

PUBLIC SAFETY COMMITTEE

AGENDA

Called By: Chairman, Aaron Booker

DATE: THURSDAY, JUNE 20, 2019

Members: Fred Wescott, Angie Goral,
Dan Fellars, Dorothy Redd, John Butitta,
Paul Arena

TIME: 5:30 PM

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

A. Call to Order

B. Roll Call

C. Approval of December 13, 2018, January 23, February 20, and March 7, 2019 Minutes

D. Public Comment – This is the time we invite the public to address the Public Safety Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Resolution Approving an Intergovernmental Agreement Between the County of Winnebago and South Beloit Community School District No. 320 for School Resource Officer Program

F. Adjournment

**Winnebago County Board
Public Safety Committee Meeting**
Conference Room 815
Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, December 13, 2018
5:30 PM

Present:

Aaron Booker, **Chairman**
Dorothy Redd
Fred Wescott
Dan Fellars
Paul Arena
John Butitta
Angie Goral

Others Present:

Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Dave Kurlinkus, Deputy State's Attorney
Ann Johns, Purchasing Director
Bob Redmond, Sheriff's Department

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 19, August 16, 24, September 6, October 5, 18, November 9, 29, 2017 and January 4, February 12, March 8, April 4, 18, 26, and May 2, 2018 Minutes
- D. Public Comment
- E. Resolution Awarding Inmate Commissary, Kiosks and Banking Services
- F. Other Matters
- G. Adjournment

Chairman Booker called the meeting to order at 5:34 PM.

Approval of July 19, August 16, 24, September 6, October 5, 18, November 9, 29, 2017 and January 4, February 12, March 8, April 4, 18, 26, and May 2, 2018 Minutes

Motion by Mr. Fellars and Seconded by Mr. Wescott.

Motion passed by unanimous voice vote.

Public Comment

Chairman Booker read the Public Comment section of the Agenda.

Resolution Awarding Inmate Commissary, Kiosks and Banking Services

Motion by Mr. Fellars and Seconded by Mr. Wescott.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

None

Motion to Adjourn. Moved: Mr. Fellars, Seconded: Mr. Butitta and Ms. Redd.
Motion passed by unanimous voice vote.
Adjourned at 5:52 PM.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Public Safety Committee Meeting**
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Wednesday, January 23, 2019
Immediately Following the Finance Committee Meeting at 5:30 PM

Present:

Aaron Booker, Chairman
Dorothy Redd
John Butitta
Paul Arena

Absent:

Fred Wescott
Angie Goral
Dan Fellars

Others Present:

Frank Haney, County Board Chairman
Tiana McCall, Chief Strategic Initiatives Officer
Mark Karner, Chief Deputy
Ann Johns, Purchasing Director
Chief Judge Eugene Doherty, 17th Judicial Circuit Court
Dave Kurlinkus, Deputy State's Attorney
David Doll, Public Defender
Captain Timothy Owens, Justice Center
Bill Vedra, Juvenile Detention Center
Keith McDonald, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of May 16, June 20, and July 9, 2018 Minutes
- D. Public Comment
- E. Resolution Authorizing Contractor Agreement to Retain Services to Support the Winnebago County Criminal Justice Coordinating Council (CJCC)
- F. Resolution Authorizing Execution of Intergovernmental Cooperation Agreement With the Forest Preserves of Winnebago County for Police Services
- G. Resolution Awarding Inmate Health Care Services
- H. Other Matters
- I. Adjournment

Chairman Booker called the meeting to order at 6:15 PM.

Motion to approve the Minutes of May 16, June 20, and July 9, 2018

Moved: Mr. Butitta, Seconded: Ms. Redd.

Motion passed by unanimous voice vote.

Public Comment

Chairman Booker read the Public Comment section of the Agenda.

Resolution Authorizing Contractor Agreement to Retain Services to Support the Winnebago County Criminal Justice Coordinating Council (CJCC)

Motion by Mr. Arena and Seconded by Mr. Butitta.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Authorizing Execution of Intergovernmental Cooperation Agreement With the Forest Preserves of Winnebago County for Police Services

Motion by Ms. Redd and Seconded by Mr. Butitta and Mr. Arena.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Inmate Health Care Services

Motion by Mr. Butitta and Seconded by Mr. Arena.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Mr. Butitta discussed ICE inmates.

Motion to Adjourn. Moved: Mr. Butitta, Seconded: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Public Safety Committee Meeting**
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Wednesday, February 20, 2019
5:30 PM

Present:

Aaron Booker, Chairman
Angie Goral
Dorothy Redd
John Butitta
Paul Arena

Others Present:

Carla Paschal, County Administrator
Ann Johns, Purchasing Director
Bill Emmert, Assistant State's Attorney
Mark Karner, Chief Deputy

Absent:

Fred Wescott
Dan Fellars

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Renewing Annual Maintenance Agreement for X-Ray Scanners
- E. Other Matters
- F. Adjournment

Chairman Booker called the meeting to order at 5:31 PM.

Public Comment

Chairman Booker omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Renewing Annual Maintenance Agreement for X-Ray Scanners

- A discussion followed.

Motion by Mr. Butitta to bring it before the County Board and Seconded by Mr. Arena.

Motion passed by unanimous voice vote.

Other Matters

- Mr. Arena discussed his meeting last Friday with the Sheriff, Mr. Karner, Mr. Redmond, and Ms. Goral regarding their budget.
- Mr. Butitta discussed Representative John Cabello introducing House Bill 2593.
- Ms. Goral discussed getting a third party assessment of the jail and the Sheriff's Department.
- Need to assign professional staff to look into it with guidance from the department.
- A discussion followed.

Motion by Mr. Arena to have professional County staff work with the Sheriff's Department and report back to the Committee regarding control deputies to population and control supervisors to control deputies. Seconded by Mr. Butitta.

Motion passed by unanimous voice vote.

- Stephanie Hicks with C.A.R.E. for P.E.T.S. introduced herself to the new committee members.
- Mr. Booker met with Armando Cardenas and invited the Crime Commission members to occasionally send a representative.

Motion to Adjourn. Moved: Mr. Butitta, Seconded: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Public Safety Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101**

Thursday, March 7, 2019

Immediately Following the Combined Finance Committee & Operations &
Administrative Committee Meeting at 5:30 PM & Operations & Administrative
Committee Meeting & Finance Committee Meeting Following

Present:

Aaron Booker, **Chairman**
Fred Wescott
Dan Fellars
Dorothy Redd
John Butitta
Paul Arena

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Tiana McCall, Chief Strategic Initiatives Officer
Dave Kurlinkus, Deputy State's Attorney
Mark Karner, Chief Deputy

Absent:

Angie Goral

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Authorizing Execution of Intergovernmental Cooperation Agreement With the Forest Preserves of Winnebago County for Police Services
- E. Other Matters
- F. Adjournment

Chairman Booker called the meeting to order at 6:48 PM.

Public Comment

Chairman Booker read the Public Comment section of the Agenda.

Resolution Authorizing Execution of Intergovernmental Cooperation Agreement With the Forest Preserves of Winnebago County for Police Services

Motion by Mr. Fellars and Seconded by Mr. Arena.

- A discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Chairman Haney spoke about the Criminal Justice Coordinating Council forum held today involving judges and lawyers. He thanked Board Members for attending.
- Chairman Haney discussed the U.S. Marshall killed today.

- Mr. Arena wants to know the cost of the jail study with regards to correction officers. Also, he wants a RFP.
- A discussion followed.

Motion to Adjourn. Moved: Mr. Butitta, Seconded: Ms. Redd.

Motion passed by unanimous voice vote.

Meeting adjourned at 7:07 PM.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Sponsored by: Aaron Booker, Chairman

COUNTY BOARD MEETING
June 27, 2019

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Public Safety Committee

2019 CR_____

**RESOLUTION APPROVING AN INTERGOVERNMENTAL
AGREEMENT BETWEEN THE COUNTY OF WINNEBAGO AND
SOUTH BELOIT COMMUNITY SCHOOL DISTRICT NO. 320
FOR SCHOOL RESOURCE OFFICER PROGRAM**

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract and associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, the County of Winnebago, Illinois is a "unit of local government" as defined in Article VII, Section 1 of the Constitution of the State of Illinois 1970; and

WHEREAS, the Board of Education of South Beloit Community Unit School District No. 320 (hereinafter "the School District" or "District") is a duly organized and existing school district and body politic of the State of Illinois.

WHEREAS, the School District is duly created, organized, existing, and now operating under and pursuant to the provisions of the Illinois School Code, as amended, 105 ILCS 5/1.1 *et seq.*, and is a "unit of local government" as defined in Article VII, Section 1 of the Constitution of the State of Illinois 1970; and

WHEREAS, the Winnebago County Sheriff's Office ("Sheriff") provides law enforcement services and has full-time police officers/deputies on duty on a 24-hour basis; and

WHEREAS, the School District does not have a police force; and

WHEREAS, the School District wishes to have a School Resource Officer available at its schools during the school year; and

WHEREAS, both the County and the School District, pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois, desire to enter into this Intergovernmental Agreement for the hiring and posting of a School Resource Officer provided by the Sheriff; and

WHEREAS, the purpose of this Intergovernmental Agreement is to provide a safe learning environment; help reduce school violence; improve school-law enforcement collaboration; and improve perception and relations between students, staff and law enforcement officers.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that Frank Haney, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, enter into an Intergovernmental Agreement with the Board of Education of South Beloit Community Unit School District No. 320, attached hereto.

BE IT FURTHER RESOLVED that the Intergovernmental Agreement entered into by Frank Haney pursuant to the authority granted in this Resolution shall contain substantially the same terms as the Intergovernmental Agreement which is attached to this Resolution.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED that the Clerk of the County Board is hereby authorized and directed to prepare and deliver certified copies of this Resolution to the Winnebago County Sheriff, Winnebago County Auditor, Treasurer and County Administrator.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE

AGREE

DISAGREE

Aaron Booker, Chairman

Aaron Booker, Chairman

Paul Arena

Paul Arena

John Butitta

John Butitta

Dan Fellars

Dan Fellars

Angie Goral

Angie Goral

Dorothy Redd

Dorothy Redd

Fred Wescott

Fred Wescott

The above and foregoing Resolution was adopted by the County Board of the
County of Winnebago, Illinois this ____ day of _____, 2019.

Frank Haney, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

**INTERGOVERNMENTAL AGREEMENT
FOR SOUTH BELOIT
SCHOOL RESOURCE OFFICER PROGRAM**

This Intergovernmental Agreement (hereinafter "Agreement") is made this ____ day of _____, 2019, by and between the Board of Education of South Beloit Community Unit School District No. 320 (hereinafter "the School District" or "District") and the County of Winnebago, Illinois (hereinafter "the County") on behalf of the Winnebago County Sheriff's Office (hereinafter "the Sheriff"). The County, the Sheriff and the School District recognize the benefits of the School Resource Officer Program to the citizens of Winnebago County and particularly to the students of the School District located within the jurisdiction of the County. The goal of this understanding is to provide policing and community-oriented services to the School District.

WITNESSETH:

WHEREAS, Article 7, Section 10 of the Constitution of the State of Illinois 1970, authorizes units of local government to contract among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law; and

WHEREAS, the School District is a duly organized and existing school district and body politic of the State of Illinois. The School District is duly created, organized, existing, and now operating under and pursuant to the provisions of the Illinois School Code, as amended, 105 ILCS 5/1.1 *et seq.*, and is a "unit of local government" as defined in Article 7, Section 1 of the Constitution of the State of Illinois 1970; and

WHEREAS, the County is a "unit of local government" as defined in Article 7, Section 1 of the Constitution of the State of Illinois 1970; and

WHEREAS, the Sheriff provides law enforcement services and has full-time police officers/deputies on duty on a 24-hour basis; and

WHEREAS, the School District does not have a police force; and

WHEREAS, the School District wishes to have a School Resource Officer ("SRO") available at its schools during the school year; and

WHEREAS, the County, Sheriff and the School District agree and understand that the School Resource Officer is an employee of the Winnebago County Sheriff's Office; and

WHEREAS, both the County and the School District, pursuant to Article 7, Section 10 of the 1970 Constitution of the State of Illinois, desire to enter into this Agreement for the hiring and posting of a School Resource Officer.

NOW, THEREFORE, in consideration of the terms herein set forth and the mutual covenants and obligations of the County and School District hereto; the School District and the County agree as follows:

I. INCORPORATION OF RECITALS:

The foregoing recitals are incorporated into and made a part of this Agreement as if fully set forth herein.

II. PARTIES:

This Agreement is entered into by and between the School District and the County on behalf of the Winnebago County Sheriff's Office (herein referred to as "Sheriff"). The District and County are hereinafter collectively referred to as "Party" or "Parties."

III. PURPOSE:

The purpose of the School Resource Officer Program (hereinafter referred to as "Program") is to provide a safe learning environment; help reduce school violence; improve school-law enforcement collaboration; and improve perception and relations between students, staff and law enforcement officers.

IV. FINANCING THE SCHOOL RESOURCE OFFICER PROGRAM:

The District shall compensate the Sheriff for the School Resource Officer's (hereinafter referred to as "SRO") services, as detailed in Appendix A.

Beginning in the 2019-2020 school year and continuing through the 2020-2021 school year, the District shall compensate the Sheriff for the School Resource Officer Program over an annual 10-month period starting in August. The SRO agrees to be available for any necessary District staff training at the beginning of each school year.

It is contemplated that the work hours of the assigned SRO may be modified on days where the SRO's presence is required for evening events, and such evening events may be subject to an overtime rate. All overtime authorized by the District in writing prior to the work shall be paid to the Sheriff by the District at 100% of the overtime hours worked in the Program. The compensation due to the Sheriff from the District shall be adjusted on an ongoing basis to reflect the current salary

costs of the Sheriff pursuant to its policies and applicable agreements, including any collective bargaining agreement affecting such salary costs.

V. EVALUATION AND FUTURE FUNDING:

Prior to July 1st of each year, and as may be necessary from time to time, the County, Sheriff and District shall evaluate the effectiveness of the Program and consider whether modifications to the Program are necessary or advisable to accomplish its purpose. The County, Sheriff and District agree to cooperate and negotiate in good faith in fulfilling the intent of the County, Sheriff and District concerning continuation of the Program and future funding of the Program by the County, Sheriff and the District.

VI. RIGHTS AND DUTIES OF THE SHERIFF:

The Sheriff shall provide a School Resource Officer within the corporate limits of the City of South Beloit as follows:

1. The Sheriff shall assign one regularly-employed police officer to the Program.
2. The Sheriff or designee shall perform scheduled and non-scheduled visits to schools within the District.
3. The School Resource Officer is and shall remain an employee of the Winnebago County Sheriff's Office and shall be supervised through and directed by the Sheriff. All activities of the School Resource Officer shall be undertaken as an employee of the Winnebago County Sheriff's Office pursuant to all applicable laws and Sheriff's Department rules, regulations, policies and procedures.
4. Regular Duty Hours of the SRO.
 - A. The SRO shall be regularly assigned to the Program when school is in session on weekdays, but not during summer school, from 7:36 a.m. to 4:00 p.m. on all days of student attendance. The SRO may also be in attendance, as necessary, pre-approved by the District and at an overtime rate, to i) testify at student discipline or expulsion hearings as requested; ii) attend school and District in-service training and iii) attend parent, faculty, student, administration and other meetings to provide information regarding the SRO Program (to the extent such programs fall outside the regular duty hours of the SRO).

- B. The SRO may be temporarily reassigned by the Sheriff during a law enforcement emergency or to participate in mandatory police training as determined by the Sheriff's Office. In such event, the compensation paid by the District to the Sheriff shall be proportionately reduced.
- C. If the SRO assigned to the School District is absent on vacation, sick time, training days, time coming leave, personal days off, military training or other authorized absences, there shall be no replacement unless preapproved by the School District. The Sheriff will provide the District with the costs of a replacement, except as herein provided in paragraph 3 of Appendix A, which is incorporated herein and attached hereto.

5. Duties, Obligations and Procedures of the SRO.

The SRO shall/will:

- A. Wear the Sheriff's established patrol uniform unless special circumstances require other form of dress.
- B. Provide classroom presentations when requested by a teacher on such topics as the role of policing in the community, search and seizure, laws of arrest, traffic laws, crime prevention, victim's rights, community involvement and youth programs.
- C. Participate in discussions to establish rapport with students.
- D. Take appropriate law enforcement action as required by law and Sheriff's Department rules, regulations, policies and procedures.
- E. Notify the school principal as soon as practical of any violations or actions which impact the school discipline, order or safety and such other violations and actions as the District Superintendent/principal reasonably requests to be reported. Should it become necessary to conduct formal law enforcement interviews with students, the SRO shall adhere to the District Policies, Sheriff's Department rules, regulations, policies and procedures, and legal requirements with regards to such interviews.
- F. Obtain prior permission, advice and guidance from the District Superintendent/principal before enacting any law enforcement program with the District.
- G. Provide assistance to school administrators, faculty, and staff, upon request, in developing emergency procedures and emergency

management plans to include prevention and/or minimization of dangerous situations which may result from student unrest or unauthorized intruders.

- H. Be familiar with District Policies, including the District's Code of Conduct.
- I. Develop a rapport with students and a working relationship with student organizations, faculty, staff members, District administrators and community members.
- J. Coordinate efforts with campus supervisory personnel, i.e., campus supervisors, hall monitors, parking attendants, and building security personnel.
- K. Maintain detailed, accurate and up to date records as agreed by the Sheriff and District Superintendent/principal.
- L. Attend, whenever possible, school and District in-service training as recommended by the District Superintendent/principal.
- M. Perform other duties which will promote the purposes of the SRO Program and which are mutually agreed upon by the District Superintendent/principal and the Sheriff.
- N. Any additions to the above duties, obligations and procedures must be mutually agreed upon by the Sheriff and the District Superintendent. These protocols may be modified or amended at any time by unanimous written agreement of the Parties.

VII. RESPONSIBILITIES OF THE SCHOOL DISTRICT:

The District shall provide to the full-time School Resource Officer the following materials and facilities, which are deemed necessary to the performance of the SRO Program.

1. A private office or area at each school within the District, furnished with a desk and office furniture, including a secured cabinet, to conduct matters of confidential business and shall be provided access to student records if necessary.
2. The District shall provide the books, handout material, or other materials necessary to support the SRO's teaching curriculum.

3. The SRO shall not be expected or asked to detain or take into physical custody any student who has only violated District Policies or to enforce District Policies. The SRO will not discipline students pursuant to any District Policies, including the District's Code of Conduct. All disciplinary authority lies within the District. It shall be understood and agreed that a SRO, as a law enforcement officer, can only detain or take into physical custody those students for whom there is reasonable suspicion or probable cause that they have committed a criminal offense. The SRO shall not be used for regular assigned lunchroom duties, hall monitoring or other monitoring duties.

VIII. EMPLOYMENT STATUS OF SCHOOL RESOURCE OFFICER:

The School Resource Officer shall remain an employee of the Winnebago County Sheriff's Office and shall not be deemed an employee of the District. The District and the Sheriff acknowledge that the School Resource Officer is a law enforcement officer who shall uphold the law under the direct supervision and control of the Sheriff. The School Resource Officer shall remain responsive to the chain of command of the Sheriff's Department.

The District's Superintendent has the rights and responsibilities to report any alleged misconduct, non-compliance with the District's Policies or other questionable behavior on the part of the School Resource Officer to the Sheriff. Such reports shall be made in writing unless circumstances dictate making such reports in person or by phone.

IX. LIABILITY AND INDEMNIFICATION:

It is the intent of the parties that the SRO is an employee of the Sheriff's Department. The County and/or Sheriff agrees to defend, indemnify, and hold the District harmless from any claims, suits or causes of action arising from the performance of the duties of the SRO or employment claims brought by the SRO, including but not limited to: lawsuits or administrative actions alleging discrimination, civil rights violations, noncompliance with employment statutes, workers' compensation, improper salary withholding, improper overtime reimbursement, or improper income tax withholding.

The District shall indemnify and hold harmless the County and/or Sheriff against any and all losses, liabilities, damages, claims, suits, costs, actions, expenses or judgments, including reasonable attorney's fees, as a result of the negligent or willful or wanton acts of the District and/or the District's employees in connection with or as a result of this Agreement.

Nothing in this Agreement is intended to constitute nor shall constitute limitation or waiver of the defenses available to the County, Sheriff and the District, including those under the Tort Immunity Act.

X. DISMISSAL OF SCHOOL RESOURCE OFFICE; REPLACEMENT

1. In the event the District Superintendent believes that an SRO is not effectively performing his/her duties and responsibilities, the Superintendent shall notify the Sheriff's Office. A meeting shall be conducted with the SRO in order to informally mediate or resolve any problems. If the continued assignment of the SRO is unacceptable to the District following the meeting, a different SRO shall be assigned by the Sheriff.
2. The Sheriff, at his/her sole discretion, may dismiss, reassign or transfer the School Resource Officer based on departmental rules, regulations, administrative reasons, departmental directives, and/or collective bargaining agreements or when it is in the best interest of the Sheriff's Office to do so.
3. In the event of resignation, dismissal, reassignment, or transfer of the School Resource Officer, the Sheriff shall provide a temporary replacement of the School Resource Officer in a timely and efficient manner. A permanent replacement for the School Resource Officer shall be made as soon as practical. The District understands that the process to hire and train a qualified SRO is time-consuming. In the event that the Sheriff is unable to provide an assigned SRO under this Agreement, including cases of the SRO's resignation, dismissal, reassignment or transfer, the compensation paid by the District to the Sheriff during regular school term while school is in session shall be reduced proportionately.

XI. CONFIDENTIALITY

In pursuit of the goals and objectives previously stated, the County, Sheriff and the District intend to share information under this Agreement subject to:

- *Family Education Rights and Privacy Act* (20 U.S.C. § 1232g; 34 CFR Part 99)
- *Illinois School Student Records Act* (105 ILCS 10/6)
- *Illinois Juvenile Court Act of 1987 "Law Enforcement Records"* (705 ILCS 405/5-905) and their respective rules and regulations.

The County, Sheriff and the District may communicate to the general public through newspaper, electronic, and other media regarding the services provided by the SRO under this Agreement; provided, however, that any communication shall not disclose student record information, unless such disclosure is permitted or required by law.

XII. TERM OF AGREEMENT AND TERMINATION:

This Agreement shall be effective upon the date stated in Section XVIII and shall remain in effect for a period of two (2) years from that date or until terminated by either the County or the District, as detailed below. However, the District will not be required to compensate the Sheriff until the SRO commences work in the District pursuant to the Program.

This Agreement may be terminated with or without cause, at the sole discretion of either the County or the District, by the County or District giving ninety (90) days written notice to the other Party.

For purpose of notice, the addresses of the County, Sheriff, and District are as follows:

If to the County: Winnebago County Administrator
Winnebago County Administration Building
404 Elm Street
Rockford, Illinois 61102

If to the Sheriff: Winnebago County Sheriff
Winnebago County Justice Center
650 W. State Street
Rockford, IL 61102

If to the School District: Superintendent of Schools
South Beloit Community Unit
School District No. 320
850 Hayes Ave.
South Beloit, IL 61080

It is mutually understood and agreed that this Agreement shall be governed by the laws of the State of Illinois, both as to interpretation and performance.

XIII. GOOD FAITH:

The County, Sheriff and District, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. The County, Sheriff and District agree that they will attempt to resolve any disputes concerning the interpretation of this Agreement and unforeseen questions and difficulties which may arise by good faith negotiations before resorting to any litigation.

XIV. MODIFICATION

This document constitutes the full understanding of the County, Sheriff and District, and no terms, conditions, understanding or agreement purported to

modify or vary the terms of this Agreement shall be binding unless hereafter made in writing and signed by the affected Parties.

XV. DISCLAIMER OF RELATIONSHIP

Nothing contained in this Agreement nor any act of the County, Sheriff and District parties, shall be deemed or construed by the County, Sheriff, and District or by third persons to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the County, Sheriff or the District.

XVI. COUNTERPART

This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

XVII. BINDING AUTHORITY

The individuals executing this Agreement on behalf of the County, Sheriff and the District represent that they have the legal power, right, and actual authority to bind their respective party to the terms and conditions of this Agreement.

This Agreement entered into by the County by Resolution 19 - _____ at the regular meeting of the County Board of the County of Winnebago, Illinois
_____ in compliance with the Open Meetings Act.

XVIII. EFFECTIVE DATE:

This Agreement is effective upon the date of the last Party to sign.

[Signature Page Follows]

IN WITNESS WHEREOF, the undersigned District, County and Sheriff, hereby place their hand and seal on the dates hereinafter set forth.

**Board of Education of South Beloit
Community Unit School District
No. 320**

By: _____
President

Attest: _____
Secretary

Date: _____

County of Winnebago, Illinois

By: _____
Frank Haney
Chairman of the County Board of the
County of Winnebago, Illinois

Date: _____

Attest: _____
Lori Gummow
Clerk of the County Board of the
County of Winnebago, Illinois

Date: _____

Winnebago County Sheriff's Office

Gary Caruana
Winnebago County Sheriff

Date: _____

Appendix A

Pursuant to *Section IV. Financing the School Resource Officer Program* of the Agreement, the County, Sheriff and District agree to the following compensation terms:

1. Other than as specified in paragraph 3, below, the amount payable by the District to the Sheriff for the SRO for the 2019-2020 school year will not exceed \$108,459.57.
2. The parties agree that for the 2020-2021 school year, this Agreement shall be adjusted to reflect any actual increase or decrease in the personnel costs incurred by the Winnebago County Sheriff's Office in its performance under this Agreement by reason of adjustments made to salaries and fringe benefits in response to changes made to the Fraternal Order of Police Lodge #50 contract between Winnebago County, the Sheriff and the Fraternal Order of Police Labor Council. In no event will the District's costs exceed five (5) percent from the prior year.
3. In order to continue coverage when the assigned SRO is on vacation, etc., pursuant to Section VI, Paragraph 4. C in this Agreement, overtime may be necessary to hire back another deputy for coverage. In the event this is necessary for the 2019-2020 school year, such overtime costs payable by the District shall not exceed \$10,400. In the event overtime is necessary with said continued coverage for the 2020-2021 school year, said overtime amount shall be negotiated by the Sheriff and the District.
4. Payments for all services under this Agreement shall be billed and made quarterly.

REVISED FINANCE COMMITTEE AGENDA

Called by: Chairman, Jaime Salgado
Members: Joe Hoffman, Burt Gerl,
Dave Boomer, Dave Fiduccia, Steve
Schultz, Keith McDonald

DATE: THURSDAY, JUNE 20, 2019
TIME: IMMEDIATELY FOLLOWING THE
PUBLIC SAFETY COMMITTEE
MEETING AT 5:30 PM

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Closed Session – Threatened Litigation
- E. An Ordinance Establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court
- ~~F. Resolution Authorizing the Chairman of the Winnebago County Board to Sign an Interdepartmental Agreement for Electronic Citation Program~~
- G. Budget Amendment 2019-023 Com Ed Siren Past Due Invoices
- H. Budget Amendment 2019-024 Memorial Hall Event Revenue and Expenditures
- I. Other Matters
- J. Adjournment

ORDINANCE
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Finance Committee

2019 CO _____

**AN ORDINANCE ESTABLISHING CIVIL FEES AND
CRIMINAL AND TRAFFIC ASSESSMENTS TO BE
CHARGED BY THE CLERK OF THE CIRCUIT COURT**

WHEREAS, Chapter 34, Article I, of the Winnebago County Code of Ordinances and Ordinance No. 2014 CO 033, approved by the County Board on May 22, 2014, currently set forth the fees authorized by the County Board to be charged in both civil and criminal cases in Winnebago County; and

WHEREAS, the Illinois General Assembly passed comprehensive legislation in 2018, which completely overhauls the criminal, traffic and civil fee structures in the circuit courts throughout the State of Illinois; and

WHEREAS, the purpose of the legislation was to consolidate fees into unified schedules for all counties, to realign fees to be constitutional, and to provide for fee waivers for low income individuals; and

WHEREAS, effective July 1, 2019, Section 27.1b of the Clerks of Courts Act, 705 ILCS 105/27.1b, sets out the fees to be charged in all counties in the State of Illinois by the Clerks of the Circuit Court for the filing of pleadings and for other services provided by the Clerks in civil cases; and

WHEREAS, Section 27.1b of the Clerks of Courts Act creates four schedules for civil filing fees, three schedules for civil appearance fees, and establishes various other fees that Clerks of the Circuit Court are authorized to assess in civil cases, all of which are generally classified as "not to exceed" amounts; and

WHEREAS, Section 27.1b provides that, unless otherwise specified, the amount of the fees shall be determined by ordinance or resolution of the county board and remitted to the county treasurer to be used for purposes related to the operation of the court system in the county; and

WHEREAS, effective July 1, 2019, the newly-adopted Criminal and Traffic Assessment Act, 705 ILCS 105/135 *et seq.*, sets out minimum fines to be levied and assessments to be charged in criminal and traffic cases by the Clerks of the Circuit Court in all counties in the State of Illinois; and

WHEREAS, Sections 15-5 through 15-65 of the Criminal and Traffic Assessment Act establish thirteen (13) assessment schedules for various criminal, traffic, conservation and non-traffic offenses, and for each schedule the County's portion of the assessment is specifically listed; and

WHEREAS, Sections 15-5 through 15-65 break down how the assessment amounts are to be distributed to various County funds, if those funds are in existence; otherwise, the amounts designated for funds that are not in existence are to be placed in the County's general fund for purposes related to operation of the court system in the County.

NOW THEREFORE, BE IT ORDAINED by the County Board for the County of Winnebago, Illinois, that Sections 34-1, 34-2, 34-3, 34-4, 34-7, 34-10, 34-11, 34-12, and 34-34 as contained in Chapter 34, Article I, of the Winnebago County Code of Ordinances, and Ordinance No. 2014 CO 033 are hereby repealed in their entireties and replaced with the following:

Sec. 34 – 1. Civil Fees and Criminal Assessments.

Civil fees shall meet the requirements of Section 27.1b of the Clerks of Courts Act, 705 ILCS 105/27.1b, Section 15-1504.1 of the Code of Civil Procedure, 735 ILCS 5/15-1504.1, Supreme Court Rule 99.1, and 17th Judicial Circuit Court Local Rule 2.14. Criminal assessments shall meet the requirements of the Criminal and Traffic Assessment Act, 705 ILCS 105/135 *et seq.*

Sec. 34 – 2. Civil Fees.

A. Fees in civil matters shall be assessed and distributed as set forth herein, in compliance with Section 27.1b of the Clerks of Courts Act, 705 ILCS 105/27.1b, Section 15-1504.1 of the Code of Civil Procedure, 735 ILCS 5/15-1504.1, Illinois Supreme Court Rule 99.1, and 17th Judicial Circuit Local Rule 2.14.

B. The fees for filing a complaint, petition or other pleading initiating a civil action shall be as set forth in the schedules below in accordance with case categories established by the Illinois Supreme Court:

1. SCHEDULE 1: \$314.00 (plus additional filing fees for foreclosure cases, as set forth in subsection (e) below) to be divided as follows:

a. \$45.00 to be retained by the Clerk of the Circuit Court and deposited as follows:

- (1) Court Automation Fund - \$20.00
- (2) Court Document Storage Fund - \$20.00
- (3) Circuit Court Clerk Operation and Administrative Fund - \$5.00

- b. \$19.00 to be remitted to the State Treasurer and deposited as follows:
 - (1) Mandatory Arbitration Fund - \$8.00
 - (2) Access to Justice Fund - \$2.00
 - (3) Supreme Court Special Purposes Fund - \$9.00
- c. \$250.00 to be remitted to the County Treasurer and deposited as follows:
 - (1) General Fund (Circuit Clerk) - \$180.00
 - (2) C.A.S.A. – \$3.00
 - (3) Court Security Fund - \$40.00
 - (4) Neutral Site Exchange - \$14.00
 - (5) Children’s Waiting Room Fund - \$13.00
- d. \$29.00 to be remitted to the County Treasurer and deposited as follows:
 - (1) Neutral Site Exchange - \$8.00
 - (2) Law Library Fund - \$21.00
- e. The following additional filing fees shall be assessed on foreclosure cases only, according the tiers established pursuant to 735 ILCS 5/15-1504.1:
 - (1) First Tier Foreclosure Cases - \$615.00 to be divided as follows:
 - (a) \$540.00 to be remitted to the State Treasurer and distributed as follows:
 - i. Abandoned Residential Property Municipality Relief Fund - \$350.00
 - ii. Foreclosure Prevention Program Graduated Fund - \$140.00
 - iii. Foreclosure Prevention Program Fund - \$50.00
 - (b) \$10.00 to be retained by the Clerk of the Circuit Court and deposited as follows:
 - i. Circuit Court Clerk Operation and Administrative Fund - \$10.00
 - (c) \$65.00 to be remitted to the County Treasurer and distributed as follows:
 - i. Foreclosure Mediation Fee Fund - \$65.00
 - (2) Second Tier Foreclosure Cases - \$365.00 to be divided as follows:
 - (a) \$295.00 to be remitted to the State Treasurer and distributed as follows:
 - i. Abandoned Residential Property Municipality Relief Fund - \$175.00
 - ii. Foreclosure Prevention Program Graduated Fund - \$70.00
 - iii. Foreclosure Prevention Program Fund - \$50.00
 - (b) \$5.00 to be retained by the Clerk of the Circuit Court and deposited as follows:
 - i. Circuit Court Clerk Operation and Administrative Fund - \$5.00

- (c) \$65.00 to be remitted to the County Treasurer and distributed as follows:
 - i. Foreclosure Mediation Fee Fund - \$65.00
 - (3) Third Tier Foreclosure Cases - \$165.00 to be divided as follows:
 - (a) \$99.00 to be remitted to the State Treasurer and distributed as follows:
 - i. Abandoned Residential Property Municipality Relief Fund - \$35.00
 - ii. Foreclosure Prevention Program Graduated Fund - \$14.00
 - iii. Foreclosure Prevention Program Fund - \$50.00
 - (b) \$1.00 to be retained by the Clerk of the Circuit Court and deposited as follows:
 - i. Circuit Court Clerk Operation and Administrative Fund - \$1.00
 - (c) \$65.00 to be remitted to the County Treasurer and distributed as follows:
 - i. Foreclosure Mediation Fee Fund - \$65.00

2. SCHEDULE 2: \$264.00 to be divided as follows:

- a. \$45.00 to be retained by the Clerk of the Circuit Court and deposited as follows:
 - (1) Court Automation Fund - \$20.00
 - (2) Court Document Storage Fund - \$20.00
 - (3) Circuit Court Clerk Operation and Administrative Fund - \$5.00
- b. \$19.00 to be remitted to the State Treasurer and distributed as follows:
 - (1) Mandatory Arbitration Fund - \$8.00
 - (2) Access to Justice Fund - \$2.00
 - (3) Supreme Court Special Purposes Fund - \$9.00
- c. \$200.00 to be remitted to the County Treasurer and distributed as follows:
 - (1) General Fund (Circuit Clerk) - \$130.00
 - (2) C.A.S.A. - \$3.00
 - (3) Court Security Fund - \$40.00
 - (4) Neutral Site Exchange - \$14.00
 - (5) Children's Waiting Room Fund - \$13.00
- d. \$29.00 to be remitted to the County Treasurer and deposited as follows:
 - (1) Neutral Site Exchange - \$8.00
 - (2) Law Library Fund - \$21.00

3. SCHEDULE 3: \$89.00 to be divided as follows:

- a. \$22.00 to be retained by the Clerk of the Circuit Court and deposited as follows:
 - (1) Court Automation Fund - \$10.00

- (2) Court Document Storage Fund - \$10.00
- (3) Circuit Court Clerk Operation and Administrative Fund - \$2.00

b. \$11.00 to be remitted to the State Treasurer and distributed as follows:

- (1) Access to Justice Fund - \$2.00
- (2) Supreme Court Special Purposes Fund - \$9.00

c. \$56.00 to be remitted to the County Treasurer and distributed as follows:

- (1) General Fund (Circuit Clerk) - \$28.00
- (2) C.A.S.A. - \$0.00
- (3) Court Security Fund - \$10.00
- (4) Neutral Site Exchange - \$8.00
- (5) Children's Waiting Room Fund - \$10.00

d. \$29.00 to be remitted to the County Treasurer and deposited as follows:

- (1) Neutral Site Exchange - \$8.00
- (2) Law Library Fund - \$21.00

4. SCHEDULE 4: \$0.00

C. The fees for filing an appearance in a civil action shall be as set forth in the schedules below in accordance with case categories established by the Illinois Supreme Court:

1. SCHEDULE 1: \$189.00 to be divided as follows:

a. \$45.00 to be retained by the Clerk of the Circuit Court and distributed as follows:

- (1) Court Automation Fund - \$20.00
- (2) Court Document Storage Fund - \$20.00
- (3) Circuit Court Clerk Operation and Administrative Fund - \$5.00

b. \$19.00 to be remitted to the State Treasurer and distributed as follows:

- (1) Mandatory Arbitration Fund - \$8.00
- (2) Access to Justice Fund - \$2.00
- (3) Supreme Court Special Purposes Fund - \$9.00

c. \$125.00 to be remitted to the County Treasurer and distributed as follows:

- (1) General Fund (Circuit Clerk) - \$61.00
- (2) C.A.S.A. - \$3.00
- (3) Court Security Fund - \$36.00
- (4) Neutral Site Exchange - \$12.00
- (5) Children's Waiting Room Fund - \$13.00

d. \$29.00 to be remitted to the County Treasurer and deposited as follows:

- (1) Neutral Site Exchange - \$8.00
- (2) Law Library Fund - \$21.00

3. SCHEDULE 2: \$109.00 to be divided as follows:

- a. \$10.00 to be retained by the Clerk of the Circuit Court and distributed as follows:
 - (1) Court Automation Fund - \$5.00
 - (2) Court Document Storage Fund - \$5.00
 - (3) Circuit Court Clerk Operation and Administrative Fund - \$0.00
- b. \$9.00 to be remitted to the State Treasurer and distributed as follows:
 - (1) Supreme Court Special Purposes Fund - \$9.00
- c. \$90.00 to be remitted to the County Treasurer and distributed as follows:
 - (1) General Fund (Circuit Clerk) - \$40.00
 - (2) C.A.S.A. - \$3.00
 - (3) Court Security Fund - \$25.00
 - (4) Neutral Site Exchange - \$12.00
 - (5) Children's Waiting Room Fund - \$10.00
- d. \$29.00 to be remitted to the County Treasurer and deposited as follows:
 - (1) Neutral Site Exchange - \$8.00
 - (2) Law Library Fund - \$21.00

D. The fees for filing a counterclaim or third party complaint in a civil action shall be as set forth in the schedules below in accordance with case categories established by the Illinois Supreme Court:

1. SCHEDULE 1: \$125.00 to be divided as follows:

- a. \$125.00 to be remitted to the County Treasurer and deposited as follows:
 - (1) General Fund (Circuit Clerk) - \$121.00
 - (2) Court Security Fund - \$4.00

2. SCHEDULE 2: \$155.00 to be divided as follows:

- a. \$35.00 to be retained by the Clerk of the Circuit Court and deposited as follows:
 - (1) Court Automation Fund - \$15.00
 - (2) Court Document Storage Fund - \$15.00
 - (3) Circuit Court Clerk Operation and Administrative Fund - \$5.00
- b. \$10.00 to be remitted to the State Treasurer and distributed as follows:
 - (1) Mandatory Arbitration Fund - \$8.00
 - (2) Access to Justice Fund - \$2.00
- c. \$110.00 to be remitted to the County Treasurer and distributed as follows:
 - (1) General Fund (Circuit Clerk) - \$92.00

- (2) Court Security Fund - \$15.00
- (3) Children's Waiting Room Fund - \$3.00

E. Except as otherwise specifically provided, the following miscellaneous fees are to be deposited in the County General Fund to be used for purposes related to the operation of the court system in the County:

1. Alias summons or citation: \$5.00
2. Jury services: \$212.50
3. Change of venue: \$40.00
4. Petition to vacate or modify:
 - a. If filed within 30 days: \$50.00
 - b. If filed after 30 days: \$75.00
 - c. Notice sent to Secretary of State: \$40.00
5. Appeals preparation:
 - a. If record is 100 pages or less: \$50.00
 - b. If record is between 100 and 200 pages: \$100.00
 - c. If record is 200 pages or more: Add'l fee of \$0.25 per page
6. Garnishment, wage deduction, and citation proceedings:
 - a. Amount in controversy \$1,000 or less: \$15.00
 - b. Amount in controversy greater than \$1,000 and not more than \$5,000: \$30.00
 - c. Amount in controversy greater than \$5,000: \$50.00
7. Collections:
 - a. All collections (except State and County and maintenance and child support cases): 2.5% of the amount collected and turned over
 - b. In child support and maintenance cases: \$36 annually to be deposited in the Child Support Maintenance Fund
 - c. Certifications to Secretary of State pursuant to Section 7-703 of the Family Financial Responsibility Law: \$5.00
 - d. In proceedings to foreclose a delinquent real estate tax lien the State's Attorney shall receive a fee of 10% of the total amount realized from the sale of real estate sold in the proceedings
8. Mailing: \$10.00 plus the cost of postage
9. For each certified copy of a judgment, following the first copy: \$10.00
10. Certification, authentication, and reproduction:
 - a. Each certification or authentication for taking acknowledgement of a deed or other instrument in writing with the seal of office: \$6.00

- b. Reproduction of any document contained in the Clerk's files:
 - (1) \$2.00 for the first page
 - (2) \$0.50 per page for the next 19 pages
 - (3) \$0.25 per page for all additional pages
- 11. For each record search, within a division or municipal district: \$6.00 for each year searched
- 12. For each page of hard copy print output, when case records are maintained on an automated medium: \$6.00
- 13. Performing a marriage in court: \$10.00
- 14. For filing each deed of voluntary assignment: \$20.00; for recording a deed of voluntary assignment: \$0.50 for each 100 words
- 15. Expungement petition: \$60.00 and an additional fee of \$4.00 for each certified copy of an order to expunge arrest records
- 16. Probate filings:
 - a. For each account (other than one final account) filed in the estate of a decedent or ward: \$25.00
 - b. Filing a claim:
 - (1) Amount claimed greater than \$150 and not more than \$500: \$25.00
 - (2) Amount claimed greater than \$500 and not more than \$10,000: \$40.00
 - (3) Amount claimed greater than \$10,000: \$60.00
 - c. For filing a claim, petition, or supplemental proceeding based upon an action seeking equitable relief: \$60.00
 - d. For a jury demand: \$137.50
 - e. For each certified copy of letters of office, of court orders or other certifications: \$2.00 per page
 - f. For each exemplification: \$2.00 plus the fee for certification
- 17. For correction of the case number, case title, or attorney computer identification number, if required by rule of court, on any document filed in the Clerk's Office: \$25.00

F. Unpaid Fees.

- 1. Unless a court ordered payment schedule is implemented or the fee requirements of this Section are waived by court order, the Clerk is authorized to add to any unpaid fees and costs a delinquency amount equal to 15% of the unpaid fees that remain unpaid after 90 days.
- 2. Delinquency amounts collected pursuant to this provision shall be deposited into the Circuit Court Clerk Operation and Administrative Fund to defray additional administrative costs incurred by the Clerk in collecting unpaid fees and costs.

Sec. 34 – 3. Criminal Assessments.

A. Assessments shall be imposed in criminal, traffic, conservation and non-traffic matters in accordance with the schedules set forth in the Criminal and Traffic Assessment Act, 705 ILCS 135/1-5 *et seq.*, and shall be distributed as set forth herein.

B. Schedules:

1. SCHEDULE 1: Generic Felony Offenses

a. The Clerk shall collect \$549.00 and remit as follows:

(1) \$354.00 to the County Treasurer who shall deposit the money as follows:

- (a) \$20.00 to the Court Automation Fund
- (b) \$20.00 to the Court Document Storage Fund
- (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
- (d) \$255.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$185.00
 - ii. Court Security Fund: \$50.00
 - iii. Children's Waiting Room Fund: \$5.00
 - iv. Specialty Courts: \$15.00
- (e) \$10.00 to the Child Advocacy Center Fund
- (f) \$2.00 to the State's Attorney Records Automation Fund
- (g) \$2.00 to the Public Defender Records Automation Fund
- (h) \$20.00 to the County Jail Medical Costs Fund
- (i) \$20.00 to the Probation and Court Services Fund

(2) \$195.00 to the State Treasurer

2. SCHEDULE 2: Felony DUI Offenses

a. The Clerk shall collect \$1,709.00 and remit as follows:

(1) \$399.00 to the County Treasurer who shall deposit the money as follows:

- (a) \$20.00 to the Court Automation Fund
- (b) \$20.00 to the Court Document Storage Fund
- (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
- (d) \$300.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$230.00
 - ii. Court Security Fund: \$50.00

- iii. Children's Waiting Room Fund: \$5.00
- iv. Specialty Courts: \$15.00
- (e) \$10.00 to the Child Advocacy Center Fund
- (f) \$2.00 to the State's Attorney Records Automation Fund
- (g) \$2.00 to the Public Defender Records Automation Fund
- (h) \$20.00 to the County Jail Medical Costs Fund
- (i) \$20.00 to the Probation and Court Services Fund

(2) \$1,110.00 to the State Treasurer

(3) \$200.00 to the treasurer of the unit of local government of the arresting agency

3. SCHEDULE 3: Felony Drug Offenses

a. The Clerk shall collect \$2,215.00 and remit as follows:

- (1) \$354.00 to the County Treasurer who shall deposit the money as follows:
 - (a) \$20.00 to the Court Automation Fund
 - (b) \$20.00 to the Court Document Storage Fund
 - (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
 - (d) \$255.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$185.00
 - ii. Court Security Fund: \$50.00
 - iii. Children's Waiting Room Fund: \$5.00
 - iv. Specialty Courts: \$15.00
 - (e) \$10.00 to the Child Advocacy Center Fund
 - (f) \$2.00 to the State's Attorney Records Automation Fund
 - (g) \$2.00 to the Public Defender Records Automation Fund
 - (h) \$20.00 to the County Jail Medical Costs Fund
 - (i) \$20.00 to the Probation and Court Services Fund

(2) \$1,861.00 to the State Treasurer

4. SCHEDULE 4: Felony Sex Offenses

a. The Clerk shall collect \$1,314.00 and remit as follows:

- (1) \$354.00 to the County Treasurer who shall deposit the money as follows:
 - (a) \$20.00 to the Court Automation Fund
 - (b) \$20.00 to the Court Document Storage Fund

- (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
- (d) \$255.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$185.00
 - ii. Court Security Fund: \$50.00
 - iii. Children's Waiting Room Fund: \$5.00
 - iv. Specialty Courts: \$15.00
- (e) \$10.00 to the Child Advocacy Center Fund
- (f) \$2.00 to the State's Attorney Records Automation Fund
- (g) \$2.00 to the Public Defender Records Automation Fund
- (h) \$20.00 to the County Jail Medical Costs Fund
- (i) \$20.00 to the Probation and Court Services Fund

(2) \$960.00 to the State Treasurer

5. SCHEDULE 5: Generic Misdemeanor Offenses

a. The Clerk shall collect \$439.00 and remit as follows:

- (1) \$282.00 to the County Treasurer who shall deposit the money as follows:
 - (a) \$20.00 to the Court Automation Fund
 - (b) \$20.00 to the Court Document Storage Fund
 - (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
 - (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
 - (e) \$185.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$115.00
 - ii. Court Security Fund: \$50.00
 - iii. Children's Waiting Room Fund: \$5.00
 - iv. Specialty Courts: \$15.00
 - (f) \$10.00 to the Child Advocacy Center Fund
 - (g) \$2.00 to the State's Attorney Records Automation Fund
 - (h) \$2.00 to the Public Defender Records Automation Fund
 - (i) \$10.00 to the County Jail Medical Costs Fund
 - (j) \$20.00 to the Probation and Court Services Fund

(2) \$155.00 to the State Treasurer

(3) \$2.00 to the treasurer of the unit of local government of the arresting agency

6. SCHEDULE 6: Misdemeanor DUI Offenses

a. The Clerk shall collect \$1,381.00 and remit as follows:

- (1) \$322.00 to the County Treasurer who shall deposit the money as follows:
 - (a) \$20.00 to the Court Automation Fund
 - (b) \$20.00 to the Court Document Storage Fund
 - (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
 - (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
 - (e) \$225.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$155.00
 - ii. Court Security Fund: \$50.00
 - iii. Children's Waiting Room Fund: \$5.00
 - iv. Specialty Courts: \$15.00
 - (f) \$10.00 to the Child Advocacy Center Fund
 - (g) \$2.00 to the State's Attorney Records Automation Fund
 - (h) \$2.00 to the Public Defender Records Automation Fund
 - (i) \$10.00 to the County Jail Medical Costs Fund
 - (j) \$20.00 to the Probation and Court Services Fund
- (2) \$707.00 to the State Treasurer
- (3) \$352.00 to the treasurer of the unit of local government of the arresting agency

7. SCHEDULE 7: Misdemeanor Drug Offenses

a. The Clerk shall collect \$905.00 and remit as follows:

- (1) \$282.00 to the County Treasurer who shall deposit the money as follows:
 - (a) \$20.00 to the Court Automation Fund
 - (b) \$20.00 to the Court Document Storage Fund
 - (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
 - (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
 - (e) \$185.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$115.00
 - ii. Court Security Fund: \$50.00
 - iii. Children's Waiting Room Fund: \$5.00
 - iv. Specialty Courts: \$15.00
 - (f) \$10.00 to the Child Advocacy Center Fund
 - (g) \$2.00 to the State's Attorney Records Automation Fund
 - (h) \$2.00 to the Public Defender Records Automation Fund
 - (i) \$10.00 to the County Jail Medical Costs Fund
 - (j) \$20.00 to the Probation and Court Services Fund

- (2) \$621.00 to the State Treasurer
- (3) \$2.00 to the treasurer of the unit of local government of the arresting agency

8. SCHEDULE 8: Misdemeanor Sex Offenses

a. The Clerk shall collect \$1,184.00 and remit as follows:

- (1) \$282.00 to the County Treasurer who shall deposit the money as follows:
 - (a) \$20.00 to the Court Automation Fund
 - (b) \$20.00 to the Court Document Storage Fund
 - (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
 - (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
 - (e) \$185.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$115.00
 - ii. Court Security Fund: \$50.00
 - iii. Children's Waiting Room Fund: \$5.00
 - iv. Specialty Courts: \$15.00
 - (f) \$10.00 to the Child Advocacy Center Fund
 - (g) \$2.00 to the State's Attorney Records Automation Fund
 - (h) \$2.00 to the Public Defender Records Automation Fund
 - (i) \$10.00 to the County Jail Medical Costs Fund
 - (j) \$20.00 to the Probation and Court Services Fund
- (2) \$900.00 to the State Treasurer
- (3) \$2.00 to the treasurer of the unit of local government of the arresting agency

9. SCHEDULE 9: Major Traffic Offenses

a. The Clerk shall collect \$325.00 and remit as follows:

- (1) \$203.00 to the County Treasurer who shall deposit the money as follows:
 - (a) \$20.00 to the Court Automation Fund
 - (b) \$20.00 to the Court Document Storage Fund
 - (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
 - (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
 - (e) \$150.00 to the County General Fund to be distributed as follows:

- i. General Fund (Circuit Clerk): \$80.00
- ii. Court Security Fund: \$50.00
- iii. Children's Waiting Room Fund: \$5.00
- iv. Specialty Courts: \$15.00

(2) \$97.00 to the State Treasurer

(3) \$25.00 to the treasurer of the unit of local government of the arresting agency

10. SCHEDULE 10: Minor Traffic Offenses

a. The Clerk shall collect \$226.00 and remit as follows:

(1) \$168.00 to the County Treasurer who shall deposit the money as follows:

- (a) \$20.00 to the Court Automation Fund
- (b) \$20.00 to the Court Document Storage Fund
- (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
- (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
- (e) \$115.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$60.00
 - ii. Court Security Fund: \$50.00
 - iii. Children's Waiting Room Fund: \$2.00
 - iv. Specialty Courts: \$3.00

(2) \$46.00 to the State Treasurer

(3) \$12.00 to the treasurer of the unit of local government of the arresting agency

11. SCHEDULE 10.5: Truck Weight and Load Offenses

a. The Clerk shall collect \$260.00 and remit as follows:

(1) \$168.00 to the County Treasurer who shall deposit the money as follows:

- (a) \$20.00 to the Court Automation Fund
- (b) \$20.00 to the Court Document Storage Fund
- (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
- (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
- (e) \$115.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$105.00

ii. Court Security Fund: \$10.00

(2) \$92.00 to the State Treasurer

12. SCHEDULE 11: Conservation Offenses

a. The Clerk shall collect \$195.00 and remit as follows:

(1) \$168.00 to the County Treasurer who shall deposit the money as follows:

- (a) \$20.00 to the Court Automation Fund
- (b) \$20.00 to the Court Document Storage Fund
- (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
- (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
- (e) \$115.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$105.00
 - ii. Court Security Fund: \$10.00

(2) \$25.00 to the State Treasurer

(3) \$2.00 to the treasurer of the unit of local government of the arresting agency

13. SCHEDULE 12: Dispositions under Supreme Court Rule 529 (No Court Appearance Required Traffic Offenses)

a. The Clerk shall collect \$164.00 and remit as follows:

(1) \$100.00 to the County Treasurer who shall deposit the money as follows:

- (a) \$20.00 to the Court Automation Fund
- (b) \$20.00 to the Court Document Storage Fund
- (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
- (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
- (e) \$47.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$37.00
 - ii. Court Security Fund: \$10.00

(2) \$14.00 to the State Treasurer

(3) \$50.00 to the treasurer of the unit of local government of the arresting agency

14. SCHEDULE 13: Petty Offense, Business Offense, or Non-Traffic Ordinance Violation

a. The Clerk shall collect \$100.00 and remit as follows:

(1) \$75.00 to the County Treasurer who shall deposit the money as follows:

- (a) \$20.00 to the Court Automation Fund
- (b) \$20.00 to the Court Document Storage Fund
- (c) \$5.00 to the Circuit Court Clerk Operation and Administrative Fund
- (d) \$8.00 to the Circuit Court Clerk Electronic Citation Fund
- (e) \$22.00 to the County General Fund to be distributed as follows:
 - i. General Fund (Circuit Clerk): \$12.00
 - ii. Court Security Fund: \$10.00

(2) \$25.00 to the treasurer of the unit of local government of the arresting agency

C. Unpaid Assessments.

1. Unless a court ordered payment schedule is implemented or the assessment requirements of this Section are waived by court order, the Clerk is authorized to add to any unpaid assessments a delinquency amount equal to 15% of the unpaid assessments that remain unpaid after 90 days.
2. Delinquency amounts collected pursuant to this provision shall be deposited into the Circuit Court Clerk Operation and Administrative Fund to defray additional administrative costs incurred by the Clerk in collecting unpaid assessments.

BE IT FURTHER ORDAINED, that this Ordinance shall be effective on July 1, 2019.

BE IT FURTHER ORDAINED, that the Clerk of the County Board is hereby authorized and directed to prepare and deliver certified copies of this Ordinance to the Clerk of the Circuit Court, the Chief Judge of the Seventeenth Judicial Circuit, and the Winnebago County Bar Association.

Respectfully submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

Jaime Salgado, Chairman

Jaime Salgado, Chairman

Burt Gerl

Burt Gerl

Joe Hoffman

Joe Hoffman

Steve Schultz

Steve Schultz

Dave Boomer

Dave Boomer

Dave Fiduccia

Dave Fiduccia

Keith McDonald

Keith McDonald

APPROVED this ____ day of _____, 2019 by the County
Board of the County of Winnebago, Illinois.

Frank Haney
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

Ayes: _____ Nays: _____ Absent: _____

2019 Fiscal Year

Sponsored by:
Jaime Salgado, Finance Committee Chairman

Finance: June 20, 2019
Lay Over: June 27, 2019
Final Vote: July 11, 2019

2019 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2019 at its September 27, 2018 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2019-023 ComEd siren invoices

Reason: ComEd has concluded there were past due electricity invoices for sirens which Purchasing not agrees is due. This expenditure was not budgeted.

Alternative: N/A

Impact to fiscal year 2020 budget: None

Revenue Source: General Fund revenues

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Prj</u>	<u>Debit (Credit)</u>
Electricity	13500	43620		82,420
		<u>Total Adjustment:</u>		<u>\$82,420</u>

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

DAVID FIDUCCIA

JOE HOFFMAN

JOE HOFFMAN

BURT GERL

BURT GERL

DAVID BOOMER

DAVID BOOMER

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

REQUEST FOR BUDGET AMENDMENT

[illegible]

2019 Fiscal Year

Sponsored by:
Jaime Salgado, Finance Committee Chairman

Finance: June 20, 2019
Lay Over: June 27, 2019
Final Vote: July 11, 2019

2019 CO

TO: THE HONORABLE MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2019 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2019 at its September 27, 2018 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases are hereby authorized.

2019-024 Memorial Hall

Reason: Budget amendment is required to separately budget both revenue and expenditures for the event paid by the Community Foundation account

Alternative: N/A

Impact to fiscal year 2020 budget: None

Revenue Source:

<u>Acct Description</u>	<u>Org</u>	<u>Obj</u>	<u>Pri</u>	<u>Debit (Credit)</u>
Guest Event and Speaker	45500	43159		20,000
Donations	45500	39620	04551	(20,000)
		<u>Total Adjustment:</u>		<u>\$0</u>

(AGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

JOE HOFFMAN

BURT GERL

DAVID BOOMER

STEVE SCHULTZ

KEITH McDONALD

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

DAVID FIDUCCIA

JOE HOFFMAN

BURT GERL

DAVID BOOMER

STEVE SCHULTZ

KEITH McDONALD

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2019
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		6/14/2019		AMENDMENT NO: 2019-024			
DEPARTMENT:		Memorial Hall		SUBMITTED BY:			
FUND#: 0001-General				DEPT. BUDGET NO.		45500	

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures							
45500	43159	Guest event and speaker	\$0	\$0	\$0	\$20,000	\$20,000
Revenue							
45500	39620-04551	Donations	\$0	\$0	\$0	\$20,000	\$20,000
TOTAL ADJUSTMENT:						\$0	\$0
Reason budget amendment is required:							
Budget amendment is required to separately budget both revenue and expenditure for the event paid by the Community Foundation account.							
Potential alternatives to budget amendment:							
N/A							
Impact to fiscal year 2020 budget:							
None - budget will be drafted to separately report event revenue and expenditures.							
Revenue Source: <u>Event revenue</u>							

REVISED OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Chairman, Keith McDonald
Members: Jaime Salgado, Joe Hoffman, Dorothy Redd, Jean Crosby, John Butitta, Paul Arena

DATE: THURSDAY, JUNE 20, 2019
TIME: IMMEDIATELY FOLLOWING THE PUBLIC SAFETY COMMITTEE MEETING AT 5:30 PM AND THE FINANCE COMMITTEE MEETING FOLLOWING

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of February 25 and March 7, 2019 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Joint Purchasing Carpentry Services
- F. Resolution Authorizing the Purchase of Powered Ambulance Cots
- G. Resolution Awarding Joint Purchasing Painting Services
- H. Resolution Awarding Joint Seal Coating Services
- I. Resolution Authorizing Communication With the Illinois General Assembly Regarding Proposed Changes to the Property Tax Code for Sales in Error and Tax Deeds
- J. Other Matters
- K. Adjournment

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Monday, February 25, 2019
5:15 PM

Present:

Keith McDonald, **Chairman**
Jean Crosby
Jaime Salgado
Joe Hoffman
Dorothy Redd
John Butitta

Absent:

Paul Arena

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Fred Wescott, County Board Member
Dave Boomer, County Board Member
Burt Gerl, County Board Member
Aaron Booker, County Board Member
Dan Fellars, County Board Member
Steve Schultz, County Board Member
Dave Tassoni, County Board Member
Angie Goral, County Board Member
Jas Bilich, County Board Member
Dave Kelley, County Board Member
Jim Webster, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Resolution Appointing John Butitta to the Board of Trustees of the Northern Illinois Land Bank Authority
- E. Other Matters
- F. Adjournment

Chairman McDonald called the meeting to order at 5:15 PM.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Appointing John Butitta to the Board of Trustees of the Northern Illinois Land Bank Authority

Motion by Ms. Crosby and Seconded by Mr. McDonald.

- A discussion followed.

Roll call: Ms. Crosby yes, Mr. Salgado no, Mr. Hoffman no, Ms. Redd no, and Mr. McDonald no.
Motion fails.

Other Matters

None.

Motion to Adjourn. Moved: Ms. Crosby, Seconded: Mr. Hoffman.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, March 7, 2019
Immediately Following the Combined Finance Committee
and Operations and Administrative Committee Meeting at 5:30 PM

Present:

Keith McDonald, **Chairman**
Jean Crosby
Jaime Salgado
Joe Hoffman
Dorothy Redd
John Butitta
Paul Arena

Others Present:

Frank Haney, County Board Chairman
Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Molly Terrinoni, Finance Director
Carlos Molina, Highway Department
Mark Karner, Chief Deputy
Jim Webster, County Board Member
Tim Nabors, County Board Member
Dan Fellars, County Board Member
Burt Gerl, County Board Member
Steve Schultz, County Board Member
Fred Wescott, County Board Member
Dave Fiduccia, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of September 6 and 13, 2018 Minutes
- D. Public Comment
- E. An Ordinance Amending Sections of Chapter 62 of the County Code of Ordinances (Update Vehicle Policy)
- F. Resolution Adopting the Five Shared Organizational Values for Winnebago County
- G. Resolution Adopting the Five Strategic Priority Areas for Winnebago County
- H. Resolution Appointing Gary Anderson to the Board of Trustees of the Northern Illinois Land Bank Authority
- I. Resolution to Terminate Lease Agreement With the City of Rockford for the Public Safety Building
- J. Other Matters
- K. Adjournment

Chairman McDonald called the meeting to order at 5:30 PM.

Motion to approve the Minutes of September 6 and 13, 2018 Minutes

Moved: Ms. Crosby, Seconded: Mr. Salgado.

Public Comment

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

An Ordinance Amending Sections of Chapter 62 of the County Code of Ordinances (Update Vehicle Policy)

Motion to put it on the table. Moved: Ms. Crosby, Seconded: Mr. Hoffman.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Appointing Gary Anderson to the Board of Trustees of the Northern Illinois Land Bank Authority

Motion by Ms. Crosby and Seconded by Mr. Hoffman.

- A discussion followed.

Motion to layover by Mr. Hoffman and Seconded by Mr. Arena.

- A discussion followed.

Motion passed by unanimous voice vote with the exception of one vote.

Resolution to Terminate Lease Agreement With the City of Rockford for the Public Safety Building

Motion by Ms. Crosby and Seconded by Mr. Hoffman.

- A discussion followed.

Motion passed by unanimous voice vote.

Motion by Mr. McDonald to layover items F and G until Ms. McCall is present.

Motion was Seconded.

Motion passed by unanimous voice vote.

Other Matters

None

Motion to Adjourn. Moved: Mr. Hoffman, Seconded: Ms. Crosby.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling

Administrative Assistant



Executive Summary

Date: June 20, 2019
To: Operations & Administrative Committee
Prepared by: Purchasing Department
Subject: Resolution Awarding Joint Purchasing Carpentry Services

County Code: Winnebago County Purchasing Ordinance

Background:

Most Winnebago County owned facilities require some type of carpentry service whether new, or for troubleshooting repairs. The City of Rockford and the County of Winnebago requirements were jointly included in City bid #319-PW-030 for Joint Purchasing Carpentry Services. This project was part of the Chairman's Joint Purchasing Initiative with other local leaders.

Bid opening took place on March 28, 2019 and there were a total of two responsive and responsible Bidders. The Winnebago County Purchasing Department and Facilities staff reviewed the bid results and agreed the award should go to both Ringland-Johnson, Inc. and Rockford Structures Company.

All repairs and service shall be performed within specifications set by the State of Illinois, City of Rockford, County of Winnebago and State of Illinois Building Code guidelines.

Contract Period:

Initial contract will be for one year with four, one-year renewal options. Pricing may be adjusted annually if agreed to by both parties.

Recommendation:

Facilities Engineer, Shawn Franks, recommends contracts be awarded to Ringland-Johnson, Inc. and Rockford Structures Company to handle the County of Winnebago's carpentry services during the next 5 years.

Purchasing Department

404 Elm Street • Room 202 • Rockford, IL 61101

Website: www.WinColl.us

It is our mission to provide high quality services and promote a safe community for all people in Winnebago County.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations and Administrative Committee

2019 CR

RESOLUTION AWARDING JOINT PURCHASING CARPENTRY SERVICES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Chapter 2, Article VI, Division 3, Section 2-357, of the Winnebago County Code sets forth the guidelines for the County's participation in governmental joint purchasing agreements, and pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) the County has reviewed the City of Rockford's Invitation for Bid # 319-PW-030 for Joint Purchasing Carpentry Services; and,

WHEREAS, various County of Winnebago owned facilities need general carpentry services, both new and repairs to be performed; and,

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bids received for the aforementioned service and recommends awarding the contracts as follows:

RINGLAND-JOHNSON, INC.
1725 HUNTWOOD DRIVE
CHERRY VALLEY, IL 61016

ROCKFORD STRUCTURES CONSTRUCTION COMPANY
10540 NORTH SECOND STREET
MACHESNEY PARK, IL 61115

See Bid Tab for Pricing (RESOLUTION EXHIBIT A)

WHEREAS, the Operations & Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

VARIOUS ACCOUNTS

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a contract award, on behalf of the County of Winnebago, with RINGLAND-JOHNSON, INC., 1725 HUNTWOOD DRIVE, CHERRY VALLEY, IL 61016 and ROCKFORD STRUCTURES CONSTRUCTION COMPANY, 10540 NORTH SECOND STREET, MACHESNEY PARK, IL 61115.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective

immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIRMAN

KEITH McDONALD, CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

DOROTHY REDD

DOROTHY REDD

JAIME SALGADO

JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A

BID TAB

Bid On: CARPENTRY SERVICES 2019
 Bid No: 319-PW-030
 Opening: 03/28/2019

Vendor	EEO's	Journeyman Straight time (M-F up to 8 hrs.) Labor rate Per Hr.	Journeyman Overtime (M-F after 8 hrs.) Labor rate Per Hr.	Journeyman Overtime (Saturdays)	Journeyman Overtime (Sunday & Holidays)
RINGLAND-JOHNSON, INC CHERRY VALLEY, IL	X	94.50	122.06	122.06	145.09
ROCKFORD STRUCTURES, CO. MACHESNEY PARK, IL	X	110.50	138.05	138.05	163.50

Vendor	Apprentice/Helper Straight time (M-F up to 8 hrs.) Labor rate Per Hr.	Apprentice/Helper Overtime (M-F after 8 hrs.) Labor rate Per Hr.	Apprentice/Helper Overtime (Saturdays)	Apprentice/Helper Overtime (Sunday & Holidays)
RINGLAND-JOHNSON, INC CHERRY VALLEY, IL	63.00	97.60	97.60	118.33
ROCKFORD STRUCTURES, CO. MACHESNEY PARK, IL	90.00	113.10	113.10	137.25

Ø AWARD

Material Percent of Mark-Up 10 % RINGLAND-JOHNSON
 Material Percent of Mark-Up 9 % ROCKFORD STRUCTURES



Executive Summary

Date: June 20, 2019
To: Operations & Administrative Committee
Prepared by: Purchasing Department
Subject: Purchase of Powered Ambulance Cots

County Code: Winnebago County Purchasing Ordinance

Background:

The Winnebago County Coroner's office currently uses a ratchet system ambulance cot. They are handled manually by one Deputy Coroner. This current cot system is a problem and a hazard due to the weight of the system. They are very difficult to handle by a sole user.

The Winnebago County Coroner, William Hintz, feels that it is necessary to upgrade to more reliable, sturdier and better quality ambulance cots. He is recommending the purchase of two Stryker Power-Pro XT Powered Ambulance Cots through a joint purchasing agreement.

The newer model cots come with an exceptional 3-year power warranty and are equipped to safely handle up to 700 pounds.

Recommendation:

William Hintz, the Winnebago County Coroner, recommends Board approval of a Resolution Authorizing the Purchase of two Powered Ambulance Cots from Stryker Corp.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations and Administrative Committee

2019 CR

RESOLUTION AUTHORIZING THE PURCHASE OF POWERED AMBULANCE COTS

WHEREAS, the County's Coroner's office needs to replace its ratchet lifts due to inefficiency; and,

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Chapter 2, Article VI, Division 3, Section 2-357, that all procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided or as provided by state statute; and,

WHEREAS, supplier, Stryker Corp., sells Power-Pro XT Powered Ambulance Cots under a joint purchasing agreement; and,

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the quote received for two Powered Ambulance Cots, see RESOLUTION EXHIBIT A, and recommends awarding the purchase as follows:

STRYKER CORP.
4100 EAST MILHAM ROAD
KALAMAZOO, MI 49001

WHEREAS, the Operations & Administrative Committee has determined that the funding for the aforementioned contract shall be as follows:

13500-46586

NOW, THEREFORE, BE IT RESOLVED, the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a Purchase Order with STRYKER CORP., 4100 EAST MILHAM ROAD, KALAMAZOO, MICHIGAN 49001, for not to exceed TWENTY-SEVEN THOUSAND ONE HUNDRED TWENTY DOLLARS AND SIXTY-FOUR CENTS (\$27,120.64) for two Powered Ambulance Cots.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare

and deliver certified copies of this Resolution to the County Coroner, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

_____ KEITH McDONALD, CHAIRMAN	_____ KEITH McDONALD, CHAIRMAN
_____ PAUL ARENA	_____ PAUL ARENA
_____ JOHN BUTITTA	_____ JOHN BUTITTA
_____ JEAN CROSBY	_____ JEAN CROSBY
_____ JOE HOFFMAN	_____ JOE HOFFMAN
_____ DOROTHY REDD	_____ DOROTHY REDD
_____ JAIME SALGADO	_____ JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2019.

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



RESOLUTION EXHIBIT A

2 POWER-PRO COTS

Quote Number: 10014374
Version: 1
Prepared For: WINNEBAGO COUNTY CORONERS OFFICE

Remit to: P.O. Box 93308
Chicago, IL 60673-3308
Rep: John Fischer
Email: john.fischer@stryker.com
Phone Number:
Mobile: 847-989-4536

Quote Date: 06/05/2019
Expiration Date: 09/03/2019

Delivery Address

Name: WINNEBAGO COUNTY
CORONERS OFFICE
Account #: 1503552
Address: 403 ELM ST FL 2
ROCKFORD
Illinois 61101-1210

Ship To Account

Name: WINNEBAGO COUNTY
CORONERS OFFICE
Account #: 1503552
Address: 403 ELM ST FL 2
ROCKFORD
Illinois 61101-1210

Bill To Account

Name: WINNEBAGO COUNTY
CORONERS OFFICE
Account #: 1503552
Address: 403 ELM ST FL 2
ROCKFORD
Illinois 61101-1210

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	6506000000	Power-PRO XT	2	\$12,920.40	\$25,840.80
1.1	6085033000	PR Cot Retaining Post		\$0.00	\$0.00
1.2	7777881669	3 Yr X-Frame Powertrain Wrnty		\$0.00	\$0.00
1.3	7777881670	2 Yr Bumper to Bumper Warranty		\$0.00	\$0.00
1.4	6506026000	Power Pro Standard Components		\$0.00	\$0.00
1.5	6500001430	X-RESTRAINT PACKAGE		\$0.00	\$0.00
1.6	0054030000	DOM SHIP (NOT HI, AK, PR, GM)		\$0.00	\$0.00
1.7	650606160000	ONE PER ORDER, MANUAL, ENG OPT		\$0.00	\$0.00
1.8	6085031000	Trendelenburg		\$0.00	\$0.00
1.9	6506038000	Steer Lock Option		\$639.92	\$1,279.84
1.10	6060036017	SAFETY HOOK, SHORT		\$0.00	\$0.00
1.11	6506029000	Non Power-Load Compatible		\$0.00	\$0.00
1.12	6500028000	120V AC SMRT Charging Kit		\$0.00	\$0.00
1.13	6506034000	G-Rated Mattress		\$0.00	\$0.00
1.14	6506031000	Siderail Option		\$0.00	\$0.00
1.15	6506036000	No HE Section O2 Bottle		\$0.00	\$0.00
1.16	0054200994	No Runner/HE O2		\$0.00	\$0.00
1.17	6500318000	NO IV POLE		\$0.00	\$0.00
1.18	6506012003	STANDARD FOWLER		\$0.00	\$0.00
Equipment Total:					\$27,120.64



2 POWER-PRO COTS

Quote Number: 10014374
Version: 1
Prepared For: WINNEBAGO COUNTY CORONERS OFFICE

Remit to: P.O. Box 93308
Chicago, IL 60673-3308
Rep: John Fischer
Email: john.fischer@stryker.com
Phone Number:
Mobile: 847-989-4536

Quote Date: 06/05/2019
Expiration Date: 09/03/2019

Price Totals:

Grand Total: \$27,120.64

Comments:

SHIPPING IS NO CHARGE. LEAD TIME
APPROX 6-8 WEEKS. SPECIAL PRICING
APPROVED BY B. ASCHOFF.

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.



Executive Summary

Date: June 20, 2019
To: Operations & Administrative Committee
Prepared by: Purchasing Department
Subject: Resolution Awarding Joint Purchasing Painting Services

County Code: Winnebago County Purchasing Ordinance

Background:

Most Winnebago County owned facilities require some type of general interior and exterior painting services. The City of Rockford and the County of Winnebago requirements were jointly included in City bid #319-PW-029 for Joint Purchasing Painting Services. This project was part of the Chairman's Joint Purchasing Initiative with other local leaders.

Bid Opening took place on April 17, 2019 and there was only one responsive and responsible Bidder. The Winnebago County Purchasing Department and Facilities Engineer reviewed the bid results and agreed the award should go to Painting 4U.

All services shall be performed within specifications set by the State of Illinois, City of Rockford, County of Winnebago and State of Illinois Building Code guidelines.

Contract Period:

Initial contract will be for one year with four, one-year renewal options. Pricing may be adjusted annually if agreed to by both parties.

Recommendation:

Facilities Engineer, Shawn Franks, recommends the contract be awarded to Painting 4U to handle the County of Winnebago's painting services during the next five years.

Purchasing Department

404 Elm Street • Room 202 • Rockford, IL 61101

Website: www.WinColL.us

It is our mission to provide high quality services and promote a safe community for all people in Winnebago County.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations and Administrative Committee

2019 CR

RESOLUTION AWARDING JOINT PURCHASING PAINTING SERVICES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Chapter 2, Article VI, Division 3, Section 2-357, of the Winnebago County Code sets forth the guidelines for the County's participation in governmental joint purchasing agreements, and pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) the County has reviewed the City of Rockford's Invitation for Bid # 319-PW-029 for Joint Purchasing Painting Services; and,

WHEREAS, various Winnebago County owned facilities need general interior and exterior painting services; and,

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bids received for the aforementioned project and recommends awarding the contract as follows:

PAINTING 4U
505 RIVERHILL COURT
MACHESNEY PARK, IL 61115

See Bid Tab for Pricing (RESOLUTION EXHIBIT A)

WHEREAS, the Operations & Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

VARIOUS ACCOUNTS

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a contract award, on behalf of the County of Winnebago, with PAINTING 4U, 505 RIVERHILL COURT, MACHESNEY PARK, IL 61115.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to

prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIRMAN

KEITH McDONALD, CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

DOROTHY REDD

DOROTHY REDD

JAIME SALGADO

JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____, 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A

BID TAB

Bid On: PAINTING SERVICES 2019-REBID

Bid No: 419-PW-043

Opening: 04/17/2019

Vendor	EEO's	Journeyman Straight time (M-F up to 8 hrs.) Labor rate Per Hr.	Journeyman Overtime (M-F after 8 hrs.) Labor rate Per Hr.	Journeyman Overtime (Saturdays)	Journeyman Overtime (Sunday & Holidays)
PAINTING 4U MACHESNEY PARK, IL	X	100.00	150.00	150.00	200.00

Vendor	Apprentice/Helper Straight time (M-F up to 8 hrs.) Labor rate Per Hr.	Apprentice/Helper Overtime (M-F after 8 hrs.) Labor rate Per Hr.	Apprentice/Helper Overtime (Saturdays)	Apprentice/Helper Overtime (Sunday & Holidays)
PAINTING 4U MACHESNEY PARK, IL	80.00	140.00	160.00	160.00

Ø AWARD

*Material Percent of Mark-Up 0 %



Executive Summary

Date: June 20, 2019
To: Operations & Administrative Committee
Prepared by: Purchasing Department
Subject: Resolution Awarding Joint Seal Coating Services

County Code: Winnebago County Purchasing Ordinance

Background:

Many Winnebago County owned facilities require seal coating services, which consists of cleaning, crack filing, sealing and striping of pavement for parking lots, roadways, paths and other surfaces. The Rockford Park District and the County of Winnebago requirements were jointly included in RPD bid #19-2227 for Joint Purchasing Seal Coating Services. This project was part of the Chairman's Joint Purchasing Initiative with other local leaders.

Bid Opening took place on May 22, 2019 and there were a total of two responsive and responsible Bidders, see RESOLUTION EXHIBIT A (BID TAB) for pricing details. The Winnebago County Purchasing Department and Facilities Engineer reviewed the bid results and agreed the award should go to Hastings Asphalt Services, Inc.

Contract Period:

Contract will be for a one year term.

Recommendation:

Facilities Engineer, Shawn Franks, recommends the contract be awarded to Hastings Asphalt Services to handle the County of Winnebago's seal coating services needs during the next year.

Purchasing Department

404 Elm Street • Room 202 • Rockford, IL 61101

Website: www.WinColl.us

It is our mission to provide high quality services and promote a safe community for all people in Winnebago County.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations and Administrative Committee

2019 CR

RESOLUTION AWARDING JOINT SEAL COATING SERVICES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Chapter 2, Article VI, Division 3, Section 2-357, of the Winnebago County Code sets forth the guidelines for the County's participation in governmental joint purchasing agreements, and pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) the County has reviewed the Rockford Park District's Invitation for Bid # 19-2227 for Joint Purchasing Seal Coating Services; and,

WHEREAS, various Winnebago County owned facilities need seal coating services; and,

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bids received for the aforementioned project and recommends awarding the contract as follows:

HASTINGS ASPHALT SERVICES, INC.
PO BOX 87
HARVARD, IL 60033

See Bid Tab for Pricing (RESOLUTION EXHIBIT A)

WHEREAS, the Operations & Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

VARIOUS ACCOUNTS

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a contract award, on behalf of the County of Winnebago, with HASTINGS ASPHALT SERVICES, INC., PO BOX 87, HARVARD, IL 60033.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to

prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIRMAN

KEITH McDONALD, CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

DOROTHY REDD

DOROTHY REDD

JAIME SALGADO

JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2019.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A

Rockford Park District
401 S. Main Street
Rockford, IL 61101

BID TAB

Summary Bid No. 19-2227 2019 Joint Purchase of Seal Coating Services at Various Rockford Park District and Winnebago County Locations Opening: Wed., 5/22/19, 2:00 p.m.		Hastings Asphalt Services, Inc. Frankie Hastings PO Box 87 Harvard, IL 60033 (815) 648-9099 frankie@hastingsasphaltservices.com		SKC Construction, Inc. Jeffrey K. Bergquist PO Box 503 West Dundee, IL 60118 (847) 214-9800 jbergquist@skcconstruction.net	
Winnebago County Asphalt Seal Coating Base Bid		Unit Price	Total	Unit Price	Total
1. Hot Rubber Crack Fill, 2,500 LF		\$0.46	\$1,150.00	\$0.60	\$1,500.00
2. Hot Rubber Crack Fill, 5,000 LF		\$0.46	\$2,300.00	\$0.60	\$3,000.00
3. Seal Coat – First Coat Squeegee, 50,000 SF		\$0.09	\$4,300.00	\$0.09	\$4,250.00
4. Seal Coat – First Coat Squeegee, 150,000 SF		\$0.09	\$12,900.00	\$0.09	\$12,750.00
5. Seal Coat – Second Coat Spray, 50,000 SF		\$0.03	\$1,600.00	\$0.08	\$3,750.00
6. Seal Coat – Second Coat Spray, 150,000 SF		\$0.03	\$4,800.00	\$0.08	\$11,250.00
7. Parking Stall Single Line Striping, 100 priced per stall		\$3.00	\$300.00	\$6.50	\$650.00
8. Parking Stall Single Line Striping, 250 priced per stall		\$3.00	\$750.00	\$6.50	\$1,625.00
9. Stripe Solid Single Center Line, 500 LF		\$0.46	\$230.00	\$0.39	\$195.00
10. Stripe ADA Stall and Access Isle, 1 priced per stall		\$3.00	\$3.00	\$32.50	\$32.50
11. ADA Sign and Post, 1 priced per sign		\$250.00	\$250.00	\$175.00	\$175.00
Total:			\$28,583.00		\$39,177.50
Can meet completion date of October 15, 2019 for all locations?		Yes		Yes	
Statement of Warranty / Guarantee:		1 year		Material and workmanship	
Addendum(s) acknowledged?		Yes		Yes	
References Provided?		Yes		Yes	

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations and Administrative Committee

2019 CR

**RESOLUTION AUTHORIZING COMMUNICATION WITH
THE ILLINOIS GENERAL ASSEMBLY REGARDING
PROPOSED CHANGES TO THE PROPERTY TAX CODE FOR
SALES IN ERROR AND TAX DEEDS**

WHEREAS, the Illinois General Assembly is considering amending the Illinois Property Tax Code and the requirements for sales in error and tax deeds; and

WHEREAS, County Board of the County of Winnebago, Illinois, wishes to make suggestions regarding the changes being considered to the Property Tax Code and the requirements for sales in error and tax deeds; and

WHEREAS, it would be in the best interests of the citizens of Winnebago County to have a representative of the County Board communicate with the Illinois General Assembly to provide input from the County on the changes being considered to the Property Tax Code and the requirements for sales in error and tax deeds.

NOW, THEREFORE, BE IT RESOLVED, that the County Board, by recommendation of the Operations and Administrative Committee, authorize one of the members of the Winnebago County Board to communicate with representatives of the Illinois General Assembly regarding the changes being considered to the Property Tax Code and the requirements for sales in error and tax deeds.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect upon its adoption.

Respectfully Submitted,
**OPERATIONS & ADMINISTRATIVE
COMMITTEE**

AGREE

DISAGREE

KEITH MCDONALD, CHAIRMAN

KEITH MCDONALD, CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

DOROTHY REDD

DOROTHY REDD

JAIME SALGADO

JAIME SALGADO

PAUL ARENA

PAUL ARENA

The above and foregoing Resolution was adopted by the County Board of the
County of Winnebago, Illinois this ____ day of _____, 20__.

ATTESTED BY:

FRANK HANEY
CHAIRMAN OF THE COUNTY BOARD OF
THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Carla Paschal

From: Paul Arena
Sent: Thursday, June 13, 2019 9:12 AM
To: Carla Paschal
Subject: Fw: Question re sale in error
Attachments: Section 21-310.pdf; Section 22-35.pdf

Hi Carla,

We need copies of the two attachments and the content of Bill's explanation.

Paul Arena
Winnebago County Board District 7
PArena@Wincoil.us
815-243-2924

From: William Emmert
Sent: Tuesday, April 30, 2019 5:53 PM
To: Paul Arena
Cc: David Kurlinkus
Subject: FW: Question re sale in error

Paul –

Pursuant to our discussions the changes I made are intended to:

[1] Protect the governmental bodies from waiving their liens for essentially nothing. For example, consider the situation of a governmental body waiving its lien with the hope of encouraging a taxbuyer to take title to a parcel of property (or to prevent the taxbuyer from getting a sale in error declaration), but the taxbuyer nevertheless decides to not take title and instead lets his certificate of purchase expire. In this situation the end result would be that the original owner (the person who caused the liens to be placed on the property in the first place) would still own the property (no tax deed having been issued divesting ownership) and the liens against that owner's property would now be released. By adding language that the governmental entity can prevent a sale in error by agreeing to waive its liens upon the issuance of a tax deed, the governmental body can protect itself from releasing liens in situations in which title is not ultimately transferred. The lien will only be released if a tax deed is taken (new ownership occurs).

[2] Reduce the number of sales in error which are declared. As we know, whenever a sale in error is declared the taxes which were distributed to the taxing bodies from the money paid by the taxbuyer at the tax sale must be returned to the taxbuyer. By requiring the taxbuyer to give the governmental bodies notice of the

sale in error application (petition), the taxing body can protect itself and the other taxing bodies from having to refund the taxes previously received by waiving its lien and preventing a sale in error being declared based on a police and welfare power lien. As we know, most sale in error declarations in Winnebago County are based on police and welfare power liens.

[3] Make sure the county collector has advance notice of sale in error applications so the collector has an opportunity to object to sales in error being granted when insufficient proof is presented by the taxbuyer.

[4] Make the taxbuyers file their applications for sales in error earlier. If a sale in error is declared prior to ~ September 5th, the county collector will be able to process the sale in error refund and then include those now again delinquent taxes in the current year's upcoming tax sale. If a sale in error is processed after the county collector publishes for the current year's tax sale, the taxes refunded on the sale in error and now again delinquent cannot be included in the current year's tax sale. In this latter instance, if that new taxbuyer does eventually obtains a tax deed the taxes which once again became delinquent due to the sale in error, but were not included in the purchase price for the new taxbuyer's certificate of purchase, may merge into the tax deed and have to be refunded upon the issuance of the tax deed.

Bill Emmert

William Don Emmert
Deputy State's Attorney
400 West State Street, Suite 804
Rockford, Illinois 61101
815/319-4708
wemmert@co.winnebago.il.us

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Sec. 21-310. Sales in error.

(a) When, upon application of the county collector, the owner of the certificate of purchase, or a municipality which owns or has owned the property ordered sold, it appears to the satisfaction of the court which ordered the property sold that any of the following subsections are applicable, the court shall declare the sale to be a sale in error:

(1) the property was not subject to taxation, or all or any part of the lien of taxes sold has become null and void pursuant to Section 21-95 or unenforceable pursuant to subsection (c) of Section 18-250 or subsection (b) of Section 22-40,

(2) the taxes or special assessments had been paid prior to the sale of the property,

(3) there is a double assessment,

(4) the description is void for uncertainty,

(5) the assessor, chief county assessment officer, board of review, board of appeals, or other county official has made an error (other than an error of judgment as to the value of any property),

(5.5) the owner of the homestead property had tendered timely and full payment to the county collector that the owner reasonably believed was due and owing on the homestead property, and the county collector did not apply the payment to the homestead property; provided that this provision applies only to homeowners, not their agents or third-party payors,

(6) prior to the tax sale a voluntary or involuntary petition has been filed by or against the legal or beneficial owner of the property requesting relief under the provisions of 11 U.S.C. Chapter 7, 11, 12, or 13,

(7) the property is owned by the United States, the State of Illinois, a municipality, or a taxing district, or

(8) the owner of the property is a reservist or guardsperson who is granted an extension of his or her due date under Sections 21-15, 21-20, and 21-25 of this Act.

(b) When, upon application of the owner of the certificate of purchase only, it appears to the satisfaction of the court which ordered the property sold that any of the following subsections are applicable, the court shall declare the sale to be a sale in error:

(1) A voluntary or involuntary petition under the provisions of 11 U.S.C. Chapter 7, 11, 12, or 13 has been filed subsequent to the tax sale and prior to the issuance of the tax deed.

(2) The improvements upon the property sold have been substantially destroyed or rendered uninhabitable or otherwise unfit for occupancy subsequent to the tax sale and prior to the issuance of the tax deed; however, if the court declares a sale in error under this paragraph (2), the court may order the holder of the certificate of purchase to assign the certificate to the county collector if requested by the county collector. The county collector may, upon request of the county, as trustee, or upon request of a taxing district having an interest in the taxes sold, further assign any certificate of purchase

received pursuant to this paragraph (2) to the county acting as trustee for taxing districts pursuant to Section 21-90 of this Code or to the taxing district having an interest in the taxes sold.

(3) There is an interest held by the United States in the property sold which could not be extinguished by the tax deed.

(4) The real property contains a hazardous substance, hazardous waste, or underground storage tank that would require cleanup or other removal under any federal, State, or local law, ordinance, or regulation, only if the tax purchaser purchased the property without actual knowledge of the hazardous substance, hazardous waste, or underground storage tank. This paragraph (4) applies only if the owner of the certificate of purchase has made application for a sale in error at any time before the issuance of a tax deed.

~~Whenever a court declares a sale in error under this subsection (b), the court shall promptly notify the county collector in writing. Every such declaration pursuant to any provision of this subsection (b) shall be made within the proceeding in which the tax sale was authorized.~~

(c) A court shall not declare a sale of property to be a sale in error upon the application of the owner of the certificate of purchase under subsections (a) or (b) of this Section unless the owner of the certificate of purchase has given the county collector written notice of the filing of the application for the declaration of a sale in error at least 60 days prior to the court ruling on the application, unless the county collector waives the required advance notice.

(ed) When the county collector discovers, prior to the expiration of the period of redemption, that a tax sale should not have occurred for one or more of the reasons set forth in subdivision (a)(1), (a)(2), (a)(6), or (a)(7) of this Section, the county collector shall notify the last known owner of the certificate of purchase by certified and regular mail, or other means reasonably calculated to provide actual notice, that the county collector intends to declare an administrative sale in error and of the reasons therefor, including documentation sufficient to establish the reason why the sale should not have occurred. The owner of the certificate of purchase may object in writing within 28 days after the date of the mailing by the county collector. If an objection is filed, the county collector shall not administratively declare a sale in error, but may apply to the circuit court for a sale in error as provided in subsection (a) of this Section. Thirty days following the receipt of notice by the last known owner of the certificate of purchase, or within a reasonable time thereafter, the county collector shall make a written declaration, based upon clear and convincing evidence, that the taxes were sold in error and shall deliver a copy thereof to the county clerk within 30 days after the date the declaration is made for entry in the tax judgment, sale, redemption, and forfeiture record pursuant to subsection (d) of this Section. The county collector shall promptly notify the last known owner of the certificate of purchase of the

declaration by regular mail and shall promptly pay the amount of the tax sale, together with interest and costs as provided in Section 21-315, upon surrender of the original certificate of purchase.

(de) If a sale is declared to be a sale in error, the county clerk shall make entry in the tax judgment, sale, redemption and forfeiture record, that the property was erroneously sold, and the county collector shall, on demand of the owner of the certificate of purchase, refund the amount paid, pay any interest and costs as may be ordered under Sections 21-315 through 21-335, and cancel the certificate so far as it relates to the property. The county collector shall deduct from the accounts of the appropriate taxing bodies their pro rata amounts paid. Alternatively, for sales in error declared under subsection (b)(2), the county collector may request the circuit court to direct the county clerk to record any assignment of the tax certificate to or from the county collector without charging a fee for the assignment. The owner of the certificate of purchase shall receive all statutory refunds and payments. The county collector shall deduct costs and payments in the same manner as if a sale in error had occurred.

Sec. 22-35. Reimbursement of a county or municipality before issuance of tax deed. (a) Except in any proceeding in which the tax purchaser is a county acting as a trustee for taxing districts as provided in Section 21-90, an order for the issuance of a tax deed under this Code shall not be entered affecting the title to or interest in any property in which a county, city, village or incorporated town has an interest under the police and welfare power by advancements made from public funds, until the purchaser or assignee makes reimbursement to the county, city, village or incorporated town of the money so advanced or the county, city, village, or town waives, or agrees to waive, its lien on the property for the money so advanced. However, in lieu of reimbursement or waiver, the purchaser or his or her assignee may make application for and the court shall order that the tax purchase be set aside as a sale in error, except as otherwise provided below.

(b) No application for the declaration of a sale in error may be adjudicated by the court under this Section prior to the party seeking the sale in error submitting a written request to the clerk of the county, city, village, or incorporated town for a waiver of the lien held by the county, city, village, or incorporated town under its police and welfare powers on the property in question.

(c) A court shall not declare a sale of any property be set aside as a sale in error pursuant to this Section if all liens in favor of a county, city, village, or incorporated town arising out of the expenditure of public funds under police and welfare powers are released, or the county, city, village, or incorporated town files a written statement with the court that it will release its police and welfare power liens upon the issuance of a tax deed to the property in question, within 60 days after receipt by the respective clerk of the purchaser's or assignee's request for a waiver of lien under subsection (b) of this Section.

(d) A party making an application for the declaration of a sale in error under this Section must give the county collector at least 60 days advance written notice of the date, time, and place of the initial hearing at which the court will be requested to declare the sale of the property be set aside as a sale in error, unless the county collector waives the required advance notice.

(e) A filing or appearance fee shall not be required of a county, city, village or incorporated town seeking to enforce its claim under this Section in a tax deed proceeding.

PERSONNEL AND POLICIES COMMITTEE AGENDA

Called By: Chairman, David Fiduccia

Members: Dave Boomer, Jim Webster,
Joe Hoffman, Angie Goral, Dorothy Redd,
Dave Kelley

DATE: THURSDAY, JUNE 20, 2019

TIME: IMMEDIATELY FOLLOWING THE
PUBLIC SAFETY COMMITTEE
MEETING AT 5:30 PM AND THE
FINANCE COMMITTEE AND
OPERATIONS AND
ADMINISTRATIVE COMMITTEE
MEETING IMMEDIATELY
FOLLOWING

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of February 21 and March 14, 2019 Minutes
- D. Public Comment – This is the time we invite the public to address the Personnel and Policies Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Closed Session - Personnel
- F. Other Matters
- G. Adjournment

**Winnebago County Board
Personnel & Policies Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, February 21, 2019
Immediately Following the Operations and Administrative and
Finance Committee Meetings at 5:30 PM

Present:

Dave Fiduccia, **Chairman**
Dave Boomer
Jim Webster
Joe Hoffman
Angie Goral
Dorothy Redd

Others Present:

Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Kim Ponder, Human Resources Director
Molly Terrinoni, Finance Director
Keith McDonald, County Board Member

Absent:

Dave Kelley

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Excess Vacation Accrual Discussion
- E. Compensatory Time Policy Discussion
- F. Other Matters
- G. Adjournment

Chairman Fiduccia called the meeting to order at 6:55 PM.

Public Comment

Chairman Fiduccia read the Public Comment section of the Agenda.

- Stephanie Hicks, Executive Director of C.A.R.E. for P.E.T.S. spoke about various organizations that have formed an alliance and participate in a monthly meeting discussion about animal welfare concerns.

Other Matters

- Mr. Fiduccia discussed an allegation from a gentleman wanting to drop off a cat at Animal Services. Mr. Frazier explained the situation.
- Mr. Fiduccia asked the Administrator to look into getting better customer service at Animal Services.
- A discussion followed.

Excess Vacation Accrual Discussion

- A discussion followed.

Compensatory Time Policy Discussion

- A discussion followed.

Motion to Adjourn. Moved: Mr. Webster, Seconded: Mr. Hoffman.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Personnel & Policies Committee Meeting**
Conference Room 816
Behind County Board Room
County Courthouse
400 West State Street
Rockford, IL 61101

Thursday, March 14, 2019
5:30 PM

Present:

Dave Fiduccia, **Chairman**
Dave Boomer
Jim Webster
Angie Goral
Dorothy Redd
Dave Kelley

Others Present:

Carla Paschal, County Administrator
Dave Kurlinkus, Deputy State's Attorney
Dan Fellars, County Board Member
Burt Gerl, County Board Member
Isaac Guerrero, RRS

Absent:

Joe Hoffman

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. An Ordinance Amending Sections of Chapter 2 of the County Code of Ordinances (Defining Chairman's Duties)
- E. Other Matters
- F. Adjournment

Chairman Fiduccia called the meeting to order at 5:30 PM.

Public Comment

Chairman Fiduccia omitted reading the Public Comment section of the Agenda due to no one present to speak.

An Ordinance Amending Sections of Chapter 2 of the County Code of Ordinances (Defining Chairman's Duties)

Motion by Mr. Boomer and Seconded by Mr. Webster.

- A discussion followed.

Mr. Kelley moved to layover until the next meeting of the Committee.

Seconded by Ms. Goral.

Vote was 3 to 3. Motion to layover failed.

- A discussion followed.

Motion passed by unanimous voice vote with the exception of one vote.

Other Matters

- Mr. Gerl discussed Section 2-48.
- Ms. Goral asked for a copy of Section 2.49.

Motion to Adjourn. Moved: Mr. Webster, Seconded: Ms. Goral.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

COMBINED MEETING of the FINANCE COMMITTEE and PERSONNEL AND POLICIES COMMITTEE AGENDA

Called by: Chairman, Jaime Salgado
Chairman, Dave Fiduccia

Members: Joe Hoffman, Burt Gerl,
Dave Boomer, Steve Schultz, Keith
McDonald, Jim Webster, Angie
Goral, Dorothy Redd, Dave Kelley

DATE: THURSDAY, JUNE 20, 2019
TIME: IMMEDIATELY FOLLOWING THE

PUBLIC SAFETY COMMITTEE
MEETING AT 5:30 PM AND THE
FINANCE COMMITTEE;
OPERATIONS AND
ADMINISTRATIVE; AND
PERSONNEL AND POLICIES
COMMITTEE MEETINGS
IMMEDIATELY FOLLOWING

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Combined Meeting of the Finance Committee and Personnel and Policies Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. Resolution Approving an Administrative Contract
- E. Adjournment