

RIVER BLUFF ADVISORY BOARD

AGENDA

DATE: TUESDAY, JULY 13, 2021

TIME: 3:00 PM

LOCATION: RIVER BLUFF
4401 N. MAIN, FINCH ROOM
ROCKFORD, IL 61103

AGENDA:

- A. Call to Order/Roll Call/Acceptance of Previous Minutes
- B. Approval of Minutes
- C. Public Comment – This is the time we invite the public to address the River Bluff Advisory Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Census
- E. Staffing
- F. COVID Update
- G. Public Health Survey Status
- H. Capital Expenditures
- I. New Business
- J. Motion to Adjourn

**Call to
Order/Roll
Call/Acceptance
of Previous
Minutes**

**Winnebago County Board
River Bluff Advisory Board Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Monday, August 17, 2020
2:00 PM

Present:

Angie Goral, **Chairman**

Others Present:

Steve Chapman, Interim County Administrator

Gus Gentner, IT Department

Pat McDiarmid, River Bluff Nursing Home

Lisa, River Bluff Nursing Home

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Update on COVID-19
- E. Staffing at River Bluff and Pay
- F. Accounts Receivable Update
- G. Update on Information Technology
- H. Capital Improvement Plan
- I. Other Matters
- J. Adjournment

Chairman Goral called the meeting to order at 2:10 PM.

Public Comment

Chairman Goral omitted reading the Public Comment section of the Agenda due to no one present to speak.

Update on COVID-19

- COVID stayed away from residents of River Bluff for 5½ months. Then it entered mainly through the mentor wing and spread quickly. Currently 49 residents have tested positive. Of the 49, twelve residents have passed away with indications of the virus in their system.
- The first positive staff member was in April. Since April there have been 38 positive staff members. Thirty have resolved and are back to work and 8 are still out. Since April 16, an additional 21 employees are out due to contact with family members with COVID, being hospitalized and needing to be negative before returning. None of the employees actually had the virus but were out from being in contact with a household member etc. Seventeen employees have returned to work.
- A copy of the requirements for reopening was distributed. Residents were tested last Thursday and nobody at River Bluff is technically positive.
- A discussion followed.

Staffing at River Bluff and Pay

- River Bluff went through a couple of weeks where they were desperate for staff. If they do not get their rates competitive with the rest of the rates, they will not be able to get people in River Bluff. Maybe look into getting a bonus back pay.
- A discussion followed.

Accounts Receivable Update

- There are new people in positions at River Bluff. Need to get a true accountant who understands Medicare billing. Generations helps with the Public Aide aspect and with collections.
- Bills that are approximately 1½ years old are being reviewed.
- The Office Manager in charge needs some training with another CPA. They will look into Plante Moran to assist.
- A discussion followed.

Update on Information Technology

- In January an Ordinance was approved for data processing supplies, including PC's, laptops and wireless access points. All have been deployed except for three laptop computers waiting on docking stations.
- The non-capital equipment was for enhancing the phone system with wireless phones.
- The IT Department is in the process of deciding what to do with the software subscription. The original plan to work with WellSky fell through. River Bluff currently has PointClickCare. The IT Department is looking at some options.
- An idea was discussed. Lisa would be in the River Bluff building every day working as a NP, working for someone else, with zero charge to the County.
- A discussion followed.

Capital Improvement Plan

- The same as last year which is the sidewalks and courtyards.
- A discussion followed.

Other Matters

None

Meeting adjourned.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Approval of Minutes

**Winnebago County Board
River Bluff Advisory Board Meeting**
Virtual Meeting – Zoom
(Winnebago County YouTube Live)

Tuesday, January 5, 2021
2:00 PM

Present:

Angie Goral, Chairman
Sue Schroeder

Absent:

Barb Hodges
Dave Fiduccia
Chelly Harkness

Others Present:

Joe Chiarelli, County Board Chairman
Pat Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Pat McDiarmid, River Bluff Nursing Home
Charlotte LeClercq, Assistant Deputy State's Attorney
Tammy Boyce, River Bluff Nursing Home
Laura Schaffer, River Bluff Nursing Home
Sue Hutcheson, River Bluff Nursing Home
Carol Whitney, River Bluff Nursing Home
Dan Ortega, River Bluff Nursing Home
Laura Doise, River Bluff Nursing Home
Lindsey Gustafson, River Bluff Nursing Home
Patti Bigger, Auxiliary

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of August 17, 2020
- D. Public Comment
- E. Update on COVID-19
- F. New Nursing Administration
- G. COVID Vaccine
- H. Rebranding
- I. New Marketing Program and Hospital Liaison
- J. Brilliance on the Bluff
- K. Other Matters

Chairman Goral called the meeting to order at 2:07 PM.

Public Comment

Chairman Goral omitted reading the Public Comment section of the Agenda due to no one present to speak.

Update on COVID-19

- 52 residents and 53 staff members have tested positive for COVID. Zero residents have tested positive since the beginning of September. Continue to have positive staff members. Residents are being tested once a week and staff twice a week. River Bluff is currently on lockdown.

- River Bluff is planning on January 11th and 12th as their first vaccine clinics with a follow up the beginning of February. CVS will administer the vaccine. There is extra monitoring of residents and staff.
- A discussion followed.

New Nursing Administration

- Candi Manning is the Director of Nursing and Dan Ortega is the Assistant Director of Nursing.
- River Bluff is not providing COVID hazard pay as some other facilities are.
- A Resolution will be brought to an upcoming Finance Committee meeting. If it passes, it will move on to a County Board meeting that would authorize an increase in CNA wages by \$2.00 an hour.
- A discussion followed.

Rebranding

- The initiative regarding the Brilliance on the Bluff for the Christmas holiday season was a direct result of the work being done on the rebranding.
- A discussion followed.

New Marketing Program and Hospital Liaison

- Over the past couple of months a marketing firm has helped River Bluff update some of their marketing materials. Their Facebook page and website are up and running.
- River Bluff has added staff that is working with a hospital liaison.
- A discussion followed.

Brilliance on the Bluff

- At some point the renaming of the facility should be discussed. River Bluff Health and Rehabilitation Center was one of the ideas that had been previously discussed.
- A discussion followed.

Other Matters

- Brilliance on the Bluff was discussed further. When it came to bedazzling the Bluff, it meant so much to the residents, the facility and the families. River Bluff was decorated on the outside and inside. The rooms of the residents were also decorated. There was a huge amount of gifts and donations. The Auxiliary provided decorations and presents. There was also a Giving Tree.
- The next meeting will be March 2nd at 3:00 pm.
- There was further discussion regarding staffing at River Bluff during COVID and the CNA wage rate through agencies.

Motion to adjourn. Moved by Ms. Schroeder and then Seconded.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Winnebago County Board
River Bluff Advisory Board Meeting
Virtual Meeting – Zoom
(Winnebago County YouTube Live)

Tuesday, March 2, 2021
2:00 PM

Present:

Angie Goral, **Chairman**
Sue Schroeder
Patti Bigger

Absent:

Dave Fiduccia
Chelly Harkness

Others Present:

Pat Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Molly Terrinoni, Finance Director
Mark Lofgren, River Bluff Nursing Home
Pat McDiarmid, River Bluff Nursing Home
Dan Ortega, River Bluff Nursing Home
Laura Doise, River Bluff Nursing Home
Lindsey Gustafson, River Bluff Nursing Home
Candy Manning, River Bluff Nursing Home

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of August 17, 2020 Minutes
- D. Public Comment
- E. Staff Reports
- F. Update on COVID on Status of RBNH Residents
- G. Update on Financials
- H. Other Business
- I. Next Meeting
- J. Adjournment

Chairman Goral called the meeting to order at 2:00 PM.

Public Comment

Chairman Goral omitted reading the Public Comment section of the Agenda due to no one present to speak.

Staff Reports

- The last resident testing positive for COVID was on February 8 and the last staff testing positive was on February 9. As of March 9, River Bluff can start moving on to Phase 1. Residents can be in a room of 10 people or under. Hopefully that will be maintained for 14 days and be able to move to Phase 2.
- CVS went to River Bluff and provided 3 vaccine clinics. Approximately 70% of the staff including agency staff were vaccinated and 88% of the residents.
- River Bluff now has a 3-star rating.

Update on COVID on Status of RBNH Residents

- Trying to test staff twice a week. The State required COVID certification by all staff members and they are at 100%.
- River Bluff is almost up to 100% in dietary and in activities.
- River Bluff has had some losses of RN's and LPN's and a lot of the administrative nurses have been working as floor nurses. There are at least 3 new CNA's.
- As of today River Bluff is up to 140 residents.

Update on Financials

- River Bluff has paid back all of their back taxes.
- Since the financial and nursing aspects are only partially electronic and a lot is done by hand, River Bluff is not able to get as much done.

Other Business

- There was a brief discussion regarding branding and renaming the facility.
- The gift shop/clothes available for residents was discussed as well as the Workforce Connection.
- Ms. Goral will speak with Chairman Chiarelli regarding appointing a County Board Member to replace Mr. Fiduccia on the Committee.

- The River Bluff Advisory Board minutes of August 17, 2020 were approved.

Next Meeting

- The next meeting will be in two months at 3:00 pm.

Meeting adjourned.

Respectfully submitted,

Amy Ferling
Administrative Assistant