



WINNEBAGO COUNTY

— ILLINOIS —

REVISED AGENDA

*Virtual Meeting – Zoom
(Winnebago County YouTube Live)*

**Thursday, April 8, 2021
6:00 p.m.**

The Winnebago County Board Chairman has determined that an in-person meeting is not practicable or prudent because of the COVID-19 pandemic.

1. Call to OrderChairman Joseph Chiarelli
2. Invocation and Pledge of Allegiance Board Member Jas Bilich
3. Agenda AnnouncementsChairman Joseph Chiarelli
4. Roll CallClerk Lori Gummow
5. Awards, Presentations, Public Hearings, and Public Participation
 - A. Awards – None
 - B. Presentations – None
 - C. Public Hearings – None
 - D. Public Participation – None
 - E. Proclamations
 - “Autism Awareness Month”
 - “National Fair Housing Month” accepted by Neeley Erickson, Government Affairs Director
6. Approval of MinutesChairman Joseph Chiarelli
 - A. Approval of March 11, 2021 minutes
 - B. Layover of March 25, 2021 minutes
7. Consent Agenda.....Chairman Joseph Chiarelli
 - A. Raffle Report
 - B. Auditor’s Report – None
8. Appointments (Per County Board rules, Board Chairman appointments require a 30 day layover unless there is a suspension of the rule).
 - A. 911 Emergency Telephone System Board
 1. Todd Stockburger (Reappointment), Rockford, Illinois, April 2020 – April 2023

2. Edward J. “E.J.” Dilonardo (New Appointment), Rockford, Illinois, April 2021 – April 2024

9. Reports of Standing CommitteesChairman Joseph Chiarelli

A. Finance CommitteeJaime Salgado, Committee Chairman

1. Committee Report
2. ETSB Budget Adjustment – Fire Station Alerting System to be Laid Over
3. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Kenneth Frickson Versus Winnebago County
4. Resolution Adopting Fiscal Year 2022 Budget Policy
5. Resolutions in (support of/opposition to) SB1721 — Proposed Amendments to the Property Tax Code (35 ILCS 200/21-90; 35 ILCS 200/21-215; 35 ILCS 200/21-355) Counties Code (55 ILCS 5/5-1121) and Illinois Municipal Code (65 ILCS 5/11-31-1)
6. Resolutions in (support of/opposition to) SB2278 — Proposed Amendment to State Statute 55 ILCS 5/5-1006.5 (Special County Retailers’ Occupation Tax for Public Safety, Public Facilities, Mental Health, Substance Abuse, or Transportation)

B. Zoning CommitteeJim Webster, Committee Chairman
Planning and/or Zoning Requests:

1. Z-01-21 A map amendment to rezone +/- 7.93 acres from the AG, Agricultural Priority District to the RA, Rural Agricultural Residential District (a sub-district of the RA District) for the property that is commonly known as 8502 Burr Oak Road Roscoe, IL 61073 in Roscoe Township, District 4.
2. V-01-21 A variation (of Section 23.8.4) to allow a gravel and/or a grass surface for off-street parking areas instead of a hard surface, all weather dustless material (i.e. asphalt or cement) for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township, District 1.
3. V-02-21 A variation (of Section 20.6.2) to waive the perimeter parking lot landscaping requirements for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township, District 1.
4. V-03-21 A variation (of Section 20.6.3) to waive the interior parking lot landscaping requirements for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township, District 1.
5. Committee Report

C. Economic Development Committee.....Jas Bilich, Committee Chairman

1. Committee Report

D. Operations & Administrative CommitteeKeith McDonald, Committee Chairman

1. Committee Report

E. Public Works CommitteeDave Tassoni, Committee Chairman

1. Committee Report

F. Public Safety and Judiciary Committee.....Burt Gerl, Committee Chairman

1. Committee Report

2. Resolution for Approval of Intergovernmental Agreement for South Beloit High School
Resource Officer Program Laid Over from March 25, 2021 Meeting

10. Unfinished Business.....Chairman Joseph Chiarelli

11. New Business.....Chairman Joseph Chiarelli

12. Announcements & CommunicationsClerk Lori Gummow
A. Correspondence (see packet)

13. AdjournmentChairman Joseph Chiarelli

Next Meeting: Thursday, April 22, 2021

**Awards,
Presentations,
Public Hearings
and Public Participation**



Proclamation

In Recognition of

"Autism Awareness Month"

WHEREAS, according to estimates from CDC's Autism and Developmental Disabilities Monitoring Network, approximately 1 in 54 children has been identified with Autism Spectrum Disorder (ASD); and

WHEREAS, Autism Spectrum Disorder is reported to occur in all racial, ethnic, and socioeconomic groups, and boys are four times more likely to be identified with Autism Spectrum Disorder than girls; and

WHEREAS, because there is no medical test, diagnosing Autism Spectrum Disorders can be difficult. A child's behavior and development are examined to determine if they are learning basic skills at the appropriate time; and

WHEREAS, between 2009 and 2017, about 1 in 6 children in the United States had a developmental disability ranging from mild disabilities, such as speech and language impairments to serious developmental disabilities, such as intellectual disabilities, cerebral palsy, and autism; and

WHEREAS, Autism Spectrum Disorder is treatable. With personalized interventions and therapy, people with Autism Spectrum Disorder can and do lead meaningful lives.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois does hereby proclaim the month of April, 2021 to be:

"AUTISM AWARENESS MONTH"

in Winnebago, Illinois and urge all citizens to support the families and organizations that help those with Autism Spectrum Disorder to reach their full potential.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Winnebago, Illinois to be affixed this 8th day of April, 2021.


Joseph Chiarelli, Chairman
Winnebago County Board



Proclamation

In Recognition of

"National Fair Housing Month"

WHEREAS, Winnebago County, Illinois finds that safe and affordable housing is part of the American dream and a goal of all Illinois residents; and

WHEREAS, individuals in the State of Illinois have the right to choose where to live, purchase or rent property without discrimination based on race, color, religion, age, sex, familial status, marital status, national origin/ancestry, disability, sexual orientation, gender identity, military status, unfavorable military discharge, and order of protection status; and

WHEREAS, federal and state laws affirm the right of every person to equal housing opportunity; and

WHEREAS, fair housing is a positive community good; and

WHEREAS, economic stability, community health, and human relations in all communities and the State of Illinois are improved by diversity and integration; and

WHEREAS, the talents of non-profit organizations, housing service providers, financial institutions, elected officials, state agencies, and others must be combined to promote and preserve integration, fair housing, and equal opportunity; and

WHEREAS, REALTORS® locally and nationally pledge to provide equal professional service without regard to the race, color, religion, sex, handicap, familial status, or national origin of any prospective client, customer, or of the residents of any community; and

WHEREAS, REALTORS® locally and nationally pledge to affirmatively pursue business practices that will ensure that everyone is welcome and no one is excluded; and

WHEREAS, REALTORS® locally and nationally have incorporated affirmative fair housing practices into the REALTOR® code of ethics by which all REALTORS® must abide.


NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois does hereby proclaim the month of April, 2021 as:

"NATIONAL FAIR HOUSING MONTH"

in Winnebago, Illinois to establish our community as an open and inclusive community committed to fair housing and to promote appropriate activities by private and public entities intended to provide or advocate for integration and equal housing opportunities for all residents and prospective residents of our County.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Winnebago, Illinois to be affixed this 8th day of April, 2021.



Joseph Charelli, Chairman
Winnebago County Board

Approval of Minutes

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
MARCH 11, 2021**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, March 11, 2021 at 6:00 p.m.

Chairman Chiarelli read in a statement determining that an in person meeting is not practicable or prudent due to the COVID-19 pandemic.

2. County Board Member Wescott gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 18 Present. 2 Absent. (Board Members Arena, Booker, Butitta, Crosby, Fellars, Gerl, Goral, Hoffman, Kelley, Lindmark, McCarthy, McDonald, Redd, Salgado, Schultz, Tassoni, Webster, and Wescott were present) (Board Members Bilich and Nabors were absent.)

AWARDS, PROCLAMATIONS, PRESENTATIONS, PUBLIC HEARINGS, and PUBLIC PARTICIPATION

5. Awards - None

Presentations - Annual Report for 2020 Operations at Winnebago County Animal Services by Brett Frazier, Administrator. Discussion by Board Members McCarthy and Fellars.

Public Hearings - None

Public Participation - None

Board Member Bilich arrived at 6:19 p.m.

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Webster made a motion to approve County Board Minutes of February 11, 2021 and layover County Board Minutes of February 25, 2021, seconded by Board Member Wescott. Motion was approved by a roll call vote of 18 yes votes and 1 nonvoter. (Board Member Tassoni did not vote.) (Board Member Nabors was absent.)

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for March 11, 2021. Board Member Gerl made a motion to approve the Consent Agenda which includes the Raffle Report, seconded by Board Member Hoffman. Motion was approved by a roll call vote of 18 yes votes and 1 nonvoter.) (Board Member Tassoni did not vote.) (Board Member Nabors was absent.)

APPOINTMENTS

8. Chairman Chiarelli read in the Appointments listed below. (Per County Board rules, Board Chairman appointments require a 30 day layover unless there is a suspension of the rule).

APPOINTMENT(S)

A. North Park Public Water District Board

1. Brett Hruby (New Appointment)
Roscoe, Illinois
February 2021 – February 2026

B. Harlem-Roscoe Fire District Board

1. Al Bach Sr. (Reappointment)
Roscoe, Illinois
April 30, 2021 – April 30, 2024

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Salgado made a motion to approve a Resolution Extending the Deadline for Filing Applications for the Senior Citizens Assessment Freeze Homestead Exemption, seconded by Board Member Fellars. Discussion by Board Member Salgado. Motion was approved by roll call vote of 19 yes votes. (Board Member Nabors was absent.)
10. Board Member Salgado made a motion to approve a Resolution Opposing State Reductions to LGDF Revenue, seconded by Board Member Arena. Motion was approved by a roll call vote of 19 yes votes. (Board Member Nabors was absent.)
11. Board Member Salgado read in for the first reading of an Ordinance for Approval of Budget Amendment for Emergency Rental Assistance Program to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Fellars. Motion to suspend was approved by a roll call vote of 19 yes votes. (Board Member Nabors was absent.) Board Member Salgado made a motion to approve the Ordinance, seconded by Board Member Fellars. Discussion by Board Member Arena. Motion was approved by a roll call vote of 18 yes votes and 1 abstention. (Board Member Arena abstained.) (Board Member Nabors was absent.)

12. Board Member Salgado made a motion to approve a Resolution Approving an Intergovernmental Agreement Between the County of Winnebago and City of Rockford for the U.S. Department of the Treasury Emergency Rental Assistance Program, seconded by Board Member Fellars. Motion was approved by a roll call vote of 18 yes votes and 1 abstention. (Board Member Arena abstained.) (Board Member Nabors was absent.)
13. Board Member Salgado read in for the first reading of a Budget Ordinance to Fund Winnebago County CJCC Program to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Crosby. Discussion by Board Member Salgado. Motion to suspend was approved by a roll call vote of 19 yes votes. (Board Member Nabors was absent.) Board Member Salgado made a motion to approve the Ordinance, seconded by Board Member Hoffman. Discussion by Board Members Tassoni, Webster, and Salgado. Motion was approved by a roll call vote of 18 yes votes and 1 nonvoter. (Board Member Kelley did not vote.) (Board Member Nabors was absent.)

Board Member Wescott departed at 7:20 p.m.

14. Board Member Salgado read in for the first reading of a Budget Ordinance for Vehicle Replacement to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Crosby. Motion to suspend was approved by a roll call vote of 18 yes votes and 1 no vote. (Board Member Fellars voted no.) (Board Member Nabors was absent.) Board Member Salgado made a motion to approve the Ordinance, seconded by Board Member Crosby. Discussion by Administrator of Winnebago County Animal Services Frazier, Deputy State's Attorney Vaughn, and Board Members Salgado, McCarthy, McDonald, Tassoni, Fellars, Kelley, Crosby, Arena, Butitta, Bilich, Webster, and Goral. Board Member Arena made a motion to send the Ordinance back to Committee for further discussion, seconded by Board Member Webster. Board Member Salgado removed his motion to approve. Board Member Crosby removed her second. Further discussion by Board Member Tassoni. Motion to send back to Committee failed by a roll call vote of 11 no, 7 yes vote, and 1 nonvoter. (Board Members Bilich, Booker, Butitta, Crosby, Gerl, Goral, Lindmark, McCarthy, Redd, Salgado, and Tassoni voted no.) (Board Member Nabors was absent.) Board Member Crosby made a motion to approve the Ordinance, seconded by Board Member Tassoni. Discussion by Board Member Tassoni, Schultz, Webster, and Fellars. Motion was approved by a roll call vote of 15 yes, 2 no votes, and 1 nonvoter. (Board Member Bilich did not vote.) (Board Members Kelley and McDonald voted no.) (Board Member Nabors and Wescott were absent.)

ZONING COMMITTEE

15. Board Member Webster made a motion to approve SU-04-20 A Special Use Permit (for the Purpose of Amending a Prior Approved SUP) for a winery Accessory to a Vineyard in the AG, Agricultural Priority District for property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township, District 4 (with conditions), seconded by Board Member Goral. Discussion by Board Member Lindmark. Motion was approved by a roll call vote of 17 yes votes. (Board Members Bilich, Nabors, and Wescott was absent.)
16. Board Member Webster made a motion to approve SU-05-20 A Special Use Permit (for the Purpose of Amending a Prior Approved SUP) for Outdoor Entertainment to allow Outdoor

Musical and Non-Musical Events in the AG, Agricultural Priority District for Property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township, District 4 (with conditions), seconded by Board Member Lindmark. Motion was approved by a roll call vote of 17 yes votes and 1 nonvoter. (Board Member Bilich did not vote.) (Board Members Nabors and Wescott were absent.)

ECONOMIC DEVELOPMENT

17. Board Member Bilich spoke on an upcoming Economic Development meeting.

OPERATIONS & ADMINISTRATIVE COMMITTEE

18. Board Member McDonald made a motion to approve a Resolution to Change Hours of the County Clerk's Office on Election Day, seconded by Board Member Fellars. Motion was approved by a roll call vote of 17 yes votes and 1 nonvoter. (Board Member Kelley did not vote.) (Board Members Nabors and Wescott were absent.)
19. Board Member McDonald made a motion to approve a Resolution Awarding Bids for Uniform Rental Services, seconded by Board Member Booker. Motion was approved by a roll call vote of 18 yes votes. (Board Members Nabors and Wescott were absent.)

PUBLIC WORKS

20. Board Member Tassoni made a motion to approve (21-004) Resolution Authorizing the Execution of a Local Public Agency Agreement for Federal Participation for Rehabilitation of the Alpine Road Bridge over Forest Hills Road and for Appropriating the Local Share of Funds. (Section 19-00620-00-BR), seconded by Board Member Hoffman. Discussion by Board Member McDonald. Motion was approved by a roll call vote of 18 yes votes. (Board Members Nabors and Wescott were absent.)

PUBLIC SAFETY AND JUDICIARY COMMITTEE

21. Board Member Gerl made a motion to approve Animal Services Ordinance Amending 14-116 Fee Schedule Laid Over from the February 25, 2021 Meeting, seconded by Board Member Goral. Discussion by Administrator of Winnebago County Animal Services Frazier and Board Member Salgado. Motion was approved by a roll call vote of 18 yes votes. (Board Members Nabors and Wescott was absent.)

UNFINISHED BUSINESS

22. None.

NEW BUSINESS

23. Board Member Schultz requested a status update on River Bluff.

Board Member Arena spoke of three Resolutions regarding pending legislation.
Discussion by Chairman Chiarelli and Board Member McDonald regarding Senator Stadleman.

Board Member Kelley spoke of the Mental Health Board.

Board Member Fellars reported it is proper for Senator Stadleman to submit items on behalf of constituents.

Chairman Chiarelli announced Senator Stadleman is open for discussion.

Board Member Webster suggested Senator Stadleman submitted a bill that he could not articulate.

Board Member Lindmark spoke of the negative effects in the community due to the newly signed Police Reform Bill. Board Member Booker announced there will be more discussion in the future.

ANNOUNCEMENTS & COMMUNICATION

24. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:
 - A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
 - a. Braidwood Station, Units 1 and 2; Byron Station, Unit NOS. 1 and 2; Calvert Cliffs Nuclear Plant, Units 1 and 2; and R.E. Ginna Nuclear Power Plant – Proposed Alternative to use the American Society of Mechanical Engineers Boiler and Pressure Vessel Code Case N-885 (EPID L-2020-LLR-0069)
 - b. Federal Register / Vol. 86, No. 34 / Tuesday, February 23, 2021 / Notices
 - c. Request for Additional Information RE:Byron/Dresden – Proposed Changes to Site Emergency Plans to Support Post-Shutdown and Permanently Defueled Conditions (EPID-2020-LLA-0240 & EPID-2020-LLA-0237)
 - d. Byron Station, Units 1 and 2 – Confirmation of Initial License Examination
 - B. County Clerk Gummow submitted from the Illinois Department of Transportation a letter regarding Notification to Maintain.
 - C. County Clerk Gummow submitted from the Illinois Environmental Protection Agency a letter regarding Rockwell Fastener Inc (Illinois EPA BOA ID# 201030AZX) Construction Permit (21010014); Lifetime Operating Permit (89070056)
 - D. County Clerk Gummow submitted from Charter Communications the Quarterly Franchise Fee Payment covering the period from October 1, 2020 to December 31, 2020 for the following:

- a. Township of Harlem
- b. Township of Rockton
- c. Township of Roscoe

County Administrator Thompson announced the sound system in the County Board room is being replaced and should be complete by April 8th for an in person meeting if all members agree.

Chairman Chiarelli announced President Biden signed a Recover Act and Winnebago County should receive \$54.8 million. Discussion by Board Member Butitta.

Chairman Chiarelli thanked all for their hard work regarding the Emergency Rental Assistance Program.

Board Member McCarthy spoke of daylight savings time.

ADJOURNMENT

25. Chairman Chiarelli entertained a motion to adjourn. County Board Member Gerl moved to adjourn the meeting, seconded Crosby. Motion was approved by a voice vote. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
ar

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
MARCH 25, 2021**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, March 25, 2021 at 6:00 p.m.

Chairman Chiarelli read in a statement determining that an in person meeting is not practicable or prudent due to the COVID-19 pandemic.

2. County Board Member Arena gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 19 Present. 1 Absent. (Board Members Arena, Bilich, Booker, Butitta, Crosby, Fellars, Gerl, Hoffman, Kelley, Lindmark, McCarthy, McDonald, Nabors, Redd, Salgado, Schultz, Tassoni, Webster, and Wescott were present) (Board Member Goral was absent.)

Board Member Goral arrived at 6:05 p.m.

AWARDS, PROCLAMATIONS, PRESENTATIONS, PUBLIC HEARINGS, and PUBLIC PARTICIPATION

5. Awards - None
- Presentations - Public Safety Tax Presentation by David J. Rickert, CFO. Discussion by Chairman Chiarelli and Board Members Webster, Goral, Redd, Nabors, Fellars, Arena, McDonald, Wescott, Bilich, Booker, Salgado, Lindmark, McCarthy, and Schultz.
- Public Hearings - None
- Public Participation - None

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Fellars made a motion to approve County Board Minutes of February 25, 2021 and layover County Board Minutes of March 11, 2021, seconded by Board Member Nabors. Motion was approved by a roll call vote of 20 yes votes.

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for March 25, 2021. Board Member Crosby made a motion to approve the Consent Agenda which includes the Raffle

Report and the Auditor's Report – Approval of bills, seconded by Board Member Nabors. Motion was approved by a roll call vote of 20 yes votes.

APPOINTMENTS

8. Board Member Crosby made a motion to approve the Otter Creek Lake Utility District Board Appointment-Laid Over from February 25, 2021 Meeting (as listed below), seconded by Board Member Wescott. Motion was approved by a roll call vote of 20 yes votes.

Board Member Lindmark made a motion to approve the University of Illinois Extension Board-Laid Over from February 25, 2021 Meeting (as listed below), seconded by Board Member McCarthy. Discussion by Deputy State's Attorney Vaughn and Board Members Webster and McDonald. Motion was approved by a roll call vote of 17 yes votes. (Board Members Booker, Goral, and Webster abstained.)

APPOINTMENT(S)

A. Otter Creek Lake Utility Board – Laid Over from February 25, 2021 Meeting

1. Roger Allen (New Appointment – Replacing Edwin Herrman)
Davis, Illinois February 2021 – February 2026

B. University of Illinois Extension Board - Laid Over from February 25, 2021 Meeting

1. Angie Goral (Reappointment)
Rockford, Illinois
February 2021 – February 2023
2. Aaron Booker (Reappointment)
Winnebago, Illinois
February 2021 – February 2023
3. Jim Webster (Reappointment)
Rockton, Illinois
February 2021 – February 2023

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Salgado made a motion to approve a Resolution Regarding HB2804 – Proposed Amendments to the State Statute 55 ILCS 5/5-25012 (Board of Health) – Resolution Approved by both Finance and Operations and Administrative Committees, seconded by Board Member Hoffman. Discussion by Board Members Salgado, Fellars, and Arena. Motion was approved by a roll call vote of 20 yes votes.

10. Board Member Salgado made a motion to approve Ordinance Providing for (I) the Issue of Approximately \$3,725,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021A, seconded by Board Member Kelley. Discussion by Board Member Salgado. Motion was approved by a roll call vote of 20 yes votes.
11. Board Member Salgado made a motion to approve Ordinance Providing for (I) the Issue of Approximately \$1,465,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021B, seconded by Board Member Hoffman. Motion was approved by a roll call vote of 20 yes votes.

ZONING COMMITTEE

12. Board Member Webster read in for the first reading of Z-01-21 A map amendment to rezone +/- 7.93 acres from the AG, Agricultural Priority District to the RA, Rural Agricultural Residential District (a sub-district of the RA District) for the property that is commonly known as 8502 Burr Oak Road Roscoe, IL 61073 in Roscoe Township, District 4, to be laid over.
13. Board Member Webster read in for the first reading of V-01-21 A variation (of Section 23.8.4) to allow a gravel and/or a grass surface for off-street parking areas instead of a hard surface, all weather dustless material (i.e. asphalt or cement) for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township, District 1(with conditions), to be laid over.
14. Board Member Webster read in for the first reading of V-02-21 A variation (of Section 20.6.2) to waive the perimeter parking lot landscaping requirements for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township, District 1(with conditions), to be laid over.
15. Board Member Webster read in for the first reading of V-03-21 A variation (of Section 20.6.3) to waive the interior parking lot landscaping requirements for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township, District 1(with conditions), to be laid over.

ECONOMIC DEVELOPMENT

16. Board Member Bilich made a motion to approve a Resolution Amending Previously Approved Grant of Twenty Thousand Dollars (\$20,000) from Host Fees to the Rockford Area Convention and Visitors Bureau (RACVB) to Support the Tourism Through Special Events, seconded by Board Member Redd. Discussion by Board Member Bilich. Motion was approved by a roll call vote of 18 yes and 2 no votes. (Board Members Kelley and Schultz voted no.)
17. Board Member Bilich made a motion to approve a Resolution Electing To Opt-In to the Illinois Electronics Recycling Program for Program Year 2022, seconded by Board Member Wescott. Discussion by Director of Development Services Dornbush and Board Members Bilich, Arena, and Redd. Motion was approved by a roll call vote of 20 yes votes.

OPERATIONS & ADMINISTRATIVE COMMITTEE

18. No Report.

PUBLIC WORKS

19. Board Member Tassoni made a motion to approve (21-005) Awarding Bids for Mowing and Vegetation Control, seconded by Board Member Webster. Discussion by Board Member Tassoni. Motion was approved by a roll call vote of 19 yes vote and 1 nonvoter. (Board Member Wescott did not vote.)
20. Board Member Tassoni made a motion to approve (21-006) Award of the Bid for the 2021 County General Letting, seconded by Board Member Webster. Discussion by Board Member Tassoni. Motion was approved by a roll call vote of 20 yes votes.
21. Board Member Tassoni made a motion to approve (21-007) Resolution Authorizing the Appropriation of MFT Funds for the Maintenance of County Highways, seconded by Board Member Webster. Discussion by Board Member Tassoni. Motion was approved a roll call vote of 20 yes votes.

Board Member Tassoni thanked the County Highway Department for their time and effort keeping our roads safe during the winter.

PUBLIC SAFETY AND JUDICIARY COMMITTEE

22. Board Member Gerl made a motion to approve a Resolution for Approval of an In-House Position of Winnebago County Criminal Justice Council (CJCC) Administrator, seconded by Board Member Crosby. Motion was approved by a roll call vote of 20 yes votes.
23. Board Member Gerl made a motion to lay over the Resolution for Approval of Intergovernmental Agreement for South Beloit High school Resource Officer Program, seconded by Board Member Crosby. Motion to lay over was approved by a roll call vote of 20 yes votes.
24. Board Member Gerl made a motion to approve a Resolution Authorizing the County Board Chairman to Amend Contract for Telecommunication Services for Inmates of the Winnebago County Jail, seconded by Board Member Crosby. Discussion by County Administrator Thompson, Purchasing Director Johns, Corrections Superintendent Redmond and Board Member Fellars. Motion was approved by a roll call vote of 20 yes votes. Further discussion by Board Members Booker, McCarthy, Redd, and Gerl.

UNFINISHED BUSINESS

25. Board Member Arena spoke of a prior discussion regarding two pieces of legislation from Senator Stadelman.
26. Board Member Salgado spoke of a five year projections for River Bluff Nursing Home.

NEW BUSINESS

27. Board Member Salgado spoke a follow up on Fed guidelines.

ANNOUNCEMENTS & COMMUNICATION

28. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:
- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
 - a. Annual Assessment Letter for Byron Station (Report 05000454/2020006 and 05000455/2020006).
 - b. Exelon Generation Company, LLC – Request for Additional Information Regarding Proposed Fleet Alternative to Documentation Requirements for Pressure Retaining Bolting.
 - B. County Clerk Gummow submitted from Charter Communications a notice that on or around April 9, 2021 Spectrum make a change to the channel lineup for the following:
 - a. Township of Harlem
 - b. Township of Rockton
 - c. Township of Roscoe
 - C. County Clerk Gummow submitted from ComEd a News Release regarding ComEd Customers to Receive Personalized Information about how Grid Investments Benefit Them.

Board Member Gerl reminded all to vote at the April 6th election.

Board Member Tassoni gave kudos to Board Member Fellars for helping the community find COVID-19 vaccines. Discussion by Board Member Fellars.

ADJOURNMENT

29. Chairman Chiarelli entertained a motion to adjourn. County Board Member McCarthy moved to adjourn the meeting, seconded Wescott. Motion was approved by a voice vote. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
ar

CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by 7 different organizations for 9 Raffles.

All applying organizations have complied with the requirements of the Winnebago County Raffle Ordinance. All fees have been collected, bonds received and all individuals involved with the raffles have received the necessary Sheriff's Department clearance.

The Following Have Requested A Class A, General License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
30484	1	BARBARA OLSON CENTER OF HOPE	04/09/2021-05/02/2021	\$ 850.00
30485	1	BOYLAN CATHOLIC HIGH SCHOOL	04/25/2021-06/07/2021	\$ 11,445.00
30486	1	ROCKFORD AREA REALTORS	05/07/2021-10/15/2021	\$ 700.00
30487	1	ROCKFORD AREA REALTORS	05/13/2021-05/13/2021	\$ 1,700.00
30488	1	ROCKFORD LIVE & LET LIVE SOCIETY	04/16/2021-04/16/2021	\$ 1,500.00
30489	1	SOUTH BELOIT BUSINESSMEN'S ASSOCIATION	05/01/2021-12/07/2021	\$ 4,999.00
30490	1	SOUTH BELOIT BUSINESSMEN'S ASSOCIATION	05/01/2021-12/07/2021	\$ 2,500.00
30491	1	THE ELEMENT ROCKFORD	04/09/2021-04/30/2021	\$ 4,995.00
30492	1	TRI-COUNTY ALLIANCE	07/01/2021-01/08/2022	\$ 18,400.00

The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class C, One Time Emergency License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class D, E, & F Limited Annual License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

This concludes my report,

Deputy Clerk

Kayla Hullard

LORI GUMMOW
Winnebago County Clerk

Date 8-Apr-21

Appointments



Executive Summary

Date: April 2021

From: County Board Chairman Joseph V. Chiarelli

Topic: **911 ETS Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law."

Recommendation: County Board Chairman Joseph V. Chiarelli recommends the following person to serve as County appointee.

.....

Todd Stockburger of Rockford, Illinois, to serve a 3-year term from April 2020-April 2023 on the 911 Emergency Telephone System Board.

About the 911 Emergency Telephone System Board	
Location:	204 S. First Street, Rockford, IL 61104
Service Description:	Planning a 9-1-1 System: coordinating and supervising the implementation and maintenance of the system, including the establishment of equipment specifications and coding systems. Authorizing disbursement from the ETS Fund.
Board Composition:	Eleven (11) members. Winnebago Co. Sheriff, Chiefs of Police of Rockford, Loves Park & South Beloit, Rep. from Machesney Park Emergency Services Dept., Fire Chief of Rockford & Rural, four (4) at large
Origin of Entity:	Established by referendum in 1990
Property Tax/Funding:	Wireline and wireless telephone surcharge imposed on subscribers bills
Consolidation/ Dissolution Plan:	<i>If applicable</i>
Compensation:	None

March 23, 2021

Mr. Joseph V. Chiarelli
County Board Chairman
c/o Winnebago County
404 Elm Street
Rockford, IL 61101

Dear Chairman Chiarelli:

I have been involved with the Winnebago County Emergency Telephone System Board (ETSB) for several years. As such, my fellow Board members and I have made impactful decisions that directly relate to the furtherance of 911 services. Our decisions are based upon improving emergency services for Winnebago County through 911. All ETSB members serve for the purpose of maintaining and improving 911 services within our County. The ETSB is a cohesive group of professionals.

As a lifelong resident of Winnebago County, a former Chief of Police, and as Rockford Fire Department's 911 Division Administrator, I am respectfully requesting reappointment to the ETSB. There are several ongoing and impending initiatives that my ETSB colleagues and I have helped facilitate. Therefore, it is my desire to continue as a member of this Board and see some of those projects to a final conclusion.

Please contact me if you have any questions, comments or concerns.

Sincerely,



Todd E. Stockburger

Todd.Stockburger@RockfordIL.gov



Executive Summary

Date: April 2021

From: County Board Chairman Joseph V. Chiarelli

Topic: **911 ETS Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law."

Recommendation: County Board Chairman Joseph V. Chiarelli recommends the following person to serve as County appointee.

.....

Edward J. "E.J." Dilonardo of Rockford, Illinois, to serve a 3-year term from April 2021-April 2024 on the 911 Emergency Telephone System Board.

About the 911 Emergency Telephone System Board	
Location:	204 S. First Street, Rockford, IL 61104
Service Description:	Planning a 9-1-1 System: coordinating and supervising the implementation and maintenance of the system, including the establishment of equipment specifications and coding systems. Authorizing disbursement from the ETS Fund.
Board Composition:	Eleven (11) members. Winnebago Co. Sheriff, Chiefs of Police of Rockford, Loves Park & South Beloit, Rep. from Machesney Park Emergency Services Dept., Fire Chief of Rockford & Rural, four (4) at large
Origin of Entity:	Established by referendum in 1990
Property Tax/Funding:	Wireline and wireless telephone surcharge imposed on subscribers bills
Consolidation/ Dissolution Plan:	<i>If applicable</i>
Compensation:	None

Edward J. "E.J." Dilonardo

March 29, 2021

Chairman Joseph V. Chiarelli
404 Elm Street
Rockford, IL 61101

Mr. Chairman,

I am contacting you in regards to consideration for appointment to the Winnebago County 911 Emergency Telephone System Board.

Born and raised in Rockford, my relevant qualifications include an intimate knowledge of city / county history, and with 30 years of service on the City of Rockford Fire Department I had the opportunity to develop experience in leadership, not only the local level, but state and internationally as well.

During my tenure with the city, I had extensive experience interacting with local and regional officials as President of the City Firefighters Union Local 413.

I have made multiple contributions to the citizens of Winnebago County as well as twelve other counties in Northwest Illinois during my tenure at a local medical facility which included relationships with multiple 911 Centers.

I believe I have a unique skill set that would prove to be a valuable addition to the board as well as a great opportunity to continue my community service.

I have included with this letter my Curriculum Vitae.

Sincerely,



Edward J. "E.J." Dilonardo

815-978-6062 (Cell)

Anglersedgeej@gmail.com

Edward J. "E.J." Dilonardo

7568 Corrine Court
Roscoe, Illinois 61073

EXPERIENCE

1980 to 2010 Rockford Fire Department Rockford, Illinois

Firefighter – Aircraft Rescue Firefighter – Driver Engineer – Paramedic

1980 to 1985 Winnebago County Jail Rockford, Illinois

Paramedic

Responsibilities:

- Medical screening of all inmates
- Distribution of medications
- Performance of general physicals
- Emergency care as appropriate and directed by physician

1985 to 1987 OSF Saint Anthony Medical Center Rockford, Illinois

Medical Communications Specialist / Dispatcher

Responsibilities:

- Dispatch emergency ambulance calls
- Dispatch emergency fire calls
- Dispatch emergency helicopter calls
- Flight following for emergency helicopters
- Pioneered first Flight Medic program in Winnebago County

1987 to 1989 OSF Saint Anthony Medical Center Rockford, Illinois

Manager of OSF Saint Anthony Medical Communications (MEDCOM)

Responsibilities:

- General managerial responsibilities
- Responsible for creating and forecasting annual budgets
- Developed job descriptions and policy and procedure manuals
- Created job sharing with Dispatchers and Flight Medics
- Developed strategically placed radio towers for coverage in a nine (9) county region

1987 to 1990 OSF Saint Anthony Medical Center Rockford, Illinois

Chief Flight

Responsibilities:

- Primary care giver with registered flight nurse
- Developed flight medic job descriptions and policy and procedure manuals
- Developed education for aero medical function of EMT – Paramedic

1989 to 1990	OSF Saint Anthony Medical Center	Rockford, Illinois
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Operations Manager, Prehospital Emergency and Trauma Services

Responsibilities:

Day to day operations of six (6) OSF departments

1. MEDCOM, Medical Communications Center
 2. Lifeline Helicopter
 3. Northern Illinois Mobile Intensive Care Program
 4. Lifeline Ambulance Service
 5. Procure Ambulance Service
 6. Lifeline Air International
- Developed Lifeline International, a fixed wing entity that completed nine (9) international flights in the first year
 - Worked with the Illinois Department of Public Health to create system plans for twenty-six (26) EMS agencies
 - Upgraded Lifeline Helicopter Service to exceed national standards for safety through a change of aircraft, pilots, mechanics, and vendor to include IFR and wire strike aircraft
 - Responsible for creating and forecasting annual budgets for all departments

1989 to 1991	Network Air Medical Systems, Inc.	Rockford, Illinois
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Program Director

Responsibilities:

- Scheduling of intercontinental and international flights
- General marketing, business growth and development
- Develop Emergency Medical Flight coverage plans through Corporate Travel Consultants and provided coverage to all major cities worldwide

1991 to 1996	Associated Firefighters of Illinois	Springfield, Illinois
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Emergency Medical Services Committee of Illinois

Responsibilities:

- Serve at the pleasure of the AFFI President
- Represent all AFFI members in EMS issues
- Committee member 1991 to 1996
- Committee Chair 1992 to 1996
- Governor's Advisory Board for Emergency Medical Services
- Governor's Advisory Board for Emergency Medical Services Children

1995 to Present	Angler's Edge Fish Sport Play, LLC	Loves Park, Illinois
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Owner operator of a full line marine dealership offering the sale and service of two (2) major boat lines and three (3) major motor companies. Angler's Edge also provides service and repair on all products as well as a full line fishing and marine pro shop.

2005 to 2011	City Firefighters Union Local 413	Rockford, Illinois
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President

Responsibilities:

- General leadership of two hundred eighty one (281) members that include: Firefighters, EMS Personnel, Fire Inspectors, Fire Dispatchers, Fire Equipment Specialists
- Work closely with Fire and Police Administrations
- Work closely with other union leaders such as; PBPA #6 Rockford Police, AFSCME, Fraternal Order of Police, Winnebago County Sheriff's Department, Rockford United Labor
- Chief Negotiator for Collective Bargaining Agreements
- Oversight of Political Action initiatives
- Oversight of Media and Marketing initiatives

2006 to 2010	International Association of Firefighters	Washington, DC
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Served on the International Credentials Committee

2008 to 2010	Winnebago County	Rockford, Illinois
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Commissioner Winnebago County Crime and Public Safety Commission

Responsibilities:

- Appointed watch group over the 1% public safety tax
- Member of Justice subcommittee
- Member of Crime Prevention and Alternative programs committee

2008 to present	Winnebago County	Rockford, Illinois
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Commissioner Winnebago County Sheriffs Public Safety Committee

2009 to 2019	OSF Saint Anthony Medical Center	Rockford, Illinois
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Consultant for OSF Northern Region Prehospital Services, reporting directly to the OSF Northern Region CEO.

Responsible Oversight:

- OSF Medical Communications Dispatch Center
- OSF Lifeline Ambulance Service
- OSF Northern Region EMS
EMS Coordinator for the EMS System of approximately 75 EMS
Ambulance Services
Fire Departments
Police Agencies
911 Centers

Reports of Standing Committees

FINANCE COMMITTEE



Resolution Executive Summary

Prepared By: David J. Rickert
Committee: Finance Committee
Committee Date: 4-1-2021
Resolution Title: ETSB Budget Adjustment - *Fire Station Alerting system*
County Code: N/A
Board Meeting Date: 4-8-2021

Budget Information:

Was item budgeted? No	Appropriation Amount: \$ 490,000
If not, explain funding source: Fund 0114 9-1-1 Operation Fund	
ORG/OBJ/Project Code: 41400/46586	Budget Impact: \$490,000

Background Information: *The Winnebago County ETSB purchased the US Digital Fire Station Alerting system in the 2020 fiscal year. The system reduces 911 Center call processing times and emergency response through automated dispatch alerts. This project covers all Fire Departments within Winnebago County. The total cost of the project to the ETSB is \$1,035,319.54. A total of \$548,087.82 has been invoiced and paid from the 2020 funds. The project timeline has carried through into the 2021 fiscal year. The ETSB is requesting a budget amendment to the 2021 budget in the amount of \$490,000.00 to cover the remaining balance of the project.*

Recommendation: Administration supports this resolution
Contract/Agreement: N/A
Legal Review: N/A
Follow-Up: N/A

2021 Fiscal Year

Sponsored by:

Jaime Salgado, Finance Committee Chairman

Finance:

April 1, 2021

Lay Over:

April 8, 2021

Final Vote:

April 22, 2021

2021 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

ORDINANCE

WHEREAS, Winnebago County ETSB purchased the US Digital Fire Station Alerting system in fiscal year 2020. The system reduces 911 Center call-processing times and emergency response through automated dispatch alerts. The ETSB is requesting this budget amendment to the 2021 fiscal year to cover the remaining balance of the project.

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2021 at its September 24, 2020 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#2021-007 Fire Station Alerting System**.

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(AGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JEAN CROSBY

JOE HOFFMAN

PAUL ARENA

STEVE SCHULTZ

KEITH McDONALD

JOHN BUTITTA

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JEAN CROSBY

JOE HOFFMAN

PAUL ARENA

STEVE SCHULTZ

KEITH McDONALD

JOHN BUTITTA

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2021
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: 3/22/2021 AMENDMENT NO: 2021-007							
DEPARTMENT: ETSB				SUBMITTED BY: Dave Rickert			
FUND#: 0114				DEPT. BUDGET NO. 41400			
Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures							
41400	46586	Data Processing Equipment	\$0	\$0	\$0	\$490,000	\$490,000
Revenue		Fund Balance					
TOTAL ADJUSTMENT:						\$490,000	
Reason budget amendment is required:							
In FY20 Winnebago Cnty ETSB purchased the US Digital Fire Station Alerting system. They are asking for a budget amendment in the amount of \$490,000 to cover the remaining balance of the project.							
Potential alternatives to budget amendment:							
None							
Impact to fiscal year 2021 budget:							
\$490,000							
Revenue Source:		Fund Balance					



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: April 4, 2021

Resolution Title: Resolution for Approval for Workman's Compensation Settlements

Board Meeting Date: April 8, 2021

Budget Information:

Was item budgeted? Yes	Appropriation Amount:
If not, explain funding source:	
ORG/OBJ/Project Code: 49400-43535 Budget Impact:	

Background Information: Settlement for former deputy Kenneth Frickson in the amount of \$325,000.00.

Recommendation: The Finance Committee, chaired by Jaime Salgado, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its April 4, 2021 meeting.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated these settlements on behalf of Winnebago County.

Follow-Up:

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado
Submitted by: Finance Committee

2021 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
KENNETH FRICKSON VERSUS WINNEBAGO COUNTY IN THE
AMOUNT OF \$325,000.00**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by Kenneth Frickson for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claim against the County of Winnebago for consideration payable in the amount of \$325,000.00 for the settlement funding for a Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claims entitled Kenneth Frickson versus County of Winnebago for injuries allegedly sustained by Kenneth Frickson while in the employment of Sheriff's Department by payment of the amount of \$325,000.00 for the settlement for permanent disability for a Workers Compensation case. Kenneth is willing to accept one half of the proceeds to be paid upon approval of the settlement by the Illinois Worker's Compensation, and the other half to be paid by October 30, 2021.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAULA ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Resolution Executive Summary

Prepared By: David J. Rickert
Committee: Finance Committee
Committee Date: 4-1-2021
Resolution Title: Resolution Adopting the Fiscal Year 2022 Budget Policy
County Code: N\A
Board Meeting Date: 4-8-2021

Budget Information:

Was item budgeted? N\A	Appropriation Amount: N\A
If not, explain funding source: N\A	
ORG/OBJ/Project Code: N\A	Budget Impact: N\A

Background Information: The County's budget process is governed by Illinois Compiled Statutes (55 ILCS 5/6) and Winnebago County Board Policies. In addressing concerns for maintaining financial strength while protecting the interest of the taxpayer, the County Board is implementing the following directives for the development of the fiscal year 2022 budget

Recommendation: Administration supports this resolution

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: N/A

2021 Fiscal Year

Sponsored by:
Jaime Salgado, Finance Committee Chairman

Finance: April 1, 2021
Lay Over: April 8, 2021
Final Vote: April 22, 2021

2021 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION ADOPTING FISCAL YEAR 2022 BUDGET POLICY

WHEREAS, the County Board wishes to adopt a budgetary process for use in the 2022 fiscal year; and

WHEREAS, the County Administration has created a process based on sound financial principals for use in the 2022 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it adopts the budgetary process presented by the County Administration for the 2022 fiscal year, a copy of which policy is attached to this Resolution as Exhibit A.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman and all County department heads.

Respectfully Submitted,
FINANCE COMMITTEE

(AGREE)

(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

PAUL ARENA

PAUL ARENA

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

JOHN BUTITTA

JOHN BUTITTA

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2021.

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Winnebago County Fiscal Year 2022 Budget Policy

Winnebago County Government operates on policies designed to protect the County's assets and taxpayers' interests, provide guidance to employees, and serve the public efficiently. It is the intent that the policy statements be used to avoid conflicting goals or activities, which may have a negative impact on the overall financial position of the County. The County's system of internal accounting controls is designed to provide reasonable assurance that the financial records are reliable for preparing financial statements and maintaining accountability for assets and obligations.

The County's budget process is governed by Illinois Compiled Statutes (55 ILCS 5/6) and Winnebago County Board Policies. In addressing concerns for maintaining financial strength while protecting the interest of the taxpayer, the County Board is implementing the following directives for the development of the fiscal year 2022 budget:

Financial Strength

The County has been significantly impacted financially by the COVID-19 crisis. Revenues have been and will be reduced due to stay at home orders, business closings, unemployment and other factors. The fund balances in the General and 1% Public Safety Sales Tax Funds are below the 90 day reserve amount in fiscal year 2021. Fund balances in other non-general funds have also seen significant reductions due to the COVID crisis and will be impacted in future years as well.

Budget Submittal

Elected Officials and Department Heads shall be provided budget worksheets with existing levels of funding. Based on revenue estimates for the current and next fiscal year, funding levels may be reduced from the current year's appropriations. Elected Officials and Department Heads are encouraged to analyze all services and programs for the cost of the programs, citizen demand, and mandated by Federal, State or County law. Elected Officials and Department Heads must provide position descriptions and corresponding wages to support the salary line items included in the budget worksheet. There is no guarantee staffing will remain at current levels.

Supplemental Requests

Due to anticipated revenue shortfalls in the 2022 budget year no additional funding will be provided during the budget preparation process. Exceptions may be considered by the County Administrator on a case by case basis. Departments with contractual agreements may be required to make budget adjustments in order to meet contractual obligations.

Federal and State Funded Programs

In the event of loss of Federal or State funding and/or reimbursement for specific services, it is understood that Department/Elected Official will be expected to either reduce funded services or identify other reductions/revenue increases to offset the losses. Exceptions will be addressed on a case by case basis.

User Fees and Charges

All user fees and charges should be reviewed by County Administration, Elected Officials and Appointed Department Heads on an annual basis to ensure the fee collected is covering the cost of service provided (subject to State Statutes).

The County charges user fees for items and services which benefit a specific user more than the general public. State statutes or an indirect cost study determines user fees. Fee studies based on costs are conducted as needed to determine the level of fees needed to equal the total cost of providing the service.

Revenue Estimations

The County will project annual revenues on a conservative analytical basis to protect it from short-run fluctuations in any one revenue source. In instances where the County is providing non-mandated services and the revenue stream(s) is/are not covering the costs of said services, direction will be requested by County Administration from the reporting Liaison Committee (and if necessary the full County Board) on whether said service should be allowed to continue and supplemented with County funds.

Nonrecurring (one-time) revenue sources will be used for operations unless directed for a specific use by the County Board.

Consumer Price Index

Winnebago County is mandated to follow the Illinois Property Tax Extension Limitation Law (PTELL) by the State of Illinois. PTELL allows governing bodies the ability to cover

the costs of inflationary increases incurred in their day to day operations by increasing their previous year's extension by the CPI or 5%, whichever is smallest. For fiscal year 2022 the CPI is 1.4%. During the budget process, County Administration will present the increases available if the County Board chooses to capture new growth and/or to utilize the CPI increase authorized under PTELL in the calculation of property tax revenues when developing the fiscal year 2022 budget. The Finance Committee will inform the Chief Financial Officer of the amount of the levy to include in the budget document.

Fund Reserves

It shall be the intent of the County Board to maintain an unrestricted (total of unassigned) fund balance equal to three months of budgeted operating expenditures.

Given the impact of the COVID-19 in fiscal year 2020 and 2021 fund balances have dropped below the 90 day (3 month) reserve level in the General and Public Safety Sales Tax Fund. It should be the objective of the 2022 Budget Policy to increase fund balances back to the 90 day reserve level.

Alternative Service Delivery & Outsourcing

Many forms of government are looking at new methodologies in providing needed services while controlling costs. The County Board is requesting all Department Heads and Elected Officials to review the cost of service delivery within their departments and to consider other cost saving options. Below is a brief narrative of methods being considered:

- Outsourcing - The organization utilizes an outside contractor to provide the service. Costs still exist for the organization, but if done correctly should be lower than providing the service with in-house employees.
- Privatization - The organization sells the operation's assets and walks away from the service responsibility. Eliminates all future cost to the organization.

Wage Adjustments

The Finance Committee will provide the County Administrator the non-union employee wage increase rate to include in the budget document. The Finance Committee will make a recommendation no later than the 1st Finance Committee meeting in June.

Priorities

Direction is hereby given to the County Administrator to create the fiscal year 2022 budget with the following priorities:

1. Debt service payments required
2. Contractual payments based on lease agreements, software agreements and other contractual agreements
3. Mandated services at affordable funding levels
4. All operating necessities (Utilities, IMRF, Health Insurance, Liability Insurance)
5. General operating costs to provide services
6. Non-Union employee compensation
7. Capital needs of the organization
8. Meeting the 25% unrestricted reserve requirement of the General Fund and PSST Fund
9. Outside agency funding to include non-obligated Host Fee Grants and local matching grants

The pages that follow provide further definitions and guidelines for the development of the fiscal year 2022 budget, and should be considered as directives from the County Board.

Accounting/ Auditing

State statutes require an annual audit by independent certified public accountants (55 ILCS 5/6-31003). A Comprehensive Annual Financial Report shall be prepared according to the criteria set by the Government Finance Officers Association (GFOA). The County follows Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB).

Accounting and Financial Reporting Policies

The accounting policies of the County of Winnebago, Illinois will conform to generally accepted accounting principles as applicable to governmental units. The accepted standard-setting body for establishing governmental accounting and financial reporting principles is the Governmental Accounting Standards Board (GASB). It shall be the intent of the County to maintain a self-balancing set of accounts on an on-going basis to be closed quarterly. The general ledger will be closed by the Finance department no later than 45 days after month end. The books shall remain open 90 days after the fiscal year end.

It shall be the intent of the County to maintain a program of internal controls to safeguard all assets and ensure effective and efficient use of all assets. It shall be the responsibility of the Finance Director to establish a formal set of "best practice" internal controls. In addition, the County Auditor shall ensure that all departments comply with those controls.

It shall also be the intent for the independent auditor to review the system of internal controls and report any weaknesses detected to the Board as part of the annual audit.

It shall be the intent of the County to utilize fund accounting principles and generally accepted accounting practices in the recording of all financial transactions. The general ledger shall be maintained on a cash basis, with the intent to move to an accrual basis on a quarterly basis. The Finance Committee will be provided with budget versus actual revenue and expenditure reports on a quarterly basis.

It shall be the intent of the County to prepare annually a Comprehensive Annual Financial Report to be presented to the Board no later than 180 days after year-end. The Comprehensive Annual Financial Report should be audited by an independent CPA firm experienced in governmental auditing. It shall be the further intent of the County to present its Comprehensive Annual Financial Report to the Government Finance Officers Association to receive the Certificate of Excellence award in financial reporting. If at any time the County will not receive an unqualified opinion from the CPA firm, the CPA firm and the Finance Director will notify the Board prior to the issuance of the report.

It shall be the intent of the County to maintain a capital asset ledger of all permanent assets acquired. The Finance department will maintain these asset records on an on-going basis to ensure proper controls and report annually regarding these records to the Board. No asset will be considered fixed unless its value or component value exceeds \$12,000 dollars or in the case of infrastructure assets purchased or acquired with an original cost of \$50,000 or more.

Depreciation will be charged on all capital assets. This policy is consistent with the requirements of GASB Statement No. 34. Depreciation will be recorded on a straight-line basis over the normal useful life of the asset.

It shall be the intent of the County to manage all accounts receivable. Accounts receivable are created by operations in certain departments and offices. In general, they arise at the renewal of a permit or license from departments such as Health, River Bluff Nursing Home or Transportation. The department or office that is responsible for the billing is responsible for collections and managing receivables. Consistent with good financial management, each department and office will age their receivables. Departments and Offices shall continue collection efforts.

It is the intent of the County to comply with the modified accrual basis of accounting, in which revenues are recorded when they are both measurable and available. The County considers revenue to be available if they are collected within 60 days of the end of the current fiscal period for property taxes, 180 days of the end of the current fiscal period for certain health department and County reimbursable grants, and 90 days of the end of the current fiscal period for all other amounts.

Appropriation

All operating funds are appropriated in the "Official Budget". Appropriations will be considered the maximum authorization to incur obligations and not a mandate to spend.

Balanced Budget by Fund

The intent of the Finance Committee is the budget must balance expenditures against available revenues and fund balance by fund.

Budget Presentation

When an Elected Official/Department Head has completed the required budget forms, a meeting will be scheduled (if necessary) with the County Administrator and Chief Financial Officer to review and ensure budget policy compliance. Concerns and or issues should be addressed by the Department Head/Elected Official at this time. Upon review by County Administrator and Chief Financial Officer, the budget will be scheduled for presentation to the Finance Committee. Meetings will be scheduled with the Finance Committee (if necessary) for individual departments/Elected Official to address the Finance Committee regarding their individual budget requests.

Once the Finance Committee has reviewed departmental budgets, and the recommended supplemental requests have been approved, the budget is moved to the whole board to be placed on public display for a minimum of fifteen (15) days prior to final approval.

Capital Budget - Long Term

Each Department Head/Elected Official will submit a list of capital needs for the next three years. Funding for a capital plan will be reviewed in conjunction with the annual budget. Submittal of capital needs does not guarantee funding. It should be noted that this budgetary requirement has already been completed for this year in conjunction with the Capital Improvement Plan (CIP).

Fiscal Year

The County's fiscal year is October 1st through September 30th. (Set by County Board per 55 ILCS 5/6-1-001).

Grants

The importance of preparing and implementing a proper grant budget cannot be overstated. To inform the County Board of the value of a new grant program, the Board must have full knowledge of the total cost of the program and its funding sources. Too often, grant programs contain hidden costs.

- The County Board's definition of a new grant is:
 1. A grant that has not been awarded in the previous year
 2. A current grant (or renewal grant) whose financial terms have changed (grant award has increased, decreased, or added a local match, etc.)
 3. A grant whose local match financial requirements have changed
- Departments who apply for grants that require a local match must find the local match within their budgets.
- Upon notification of a grant award, departments will submit a budget amendment to the Chief Financial Officer to amend the respective budget.
- A 2/3rd vote of all members constituting the County Board is required to amend department budgets to reflect grant revenues and expenses (55 ILCS 5/6-1003).
- The term "grant" includes any form of funding or reimbursement for County Services from the State, Federal or third party agencies.

- Grants will be controlled at the operating budget level based on the County's fiscal year.
- The grant "operating-budget" will be periodically reviewed by the County Administrator and Finance Director to assure that the revenues and expenditures are consistent with the grant award.
- Revenue grants will be reviewed during the budget process.
- Grants will be reviewed semi-annually by the County Administrator or Finance of Director with the Department Head/Elected Official.

Investment Policy

The County Treasurer is responsible for the investing of all Winnebago County funds (55 ILCS 5/3-11006). It is always prudent for any public unit to have an Investment Policy in place for the purpose of safeguarding funds, equitably distributing the investments, and maximizing income of the governmental unit. The following policy is adopted for the Winnebago County Treasurer's Office.

Scope of Investment Policy

This Investment Policy applies to the investment activities of all funds under the jurisdiction of the Winnebago County Treasurer. This Investment Policy will also apply to any new funds or temporary funds placed under the jurisdiction of the Winnebago County Treasurer. The Illinois Compiled Statutes will take precedence except where this policy is more restrictive, wherein this policy will take precedence.

Objectives

The purpose of this Investment Policy of the Winnebago County Treasurer is to establish cash management and investment guidelines for the stewardship of public funds under the jurisdiction of the Winnebago County Treasurer. The specific objectives of this investment policy will be as follows:

1. Safety of Principal.

2. Diversity of investment to avoid unreasonable risks.
3. The portfolio shall remain sufficiently liquid to meet all operating costs, which may be reasonably anticipated.
4. The highest interest rate available will always be the objective of this policy, combined with safety of principal. The Winnebago County Treasurer will require full collateralization of any deposits.
5. In maintaining its investment portfolio, the Winnebago County Treasurer shall avoid any transaction that might impair public confidence in the Winnebago County Treasurer's Office.
6. The Winnebago County Treasurer will give consideration to the financial institutions positive community involvement when consideration is given to the financial institution to be used as a depository.
7. All funds will be invested for a period of one day or longer, depending on the requirement for the disbursement of funds.
8. All funds shall be deposited within two working days at prevailing rates or better, in accordance with Illinois Compiled Statutes.

Responsibility

All investment of funds under the control of the Winnebago County Treasurer is the direct responsibility of the Winnebago County Treasurer. The Winnebago County Treasurer shall be responsible for all transactions and shall establish a system of controls of the activities of all subordinates who are directly involved in the assistance of such investment activities.

Prudence

The standard of prudence to be used by investment officials shall be the "prudent person," and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for any individual securities credit risk or market price changes, provided that deviations from expectation are reported in a timely fashion, and appropriate action is taken to control adverse developments.

Accounting

All investment transactions shall be recorded by the Winnebago County Treasurer or the Winnebago County Treasurer's staff. A report will be generated, at least monthly,

listing all active investments, including information regarding securities in portfolio by class or type, book value, interest earned and market value as of report date. This report will be made available to the Winnebago County Board and Winnebago County Treasurer.

Financial Institutions

The Winnebago County Treasurer will have the sole responsibility to select which financial institutions will be depositories for Winnebago County Treasurer funds. The Winnebago County Treasurer will take into consideration security, size, location, condition, service, fees and the community relations involvement of the financial institution when choosing a financial institution.

At no time will the Winnebago County Treasurer investments exceed 65% of the financial institution's capital and surplus.

All financial institutions having any type of financial relationships: deposit investments, loans, etc., are required to provide a complete and current "Call Report," required by their appropriate regulatory authority each calendar quarter within 30 days of the "Call" request date.

Investment Vehicles

The Winnebago County Treasurer will use investments approved for governmental units as set forth in the most current issue of the Illinois Compiled Statutes.

Collateral

In order to protect the funds of Winnebago County, it will be a standard practice of the Winnebago County Treasurer to require that all deposits in financial institutions be collateralized. Collateral shall be held under the name of Winnebago County. During the term of the deposit, at least 102% collateralization will be required whenever deposits exceed the insured limits of FDIC. The Winnebago County Treasurer will require a signed

Pledge Agreement between Winnebago County, the Financial Institution, and the Holding Company to be on file at all times.

102% of collateralization of the deposit will be required. Only the following collateral will be accepted:

- U.S. Government direct securities
- Obligations of Federal Instrumentalities

- Obligations of the State of Illinois
- Obligations of the County of Winnebago
- Obligations of municipalities located within the County of Winnebago, subject to acceptance by the Winnebago County Treasurer
- Acceptable Collateral as identified in the Illinois Compiled Statutes for use by the Treasurer of the State of Illinois

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the Winnebago County Treasurer's portfolio, pursuant to the Public Funds Investment Act at 30 Illinois Compiled Statutes 235/2.5 and other provisions included in that Act, along with all other Statutes and Constitutional provisions regarding conflicts of interest and ethical considerations.

Security Controls

Only the Winnebago County Treasurer is authorized to establish financial accounts for the office of Winnebago County Treasurer. At all times either the Winnebago County Treasurer, singly or signatories as designated by the Winnebago County Treasurer, should be authorized to sign on financial accounts of the office of the Winnebago County Treasurer.

Adoption

This investment policy or similar policy has been in effect since January 1, 2021. Last revision March 12, 2021.

Risk Management

The County has an established program for unemployment, liability and workers compensation. To forecast expenditures, the County considers claims, retention levels, fixed costs, and fund reserves.

FISCAL YEAR 2022 BUDGET CALENDAR

Budget Task	Date
Chief Financial Officer and Finance Department to review budget process, refine budget requirements, determine budget calendar and prepare preliminary budget guidelines	Feb 10 th – 26 th
Finance Committee to authorize distribution of Budget Calendar	March 4 th
Finance Committee to approve 2022 Budget Policy & Guidelines	April 1 st
County Board to approve 2022 Budget Policy & Guidelines	April 8 th
Budget preparation materials are distributed to departments	May 1 st
Initial forecast of Fiscal Years 2021 and 2022 with tax levy options to be presented to the Finance Committee	June 3 rd
Departments to submit all budget documents to the Chief Financial Officer	June 4 th
Departments to submit Budget & Outcome Goals to the Chief Financial Officer	June 8 th
Chief Financial Officer and Administrator to review all preliminary budgets with Departments	June 9 th – 23 rd
Recommended budgets are provided to Department Heads/Elected Officials	June 25 th
Finance Committee will review department budget presentations (1-2)	July 1 st
* Finance Committee will review department budget presentations (2-2) (if necessary)	July 15 th
Budget to be reviewed by Chairman, Administrator and Chief Financial Officer	July 19 th – 23 rd
County Administrator to present recommended budget to the Committee of the Whole	Aug 5 th
* Finance Committee to make recommended budget changes (if necessary)	Aug 12 th
Truth in Taxation Hearing (if needed)	Aug 26 th
County Board to place balanced Proposed Budget on public display	Aug 26 th
County Board to adopt the appropriation and tax levy ordinance/budget	Sept 23 rd
* Delineates a special Finance Committee meeting	

Prior to adoption but after the County Board places the budget draft on public display, the draft budget may be amended in the following way:

It is recommended that all requests for amendment to the draft budget be submitted to the Chief Financial Officer, in writing, no less than ten (10) days prior to the County Board meeting scheduled to adopt the budget. The Chief Financial Officer will review the amendment to the draft budget to ensure it is presented in a clear and appropriate manner. The amendment to the draft budget will be provided to the Finance Committee for their recommendation. The Finance Committee recommendations will be presented to the County Board prior to the adoption of the budget.

Budget Amendment process (after adoption by the Board):

All requests for budget amendments must start with a completed Budget Amendment Form (accessed on the Finance Department page of the County website) submitted to the Chief Financial Officer, who upon review will work with the requesting department head in preparing an ordinance (if required) in the County Board approved format for committee and board presentation.

- The County Board must approve all transfers of budgets between departments or funds by a 2/3rd majority vote (14) of the County Board. (Transfers may not be made from certain special purpose funds to other funds).
- Additional (emergency) appropriations must also be approved by a 2/3rd majority vote (14) of the County Board.
- Line item transfers between object-class-level, which is the budgetary level of control over expenditures, may be approved by the Chief Financial Officer, provided the total amount appropriated by the County Board for the respective department (org code) is not exceeded.
- The Chief Financial Officer and the County Administrator during the normal course of the budget preparation process may make budget revisions prior to the final board approval of the budget. It should be noted that budget revisions made after the first reading but before final passage shall be posted both in the County Clerks and on the county's website. These revisions shall also include a version number and date of revision.

Exhibit B

Budget Policy Changes for FY2022

- 1) Font converted from 11 point Times Roman to 12 point Ariel and all paragraph titles are in bold. (This was done to improve readability)
- 2) The term CAFR which is the acronym for Comprehensive Annual Financial Report was removed. (This term is considered offensive in some cultures and will be mandated for removal by GFOA and GASB, In its place the full title is used "Comprehensive Annual Financial Report")
- 3) The Budget Calendar was revised both in format and scope of activities. A key feature this year is allowing for two special Finance Committee meetings for budget review and presentation.
- 4) The County Treasurers Investment Policy is now integrated into the Budget Policy. (We really appreciate Sue Gorals willingness to work with us on this component)

Significant Policy Changes Both Old Text and New Text Provided

- 5) **Old:** Supplemental Requests - Due to anticipated revenue shortfalls in the 2021 budget year no additional funding will be considered for departments with the exception of contractual agreements that require adjustment due to the contract terms.

New: Supplemental Requests - Due to anticipated revenue shortfalls in the 2022 budget year no additional funding will be provided during the budget preparation process. Exceptions may be considered by the County Administrator on a case by case basis. Departments with contractual agreements may be required to make budget adjustments in order to meet contractual obligations.

(This was done to allow flexibility in budgeting and to indicate intent to hold departments within budget)

- 6) **Old:** Priorities - 8. Outside agency funding/local match to Grants

New: Priorities - 8. Meeting the 25% unrestricted reserve requirement of the General Fund and PSST Fund

9. Outside agency funding to include non-obligated Host Fee Grants and local matching grants

(This was done to show intent that fund reserve balance take priority over non-obligated Host Fee expenditures)

- 7) **Old:** Capital Budget - Long Term - Each Department Head/Elected Official will submit a list of capital needs for the next five years categorized by the following: immediate purchase/replacement (including details indicating urgency), 2 - 3 year purchase/replacement; and 4 - 5 year purchase/replacement. Funding for a capital plan will be reviewed in conjunction with the annual budget. Submittal of capital needs does not guarantee funding.

New: Capital Budget - Long Term - Each Department Head/Elected Official will submit a list of capital needs for the next three years. Funding for a capital plan will be reviewed in conjunction with the annual budget. Submittal of capital needs does not guarantee funding. It should be noted that this budgetary requirement has already been completed for this year in conjunction with the Capital Improvement Plan (CIP).

(This was done because the CIP project effectively meets this obligation)

- 8) **Old:** Elected Officials and Appointed Boards - If an elected official or appointed board decides not to follow the policies as set forth by the County Board, it is their responsibility to notify the County Administrator immediately of their intent.

(This item removed because elected officials and appointed boards are expected to stay within budget)

- 9) **Old:** Budget Amendment process (after adoption by the Board):

All requests for budget amendments must start with a completed Budget Amendment Form (accessed on the Finance Department page of the County website) submitted to the County Administrator, who upon review will work with the requesting department head in preparing an ordinance (if required) in the County Board approved format for committee and board presentation.

- All departments must submit a required adjustment form (can be accessed on the County website - Finance Department page) to the County Administrator to provide an accounting record of the requested budget change prior to an ordinance being presented to the committees and the full County Board for approval.

New: Budget Amendment process (after adoption by the Board):

All requests for budget amendments must start with a completed Budget Amendment Form (accessed on the Finance Department page of the County website) submitted to the Chief Financial Officer, who upon review will work with the requesting department head in preparing an ordinance (if required) in the County Board approved format for committee and board presentation.

(This was done to remove redundancy and clarify the language)

New Policy Change Language Added

- 10) • The Chief Financial Officer and the County Administrator during the normal course of the budget preparation process may make budget revisions prior to the final board approval of the budget. It should be noted that budget revisions made after the first reading but before final passage shall be posted both in the County Clerks and on the county's website. These revisions shall also include a version number and date of revision.

(This was done to provide flexibility with the budget preparation process)

Winnebago County
Fiscal Year 2021 Budget Policy

Winnebago County Government operates on policies designed to protect the County's assets and taxpayers' interests, provide guidance to employees, and serve the public efficiently. It is the intent that the policy statements be used to avoid conflicting goals or activities, which may have a negative impact on the overall financial position of the County. The County's system of internal accounting controls is designed to provide reasonable assurance that the financial records are reliable for preparing financial statements and maintaining accountability for assets and obligations.

The County's budget process is governed by Illinois Compiled Statutes (55 ILCS 5/6) and Winnebago County Board Policies. In addressing concerns for maintaining financial strength while protecting the interest of the taxpayer, the County Board is implementing the following directives for the development of the fiscal year 2021 budget:

Financial Strength

The County has been significantly impacted financially by the COVID-19 crisis. Revenues have been and will be reduced due to stay at home orders, business closings, unemployment and other factors. The fund balances in the General and 1% Public Safety Sales Tax Funds have been projected to fall significantly below the 90 day reserve amount in fiscal year 2020. Fund balances in other non-general funds have also seen significant reductions due to COVID crisis and will be impacted in future years as well.

Budget Submittal

Elected Officials and Department Heads shall be provided budget worksheets with existing levels of funding. Based on revenue estimates for the current and next fiscal year, funding levels may be reduced from the current years appropriations. Elected Officials and Department Heads are encouraged to analyze all services and programs for the cost of the programs, citizens demand, and mandated by Federal, State or County law.

Elected Officials and Department Heads must provide position descriptions and corresponding wages to support the salary line items included in the budget worksheet. There is no guarantee staffing will remain at current levels.

Supplemental Requests

Due to anticipated revenue shortfalls in the 2021 budget year no additional funding will be considered for departments with the exception of contractual agreements that require adjustment due to the contract terms.

Federal and State Funded Programs

In the event of loss of Federal or State funding and/or reimbursement for specific services, it is understood that Department/Elected Official will be expected to either reduce funded services or identify other reductions/revenue increases to offset the losses. Exceptions will be addressed on a case by case basis.

User Fees and Charges

All user fees and charges should be reviewed by County Administration, Elected Officials and Appointed Department Heads on an annual basis to ensure the fee collected is covering the cost of service provided (subject to State Statutes).

The County charges user fees for items and services which benefit a specific user more than the general public. State statutes or an indirect cost study determines user fees. Fee studies based on costs are conducted as needed to determine the level of fees needed to equal the total cost of providing the service.

Revenue Estimations

The County will project annual revenues on a conservative analytical basis to protect it from short-run fluctuations in any one revenue source. In instances where the County is providing non-mandated services and the revenue stream(s) is/are not covering the costs of said services, direction will be requested by County Administration from the reporting Liaison Committee (and if necessary the full County Board) on whether said service should be allowed to continue and supplemented with County funds.

Nonrecurring (one-time) revenue sources will be used for operations unless directed for a specific use by the County Board.

Consumer Price Index

Winnebago County is mandated to follow the Illinois Property Tax Extension Limitation Law (PTELL) by the State of Illinois. PTELL allows governing bodies the ability to cover the costs of inflationary increases incurred in their day to day operations by increasing their previous year's extension by the CPI or 5%, whichever is smallest. For fiscal year 2021 the CPI is 2.30%. During the budget process, County Administration will present the increases available if the County Board chose to capture new growth and/or to utilize the CPI increase authorized under PTELL in the calculation of property tax revenues when developing the fiscal year 2021 budget. The Finance Committee will inform the County Administrator of the amount of the levy to include in the budget document.

Fund Reserves

Given the impact of the COVID-19 in fiscal year 2020 fund balances have dropped below the 90 day (3 month) in the General and Public Safety Sales Tax Fund. It should be the objective of the 2021 Budget Policy to increase fund balances back to the 90 day reserve level.

Alternative Service Delivery & Outsourcing

Many forms of government are looking at new methodologies in providing needed services while controlling costs. The County Board is requesting all Department Heads and Elected Officials to review the cost of service delivery within their departments and to consider other cost saving options. Below is a brief narrative of methods being considered:

- Outsourcing – The organization utilizes an outside contractor to provide the service. Costs still exist for the organization, but if done correctly should be lower than providing the service with in-house employees.

- Privatization – The organization sells the operation's assets and walks away from the service responsibility. Eliminates all future cost to the organization.

Wage Adjustments

The Finance Committee will provide the County Administrator the non-union employee wage increase rate to include in the budget document. The Finance Committee will make a recommendation no later than the 1st Finance Committee meeting in June, 2020.

Priorities

Direction is hereby given to the County Administrator to create the fiscal year 2021 budget with the following priorities:

1. Debt service payments required
2. Contractual payments based on lease agreements, software agreements and other contractual agreements
3. Mandated services at affordable funding levels
4. All operating necessities (Utilities, IMRF, Health Insurance, Liability Insurance)
5. General operating costs to provide services
6. Non-Union employee compensation
7. Capital needs of the organization
8. Outside agency funding/local match to Grants

The pages that follow provide further definitions and guidelines for the development of the fiscal year 2021 budget, and should be considered as directives from the County Board.

Accounting/Auditing

State statutes require an annual audit by independent certified public accountants (55 ILCS 5/6-31003). A Comprehensive Annual Financial Report (CAFR) shall be prepared according to the criteria set by the Government Finance Officers Association (GFOA). The County follows Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB).

Accounting and Financial Reporting Policies

The accounting policies of the County of Winnebago, Illinois will conform to generally accepted accounting principles as applicable to governmental units. The accepted standard-setting body for establishing governmental accounting and financial reporting principles is the Governmental Accounting Standards Board (GASB).

It shall be the intent of the County to maintain a self-balancing set of accounts on an on-going basis to be closed quarterly. The general ledger will be closed by the Finance department no later than 45 days after month end. The books shall remain open 90 days after the fiscal year end.

It shall be the intent of the County to maintain a program of internal controls to safeguard all assets and ensure effective and efficient use of all assets. It shall be the responsibility of the Finance Director to establish a formal set of "best practice" internal controls. In addition, the County Auditor shall ensure that all departments comply with those controls. It shall also be the

intent for the independent auditor to review the system of internal controls and report any weaknesses detected to the Board as part of the annual audit.

It shall be the intent of the County to utilize fund accounting principles and generally accepted accounting practices in the recording of all financial transactions. The general ledger shall be maintained on a cash basis, with the intent to move to an accrual basis on a quarterly basis. The Finance Committee will be provided with budget versus actual revenue and expenditure reports on a quarterly basis.

It shall be the intent of the County to prepare annually a Comprehensive Annual Financial Report (CAFR) to be presented to the Board no later than 180 days after year-end. The CAFR should be audited by an independent CPA firm experienced in governmental auditing. It shall be the further intent of the County to present its CAFR to the Government Finance Officers Association to receive the Certificate of Excellence award in financial reporting. If at any time the County will not receive an unqualified opinion from the CPA firm, the CPA firm and the Finance Director will notify the Board prior to the issuance of the report.

It shall be the intent of the County to maintain a capital asset ledger of all permanent assets acquired. The Finance department will maintain these asset records on an on-going basis to ensure proper controls and report annually regarding these records to the Board. No asset will be considered fixed unless its value or component value exceeds \$12,000 dollars or in the case of infrastructure assets purchased or acquired with an original cost of \$50,000 or more. Depreciation will be charged on all capital assets. This policy is consistent with the requirements of GASB Statement No. 34. Depreciation will be recorded on a straight-line basis over the normal useful life of the asset.

It shall be the intent of the County to manage all accounts receivable. Accounts receivable are created by operations in certain departments and offices. In general, they arise at the renewal of a permit or license from departments such as Health, River Bluff Nursing Home or Transportation. The department or office that is responsible for the billing is responsible for collections and managing receivables. Consistent with good financial management, each department and office will age their receivables. Departments and Offices shall continue collection efforts.

It is the intent of the County to comply with the modified accrual basis of accounting, in which revenues are recorded when they are both measurable and available. The County considers revenue to be available if they are collected within 60 days of the end of the current fiscal period for property taxes, 180 days of the end of the current fiscal period for certain health department and County reimbursable grants, and 90 days of the end of the current fiscal period for all other amounts.

Appropriation

All operating funds are appropriated in the "Official Budget". Appropriations will be considered the maximum authorization to incur obligations and not a mandate to spend.

Balanced Budget by Fund

The intent of the Finance Committee is the budget must balance expenditures against available revenues by fund.

Budget Presentation

When an Elected Official/Department Head has completed the required budget forms, a meeting will be scheduled with the County Administrator to review and ensure budget policy compliance. Concerns and or issues should be addressed by the Department Head/Elected Official at this time. Upon review by County Administrator, the budget will be scheduled for presentation to the Finance Committee. Meetings will be scheduled with the Finance Committee for individual departments/Elected Official to address the Finance Committee regarding their individual budget requests.

Once the Finance Committee has reviewed departmental budgets, and the recommended supplemental requests have been approved, the budget is moved to the whole board to be placed on public display for a minimum of fifteen (15) days prior to final approval.

Capital Budget – Long Term

Each Department Head/Elected Official will submit a list of capital needs for the next five years categorized by the following: immediate purchase/replacement (including details indicating urgency), 2 – 3 year purchase/replacement; and 4 – 5 year purchase/replacement. Funding for a capital plan will be reviewed in conjunction with the annual budget. Submittal of capital needs does not guarantee funding.

Elected Officials and Appointed Boards

If an elected official or appointed board decides not to follow the policies as set forth by the County Board, it is their responsibility to notify the County Administrator immediately of their intent.

Fiscal Year

The County's fiscal year is October 1st through September 30th. (Set by County Board per 55 ILCS 5/6-1-001).

Grants

The importance of preparing and implementing a proper grant budget cannot be overstated. To inform the County Board of the value of a new grant program, the Board must have full knowledge of the total cost of the program and its funding sources. Too often, grant programs contain hidden costs.

- The County Board's definition of a new grant is:
 1. A grant that has not been awarded in the previous year
 2. A current grant (or renewal grant) whose financial terms have changed (grant award has increased, decreased, or added a local match, etc.)
 3. A grant whose local match financial requirements have changed
- Departments who apply for grants that require a local match must find the local match within their budgets.
- Upon notification of a grant award, departments will submit a budget amendment to the County Administrator to amend the respective budget.

- A 2/3rd vote of all members constituting the County Board is required to amend department budgets to reflect grant revenues and expenses (55 ILCS 5/6-1003).
- The term “grant” includes any form of funding or reimbursement for County Services from the State, Federal or third party agencies.
- Grants will be controlled at the operating budget level based on the County’s fiscal year.
- The grant “operating-budget” will be periodically reviewed by the County Administrator and Finance Director to assure that the revenues and expenditures are consistent with the grant award.
- Revenue grants will be reviewed during the budget process.
- Grants will be reviewed semi-annually by the County Administrator or Finance of Director with the Department Head/Elected Official.

Investment

The County Treasurer is responsible for the investing of all Winnebago County funds (55 ILCS 5/3-11006).

Risk Management

The County has an established program for unemployment, liability and workers compensation. To forecast expenditures, the County considers claims, retention levels, fixed costs, and fund reserves.

BUDGET DEVELOPMENT PROCESS

The specific steps taken to prepare the Fiscal Year 2021 Budget are as follows:

County Board approves 2021 Budget Policy	May 14
Budget preparation materials are distributed to departments	June 1
Initial Forecast of Fiscal Years 2020 and 2021 and Tax Levy Options Presented to the Finance Committee	June 18
Departments submit all required budget documents to County Administrator	June 15
County Administrator reviews all preliminary budgets with Departments	June 15 July 3

Recommended budgets are provided to department head/Elected Official	July 10
Finance Committees conduct public hearings on department budgets	July 13 July 27
Preliminary Budget presented to Finance Committee	July 30
Finance Committee makes recommended budget changes (if necessary)	August 21, 2020
Truth-in-Taxation Hearing (if needed)	September TBD
County Board places balanced draft budget on public display	September 3, 2020
County Board adopts the appropriation and tax levy ordinance/budget	September 24, 2020

Prior to adoption but after the County Board places the budget draft on public display, the draft budget may be amended in the following way:

It is recommended that all requests for amendment to the draft budget be submitted to the County Administrator, in writing, no less than ten (10) days prior to the County Board meeting scheduled to adopt the budget. The County Administrator will review the amendment to the draft budget to ensure it is presented in a clear and appropriate manner. The amendment to the draft budget will be provided to the Finance Committee for their recommendation. The Finance Committee recommendations will be presented to the County Board prior to the adoption of the budget.

Budget Amendment process (after adoption by the Board):

All requests for budget amendments must start with a completed Budget Amendment Form (accessed on the Finance Department page of the County website) submitted to the County Administrator, who upon review will work with the requesting department head in preparing an ordinance (if required) in the County Board approved format for committee and board presentation.

- All departments must submit a required adjustment form (can be accessed on the County website – Finance Department page) to the County Administrator to provide an accounting record of the requested budget change prior to an ordinance being presented to the committees and the full County Board for approval.
- The County Board must approve all transfers of budgets between departments or funds by a 2/3rd majority vote (14) of the County Board. (Transfers may not be made from certain special purpose funds to other funds).

- Additional (emergency) appropriations must also be approved by a 2/3rd majority vote (14) of the County Board.
- Line item transfers between object class level, which is the budgetary level of control over expenditures, may be approached by the county administrator, provided the total amount appropriated by the County Board for the respective department (org code).

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2021 CR _____

SUBMITTED BY: FINANCE COMMITTEE

**RESOLUTION SUPPORTING SB1721 — PROPOSED AMENDMENTS TO THE PROPERTY
TAX CODE (35 ILCS 200/21-90; 35 ILCS 200/21-215; 35 ILCS 200/21-355)
ILLINOIS COUNTIES CODE (55 ILCS 5/5-1121) AND
ILLINOIS MUNICIPAL CODE (65 ILCS 5/11-31-1)**

WHEREAS, on February 26, 2021, Illinois State Senator Steve Stadelman has sponsored a new bill, SB1721, which proposes amendments to the Property Tax Code (35 ILCS 200/21-90; 35 ILCS 200/21-215; 35 ILCS 200/21-355), Illinois Counties Code (55 ILCS 5/5-1121) and Illinois Municipal Code (65 ILCS 5/11-31-1); and

WHEREAS, the proposed amendments to the Property Tax Code (35 ILCS 200/21-90; 35 ILCS 200/21-215; 35 ILCS 200/21-355) relate to the provisions for delinquent property and tax sales, which would include the Winnebago County Trustee program, and a summary of the amendments are as follows:

- Makes it discretionary and not mandatory for the County to take steps necessary to acquire title to the property and adds new managerial and operational rights;
- Provides costs to be distributed to taxing districts, including operation and maintenance costs and all costs associated with county staff and overhead used to perform the duties of the trustee;
- Reduces the maximum penalty bids for the annual tax sale from 18% to 12%;
- For redemption of property, it limits the assessments of penalties from every 6 months to 12 months (and conforms other timeframes); and

WHEREAS, the proposed amendments to the Illinois Counties Code (55 ILCS 5/5-1121) - *Demolition, repair and enclosure*, modifies the requirements to have a circuit court declare property abandoned, and a summary of the amendments are as follows:

- To declare a property abandoned, the property's condition must impair public health, safety, or welfare for reasons specified in the petition;
- Requiring the posting of a notice on the property prior to any declaration of abandonment;
- The owner of record or person having an interest in the property shall make a request to demolish the property or put it in safe condition, rather than repair it
- The may petition the court to issue a judicial deed for the property to the county or another governmental body designed by the county in the petition; and

WHEREAS, similar amendments from the Illinois Counties Code are proposed to the Illinois Municipal Code (65 ILCS 5/11-31-1) - *Demolition, repair, enclosure, or remediation*, for

abandoned property; and

WHEREAS, for years the County of Winnebago, Illinois has had a successful Trustee program to conduct tax sales of delinquent or forfeited properties pursuant to the provisions of the Property Tax Code; and

WHEREAS, the County of Winnebago, Illinois has also utilized the remedy under the Illinois Counties Code by filing petitions with the 17th Judicial Circuit Court to have properties declared abandoned and remove blight; and

WHEREAS, the Property Tax Code and the Illinois Counties Code are both utilized by the County of Winnebago to address issues with blighted properties located within the county and improve the health, safety and welfare of its citizens.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago that SB1721 would benefit Winnebago County, Illinois, its citizens and support its efforts in addressing tax delinquent, forfeited and blighted properties more efficiently. Therefore, the County of Winnebago, Illinois supports SB1721.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

**Respectfully submitted,
FINANCE COMMITTEE**

AGREE

DISAGREE

Jaime Salgado, Chairman

Jaime Salgado, Chairman

Steve Schultz

Steve Schultz

John Butitta

John Butitta

Paul Arena

Paul Arena

Joe Hoffman

Joe Hoffman

Jean Crosby

Jean Crosby

Keith McDonald

Keith McDonald

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____, 2021.

Joseph Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2021 CR _____

SUBMITTED BY: FINANCE COMMITTEE

**RESOLUTION OPPOSING SB2278 — PROPOSED AMENDMENT TO STATE STATUTE
55 ILCS 5/5-1006.5 (SPECIAL COUNTY RETAILERS' OCCUPATION TAX FOR PUBLIC
SAFETY, PUBLIC FACILITIES, MENTAL HEALTH, SUBSTANCE ABUSE,
OR TRANSPORTATION)**

WHEREAS, pursuant to 55 ILCS 5/5-1006.5 (Special County Retailers' Occupation Tax for Public Safety, Public Facilities, Mental Health, Substance Abuse, or Transportation), the county board of any county may impose a tax upon all persons engaged in the business of selling tangible personal property, other than personal property titled or registered with an agency of this State's government, at retail in the county on the gross receipts from the sales made in the course of their business to provide revenue to be used for public safety, public facility, mental health, substance abuse, or transportation purposes; and

WHEREAS, currently the County of Winnebago imposes such a tax for public safety and another tax for mental health; and

WHEREAS, the public safety sales tax was imposed by the County of Winnebago approximately 18 years ago and has been managed since that time without a separate board; and

WHEREAS, the mental health sales tax was imposed by the County of Winnebago by the approval and adoption of an ordinance on May 14, 2020, with an effective date of July 1, 2020. A 7-member board has been established to advise the County Board of the County of Winnebago, Illinois (County Board) on the use of funds received from the tax; and

WHEREAS, the County of Winnebago is the first county in Illinois to impose a tax to be used for mental health and has yet to begin the expenditure of funds received from the tax; and

WHEREAS, on February 26, 2021, Illinois State Senator Steve Stadelman has sponsored a new bill, SB2278, which proposes an amendment to 55 ILCS 5/5-1006.5 (g); and

WHEREAS, the proposed amendment provides as follows: "any county authorized to levy a tax under this Section may establish a 7-member board, which shall oversee the use of funds received from the tax under this Section. Such board shall be appointed by the chairman of the county board or chief executive officer of the county with the advice and consent of the county board. Members of the 7-member board shall be residents of the county who are 18 years of age. The county board may by ordinance or resolution provide for the specific authority and procedures of the board"; and

WHEREAS, currently the County Board directly oversees the use of the funds received from the tax under 55 ILCS 5/5-1006.5; and

WHEREAS, the proposed amendment makes it discretionary for the County Board to establish a separate 7-member board to oversee the use of the funds and further provides that the County Board may establish the authority and procedures of said board; and

WHEREAS, the County Board understands the impact the funds received from the tax under 55 ILCS 5/5-1006.5 has on Winnebago County and its citizens, which includes providing for resources and services needed in the areas of public safety, public facility, mental health, substance abuse, or transportation.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the General Assembly and the Governor should strongly consider the necessity of SB2278 and recognize that the County Board represents the interests of the entire county. Therefore, the County Board should maintain authority on the oversight of the use of the funds received from the Special County Retailers' Occupation Tax (55 ILCS 5/5-1006.5) and is opposed to SB2278.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

**Respectfully submitted,
FINANCE COMMITTEE**

AGREE

Jaime Salgado, Chairman

Steve Schultz

John Butitta

Paul Arena

Joe Hoffman

Jean Crosby

Keith McDonald

DISAGREE

Jaime Salgado, Chairman

Steve Schultz

John Butitta

Paul Arena

Joe Hoffman

Jean Crosby

Keith McDonald

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____, 2021.

Joseph Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

ZONING COMMITTEE

Attachment
ZONING COMMITTEE
OF THE COUNTY BOARD AGENDA
April 8, 2021

Zoning Committee.....Jim Webster, Committee Chairman

PLANNING AND/OR ZONING REQUESTS:

TO BE VOTED ON:

1. Z-01-21 A MAP AMENDMENT TO REZONE +/- 7.93 ACRES FROM THE AG, AGRICULTURAL PRIORITY DISTRICT TO THE RA, RURAL AGRICULTURAL RESIDENTIAL DISTRICT (A SUB-DISTRICT OF THE RA DISTRICT) requested by Thomas and Karmelo Londo, property owners, for the property that is commonly known as 8502 Burr Oak Road Roscoe, IL 61073 in Roscoe Township.
PIN: 04-36-451-013 C.B. District: 4
Lesa Rating: Moderate Consistent W/2030 LRMP – Future Map: NO
ZBA Recommends: *APPROVAL (6-0)*
ZC Recommends: *APPROVAL (6-0)*
2. V-01-21 A VARIATION (OF SECTION 23.8.4) TO ALLOW A GRAVEL AND/OR A GRASS SURFACE FOR OFF-STREET PARKING AREAS INSTEAD OF A HARD SURFACE, ALL WEATHER DUSTLESS MATERIAL (I.E. ASPHALT OR CEMENT) requested by James G. Sacia, owner, dba N.I.T.E. Equipment, Inc., for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township.
PIN: 13-03-200-004 C.B. District: 1
Lesa Rating: NA Consistent W/2030 LRMP – Future Map: NA
ZBA Recommends: *APPROVAL W/ CONDITIONS (5-0-1)*
ZC Recommends: *APPROVAL W/ CONDITIONS (5-1)*
3. V-02-21 A VARIATION (OF SECTION 20.6.2) TO WAIVE THE PERIMETER PARKING LOT LANDSCAPING REQUIREMENTS requested by James G. Sacia, owner, dba N.I.T.E. Equipment, Inc., for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township.
PIN: 13-03-200-004 C.B. District: 1
Lesa Rating: NA Consistent W/2030 LRMP – Future Map: NA
ZBA Recommends: *APPROVAL W/ CONDITIONS (5-0-1)*
ZC Recommends: *APPROVAL W/ CONDITIONS (5-1)*
4. V-03-21 A VARIATION (OF SECTION 20.6.3) TO WAIVE THE INTERIOR PARKING LOT LANDSCAPING REQUIREMENTS requested by James G. Sacia, owner, dba N.I.T.E. Equipment, Inc., for the property that is commonly known as 2388 N. Conger Road, Pecatonica, IL 61063 in Seward Township.
PIN: 13-03-200-004 C.B. District: 1
Lesa Rating: NA Consistent W/2030 LRMP – Future Map: NA
ZBA Recommends: *APPROVAL W/ ZBA CONDITIONS (4-1-1)*
ZC Recommends: *APPROVAL W/ ZBA CONDITIONS (5-1)*

Attachment
ZONING COMMITTEE
OF THE COUNTY BOARD AGENDA
April 8, 2021

-
5. **COMMITTEE REPORT (ANNOUNCEMENTS)** - *for informational purposes only; not intended as an official public notice*:
- Chairman, Brian Erickson, hereby announces that a *Zoning Board of Appeals (ZBA)* meeting is scheduled for Tuesday, **April 13, 2021**, at 5:30 p.m. in Room 303 of the County Administration Building.
 - Chairman, Jim Webster, hereby announces that the next *Zoning Committee (ZC)* meeting is *tentatively* scheduled for Wednesday, **April 21, 2021**, at a TBD time and location.
-

Public Safety & Judiciary Committee



Resolution Executive Summary

Prepared By: Chief Deputy/Rick Ciganek

Committee: Public Safety & Judiciary Committee

Committee Date: March 17, 2021

Resolution Title: Resolution for Approval of Intergovernmental Agreement for South Beloit High School Resource Officer Program

Board Meeting Date: March 25, 2021 - *Laid Over*
April 8, 2021

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$213,185.36/2 years
If not, explain funding source:	
ORG/OBJ/Project Code: To be assigned	Budget Impact: none

Background Information: South Beloit Community School District 320 began contracting School Resource Officer services from the Winnebago County Sheriff's Office in the '19-'20 school year. The Sheriff's Office provides one deputy. The school district pays actual costs for the assigned deputy for ten months of the annual salary. This resolution will renew the current contract for another two year period beginning with the '21-'22 school year.

Recommendation: The Public Safety & Judiciary Committee, chaired by Burt Gerl, review and approve the resolution and then present to the Board and recommend its approval.

Contract/Agreement: attached

Legal Review: Reviewed with the States Attorney's office.

Follow-Up: If approved, this would be effective April 1, 2021.

Board Meeting

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2021 CR _____

SUBMITTED BY: PUBLIC SAFETY AND JUDICIARY COMMITTEE

SPONSORED BY: BURT GERL

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF WINNEBAGO AND
SOUTH BELOIT COMMUNITY SCHOOL DISTRICT NO. 320
FOR SCHOOL RESOURCE OFFICER PROGRAM**

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract and associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, the County of Winnebago, Illinois is a "unit of local government" as defined in Article VII, Section 1 of the Constitution of the State of Illinois 1970; and

WHEREAS, the Board of Education of South Beloit Community Unit School District No. 320 (hereinafter "the School District" or "District") is a duly organized and existing school district and body politic of the State of Illinois.

WHEREAS, the School District is duly created, organized, existing, and now operating under and pursuant to the provisions of the Illinois School Code, as amended, 105 ILCS 5/1.1 *et seq.*, and is a "unit of local government" as defined in Article VII, Section 1 of the Constitution of the State of Illinois 1970; and

WHEREAS, the Winnebago County Sheriff's Office ("Sheriff") provides law enforcement services and has full-time police officers/deputies on duty on a 24-hour basis; and

WHEREAS, the School District does not have a police force; and

WHEREAS, the School District wishes to have a School Resource Officer available at its schools during the school year; and

WHEREAS, both the County and the School District, pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois, desire to enter into this Intergovernmental Agreement for the hiring and posting of a School Resource Officer provided by the Sheriff; and

WHEREAS, the purpose of this Intergovernmental Agreement is to provide a safe learning environment; help reduce school violence; improve school-law enforcement collaboration; and improve perception and relations between students, staff and law enforcement officers.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that Joseph Chiarelli, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, enter into an Intergovernmental Agreement with the Board of Education of South Beloit Community Unit School District No. 320, attached hereto.

BE IT FURTHER RESOLVED that the Intergovernmental Agreement entered into by Joseph Chiarelli pursuant to the authority granted in this Resolution shall contain substantially the same terms as the Intergovernmental Agreement which is attached to this Resolution.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED that the Clerk of the County Board is hereby authorized and directed to prepare and deliver certified copies of this Resolution to the Winnebago County Sheriff, Winnebago County Auditor, Treasurer and County Administrator.

Respectfully submitted,

PUBLIC SAFETY AND JUDICIARY COMMITTEE

AGREE

DISAGREE

Burt Gerl, Chairman

Burt Gerl, Chairman

Aaron Booker

Aaron Booker

Angie Goral

Angie Goral

Brad Lindmark

Brad Lindmark

Kevin McCarthy

Kevin McCarthy

Tim Nabors

Tim Nabors

Dorothy Redd

Dorothy Redd

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____, 2021.

Joseph Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

**INTERGOVERNMENTAL AGREEMENT
FOR SOUTH BELOIT
(SCHOOL RESOURCE OFFICER PROGRAM)**

This Intergovernmental Agreement (hereinafter " Agreement") is made this day of _____, 2021 by and between the Board of Education of South Beloit Community Unit School District No. 320 (hereinafter "the School District" or "District") and the County of Winnebago, Illinois (hereinafter "the County") on behalf of the Winnebago County Sheriff's Office (hereinafter "the Sheriff"). The County , the Sheriff, and the School District recognize the benefits of the School Resource Officer Program to the citizens of Winnebago County and particularly to the students of the School District located within the jurisdiction of the County. The goal of this understanding is to provide policing and community-oriented services to the School District.

WITNESSETH:

WHEREAS, Article 7, Section 10 of the Constitution of Illinois 1970, authorizes units of local government to contract among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law; and

WHEREAS, the School District is a duly organized and existing school district and politic of the State of Illinois. The School District is duly created, organized, existing, and now operating under and pursuant to the provisions of the Illinois School Code, as amended, 105 ILCS 5/1.1 *et seq.*, and is a "unit of local government" as defined in Article 7, section 1 of the Constitution of the State of Illinois 1970 and,

WHEREAS, the County is a "unit of local government" as defined in Article 7, Section 1 of the Constitution of the State of Illinois 1970, and

WHEREAS, the Sheriff provides law enforcement services and has full-time police officers/deputies on duty on a 24-hour basis; and

WHEREAS, the School District does not have a police force; and

WHEREAS, the School District wishes to have a School Resource Officer ("SRO") available at its schools during the school year; and

WHEREAS, the County, Sheriff, and the School District agree and understand that the School Resource Officer is an employee of the Winnebago County Sheriff's Office; and

Whereas, both the County and the School District pursuant to Article 7, Section 10 of the 1970 Constitution of the State of Illinois, desire to enter into this agreement for the hiring and posting of a School Resource Officer.

NOW, THEREFORE, in consideration of the terms herein set forth and the mutual covenants and obligations of the Parties hereto; the School District and the Sheriff agree as follows:

I. INCORPORATION OF RECITALS:

The foregoing recitals are incorporated into and made a part of this Agreement as if fully set forth herein.

II. PARTIES:

This Agreement is entered into by and between the School District and the County on behalf of the Winnebago County Sheriff's Office (herein referred to as "Sheriff"). The District and County are hereinafter collectively referred to as "Party" or "Parties."

III. PURPOSE:

The purpose of the School Resource Officer Program (hereinafter referred to as ("Program")) is to provide a safe learning environment; help reduce school violence; improve school-law enforcement collaboration; and improve perception and relations between students, staff and law enforcement officers.

IV. FINANCING THE SCHOOL RESOURCE OFFICER PROGRAM:

The District shall compensate the Sheriff for the School Resource Officer's (hereinafter referred to as "SRO") services, as detailed in Appendix A.

Beginning in the 2021-2022 school year and continuing through the 2022-2023 school year, the District shall compensate the Sheriff for the School Resource Officer Program over an annual 10-month period starting in August. The SRO agrees to be available for any necessary District staff training at the beginning of each school year.

It is contemplated that the work hours of the assigned SRO may be modified on days where the SRO's presence is required for evening events, and such evening events may be subject to an overtime rate. All overtime authorized by the District in writing prior to the work will be paid to the Sheriff by the District at 100% of the overtime hours worked in the Program. The compensation due to the Sheriff from the District will be adjusted on an ongoing basis to reflect the current salary

costs of the Sheriff pursuant to its policies and applicable agreements, including any collective bargaining agreement affecting such salary costs.

V. EVALUATION AND FUTURE FUNDING:

Prior to July 1st of each year, and as may be necessary from time to time, the County, Sheriff, and District shall evaluate the effectiveness of the Program and consider whether modifications to the Program are necessary or advisable to accomplish its purpose. The County, Sheriff, and District agree to cooperate and negotiate in good faith in fulfilling the intent of the County, Sheriff, and District concerning continuation of the Program and future funding of the Program by the County, Sheriff, and the District.

VI. RIGHTS AND DUTIES OF THE SHERIFF:

The Sheriff shall provide a School Resource Officer within the corporate limits of the City of South Beloit as follows:

1. The Sheriff shall assign one regularly employed police officer to the Program.
2. The Sheriff or designee shall perform scheduled and non-scheduled visits to schools within the District.
3. The School Resource Officer is and shall remain an employee of the Winnebago County Sheriff's Office and shall be supervised through and directed by the Sheriff. All activities of the School Resource Officer shall be undertaken as an employee of the Winnebago County Sheriff's Office pursuant to all applicable laws and Sheriff's Department rules, regulations, policies and procedures.
4. Regular Duty Hours of the SRO.
 - A. The SRO shall be regularly assigned to the Program when school is in session on weekdays, but not during summer school, from 7:36 a.m. to 4:00 p.m. on all days of student attendance. The SRO may also be in attendance, as necessary, pre-approved by the District and at an overtime rate, to i) testify at student discipline or expulsion hearings as requested; ii) attend school and District in-service training and iii) attend parent, faculty, student, administration and other meetings to provide information regarding the SRO Program (to the extent such programs fall outside the regular duty hours of the SRO.

- B. The SRO may be temporarily reassigned by the Sheriff during a law enforcement emergency or to participate in mandatory police training as determined by the Sheriff's Office. In such event, the compensation paid by the District to the Sheriff shall be proportionately reduced.
 - C. If the SRO assigned to the School District is absent on vacation, sick time, training days, time coming leave, personal days off, military training or other authorized absences, there shall be no replacement unless preapproved by the School District. The Sheriff will provide the District with the costs of a replacement, except as herein provided in paragraph 3 of Appendix A, which is incorporated herein and attached hereto.
5. Duties, Obligations and Procedures of the SRO.

The SRO shall/will:

- A. Wear the established patrol uniform unless special circumstances require other form of dress.
- B. Provide classroom presentations when requested by a teacher on such topics as the role of policing in the community, search and seizure, laws of arrest, traffic laws, crime prevention, victim's rights, community involvement and youth programs.
- C. Participate in discussions to establish rapport with students.
- D. Take appropriate law enforcement action as required by law and Sheriff's Department rules, regulations, policies and procedures.
- E. Notify the school principal as soon as practical of any violations or actions which impact the school discipline, order or safety and such other violations and actions as the District Superintendent/principal reasonably requests to be reported. Should it become necessary to conduct formal law enforcement interviews with students, the SRO shall adhere to the District Policies, Sheriff's Department rules, regulations, policies and procedures, and legal requirements with regards to such interviews.
- F. Obtain prior permission, advice and guidance from the District Superintendent/principal before enacting any law enforcement program with the District.
- G. Provide assistance to school administrators, faculty, and staff, upon request, in developing emergency procedures and emergency

management plans to include prevention and/or minimization of dangerous situations which may result from student unrest or unauthorized intruders.

- H. Be familiar with District Policies, including the District's Code of Conduct.
- I. Develop a rapport with students and a working relationship with student organizations, faculty, staff members, District administrators and community members.
- J. Coordinate efforts with campus supervisory personnel, i.e., campus supervisors, hall monitors, parking attendants, and building security personnel.
- K. Maintain detailed, accurate and up to date records as agreed by the Sheriff and District Superintendent/principal.
- L. Attend, whenever possible, school and District in-service training as recommended by the District Superintendent/principal.
- M. Perform other duties which will promote the purposes of the SRO Program and which are mutually agreed upon by the District Superintendent/principal and the Sheriff.
- N. Any additions to the above duties, obligations and procedures must be mutually agreed upon by the Sheriff and the District Superintendent. These protocols may be modified or amended at any time by unanimous written agreement of the Parties.

VII. RESPONSIBILITIES OF THE SCHOOL DISTRICT:

The District shall provide to the full-time School Resource Officer the following materials and facilities, which are deemed necessary to the performance of the SRO Program.

1. A private office or area at each school within the District, furnished with a desk and office furniture, including a secured cabinet, to conduct matters of confidential business and shall be provided access to student records if necessary.
2. The District shall provide the books, handout material, or other materials necessary to support the SRO's teaching curriculum.

3. The SRO shall not be expected or asked to detain or take into physical custody any student who has only violated District Policies or to enforce District Policies. The SRO will not discipline students pursuant to any District Policies, including the District's Code of Conduct. All disciplinary authority lies within the District. It shall be understood and agreed that an SRO, as a law enforcement officer, can only detain or take into physical custody those students for whom there is reasonable suspicion or probable cause that they have committed a criminal offense. The SRO shall not be used for regular assigned lunchroom duties, hall monitoring or other monitoring duties.

VIII. EMPLOYMENT STATUS OF SCHOOL RESOURCE OFFICER:

The School Resource Officer shall remain an employee of the Winnebago County Sheriff's Office and shall not be deemed an employee of the District. The District and the Sheriff acknowledge that the School Resource Officer is a law enforcement officer who shall uphold the law under the direct supervision and control of the Sheriff. The School Resource Officer shall remain responsive to the chain of command of the Sheriff's Department.

The District's Superintendent has the rights and responsibilities to report any alleged misconduct, non-compliance with the District's Policies or other questionable behavior on the part of the School Resource Officer to the Sheriff. Such reports shall be made in writing unless circumstances dictate making such reports in person or by phone.

IX. LIABILITY AND INDEMNIFICATION:

It is the intent of the parties that the SRO is an employee of the Sheriff's Department. The County and/or Sheriff agree to defend, indemnify, and hold the District harmless from any employment claims brought by the SRO, including but not limited to: lawsuits or administrative actions alleging discrimination, civil rights violations, noncompliance with employment statutes, workers' compensation, improper salary withholding, improper overtime reimbursement, or improper income tax withholding.

The District shall indemnify and hold harmless the County and/or Sheriff against any and all losses, liabilities, damages, claims, suits, costs, actions, expenses, or judgements, including reasonable attorney's fees, as a result of the negligent or willful or wanton acts of the District and/ or the District's employees in connection with or as a result of this Agreement.

Nothing in this Agreement is intended to constitute nor shall constitute limitation or waiver of the defenses available to the Sheriff and the District, including those under the Tort Immunity Act.

X. DISMISSAL OF SCHOOL RESOURCE OFFICE; REPLACEMENT

1. In the event the District Superintendent believes that an SRO is not effectively performing his/her duties and responsibilities, the Superintendent shall notify the Sheriff's Office. A meeting shall be conducted with the SRO in order to informally mediate or resolve any problems. If the continued assignment of the SRO is unacceptable to the District following the meeting, a different SRO shall be assigned by the Sheriff.
2. The Sheriff, at his/her sole discretion, may dismiss, reassign or transfer the School Resource Officer based on departmental rules, regulations, administrative reasons, departmental directives, and/or collective bargaining agreements or when it is in the best interest of the Sheriff's Office to do so.
3. In the event of resignation, dismissal, reassignment, or transfer of the School Resource Officer the Sheriff shall provide a temporary replacement of the School Resource Officer in a timely and efficient manner. A permanent replacement for the School Resource Officer shall be made as soon as practical. The District understands that the process to hire and train a qualified SRO is time-consuming. In the event that the Sheriff is unable to provide an assigned SRO under this Agreement, including cases of the SRO's resignation, dismissal, reassignment or transfer, the compensation paid by the District to the Sheriff during regular school term while school is in session shall be reduced proportionately.

XI. CONFIDENTIALITY

In pursuit of the goals and objectives previously stated, the Sheriff and the District intend to share information under this Agreement subject to:

- *Family Education Rights and Privacy Act* (20 U.S.C. § 1232g; 34 CFR Part 99)
- *Illinois School Student Records Act* (105 ILCS 10/6)
- *Illinois Juvenile Court Act of 1987 "Law Enforcement Records"* (705 ILCS 405/5-905) and their respective rules and regulations.

The County, Sheriff, and the District may communicate to the general public through newspaper, electronic, and other media regarding the services provided by the SRO under this Agreement; provided, however, that any communication shall not disclose student record information, unless such disclosure is permitted or required by law.

XII. TERM OF AGREEMENT AND TERMINATION:

This Agreement shall be effective upon the date stated in Section XVIII and shall remain in effect for a period of two (2) years from that date or until terminated by either the County or the District, as detailed below. However, the District will not be required to compensate the Sheriff until the SRO commences work in the District pursuant to the Program.

This Agreement may be terminated with or without cause, at the sole discretion of either the County or the District, by the County or District giving ninety (90) days written notice to the other Party.

For purpose of notice, the addresses of the parties are as follows:

If to the County: Winnebago County Administrator
Winnebago County Administration Building
404 Elm Street
Rockford, Illinois 61102

If to Sheriff: Winnebago County Sheriff
Winnebago County Justice Center
650 W. State Street
Rockford, IL 61102

If to School District: Superintendent of Schools
South Beloit Community Unit
School District No. 320
850 Hayes Ave.
South Beloit, IL 61080

It is mutually understood and agreed that this Agreement shall be governed by the laws of the State of Illinois, both as to interpretation and performance.

XIII. GOOD FAITH:

The County, Sheriff, and District, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. The County, Sheriff, and District agree that they will attempt to resolve any disputes concerning the interpretation of this Agreement and unforeseen questions and difficulties, which may arise by good faith negotiations before resorting to any litigation.

XIV. MODIFICATION

This document constitutes the full understanding of the County, Sheriff, and District, and no terms, conditions, understanding or agreement purported to

modify or vary the terms of this Agreement shall be binding unless hereafter made in writing and signed by the affected Parties.

XV. DISCLAIMER OF RELATIONSHIP

Nothing contained in this Agreement nor any act of the County, Sheriff, and District, shall be deemed or construed by the County, Sheriff, and District or by third persons to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the County, Sheriff or the District.

XVI. COUNTERPART

This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

XVII. BINDING AUTHORITY

The individuals executing this Agreement on behalf of the County, Sheriff, and the District represent that they have the legal power, right, and actual authority to bind their respective party to the terms and conditions of this Agreement.

This Agreement entered into by the County by Resolution _____ at the regular meeting of the County Board of the County of Winnebago, Illinois _____ in compliance with the Open Meetings Act.

XVIII. EFFECTIVE DATE:

This Agreement is effective upon the date of the last Party to sign.

[Signature Page Follows]

IN WITNESS WHEREOF, the undersigned Parties hereby place their hand and seal on the dates hereinafter set forth.

**Board of Education of South Beloit
Community Unit School District
No. 320**

**Winnebago County Sheriff's
Office**

By: _____
President

By: _____
Gary Caruana
Winnebago County Sheriff

Date: _____

Attest: _____
Secretary

Date: _____

County of Winnebago, Illinois

By: _____
Joseph Chiarelli
Chairman of the County Board of the
County of Winnebago, Illinois

Attest: _____
Lori Gummow
Clerk of the County Board of the
County of Winnebago, Illinois

Date: _____

Appendix A

Pursuant to *Section IV. Financing the School Resource Officer Program* of the MOU, the parties agree to the following compensation terms:

1. Other than as specified in paragraph 3, below, the amount payable by the District for the SRO for the 2021-2022 school year will not exceed \$106,592.62.
2. The parties agree that for the 2022-2023 school year, this MOU shall be adjusted to reflect any actual increase or decrease in the personnel costs incurred by the Winnebago County Sheriff's Office in its performance under this MOU by reason of adjustments made to salaries and fringe benefits in response to changes made to the Fraternal Order of Police Lodge #50 contract between Winnebago County and its Deputy Sheriffs. In no event will the District's costs exceed five (5) percent from the prior year.
3. In order to continue coverage when the assigned SRO is on vacation, etc., pursuant to Section VI, Paragraph 4.C., in this agreement, overtime may be necessary to hire back another deputy for coverage. In the event this is necessary for the 2021-2022 school year, such overtime costs payable by the District shall not exceed \$11,070.00. In the event overtime is necessary with said continued coverage for the 2022-2023 school year, said overtime amount shall be negotiated by the Sheriff and the District.
4. Payments for such services shall be billed and made quarterly.

UNFINISHED BUSINESS

NEW BUSINESS

ANNOUNCEMENTS & COMMUNICATIONS



WINNEBAGO COUNTY

— ILLINOIS —

Announcements & Communications

Date: April 8, 2021

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

Governing Statute(s): State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

County Code: [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

Background: The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
 - a. Acceptance Review for Byron Order EA-12-051, “Order Modifying Licenses with Regard to Reliable Spent Fuel Pool Instrumentation.” (EPID L-2021-JLD-0005)
 - b. Federal Register/Vol. 86, No. 54/Tuesday, March 23, 2021/Notices
 - c. Byron Station – Security Baseline Inspection Report 05000454/2021401 and 05000455/2021401
 - d. Byron Station – Closure of Auxiliary Feedwater System Unresolved Item 05000454/2018010-04 and 05000455/2018010-04
 - e. Exelon Generation Company, LLC – Acceptance of License Transfer Application (EPID L-2021-LLM-0000)
2. County Clerk Gummow received from Sue Goral, Winnebago County Treasurer the Monthly Report for February, 2021 Bank Balances.
3. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report as of March, 2021.



WINNEBAGO COUNTY

— ILLINOIS —

4. County Clerk Gummow received from Charter Communications a letter regarding the Quarterly Franchise Fee Payment for the Village of Rockton.
5. County Clerk Gummow received from Aon Risk Services Central, Inc. a Certificate of Liability Insurance for Stenstrom Construction Group.

Adjournment