Relationship Manager. He specializes in business development, public relations, minority outreach, and financial literacy. Currently, Cesar serves the community in multiple ways, he is on the Boards of United Way, HomeStart, and the Rockford Public Library. He was recognized as one of the Rockford Register Star's 75 *People You Should Know* in 2018 and La Voz Latina / YWCA's *Community Member of Distinction* Award in 2015.

**Rhonda Greer Robinson** (Winnebago County Housing Authority Board) has been an educator and coach in District 205 since 1986 and is a leading voice in the community around increasing educational attainment and access to opportunities for underserved populations within the Rockford area. Currently, she serves as the President of the local chapter of the National



# WINNEBAGO COUNTY

## — ILLINOIS —

Association for Advancement of Colored People (NAACP) and serves as the State Association's Education Chair.

**Rev. Dr. Peter Williams** (Crime Commission) is the Assistant Pastor for Membership Recruitment & Retention at St. Luke's Missionary Baptist Church. He is an active member of the Rockford Minister's Fellowship, a network of Baptist Pastors in the Rockford Area. Rev. Williams as both Board Secretary and the Education Committee Chair and Spokesman. Rev. Williams also served as an active member of the Chairman's Bridge Council and was the President of the Freeport Ministerial Fellowship Alliance from 2004-2013.

**Paulina Sihakom** (Airport Authority Board) has worked in the banking industry for the past 27 years. Currently, she works at PNC Bank and leads the Rockford Market, serving clients on loans up to \$50 million. Her strong financial background includes extensive experience in evaluating return on investment for large capital projects. This skill set translates well to the Airport Board. Currently, Paulina serves on the Goodwill of Northern Illinois and is President of the Lao American Association of Northern Illinois. Previously, she served on the Northern Illinois Community Development Corporation (NICDC), Athena Powerlink of Rockford, and YWCA Board where she was the recipient of the 2018 YWCA Northwestern Illinois Mentor Award. She also was recognized as the Rockford Chamber of Commerce one of the *20 People You Should Know* in 2014.

The new appointees are replacing individuals who served well on their respective boards. We thank each of the outgoing individuals for their service and dedication. In particular, I want to thank Fred Wescott for over twenty-years of service on the Housing Authority Board.

Over the past three years, Winnebago County appointments to various boards have been based on a number of factors, including the strategic needs of the entity, skill set of the individual, and the undeniable community need to get new people involved in community leadership. It is critical we continue to cultivate and support an environment that fully engages our community's differences and strengths.

These latest appointments also reflect Winnebago County's commitment to increasing diversity via appointments to boards and offices the past three years. This includes appointments to the



# WINNEBAGO COUNTY

— ILLINOIS —

Board of Review, Mental Health Board, RAVE, Crime Commission, Chairman's Office, Office of County Clerk, Office of State's Attorney, Winnebago County Housing Authority, and the 911 (ETSB) Board. Inclusion of appointees who have diverse backgrounds and perspective will continue to be important.


Future considerations for future Winnebago County Board appointment changes include the following: Sheriff's Merit Commission (Replace member who served since 1999), Health Department (several reappointments up in late 2020), and University of Illinois Extension (opportunities at change exists with three County Board members sitting on the Extension Board).


Thank you for your time and consideration.



# CESAR SANCHEZ

3719 Brendenwood Rd Rockford IL 61107 

(779)537-5918 

Cesarsanch22@gmail.com 



## OBJECTIVE

To obtain a position that would utilize my skill set in community collaborations, partnership development, relationship management, team building, and revenue generation.



## EDUCATION

**Liberal Arts- Organizational Leadership | Judson University**

2018 – CURRENT

**Associates Degree | Rock Valley College**

2004 – 2006

**H.S. Diploma | Auburn High School**

2000 – 2004



## EXPERIENCE

**SMALL BUSINESS DEVELOPMENT | COMMERCIAL RELATIONSHIP MANAGER |  
ALPINE/MIDLAND STATES BANK**

FEB 2016 – APRIL 2019

Developing relationships with current and prospective customers through relationship building, strategic planning, and loans/consumer lending.

Focused efforts on community engagement and outreach to minority and low/moderate income populations for success in community develop initiatives including housing, financial empowerment, and small business development.

**BRANCH MANAGER | ALPINE BANK**

JAN 2006 – JAN 2016

Provided mentorship and management to staff ensuring an excellent customer experience through a range of financial and mortgage related products.

Leadership development and engagement plan created to increase relationship and trust within the minority and low/moderate income communities.



## SKILLS & CERTIFICATIONS

- Bilingual - Spanish
- Minority Relations for community development projects/initiatives
- Small Business Development
- Collaboration/Relationship management
- Engagement plan development
- Effective communicator with diverse populations
- Notary Public- State of IL
- NMLS#451838



## VOLUNTEER ACTIVITIES, AWARDS, & RECOGNITION

| VOLUNTEER ACTIVITIES  | AWARDS & RECOGNITION  |
|---|---|
| <b>La Voz Latina Board of Directors</b><br><b>01.2013-11.2015</b><br>Committees- Banquet Committee<br>01.16- Present                                      | <b>Leadership Rockford- Rockford Chamber of Commerce</b><br>2015                |
| <b>Salsa Business Network President</b><br>01.2015-Present  | <b>State of IL Senate Recognition</b><br>2015                                   |
| <b>YMCA Rock River Valley Board of Directors</b><br><b>07.2015- Present</b><br>Committees- Strategic Planning Committee                                   | <b>La Voz Latina- YWCA Board Recognition</b><br>2015                            |
| <b>Latinos for Political Progress</b><br><b>2013- Present</b>   | <b>Community Member of Distinction Award La Voz Latina YWCA</b><br>2015         |
| <b>Coalition of Latino Leaders</b><br><b>01.2013- Present</b><br>Committees- Business, Education, Support & Advocacy, Public Safety and Board Development | <b>Rockford Leadership Alliance- Rockford Chamber of Commerce</b><br>2016       |
| <b>Next Rockford</b><br><b>08.2016- Present</b>   | <b>75 People you should know- Rockford Register Star</b><br>2018                |
| <b>Alpine Bank Hispanic Marketing Group Co-Chair</b><br><b>01-2012- 02/2018</b>   | <b>Next Up Leaders to know in the community- Rockford Register Star</b><br>2019 |
| <b>Alpine Bank Community Outreach Group</b><br><b>01.2017- 02/2018</b>  |   |
| <b>United Way Rock River Valley Board of Directors</b><br><b>07/2016- Current</b>   |   |
| <b>Rockford Public Library Board of Trustees</b><br><b>08/2017- Current</b>   |   |

## REFERENCES

**Dr. Rudy Valdez-** Community Leader 815-520-6022

**Atty. Linda Zuba-** Zuba & Associates 815-289-3696

**Armando Cardenas-** Community Leader 815-543-9995

## **Cesar Sanchez**

### **Midland States Bank**

#### **Regional Community Development Relationship Manager**

*The areas listed below will illustrate the body of work by area of categories that align with the Community Development Scope.*



#### **Retail Banking**

- Increase in deposits from the Latino community, which can be shown through account openings. Latino population is known to maintain higher deposits.
- Increase in ITIN lending through Retail division
- Leadership Development and Management of 8 team members at in-store branch location
- Deposit and Retail Loan Growth overall

#### **Small business development/Commercial lending throughout the community**

- Portfolio Management of loans with an increase in minority lending.
- Coaching provided to current and future prospects to improve loan-closing success and develop future business opportunities for the bank.
- Strategic board participation throughout the community to allow for future business development and relationship building.



- Submitted loan applications and provided perspective on the uniqueness of Latino population creditworthiness.

### **Mortgage Division**

- Referrals to mortgage division through the Believable Banking Program
- Business development opportunities with Latino realtors and Mortgage loan originators through current community connections.

### **Public Relations**

- Approximately 120 hours in community volunteering and boards in 2018 and 2019 trackable in Kadince.
- Labamba radio show- Financial literacy to increase awareness in business lending for the Hispanic community.
- Feedback in marketing efforts as well as products to increase loan applications from the Hispanic community.
- Maintain relationships with the Hispanic Media and Hispanic COI's (Centers of Influence) to ensure positive PR for the bank.

### **Minority Hiring**

- Hispanic Marketing group. Initial key focus included increasing bilingual staff. Human Resources can illustrate the successful growth in minority hiring.

### **Financial Education**

- Various sessions in English and Spanish throughout the community (i.e. Mortgage, Credit Building and Small Business Development)

# RHONDA GREER ROBINSON

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1304 Lindsay Way Rockford Illinois 61108  
Cell Phone: (815)540-5615  
Email · [RhondaRobonsin542@gmail.com](mailto:RhondaRobonsin542@gmail.com)

## EDUCATION

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University of phoenix, PhD in leadership 2010 – currently.  
National louis university (leadership certification), 2000 – 2002.  
National louis university M.E. in curriculum instruction, 1993 – 1995  
Rust college B.A. in Early Childhood Education, 1982 1986.

## EXPERIENCE

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### **Teacher, Rockford Public Schools – august 1986 - present**

Professional summary: detail-oriented, organized and efficient professional with thirty plus years' experience in education.

- Critical thinker, excellent social skills, conflict resolution, problem solving by integrating family, school and community resource.
- Effective team player with excellent interpersonal skills engages in collaborative planning and understanding the emotional needs of children and empowerment of students.
- First grade and fourth grade teacher 2014 -2015
- Elementary fifth grade teacher 2014 – current
- Community center literacy teacher 2000 – 2014
- High school girls head coach track & field coach 2011 – 2013.
- Elementary student support specialist 2009 – 2011
- Middle and high school reading intervention specialist 2007 – 2009
- Middle school reading coach 2005 – 2007
- Clinton teacher kindergarten – third grade 1999 - 2004
- Sixth seventh and eighth grades language arts teacher 2004 – 2005
- Third grade teacher 1996 – 1998
- High school girls head coach track & field 1996- 1998
- Milt – age first grade – third grade teacher 1994 – 1996
- High school girls assistant coach track & field 1988 – 1995
- Third grade teacher 1987 - 1988
- Alternative program third – fifth grade teacher

## APPLICABLE SKILLS

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- Program development and management
  - Community organization and engagement
  - Adaptability
  - Problem solving
  - Critical thinking
  - Grant writing
  - Effective communication
- 

## CERTIFICATIONS

|  |   |
|--|---|
| <ul style="list-style-type: none"><li>• Time to Teach/Classroom Management</li><li>• Positive Behavior Intervention Support (PBIS) Internal Coach</li><li>• Write Traits Writing Program</li><li>• Language for Learning Reading Program</li><li>• Direct Instruction (DI) Reading Program</li><li>• Soar to Success Reading Program</li><li>• Bridges to Literature Reading Program</li></ul> | <ul style="list-style-type: none"><li>• Cooperative Discipline</li><li>• National Geographic Reading Program</li><li>• Information Pairs Cross Text Reading</li><li>• Scholastic Read Middle School Literacy</li><li>• Professional Practice</li><li>• Read 100</li><li>• District Equity</li></ul> |
|--|---|

## ACTIVITIES

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Keynote: My volunteer work is how I highlight my passion for our community and children.

State Education Chair for National Association for Advancement of Colored People (NAACP)

President of the Rockford Branch National Association for Advancement of Colored People (NAACP)

Member of Alpha Kappa Alpha Sorority Incorporation

Order of Eastern Stars

Women's March

Legal Women's Voters

Mom Demand Actions Against Gun Violence

Gamma Sigma Sigma

Active volunteer at Brooker Washington Center

# RHONDA GREER ROBINSON

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1304 Lindsay Way Rockford Illinois 61108

Cell Phone: (815)540-5615

Email - [RhondaRobonsin542@gmail.com](mailto:RhondaRobonsin542@gmail.com)

## Professional References

Gwen Robinson

(513)-931-2215

Kelli Jackson

(815)-540-7535

Teresa Haley

(217)-836-4339

## **THE REV. DR. PETER F. WILLIAMS**

**P. O. Box 1704**

**Rockford, IL 61110**

**Cell (815) 275-6914**

**Email: REVPFW5@GMAIL.COM**



### **BACKGROUND**

**Born:** February 3, 1959  
**Hometown:** Urbana, Illinois  
**Parents:** The late Ike Williams Sr., Rosetta Underwood  
The late Jerry White, stepfather  
**Siblings:** Two brothers-both deceased, two sisters, and one adopted brother

### **EDUCATION**

**Freedom Bible College, Belleville, IL** July 2009  
Honorary Doctorate in Theology

**Highland Community College, Freeport, IL** Fall 1994-Spring 1995  
Leadership Institute Graduate, May 1995

**Parkland College, Champaign, IL,** Spring 1992 - C Language Programming

**University of Illinois, Urbana-Champaign Campus College of Engineering,**  
Fall 1990 - Digital Control of Mechanical Systems Towards MS Engineering

**University of Illinois, Urbana-Champaign Campus College of Engineering,** Spring 1990

**Parkland College, Champaign, IL, Mathematics,** Spring 1990  
Recipient of "A Semester of Study Award" from employer

**B. S. Electrical Engineering Technology,** 1983  
Southern Illinois University at Carbondale, Illinois

**Evangelical Teachers Training Association, 6 courses,** 1982  
Wheaton Illinois, sponsored by the Rockhill Baptist Church of Carbondale Illinois

**School of The Prophets and Round Table**  
Sponsored by The Ministerial Alliance of Carbondale and Vicinity, 1980-1983

**A. A. S. Electronics Technology,** 1981  
Parkland College, Champaign, Illinois

**A. A. S. Electronics Engineering Technology,** 1980  
Parkland College, Champaign, Illinois

**College of Engineering,** August 1977-May 1978  
University of Illinois, Champaign, Illinois

**EEO Training For Special Emphasis Program Managers,** 1981  
Sponsored by the Health and Human Services Department

### **FAMILY**

Married to the former Brenda Ann Jones of Champaign, Illinois on  
November 21, 1981 at Pilgrim Baptist Church, Champaign, Illinois  
Father of four children:  
Jessica Michelle, April 13, 1982  
David Anthony, September 6, 1984  
Robert Ike, June 17, 1986  
Jonathan Tyrone, September 27, 1988

## **CHRISTIAN EXPERIENCE**

Accepted Jesus Christ as Lord and Savior - Spring Revival May 1966  
Baptized by Rev. A. G. Gregory, Pilgrim Missionary Baptist Church, Champaign,  
Illinois, June 1966  
Member of The Pilgrim Missionary Baptist Church, June 1966-Present  
Licensed to Preach The Gospel - January 9, 1983 at Pilgrim Missionary Baptist Church  
Champaign, Illinois - Rev. W. B. Keaton, Pastor  
Ordained to The Gospel Ministry - April 23, 1989 at Pilgrim Missionary Baptist Church  
Champaign, Illinois - Rev. W. B. Keaton, Pastor

## **OTHER CHURCH MEMBERSHIPS:**

St. Luke Missionary Baptist Church, Rockford, Illinois - Dr. Louis E. Malone, Pastor,  
Assistant Pastor for Membership Recruitment & Retention. October 2013 - Present  
  
Philippians Missionary Baptist Church, Freeport, Illinois - Rev. Nathan Allison, Sr.  
Pastor, Associate Minister under watch care. April 2011 - October 2013  
  
Rockhill Missionary Baptist Church, Carbondale, Illinois - Rev. Walter Bowie, Jr.,  
Pastor, Associate Minister and Member - August 1981- May 1983

## **OFFICES AND EXPERIENCES**

Assistant Pastor for Membership Recruitment & Retention, St. Luke MB Church,  
Rockford, IL March 2012 - Present  
Education Committee Chair & Educational Spokesperson, Rockford Minister's  
Fellowship, April 2017 - Present  
Secretary-Rockford Minister's Fellowship, November 2015 - June 2017  
Program Chairman-Rockford Minister's Fellowship, November 2013-November 2015  
Interim Pastor, Progressive Baptist Church, Rockford, IL April 2011 - March 2012  
Former Pastor, St. Paul Baptist Church, Freeport, IL December 1993 -September 2010  
Co-Founder "How Shall We Then Live Ministries" co-venture with good friend  
Rev. Michael E. Coleman, Pastor of the Antioch Baptist Church of Waterloo, Iowa  
(Performing Numerous Workshops on Leadership and Membership Development) 1985 -  
Present  
Educational Spokes- Person for Freeport African-American Ministers United for Change,  
June 1994 - October 2013  
Signer of Three Historic Memorandums of Understanding Between the Freeport African  
American Minister's United for Change, The Freeport School District 145, and the  
Freeport Education Association to Improve Education for All Children,  
1996, 2001, and 2008  
President of Freeport Progressive Ministerial Fellowship Alliance, June 2004 - October 2013  
Conducted A Superintendents Workshop for the Iowa Missionary and Education  
Convention, 1994 - Present  
Congress President-Rockford & Vicinity Baptist District Association, July 2016-Present  
Adjunct Professor Chicago Baptist Institute Rockford Extension, January 2014-Present  
Programmed to performed workshop entitled "How To Grow The Church Through The  
Sunday School", St. Luke Baptist Church, Rockford, Illinois, 1998,  
Calvary Baptist Church Chicago Heights, Illinois, 1999, Macedonia Baptist Church, Rockford, Il,  
2000, Macedonia Baptist Church, Champaign, IL, 2001, Pilgrim Baptist Church, Champaign, IL,  
2002, St. Paul Baptist Church, Freeport, IL 1994-2008  
Vice President and Secretary for Freeport African-American Ministers United for  
Change, June 2000 - June 2011  
Moderator - Rockford and Vicinity Baptist District Association July 2004 -July 2010

## **OFFICES AND EXPERIENCES (cont.)**

General Secretary - Baptist General State Conv. of Illinois, Inc. July 2008 - June 2014

General Secretary - Moderator's Auxiliary to the National Baptist Convention USA, Inc.  
September 2005 - June 2016

General Secretary - Moderator's Auxiliary Baptist General State Convention of IL, Inc.  
July 2003 - June 2008

Assistant General Secretary - Baptist General State Convention of IL, Inc.  
July 1994-June 1997, July 2002- June 2008

Adjunct Professor of Old Testament Theology for the Lay Academy Bible Institute of  
Madison, Illinois, 2004 - 2008

Secretary/Treasurer Baptist General State Convention of Illinois, Inc. Pastor's Conf.  
July 1997 - June 2002

Member of the State of Illinois Governors Task Force One Church One Child Board and  
Finance Chair, 1995 - 2006

Congress President - Rockford and Vicinity Baptist District Association  
July 2002 - July 2004

Dean - Rockford and Vicinity Baptist District Association July 1997 - July 2002

Assistant Dean - Rockford and Vicinity Baptist District Assoc., July 1994 - July 1997

Vice President of Freeport Progressive Ministerial Fellowship Alliance,  
June 1995 - June 2004

Certified Instructor for Baptist General State Congress of Christian Education,  
August 1994-Present

Member Rotary International May 1994 - June 2000

Secretary for the National Association For The Advancement of Colored People,  
Champaign County Branch, January 1990 - 1994

Minister in Charge at the Williams Street Church of God, Danville, Illinois  
April 1992 - January 1994

Registered Student of the Moody Bible Institute's Pastor's Conf., 1992-1995

Registered Student of the WHW Ministries Best Conference, 1992

Member of the Ministerial Alliance of Champaign and Vic., 1983-January 1994

Registered Student at The Baptist General State Congress of Christian Education of  
Illinois, 1972-1981, 1983-1988, 1990-1993

Member of the Board of Directors, Urban League of Champaign County, 1988-1992

Recipient of a Semester of Study For Support Personnel, USA-CERL, 1989

Secretary of The Southern Illinois Conf. on Christian Theology, 1985- 2000

Bible Class Teacher for Family Walk Bible Study Group, 1981-1988

Superintendent of Church School, Pilgrim Missionary Baptist Church, Champaign,  
Illinois, 1977-1981, 1983-1988

Assistant Secretary, Ministerial Alliance Carbondale and Vicinity, 1983

Member of the Board of Directors, Urban League of Champaign County, 1977

Member of the Student Senate, Urbana Senior High School, 1974-1977

## **REFERENCES**

Rev. Dr. Louis E. Malone, Pastor/Immediate Past  
President, Baptist General State Convention (BGSC)  
2919 19<sup>th</sup> Street  
Rockford, IL 61109  
815-978-2464

Rev. Dr. L. K. Curry  
Pastor Emeritus Emmanuel Baptist Church, Chicago  
8301 S. Damen Avenue  
Chicago, IL 60620  
312-296-7464

Rev. Dr. Kenneth O. Lyons, Immediate  
Past President, Moderator's Auxiliary NBCUSA, INC.  
1288 E. Martin Luther King BLVD  
Jasper, TX 75951  
409-384-0094

Rev. Dr. A. W. Staten (Good Friend)  
Pastor, Calvary Baptist Church  
332 Sherry Lane  
Chicago Heights, IL 60411  
708-738-1377

Rev. Dr. Alvin Love  
Past President (BGSC)  
649 119<sup>th</sup> Street  
Chicago, IL 60629  
773-960-4640

Bishop James A. Wade, Pastor  
Faith for Miracle Deliverance & Worship  
3247 South Baileyville Road  
Freeport, IL 61032  
815-275-0979

Rev. Nathan Allison  
Pastor, Philippians Baptist Church  
615 South Chicago Avenue  
Freeport, IL 61032  
815-908-9073

Deacon John Whitehead  
Illinois Baptist Laymen President  
5140 West St. Paul Avenue  
Chicago, IL 60639  
773-983-0837





#### Paulina Sihakom: Bio

Paulina Sihakom is a twenty –seven year banking professional in the Rockford Market. She is a first generation immigrant from Laos and has resided in the Rockford area for the past thirty-six years with her family. She received her education through Rockford Public School (Kishwaukee Elementary School, Lincoln Middle School, and Jefferson High School), Rock Valley College, Aurora University and Illinois Banker Association. Paulina is an active community advocate serving on several non-profit boards in the Rockford community. Currently, she serves as the Treasurer and Executive Board Member for Goodwill of Northern Illinois (10th year) and President of Lao American Association of Northern Illinois (5th year).

Previous board position/committee member served, YMCA of Rock River Valley Black Achiever's program as a mentor, YWCA Northwestern Illinois Board of Directors, Northern Illinois Community Development Corporation Board Member, Athena Powerlink Rockford Chapter Board Member, and Segment Lead for Transform Rockford Revitalization. Paulina supported and guided these organization's mission to help individuals with barriers for gainful employment, empowering women, and early childhood education.

Paulina was recognized by the Rockford Chamber of Commerce in 2014 as one of the **20 People You Should Know**, and the recipient of the 2018 YWCA Northwestern Illinois Mentor Award.

Professionally, after seventeen years of various role within the bank, in June of 2010, Paulina was selected to lead the Rockford Market for PNC Bank as their Market Executive. In this role, she develop and manage many key profitable business relationships in both the private and public sector for PNC Bank.

Paulina continues to build her network of contacts to ensure continue growth for her organization while balancing the objective of the community's goal. She is passionate to help her organization and community strive to achieve their objectives by living their shared values.

**Contact Details:**

Paulina P Sihakom  
7314 Keystone Place  
Caledonia, IL 61011  
Mobile (815)904-5016  
p\_sihakom@yahoo.com

# **FINANCE COMMITTEE**

RESOLUTION  
of the  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: PUBLIC SAFETY COMMITTEE AND FINANCE COMMITTEE

20-CR

RESOLUTION AUTHORIZING EXECUTION OF A COLLECTIVE BARGAINING  
AGREEMENT WITH THE ILLINOIS FRATERNAL ORDER OF POLICE LABOR  
COUNCIL REPRESENTING DEPUTIES IN THE OFFICE OF THE WINNEBAGO COUNTY  
SHERIFF

WHEREAS, the County of Winnebago and the Winnebago County Sheriff have a collective bargaining agreement with Illinois Fraternal Order of Police Labor Council which represents the Deputies in the office of the Winnebago County Sheriff; and,

WHEREAS, the previous collective bargaining agreement with Illinois Fraternal Order of Police Labor Council expired on September 30, 2019; and,

WHEREAS, Illinois Fraternal Order of Police Labor Council and the representatives of the County and of the Sheriff have been bargaining a successor collective bargaining agreement to replace the expired agreement; and,

WHEREAS, Illinois Fraternal Order of Police Labor Council and the bargaining team for the County and the Sheriff have tentatively agreed to a successor collective bargaining agreement subject to the approval of the County Board; and,

WHEREAS, the Public Safety Committee and Finance Committee of the County Board for the County of Winnebago, Illinois, have reviewed the terms of the proposed collective bargaining agreement; and

WHEREAS, the Public Safety Committee and Finance Committee recommend that the full County Board accept and approve the terms of the collective bargaining agreement between Illinois Fraternal Order of Police Labor Council and the County of Winnebago and the Winnebago County Sheriff as summarized in the attachment to this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the collective bargaining agreement between Illinois Fraternal Order of Police Labor Council and the County of Winnebago and the Winnebago County Sheriff be approved and that the Chairman of the County Board of Winnebago County and the Winnebago County Sheriff execute any documents necessary for implementation of said collective bargaining agreement.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare

and deliver certified copies of this Resolution to the Winnebago County Administrator, the Winnebago County Sheriff and the Illinois Fraternal Order of Police Labor Council.

Respectfully Submitted,  
PUBLIC SAFETY  
COMMITTEE

**AGREE**

**DISAGREE**

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Aaron Booker, Chairman

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Aaron Booker, Chairman

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Fred Wescott

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Fred Wescott

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Mike Zintak

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Mike Zintak

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Paul Arena

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Paul Arena

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Angie Goral

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Angie Goral

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Dan Fellars

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Dan Fellars

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Dorothy Redd

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Dorothy Redd

Respectfully Submitted,  
FINANCE COMMITTEE

**AGREE**

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Steve Schultz

\_\_\_\_\_  
Keith McDonald

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Dave Fiduccia

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Burt Gerl

**DISAGREE**

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Steve Schultz

\_\_\_\_\_  
Keith McDonald

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Dave Fiduccia

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Burt Gerl

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Frank Haney  
Chairman of the County Board  
of the County of Winnebago, Illinois

Attested by:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois

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TA  
DJK  
12/11/19

Illinois Fraternal Order of Police Labor Council and Winnebago County and  
Winnebago County Sheriff Deputies Unit  
(Successor Collective Bargaining Agreement)

TENTATIVE AGREEMENT

December 11, 2019

**Delete Section 2.3, Fair Share, in its entirety and modify Section 2.2, Dues Checkoff, as follows:**

The Employer will deduct from each employee's paycheck once a pay period one-half (1/2) the uniform, regular monthly Union dues from each employee in the bargaining unit who has filed with the Employer a voluntary effective check-off authorization in the form set forth in Appendix A. Such dues shall be forwarded to the Union at an address designated by the Union. During those calendar months that an employee receives three (3) paychecks, dues deductions shall not be made from the second paycheck. The Employer shall submit to the Union with each payment of Union dues a list of the members covered by this Agreement from whom dues deductions have been made, a list of those who are not members of the Union, and an affidavit which specifies the amount of the Union dues which have been deducted.

A Union member desiring to revoke the dues check-off may do so by written notice to the Employer at any time.

The actual dues amount deducted, as determined by the Union, shall be uniform in nature for each employee in order to ease the Employer's burden of administering this provision.

If the employee has no earnings for that period, the Union shall be responsible for collection of dues. The Union agrees to refund to the employee any amounts paid to the Union in error on account of this dues deduction provision. The Union may change the fixed uniform dollar amount which will be considered the regular monthly dues twice each year during the life of this Agreement. The Union will give the Employer thirty (30) days written notice of any such change in the amount of uniform dues to be deducted.

Bargaining unit employees who object to membership based upon bona fide religious tenets or teachings shall pay an amount equal to the amount of Union dues to a non-religious charitable organization mutually agreed upon by the employee and the Union. If the affected non-member and the Union are unable to reach agreement on the organization, the organization shall be selected by the affected non-member from an approved list of charitable contributions established by the Illinois State Labor Relations Board, and the payment shall be made to said organization.

TENTATIVE AGREEMENT  
December 11, 2019

An employee will be compensated for personal leave days the same number of hours that the employee would have been compensated had the employee worked his or her normally scheduled hours.



Illinois Fraternal Order of Police Labor Council and Winnebago County and  
Winnebago County Sheriff Deputies Unit  
(Successor Collective Bargaining Agreement)

TENTATIVE AGREEMENT

March 3, 2020

SECTION 6.9 TRAINING TIME

Each employee will be required to attend up to 40 hours of training per year. For each employee working the 12 your shift, the Employer agrees to pay the first 24 hours (three training days) at straight time. The two remaining training days (up to 16 hours) will be paid at straight time or the officer will be scheduled to attend during their normal working hours. This provision will apply to no more than 5 individual days. This is to address platoon training days which are scheduled during an employee's normal day off.

Upon completion of the shift bidding process as provided in Section 6.3(b) and prior to December 31<sup>st</sup>, the employer will establish a minimum of 24 hours (three training days) of the annual retraining scheduling for the following year. Employees will be able to select the dates they choose to attend each of the annual retraining dates according to seniority and available space for that respective training session. Once all requests are submitted and the annual retraining schedule is complete, it will be posted by the employer. The annual retaining dates are mandatory and employees must attend on their scheduled dates. If exigent circumstances exist and the employee is unable to attend during their scheduled time, the employee shall attend during a different week determined by the employer.

Time spent by an employee in training shall be compensated in accordance with Section 6.5. Employees shall be compensated for a minimum of four (4) hours or actual time spent in training, whichever is greater.

Every employee will be required to attend an annual retraining session, which is 24 training hours. For the annual retraining session, the Employer(s) reserves the right to adjust shift schedules to avoid overtime consequences, subject to the requirements of Section 6.4. For employees working 12-hour shifts, the annual retraining sessions will take place on the Tuesday-Wednesday-Thursday of their selected 24-hour work week. Therefore, instead of working the Wednesday-Thursday 12-hours shifts, their schedules will be adjusted so that they attend training Tuesday-Wednesday-Thursday for eight (8) hours each day. All other employees will attend the annual retraining session as a part of their normal work week (attend training Tuesday-Wednesday-Thursday instead of their normal duties during those days on the selected week).

Any training time above and beyond the 24-hour annual retraining session that occurs outside of an employee's normal shift schedule will be paid in accordance with Section 6.5. For training sessions associated with specialty units (i.s. SWAT Team) in excess of two (2) days, the Employer(s) reserve the right to adjust shift schedules to avoid overtime consequences, subject to the requirements of Section 6.4.

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Upon completion of the shift bidding process as provided in Section 6.3(b), the Employer(s) will establish the annual retraining schedule for the following year. Employees will be able to select the week they desire to attend the annual retraining session, according to seniority and available space in that respective week's training session. Due to scheduling adjustments and minimum staffing requirements, the Employer(s) can only allow a certain number of employees away from their regular shift assignments at any given time. Once all requests are submitted and the annual retraining schedule is complete, it will be posted by the Employer(s). The annual retraining session is mandatory and employees must attend on their scheduled time. If exigent circumstances arise and the employee is unable to attend during their scheduled time, the employee shall notify the Employer(s) immediately and the Employer(s) will reassign the employee to a different week.

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The Employer(s) shall not adjust an employee's regular shift schedule in order to avoid overtime consequences as a result of an employee's attendance at a training session of two (2) days or less in duration. For training sessions in excess of two (2) days, the Employer(s) reserve the right to adjust shift schedules to avoid overtime consequences, subject to the requirements of Section 6.4.

Illinois Fraternal Order of Police Labor Council and Winnebago County and  
Winnebago County Sheriff Deputies Unit  
(Successor Collective Bargaining Agreement)

TENTATIVE AGREEMENT

March 3, 2020

SECTION 13.9 FAMILY AND MEDICAL LEAVE ACT

- Handwritten notes on the left margin:  
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CAL 3/3/20
- (a) Employees covered under the provision of the Federal Family and Medical Leave Act may be eligible for up to twelve (12) weeks unpaid leave during a twelve (12) month period in the event of a birth, adoption or foster of a child, or a serious health condition of an employee or immediate family member (as defined by the Act) or up to twenty-six (26) weeks of unpaid leave during a twelve (12) month period under the Injured Service Member Act of 2007 ~~requiring inpatient care or continuing treatment by a health care provider.~~
- (b) The twelve (12) month period shall be a rolling twelve (12) month period measured backward from the date the leave is taken and continuous with each additional leave day taken.
- (c) An employee must give the Employer(s) at least thirty (30) days notice, if practicable, before taking such leave, but in any event, notice shall be given within forty-eight (48) hours of when the need for the leaves become known.
- (d) Before going on unpaid leave status under the provisions of this Section for a serious health condition of the employee, the employee shall be required to use any accrued vacation or sick leave during the leave granted. Before going on unpaid leave status under the provisions of this Section for the birth, adoption, or foster care of a child, an employee is required to use all accrued unused vacation time. Before going on unpaid leave status under this Section for the serious health condition of a family member ~~requiring inpatient care or continuous treatment~~, an employee is required to use all accrued unused vacation time.
- (e) Any paid or unpaid leave taken by an employee other than under the provisions of this Section that would otherwise qualify for unpaid leave under this Section shall be attributed to the twelve (12) week period under this Section.
- (f) In the event an employee does not return to employment after taking leave under this Section, the Employer(s) may recapture the cost of any health insurance premiums paid by the Employer(s) for the employee's benefit during the leave.

Illinois Fraternal Order of Police Labor Council and Winnebago County and  
Winnebago County Sheriff Deputies Unit  
(Successor Collective Bargaining Agreement)

TENTATIVE AGREEMENT

March 3, 2020

SECTION 12.1

SICK LEAVE

Sick leave is absence with pay due to incapacitating illness, injury or pregnancy. The Employer(s) shall allow sick leave to employees in accordance with Section 12.2 ~~only when they are sick or disabled~~. The Employer(s) may request, prior to payment for sick leave, evidence which may be in the form of written medical certification of use of sick leave if reasonable grounds exist to suspect abuse or if the absence has exceeded three (3) consecutive work days.

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MTK 3/3/20

RR 3/3/2020

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Illinois Fraternal Order of Police Labor Council and Winnebago County and  
Winnebago County Sheriff Deputies Unit  
(Successor Collective Bargaining Agreement)

TENTATIVE AGREEMENT

March 3, 2020

SECTION 12.2

ALLOWANCE

Any employee contracting or incurring any non-service connected sickness or disability shall receive sick leave with pay as set forth in this Article. Employees may utilize the equivalent of one-half of the sick time earned by the employee during any calendar year in the event of an illness, injury or medical appointment of the employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent.

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Illinois Fraternal Order of Police Labor Council and Winnebago County and  
Winnebago County Sheriff Deputies Unit  
(Successor Collective Bargaining Agreement)

TENTATIVE AGREEMENT

October 26, 2020

SECTION 10.1 LAYOFF

DK  
PJT  
If it is determined that layoffs are necessary, due to a bona fide lack of work or lack of funds, all part-time employees and reserve deputies shall be laid off before any full-time bargaining unit employees are laid off. Thereafter, such layoffs of full-time bargaining unit employees shall be made in inverse order of seniority, with the least senior employee being the first laid off, and the most senior employee being the first recalled to duty.

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SECTION 13.10 ADMINISTRATIVE LEAVE FOR CRITICAL INCIDENTS [NEW]

DK  
PJT  
Any bargaining unit employee who causes great bodily harm or death to a person or persons during the performance of his or her official duties or in the line of duty shall be placed on paid administrative leave for at least 72 hours after the incident. Said employee must be available at any time during that 72 hours to provide a statement or interview as requested by the employer regarding the incident.

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SECTION 15.7 OFFICER-INVOLVED SHOOTINGS [NEW]

DK  
PJT  
When a bargaining unit member discharges his or her firearm, causing injury or death to a person or persons during the performance of his or her official duties or in the line of duty, the employee shall be required to submit to a urine and/or blood test. The drug and alcohol testing must be completed as soon as practicable after the officer-involved shooting, but no later than the

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end of the involved officer's shift or tour of duty. Test results shall only be disclosed to the Command Staff of the Sheriff's Department, the Human Resources Director and County Administrator or appropriate law enforcement investigating authorities, unless pursuant to a court order or unless the officer in his or her discretion consents to further disclosure.

**SECTION 19.3 COSTS FOR FULL-TIME EMPLOYEES**

[INSURANCE]

AK  
PJT

The employee shall pay for the cost of health and dental coverage according to the following schedule, the remainder shall be paid by the Employer:

Employee Annual Costs

~~Effective 10/1/16 the bargaining unit members shall pay fifteen percent (15%) of the cost of individual and family plan up to a maximum amount of thirteen hundred and fifty dollars (\$1,350) annually for single coverage and thirty five hundred dollars (\$3,500) annually for family coverage.~~

~~Effective 1/1/17 the bargaining unit members shall pay fifteen percent (15%) of the cost of individual and family plan up to a maximum amount of thirteen hundred and fifty dollars (\$1,350) annually for single coverage and thirty five hundred dollars (\$3,500) annually for family coverage.~~

~~Effective 1/1/18 the bargaining unit members shall pay fifteen percent (15%) of the cost of individual and family plan up to a maximum amount of one thousand seven hundred dollars (\$1,700) annually for single coverage and four thousand three hundred seventy five dollars (\$4,375) annually for family coverage.~~

Effective 10/1/19 the bargaining unit members shall pay fifteen percent (15%) of the cost of individual and family plan up to a maximum amount of one thousand seven hundred dollars

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(\$1,700) annually for single coverage and four thousand three hundred seventy-five dollars (\$4,375) annually for family coverage.

Effective 1/1/21 the bargaining unit members shall pay fifteen percent (15%) of the cost of individual and family plan up to a maximum amount of one thousand eight hundred dollars (\$1,800) annually for single coverage and four thousand four hundred fifty dollars (\$4,450) annually for family coverage.

Effective 1/1/22 the bargaining unit members shall pay fifteen percent (15%) of the cost of individual and family plan up to a maximum amount of one thousand nine hundred dollars (\$1,900) annually for single coverage and four thousand five hundred dollars (\$4,500) annually for family coverage.

Employees who elect to participate in the Employee Wellness Program in 2019~~20~~ and complete the three (3) requirements for participation in the Wellness Program will receive a yearly rebate totaling \$250 for single coverage and \$600 for family coverage, which will be broken down into equal reductions in the premium amount deducted from the employee's paycheck each pay period in 2019~~20~~. Employees who elect to participate in the Employee Wellness Program in 2019~~20~~, complete the three (3) requirements, and complete nine (9) additional wellness activities as designated by the Employer will receive an additional yearly rebate beginning on April 1, 2019~~20~~, totaling \$100 if the Employee completes the requirements and \$200 if the Employee and a covered spouse complete the requirements. The same incentives for participation in the Employee Wellness Program will be offered in 2021 and 2022.

Premiums paid by the individual employee under this Section shall be deducted from the employee's paycheck.

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CPC



Any employee that elects either individual or dependent health and dental insurance coverage shall enroll in the insurance premium only portion of the Section 125 Plan provided by the Employer(s); provided, however, should an employee demonstrate to the Employer(s) that his/her participation in the Section 125 Plan will have an adverse impact on his/her Social Security earnings or pension through the Illinois Municipal Retirement Fund, his/her participation in the Section 125 Plan may be waived.

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Deductibles, out of pockets and co-pays for medical services other than prescription drugs shall be as follows throughout this Agreement:

**FOR PPO PLANS:**

Effective 10/1/16

For Single coverage: \$600  
For Dependent coverage: \$600 per person with a  
Maximum of \$1200 per family  
Maximum Out-of-Pocket: \$1100 Single Coverage  
\$3300 Family Coverage

Effective 1/1/18

For Single coverage: \$700  
For Dependent coverage: \$ 700 per person with a  
Maximum of \$1400 per family  
Maximum Out-of-Pocket: \$1250 Single Coverage  
\$3350 Family Coverage

Effective 10/1/19 through 12/31/20

For Single coverage: \$700  
For Dependent coverage: \$700 per person with a  
Maximum of \$1400 per family  
Maximum Out-of-Pocket: \$1250 Single Coverage

\$3350 Family Coverage

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This option shall merge with the POS (co-payment plan) effective January 1, 2021.

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**FOR CO-PAYMENT PLANS**

**HMO PLANS:**

Effective 10/1/16

Deductible: \_\_\_\_\_ \$0

**Co-Payments:**

Primary Care Visit \_\_\_\_\_ \$20

Specialist Care Visit \_\_\_\_\_ \$25

Maximum Out-of-Pocket: \_\_\_\_\_ \$1650 Single Coverage  
\$3300 Family Coverage

**POS (CO-PAYMENT) PLANS:**

Effective 1/1/18

For Single coverage: \_\_\_\_\_ \$250

For Dependent coverage: \_\_\_\_\_ \$250 per person with a  
Maximum of \$500 per family

**Co-Payments:**

Primary Care Visit \_\_\_\_\_ \$20

Specialist Care Visit \_\_\_\_\_ \$25

Maximum Out-of-Pocket: \_\_\_\_\_ \$1650 Single Coverage  
\$3300 Family Coverage

Effective 10/1/19 through 12/31/20

For Single coverage: \_\_\_\_\_ \$250

For Dependent coverage: \_\_\_\_\_ \$250 per person with a  
Maximum of \$500 per family

**Co-Payments:**

Primary Care Visit \_\_\_\_\_ \$20

Specialist Care Visit \_\_\_\_\_ \$25

Maximum Out-of-Pocket: \_\_\_\_\_ \$1650 Single Coverage

\$3300 Family Coverage

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Effective 1/1/21

For Single coverage:

\$500

For Dependent coverage:

\$500 per person with a  
Maximum of \$1000 per family

Co-Payments:

Primary Care Visit

\$20

Specialist Care Visit

\$25

Maximum Out-of-Pocket:

\$1000 Single Coverage  
\$3000 Family Coverage

Effective 1/1/22

For Single coverage:

\$750

For Dependent coverage:

\$750 per person with a  
Maximum of \$1500 per family

Co-Payments:

Primary Care Visit

\$20

Specialist Care Visit

\$25

Maximum Out-of-Pocket:

\$1250 Single Coverage  
\$3350 Family Coverage

**DENTAL BENEFITS**

Effective 1/1/16 thru 12/31/17

Deductible for single coverage: ————— \$25

Deductible for family coverage: ————— \$75

Maximum benefits per calendar year: \$1200

Effective 1/1/18

Deductible for single coverage: ————— \$50

Deductible for family coverage: ————— \$150

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Maximum benefits per calendar year: \$2000

Effective 10/1/19

Deductible for single coverage: \$50

Deductible for family coverage: \$150

Maximum benefits per calendar year: \$2000

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PRESCRIPTION DRUGS

Effective 10/1/16

Generic drugs: \$17 or best daily price

Non-formulary & formulary drugs: \$21 plus 20%

Wellness non-formulary & formulary drugs: \$17 plus 20%

Maximum Out-of-Pocket: \$2000 Single Coverage  
\$4000 Family Coverage

Effective 1/1/17

Generic drugs: \$17 or best daily price

Non-formulary & formulary drugs: \$21 plus 20%

Wellness non-formulary & formulary drugs: \$17 plus 20%

Maximum Out-of-Pocket: \$2000 Single Coverage  
\$4000 Family Coverage

Effective 1/1/18

Generic drugs: \$17 or best daily price

Preferred brand drugs: \$21 plus 20%

Non-preferred brand drugs: \$23 plus 30%

Maximum Out-of-Pocket: \$2000 Single Coverage  
\$4000 Family Coverage

Effective 10/1/19

|                            |  |
|----------------------------|--|
| Generic drugs:             | \$17 or best daily price                         |
| Preferred brand drugs:     | \$21 plus 20%                                    |
| Non-preferred brand drugs: | \$23 plus 30%                                    |
| Maximum Out-of-Pocket:     | \$2250 Single Coverage<br>\$4500 Family Coverage |

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cre 11-9-2020

Mail order prescriptions will be available in 90 day increments. The co-pay for the mail order prescriptions will be two (2) times the cost of the co-pay for each category of the medications as outlined above. Employees will also have the option of picking up 90 day supplies of prescription drugs at a local pharmacy selected by the Employer at a cost of three (3) times the cost of the co-pay for each category of the medications as outlined above. The maximum out-of-pocket per calendar year are over and above the co-pays for prescription drugs per employee or dependent.

SECTION 19.4 POINT OF SERVICE (CO-PAYMENT) PLAN

11/5/20

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~~From 10/1/16 to 12/31/17, in accordance with the provisions of federal law and regulations thereunder, if applicable, the Employer(s) shall make available the option of membership in a qualified health maintenance organization to employees and their eligible dependents who reside in the service areas of qualified HMO's. Effective 1/1/18, the Employer(s) shall make available the option of a Point of Service (co-payment) plan to employees and their eligible dependents.~~

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The Employer(s) shall make information concerning these plans available to each employee and establish an enrollment period at least once each year.

Employee annual costs are those set forth in section 19.3 for health and dental coverage.

SECTION 19.6 NO SMOKING PREMIUM REDUCTION

DJK  
PJT

Any employee who signs a written agreement not to smoke during the term of his/her employment with the Employer(s) shall receive a five percent (5%) reduction in the cost of the applicable health and dental insurance premium paid by that employee. This benefit shall terminate on December 31, 2018, if and when the Wellness Program is implemented.

SECTION 19.7 HEALTH RISK APPRAISAL PROGRAM EMPLOYEE WELLNESS PROGRAM

DJK  
PJT

During the term of this Agreement, an employee may, at his or her option, elect to participate in the Health Risk Appraisal Program for employees while it is administered by the County Wellness Center. An employee's participation in such Health Risk Appraisal Program shall be without cost to the individual employee. The Employer will offer an Employee Wellness Program, in accordance with applicable laws and regulations.

SECTION 17.1 WAGE SCHEDULE

DJK  
PJT

Effective October 1, ~~2016~~2019, all employees shall receive a ~~2.5%~~2.25% increase in their regular hourly rate of pay.

Effective October 1, ~~2017~~2020, all employees shall receive a ~~2%~~2.25% increase in their regular hourly rate of pay.

Effective October 1, ~~2018~~2021, all employees shall receive a ~~2%~~2.25% increase in their regular hourly rate of pay.

The employees covered by this Agreement shall be compensated in accordance with the wage schedule attached to this Agreement as Appendix B.

EMPLOYER WILL WITHDRAW THE FOLLOWING PROPOSALS:

DK  
PJT  
SECTION 11.4 VACATION SCHEDULING  
SECTION 17.3 PARKING ALLOWANCE  
SECTION 18.1 QUARTERMASTER SYSTEM  
SECTION 19.4 COORDINATION OF BENEFITS

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UNION WILL WITHDRAW THE FOLLOWING PROPOSALS:

SECTION 6.3/6.4 SHIFT ASSIGNMENTS  
SECTION 6.18 HAZARDOUS DUTY PAY  
SECTION 6.19 PAY PREMIUMS

**R E S O L U T I O N**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Submitted by: Finance Committee

2020 CR

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**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM  
AGAINST THE COUNTY OF WINNEBAGO ENTITLED  
FRED JONES VERSUS WINNEBAGO COUNTY IN THE  
AMOUNT OF \$30,839.47**

---

**WHEREAS**, the County of Winnebago, Illinois, is involved in having claims asserted against it by Fred Jones for injuries allegedly sustained while in the employment of Sheriff's Department, and,

**WHEREAS**, the Plaintiff has offered to settle the above claim against the County of Winnebago for consideration payable in the amount of \$30,839.47 for the settlement funding for a Workers Compensation case; and,

**WHEREAS**, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claims entitled Fred Jones versus County of Winnebago for injuries allegedly sustained by Fred Jones while in the employment of Sheriff's Department by payment of the amount of \$30,839.47 for the settlement for permanent disability for a Workers Compensation case.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.



Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
JAIME SALGADO, CHAIRMAN

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JAIME SALGADO, CHAIRMAN

\_\_\_\_\_  
DAVE FIDUCCIA

\_\_\_\_\_  
DAVE FIDUCCIA

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JOE HOFFMAN

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JOE HOFFMAN

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BURT GERL

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BURT GERL

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JOHN BUTITTA

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JOHN BUTITTA

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STEVE SCHULTZ

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STEVE SCHULTZ

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2020.

ATTESTED BY:

\_\_\_\_\_  
**FRANK HANEY**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

# **ECONOMIC DEVELOPMENT COMMITTEE**

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

**SUBMITTED BY: Economic Development Committee**

**2020 CR \_\_\_\_\_**

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**RESOLUTION AUTHORIZING A GRANT OF EIGHTY-THOUSAND DOLLARS  
(\$80,000) TO AWAKEN 815 NFP TO ASSIST WITH THEIR  
AWAKEN 815-CULINARY ARTS PROGRAM**

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**WHEREAS, Awaken 815 NFP (Awaken)** is an Illinois not for profit corporation that is committed to addressing the system of generational poverty, violence, and unemployment among young adults in the Rockford area; and

**WHEREAS, Awaken** offers programs for life skills and job training from high school aged to young adults to adults that are seeking to make a positive change from the severely at-risk communities known as **Awaken 815-Culinary** that assists; and

**WHEREAS, Awaken** provides programs that feature apprenticeships in culinary arts, building construction, and maintenance trades; and

**WHEREAS, Awaken** is requesting \$80,000 from host fees, \$40,000 to assist in replacement of the roof at 3415 East State Street, formerly known as the Imperial Palace Restaurant, and \$40,000 for a new commercial hood to vent the grill at this location; and

**NOW THEREFORE, BE IT RESOLVED**, the County of Winnebago, Illinois will donate \$80,000.00 (Eighty-Thousand Dollars) to **Awaken 815 NFP (Awaken)** from host fee funds to assist with a new roof and a new commercial hood to at 3415 East State Street, formerly known as the Imperial Palace Restaurant to assist with its culinary arts program; and

**BE IT FURTHER RESOLVED**, that this resolution shall be in full force and effect immediately upon its adoption; and

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized to prepare and deliver a certified copy of this Resolution to the Winnebago County Finance Director, Winnebago County Administrator, Winnebago County Director of Development Services, and the Winnebago County Auditor.

Respectfully submitted,  
**Economic Development Committee**  
**DISAGREE**

**AGREE**

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JAS BILICH, CHAIRMAN

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JAS BILICH, CHAIRMAN

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DOROTHY REDD

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DOROTHY REDD

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JOHN BUTITTA

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JOHN BUTITTA

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JEAN CROSBY

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JEAN CROSBY

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DAN FELLARS

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DAN FELLARS

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BURT GERL

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BURT GERL

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TIM NABORS

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TIM NABORS

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FRED WESCOTT

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FRED WESCOTT

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2020.

ATTESTED BY:

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LORI GUMMOW  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

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FRANK HANEY  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

### Winnebago County Annual Host Fee Award Policy Application

| ORGANIZATIONAL INFORMATION   |  |
|--|--|
| <b>Organization Name:</b>  | Awaken Foundation 815 NFP  |
| <b>Contact (Point) Person:</b>   | Ms, Jurea Crudup   |
| <b>Contact Person Position:</b>  | Executive Director,<br>3755 Northline Dr., Rockford, IL 61101  |
| <b>Contact Phone Number:</b>   | ( <u>815-519-0772</u> ) <div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> <input type="checkbox"/> <small>Circle One</small> Work               <input type="checkbox"/> Home               <input checked="" type="checkbox"/> Mobile               <input type="checkbox"/> Other: _____<br/> <input type="checkbox"/> <small>Circle One</small> Work               <input type="checkbox"/> Home               <input checked="" type="checkbox"/> Mobile               <input type="checkbox"/> Other: _____           </div>  |
| <b>Address(es) / Location(s) of Activity:</b>  | 1) The former Imperial Palace Restaurant at 3923 East State St.<br>2) _____<br>3) _____  |
| <b>Description of the Organization:</b>  | <p>Formed in 2015 by Ms. Jurea Crudup, and co-founder Ms. Chrishaya Dixon, Awaken Foundation is a 501 (c)(3) non-profit and a social enterprise organization composed of Ms. Crudup, Ms. Dixon and Mr. James Crudup. These three comprise the Board of Directors as well as some of the staff mobilized to serve the community. Awaken Foundation is committed to addressing the system of generational poverty, violence, and unemployment among young adults in the Rockford area. Our innovative life skills and job training programs assist young people (From High School to Young Adults to Adults ) from severely at-risk communities who desire to make a positive change in their lives. Our program features apprenticeships in culinary arts and the building construction and maintenance trades.</p> |
| <b>Requested Award Amount (\$):</b>  | \$ <u>      </u> , <u>      </u> 80,000- <u>00</u>   |
| <b>Proposed Use of Award (specific):</b><br><br><i>Should address items, such as: what, who, when, where, how, etc.?</i> | <p>We are renovating the former Imperial Palace restaurant into training space for the culinary arts part of our program. Funds requested include \$40,000 for a new roof and \$40,000 for a new commercial quality hood to vent the grill. The City of Rockford is covering costs to renovate and remodel the kitchen area. We are working with County Board member Dorothy Redd who is our sponsor.</p>  |

If additional space is needed, make a note in the section(s), "See attachment".

# Winnebago County Annual Host Fee Award Policy Application

|   |   |           |  |
|---|---|-----------|--|
| <b>Expected Program Outcomes Outlined:</b>  | Program outcomes include renovation of the kitchen to serve as training space for our clientele who wish to pursue job training in culinary arts leading to apprenticeships or further training leading to an Associates Degree from the College of DuPage Culinary Arts Program. |           |  |
| <b>OTHER PARTICIPATING ORGANIZATION(S)</b>  |   |           |  |
| <b>Name(s)</b>  | <b>INVESTMENT</b>   |           |  |
|   | <b>Amount (\$)</b>  | <b>or</b> | <b>Type of Involvement (Description)</b>   |
| Mayor McNamara<br>Karl Franzen, Rockford<br>Economic Development<br>and the TIF<br>Alderman Beach | s Approximately \$400,000   |           | For complete replacement and build out of a new kitchen with a small pastry kitchen added.<br><br>Facilities at the former Imperial Palace Restaurant, 3923 E. State St. to meet commercial standards. |
|   | Has the investment been formally/officially approved?<br><br><input type="checkbox"/> Approved<br>Date: _____<br><input checked="" type="checkbox"/> Anticipated<br>Date: _____   |           |  |
|   | \$ _____, _____, _____.00   |           |  |
|   | Has the investment been formally/officially approved?<br><br><input type="checkbox"/> Approved<br>Date: _____<br><input type="checkbox"/> Anticipated<br>Date: _____  |           |  |

## Required documents to be submitted by the Organization

☒ 501(c)(3) tax exempt status

☒ signed W-9 form



Applicant Signature

4-15-20

Date

*\*\*By signing this application, I hereby attest that this application and any accompanying documents are true, accurate, and correct to the best of my understanding. I further agree to follow the rules and guidelines as laid out within the "Winnebago County Annual Host Fee Policy".*

*If additional space is needed, make a note in the section(s), "See attachment".*

## Awaken Foundation Program of Services

Formed in 2015 by Ms. Jurea Crudup, and co-founder Ms. Chrishaya Dixon, Awaken Foundation is a 501 (c)(3) non-profit and a social enterprise organization composed of Ms. Crudup, Ms. Dixon, and Mr. James Crudup. These three individuals comprise the Board of Directors and comprise some of the staff mobilized to serve the community.

Awaken Foundation, as a social enterprise organization, is a community of concerned people committed to addressing the system of generational poverty, violence and unemployment among young adults in the Rockford, IL area, including LWIA 3, which includes the Illinois Counties of Boone, Stephenson, and Winnebago Counties.

Our innovative life skills and job training programs assist young people (ages 18 - 35) from severely at-risk communities who desire to make a positive change in their lives. Our target group for this project will include young adults who are reentering society from the Department of Corrections, those that have been victims or perpetrators of domestic violence, and those who have lived in generational poverty and are unemployed, under-employed, or school dropouts.

For this target population, health, safety, and economic well-being are currently threatened. Many of these youth lack access to primary health coverage or fail to make use of services available from Crusader Community Health Services, our local community health care provider, or from Rosecrance Health Network, our local provider of behavioral health services. Members of our target group also live in neighborhoods threatened by poverty, crime and violence and therefore live in unsafe conditions. Finally, many find themselves out of school and unemployed, lacking the skills needed to find and hold jobs, making them without economic well-being.

The young people ages 18 – 35 from the three groups named above, reentering citizens, those threatened by violence, and those living in poverty, are under threat for long term poverty, unemployment, and future involvement with the criminal justice system without the kind of assistance proposed in this application. Our unique life skills program and job apprenticeships will afford a way forward toward successful careers and stable long-term employment.

Our program of services will include training and apprenticeships for members of the target population in culinary arts (food preparation and serving and bar tending) and in building maintenance and repair (construction). During the 2020-2021 program year we will recruit and train 100 individuals and expect a job placement and retention rate of over 90 percent.

Earlier this year our first cohort of nine trainees was enrolled and has completed coursework in culinary arts offered by the College of DuPage.

**Labor Market Analysis:** Rockford in Winnebago County is the third largest city in Illinois with a population of 152,871 (US Census American Survey 2010). Rockford is in Local Workforce Investment Area 3 (LWIA 3), which consists of Boone and Winnebago Counties. According to December 2012 labor market data, the total number of people living and working in Boone and Winnebago counties was 166,403 of which 18,597, just over 10.5 percent, were unemployed. Due to the COVID-19 pandemic the estimated unemployment rate (April 2020) for Winnebago County has climbed to 22.2% (Federal Reserve Bank of St. Louis).

The total number of people who had employment in Boone and Winnebago counties during the first quarter of 2011 (January, February and March) was 134,875. The largest industry sector was manufacturing which comprised 20.4% of the employment with 27,552 individuals employed. The next largest industrial sector was health care and social assistance with 15.6% of the employment and 21,125 employees, and retail trade followed with 11% of the employment and 14,878 workers.

Important additional industries include education services with 11,511 employees and accommodation and food services with 10,047 workers. (Source: Illinois Department of Employment Security collected via Illinois Workforce Information Center—March 2013, [tps://illinois.virtuallmi.com/](https://illinois.virtuallmi.com/))

According to the 2018 occupational data available, LWIA 3 has the greatest number of jobs in the occupations listed below. The occupational data is from the State of Illinois for the two-county LWIA 3 area; the hourly wage data listed below is the average pay within each occupational group.

A chart showing the nine top jobs in LWIA 3, Boone and Winnebago Counties follows:

Number of Top Jobs in Boone and Winnebago Counties by Occupation Group

|  | 2008          | 2018          | Av. Wage       | Growth %           |
|--|---------------|---------------|----------------|--------------------|
| Office and Admin Support Occupations                   | 25,992        | 27,086        | \$15.15        | 1049/ 4.2%         |
| Production Occupations                                 | 23,624        | 22,691        | \$16.80        | -933/ -3.9%        |
| Sales and Related Occupations                          | 15,836        | 16,510        | \$15.62        | 674/ 4.3%          |
| Transport and Material Moving Occupations              | 14,688        | 15,562        | \$14.70        | 874/ 6%            |
| <b><i>Food Preparation and Serving Occupations</i></b> | <b>11,786</b> | <b>13,233</b> | <b>\$9.82</b>  | <b>1447/ 12.2%</b> |
| Health Practitioners and Technical Jobs                | 9,399         | 11,116        | \$31.92        | 1717/ 18.2%        |
| Education, Training, and Library Occupations           | 8,789         | 9,866         | \$23.11        | 1077/ 12.2%        |
| Management Occupations                                 | 8,995         | 9,174         | \$42.50        | 179/ 1.9%          |
| <b><i>Construction and Extraction Occupations</i></b>  | <b>7,855</b>  | <b>8,353</b>  | <b>\$26.39</b> | <b>498/ 6.3%</b>   |

As can be seen from this chart, demand for occupations in Culinary Arts (Food Preparation and Serving Occupations) and Construction and Extraction occupations has been growing in the Rockford, Illinois metro area. We propose to increase training and apprenticeships in these two occupational groups.

On March 14, 2018, Awaken Foundation, the grant applicant, was granted a Certificate of Registration of Apprenticeship Program by the U.S. Department of Labor for the trades: Building Maintenance and Repair ( Construction and Extraction Occupations) and Cook



(Culinary Arts as in Food Preparation and Serving Occupations) This is registered as part of the National Apprenticeship System in accordance with the basic standards established by the Secretary of Labor.

### Best Practices

Our program of services is modeled in part upon two highly successful programs, 1) Café Reconcile in New Orleans, and 2) Inspiration Kitchens in Chicago.

Café Reconcile – According to their website, Café Reconcile is a non-profit organization and restaurant in the Central City area of New Orleans. It was founded in 1996 by Craig Cuccia and Rev. Harry Thompson, S.J. It provides culinary and life skills training for at-risk youth, allowing them to enter the hospitality and entertainment industry in New Orleans.

In their first four years of operation, Reconcile New Orleans' Youth Workforce training program was successful in enrolling over 250 youth between the ages of 16 and 25 to learn basic life skills, interpersonal skills and the work skills needed to enable and empower them to successfully enter the second-largest non-governmental workforce in New Orleans – the entertainment and hospitality industry.

Their stated mission is “to provide at-risk youth an opportunity to learn life and interpersonal skills and operational training for successful entry into the hospitality and restaurant industries; to provide an economic development cornerstone for the blighted and declining but slowly returning Central City neighborhood, and to provide services to address unmet neighborhood needs (such as quality family-based literacy instruction for adults and children) until such time as other local organizations can establish their own programs in the community.”

Today, Café Reconcile still provides these innovative life skills and job training programs to assist young people from severely at-risk communities who desire to make a positive change in their lives. Just as with Awaken Foundation, their students arrive facing a vast array of challenges, for extreme poverty and high school attrition to homelessness, violence, and participation on the criminal justice system.

Café Reconcile offers a free 8-week training program in New Orleans that includes:

- Hands on job training and Life Skills Classes
- A Competitive stipend
- Employment counseling
- Professional communication methods
- Resume and cover letter writing
- Front of the House hospitality techniques
- Back of the House culinary techniques

Throughout the program, Café Reconcile helps connect students to a variety of support services including mental health counseling, child-care assistance, legal aid, and health care navigation. The program has evolved over 24 years and has proven successful in fulfilling the mission.

Café Reconcile trains students to be more resilient and more employable. By participating in the program, young people decrease rule-breaking behaviors, improve self-concept and emotional health, increase resilience, and strengthen their interpersonal abilities and work readiness. Digital and financial literacy skills are also introduced so that students have an email account, grow in knowledge of personal budgets and banking, and gain access to online employment resources and basic computer programs for the creation of resumes and education/career research.

You will notice that Awaken Foundation has a very similar program of services in our 12-week Life Skills training, that ultimately leads to employment or apprenticeship programs.

Inspiration Kitchens – Located on Chicago’s west side in the East Garfield Park neighborhood, Inspiration Kitchens is a restaurant and Foodservice Training program site. Since 2001, Inspiration Kitchens has offered low-income individuals struggling to find work the opportunity to learn to cook professionally at a real restaurant open to the paying public, helping them gain the skills and experience they will need to build a career in the food service industry

They offer a 12 – week Foodservice Training program that is free to participants, and includes hands-on instruction, kitchen demonstrations, classroom culinary instruction, nutrition education, and employment and life skills classes. Inspiration Kitchens also provides trainees with the services they need to overcome obstacles like homelessness, criminal backgrounds, mental or physical disabilities, substance addiction, and mental illness.

The Inspiration Kitchens approach has proven to be highly successful.

The mission of Awaken Foundation is similar as is our 12-week program, although we offer job training mostly through apprenticeships with local employers.

#### Our Program

Our program includes two professional pathways, as described below, either (A) Culinary Arts, or (B) Building Maintenance and Repair. The program will serve 100 individuals, split approximately 50 each in each of the two skill sets. This Program will serve Economic Development and Reentry clients as well as victims of Domestic Violence. Of the 100 individuals served during the program year, approximately 25 will be returning ex-offenders and 25 will be victims of violence and abuse.

(A) Culinary Arts. Awaken Foundation will use a culinary training plate formula as the vehicle to drive and deliver the skills, education, and opportunities to empower the young adults in the program. Our programs are based upon proven models developed in both New Orleans and Chicago in recent years as discussed above. Both sites have been effective in training people from high risk groups to become successful employees. Our students are to be mentored by Project staff and by seasoned culinary professionals from our local restaurant industry and various other food service industries which highlight skills such as customer service, hosting, and general housekeeping. Unlike the best practice models discussed above, Awaken Foundation will also prepare students for local apprenticeships in building maintenance and repair as discussed below in B.

Culinary Program Goals include: ( During the COVID – 19 pandemic every caution will be taken per CDC guidelines to protect program participants.)

- 1) Recruit eligible and interested young adults from the target group defined above to participate in training in culinary arts,
- 2) Provide an orientation to the field of culinary arts,
- 3) Provide 12 weeks of classroom training in life skills and various aspects of being a professional person, and to assess client's readiness to enter professional training.
- 4) It is anticipated that some students will need to earn a GED concurrent with this professional training
- 5) Provide a training experience in the Culinary Arts Program at College of DuPage for those who qualify and desire to earn either an Associate's Degree or a Certificate of training.
- 6) Serve an apprenticeship in operating eateries, and bars – for bartending training, We have agreements to accept our trainees with a number of local food and hospitality businesses, and
- 7) Assistance with job placement upon completing all aspects of the program.
- 8) Wrap around services will be available to all students to help resolve personal issues that might interfere with training and apprenticeships. These services will include comprehensive case management and personal and vocational counseling as well as help as needed with housing, transportation, and any other matter that may interfere with completion of an apprenticeship. Referral and linkage to other health, health, job, and social services available locally will also be included.

(B) Building Maintenance and Repair. Awaken Foundation will partner with the HBI (Home Builders Institute) Building Careers Program to complete the following goals: (During the COVID-19 pandemic every caution will be taken per CDC guidelines to protect program participants)

- 1) Recruit eligible young adult students from the target group as defined above to participate in training in the building trades,
- 2) Provide 12 weeks of training in the various aspects of being a professional person, and to assess readiness for professional training.
- 3) It is anticipated that some students will first need to complete a GED concurrent with this professional training,
- 4) Provide an orientation program in the building trades,
- 5) Provide a training experience in Building Trades at the College of DuPage for those who qualify and desire to earn either an Associate's Degree or Certificate of training,
- 6) Followed by apprenticeship programs with local construction companies that will provide experience and which will lead to Industry Recognized Certification, and
- 7) Assistance with job placement upon completing all aspects of the program,
- 8) Wrap around services will be available to all students to help resolve personal issues that might interfere with training and apprenticeships. These services will include comprehensive case management and personal and vocational counseling as well as help as needed with housing, transportation, and any other matter that may interfere with completion of an apprenticeship. Referral and linkage to other health, job, and social services available locally will also be included.

The project's 12 – week program will be implemented as follows. To be modified as required if the COVID-19 pandemic continues:

- 1) By the first week of the 12 -week program, candidates for training will have been screened and selected to be in the first group of 25. In the first week beginning on or about October 1, 2020 an A-Z Introductory Exposure and assessment of literacy skill levels, followed by tutoring as needed to be concluded in the first 6 weeks. There will be four 12-week sessions of 25 students each held sequentially. The second 12-week program will begin on or about January 2, 2021. The third 12-week program will begin on or about April 1, 2021. The fourth 12-week program will begin on or about July 1, 2021 and end on September 30, 2021. Staffing in week 1 will be the Life Skills Instructor, the CEO/Founder, and the Case Manager. Case management and wrap-around support services will continue throughout the four 12-week sessions of training. Students will be assessed for unmet needs and referrals to community social and health and human services providers, such as Rosecrance Health Network for mental health and substance abuse issues, Remedies for violence prevention, and the Illinois Department of Corrections for help with Reentering individuals, will be made between each student as needed and the Case Manager, who will follow-up with each student.
- 2) Week 2 of the program will feature Expectations of a Professional Person, staffed by the Life Skills Instructor and the CEO/Founder.
- 3) Week 3 of the program will continue professionalism and add Effective Communication, staffed by the Life Skills Instructor and CEO/Founder.
- 4) Week 4, Effective Communications continues as well as review of all material covered to date, staffed by the Life Skills Instructor and the Case Manager. The concept of Apprenticeships will be introduced.
- 5) Week 5, the concept and practice of Collaboration will be introduced, more definition on Apprenticeships, and all material covered to date will be reviewed, staffed by the Life Skills Instructor and CEO/Founder.
- 6) Week 6, Conflict Resolution will be introduced, and all material covered to date will be reviewed, staffed by the Life Skills Instructor and CEO/Founder.
- 7) Week 7, Accepting Constructive Criticism and Performance Evaluation will be considered, and all previous material reviewed, staffed by the Life Skills Instructor and CEO/Founder. More detailed orientation on available apprenticeships and an introduction of the programs available in culinary arts and building maintenance and repair at the College of DuPage.
- 8) Week 8, Courtesy and Timeliness will be considered and all previous material reviewed, staffed by the Life Skills Instructor.
- 9) Week 9, Interviewing Skills will be introduced and all previous material reviewed, staffed by the Life Skills Instructor.
- 10) Week 10, Credit Awareness will be covered and all previous material reviewed, future plans discussed, staffed by the Life Skills Instructor and the CEO/Founder.
- 11) Week 11, Entrepreneurship will be explored, future plans made, and students will begin enrolling in apprenticeships, seeking employment, or making application to the College of DuPage's skilled training programs, staffed by the Life Skills Instructor.
- 12) Week 12, Review and testing on all materials covered and graduation from the program. Staffed by the Life Skills Instructor and CEO/Founder. Future student plans finalized.

- 13) Week 13 and beyond, Apprenticeship Programs in Culinary Arts, Bar Tending, and Building Trades begin, or employment, or further education in Culinary Arts or Building Maintenance and Repair will be scheduled.

Awaken Foundation will conduct its programs three program areas: Economic Development Programs, Violence Prevention Services, and Reentry Services.

Economic Development Programs – Economic development is traditionally measured by changes in several socioeconomic factors, including increased per capita earning rates and decreased poverty rates. Programming varies widely but typically can be placed into three key areas: investment in communities, investment in the workforce, and investment in the marketplace. Through our innovative life skills training coupled with training and apprenticeships in culinary arts and building repair and maintenance Awaken Foundation will invest in the workforce of 100 young adults ages 18 to 35.

These young people will be recruited exclusively from high risk populations, including those impacted by poverty, lack of job skills, low academic achievement, and those involved with the criminal justice system. These disadvantaged young adults will receive the support needed to succeed as productive citizens and skilled workers working in careers that afford a living wage and the prestige that comes with success.

We expect that all 100 of our trainees will benefit from program activities that serve to promote economic development.

Violence Prevention Services – Awaken Foundation has developed Memoranda of Understanding with two Rockford area organizations that address the need for violence prevention services:

- 1.) Rosecrance Health Network, Inc., which delivers services that address Mental Illness and Substance Abuse and includes services to deal with domestic violence.
- 2.) Remedies, Inc., which provides shelter and programs to assist victims of domestic violence.

Our purpose is to offer support and options to our young adult clients who may be or have been victims or perpetrators of some form of violence in the community. We expect that one quarter (25) of our clients may need assistance to address some form of past community violence or domestic violence.

Appendix A of the NOFO offers a detailed Table that summarizes and categorizes violence reduction initiatives according to both the point in time they are implemented and the intended target population.

This Table will be useful to our staff, especially our Case Manager who will interface with local organizations that address violence prevention, such as Rosecrance Health Network, Inc. and Remedies, Inc. for help in managing students who have been or may become victims or Reentry Services - As pointed out in Appendix A of the NOFO, reentry services seek to assist those reentering their communities following a period of incarceration. We expect that one quarter (25)

of our clients will need help with reentry. These returning citizens have many different needs and require a variety of services, falling under several broad categories:

- Employment
- Physical and behavioral health services
- Legal assistance
- Child care, custody, and/or support
- Housing
- Social support
- Education (including traditional schooling, life skills training, vocational training, apprenticeships, etc.)
- Basic needs (such as food, clothing, transportation, etc.)

Awaken Foundation will, through case management, work with staff from the Illinois Department of Corrections and organizations that provide health and human services to connect our clients with needed services while providing them with life skills training and vocational instruction and apprenticeships.

As stated in the NOFO, successful reentry programs tend to offer individualized services by adhering to the three evidence-based principles of risk, need, and responsivity. These principles are the basis of the risk-need-responsivity (RNR) model. This model posits that services provided should match an individual's RISK of recidivism, that individuals who commit offenses should be assessed for their unique criminogenic NEEDS, and that the interventions provided should be RESPONSIVE to the individual's learning style and motivation. Awaken case management staff will adhere to these concepts.

We will also promote the value of Restorative Justice as defined below in item 11. This means that we will offer to oversee a process whereby the perpetrators and victims of crime can come together to come to terms with the crime in a way that will allow both parties to heal and to prevent future crimes. This process will be voluntary. Both parties must agree to participate.

As far as we know, our proposal to develop apprenticeships in culinary arts and building maintenance and repair is unique in the Rockford Area, as is the 12 week life skills programming that will be offered to 100 eligible clients from our target group that will precede apprenticeships placements or training that is available at the College of DuPage for those who qualify.

#### Memoranda of Agreement

For the purposes of implementing this grant, Awaken Foundation has or will develop Memoranda of Agreement with several stakeholder organizations. These organizations include the following and have active MOUs with Awaken Foundation:

- 1) The College of DuPage Culinary Arts Culinology Program,
- 2) The College of DuPage Building Maintenance and Repair Program,
- 3) Rockford Public Schools (District 205),

4) The Workforce Connection which is a major partner in the Illinois Northern Stateline Economic Development Region Workforce Innovation and Opportunities Act (WIOA) Regional Plan, and

5) Embassy Suites by Hilton Rockford Riverfront Hotel for culinary employment or apprenticeships.

Awaken Foundation is also developing MOUs or letters of support with the following local service providers:

6) Rosecrance Health Network which delivers services that address Mental Illness and Substance Abuse and includes services to deal with domestic violence.

7) Remedies which provides shelter and programs to assist victims of domestic violence.

8) The Illinois Department of Corrections which will refer returning citizens for help with reentry through participation in a 12-week program and case management.

Awaken Foundation has developed MOUs with three other local employers, two for culinary apprenticeship training and one for building maintenance and repair apprenticeship training. These are:

9) 15<sup>th</sup> and Chris Restaurant,

10) Sonny's Place LLC Restaurant,

11) Crudup's Construction LLC.

Once funding is secured, Awaken will pursue additional MOUs with local employers to develop more apprenticeships in culinary arts and building maintenance and repair.

#### Program Staffing

| <u>Staff Position</u>  | <u>Roles and Responsibilities</u> | <u>Qualifications</u>   | <u>Reporting and Supervision</u> |
|------------------------|-----------------------------------|-------------------------|----------------------------------|
| Executive Director     | Project Management                | Chief Executive Officer | All Staff Report to Her          |
| Admin. Assistant       | Assist in Project Mgmt.           | Five years experience   | Reports to Exec. Director        |
| Life Skills Instructor | Instructor/ 12-wk program         | Program Training        | Reports to Exec. Director        |
| Case Manager           | Case Management for Trainees      | Appropriate Trng        | Reports to Exec. Director        |

#### Notes on Staff Qualifications:

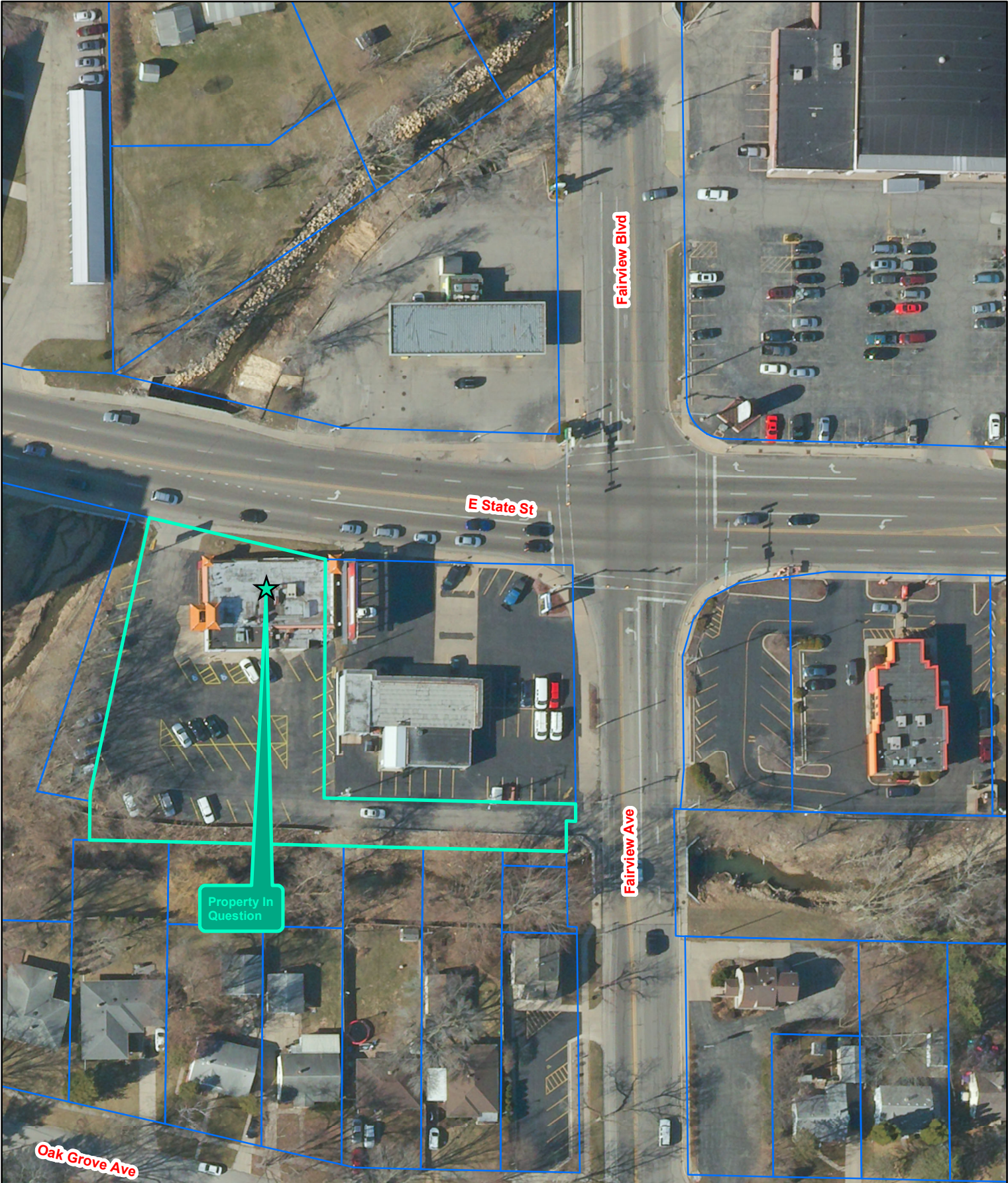
Ms. Jurea Crudup, Executive Director and Founder of Awaken Foundation in 2015, has a Small Business Association Certification from Rock Valley College, Rockford, IL , and has 25 years of experience as a Clinical Emergency Medical Technician. She has also been granted a Certificate of Registration of Apprenticeship Program by the U.S. Department of Labor (2018).

Mr. Robert Chaney, Life Skills Instructor, holds a Master of Science in Education from Northern Illinois University and a Bachelor of Science in Education from Rockford University and is an experienced teacher.

Ms. Chrishaya J. Dixon, Case Manager, holds both a Bachelor of Science and a Master of Science from Illinois State University and is experienced as a Parent Educator with the Children's Home and Aid Society.

File: Awaken Foundation Program of Services





**Legend**

 Tax Parcels

The Winnebago County computerized aerial base property maps were assembled using County, State and other data. The map files are not intended to be the official survey of the land. The official land records are on file in the Winnebago County Recorder's Office.

1 inch = 80 feet





Office of the Secretary of State Jesse White  
**CYBERDRIVEILLINOIS.COM**

## Corporation/LLC Search/Certificate of Good Standing

### Corporation File Detail Report

|             |               |
|-------------|---------------|
| File Number | 72256972      |
| Entity Name | AWAKEN815 NFP |
| Status      | ACTIVE        |

#### Entity Information

Entity Type  
CORPORATION

Type of Corp  
NOT-FOR-PROFIT

Incorporation Date (Domestic)  
Tuesday, 26 March 2019

State  
ILLINOIS

Duration Date  
PERPETUAL

#### Agent Information

Name  
JUREA CRUDUP

Address



1643 N ALPINE RD STE 104  
ROCKFORD , IL 61107

Change Date  
Tuesday, 26 March 2019

## Annual Report

Filing Date  
Thursday, 23 January 2020

For Year  
2020

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# **PUBLIC SAFETY COMMITTEE**

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2020 CR\_\_\_\_\_

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

SPONSORED BY: AARON BOOKER

**RESOLUTION AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT  
TO AGREEMENT BETWEEN WINNEBAGO COUNTY, ILLINOIS AND  
REMEDIES RENEWING LIVES FOR THE JUSTICE FOR FAMILIES GRANT**

WHEREAS, Winnebago County currently has an Agreement (“Agreement”) in place with Remedies Renewing Lives (“Remedies”) to provide services as a subcontractor under the Justice for Families Grant (“Grant”) from the Department of Justice/Office on Violence Against Women; and

WHEREAS, the County has received funding to support an additional position for the Grant; and

WHEREAS, the parties desire to amend the Agreement to add the services of an individual employed by Remedies to fulfill the additional position.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Winnebago County Board Chairman is authorized to execute the First Amendment to the Agreement between the County of Winnebago and Remedies Renewing Lives, in substantially the same form as the First Amendment attached hereto as Exhibit A.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption.

**Respectfully submitted,  
PUBLIC SAFETY COMMITTEE**

**AGREE**

\_\_\_\_\_  
Aaron Booker, Chairman

\_\_\_\_\_  
Fred Wescott

\_\_\_\_\_  
Mike Zintak

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Angie Goral

\_\_\_\_\_  
Dan Fellars

\_\_\_\_\_  
Dorothy Redd

**DISAGREE**

\_\_\_\_\_  
Aaron Booker, Chairman

\_\_\_\_\_  
Fred Wescott

\_\_\_\_\_  
Mike Zintak

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Angie Goral

\_\_\_\_\_  
Dan Fellars

\_\_\_\_\_  
Dorothy Redd

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois

\_\_\_\_\_  
Frank Haney, Chairman of the  
County Board of the  
County of Winnebago, Illinois

**FIRST AMENDMENT TO AGREEMENT**  
**BETWEEN WINNEBAGO COUNTY, ILLINOIS**  
**AND**  
**REMEDIES RENEWING LIVES**

This First Amendment is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, by and between Winnebago County, Illinois (hereinafter the "County") and Remedies Renewing Lives (hereinafter the "Subcontractor") (collectively the "Parties").

WHEREAS, the Parties entered into the attached Agreement (hereinafter "Agreement") dated January 23, 2020, for Subcontractor to provide services to County under the Justice For Families grant from the Department of Justice/ Office on Violence Against Women (hereinafter the "Grant"); and

WHEREAS, Section 2 of the Agreement, Scope of Services, provides for the services of certain individuals employed by Subcontractor, and Section provides for funding of those positions; and

WHEREAS, the County has received funding to support an additional position (30 hours or .75FTE) for this Grant; and

WHEREAS, the Parties desire to amend the Agreement to add the services of an individual to fulfill the .75 FTE position employed by Subcontractor, in addition to those already listed in the Agreement.

NOW, THEREFORE, in consideration of the foregoing premises, and other good and valuable consideration, the exchange, receipt, and adequacy of which the Parties hereby acknowledge, the Parties agree as follows:

1. Section 2 of the Agreement is modified to add the following:

c) The Remedies Criminal Legal Advocate will work in the Domestic Violence Assistance Center (DVAC) 30 hours a week. The Criminal Legal Advocate will provide advocacy for survivors seeking an Order of Protection in conjunction with a pending criminal matter related to domestic violence, stalking, or sexual assault within intimate partner relationships. The Criminal Legal Advocate will attend DVAC and advocate meetings as requested.

2. Section 3(a) of the Agreement is modified to add the following:

The County agrees to pay Subcontractor for the salary and fringe benefits of the Criminal Legal Advocate in an amount to not exceed \$34,902.54 beginning on July 1, 2020 to the termination date of this Agreement.

3. All other terms and conditions contained in the Agreement, other than those specifically referenced above, shall remain the same.

4. This First Amendment shall bind and benefit both Parties and any successors or assigns.

5. This First Amendment and the attached Agreement constitute the entire agreement between the Parties.

IN WITNESS WHEREOF, the parties have caused this First Amendment to be executed by their duly authorized representatives as of the date indicated above.

WINNEBAGO COUNTY, ILLINOIS

REMEDIES RENEWING LIVES

By: \_\_\_\_\_

By: \_\_\_\_\_



STATE OF ILLINOIS, } ss.  
COUNTY OF WINNEBAGO }

*I, LORI GUMMOW, County Clerk in and for said County, in the State aforesaid, do hereby certify that I have compared the foregoing attached copy of:*

RESOLUTION APPROVING SUBCONTRACTOR AGREEMENT FOR THE  
DEPARTMENT OF JUSTICE VIOLENCE AGAINST WOMEN FY15  
JUSTICE FOR FAMILIES GRANT (REMEDIES RENEWING LIVES)

*with the original document which is on file in my office; and found it to be a true, perfect and complete copy of the original document.*

*IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County, at my office in the City of Rockford, in said County,*

*This* 24TH DAY OF JANUARY, 2020.

LORI GUMMOW, Winnebago County Clerk

BY: Angela Reira Deputy County Clerk



ORIGINAL  
AGREEMENT



**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS  
2020 CR 013**

SUBMITTED BY: PUBLIC SAFETY COMMITTEE

SPONSORED BY: AARON BOOKER

**RESOLUTION APPROVING SUBCONTRACTOR AGREEMENT FOR THE  
DEPARTMENT OF JUSTICE VIOLENCE AGAINST WOMEN FY15 JUSTICE FOR  
FAMILIES GRANT**

**WHEREAS**, the County has been awarded continuation funding for the Department of Justice's Office on Violence Against Women (OVW) FY15 Justice for Families Grant (hereinafter the "Grant"); and

**WHEREAS**, in order to provide the Grant deliverables, the County desires to contract with Remedies Renewing Lives as a subcontractor (hereinafter the "Subcontractor"); and

**WHEREAS**, the understanding between the County and the Subcontractor related to the terms under which the Subcontractor will provide the necessary Grant services is set forth in the agreement attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the agreement between the County of Winnebago and Remedies Renewing Lives is approved in substantially the same form as the agreement attached hereto as Exhibit A.

**BE IT FURTHER RESOLVED**, that Frank Haney, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, to execute the agreement attached hereto as Exhibit A.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized and directed to prepare and deliver certified copies of this Resolution to Nicole Ticknor, Winnebago County Court Services, the Winnebago County Administrator, and the Winnebago County Auditor.

**Respectfully submitted,  
PUBLIC SAFETY COMMITTEE**

AGREE

DISAGREE



Aaron Booker, Chairman

\_\_\_\_\_  
Aaron Booker, Chairman

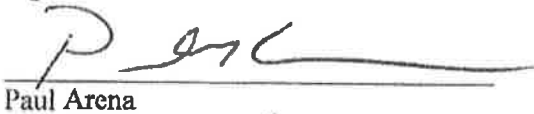
\_\_\_\_\_  
Fred Wescott

\_\_\_\_\_  
Fred Wescott



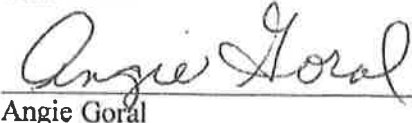
John Butitta

\_\_\_\_\_  
John Butitta



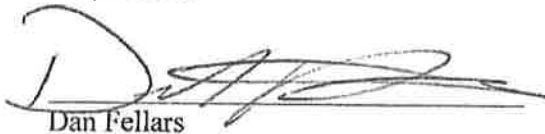
Paul Arena

\_\_\_\_\_  
Paul Arena



Angie Goral

\_\_\_\_\_  
Angie Goral



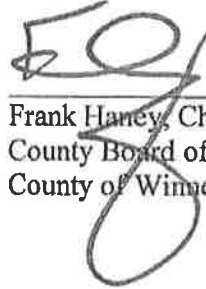
Dan Fellars

\_\_\_\_\_  
Dan Fellars

\_\_\_\_\_  
Dorothy Redd

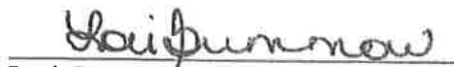
\_\_\_\_\_  
Dorothy Redd

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this 23rd day of January, 2020.



Frank Haney, Chairman of the  
County Board of the  
County of Winnebago, Illinois

ATTEST:

  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois

**AGREEMENT BETWEEN WINNEBAGO COUNTY,  
ILLINOIS AND REMEDIES RENEWING LIVES, INC.**

This Agreement is made and entered into this 23<sup>rd</sup> day of JAN, 2019, by and between Winnebago County, Illinois with an address at 404 Elm Street, Rockford, Illinois 61101 (hereinafter the "County") and Remedies Renewing Lives, Inc. with an address at 220 Easton Parkway, Rockford, Illinois 61108 (hereinafter the "Subcontractor").

WHEREAS, the County has been awarded continuation funding for the Department of Justice's Office on Violence Against Women (OVW) FY15 Justice for Families grant (hereinafter the "Grant"); and

WHEREAS, the County wishes to utilize the services of Subcontractor in the performance of the grant; and

WHEREAS, the Subcontractor is willing to provide the desired services for the compensation and upon the terms and conditions herein contained.

NOW, THEREFORE, in consideration of the foregoing premises, and other good and valuable consideration, the exchange, receipt, and adequacy of which the parties hereby acknowledge, the parties agree as follows:

1. **Term:** The term of this Agreement shall begin on October 1, 2019 and terminate on September 30, 2021 unless extended by written agreement of the parties. This Agreement will not be automatically renewed.
2. **Scope of Services:** The services provided by Subcontractor shall include, but not be limited to, the following:
  - a) The Remedies Legal Advocate will work in the Domestic Violence Assistance Center (DVAC) 30 hours per week. The Legal Advocate will provide advocacy to victims in the DV Civil Court, with a particular focus on advocacy throughout and after the Order of Protection Process. The Legal Advocate will work directly with the Domestic Violence Coordinated Courts (DVCC) Case Docket Coordinator to coordinate resources and referrals, investigate motions to vacate OPs, and provide on-site advocacy to victims during each plenary Order of Protection hearing held in the DVCC Civil Court. The Legal Advocate will serve as the point of contact for the Pro-Bono Attorney Project and will attend DVAC and advocate meetings as requested.
  - b) Remedies' Vice President of Domestic Violence Services and Grants and Contracts Manager will each participate in DVCC meetings and will serve as consultants for the development of the Family Justice Collaborative. They will assist with the

development of local trainings on victim safety, stalking, and human trafficking. Remedies' Vice President of Domestic Violence Services and the Grants and Contracts Manager will directly supervise all employees working in the DVAC.

Subcontractor shall provide all necessary supplies for its designated staff under this Agreement.

3. **Payment:**

(a) The County agrees to pay Subcontractor for the services of the Legal Advocate at a yearly rate of \$24,027.18 with a \$200 bonus for year 1 of the project and \$24,504.72 with a \$200 bonus for year 2 of the project, for a total amount not to exceed \$48,531.90 over the term of this Agreement. The County agrees to pay Subcontractor for the costs associated with FICA (7.45%), Worker's Compensation (2%), Unemployment (2%), Life Insurance, and Retirement (6%), for a total amount not to exceed \$9,358.06 over the term of the Agreement. The County agrees to pay Subcontractor for the services of the Vice President of DV Operations at an hourly rate not to exceed \$38.45 for year 1 of the project and \$40.37 for year 2 of the project for a total amount not to exceed \$1,891.68 (48 hours) over the term of this Agreement. The County agrees to pay Subcontractor for the services of the Grant and Contract Manager at an hourly rate not to exceed \$30.29 for year 1 of the project and \$31.80 for year 2, for a total amount not to exceed \$745.08 (24 hours) over the term of this Agreement. The County agrees to pay Subcontractor a monthly copier fee amount of \$18.00, to not exceed \$432.00 over the term of this Agreement. The County agrees to pay Subcontractor an Indirect Cost Rate of 10%, not to exceed \$6,095.87 over the term of this Agreement.

(b) Subcontractor shall submit invoices monthly, describing in detail all work performed during the invoice period and itemizing and explaining all expenses for which reimbursement is claimed. Said invoices shall be sent via email to: Nicole Ticknor at [nticknor@17thcircuit.illinoiscourts.gov](mailto:nticknor@17thcircuit.illinoiscourts.gov) or to such other address as County may designate in writing. Subcontractor shall submit to the County a final invoice, clearly marked FINAL, not later than thirty (30) days after expiration or termination of this Agreement.

(c) Subject to the receipt by the County of the funds from the Grant for the purposes of performing this Agreement, the County will make payment to Subcontractor upon the submission of monthly invoices to the County. Within thirty (30) days the County shall approve or disapprove payment of the invoices, and if approved, shall make payments to Subcontractor equal to the amount of such approved expenditures.

(d) Notwithstanding the foregoing, or anything contained in this Agreement to the contrary, Subcontractor acknowledges and agrees that, as Subcontractor's work under this Agreement is being funded by a government grant, the County's obligation to make payments to Subcontractor hereunder is expressly contingent upon the County's actual receipt of monies under such grant.

(e) No amounts, other than those set forth in this Paragraph 3, shall be payable to Subcontractor under this Agreement, unless agreed upon in writing by both parties.

4. **Records:**

(a) Subcontractor shall ensure that records of the funds paid by the County to Subcontractor are separately maintained and that any information required to be accessed pursuant to this Agreement can be readily located. Subcontractor shall protect the records adequately against fire or other damage.

(b) Subcontractor shall maintain, for a minimum of three (3) years after the date of final payment under this Agreement, such books and records relating to performance of this Agreement which are necessary to support the amounts charged to the County by Subcontractor under this Agreement.

(c) The County shall have the right of access to any books, documents, papers, or other records of Subcontractor which are pertinent to this Agreement in order to make audits or fiscal reviews, examinations, excerpts, and transcripts. This right of access shall not be limited to the required retention period, but shall last as long as the records are retained by Subcontractor.

(d) For employees that are funded from multiple funding sources, including this grant program, documentation of work performed must be kept in accordance with Subcontractor's internal policies and procedures. These records must be retained for a minimum of three (3) years after the date of final payment under this Agreement and must be made available for auditing purposes.

5. **Confidentiality:**

Each party agrees to comply with all State and Federal laws, rules and regulations regarding the confidentiality of victim/client identifying information including but not limited to the Illinois Domestic Violence Act (IDVA) and the United States Family Violence Prevention and Services, Violence Against Women and Victims of Crime Acts (FVPSA, VAWA and VOCA).

6. **Assurances:** This Agreement governs work to be done under a federal award. Such federal award imposes upon the County specific responsibility for ensuring that all required assurances are obtained. Accordingly, Subcontractor agrees to comply with all applicable federal and state laws, including, but not limited to, the following:

(a) **Lobbying:** Subcontractor hereby certifies the following:

(1) No federally-appropriated funds have been paid or will be paid, whether by or on behalf of Subcontractor, to any person for influencing or attempting to influence

an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds, other than federally-appropriated funds, have been paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this federal contract, grant, loan, or cooperative agreement, Subcontractor shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

(3) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(b) Subcontractor shall require that any person assigned to perform services hereunder comply with all provisions of the Illinois Motor Vehicle Code, including: (1) the requirement contained in Section 12-603.1 of the Code, 625 ILCS 5/12-603.1, that drivers and passengers of motor vehicles operated on a street or highway wear a seat safety belt; and, (2) the prohibition contained in Section 12-610.2 of the Code, 625 ILCS 5/12-610.2, that a person not use an electronic communication device to compose, send or read an electronic message when operating a motor vehicle on a roadway.

#### **7. Termination:**

(a) Right to terminate for convenience: Either party may terminate this Agreement for convenience upon thirty (30) days written notice.

(b) County's right to terminate for cause: County may terminate this Agreement, in whole or in part, immediately upon written notice to Subcontractor or at such later date as the County may establish in such notice, upon the occurrence of any of the following events:

(1) The County fails to receive funding at levels sufficient to pay for Subcontractor's work;

(2) Federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or the County is prohibited from paying for such work from the planned funding source;

(3) Subcontractor no longer holds any license or certificate that is required to perform the work; or

(4) Subcontractor commits any material breach or default of any covenant, obligation or agreement under this Agreement, fails to perform the work under this Agreement within the time specified herein or any extension thereof, or so fails to pursue the work as to endanger Subcontractor's performance under this Agreement in accordance with its terms, and such breach, default or failure is not cured within five (5) business days after receipt by Subcontractor of the County's notice, or such longer period as the County may specify in such notice.

(c) Subcontractor's right to terminate for cause: Subcontractor may terminate this Agreement upon thirty (30) days' written notice to the County if the County fails to pay Subcontractor pursuant to the terms of this Agreement and the County fails to cure within thirty (30) days after receipt of Subcontractor's notice, or such longer period of cure as Subcontractor may specify in such notice.

(d) Remedies upon termination:

(1) In the event of termination pursuant to subsection (b)(1), (b)(2) or (c), Subcontractor's sole remedy shall be a claim for the amount due for any work completed under this Agreement until the date of receipt of the notice of termination.

(2) In the event of termination pursuant to subsection (b)(3) or (b)(4), the County shall have any remedy available to it in law or equity. If it is determined for any reason that Subcontractor was not in default under subsection (b)(3) or (b)(4), then the rights and obligations of the parties shall be the same as if the Agreement was terminated pursuant to subsection (b)(1), (b)(2) or (c).

(e) Subcontractor's tender upon termination: Upon receiving a notice of termination of this Agreement, Subcontractor shall immediately cease all activities under this Agreement, unless the County expressly directs otherwise in such notice of termination. Upon termination of this Agreement, Subcontractor shall deliver to the County all documents, information, works-in-progress and other property that are or would be deliverables had the Agreement been completed. Upon the County's request, Subcontractor shall surrender to anyone the County designates, all documents, research or objects or other tangible things needed to complete the work.

8. **Relationship of Parties:** It is understood and agreed between the parties that this Agreement is not intended to nor does it create an employment contract between the County, on the one hand, and the Subcontractor and any of its employees, on the other hand, nor does it create a joint relationship or partnership between the parties hereto. Neither Subcontractor nor its employees are entitled to benefits that the County provides for County employees. Subcontractor's relationship to the County is solely and exclusively that of an independent contractor. Except as specifically permitted in this Agreement, neither party shall incur any



obligation or expense for or on behalf of the other party without the other party's prior written consent in each instance.

9. **Assignment:** Subcontractor shall not assign this Agreement or enter into subcontracts for any of the work described herein without the prior written consent of the County.

10. **Indemnification:** Subcontractor agrees to indemnify and hold harmless the County, its officers, agents and employees from and against any and all claims or demands whatsoever, including associated costs, expenses, and reasonable attorney's fees incurred on account thereof, that may be asserted for loss, damage, death, or injury to persons or property arising in any manner out of or incident to Subcontractor's performance or nonperformance of this Agreement.

11. **Warrant of Authority:** Each party to this Agreement warrants to the other that each has full authority to enter into this Agreement and to perform under its terms.

12. **Disputes:** Except as may be preempted by federal law, this Agreement is governed by the laws of the State of Illinois, without regard to its choice of law principles. Litigation of all disputes between the parties arising from or in connection with this Agreement shall be conducted in a court of competent jurisdiction in the County of Winnebago, State of Illinois.

13. **Compliance with laws:** Both parties hereto agree to comply with all applicable laws, statutes, regulations, rulings, or enactments of any governmental authority.

14. **Insurance:** Where Subcontractor requires the use of a vehicle in the performance of work under this Agreement, Subcontractor shall, at all time during the term hereof and at its own expense, keep in full force and effect automobile insurance, in amounts acceptable to the County, for property damage, bodily injury or death. Subcontractor shall provide the County with evidence of such insurance upon request.

Subcontractor agrees to maintain general liability insurance, or self-insurance, in the minimum amount of \$1,000,000 per claim or occurrence, \$3,000,000 aggregate, for its employees, agents, and servants with an insurance carrier acceptable to the County. Client shall furnish the County, upon request, with a certificate of insurance or other written document reasonably satisfactory to the County as evidence of its insurance coverage in full force and effect.

15. **Notices:** All notices to the County in connection with this Agreement shall be sent to:

Domestic Violence Coordinated Courts  
Attn: Nicole Ticknor  
400 W. State Street, Suite 215

Rockford, IL 61101

All notices to Subcontractor in connection with this Agreement shall be sent to:

Remedies Renewing Lives, Inc.  
Attn: Grants and Contracts Manager  
220 Easton Parkway  
Rockford, IL 61108

16. **Force Majeure:** Anything to the contrary notwithstanding, the parties to this Agreement shall not be liable, nor shall any credit or other remedy be extended, for the parties' failure, in whole or in part, to fulfill their obligations under this Agreement where such failure arises from or in connection with causes beyond the parties' control, including, but not limited to, acts of God, flood, extreme weather, fire or other natural calamity, terrorist attacks, any law, order, or regulation or action of any governmental entity or civil or military authority, power or utility failure, national emergencies, riots, wars, strikes, lock-outs, work stoppages, or other labor difficulties (each a "Force Majeure Event"). If a Force Majeure Event occurs during the term hereof, the parties shall be excused from performance hereunder.

17. **Entire Agreement:** This Agreement constitutes the sole, full and complete Agreement by and between the parties with regard to the subject matter of this Agreement. No amendments, changes, additions, deletions, or modifications to or of this Agreement shall be valid unless reduced to writing and countersigned by the parties. This Agreement supersedes and cancels any previous agreement, whether written or oral, entered into between the parties related to the subject matter hereof. All terms of this Agreement which by their nature have continuing effects shall survive the termination or expiration of this Agreement.

18. **Waiver:** The failure of either party hereto at any time or times to enforce any provision of this Agreement shall in no way be construed to be a waiver of such provisions or to affect the validity of this Agreement or any part hereof, or the right of either party thereafter to enforce each and every provision in accordance with the terms of this Agreement.


19. **Invalidity.** If any term, provision or condition contained in this Agreement is held to be invalid or unenforceable, to any extent, the remainder of this Agreement (or the application of the term, provision or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each and every other term, provision and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

20. **Headings:** The headings contained in this Agreement are inserted solely for convenience of reference and do not constitute a part of this Agreement, nor do they affect its meaning, construction or effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the date indicated above.

THE COUNTY OF WINNEBAGO

By:

  
\_\_\_\_\_

REMEDIES RENOVING LIVES, INC

By:

  
\_\_\_\_\_



## Executive Summary

Date: November 10, 2020  
To: Public Safety Committee  
Prepared by: Steve Chapman  
Subject: Resolution for an Intergovernmental Agreement for the Operation and Funding of the Winnebago County Emergency Telephone System

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### **Background:**

The Intergovernmental Agreement for the operation and funding of the Winnebago County Emergency Telephone System between the County of Winnebago, City of Rockford and the Winnebago County Emergency Telephone System Board expired at the end of October, 2020. The attached Agreement has been updated by myself and Chief Bergsten to reflect the current operation of the two centers. Much of the language that was historical in nature in the previous Agreement has been deleted. The Agreement has been reviewed and approved by the City of Rockford Legal Staff, Sheriff and the State's Attorney's Office. It will require approval by the City Council which will be in December, 2020.

### **Budget Impact:**

The Agreement requires funding of two call answering positions at the City PSAP using the County's average salary to include benefits. This amounts to \$646,548 which is included in the 2021 County Budget.

### **Agreement Period:**

Term of the Agreement shall be one year from execution and renewed on an annual basis unless either party gives 180 days notice requesting modification of the Agreement. Either party may terminate the Agreement by giving twelve months notice to the other party.

November 24, 2020 Board Meeting

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2020 CR \_\_\_\_\_

SUBMITTED BY: PUBLIC SAFETY COMMITTEE and  
FINANCE COMMITTEE

SPONSORED BY: AARON BOOKER and JAMIE SALGADO

**RESOLUTION APPROVING AN UPDATED INTERGOVERNMENTAL  
AGREEMENT FOR THE OPERATION AND FUNDING OF THE WINNEBAGO  
COUNTY EMERGENCY TELEPHONE SYSTEM**

**WHEREAS**, Article VII, Section 10(a) of the Constitution of the State of Illinois (1970) authorizes units of local government to contract and associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

**WHEREAS**, the County of Winnebago, Illinois ("County"), is a "unit of local government" as defined in Article VII, Section 1 of the Constitution of the State of Illinois 1970; and

**WHEREAS**, the City of Rockford, Illinois ("City"), is a "unit of local government" as defined in Article VII, Section 1 of the Constitution of the State of Illinois 1970; and

**WHEREAS**, on June 9, 1988, the County created the Winnebago County Emergency Telephone System Board ("ETSB") for the purpose of planning and implementing a 9-1-1 system and administering the funds received from the surcharge (the "Surcharge Funds") on telephone bills imposed under Section 30 of the Emergency Telephone System Act, 50 ILCS 750/30; and

**WHEREAS**, the County, and the City, presently share police communication services pursuant to an Intergovernmental Agreement dated October 24, 2019 which expired in October 2020; and

**WHEREAS**, the County, the City, and the ETSB have negotiated and prepared an updated intergovernmental agreement for the operation and funding of the Winnebago County Emergency Telephone System.

**NOW, THEREFORE BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that Frank Haney, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, enter into an updated Intergovernmental Agreement with the City of Rockford, Illinois and the Winnebago County Emergency Telephone System Board for the Operation and Funding of the Winnebago County Emergency Telephone System, attached hereto as Exhibit A.

**BE IT FURTHER RESOLVED** that the Intergovernmental Agreement entered into by Frank Haney pursuant to the authority granted in this Resolution shall contain substantially the same terms as the Intergovernmental Agreement which is attached to this Resolution as Exhibit A.

**BE IT FURTHER RESOLVED** that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED** that the Clerk of the County Board is hereby authorized and directed to prepare and deliver certified copies of this Resolution to the Winnebago County Sheriff, Winnebago County Auditor, Treasurer and County Administrator.

**Respectfully submitted,**  
**PUBLIC SAFETY COMMITTEE**

**AGREE**

**DISAGREE**

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Aaron Booker, Chairman

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Aaron Booker, Chairman

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Paul Arena

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Paul Arena

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Dan Fellars

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Dan Fellars

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Angie Goral

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Angie Goral

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Dorothy Redd

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Dorothy Redd

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Fred Wescott

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Fred Wescott

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Mike Zintak

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Mike Zintak

**Respectfully submitted,**  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
David Fiduccia

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David Fiduccia

\_\_\_\_\_  
Burt Gerl

\_\_\_\_\_  
Burt Gerl

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Keith McDonald

\_\_\_\_\_  
Keith McDonald

\_\_\_\_\_  
Steve Schultz

\_\_\_\_\_  
Steve Schultz

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Frank Haney, Chairman of the  
County Board of the  
County of Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the County of Winnebago, Illinois



INTERGOVERNMENTAL AGREEMENT FOR  
THE OPERATION AND FUNDING OF THE  
WINNEBAGO COUNTY EMERGENCY TELEPHONE SYSTEM

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2020 by and between the County of Winnebago, a body politic and corporate, (hereinafter referred to as the "County"), the City of Rockford, a municipal corporation, (hereinafter referred to as the "City"), and, the Winnebago County Emergency Telephone System Board (hereinafter referred to as "ETSB"), and

**WITNESSETH**

WHEREAS, Article VII, Section 10(a) of the Constitution of the State of Illinois (1970) provides that units of local government may jointly contract or otherwise associate to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

WHEREAS, Article VII, Section 10(a) of the Constitution of the State of Illinois further provides that units of local government may use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that any powers, functions or authority exercised, or which may be exercised by a public agency of the State of Illinois may be exercised, combined, transferred, and enjoyed jointly with any other public agency of the State and jointly with any public agency of any other state or of the United States to the extent that laws or such other state or of the United States do not prohibit joint exercise or enjoyment and except where specifically and expressly prohibited by law; and

WHEREAS, the parties are entering into this Agreement pursuant to and in accordance with the aforementioned Constitutional and statutory authorities.

WHEREAS, the County, and the City, presently share police communication services pursuant to an Intergovernmental Agreement dated October 24, 2019.

WHEREAS, on June 9, 1988, the County created the ETSB for the purpose of planning and implementing a 9-1-1 system and administering the funds received from the surcharge (the "Surcharge Funds") on telephone bills imposed under Section 30 of the Emergency Telephone System Act, 50 ILCS 750/30; and

WHEREAS, the County having imposed a County-wide surcharge for an Emergency Telephone System, has accepted the responsibility to fund that system on a County-wide basis should Surcharge Funds be insufficient to cover those costs; and

WHEREAS, the ETSB submitted a plan which was approved by the Illinois Commerce Commission establishing one primary public safety answering point (PSAP) for the receipt of 9-1-1 calls and their subsequent dispatch; and

WHEREAS, the Illinois Commerce Commission requires emergency telephone systems to have a primary and back-up PSAP; and

WHEREAS, the ETSB commissioned a study of the 9-1-1 operations and that study recommended the construction of at least one new PSAP and the renovation of the current primary PSAP; and

WHEREAS, the City and the County split the call taking responsibilities; the City receiving and dispatching all 9-1-1 calls originating within the City of Rockford and the County receiving and dispatching all calls originating within Winnebago County but outside of the

City of Rockford; and

WHEREAS, there are two primary PSAPs, one for all emergency calls that originate in the City of Rockford, located at 204 South First Street, Rockford, Illinois, and one for emergency calls that originate outside of the City of Rockford which will be located at 4511 North Main Street, Rockford, Illinois; and

WHEREAS, the City PSAP will be the back-up for the County PSAP and the County PSAP will act as the back-up for the City PSAP; and

WHEREAS, it is recognized by all parties to this agreement that the ETSB used its revenues to build these facilities to equip them for PSAP and dispatch functions only, that any functions only, that any other use is prohibited.

NOW, THEREFORE, the County, the City and the ETSB, agree as follows:

I. SITE DEVELOPMENT

- A. There will be two Primary Public Safety Answering Points for telephone calls made to the Winnebago County Emergency Telephone System by dialing the emergency numbers 9-1-1; one for all calls originating in the City of Rockford shall be in a building owned by the City located at 204 South First Street, Rockford, Illinois, presently used as the primary PSAP and as the administrative headquarters for the Rockford Fire Department (hereinafter referred to as "the City PSAP"), and one for all calls

originating outside the City of Rockford which shall be located in a building located on land owned by the County of Winnebago at 4511 North Main Street, Rockford, Illinois (hereinafter referred to as the "County PSAP"). The City PSAP will be the normal dispatch point for at least City fire and police, and contracted county fire departments. The County PSAP will be the normal dispatch point for at least the Winnebago County Sheriff and other police agencies outside the City of Rockford. Each PSAP will act as the back-up for the other PSAP and is designated to receive overflow 9-1-1 calls that are unable to be answered by the other PSAP.

- B. The City shall own the building housing the City PSAP and the County will own the building housing the County PSAP. All equipment, in each building, related to 9-1-1 call taking and dispatch (CAD, radio console) and paid for with surcharge funds shall be owned by the ETSB.
- C. The ETSB may use Surcharge Funds for costs of construction, leasing and maintenance of buildings attributable directly to the operation of the 9-1-1 emergency telephone system. Therefore, the County and the City agree that the facilities paid for from the Surcharge Fund shall be used in accordance with the provisions of the Emergency Telephone System Act and the regulations of the Illinois Commerce Commission. In the event such facilities cease to be used for emergency telephone system purposes,

the fair market value of the County PSAP and of the renovations to the City PSAP shall be returned by the County or the City to the Surcharge Fund and ETSB.

II. THE CITY PSAP

- A. The City, on behalf of the ETSB, shall be responsible for maintenance of the City PSAP. The City PSAP shall be available to answer all 9-1-1 calls generated in the County of Winnebago within the City of Rockford.
- B. The ETSB shall authorize funds from the Surcharge Fund to equip the City PSAP with the same equipment for receiving 9-1-1 emergency calls as it equips the County PSAP.

III. THE COUNTY PSAP

- A. The County, on behalf of the ETSB, shall be responsible for maintenance of the County PSAP. The County PSAP shall be available to answer all 9-1-1 calls generated in the County of Winnebago, outside of the City of Rockford.
- B. The ETSB shall authorize funds from the Surcharge Funds, to equip the County PSAP with the same equipment for answering 9-1-1 emergency calls as it equips the City PSAP.

IV. ADMINISTRATION

- A. The County, through the ETSB, shall have primary responsibility for

furnishing 9-1-1 emergency telephone services to Winnebago County pursuant to the plan reviewed and approved by the Illinois Commerce Commission. However, in order to best coordinate the 9-1-1 services and provide call answering and dispatch services to all public safety agencies participating in the plan, the County, City and the ETSB agree that the Administration of the County and City PSAPs shall be as stated below.

- B. The City shall have administrative responsibility for the 9-1-1 emergency telephone answering at the City PSAP, and the County shall have administrative responsibility for the 9-1-1 emergency telephone answering at the County PSAP, which shall include, but not be limited to, interface between the PSAP and other public safety communication agencies with response to receipt and transfer of 9-1-1 emergency calls, relations with the public safety agencies in Winnebago County served by the County PSAP, maintenance of the City PSAP, and relations with the land line telephone companies and wireless communication companies, the Illinois Commerce Commission, the ETSB, the City Council, and the Winnebago County Board. An operating budget, to be satisfied from the Surcharge Funds, shall be prepared, approved by the ETSB and submitted to the County Board for its approval.

1. The City, County, and ETSB shall be responsible for the

development of operating policies to the extent that they are related to 9-1-1 emergency telephone issues for both PSAPs.

The City shall be responsible for all other operational policies as they relate to the City PSAP.

2. The City shall be responsible for all of the training responsibilities at both PSAPs, to the extent they are related to the 9-1-1 emergency telephone issues. The City and County shall be responsible for all other training as necessary at their respective PSAPs.

3. The City shall be responsible for maintaining the Master Street Address Guide for the Winnebago County Emergency Telephone System.

## V. **FUNDING**

The County, City and the ETSB agree that the primary source of funding for the building construction and improvements, and the initial purchase, installation and operation of the equipment at both the City PSAP and the County PSAP shall be the Emergency Telephone System Fund. This fund is established in accordance with Section 30 of the Act, 50 ILCS 750/30 and expenditures must be approved by the ETSB. The cost of the installation, operation and maintenance of the PSAP 9-1-1 telephone equipment shall have priority over any other costs which are eligible for reimbursement under the

provisions of Section 35 of the Emergency Telephone System Act, 50 ILCS 750/35. Thereafter, the operational expenses of each PSAP directly related to 911 operations shall be satisfied from the Surcharge Funds. In the event that the ETSB determines that sufficient Surcharge Funds are available for personnel expenses, disbursements from the Fund will be made to the County or City as provided below.

- A. The ETSB is responsible for the administration of the Surcharge Budget with final approval of the budget by the County.

The cost of any present personnel of the Rockford Fire Department who are assigned to be telephone answerers or dispatchers at the primary PSAP shall be borne exclusively by the City.

- C. The City and County shall be responsible for their respective personnel expenses with the following exceptions:

1. The 50% of the cost of the 9-1-1 Communications Manager, at each PSAP, shall be paid from the Surcharge Fund.
2. The cost of the MSAG Coordinator (1) shall be paid from the Surcharge Fund.
3. The cost of the Training Supervisor shall be paid 50% by the Surcharge Fund for the purposes of 9-1-1 related training.



4. The County shall fund two (2) call answering positions at the City PSAP using the County's average salary, to include benefits, per year with each position requiring 4.6 employees per shift for 24-hour coverage. This staffing level and rate shall be subject to annual review. The total is \$646,548.40, based on an average salary of \$70,277.
5. The cost of the 911 Business Manager shall be paid from the Surcharge Fund.

VI. **CLAIMS**

In the event of a claim, loss, or damage to persons or property arising out of the activities of the parties, their agents, employees or contractors pursuant to this Agreement, the parties shall confer on the proper conduct of the defense or settlement of such claim. Any costs of defense of a claim, settlement of a claim mutually agreed to by the parties, or judgment entered against either or both parties as a result of a claim shall be shared equally by the parties.

VII. **OBLIGATIONS OF THE CITY AND COUNTY**

The County and City shall each take appropriate action, by adoption and passage of the requisite resolutions and ordinances or otherwise to fully implement each and all provisions of this Agreement.

VIII. **TERM, MODIFICATION AND TERMINATION**

The term of this agreement shall be one year from the date of execution by the parties. It shall be renewed on an annual basis unless either party gives one hundred eight days (180) notice to the other party requesting modification of the agreement. Either party may terminate this Agreement by giving twelve months written notice to the other party.

IX. **ETSB**

The parties hereto agree to seek the approval of the ETSB as to the terms of this agreement. The County hereby further agrees during the term of this agreement or any extensions hereof, to consult with the City prior to any modification of the composition or authority of the ETSB Board, as set forth in Winnebago County Board Ordinance Chapter 30 Section 61 *et seq.*, in effect on the date of approval of this agreement by the Winnebago County Board.

X. **REPEALER**

All resolutions or ordinances or parts of resolutions or ordinances of the parties in conflict herewith shall be and the same are hereby repealed.

XI. **SEVERABILITY**

If any provision of this Agreement is invalid for any reason, such invalidation shall not affect other provisions of this Agreement which can be given effect without the invalid provisions; and, to this end, the provisions of this Agreement are to be severable.

COUNTY OF WINNEBAGO

By: \_\_\_\_\_  
Frank Haney, Chairman of  
the County Board

Attested this \_\_\_\_ day of \_\_\_\_\_, 2020:

By: \_\_\_\_\_  
Clerk of Winnebago County Board

CITY OF ROCKFORD, A Municipal  
Corporation

By: \_\_\_\_\_  
Thomas McNamara, Mayor of  
the City of Rockford

Attested this \_\_\_\_ day of \_\_\_\_\_, 2020:

By: \_\_\_\_\_  
Nicholas O. Meyer, Legal Director

WINNEBAGO EMERGENCY  
TELEPHONE SYSTEM BOARD

By: \_\_\_\_\_  
Derek Bergsten

Chairman

Attested this \_\_\_\_ day of \_\_\_\_\_, 2020:

By: \_\_\_\_\_  
Notary Public

# **PERSONNEL & POLICIES COMMITTEE**



## Executive Summary

Date: November 19, 2020  
To: Personnel and Policies Committee  
Prepared by: Human Resources

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**Subject:** Property and Casualty Policies

**Background:** Arthur J. Gallagher has been Winnebago County's liability broker for over 25 years; they have extensively reviewed Winnebago County's options for Winnebago's Property and Casualty policies. Arthur J. Gallagher has proposed the attached rates (see the attached schedule with the resolution) for coverage from December 1<sup>st</sup>, 2020 through November 30<sup>th</sup>, 2021.

The vendors/polices that have been recommended in the past by Arthur J. Gallagher have been quality vendors, with A rated credentials. We have not had difficulties with transacting business with these carries and recommend continued business partnerships with these vendors. Human Resources requests Board approval of these policies recommended by the broker.

**Recommendation:** The Personnel and Policies Committee, chaired by David Fudiccia, has reviewed the proposal presented to the Board. The Board is asked to vote in favor of the Committee's recommendations at its November 19, 2020 meeting.

**Budget Impact:** With the proposed rates, there would be an overall increase in premiums of \$109,667 for coverage effective December 1<sup>st</sup>, 2020 through November 30<sup>th</sup>, 2021 (1 year). This is due to the increase in inclement weather causing property damage, the global pandemic, inadequate rates to support losses and civil unrest.

**Contract/Agreement:**

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: David Fiduccia  
Submitted by: Personnel and Policies Committee

2020 CR

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**RESOLUTION AUTHORIZING THE EXECUTION OF A RENEWAL AGREEMENT WITH ARTHUR J. GALLAGHER FOR THE PROPERTY AND CASUALTY COVERAGE**

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**WHEREAS**, the County of Winnebago, Illinois, each year adopts a Resolution which authorizes acceptance of the property and casualty insurance coverage; and,

**WHEREAS**, the renewal for December 1, 2020 through November 30, 2021; the property and casualty insurance coverage does contain premium changes; and

**WHEREAS**, Arthur J. Gallagher & Co., who is the County's Insurance Broker, has extensively reviewed the County's options for this coverage; and,

**WHEREAS**, Arthur J. Gallagher & Co. has proposed the attached rates to Winnebago County for the property and casualty insurance coverage from December 1, 2020 thru November 30, 2021:

**See attachment A – Premium Summary Recap for Details.**

**WHEREAS**, the Personnel and Policies Committee of the County Board for the County of Winnebago, Illinois has reviewed the renewal and recommends that the County Board authorize execution of an agreement with Arthur J Gallagher & Co. for the property and casualty insurance coverage for December 1, 2020 through November 30, 2021.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Board Chairman is hereby authorized to execute an agreement with Arthur J. Gallagher & Co., 555 South Perryville Road, Rockford, IL 61108 for the property and casualty insurance coverage.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Director of Human Resources and the County Auditor.

Respectfully Submitted,  
**PERSONNEL AND POLICIES COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
DAVID FIDUCCIA, CHAIRMAN

\_\_\_\_\_  
DAVID FIDUCCIA, CHAIRMAN

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
ANGIE GORAL

\_\_\_\_\_  
ANGIE GORAL

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JOE HOFFMAN

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
DAVID KELLEY

\_\_\_\_\_  
DAVID KELLEY

\_\_\_\_\_  
DOROTHY REDD

\_\_\_\_\_  
DOROTHY REDD

\_\_\_\_\_  
JIM WEBSTER

\_\_\_\_\_  
JIM WEBSTER

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
**FRANK HANEY**

CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

\_\_\_\_\_  
**LORI GUMMOW**

CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

PREMIUM SUMMARY – Winnebago County 12/1/2020-21

| LINE OF COVERAGE                       |               | EXPIRING PROGRAM                             |   | PROPOSED PROGRAM                           |  |
|--|---------------|--|---|--|--|
|  |               | CARRIER                                      | EXPIRING<br>Prop 25K Ded<br>Pkg /AL 250K<br>APD 100k<br>WC 650K<br>Cyber 15K Prof<br>Prof E&O 10K | CARRIER                                    | Option I<br>Prop 25K Ded<br>Pkg/ AL 250K SIR<br>APD 100K<br>WC 650K/ 750K<br>Cyber 15K Ded<br>Prof E&O 10K Ded |
| Property                               | Premium       | Travelers Indemnity Company                  | \$205,490   | Travelers Indemnity Company                | \$229,365  |
|  | TRIA Premium  |  | Included  |  | Included   |
| Package                                | Premium       | Travelers Indemnity Company                  | \$281,030   | Travelers Indemnity Company                | \$340,266  |
|  | TRIA Premium  |  | Included  |  | Included   |
| Automobile Liability<br>& PD           | Premium       | Travelers Indemnity Company                  | \$112,596   | Travelers Indemnity Company                | \$116,309  |
|  | TRIA Premium  |  | Included  |  | Included   |
| Umbrella                               | Premium       | Travelers Property Casualty Co<br>of America | \$185,854   | Travelers Property Casualty Co of<br>Amer. | \$190,843  |
|  | TRIA Premium  |  | Included  |  | Included   |
| Crime                                  | Premium       | Hanover Insurance Co                         | \$6,933   | Hanover Insurance Co                       | \$6,933  |
| Cyber Liability<br>(5MIL)              | Premium       | Underwriters at Lloyd's London               | \$27,045  | Underwriters at Lloyd's London             | \$29,695   |
|  | SLT& FEES     |  | \$967   |  | \$1,061  |
|  | Policy Fees   |  | \$500   |  | \$500  |
|  | Total Premium |  | \$28,512  |  | \$31,256   |
|  | TRIA Premium  |  | Included  |  | Included   |
| Profess Liability-<br>Only Health Dept | Premium       | Columbia Casualty Company                    | \$15,584  | Columbia Casualty Company                  | \$16,625   |
|  | SLT & Fee     |  | \$557   |  | \$594  |
|  | Total Premium |  | \$16,141  |  | \$17,219   |
| Excess Work Comp                       | Premium       | Safety National Casualty<br>Corporation)     | \$104,049   | Safety National Casualty<br>Corporation    | \$116,781  |
|  | TRIA Premium  |  | Included  |  | Included   |
| Broker Fee - Arthur J. Gallagher & Co. |               |  | \$65,025  |  | \$66,325   |
| <b>Total Estimated Program Cost</b>    |               |  | <b>\$1,005,630</b>  |  | <b>\$1,115,297</b>   |



**ORDINANCE  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

**SUBMITTED BY: PERSONNEL AND POLICIES COMMITTEE**

**2020 CO \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS OF CHAPTER 62 OF THE COUNTY  
CODE OF ORDINANCES**

WHEREAS, Chapter 62 of the County Code of Ordinances, Article II, sets forth various criteria for County Human Resources Department; and

WHEREAS, the County wishes to amend Sections of Chapter 62, of the County Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 62, Article II of the County Code of Ordinances be amended as follows:

**Sec. 62-43. - Appointment.**

The HR director shall be appointed by the county administrator with the advice and consent of the county board and shall serve at the pleasure of the County Administrator. The director shall report to and be under the supervision of the county administrator.

BE IT FURTHER ORDAINED, that the remainder of Chapter 62, Article II, of the County Code of Ordinances shall remain unchanged.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance Amendment shall be effective immediately upon passage.

BE IT FURTHER ORDAINED, that the Winnebago County Clerk shall place a certified copy of this Ordinance Amendment upon its adoption in the records of office of the Winnebago County Clerk.

Respectfully submitted,  
Personnel and Policies Committee

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Dave Fiduccia, Chairman

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Angie Goral

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dave Kelley

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jim Webster

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by the  
County Board of the County of Winnebago, Illinois.

\_\_\_\_\_  
Frank Haney  
Chairman of the County Board  
of the County of Winnebago, Illinois

Attested by:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

Sec. 62-43. - Appointment.

The HR director shall be appointed by the ~~chairman of the county board administrator~~ with the advice and consent of the county board and shall serve at ~~its pleasure~~the pleasure of the County Administrator. The director shall report to and be under the supervision of the county administrator.

(Ord. No. 88-CO-34, § III(C), 6-23-88)

**ORDINANCE  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

**SUBMITTED BY: PERSONNEL AND POLICIES COMMITTEE**

**2020 CO\_\_\_\_\_**

**AN ORDINANCE AMENDING SECTIONS OF CHAPTER 2 OF THE COUNTY CODE OF ORDINANCES**

WHEREAS, Chapter 2 of the County Code of Ordinances, Article III, sets forth various criteria for Officers and Employees of the County; and

WHEREAS, the County wishes to amend Sections of Chapter 2, of the County Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 2, Article III of the County Code of Ordinances be amended as follows:

Sec. 2-145. - Establishment.

The office of chief financial officer is hereby established.

Sec. 2-146. - Qualifications.

The chief financial officer shall have, at a minimum, a bachelor's degree in accounting, finance, public administration or business administration and/or comparable experience and a minimum of ten years of increasingly responsible experience in executive-level financial administration, ideally with a portion of that experience in the public sector. A CPA and/or master's degree in public policy, public administration, finance or business administration is preferable. A chief financial officer who meets the above criteria may be exempt from the residency requirement set forth in section 62-5 of the County Code of Ordinances.

Sec. 2-147. - Appointment/dismissal.

The chief financial officer shall be appointed by the county administrator, with the advice and consent of the county board and shall serve at the pleasure of the County Administrator. The chief financial officer shall report to and be under the supervision of the County Administrator.

Sec. 2-148. - Duties.

(a) The chief financial officer shall be subject to the direction and control of the county administrator and supervise the administration of the following:

(1) Finance department, including but not limited to functions of accounting, accounts payable and payroll.

- (2) Internal services department fund, internal technology fund, and county health insurance fund.
  - a. The chief financial officer shall supervise and evaluate the performance of the directors and/or coordinators of the departments listed in subsection (a) above.
  - b. The chief financial officer shall serve as the staff liaison to the county's finance committee and maintain regular communications with all elected county officials as designated by the County Administrator.
  - c. The chief financial officer shall:
    - (1) Assist the county administrator in preparing the annual budget for submission to the county board, including developing a county-wide budget planning process.
    - (2) Assist the county administrator in the review and preparation of long range financial planning including capital improvement programs, budgets and projected financial trends.
    - (3) Prepare or cause to be prepared, any and all documents necessary for the county to enter into the lending market and administrate ongoing debt management.
    - (4) Establish effective internal controls throughout the county.
    - (5) Monitor the financial activities of the tort fund, including the related tax levy.
    - (6) Serve as the internal point-person for the annual external audit.
    - (7) Oversee tax filings to be submitted on behalf of the county.
    - (8) Assist the county administrator in developing a long-term capital plan for submission to the county board.
    - (9) Assist the county administrator in the preparation of county board agendas, ordinances, resolutions, and other business.
    - (10) Establish standard operating procedures, work rules, and administrative policies for the finance department.
    - (11) Grant administration, including, but not limited to, serving as the Grant Accountability and Transparency Act (GATA) officer and the System for Award Management (SAMS) administrator.
    - (12) Other duties as assigned by the county administrator.

BE IT FURTHER ORDAINED, that the remainder of Chapter 2, Article III, of the County Code of Ordinances shall remain unchanged.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance Amendment shall be effective immediately upon passage.

BE IT FURTHER ORDAINED, that the Winnebago County Clerk shall place a certified copy of this Ordinance Amendment upon its adoption in the records of office of the Winnebago County Clerk.

Respectfully submitted,  
Personnel and Policies Committee

\_\_\_\_\_  
Dave Fiduccia, Chairman

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Angie Goral

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dave Kelley

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jim Webster

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020 by the  
County Board of the County of Winnebago, Illinois.

\_\_\_\_\_  
Frank Haney  
Chairman of the County Board  
of the County of Winnebago, Illinois

Attested by:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

Sec. 2-145. - Establishment.

The office of chief financial officer is hereby established.

(Ord. No. 2017-CO-068, 6-22-17)

Sec. 2-146. - Qualifications.

The chief financial officer shall have, at a minimum, a bachelor's degree in accounting, finance, public administration or business administration and/or comparable experience and a minimum of ten years of increasingly responsible experience in executive-level financial administration, ideally with a portion of that experience in the public sector. A CPA and/or master's degree in public policy, public administration, finance or business administration is preferable. A chief financial officer who meets the above criteria may be from the residency requirement set forth in section 62-5 of the County Code of Ordinances.

(Ord. No. 2017-CO-068, 6-22-17; Ord. No. 2017-CO-110, 11-21-17; Ord. No. 2018-CO-075, 7-26-18)

Sec. 2-147. - Appointment/dismissal.

The chief financial officer shall be ~~recommended~~ appointed by the county administrator, ~~and appointed or dismissed by the county board chairman~~ with the advice and consent of the county board and shall serve at the pleasure of the County Administrator. The chief financial officer shall report to and be under the supervision of the County Administrator.-

(Ord. No. 2017-CO-068, 6-22-17; Ord. No. 2018-CO-075, 7-26-18)

Sec. 2-148. - Duties.

(a) The chief financial officer shall be subject to the direction and control of the county administrator and supervise the administration of the following:

- (1) Finance department, including but not limited to functions of accounting, accounts payable, ~~and~~ and payroll.
- (2) Internal services department fund, internal technology fund, and county health insurance fund.
  - a. The chief financial officer shall supervise and evaluate the performance of the directors and/or coordinators of the departments listed in subsection (a) above.
  - b. The chief financial officer shall serve as the staff liaison to the county's finance committee and maintain regular communications with all elected county officials as designated by the Ceounty board chairmanAdministrator.
  - c. The chief financial officer shall:
    - (1) Assist the county administrator in preparing the annual budget for submission to the county board, including developing a county-wide budget planning process.
    - (2) Assist the county administrator in the review and preparation of long range financial planning including capital improvement programs, budgets and projected financial trends.
    - (3) Prepare or cause to be prepared, any and all documents necessary for the county to enter into the lending market and administrate ongoing debt management.

- (4) Establish effective internal controls throughout the county.
- (5) Monitor the financial activities of the tort fund, including the related tax levy.
- (6) Serve as the internal point-person for the annual external audit.
- (7) Oversee tax filings to be submitted on behalf of the county.
- (8) Assist the county administrator in developing a long-term capital plan for submission to the county board.
- (9) Assist the county administrator in the preparation of county board agendas, ordinances, resolutions, and other business.
- (10) Establish standard operating procedures, work rules, and administrative policies for the finance department.
- (11) Grant administration, including, but not limited to, serving as the Grant Accountability and Transparency Act (GATA) officer and the System for Award Management (SAMS) administrator.
- (12) Other duties as assigned by the county administrator.

(Ord. No. 2017-CO-068, 6-22-17; Ord. No. 2018-CO-075, 7-26-18)



**NEW BUSINESS**