

FINANCE COMMITTEE

AGENDA

Called by: Jaime Salgado, Chairman
Members: Steve Schultz, John
Butitta, Paul Arena, Joe Hoffman,
Jean Crosby, Keith McDonald

DATE: THURSDAY, JUNE 2, 2022
TIME: IMMEDIATELY FOLLOWING
OPERATIONS & ADMINISTRATIVE
COMMITTEE
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 17, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item “Pretrial Fairness Act” by Chief Judge Lowry
- F. Discussion Item “County of Winnebago, Illinois Schedule of Revenues, Expenditures, and Changes in Fund Balance Comparison of Current Year to Prior Year General Fund for the Month Ended March 31, 2022” by David J. Rickert, CFO
- G. Discussion Item “Casino Revenue Disposition” by David J. Rickert, CFO
- H. Ordinance to Amend Budget for Car Pool Fund
- I. Future Agenda Items
- J. Adjournment

Approval of Minutes

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, March 17, 2022
5:30 PM

Present:

Jaime Salgado, **Chairman**
Steve Schultz
Paul Arena
Jean Crosby
Keith McDonald

Others Present:

Pat Thompson, County Administrator
Lafakeria Vaughn, State's Attorney's Office
Tom Jakeway, Trial Court Administrator
Brett Frazier, Animal Services Director
Ann Johns, Purchasing Director
Shawn Franks, Facilities

Absent:

John Butitta
Joe Hoffman

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of December 16, 2021 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Elevator Modernization for the Administration Building (CIP)
- F. Resolution for Winnebago County Animal Services Building Renovations (ARP)
- G. Resolution for Approval of Budget Amendment for Reimbursable Technology Expenditures
- H. Fiscal Year 2023 Budget Calendar
- I. Other Matters
- J. Adjournment

Chairman Salgado called the meeting to order at 5:30 PM.

Motion to approve the minutes of December 16, 2021

Moved: Mr. Schultz, Seconded: Mr. McDonald. Motion passed by unanimous voice vote.

Public Comment

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Awarding Elevator Modernization for the Administration Building (CIP)

Motion by Mr. Schultz and Seconded by Ms. Crosby.

- A discussion followed.

Motion by Mr. Schultz to divide the Resolution into two and Seconded by Mr. Arena.

Motion passed by unanimous voice vote with the exception of one vote.

Mr. Salgado - All those in favor of approving the elevator for \$357, 962.

Motion passed by unanimous voice vote.

Mr. Salgado - Resolution Awarding Elevator Modernization for the Administration Building for the electrical in the amount of \$66,550.

Motion by Mr. Schultz to defer this item to the next Finance meeting and Seconded by Mr. Arena.

Motion passed by unanimous voice vote with the exception of one vote.

Resolution for Winnebago County Animal Services Building Renovations (ARP)

Motion by Mr. Schultz and Seconded by Ms. Crosby.

- A discussion followed.

Mr. Arena moved to strike the third paragraph and strike “project including the” in the fourth paragraph.

Seconded by Ms. Crosby and Mr. Schultz.

Motion passed by unanimous voice vote.

Mr. Salgado – All those in favor of the Resolution itself as amended by Mr. Arena.

Motion passed by unanimous voice vote.

Resolution for Approval of Budget Amendment for Reimbursable Technology Expenditures

Motion by Mr. Schultz and Seconded by Ms. Crosby.

- A discussion followed.

Motion by Ms. Crosby and Seconded by Mr. Schultz to amend the appropriation amount from \$142,545 to up to \$150,000.

- A discussion followed.

Motion passed by unanimous voice vote in favor of the amendment.

Mr. Salgado – All those in favor of the Resolution Approving Budget Amendment.

Motion passed by unanimous voice vote.

Fiscal Year 2023 Budget Calendar

- A discussion followed.

Other Matters

None

Motion to adjourn. Moved: Ms. Crosby, Seconded: Mr. Schultz.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

County of Winnebago, Illinois
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Comparison of Current Year to Prior Year
General Fund

For The Month Ended March 31, 2022

	FY 2021 Actual <i>(As of Mar 31, 2021)</i>	FY 2022 Actual <i>(Unaudited)</i>	Variance with PY <i>Over (Under)</i>	% Change
Revenues				
Taxes				
Property, net	8,151,429	9,162,437	1,011,008	12.4%
Sales tax	697,294	755,874	58,580	8.4%
Quarter-cent sales tax	2,068,501	1,470,787	(597,714)	-28.90%
Use tax	865,535	389,719	(475,816)	-55.0%
Other	65,701	181,044	115,343	175.6%
Total taxes	11,848,460	11,959,861	111,401	0.9%
Intergovernmental				
State income tax allotments	803,463	1,387,530	584,067	72.7%
Replacement tax allotments	1,392,112	2,267,243	875,131	62.9%
Other	4,085,980	3,095,801	(990,179)	-24.2%
Total intergovernmental	6,281,555	6,750,574	469,019	7.5%
Other				
Charges for services	4,395,646	3,031,467	(1,364,179)	-31.0%
Fines and forfeitures	1,199,665	1,138,944	(60,721)	-5.1%
Licenses and permits	606,705	669,426	62,721	10.3%
Investment income	8,111	22,335	14,224	175.4%
Other	308,605	154,805	(153,800)	-49.8%
Total other	6,518,732	5,016,977	(1,501,755)	-23.0%
Total revenues	24,648,747	23,727,412	(921,335)	-3.7%
Expenditures, current				
Personnel	19,634,460	20,816,073	1,181,613	6.0%
Supplies and services	7,171,143	6,325,839	(845,304)	-11.8%
Other	-	-	-	-
Total expenditures, current	26,805,603	27,141,912	336,309	1.3%
Debt Service				
Principal	223,164	258,044	34,880	15.6%
Interest	39,291	32,385	(6,906)	-17.6%
Capital outlay	189,612	932,557	742,945	391.8%
Total expenditures	27,257,670	28,364,898	1,107,228	4.1%
Excess of revenues over (under) expenditures	(2,608,923)	(4,637,486)	(2,028,563)	77.8%
Other financing sources (uses)				
Property sales	-	-	-	0
Issuance of debt	-	-	-	0
Transfers in	52,638	369,914	317,276	602.8%
Transfers (out)	-	-	-	0
Net change in fund balance	(2,556,285)	(4,267,572)	(1,711,287)	66.9%

County of Winnebago, Illinois
Schedule of Expenditures By Function and Department
Comparison of Current Year to Prior Year
General Fund

For The Month Ended March 31, 2022

	FY 2021 Actual <i>(As of Mar 31, 2021)</i>	FY 2022 Actual <i>(Unaudited)</i>	Variance with PY <i>Over (Under)</i>	% Change
General Government				
Board of Review	43,321	44,491	1,170	2.7%
Building Maintenance	2,151,863	2,052,934	(98,929)	-4.6% (A)
City Election	70,979	72,959	1,980	2.8%
County Auditor	94,081	97,178	3,097	3.3%
County Board/Chairman	49,489	70,814	21,325	43.1%
County Board/Administrator	206,579	261,600	55,021	26.6%
County Board/Board	97,395	94,583	(2,812)	-2.9%
County Clerk	493,732	312,125	(181,607)	-36.8% (B)
Miscellaneous County	1,052,863	2,480,958	1,428,095	135.6% (C)
Finance	260,889	294,791	33,902	13.0%
Human Resources	118,645	136,947	18,302	15.4%
Information Technology	458,011	752,045	294,034	64.2% (D)
Purchasing	92,793	114,070	21,277	22.9%
Planning	301,168	356,218	55,050	18.3%
Recorder of Deeds	220,208	146,009	(74,199)	-33.7%
Superintendent of Education	170,991	183,002	12,011	7.0%
Supervisor of Assessment	284,118	300,695	16,577	5.8%
Treasurer	177,780	190,457	12,677	7.1%
Non-departmental	710,738	688,970	(21,768)	-3.1%
Total General Government	7,055,643	8,650,846	1,595,203	22.6%
Public Safety				
911 Center	644,770	722,216	77,446	12.0%
County Jail	4,218,887	-	(4,218,887)	-100.0% (E)
Chief Probation Office	1,792,784	1,827,733	34,949	1.9%
Civil Defense	124,408	1,691	(122,717)	-98.6% (F)
Dependent Children	2,241	5,005	2,764	123.3%
Sheriff's Office	4,487,894	7,429,874	2,941,980	65.6% (E)
Public Safety Building Costs	214,196	314,729	100,533	46.9% (G)
Non-departmental	1,250,358	1,661,963	411,605	32.9%
Installment note-principal	223,164	258,044	34,880	15.6%
Installment note-interest	39,291	32,385	(6,906)	-17.6%
Total Public Safety	12,997,993	12,253,640	(744,353)	-5.7%
Judicial				
State's Attorney	1,684,966	1,701,169	16,203	1.0%
Clerk of the Circuit Court	1,546,350	1,588,913	42,563	2.8%
Circuit Court	1,362,255	1,318,231	(44,024)	-3.2%
Coroner	559,699	709,714	150,015	26.8% (H)
Jury Commission	122,416	173,646	51,230	41.8%
Public Defender	792,959	815,027	22,068	2.8%
Non-departmental	1,135,389	1,153,712	18,323	1.6%
Total Judicial	7,204,034	7,460,412	256,378	3.6%
Total Expenditures	27,257,670	28,364,898	1,107,228	4.1%

(A) Decrease due to disposal billing for FY20 and FY21 in prior year for the CJC

(B) Decrease due to decrease in election expenses

(C) Increase due to parking lot purchase \$930k, revenue stamp collection \$192k, 9-1-1 City IGA \$54k, wire fraud \$76k

(D) Budgeted IT expenses in General Fund in current year that were in County Automation Fund in PY

(E) Variances due to changes in accounting between General Fund and PSST Fund

(F) Decrease is due to timing of the annual payment to the City of Rockford

(G) Increase due to necessary boiler repairs servicing basement areas of PSB

(H) Salary increase \$52k and supply increase of \$69k - Finance will review with Coroner's office

County of Winnebago, Illinois
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Comparison of Current Year to Prior Year
Public Safety Sales Tax Fund

For The Month Ended March 31, 2022

	FY 2021 Actual <i>(As of Mar 31, 2021)</i>	FY 2022 Actual <i>(Unaudited)</i>	Variance with PY <i>Over (Under)</i>	% Change
Revenues				
Taxes	7,314,836	5,960,697	(1,354,139)	-18.5%
Intergovernmental revenues	2,574	4,045	1,471	57.1%
Service Fees	1,394	1,922,638	1,921,244	137822.4%
Investment income	-	46	46	
Other	-	5,824	5,824	
Total revenues	7,318,804	7,893,250	574,446	7.8%
		-		
Expenditures				
Personnel	10,493,593	9,956,398	(537,195)	-5.1%
Supplies and services	715,417	2,707,097	1,991,680	278.4%
Debt Service	115,574	115,574	-	0.0%
Capital outlay	-	-	-	
Total expenditures	11,324,584	12,779,069	1,454,485	12.8%
Excess of revenues over (under) expenditures	(4,005,780)	(4,885,819)	(880,039)	22.0%
Other financing sources (uses)				
Transfers in	-	-	-	
Transfers (out)	(5,066,478)	(5,070,778)	(4,300)	0.1%
Proceeds from capital lease	-	-	-	
Net change in fund balance	(9,072,258)	(9,956,597)	(884,339)	9.7%

County of Winnebago, Illinois
Schedule of Expenditures By Function and Department
Comparison of Current Year to Prior Year
Public Safety Sales Tax Fund

For The Month Ended March 31, 2022

	FY 2021 Actual <i>(As of Mar 31, 2021)</i>	FY 2022 Actual <i>(Unaudited)</i>	Variance with PY <i>Over (Under)</i>	% Change
General Government				
Contingency budget	-	-	-	
Debt Service Transfer	5,066,478	5,070,778	4,300	0.10%
Total General Government	5,066,478	5,070,778	4,300	0.10%
Public Safety				
County Jail	4,396,188	8,843,473	4,447,285	101.20% (A)
Chief Probation Office	298,298	316,143	17,845	6.00%
Sheriff's Office	2,720,850	-	(2,720,850)	-100.00% (A)
Crim Justice Initiatives Ofc	-	37,573	37,573	
Non-departmental	1,859,645	1,414,864	(444,781)	-23.90% (B)
Installment note-principal	115,574	194,247	78,673	68.10%
Installment note-interest	-	-	-	
Total Public Safety	9,390,555	10,806,300	1,415,745	15.10%
Judicial				
State's Attorney	769,761	801,499	31,738	4.10%
Clerk of the Circuit Court	-	-	-	
Circuit Court	190,728	192,597	1,869	1.00%
Drug Court	109,605	109,457	(148)	-0.10%
Public Defender	457,816	455,266	(2,550)	-0.60%
Alternative Programs	75,657	118,200	42,543	56.20%
Non-departmental	330,462	295,750	(34,712)	-10.50%
Total Judicial	1,934,029	1,972,769	38,740	2.00%
Total Expenditures	16,391,062	17,849,847	1,458,785	8.90%

(A) Variances due to changes in accounting between General Fund and PSST Fund

(B) Decrease due to sheriff expenses moved to General Fund. See corresponding increase in General Fund

ACCOUNT DETAIL HISTORY FOR 2022 00 TO 2022 13

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
13500	32380		CASINO REVENUE							
								REVISED BUDGET		.00
22/03	30640	12/28/21	CRP 170	896662				-49,787.08	-49,787.08	
22/04	40329	01/20/22	CRP 170	898636				-51,085.19	-100,872.27	
22/05	50210	02/14/22	CRP 170	901016				-38,555.15	-139,427.42	
22/06	60286	03/15/22	CRP 170	904266				-41,867.52	-181,294.94	
22/07	70182	04/11/22	CRP 170	907027				-54,778.80	-236,073.74	
22/08	80262	05/16/22	CRP 170	910777				-59,384.12	-295,457.86	
LEDGER BALANCES --- DEBITS:				.00	CREDITS:		-295,457.86	NET:	-295,457.86	
GRAND TOTAL --- DEBITS:				.00	CREDITS:		-295,457.86	NET:	-295,457.86	

6 Records printed

** END OF REPORT - Generated by Dave Rickert **



Resolution Executive Summary

Prepared By: Purchasing Department
Committee: Finance Committee
Committee Date: June 2, 2022
Resolution Title: Ordinance to Amend Budget for Car Pool Fund 0501
County Code: Winnebago County Annual Appropriation Ordinance
Board Meeting Date: June 9, 2022
Budget Information:

Was item budgeted? No	Appropriation Amount:
If not, explain funding source:	
ORG/OBJ/Project Code: 0501-81300-XXXXX	Budget Impact: \$55,950

Background Information:

The County maintains a small fleet of vehicles known as Car Pool for use by employees. Now that Covid travel restrictions have ended, the Car Pool fleet is back in demand for travel. As far as assigned Vehicles, the building inspectors, on average, drive 1,000 to 2,000 per month, per vehicle.

Car Pool Fleet Issues:

- ✓ The Car Pool FY22 budget is estimated to be short by up to \$9,000 for Gasoline & Oil line item (42240)
- ✓ Because of the age and mileage on many of the vehicles, more general maintenance and repairs are being done. The cost of parts has also gone up. We estimate a need for no more than \$9000 in additional funds for Automobile Repair and Maintenance budget line item (43731).
- ✓ The current vehicle, 2019 Ford Escape, assigned to the Chairman needs to be rotated back in the Car Pool Fleet and a new 2022 Ford Edge purchased for the Chairman to use (46410). Delivery is averaging a minimum of 3 to 4 months.

Current list of vehicles in the Car Pool Fleet (assigned and regular):

Assignment	Year	Model	Mileage
Public Defender	2007	Impala	104,600
Building Inspector	2008	Taurus	140,900
Building Inspector	2012	Impala	123,600
Building Inspector	2012	Impala	78,600
Building Inspector	2014	Impala	78,800
Building Inspector	2014	Impala	47,000
Public Defender	2014	Impala	36,300
Regular Pool Car	2014	Chrysler 200	160,200
Regular Pool Car	2014	Dodge Caravan	45,000
Regular Pool Car	2014	Chrysler 200	160,060
Chairman	2018	Escape	to confirm
Regular Pool Car	2018	Escape	23,300
Regular Pool Car	2019	Escape	6,000