

FINANCE COMMITTEE

AGENDA

Called by: Jaime Salgado, Chairman
Members: Steve Schultz, John
Butitta, Paul Arena, Joe Hoffman,
Jean Crosby, Keith McDonald

DATE: THURSDAY, OCTOBER 21, 2021
TIME: 5:30PM

LOCATION: ROOM 510
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- D. Resolution Awarding FireEye Endpoint Protection (ARP)
- E. Resolution Awarding Public Defender Laptop Purchase (ARP)
- F. Resolution Awarding EOC Technology Refresh (ARP)
- G. Resolution Awarding Website Refresh/Redesign RFQ (ARP)
- H. Other Matters
- I. Adjournment



Resolution Executive Summary

Prepared By: Department of Information Technology
Committee: Finance Committee
Committee Date: October 21, 2021
Resolution Title: RESOLUTION AWARDDING FIREEYE ENDPOINT PROTECTION
County Code: Winnebago County Purchasing Ordinance
Board Meeting Date: October 28, 2021
Budget Information:

Was item budgeted? Yes - ARP Funded	Appropriation Amount: \$102,444.30
Baker-Tilly ARP Compliance Review: Yes, Approved	
ORG/OBJ/Project Code: 61300-XXXXX-XXXXX	Budget Impact: None - using ARP funds

Background Information:

The Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for public safety, public health, a nursing home, the circuit courts, elections and all other Elected and Appointed officials. Increased remote access to the County's broadband network and its internal host computers requires next generation endpoint (PCs, notebooks, servers, tablets, and other devices) protection.

Recommendation:

The Winnebago County Chief Information Officer recommends using FireEye Endpoint Protection to secure our network endpoints.

Contract/Agreement:

County to issue a Purchase Order for \$102,444.30 based on CDWG quote (Resolution Exhibit A).

Follow-Up:

WinCo DoIT has purchased and deployed the quoted software.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado, Committee Chairman

Submitted by: Finance Committee

2021 CR

Resolution Awarding Fireeye Endpoint Protection

WHEREAS, The Winnebago County Department of Information Technology (WinCo DoIT) is required to provide a secure and reliable information technology infrastructure for public safety, public health, a nursing home, the circuit courts, elections and all other Elected and Appointed officials; and

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and

WHEREAS, the national supplier, CDW-G, with their respective Cooperative Joint Purchasing Agreements, and U.S. General Services Administration contract GS-35F-303DA are authorized resellers for the FireEye Endpoint Protection system, see Resolution Exhibit A, for the CDW-G quote offering the lowest price available; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois, has reviewed the quote from CDW-G, Resolution Exhibit A, received for the aforementioned service and recommends awarding an agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute, on behalf of the County of Winnebago, Purchase Orders with CDW-G, 200 NORTH MILWAUKEE AVE., VERNON HILLS, IL. 60061, in the dollar amount not to exceed for ONE HUNDRED AND TWO-THOUSAND, FOUR HUNDRED FORTY-FOUR AND THIRTY CENTS (\$102,444.30),

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

QUOTE CONFIRMATION



DEAR GUS GENTNER,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MJTQ352	9/20/2021	3 YEAR FIREEYE UPDATED	5336053	\$102,444.30

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
FireEye Endpoint Security Enterprise Essentials Edition 1-way - subscriptio Mfg. Part#: EP-E-ES-1W-PTM-1999-3Y Electronic distribution - NO MEDIA Contract: MARKET	2000	6579988	\$46.97	\$93,940.00
FIREEYE EP SEC BASIC JUMPSTART SVC Mfg. Part#: CS-DI-HX-JSB Electronic distribution - NO MEDIA Contract: MARKET	1	6585340	\$8,504.30	\$8,504.30

PURCHASER BILLING INFO	SUBTOTAL	\$102,444.30
Billing Address: COUNTY OF WINNEBAGO 404 ELM ST STE 506 RM 202 ROCKFORD, IL 61101-1225 Phone: (815) 319-4444 Payment Terms: Net 30 Days-Govt State/Local	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$102,444.30
	DELIVER TO Shipping Address: COUNTY OF WINNEBAGO IT 404 ELM ST STE 506 ROCKFORD, IL 61101-1225 Shipping Method: ELECTRONIC DISTRIBUTION	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION



Philippe Stapp

(866) 551-9995

philsta@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$102,444.30	\$2,718.87/Month	\$102,444.30	\$3,148.11/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.

- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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Resolution Executive Summary

Prepared By: Department of Information Technology
Committee: Finance Committee
Committee Date: October 21, 2021
Resolution Title: RESOLUTION AWARDED PUBLIC DEFENDER LAPTOP PURCHASE
County Code: Winnebago County Purchasing Ordinance
Board Meeting Date: October 28, 2021
Budget Information:

Was item budgeted?	Yes - ARP Funded	Appropriation Amount:	\$66,550.80
Baker-Tilly ARP Compliance Review: Yes, Approved			
ORG/OBJ/Project Code: 61300-XXXXX-XXXXX		Budget Impact: None - using ARP funds	

Background Information:

The Public Defender has the constitutional requirement of providing legal representation to all indigent people, both adults and juveniles, who are charged with a criminal offense. Since its inception it has also been tasked with representing parents in Abuse and Neglect cases – cases where the State is seeking to have minors placed under their supervision (either temporarily or permanently) and to potentially sever the relationship between parent and child, i.e. terminate their parental rights.

Assistant Public Defenders guard the presumption of innocence, due process and the right to a fair trial. Above and beyond these constitutional and statutory obligations, our overarching goal is that through our services we can reduce recidivism and improve the lives of our clients, and all citizens of Winnebago County. To meet all of these obligations, when fully staffed we employ 34 attorneys, 4 investigators, an office manager and 6 support staff. Throughout 2021, COVID required our office to conduct remote court appearances, as well as remote meetings with clients. This requires our staff to perform duties remotely and move to where the Defendant is located (i.e. the jail, the courtroom, on quarantine, etc.). In light of social distancing requirements, laptop computers are required for all of these services.

Recommendation:

The Winnebago County Chief Information Officer recommends purchasing laptops and software from CDWG.

Follow-Up:

WinCo DoIT will issue County purchase orders.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado, Committee Chairman

Submitted by: Finance Committee

2021 CR

Resolution Awarding Public Defender Laptop Purchase

WHEREAS, The Public Defender has the constitutional requirement of providing legal representation to all indigent people, both adults and juveniles, who are charged with a criminal offense; and

WHEREAS,. Our staff are required to perform duties remotely due to CoVid 19 and move to where the Defendant is located (i.e the jail, the courtroom, on quarantine, etc.); and

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and

WHEREAS, the national supplier, CDW-G, with their respective Cooperative Joint Purchasing Agreements and U.S. General Services Administration contract GS-35F-303DA are authorized resellers for the laptops and software, see Resolution Exhibit A for the CDW-G quote offering the lowest price available; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois, has reviewed the quote from CDW-G, Resolution Exhibit A, received for the aforementioned service and recommends awarding an agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute, on behalf of the County of Winnebago, Purchase Orders with CDW-G, 200 NORTH MILWAUKEE AVE., VERNON HILLS, IL. 60061, in the dollar amount not to exceed for SIXTY-SIX THOUSAND, FIVE HUNDRED FIFTY AND EIGHTY CENTS (\$66,550.80),

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Finance Director, County Board Office, and the County Auditor.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



QUOTE CONFIRMATION

DEAR MEG RASMUSSEN,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MJPD730	9/14/2021	MJCZ818	5336053	\$66,550.80

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP ProBook 650 G8 - 15.6" - Core i5 1135G7 - 16 GB RAM - 512 GB SSD - US Mfg. Part#: 3E2L5UT#ABA Contract: MARKET	40	6417721	\$1,120.82	\$44,832.80
Adobe Acrobat Standard 2020 - license - 1 user Mfg. Part#: 65310984AF01A00 Electronic distribution - NO MEDIA Contract: MARKET	40	6098705	\$270.04	\$10,801.60
Microsoft Office Standard 2019 - license - 1 PC Mfg. Part#: 021-10626 UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	40	5300185	\$272.91	\$10,916.40

PURCHASER BILLING INFO	SUBTOTAL	\$66,550.80
Billing Address: COUNTY OF WINNEBAGO 404 ELM ST STE 506 RM 202 ROCKFORD, IL 61101-1225 Phone: (815) 319-4444 Payment Terms: Net 30 Days-Govt State/Local	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$66,550.80
	DELIVER TO Shipping Address: COUNTY OF WINNEBAGO IT 404 ELM ST STE 506 ROCKFORD, IL 61101-1225 Shipping Method: NiteMoves IL	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION



Philippe Stapp

(866) 551-9995

philsta@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$66,550.80	\$1,784.23/Month	\$66,550.80	\$2,061.08/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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Resolution Executive Summary

Prepared By: Department Information Technology
Committee: Finance Committee
Committee Date: October 21, 2021
Resolution Title: RESOLUTION AWARDING EOC TECHNOLOGY REFRESH
County Code: Winnebago County Purchasing Ordinance
Board Meeting Date: October 28, 2021
Budget Information:

Was item budgeted? Yes - ARP Funded	Appropriation Amount: \$290,415
Baker-Tilly ARP Compliance Review: Yes, Approved	
ORG/OBJ/Project Code: 61300	Budget Impact: None - using ARP funds

Background Information:

The Winnebago County Emergency Operations Center (EOC) is utilized to respond to and mitigate emergency situations in the county. In March of 2020, the Winnebago County EOC was fully activated to respond to the COVID-19 public health emergency. Key stakeholders including the Winnebago County Health Department, Human Services, County Finance, City of Rockford Fire, City of Rockford Police, all three local health systems, Illinois National Guard, and The Salvation Army operated out of this center daily to mitigate the impact to our community. The outdated equipment and technology in the EOC proved to be a constant challenge to the county's response. Television sets that are intended to display computer screens or satellite feeds were dark and off center making press conferences difficult to monitor. Printers frequently could not be connected to and if a connection could be established would take hours to print a short document. Some technology including a smartboard device was completely inoperable. Every digital clock displayed a different, incorrect time. When responding to an emergency, especially one as large and complex as a global pandemic, it is essential that the computers, projectors, televisions, radios, telephones, printers, servers, and all other equipment in the EOC operate as expected. The inoperability or diminished capabilities of the equipment in the EOC will impact the ability of the county to respond to COVID-19 or any other disaster.

Recommendation:

The Winnebago County Chief Information Officer recommends performing a technology refresh based on the attached estimate compiled by personnel from WinCo DoIT, WCSO EOC and input from vendors.

Follow-Up:

DoIT will issue County Purchase Orders with the vendors.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado, Committee Chairman

Submitted by: Finance Committee

2021 CR

Resolution Awarding the Emergency Operations Center Technology Refresh

WHEREAS, the Winnebago County's Emergency Operations Center (EOC) is utilized to respond to and mitigate emergency situations in the county; and,

WHEREAS, the outdated equipment and technology proves to be a constant challenge to the county's response when responding to an emergency; and,

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357(g) (Cooperative Joint Purchasing) or as provided by State statute; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois, has reviewed the EOC Refresh Overview, Resolution Exhibit A received for the aforementioned services and materials; and,

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to issue County Purchase Orders to the following providers, PRO COM SYSTEMS, CDW-G, IP COMMUNICATIONS INC. and GORDON FLESCH COMPANY, INC. for a total amount not to exceed TWO HUNDRED NINETY THOUSAND, FOUR HUNDRED AND FIFTEEN DOLLARS AND SEVENTY-TWO CENTS (\$290,415.72),

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Finance Director, County Board Office, and the County Auditor.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A

EOC Refresh Overview

Description	Quantity	Price	Ext Price
Aruba 6405 5 Module Switch Chassis	1	\$ 10,843.00	\$ 10,843.00
Aruba 6400 5/2.5/1 Gigabit T x 48, SFP56 x4	3	\$ 10,441.00	\$ 31,323.00
Aruba 6405 Power Supply 1800W	4	\$ 1,714.00	\$ 6,856.00
Aruba 6400 Management Module	1	\$ 5,636.00	\$ 5,636.00
Aruba SFP28 25gbps Transceiver	4	\$ 3,137.95	\$ 12,551.80
Aruba 6405 Next Day Hardware Exchange - 5yr	1	\$ 1,959.00	\$ 1,959.00
C2G 5m LC-LC 9/125 Duplex Single Mode OS2 Fiber Cable	4	\$ 25.00	\$ 100.00
CAT6 Ethernet Cable - 5ft - blue (pack of 10)	9	\$ 46.40	\$ 417.60
CAT6 Ethernet Cable - 3ft - blue (pack of 10)	6	\$ 37.91	\$ 227.46
Aruba 555 Wireless Access Point	3	\$ 1,647.86	\$ 4,943.58
Aruba AP-MNT-B Campus Mount Bracket Kit	3	\$ 31.10	\$ 93.30
Fiber installation (will require quote from ProCom)			\$ 3,600.00
Total (Does not include cost of fiber installation)			\$ 5,681.94

***Accounted for in the ARP Gig-2-Desktop Project**

Description	Quantity	Price	Ext Price
80-85" TVs	12	\$ 1,805.45	\$ 21,665.40
TV Mounts	12	\$ 137.81	\$ 1,653.72
HD Digital Receiver/Antenna	3	\$ 50.00	\$ 150.00
AiO PCs	29	\$ 1,509.75	\$ 43,782.75
HP External Monitors	23	\$ 221.94	\$ 5,104.62
External Monitor stands	16	\$ 117.26	\$ 1,876.16
Desktop Printers	4	\$ 412.80	\$ 1,651.20
MFP/Fax/Scan/Print printers	2	\$ 989.00	\$ 989.00
6940 Phones	42	\$ 330.00	\$ 13,860.00
Plotter	1	\$ 14,900.22	\$ 14,900.22
6970 Mitel Phones	4	\$ 495.00	\$ 1,980.00
Digital wall mounted clocks	4	\$ 334.82	\$ 1,339.28
Mitel Pucks	2	\$390.00	\$ 780.00
Total		\$ 21,694.05	\$ 109,732.35

AV Equipment quote from ProCom **\$148,600.00**

Total w/o 10% Contingency **\$264,014.29**

Grand Total w/ 10% contingency **\$290,415.72**



Resolution Executive Summary

Prepared For: County Administrator Patrick Thompson
Committee: Finance Committee
Committee Date: October 21, 2021
Resolution Title: Resolution Awarding Website Refresh/Redesign RFQ
Board Meeting Date: October 28, 2021

Budget Information:

Was item budgeted? No	Appropriation Amount: \$47,000 One-Time Cost \$2,340/Yr - VPS Hosting X 3 years \$5,400/Yr -Ongoing Support X 3 years
If not, explain funding source: ARP Funded	
ORG/OBJ/Project Code: 61300-43190-RP007	Budget Impact:

Background Information:

The County website, www.wincoil.us, is the public facing representation of Winnebago County Illinois in cyberspace. The current County website is outdated, irrelevant, does not address Covid-19 matters, is not ADA compliant, and does not fully represent the impetus of County Government. It has not been updated in 10 years, and does not engage constituents, investors and tourists.

The Request of Qualification (RFQ) solicitation 21Q-2211 was issued in February 2021. Eight responses were received, including four from locally based firms. A five person RFQ Evaluation Committee spent time together reviewing each vendor's response. The Committee deemed two vendors as non-responsive since they did not meet the more basic RFQ requirements. Out of the six remaining responders, four were invited for presentations (by Zoom) with the Evaluation Committee. As a result of their RFQ response, presentation and project cost, KMK was the Evaluation Committee's award recommendation for 21Q-2211.

Recommendation: The RFQ Evaluation Committee recommends KMK Media for the project.

Contract/Agreement: Yes, see Resolution Exhibit B

Baker Tilly ARP Compliance Review: Approved.

Legal Review: KMK's Agreement was reviewed and modified, as needed by Lafakeria Vaughn.

Follow-Up: If approved, a development process will take place with Communications Director Danielle Grindle.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado
Submitted by: Finance Committee

2021 CR

RESOLUTION AWARDING WEBSITE REFRESH/REDESIGN REQUEST FOR QUALIFICATIONS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), and

WHEREAS, qualification responses were received for solicitation #21Q-2211 by the Purchasing Department for the following:

WEBSITE AND SOCIAL MEDIA REFRESH/REBUILD

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois has reviewed the qualifications received for the aforementioned services and recommends awarding a contract agreement as follows:

KMK Media Group
716 N. Church Street
Rockford, IL 61103

See RFQ Tab (RESOLUTION EXHIBIT A)

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the County Board Chairman is authorized to execute a service agreement with KMK MEDIA GROUP, 716 NORTH CHURCH STREET, ROCKFORD, ILLINOIS 61103, in substantially the same form as attached hereto as Resolution Exhibit B, to be paid for with American Recovery Plan funds.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption, and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Chief Information Officer, Director of Purchasing, Finance Director, County Board Office, Chief Financial Officer and County Auditor.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAULA ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



WINNEBAGO COUNTY

— ILLINOIS —

PURCHASING DEPARTMENT
404 Elm Street - Room 202
Rockford, IL 61101

Phone: (815) 319-4390
purchasing@wincoil.us

REQUEST FOR QUALIFICATIONS - TAB

WEBSITE AND SOCIAL MEDIA REFRESH/REBUILD

Department: County Administration

RFQ # 21Q-2211 DUE BY: February 18, 2021 11:00 A.M.

Vendor	Evaluation Score
Astute Web Group	70
Audentio, LLC	Non-Responsive
eBizUniverse, Inc.	26.5
GrahamSpencer Brand and Content Solutions	84
KMK Media Group	87
MedicineMan Creative	55
Revize, LLC	76
TAG Communication Services	Non-Responsive

RESOLUTION EXHIBIT B

WEBSITE REDESIGN and SOCIAL MEDIA SERVICES AGREEMENT

This Website Redesign Agreement (“Agreement”) is effective as of the last signature date on this Agreement by and between the County of Winnebago, Illinois (“Client”) and KMK Media Group, Inc. (“KMK”).

DESCRIPTION OF THE SERVICES

In a professional and timely manner, KMK shall design the Website for the Client, including Website Redesign/Rebuild and Social Media Services fresh and rebuild a Website for the Client, including but not limited to a more modern design, updated programming and content management system functionality, enhanced search engine optimization (“SEO”) capabilities and a more mobile-accessible layout and provide social media services as proposed in the KMK RFQ 21Q-2211 response and as directed by the County for an additional services

MISCELLANEOUS

LEGAL TITLE TO CONTENT

To the best of Client’s knowledge, information and belief, Client represents it has proper legal title to all content (e.g. text, graphics, photographs, sound files, etc.) provided to KMK for use in any work performed for the Client and that, to the best of Client’s knowledge, information and belief, such content does not infringe on any third party’s copyrights, trademarks, patents or trade secrets. To the extent permitted by Illinois law, the Client expressly agrees to defend, indemnify and hold KMK harmless from any claims or lawsuits alleging (in whole or in part) that content provided to KMK by Client infringes the intellectual or other property rights of any person or entity. Said agreement to defend, indemnify and hold KMK harmless shall not apply to the extent that any loss or damage is caused by the gross negligence or willful misconduct of KMK.

OWNERSHIP

KMK’s work pursuant to this Agreement is intended to constitute a “Work Made for Hire” under the United States Copyright Act such that *Client is the rightful owner of the design and content of marketing projects completed and paid in full.* In the event that KMK’s work does not qualify as a “Work Made for Hire” under applicable law, KMK hereby grants Client a perpetual, royalty-free, paid-up, nonexclusive license to the contents and design of materials designed by KMK pursuant to this Agreement. However, Client understands and agrees that it may not re-sell or commercially distribute the materials or any portion thereof to any individual or entity other than Client, without the express written consent of KMK.

Client shall have the right, either independently or through any third party other than KMK, to modify, alter and enhance the materials, and that KMK shall have no rights to such modifications, alterations, or enhancements.

DISCLAIMER OF WARRANTIES

THE REPRESENTATIONS AND AGREEMENTS CONTAINED IN THE ABOVE PARAGRAPH ARE MADE IN LIEU OF ANY AND ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED AND KMK EXPRESSLY DISCLAIMS ANY AND ALL IMPLIED WARRANTIES OR CONDITIONS, INCLUDING ANY IMPLIED WARRANTY

OF TITLE, OF MERCHANTABILITY, OR OF FITNESS FOR A PARTICULAR PURPOSE, REGARDLESS OF WHETHER KMK KNOWS OR HAS REASON TO KNOW OF CLIENT'S PARTICULAR NEEDS.

IMITATION OF LIABILITY

Client understands and agrees that KMK may not under any circumstances be held responsible for special or consequential damages, including loss of profits and/or revenues, even if KMK has been advised of the likelihood of such damages occurring.

LEGAL PROCEEDINGS

This Agreement and the rights and duties of the parties shall be determined by the local law of the State of Illinois, excluding any choice-of-law rules that would require the application of the laws of any other jurisdiction. It is agreed by the parties that the courts of the State of Illinois and in the County of Winnebago shall have exclusive jurisdiction over any disputes arising out of and/or relating to this Agreement.

In the event of a default and/or litigation arising out of enforcement of this Agreement, Client and KMK acknowledge and agree that each party shall be responsible for their own costs, charges, expenses, and their reasonable attorney's fees arising as a result thereof.

TERMS

The initial term of this Agreement shall run until December 31, 2024—However, either party may terminate this Agreement by providing the other Party with ninety (90) days' written notice.

PAYMENT

Website Redesign/Rebuild Services

In consideration for all the content and services in redesigning the Client's website, the Client shall pay KMK no more than forty-seven thousand dollars (\$47,000.00) "including" the cost of any modules or stock photos, etc. This amount includes the purchase and customize CMS modules. Monthly progress payments will be made upon receipt of invoices and any necessary supporting documentation.

Website Maintenance Support and VPS Hosting

Support Services will be charged at \$5,400.00 per year and VPS Hosting services at \$2,340.00 per year for 3 years for a total of \$23,220

This agreement invoice payments are pursuant to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.*

CLIENT REQUESTED REVISIONS

After Client has approved project elements such as design and content and subsequently requests changes to those items, Client will be quoted in writing a change-order cost. Said change-order cost must be approved by the Client, in writing prior to any changes/revisions to this website redesign project. Any changes/revisions to this website redesign project that are approved in writing by the Client shall be quoted and billed as an additional cost at KMK's negotiated rates.

If Client cancels the project at any time, Client is responsible for all costs incurred up to the effective date of cancellation.

Agreed:

Client: _____ Date: _____

(County of Winnebago, Illinois)
Joseph Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

(Pam Maher, President/CEO -- KMK Media Group, Inc.)

Date: _____