



WINNEBAGO COUNTY

— ILLINOIS —

AGENDA

Winnebago County Courthouse
400 West State Street, Rockford, IL 61101
County Board Room, 8th Floor

Thursday, July 14, 2022
6:00 p.m.

1. **Call to Order** Chairman Joseph Chiarelli
2. **Invocation and Pledge of Allegiance** Board Member Dorothy Redd
3. **Agenda Announcements** Chairman Joseph Chiarelli
4. **Roll Call** Clerk Lori Gummow
5. **Awards, Presentations, Public Hearings, and Public Participation**
 - A. Awards – None
 - B. Presentations – None
 - C. Public Hearings – None
 - D. Public Participation
 - E. Proclamations – None
6. **Approval of Minutes** Chairman Joseph Chiarelli
 - A. Approval of June 9, 2022 minutes
 - B. Layover of June 23, 2022 minutes
7. **Consent Agenda**.....Chairman Joseph Chiarelli
 - A. Raffle Report
 - B. Auditor's Report
8. **Appointments (Per County Board rules, Board Chairman appointments require a 30 day layover unless there is a suspension of the rule).**
9. **Reports of Standing Committees**.....Chairman Joseph Chiarelli
 - A. Finance Committee Jaime Salgado, Committee Chairman
 1. Committee Report
 2. Resolution Amending the Fiscal Year 2023 Budget Policy

3. Resolution Authorizing Settlement of Pending Litigation (William Pillion v. Winnebago County et al.)

- B. Zoning Committee **Jim Webster, Committee Chairman**
Planning and/or Zoning Requests:

1. Committee Report

- C. Economic Development Committee **Fred Wescott, Committee Chairman**
1. Committee Report

- D. Operations & Administrative Committee **Keith McDonald, Committee Chairman**
1. Committee Report

- E. Public Works Committee **Dave Tassoni, Committee Chairman**
1. Committee Report

- F. Public Safety and Judiciary Committee **Burt Gerl, Committee Chairman**
1. Committee Report

10. Unfinished BusinessChairman Joseph Chiarelli

Appointment Read in on May 26, 2022

- A. Win-Bur-Sew Fire Protection District, Compensation: \$1,500 per year
1. Charles W. Meyers, Sr. (Reappointment), Rockford, Illinois, May 1, 2022 to April 30, 2025

**11. New Business.....Chairman Joseph Chiarelli
(Per County Board rules, passage will require a suspension of Board rules).**

12. Announcements & Communications Clerk Lori Gummow
A. Correspondence (see packet)

13. AdjournmentChairman Joseph Chiarelli

Next Meeting: Thursday, July 28, 2022

**Awards,
Presentations,
Public Hearings,
Public Participation &
Proclamations**

Approval of Minutes

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
JUNE 9, 2022**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, June 9, 2022 at 6:00 p.m.
2. Chaplain Bundschuh gave the invocation and led the Pledge of Allegiance.

Chairman Chiarelli offered a moment of silence for the five marines who were tragically killed in Southern California during a training exercise, one being the nephew of Board Member McDonald.

3. Agenda Announcements: None
4. Roll Call: 17 Present. 3 Absent. (Board Members Arena, Booker, Butitta, Crosby, Fellars, Gerl, Goral, Hoffman, Kelley, Lindmark, McCarthy, Salgado, Schultz, Sweeney, Tassoni, Webster, and Wescott were present.) (Board Members McDonald, Nabors, and Redd were absent.)

**AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and
PROCLAMATIONS**

5. Awards - Chief Judge Lowry thanked William Vedra for his forty years of Service. Chairman Chiarelli presented the Chairman's Service Excellence Award Presented to William Vedra.

Presentations - None

Public Hearings - None

Public Participation- Reverend Earl Dotson Sr. spoke of economic development for west side Rockford.

Brian Mielke from the Winnebago County Corrections Department spoke of pay parity.

Proclamations - "Juneteenth National Freedom Day" Accepted by Dennis Littlejohn

"Festa Italiana Days" Accepted by Mike Maffioli, Fran Nelson, Joy Parlapiano and Jay Villani

"LGBTQ Pride Month" Accepted by Phyllis Gallisath.

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Booker made a motion to approve County Board Minutes of May 12, 2022 and layover County Board Minutes of May 26, 2022, seconded by Board Member Fellars. Motion was approved by a unanimous vote of all members present. (Board Members McDonald, Nabors, and Redd were absent.)

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for June 9, 2022. Board Member Wescott made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Salgado. Motion was approved a unanimous vote of all members present. (Board Members McDonald, Nabors, and Redd were absent.)

APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments require a 30 day layover unless there is a suspension of the rule).**

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Salgado read in for the first treading of an Ordinance to Amend Budget for Car Pool Fund to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Hoffman. Motion was approved by a unanimous vote of all members present. (Board Members McDonald, Nabors, and Redd were absent.) Board Member Salgado made a motion to approve the Ordinance, seconded by Board Member Wescott. Discussion by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Members McDonald, Nabors, and Redd were absent.)

ZONING COMMITTEE

10. No Report.

ECONOMIC DEVELOPMENT

11. Board Member Sweeney made a motion to approve a Resolution Granting Authority to the Winnebago County Board Chairman to Execute the Documents Necessary to Complete a Loan for \$60,000 from the Revolving Loan Fund to Hemp Center of Northern Illinois, LLC, seconded by Board Member McCarthy. Discussion by Director of Development Services Dornbush and Board Members Goral and Sweeney. Motion was approved by a unanimous vote of all members present. (Board Members McDonald, Nabors, and Redd were absent.)

OPERATIONS & ADMINISTRATIVE COMMITTEE

12. Board Member Butitta made a motion to approve a Resolution to Amend the Winnebago County Emergency Rental Assistance (WCERA) Policy, seconded by Board Member Fellars. Discussion by Board Member Butitta and Arena. Motion was approved by a voice vote. Board Member Arena abstained. (Board Members McDonald, Nabors, and Redd were absent.)
13. Board Member Butitta made a motion to approve a Resolution Approving RFQ for County Construction Project Consultant, seconded by Board Member Webster. Discussion by Board Members Butitta, Arena, and Webster. Motion was approved by a unanimous vote of all members present. (Board Members McDonald, Nabors, and Redd were absent.)

PUBLIC WORKS

14. Board Member Tassoni made a motion to approve (22-022) a Resolution Authorizing the Execution of Two Inter Governmental Grant Agreements with the State of Illinois Department of Commerce and Economic Opportunity for Intersection Improvements at Guilford and Bell School Roads (Section 20-00676-00-WR), seconded by Board Member Gerl. Discussion by Board Members Tassoni, Schultz, and Webster. Motion was approved by a unanimous vote of all members present. (Board Members McDonald, Nabors, and Redd were absent.)

PUBLIC SAFETY AND JUDICIARY COMMITTEE

15. No Report.

UNFINISHED BUSINESS

16. Appointments

Board Member McCarthy made a motion to approve the Appointment (as listed below), seconded by Board Member Crosby. Motion was approved by a unanimous vote of all members present. Board Members McDonald, Nabors, and Redd were absent.)

A. Cherry Valley Fire Protection District, Compensation: \$4,500 annually/\$375 per month with certification classes

1. Karl Ericksen (Reappointment), Cherry Valley, Illinois, May 1, 2022 to April 30, 2025

NEW BUSINESS

17. (Per County Board rules, passage will require a suspension of Board rules).

None.

ANNOUNCEMENTS & COMMUNICATION

18. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:
- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
- a. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; and Clinton Power Station, Unit 1 – Issuance of Amendments Nos. 227, 227 229 229, and 245, Respectively, Regarding Adoption of Technical Specifications Task Force Traveler (TSTF) 273, Revision 2, "Safety Function Determination Program Clarifications" (EPID L-2021-LLA-0138)
 - b. Summary of April 11, 2022, Meeting Between the U.S. NRC and Constellation Energy Generation, LLC, Regarding a Future Amendment to Place One High Burnup Lead Test Assembly into the Byron, Unit 2, Reactor (EPID L-2022-LRM-0022)
- B. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report as of May 1, 2022.
- C. County Clerk Gummow received from Sue Goral, Winnebago County Treasurer the Monthly Report as of February, 2022 Bank Balances.
- D. County Clerk Gummow received from the Illinois Environmental Protection Agency a Public Notice Renewal of the Federally Enforceable State Operating Permit Curtis Metal Finishing Company in Machesney Park.

County Clerk Gummow announced property taxes are due June 10, 2022 and early voting is going on until June 27, 2022.

Board Member Salgado thanked the Women League of Voters for having the forum on River Bluff.

Board Member Goral spoke of a luncheon with the Women League of Voters.

Board Member Arena spoke of an Ethics Ordinance from a prior Board meeting. Board Member Arena read the Lobbyist Registration Act and proved how his actives are legal and permitted.

Board Member Fellars announced her grandparents have been married for seventy years.

Board Member Webster announced Old Settlers Days in Rockton and a car show in Durand.

ADJOURNMENT

19. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Sweeney. Motion was approved by a voice vote. (Board Members McDonald, Nabors, and Redd were absent.) The meeting was adjourned at 7: 08 p.m.

Respectfully submitted,

Lori Gummow

Lori Gummow
County Clerk
ar

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
JUNE 23, 2022**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, June 23, 2022 at 6:00 p.m.
2. Board Member Nabors gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 19 Present. 0 Absent. (Board Members Arena, Booker, Butitta, Crosby, Fellars, Gerl, Goral, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Redd, Salgado, Schultz, Sweeney, Tassoni, Webster, and Wescott were present.) (Board member Kelley was absent.)

AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS

5. Awards - Antwon George from the Health Department presented the Chairman and Mayor's Youth Leadership Council Service Award to Puranjay Gupta.

 Presentations - Rockford Peaches – 30th Anniversary League of Their Own – Jim Keeling

 Public Hearings - None

 Public Participation- Reverend Earl Dotson Sr. spoke of economic development for west side Rockford.

 Proclamations - None

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Fellars made a motion to approve County Board Minutes of May 26, 2022 and layover County Board Minutes of June 9, 2022, seconded by Board Member Hoffman. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for June 23, 2022. Board Member Fellars made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Gerl. Motion was approved a unanimous vote of all members present. (Board Member Kelley absent.)

APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments require a 30 day layover unless there is a suspension of the rule).**

Board Member Goral made a motion to suspend the rules to approve the (Reappointment as listed above.), seconded by Board Member Sweeney. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Board Member Goral made a motion to approve the Reappointment, seconded by Board Member Sweeney. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

A. Community Action Agency, Compensation: None

1. Dorothy Redd (Reappointment), Rockford, Illinois, May 1, 2022 to April 30, 2023

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Salgado read in for the first reading of an Ordinance to Amend the Budget for Upgrades Needed in the EOC to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Wescott. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Board Member Salgado made a motion to approve the Ordinance, seconded by Board Member Wescott. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
10. Board Member Salgado read in for the first reading of an Ordinance to Amend the Budget for ETSB Telephone and Other Professional Services to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Gerl. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Board Member Salgado made a motion to approve the Ordinance, seconded by Board Member Hoffman. Discussion by County Administrator Thompson and Board Members Salgado and Schultz. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

ZONING COMMITTEE

11. Board Member Webster read in for the first reading of agenda items 1. & 2. (as listed below.) Board Member Goral made a motion to suspend the rules on agenda items 1. & 2. (with conditions), seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Board Member Goral made a motion to approve agenda items 1. & 2. (with conditions), seconded by Board Member Booker. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Discussion by Board Member Webster.

1. Z-02-22 A Map Amendment to rezone +-11.9 Acres from the CG, General Commercial District to the IL, Light Industrial District for the property that is commonly known as 19XX N. Lyford Road, Rockford, IL 61107 in Rockford Township, District 8, to be laid over.
2. SU-04-22 A Special Use Permit for Outdoor Entertainment (to allow Outdoor Musical Events) in the CC, Community Commercial District for the property that is commonly known as 122 S. Jackson Road, Pecatonica, IL 61063 in Seward Township, District 1 (with conditions), to be laid over.

ECONOMIC DEVELOPMENT

12. Board Member Redd made a motion to approve a Resolution Authorizing the Chairman of the County Board to Execute a Redevelopment Agreement by and Between the County of Winnebago, Illinois and Dolphin 39, LLC, seconded by Board Member Sweeney. Discussion by Director of Development Services Dornbush, Chairman Chiarelli, Chief of Civil Bureau Vaughn, and Board Members Butitta, Schultz, and Goral. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

OPERATIONS & ADMINISTRATIVE COMMITTEE

13. Board Member McDonald made a motion to approve a Resolution Authorizing Acceptance of Credit Cards by the Winnebago County Clerk and Recorder of Deeds Office, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

PUBLIC WORKS

14. No Report.

PUBLIC SAFETY AND JUDICIARY COMMITTEE

15. No Report.

UNFINISHED BUSINESS

16. **Appointments**

Board Member Crosby made a motion to approve the Appointment (as listed below.), seconded by Board Member Goral. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

- A. North Park Public Water District, Compensation: \$1,200 annually
 1. Josh Aurand (New Appointment to fulfill remainder of term of Karen Biever), Machesney Park, Illinois, April 30, 2021 to May 1, 2026

NEW BUSINESS

17. (Per County Board rules, passage will require a suspension of Board rules).

ANNOUNCEMENTS & COMMUNICATION

18. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:
- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
- a. Federal Register /Vol. 87, No. 114 / Tuesday, June 14, 2022 / Notices
 - b. Summary of the June 2, 2022, Public Outreach to Discuss the NRC 2021 End-of-Cycle Plant Performance Assessment of Braidwood Station, Units 1 and 2, and Byron Station, Units 1 and 2.
 - c. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; and R.E. Ginna Nuclear Power Plant – Correction to Pages Issued for Amendments NOS. 225, 225, 227, 227, and 148, Respectively, Regarding Issued Identified in Westinghouse Documents (EPID L-2021-LLA-0066).

Board Member Gerl wished the best of luck for those running in the primary.

ADJOURNMENT

19. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Sweeney. Motion was approved by a voice vote. (Board Member Kelley was absent.) The meeting was adjourned at 6: 37 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
ar

CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by
9 different organizations for 10 Raffles.

All applying organizations have complied with the requirements of the Winnebago
County Raffle Ordinance. All fees have been collected, bonds received and all
individuals involved with the raffles have received the necessary Sheriff's
Department clearance.

| The Following Have Requested A Class A, General License | | | | |
|---|--------------|---|----------------------|-------------|
| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
| 30723 | 1 | CARPENTER'S PLACE | 7/15/2022-8/24/2022 | \$10,000.00 |
| 30724 | 1 | FOUNDATION FOR EDUCATIONAL EXCELLENCE | 7/15/2022-08/13/2022 | \$4,000.00 |
| 30725 | 1 | L.T. ROBERT C.A. CARLSON POST 1207 | 8/6/2022-8/6/2022 | \$4,999.00 |
| 30726 | 1 | ROCKFORD ART MUSEUM- GRENWICH VILLAGE ART FAIR | 9/17/2022-9/18/2022 | \$1,250.00 |
| 30727 | 1 | STAFF ORGANIZATION OF THE ROCKFORD PUBLIC LIBRARY | 7/15/2022-9/18/2022 | \$150.00 |
| 30728 | 1 | ST. MARY ORATORY | 7/24/2022-09/4/2022 | \$4,500.00 |
| 30731 | 1 | AMERICAN LEGION WALTER GRAHAM POST #332 | 7/14/2022-8/7/2022 | \$3,500.00 |

| The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE | | | | |
|--|--------------|---|---------------------|------------|
| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
| 30729 | 1 | THE ALS ASSOCIATION GREATER CHICAGO CHAPTER | 7/30/2022-7/30/2022 | \$4,999.00 |
| 30730 | 1 | THE ALS ASSOCIATION GREATER CHICAGO CHAPTER | 9/17/2022-9/17/2022 | \$4,999.00 |
| | | | | |

| The Following Have Requested A Class C, One Time Emergency License | | | | |
|--|--------------|----------------------|---------------|--------|
| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
| | | | | |
| | | | | |
| | | | | |

| The Following Have Requested A Class D, E, & F Limited Annual License | | | | |
|---|-----------------|--------------------------|---------------------|------------|
| LICENSE # | # OF RAFFLES | NAME OF ORGANIZATION | LICENSE DATES | AMOUNT |
| 30732 | 1 | ROCKFORD LUTHERAN SCHOOL | 7/15/2022-7/14/2023 | \$4,999.00 |
| | | | | |
| | | | | |
| | | | | |

This concludes my report.

Deputy Clerk Angela Reins

LORI GUMMOW
Winnebago County Clerk

Date 14-Jul-22

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:

Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

| | <u>FUND NAME</u> | | <u>RECOMMENDED FOR PAYMENT</u> |
|-----|--------------------------------|----|--------------------------------|
| 001 | GENERAL FUND | \$ | 359,839 |
| 101 | PUBLIC SAFETY TAX | \$ | 77,860 |
| 103 | DOCUMENT STORAGE FUND | \$ | 34,621 |
| 105 | VITAL RECORDS FEE FUND | \$ | 90 |
| 106 | RECORDERS DOCUMENT FEE FUND | \$ | 11,679 |
| 107 | COURT AUTOMATION FUND | \$ | 240 |
| 114 | 911 OPERATIONS FUND | \$ | 54,858 |
| 115 | PROBATION SERVICE FUND | \$ | 13,895 |
| 119 | CORONER FEE FUND | \$ | 9,779 |
| 126 | LAW LIBRARY | \$ | 2,471 |
| 129 | COUNTY AUTOMATION FUND | \$ | 4,560 |
| 131 | DETENTION HOME | \$ | 15,132 |
| 155 | MEMORIAL HALL | \$ | 4,817 |
| 161 | COUNTY HIGHWAY | \$ | 14,406 |
| 164 | MOTOR FUEL TAX FUND | \$ | 6,409 |
| 165 | TOWNSHIP HIGHWAY FUND | \$ | 1,784 |
| 169 | HIGHWAY REBUILD IL GRANT | \$ | 11,410 |
| 181 | VETERANS ASSISTANCE FUND | \$ | 14,931 |
| 185 | HEALTH INSURANCE | \$ | 189,433 |
| 194 | TORT JUDGMENT & LIABILITY | \$ | 31,973 |
| 196 | MENTAL HEALTH TAX FUND | \$ | 653,604 |
| 200 | 2013A SERIES REFUNDING BONDS | \$ | 452,100 |
| 201 | 2013B ADMIN | \$ | 19,000 |
| 208 | 2013C SERIES REFUNDED BONDS | \$ | 64,225 |
| 214 | 2013E DEBT SERVICE FUND | \$ | 35,993 |
| 215 | 2016A REFUNDING BONDS | \$ | 49,700 |
| 216 | 2017B GO REFUNDING BONDS | \$ | 5,550 |
| 227 | 2015A DEBT CERTIFICATES | \$ | 21,900 |
| 229 | 2016D REFUNDING | \$ | 51,525 |
| 230 | 2016E REFUNDING | \$ | 328,225 |
| 246 | 2012C ALT REFUNDING BONDS | \$ | 11,625 |
| 247 | 2012D ALT REFUNDING BONDS | \$ | 16,125 |
| 248 | 2012E DEBT CERTIFICATES | \$ | 4,800 |
| 252 | 2017C DEBT SERVICE FUND | \$ | 146,075 |
| 253 | 2018 PENSION OBLIGATION BONDS | \$ | 675,278 |
| 254 | 2020G GO BONDS | \$ | 64,750 |
| 255 | 2020B REFUNDING BONDS | \$ | 42,125 |
| 301 | HEALTH GRANTS | \$ | 61,446 |
| 304 | PROBATION GRANTS | \$ | 38,360 |
| 307 | COMMUNITY DEVELOPMENT GRANTS | \$ | 2,100 |
| 309 | CIRCUIT COURT GRANT FUND | \$ | 33,997 |
| 312 | EMERGENCY RENTAL ASSISTANCE II | \$ | 529,362 |

| | | | |
|-----|-----------------------------|----|---------|
| 313 | AMERICA RESCUE PLAN | \$ | 205,482 |
| 314 | CJCC GRANTS FUND | \$ | 2,593 |
| 401 | RIVER BLUFF NURSING HOME | \$ | 335,850 |
| 410 | ANIMAL SERVICES | \$ | 40,687 |
| 420 | 555 N COURT OPERATIONS FUND | \$ | 5,424 |
| 501 | INTERNAL SERVICES | \$ | 14,225 |
| 743 | CAPITAL PROJECTS FUND | \$ | 55,936 |

TOTAL THIS REPORT

4,828,249.00

The adoption of this report is hereby recommended:


William Crowley, County Auditor

ADOPTED: This 14th day of July 2022 at the City of Rockford, Winnebago County, Illinois.

Joseph Chiarelli, Chairman of the
Winnebago County Board of
Rockford, Illinois

ATTEST:

Lori Gummow, Clerk of the Winnebago
County Board of Rockford, Illinois

Appointments

Reports of Standing Committees

FINANCE COMMITTEE



Resolution Executive Summary

Prepared By: David J. Rickert
Committee: Finance Committee
Committee Date: 7-7-2022
Resolution Title: Resolution Amending the Fiscal Year 2023 Budget Policy
County Code: N\A
Board Meeting Date: 7-14-2022

Budget Information:

| | |
|--|----------------------------------|
| Was item budgeted? N\A | Appropriation Amount: N\A |
| If not, explain funding source: N\A | |
| ORG/OBJ/Project Code: N\A | Budget Impact: N\A |

Background Information: The County's budget process is governed by Illinois Compiled Statutes (55 ILCS 5/6) and Winnebago County Board Policies. In addressing concerns for maintaining financial strength while protecting the interest of the taxpayer, the County Board is implementing the following directives for the development of the fiscal year 2023 budget

Recommendation: Administration supports this resolution

Contract/Agreement: N/A

Legal Review: N/A

Follow-Up: N/A

2022 Fiscal Year

Sponsored by:
Jaime Salgado, Finance Committee Chairman

| | |
|--------------------|----------------------|
| Finance: | July 7, 2022 |
| Lay Over: | July 14, 2022 |
| Final Vote: | July 28, 2022 |

2022 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION AMENDING FISCAL YEAR 2023 BUDGET POLICY

WHEREAS, the County Board wishes to adopt a budgetary process for use in the 2023 fiscal year; and

WHEREAS, the County Administration has created a process based on sound financial principals for use in the 2023 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it adopts the budgetary process presented by the County Administration for the 2023 fiscal year, a copy of which policy is attached to this Resolution as Exhibit A.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Board Chairman and all County department heads.

Respectfully Submitted,
FINANCE COMMITTEE

(AGREE)

(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

PAUL ARENA

PAUL ARENA

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

JOHN BUTITTA

JOHN BUTITTA

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2022.

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Winnebago County Fiscal Year 2022 Budget Policy

Winnebago County Government operates on policies designed to protect the County's assets and taxpayers' interests, provide guidance to employees, and serve the public efficiently. It is the intent that the policy statements be used to avoid conflicting goals or activities, which may have a negative impact on the overall financial position of the County. The County's system of internal accounting controls is designed to provide reasonable assurance that the financial records are reliable for preparing financial statements and maintaining accountability for assets and obligations.

The County's budget process is governed by Illinois Compiled Statutes (55 ILCS 5/6) and Winnebago County Board Policies. In addressing concerns for maintaining financial strength while protecting the interest of the taxpayer, the County Board is implementing the following directives for the development of the fiscal year 2022 budget:

Financial Strength

The County has been significantly impacted financially by the COVID-19 crisis. Revenues have been and will be reduced due to stay at home orders, business closings, unemployment and other factors. The fund balances in the General and 1% Public Safety Sales Tax Funds are below the 90 day reserve amount in fiscal year 2021. Fund balances in other non-general funds have also seen significant reductions due to the COVID crisis and will be impacted in future years as well.

Budget Submittal

Elected Officials and Department Heads shall be provided budget worksheets with existing levels of funding. Based on revenue estimates for the current and next fiscal year, funding levels may be reduced from the current year's appropriations. Elected Officials and Department Heads are encouraged to analyze all services and programs for the cost of the programs, citizen demand, and mandated by Federal, State or County law. Elected Officials and Department Heads must provide position descriptions and corresponding wages to support the salary line items included in the budget worksheet. There is no guarantee staffing will remain at current levels.

Supplemental Requests

Due to anticipated revenue shortfalls in the 2022 budget year no additional funding will be provided during the budget preparation process. Exceptions may be considered by the County Administrator on a case by case basis. Departments with contractual agreements may be required to make budget adjustments in order to meet contractual obligations.

Federal and State Funded Programs

In the event of loss of Federal or State funding and/or reimbursement for specific services, it is understood that Department/Elected Official will be expected to either reduce funded services or identify other reductions/revenue increases to offset the losses. Exceptions will be addressed on a case by case basis.

User Fees and Charges

All user fees and charges should be reviewed by County Administration, Elected Officials and Appointed Department Heads on an annual basis to ensure the fee collected is covering the cost of service provided (subject to State Statutes).

The County charges user fees for items and services which benefit a specific user more than the general public. State statutes or an indirect cost study determines user fees. Fee studies based on costs are conducted as needed to determine the level of fees needed to equal the total cost of providing the service.

Revenue Estimations

The County will project annual revenues on a conservative analytical basis to protect it from short-run fluctuations in any one revenue source. In instances where the County is providing non-mandated services and the revenue stream(s) is/are not covering the costs of said services, direction will be requested by County Administration from the reporting Liaison Committee (and if necessary the full County Board) on whether said service should be allowed to continue and supplemented with County funds.

Nonrecurring (one-time) revenue sources will be used for operations unless directed for a specific use by the County Board.

Consumer Price Index

Winnebago County is mandated to follow the Illinois Property Tax Extension Limitation Law (PTELL) by the State of Illinois. PTELL allows governing bodies the ability to cover

the costs of inflationary increases incurred in their day to day operations by increasing their previous year's extension by the CPI or 5%, whichever is smallest. For fiscal year 2022 the CPI is 1.4%. During the budget process, County Administration will present the increases available if the County Board chooses to capture new growth and/or to utilize the CPI increase authorized under PTELL in the calculation of property tax revenues when developing the fiscal year 2022 budget. The Finance Committee will inform the Chief Financial Officer of the amount of the levy to include in the budget document.

Fund Reserves

It shall be the intent of the County Board to maintain an unrestricted (total of unassigned) fund balance equal to three months of budgeted operating expenditures.

Given the impact of the COVID-19 in fiscal year 2020 and 2021 fund balances have dropped below the 90 day (3 month) reserve level in the General and Public Safety Sales Tax Fund. It should be the objective of the 2022 Budget Policy to increase fund balances back to the 90 day reserve level.

Alternative Service Delivery & Outsourcing

Many forms of government are looking at new methodologies in providing needed services while controlling costs. The County Board is requesting all Department Heads and Elected Officials to review the cost of service delivery within their departments and to consider other cost saving options. Below is a brief narrative of methods being considered:

- Outsourcing - The organization utilizes an outside contractor to provide the service. Costs still exist for the organization, but if done correctly should be lower than providing the service with in-house employees.
- Privatization - The organization sells the operation's assets and walks away from the service responsibility. Eliminates all future cost to the organization.

Wage Adjustments

The Finance Committee will provide the County Administrator the non-union employee wage increase rate to include in the budget document. The Finance Committee will make a recommendation no later than the 1st Finance Committee meeting in June.

Priorities

Direction is hereby given to the County Administrator to create the fiscal year 2022 budget with the following priorities:

1. Debt service payments required
2. Contractual payments based on lease agreements, software agreements and other contractual agreements
3. Mandated services at affordable funding levels
4. All operating necessities (Utilities, IMRF, Health Insurance, Liability Insurance)
5. General operating costs to provide services
6. Non-Union employee compensation
7. Capital needs of the organization
8. Meeting the 25% unrestricted reserve requirement of the General Fund and PSST Fund
9. Outside agency funding to include non-obligated Host Fee Grants and local matching grants

The pages that follow provide further definitions and guidelines for the development of the fiscal year 2022 budget, and should be considered as directives from the County Board.

Accounting/ Auditing

State statutes require an annual audit by independent certified public accountants (55 ILCS 5/6-31003). A Comprehensive Annual Financial Report shall be prepared according to the criteria set by the Government Finance Officers Association (GFOA). The County follows Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB).

Accounting and Financial Reporting Policies

The accounting policies of the County of Winnebago, Illinois will conform to generally accepted accounting principles as applicable to governmental units. The accepted standard-setting body for establishing governmental accounting and financial reporting principles is the Governmental Accounting Standards Board (GASB). It shall be the intent of the County to maintain a self-balancing set of accounts on an on-going basis to be closed quarterly. The general ledger will be closed by the Finance department no later than 45 days after month end. The books shall remain open 90 days after the fiscal year end.

It shall be the intent of the County to maintain a program of internal controls to safeguard all assets and ensure effective and efficient use of all assets. It shall be the responsibility of the Finance Director to establish a formal set of "best practice" internal controls. In addition, the County Auditor shall ensure that all departments comply with those controls.

It shall also be the intent for the independent auditor to review the system of internal controls and report any weaknesses detected to the Board as part of the annual audit.

It shall be the intent of the County to utilize fund accounting principles and generally accepted accounting practices in the recording of all financial transactions. The general ledger shall be maintained on a cash basis, with the intent to move to an accrual basis on a quarterly basis. The Finance Committee will be provided with budget versus actual revenue and expenditure reports on a quarterly basis.

It shall be the intent of the County to prepare annually a Comprehensive Annual Financial Report to be presented to the Board no later than 180 days after year-end. The Comprehensive Annual Financial Report should be audited by an independent CPA firm experienced in governmental auditing. It shall be the further intent of the County to present its Comprehensive Annual Financial Report to the Government Finance Officers Association to receive the Certificate of Excellence award in financial reporting. If at any time the County will not receive an unqualified opinion from the CPA firm, the CPA firm and the Finance Director will notify the Board prior to the issuance of the report.

It shall be the intent of the County to maintain a capital asset ledger of all permanent assets acquired. The Finance department will maintain these asset records on an on-going basis to ensure proper controls and report annually regarding these records to the Board. No asset will be considered fixed unless its value or component value exceeds \$12,000 dollars or in the case of infrastructure assets purchased or acquired with an original cost of \$50,000 or more.

Depreciation will be charged on all capital assets. This policy is consistent with the requirements of GASB Statement No. 34. Depreciation will be recorded on a straight-line basis over the normal useful life of the asset.

It shall be the intent of the County to manage all accounts receivable. Accounts receivable are created by operations in certain departments and offices. In general, they arise at the renewal of a permit or license from departments such as Health, River Bluff Nursing Home or Transportation. The department or office that is responsible for the billing is responsible for collections and managing receivables. Consistent with good financial management, each department and office will age their receivables. Departments and Offices shall continue collection efforts.

It is the intent of the County to comply with the modified accrual basis of accounting, in which revenues are recorded when they are both measurable and available. The County considers revenue to be available if they are collected within 60 days of the end of the current fiscal period for property taxes, 180 days of the end of the current fiscal period for certain health department and County reimbursable grants, and 90 days of the end of the current fiscal period for all other amounts.

Appropriation

All operating funds are appropriated in the "Official Budget". Appropriations will be considered the maximum authorization to incur obligations and not a mandate to spend.

Balanced Budget by Fund

The intent of the Finance Committee is the budget must balance expenditures against available revenues and fund balance by fund.

Budget Presentation

When an Elected Official/Department Head has completed the required budget forms, a meeting will be scheduled (if necessary) with the County Administrator and Chief Financial Officer to review and ensure budget policy compliance. Concerns and or issues should be addressed by the Department Head/Elected Official at this time. Upon review by County Administrator and Chief Financial Officer, the budget will be scheduled for presentation to the Finance Committee. Meetings will be scheduled with the Finance Committee (if necessary) for individual departments/Elected Official to address the Finance Committee regarding their individual budget requests.

Once the Finance Committee has reviewed departmental budgets, and the recommended supplemental requests have been approved, the budget is moved to the whole board to be placed on public display for a minimum of fifteen (15) days prior to final approval.

Capital Budget - Long Term

Each Department Head/Elected Official will submit a list of capital needs for the next three years. Funding for a capital plan will be reviewed in conjunction with the annual budget. Submittal of capital needs does not guarantee funding. It should be noted that this budgetary requirement has already been completed for this year in conjunction with the Capital Improvement Plan (CIP).

Fiscal Year

The County's fiscal year is October 1st through September 30th. (Set by County Board per 55 ILCS 5/6-1-001).

Grants

The importance of preparing and implementing a proper grant budget cannot be overstated. To inform the County Board of the value of a new grant program, the Board must have full knowledge of the total cost of the program and its funding sources. Too often, grant programs contain hidden costs. [-Additionally, an award may contain conflicting special conditions.](#)

- The County Board's definition of a new grant is:

1. A grant that has not been awarded in the previous year
2. A current grant (or renewal grant) whose financial terms have changed (grant award has increased, decreased, or added a local match, etc.)
3. A grant whose local match financial requirements have changed

- [The County's Definition of a conflicting special condition is:](#)

1. [Any special condition of funding \(outside of standard state/federal conditions\) that may prohibit another department's ability to apply for funding.](#)

- Departments who apply for grants that require a local match must find the local match within their budgets.

- [All grant application budgets must include the 10% *de minimis* indirect cost rate.](#)

- Upon notification of a grant award, departments will submit a budget amendment to the Chief Financial Officer to amend the respective budget.

- [Departments who apply for grants must understand the special conditions associated with their funding and inform the County Board of the conditions in the](#)

Resolution, prior to approval. Upon Board acceptance and approval, the Department Head will log each special condition into the Special Conditions System of Register.

- A 2/3rd vote of all members constituting the County Board is required to amend department budgets to reflect grant revenues and expenses (55 ILCS 5/6-1003).
- The term "grant" includes any form of funding or reimbursement for County Services from the State, Federal or third party agencies.
- Grants will be controlled at the operating budget level based on the County's fiscal year.
- The grant "operating-budget" will be periodically reviewed by the County Administrator and Finance Director to assure that the revenues and expenditures are consistent with the grant award.
- Revenue grants will be reviewed during the budget process.
- To manage County administrative costs, it shall be County best-practices to create sub-award agreements in amounts that are no lower than \$25,000 per award. Due to the lack of an administrative line item in the Public Safety Sales Tax fund, this amount is no lower than \$50,000 per award.
- Grants will be reviewed semi-annually by the County Administrator or Finance of Director with the Department Head/Elected Official.

Investment Policy

The County Treasurer is responsible for the investing of all Winnebago County funds (55 ILCS 5/3-11006). It is always prudent for any public unit to have an Investment Policy in place for the purpose of safeguarding funds, equitably distributing the investments, and maximizing income of the governmental unit. The following policy is adopted for the Winnebago County Treasurer's Office.

Scope of Investment Policy

This Investment Policy applies to the investment activities of all funds under the jurisdiction of the Winnebago County Treasurer. This Investment Policy will also apply to any new funds or temporary funds placed under the jurisdiction of the Winnebago County Treasurer. The Illinois Compiled Statutes will take precedence except where this policy is more restrictive, wherein this policy will take precedence.

Objectives

The purpose of this Investment Policy of the Winnebago County Treasurer is to establish cash management and investment guidelines for the stewardship of public funds under the jurisdiction of the Winnebago County Treasurer. The specific objectives of this investment policy will be as follows:

1. Safety of Principal.
2. Diversity of investment to avoid unreasonable risks.
3. The portfolio shall remain sufficiently liquid to meet all operating costs, which may be reasonably anticipated.
4. The highest interest rate available will always be the objective of this policy, combined with safety of principal. The Winnebago County Treasurer will require full collateralization of any deposits.
5. In maintaining its investment portfolio, the Winnebago County Treasurer shall avoid any transaction that might impair public confidence in the Winnebago County Treasurer's Office.
6. The Winnebago County Treasurer will give consideration to the financial institutions positive community involvement when consideration is given to the financial institution to be used as a depository.
7. All funds will be invested for a period of one day or longer, depending on the requirement for the disbursement of funds.
8. All funds shall be deposited within two working days at prevailing rates or better, in accordance with Illinois Compiled Statutes.

Responsibility

All investment of funds under the control of the Winnebago County Treasurer is the direct responsibility of the Winnebago County Treasurer. The Winnebago County Treasurer shall be responsible for all transactions and shall establish a system of

controls of the activities of all subordinates who are directly involved in the assistance of such investment activities.

Prudence

The standard of prudence to be used by investment officials shall be the "prudent person," and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for any individual securities credit risk or market price changes, provided that deviations from expectation are reported in a timely fashion, and appropriate action is taken to control adverse developments.

Accounting

All investment transactions shall be recorded by the Winnebago County Treasurer or the Winnebago County Treasurer's staff. A report will be generated, at least monthly, listing all active investments, including information regarding securities in portfolio by class or type, book value, interest earned and market value as of report date. This report will be made available to the Winnebago County Board and Winnebago County Treasurer.

Financial Institutions

The Winnebago County Treasurer will have the sole responsibility to select which financial institutions will be depositories for Winnebago County Treasurer funds. The Winnebago County Treasurer will take into consideration security, size, location, condition, service, fees and the community relations involvement of the financial institution when choosing a financial institution.

At no time will the Winnebago County Treasurer investments exceed 65% of the financial institution's capital and surplus.

All financial institutions having any type of financial relationships: deposit investments, loans, etc., are required to provide a complete and current "Call Report," required by their appropriate regulatory authority each calendar quarter within 30 days of the "Call" request date.

Investment Vehicles

The Winnebago County Treasurer will use investments approved for governmental units as set forth in the most current issue of the Illinois Compiled Statutes.

Collateral

In order to protect the funds of Winnebago County, it will be a standard practice of the Winnebago County Treasurer to require that all deposits in financial institutions be collateralized. Collateral shall be held under the name of Winnebago County. During the term of the deposit, at least 102% collateralization will be required whenever deposits exceed the insured limits of FDIC. The Winnebago County Treasurer will require a signed

Pledge Agreement between Winnebago County, the Financial Institution, and the Holding Company to be on file at all times.

102% of collateralization of the deposit will be required. Only the following collateral will be accepted:

- U.S. Government direct securities
- Obligations of Federal Instrumentalities
- Obligations of the State of Illinois
- Obligations of the County of Winnebago
- Obligations of municipalities located within the County of Winnebago, subject to acceptance by the Winnebago County Treasurer
- Acceptable Collateral as identified in the Illinois Compiled Statutes for use by the Treasurer of the State of Illinois

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the Winnebago County Treasurer's portfolio, pursuant to the Public Funds Investment Act at 30 Illinois Compiled Statutes 235/2.5 and other provisions included in that Act, along with all other Statutes and Constitutional provisions regarding conflicts of interest and ethical considerations.

Security Controls

Only the Winnebago County Treasurer is authorized to establish financial accounts for the office of Winnebago County Treasurer. At all times either the Winnebago County

Treasurer, singly or signatories as designated by the Winnebago County Treasurer, should be authorized to sign on financial accounts of the office of the Winnebago County Treasurer.

Adoption

This investment policy or similar policy has been in effect since January 1, 2021. Last revision March 12, 2021.

Risk Management

The County has an established program for unemployment, liability and workers compensation. To forecast expenditures, the County considers claims, retention levels, fixed costs, and fund reserves.

FISCAL YEAR 2022 BUDGET CALENDAR

| Budget Task | Date |
|--|---|
| Chief Financial Officer and Finance Department to review budget process, refine budget requirements, determine budget calendar and prepare preliminary budget guidelines | Feb 10 th – 26 th |
| Finance Committee to authorize distribution of Budget Calendar | March 4 th |
| Finance Committee to approve 2022 Budget Policy & Guidelines | April 1 st |
| County Board to approve 2022 Budget Policy & Guidelines | April 8 th |
| Budget preparation materials are distributed to departments | May 1 st |
| Initial forecast of Fiscal Years 2021 and 2022 with tax levy options to be presented to the Finance Committee | June 3 rd |
| Departments to submit all budget documents to the Chief Financial Officer | June 4 th |
| Departments to submit Budget & Outcome Goals to the Chief Financial Officer | June 8 th |
| Chief Financial Officer and Administrator to review all preliminary budgets with Departments | June 9 th – 23 rd |

| | |
|---|--|
| Recommended budgets are provided to Department Heads/Elected Officials | June 25 th |
| Finance Committee will review department budget presentations (1-2) | July 1 st |
| * Finance Committee will review department budget presentations (2-2) (if necessary) | July 15 th |
| Budget to be reviewed by Chairman, Administrator and Chief Financial Officer | July 19 th – 23 rd |
| County Administrator to present recommended budget to the Committee of the Whole | Aug 5 th |
| * Finance Committee to make recommended budget changes (if necessary) | Aug 12 th |
| Truth in Taxation Hearing (if needed) | Aug 26 th |
| County Board to place balanced Proposed Budget on public display | Aug 26 th |
| County Board to adopt the appropriation and tax levy ordinance/budget | Sept 23 rd |
| * Delineates a special Finance Committee meeting | |

Prior to adoption but after the County Board places the budget draft on public display, the draft budget may be amended in the following way:

It is recommended that all requests for amendment to the draft budget be submitted to the Chief Financial Officer, in writing, no less than ten (10) days prior to the County Board meeting scheduled to adopt the budget. The Chief Financial Officer will review the amendment to the draft budget to ensure it is presented in a clear and appropriate manner. The amendment to the draft budget will be provided to the Finance Committee for their recommendation. The Finance Committee recommendations will be presented to the County Board prior to the adoption of the budget.

Budget Amendment process (after adoption by the Board):

All requests for budget amendments must start with a completed Budget Amendment Form (accessed on the Finance Department page of the County website) submitted to the Chief Financial Officer, who upon review will work with the requesting department head in preparing an ordinance (if required) in the County Board approved format for committee and board presentation.

- The County Board must approve all transfers of budgets between departments or funds by a 2/3rd majority vote (14) of the County Board. (Transfers may not be made from certain special purpose funds to other funds).
- Additional (emergency) appropriations must also be approved by a 2/3rd majority vote (14) of the County Board.
- Line item transfers between object-class-level, which is the budgetary level of control over expenditures, may be approved by the Chief Financial Officer, provided the total amount appropriated by the County Board for the respective department (org code) is not exceeded.
- The Chief Financial Officer and the County Administrator during the normal course of the budget preparation process may make budget revisions prior to the final board approval of the budget. It should be noted that budget revisions made after the first reading but before final passage shall be posted both in the County Clerks and on the county's website. These revisions shall also include a version number and date of revision.



Resolution Executive Summary

Prepared By: Lafakeria S. Vaughn
Committee: Finance Committee
Committee Date: July 7, 2022
Resolution Title: Resolution Authorizing Settlement of Pending Litigation (William Pillion v. Winnebago County et al.)
County Code: Not Applicable
Board Meeting Date: July 14, 2022

Budget Information:

| | |
|--|--|
| Was item budgeted? Yes | Appropriation Amount: \$52,000 |
| If not, explain funding source: N/A | |
| ORG/OBJ/Project Code: | Budget Impact: Within budgeted amount |

Background Information: Settlement of claims by the Plaintiff against Winnebago County and Sheriff Office Defendants.

Recommendation: Staff concurs

Contract/Agreement: N/A

Legal Review: Legal review conducted by the State's Attorney's Office

Follow-Up: N/A

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CR _____

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JAIME SALGADO

**RESOLUTION AUTHORIZING SETTLEMENT OF PENDING LITIGATION (William
Pillion v. Winnebago County et al.)**

WHEREAS, *William Pillion v. Winnebago County et al.*) is a pending civil action against Winnebago County and Sheriff Office Defendants, filed in the United States District Court for the Northern District of Illinois, as case number 3:22-cv-50055; and

WHEREAS, the Plaintiff therein have agreed to settle all claims he has against the County and all officials, agents and employees, for the sum of Fifty-Two Thousand Dollars (\$52,000.00); and

WHEREAS, the Finance Committee, after having reviewed the facts and circumstances of the aforementioned case and after having conferred with the Winnebago County State's Attorney, through his assistant, has determined it is in the best interests of the citizens of Winnebago County to settle this case on the terms set forth above.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County State's Attorney is hereby authorized to settle the aforementioned lawsuit by paying the Plaintiff therein the sum of Fifty-Two Thousand Dollars (\$52,000.00).

BE IT FURTHER RESOLVED, that the Winnebago County Treasurer, Winnebago County Clerk, and Winnebago County Finance Department are authorized and directed to prepare and deliver to the Winnebago County State's Attorney one or more County Warrants totaling Fifty-Two Thousand Dollars (\$52,000.00); payable as directed by the State's Attorney.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Respectfully submitted,

FINANCE COMMITTEE

AGREE

Jaime Salgado, Chairman

Steve Schultz

John Butitta

Paul Arena

Joe Hoffman

Jean Crosby

Keith McDonald

DISAGREE

Jaime Salgado, Chairman

Steve Schultz

John Butitta

Paul Arena

Joe Hoffman

Jean Crosby

Keith McDonald

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this ____ day of _____, 2022.

Joseph V. Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

UNFINISHED BUSINESS

Appointments



Executive Summary

Date: May 26, 2022

From: County Board Chairman Joseph V. Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, “The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.”

Recommendation: County Board Chairman Joseph V. Chiarelli recommends the following person to serve as County appointee.

.....

Charles W. Meyers, Sr. of Rockford, Illinois, to serve a 3-year term from May 2022 – May 2025 on the Win-Ber-Sew Fire Protection Board.

| Win-Bur-Sew Fire Protection District | |
|---|---|
| <i>Location:</i> | 110 E. Main Street Winnebago, IL 61088 |
| <i>Service Description:</i> | Provide fire emergency, medical, and other life safety services for residents of the Village of Winnebago and unincorporated areas. |
| <i>Board Composition:</i> | Three (3) trustees appointed by the Winnebago County Board Chairman with the advice and consent of the County Board. Must reside in District. |
| <i>Bond:</i> | \$2,000 |
| <i>Attorney:</i> | Shawn P. Flaherty, DiNolfo Hasenbalg & Castaldo, Ltd. Naperville, IL |
| <i>Compensation:</i> | Not to exceed \$1,500 per year, plus 50% if ambulance service. |
| <i>Meetings:</i> | 3rd Tuesday of the month |
| <i>Origin of Entity:</i> | Fire Protection District Act (70 ILCS 705/1) |
| <i>Property Tax/Funding:</i> | District levies an annual property tax, charges for services and replacement tax. |
| <i>Consolidation/Dissolution Plans:</i> | <i>If applicable</i> |

May 12, 2022

To: Karen Elyea
Winnebago County Chairman's Office

This letter is my request to remain as a Trustee with the Win-Bur-Sew Fire Protection District. I feel in the past 12 years of serving as the current Secretary, that I have had a positive impact toward this organization. I also feel that the current trustees work as an effective team and would appreciate being appointed for another 3-year term so our work can be continued.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles W. Meyers, Sr.", written in a cursive style.

Charles W. Meyers, Sr.
Secretary of Win-Bur-Sew Board of Trustees

NEW BUSINESS

ANNOUNCEMENTS & COMMUNICATIONS



WINNEBAGO COUNTY

— ILLINOIS —

Announcements & Communications

Date: July 14, 2022

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

Governing Statute(s): State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

County Code: [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

Background: The items listed below were received as correspondence.

1. County Clerk Gummow received from Charter Communications the Quarterly Franchise Fee Payment for the Village of Rockton.
2. County Clerk Gummow received from Sue Goral, Winnebago County Treasurer the Monthly Report as of May, 2022 Bank Balances.
3. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report as of July 1, 2022.
4. County Clerk Gummow received from GSS Inc. a Notice of Initiation of the Section 106 Process-Public Participation U.S. Cellular – Route 2 II, Rockford, Winnebago County, Illinois

Adjournment